

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
185	Citizenship Ceremonies - Waitakere Ranges	Delivery of an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	The following decision point is required: 1. Increase in citizenship budget by 20% to cover costs of increased number of ceremonies now held. Budget will increase from \$13,328 to \$15,994.	CS: ACE: Events	\$15,994 ABS: Opex	In progress	Green	The Civic Events team delivered three citizenship ceremonies on three separate occasions during Q1 with 130 people from the local board area becoming new citizens.	The Civic Events team delivered three citizenship ceremonies on three separate occasions during Q2 with 295 people from the local board area becoming new citizens.
186	Local Civic Events - Waitakere Ranges	Delivering and/or supporting civic events within the local board area.	Further decision point: 1. List of projects and/or programmes that will be supported by this fund.	CS: ACE: Events	\$3,000 LDI: Opex	In progress	Green	Project Twin Streams 15th Year Anniversary Celebration was held on 29 August 2018. Approximately 75 people attended the event. The documentary Voices from the Stream - the Story of Project Twin Streams, produced and directed by Anna Fomison, was played after the official speeches.	No civic events were scheduled in Q2.
187	Anzac Services - Waitakere Ranges	Supporting and/or delivering Anzac services and parades within the local board area.	Further decision point: 1. Local Board representation at local Anzac Services and Parades.	CS: ACE: Events	\$41,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2.	Scheduled for Q4. Planning commenced in Q2.
188	Local Events Fund - Waitakere Ranges	Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. - Glen Eden Christmas Parade (Glen Eden Protection Society) \$20,000 - Titirangi Festival of Music (Titirangi Music Festival Trust) \$20,000 - Waitangi Day (Te Whanau O Waipareira Trust) \$10,000 - Te Henga Community Day (Te Henga Community Group) \$2,500 - Karekare Beach Races (Lone Kauri Community School Trust) \$2,500 - Outlook for Someday Youth Development (Connected Media) \$5,000 - Titirangi Glow Festival (Bright Lights Little Village) \$8,000 - Seaweeek Festival (NZ ASSociation of Environmental Education) \$3,000 - Wheels out West (Glen Eden Business Association) \$3,000 - Matariki at Arataki (Regional Parks) \$8,000 - Arataki Kids Day (Friends of Arataki) \$3,000 - Light Show (Glen Eden Baptist Church) \$1,500 - Luke Tipene Day (Glenora Rugby League Club) \$4,000 -Total = \$90,500	Further decision points: 1. Confirm activities and delivery organisations included within this line. 2. Confirm funding allocations to each activity.	CS: ACE: Events	\$90,500 LDI: Opex	In progress	Amber	Eight grants with a value of \$55,500 have been paid out to recipients. Confirmed dates for funded events; Glen Eden Christmas Parade - 1 December 2018 Waitangi Day - 06/02/19 Titirangi Glow Festival - 12 November 2018 to 6 January 2019 Outlook for Someday Youth Development - 5 March 2019 to 31 July 2019 Seaweeek Festival - 2 March 2019 to 10 MArch 2019 Children's Event at Arataki - 28 October 2018 Luke Tipene Day - 15 June 2019 Te Henga Community Day - 27 January 2019 Two grants with a value of \$4,000 will no longer be uplifted for the following reasons; - Karekare Beach Races \$2,500 - the event has been cancelled for the 2018/2019 financial year. - Light Show \$1,500 - funding support recieved through Round 4 of the 2017/2018 Quick Response Grants. An out of round allocation of \$1,500 was provided by the local board to support a 100 year Influenza Pandemic Commemorative Service to be delivered by the Auckland Council Civic Events team. As a result the board has \$2,500 to reallocate from this budget.	As a result of the two cancelled events the board has \$2,500 to reallocate. The funds can either be reallocated to another priority or to top up a future contestable funding round. Eight grants with a value of \$55,500 have been paid out to recipients. Confirmed dates for funded events; Glen Eden Christmas Parade - 1 December 2018 Waitangi Day - 6 February 2019 Titirangi Glow Festival - 12 November 2018 to 6 January 2019 Outlook for Someday Youth Development - 5 March 2019 to 31 July 2019 Seaweeek Festival - 2 March 2019 to 10 March 2019 Children's Event at Arataki - 28 October 2018 Luke Tipene Day - 15 June 2019 Te Henga Community Day - 27 January 2019 - 100 year Influenza Pandemic Commemorative Service (to be delivered by the Auckland Council Civic Delivery team) Due to the two event cancellations the local board has \$2,500 to reallocate from this budget.

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189	Movies in Parks	Programme and deliver a regional Movies in Parks series event.	No further decision points.	CS: ACE: Events	\$13,500 LDI: Opex	In progress	Green	Programming and delivery planning for one Regional Movies in Parks series event is underway.Venue Duck ParkDate: 15 February 2019Movie: Jumanji - Welcome to the JunglePre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.	Planning for Movies in Parks is on track with pre-entertainment booked and event permit issued for Duck Park screening 15 February 2019. Public screening licences for "Jumanji: Welcome to the Jungle" has been approved.Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free.Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.
190	WW1 Commemorations & Heritage - Waitakere Ranges	Funding to support community led programmes and events with a heritage or WW1 focus. - Artillery Band Concert - \$5,000 - Heritage Conference - \$18,000 Total = \$23,000	Confirm funding allocations to Artillery Band Concert and Heritage Conference.	CS: ACE: Events	\$23,000 LDI: Opex	In progress	Green	The RS Judson Memorial Brass Band Concert in honour of R Stanley Judson was held on 2 September 2018. Approximately 150 people attended the event.	Heritage Conference and Film night held on 6 and 7 October 2018 as part of the Heritage Festival. Attendances were similar to other years.
197	Glen Eden Community House, Funding and Licence year 3	Funding Agreement: Glen Eden Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Glen Eden Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to occupy and Manage: Glen Eden Community House Incorporated for operation of Glen Eden Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated to be made in 2018/2019.	CS: ACE: Community Places	\$39,176 ABS: Opex	In progress	Green	During Q1, the funding agreement was signed and paid. Planning for the regional hui has started. The Regional Hui is scheduled for 5 December, bringing together the community places family to share useful information, answer questions and learn from each other.	The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners.
198	Hoani Waititi Marae, Three year Funding	A three year term agreement with Hoani Waititi Marae Trust towards operation and maintenance associated costs enabling Hoani Waititi Marae to be open and available for public use for 2018/2019, commencing 1 July 2018 and terminating 30 June 2021. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	No further decisions anticipated to be made in 2018/2019.	CS: ACE: Community Places	\$67,158 ABS: Opex	In progress	Green	In Q1 the funding was agreed, signed and the 2018/2019 financial year instalment paid to Hoani Waititi Marae Trust.	The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners.
199	Titirangi Community House, Funding and Licence year 3	Funding Agreement:Titirangi Community House Society Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Titirangi Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.Licence to Occupy and Manage:Licence to occupy and manage to Titirangi Community House Society Incorporated for the operation of Titirangi Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated to be made in 2018/2019.	CS: ACE: Community Places	\$39,176 ABS: Opex	In progress	Green	During Q1, the funding agreement was signed and paid.Planning for the regional hui has started. The Regional Hui is scheduled for 5 December, bringing together the community places family to share useful information, answer questions and learn from each other.The facility maintenance has seen a huge improvement, especially the water blasting of the deck between the Community House and the Titirangi War Memorial Hall and subsequent erection of handrails and installation of step grips and noses. There were also guard rails installed on the front deck, again within a remarkable timeframe. Before the work, the area was dangerous in the winter months for the many elderly people and young children using the pathway. The Community Facilities team were extremely responsive and efficient, handling enquiries from Titirangi Community House promptly and professionally.	The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners.

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259	Operational Expenditure - Lopdell Precinct (Council Facility)	Fund the Lopdell Trust to provide gallery and office space for community arts partners (\$130,000), and to deliver an ongoing programme of community arts activity and events at the Precinct (\$23,166).	No further decisions anticipated	CS: ACE: Arts & Culture	\$153,166 ABS: Opex	In progress	Green	During Q1 the Lopdell Precinct ran two programmes, with 800 participants and a total of 5232 visitors. Highlights included the Matariki celebrations. This included the show Whitu and a Matariki film night. The Titirangi Theatre season came to a conclusion in the first week of September 2018 and Lopdell hosted some film and theatre events for the Going West festival.	Hirer activity in Q2 remained steady for the seminar room, theatre and rooftop terrace. Spaces were used for a range of activity including, the annual heritage conference, an APO concert, community film fundraisers, Open Studios Waitakere opening, and the Annual Twilight Christmas Market saw record numbers attend. Visitor numbers reached 4742 for the quarter. The Titirangi theatre staged their final show for 2018 "Shirley Valentine" to good crowds.
260	Operational Grant - McCahon House	Fund the McCahon House Trust to operate the McCahon House as an artist's residence, providing residencies and exhibitions.	No further decisions anticipated	CS: ACE: Arts & Culture	\$21,723 ABS: Opex	In progress	Green	The funding agreement with McCahon House for the 2018/2019 financial year has been administered. During Q1, McCahon House ran two programmes and has a total of 316 visitors. Highlights included the Kauri Educational Workshops, for St Mary Avondale Primary School, and the Emma Fitts and Ophans Kitchen Gate Studio Dinner.	In Q2 McCahon House hosted an open studio/artist talk with Nicola Farquhar. Group visits included, Eastgate Community Trust, Selwyn Retirement Village and Open Studios which saw 35 visitors and additional two booked groups through the site. Other highlights included holding another successful Gate Studio Dinner for our top tier supporters, this event pairs our residency artist with upcoming chefs in Auckland.
261	Operational Grant - Te Uru Waitakere Contemporary Gallery	Fund Te Uru Waitakere Contemporary Gallery Inc to operate Te Uru; a 'destination' arts facility that develops and attracts visual arts exhibitions of local and regional significance.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$645,054 ABS: Opex	In progress	Green	In Q1, the funding agreement with the Te Uru Waitakere Contemporary Gallery for the 2018/2019 financial year was actioned. Te Uru put on 122 programmes, involving 3023 participants and 9457 visitors. The July 2018 holidays programme were booked to capacity and the education team were invited to run outreach classes in Royal Oak. Highlights have included the Matariki exhibition, and the traveling exhibition of Maureen Lander's work, together with well-attended accompanying talks.	Q2 numbers included; 9238 visitors, 631 volunteer hours, 102 programmes and 23 initiatives connected to Maori outcomes. American Portage judge, Bari Ziperstein, hosted a masterclass organised by Ceramics NZ – her workshop tour of the country sold out. 280 people attended the Portage Ceramic Awards night and 40 for the judge's talk. Offsite exhibits; The From Scratch exhibition opened at City Gallery Wellington with 360 attending the opening events and an estimated 6000 over the first two weeks. The Pocket Histories exhibition continues at the Dowse in Lower Hutt - visitation is about 16,000/month.
262	Operational Grant - Upstairs Art Gallery	Fund Titirangi Community Arts Council to operate the Upstairs Art Gallery, providing exhibition opportunities, workshops, talks and resources to the community.	No further decisions anticipated	CS: ACE: Arts & Culture	\$48,614 ABS: Opex	In progress	Green	In Q1, the funding agreement with the Upstairs Art Gallery for the 2018/2019 financial year was actioned. The Gallery ran three programmes, with 161 participants and a total of 2543 visitors. Highlights included the annual children's exhibition, which had prizes sponsored by local businesses. Other highlights were the annual emerging artist award, which focused on art as a form of therapy for those dealing with mental health, the theme being Empathy. Connect Supporting Recovery generously supported and sponsored our event. We also ran the first exhibition by expatriate Polish artist Lukasz Ograbek.	In Q2 the Upstairs Gallery continued to connect with new audiences. Highlights included, Smita Uphadhye exhibited her works, exploring the history of the sari. Students from Oaklynn Special School were thrilled to have the entire gallery to exhibit their works. Parents confirmed that arts programmes were vital for the development of their children. The public loved this exhibition and the students sold many of their works. 2 local Piha artists, Kairava Gullatz (ceramics) and Julia Marin (jewellery) exhibit coincided with the Lopdell Precinct Twilight market. A delightful array of squids and octopuses in ceramic and clay.
263	Operational Grant - West Coast Gallery	Fund West Coast Community Arts Trust to operate the West Coast Gallery, providing exhibitions and public programmes.	No further decisions anticipated	CS: ACE: Arts & Culture	\$15,041 ABS: Opex	In progress	Green	In Q1, the funding agreement with the West Coast Gallery for 2018/2019 financial year was actioned. The West Coast gallery ran three programmes, involving 302 participants and 2626 visitors. A working bee was held to landscape Gallery ground, and the Gallery supported the Going West Literary Festival as a meeting place and information centre. Highlights included an exhibition of the work of textile artist Christine Robson, a group show by members of the Waitakere Central Community Arts Council, and an exhibition and artists talk by Matthias Sudholder.	Highlights included a Christmas exhibition where members produced small, affordable gifts. This was successful in both sales and promoting member artists, it also inspired member artists to come up works which for many, was out of their comfort zone. Members now see the benefit of producing small works that tourists can take home in their suitcases. Due to its success, this exhibition will be repeated in 2019.

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264	Community Arts Programmes - Open Studios Waitākere	Fund a contract for the project management of Open Studios Waitākere, including a programme launch event and capability building workshops for local artists.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$25,000 LDI: Opex	In progress	Green	The funding agreement with Open Studios Waitakere for the 2018/2019 financial year has been actioned. This activity is scheduled for November 2018, so will be reported on in Q2.	The 2018 Open Studios Waitakere received a record number of 83 artists registering (up from 78 in 2017), including several new artists who were encouraged by attending the event previously as visitors. The 2018 event also attracted a significant number of new artists (12) which made up 14 per cent of the artists opening their studios. The aim to increase the geographical spread was achieved with an increase of participants in Bethells and Langholm. The Open Studios Bus Tours received positive feedback with the introduction of an increased number of studio visits and a packed lunch included. Prior to the event, the Marketing workshop for artists involved was well attended and appreciated by the artists.
265	Community Arts Programmes - Glen Eden	Develop and support art activities and initiatives to be delivered in Glen Eden that activate local spaces and engage the community as participants or audience.	Priorities and objectives to be set with the local board and projects to be scoped in Q1. Options will be presented to the local board prior to delivery.	CS: ACE: Arts & Culture	\$19,000 LDI: Opex	Approved	Green	The budget currently unallocated. Projects to be scoped and reported on in Q2.	A workshop has been booked for February 2019 to discuss options with the local board.
266	Festival Grant - Going West Festival	Fund the Going West Trust to deliver Going West, an annual literary festival based in Titirangi, but encompassing events in other parts of the West as well. The Festival will include a Literary Weekend featuring New Zealand writers in conversation, panel discussions, reading and more; a Gala Opening featuring the Curnow Reader (a noted New Zealand poet performing their work) and the Douglas Orator (a respected writer speaking to the theme of the year's festival); a slam poetry showcase; a theatre season; film screening; and other satellite events.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$60,000 LDI: Opex	In progress	Green	In Q1, the funding agreement with the Going West Literary Festival for the 2018/2019 financial year has been actioned. Going West ran 46 events across eight venues. These involved 136 participants and more than 3000 attendees. Highlights included the Saturday session 'Woman Here, Woman Now' in celebration of Women's Suffrage 125th Anniversary. The Sunday Session 'Tōku Reo, Tōku Ohooho' that focused on te reo o Maori was podcast as part of Steve Braunias's review in The Spinoff. A new initiative, the live poets on Friday commuter trains during National Poetry Day. This involved poets and support musicians entertaining commuters on trains between Fruitvale Station and Sunnyvale between the hours of 4pm and 6pm.	In Q2, Going West Trust prepared a report for the 2018 event. The event organiser met with the new Arts and Culture advisor to discuss early preparation for the 2019 programme.
267	Operational Grant - Shadbolt House	Fund establishment and set-up costs of a writers' centre at Shadbolt House (35 Arapito Road).	Options to be scoped and discussed prior to execution.	CS: ACE: Arts & Culture	\$10,170 ABS: Opex	On Hold	Amber	A writers retreat will be unable to commence in the home until the building is made fit for public use. Community Facilities has undertaken an asset assessment of the property to ascertain the final cost of the works. This report is expected in the Q2.	This activity is on hold until further decisions are made by the local board on how to fund building restoration work. Community Facilities asset assessment was finalised just before Christmas. Q3 will see a cross Council working group meet to discuss scoping options for the local board to pursue. The grant remains on hold until a decision is made.
268	Operational Grant - Glen Eden Playhouse	To respond to the establishment needs of asset based service provision at the Glen Eden Playhouse.	Options to be scoped and discussed with the local board prior to execution.	CS: ACE: Arts & Culture	\$18,157 ABS: Opex	On Hold	Amber	The funding agreement with the Waitakere Playhouse Theatre Trust is on hold at the local board's discretion. A workshop will be booked in Q2 to discuss this.	Previous grant acquittal requirements have not been met. The funding agreement is on hold at the local board's discretion. The funding agreement with the Waitakere Playhouse Theatre Trust is on hold at the local board's discretion. The local board has approached the Trust to discuss moving forward and the possibility of reinstating a council representative on the Trust's board.
269	Community Arts Programmes - West Coast Arts Trust programme development	Provide additional funding to the West Coast Arts Trust to support local artists and explore opportunities for expanding their arts programmes in Piha, including analysis of current gaps, opportunities and the development of a programme plan.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$8,000 LDI: Opex	In progress	Green	The funding agreement with the West Coast Arts Trust Programme for the 2018/2019 financial year has been actioned.	In Q2, the gallery expanded its hours of operation to 7 days a week and open later in the summer evenings, offering greater opportunity for community and visitor engagement. Visitor numbers were 4682 up from 3794 in the same period last year.

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273	Community Halls Partnership year 2	Fund the Community Halls to provide safe and accessible facilities to meet the needs of the community for the years 2017-2020, commenced 1 July 2017 and terminating 30 June 2020. <ul style="list-style-type: none"> Glen Eden Community and Recreation Centre War Memorial Hall \$3,000 Laingholm Village Hall \$3,000 Oratia Settlers Hall \$3,000 Oratia Small Hall \$3,000 Waiaatarua Hall \$3,000 Waitākere Domain Hall \$3,000 Barnett Hall \$6,000 Huia Hal \$6,000 Waitākere Township Hall \$6,000 Paturoa Bay Hall \$6,000 	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$42,000 LDI: Opex	In progress	Green	In Q1, the 2018/2019 financial year instalments were paid to all halls except Huia hall. It is anticipated that payment will be made in early Q2. Regional Hui scheduled for 5 December, bringing together the community places family to share useful information, answer questions and learn from each other.	The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners. Huia hall payment still on hold, anticipate payment in Q3. Will provide an update on accountability for 2017/2018 via ACE work programme updates in late Q3.
274	Community House, wifi-pilot year 2	Fund wifi provision for Glen Eden Community House (Glen Eden Community House Incorporated) \$2,000 and Titirangi Community House (Titirangi Community House Society Incorporated) \$2,000 as a two year pilot for the years 2017-2019, commenced 1 July 2017 and terminating 30 June 2019.	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$4,000 LDI: Opex	Approved	Amber	Funding instalment for year 2 has been paid. Glen Eden Community House Wifi installation on hold due to delays receiving the correct permissions for work to be carried out, including trench being dug on council owned land. The wifi at Titirangi Community House is now in service. This has enabled the House users to use the internet during their workshops and classes. This is especially helpful for the after-school animation classes, where it is useful for students in creating their animations, both in claymation and Lego animation.	Glen Eden Community House wifi is still on hold due to delays receiving the correct permissions for work to be carried out, including trench being dug on council owned land. Titirangi Community House Wifi is working well, with no complications or issues. Approximately 30- 40 people per week use the wifi. This consists of a twice weekly after school animation class, various workshop attendees, two Raukauri Music Therapy tutors and many other regular group facilitators. There are also casual users of the wifi, mainly parents/caregivers waiting to pick up their children from classes.
338	Community Grants (WTK)	Community Grants to support local community groups through a contestable grants process.		CS: ACE: Community Empowerment	\$75,000 LDI: Opex	In progress	Green	The local board had one local grant round, allocating a total of \$29,269. This leaves an amount of \$45,731 to allocate this financial year.	The local board has had one local grant round and two quick response grant rounds, allocating a total of \$52,017. This leaves an amount of \$22,983 this financial year.
752	Venue Hire Service Delivery - WTK	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q1, the hirer satisfaction survey shows that 78 per cent of hirers would recommend the venues they have visited. Participant numbers have decreased by 3per cent compared to the same period last year. Booking hours have increased by 4 per cent compared to the same period last year. The top three activity types during quarter one are fitness, meetings and private events. A focus for staff in quarter two will be promoting our network through Google and Facebook channels.	During Q2, hirer satisfaction remains high with 86 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers and booking hours have increased significantly compared to the same period last year due to Titirangi War Memorial Hall being closed this time last year. Staff held an open-drop in session on 11 December 2018 at Avondale Community Centre. A number of topics were raised by hirers who stopped in to talk to the staff. Hirers were generally happy with how service has been overall. In quarter three, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.
1011	Build capacity - community leadership skills training delivered by Community Waitakere	Partner with Community Waitakere to deliver leadership skill training in the Waitakere Ranges Local Board area. These courses aim to give people confidence and tools to plan and lead projects in their communities (for example place making or environmental projects).	No further decisions anticipated	CS: ACE: Community Empowerment	\$5,500 LDI: Opex	In progress	Green	In Q1, staff completed a schedule and funding agreement for Community Waitakere. Planning for the programme will start in Q2, for delivery in Q3 and Q4.	Community Waitākere progressed the planning and promotion of the next Leading in Communities programme. The programme will be delivered in Q3 and Q4.

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1012	Building capacity - funding for core activities of Community Waitakere Resource Centre	Funding contribution to the Community Waitakere Resource Centre's core activities. This enables community groups to access networking events and Open Door Days (including with Hoani Waititi marae and other Māori organisations), social wellbeing campaigns (including White Ribbon Day event at Hoani Waititi marae), training opportunities, e-noticeboard, resource material, meeting rooms and administration/management support.	No further decisions anticipated	CS: ACE: Community Empowerment	\$30,500 LDI: Opex	In progress	Green	This activity is part of the funding agreement signed during this quarter with Community Waitakere to deliver a range of capacity building services to Waitakere Ranges community groups. Community Waitakere continued to provide their e-noticeboard, resource material, meeting rooms and administration/management support to community groups and not-for-profit organisations at the Resource Centre in Henderson. They delivered six training sessions to help build capability in areas of facilitation, fundraising, conflict resolution, collaboration and workplace management. Three Open Door Days organised at Best Pacific, Te Whanau o Waipareira Trust and Community Waitakere Resource Centre provided opportunities for organisations to network and learn about West Auckland Service providers, particularly in the fields of tertiary education and whanau support. Community Waitakere also held a community breakfast with author and journalist Max Rashbrooke to discuss social inequality, and supported a suicide awareness event.	Community Waitakere delivered a training session on leadership development. The meeting and working spaces at the Community Resource Centre were used at 80 per cent capacity by community organisations, with an average of 23 users per month. Community Waitakere connected community groups with three Open Door Days held and co-hosted with Kalandra Education Group, Te Whanau o Waipareira and Hoani Waititi Marae, through the digital hub. Twenty-nine e-newsletters were sent to over 1100 subscribers. From 26 October 2018 to 7 December 2018, Community Waitakere worked with Te Kura Kaupapa Māori o Te Kōtuku, WAVES and Auckland Libraries in West Auckland to take the Kei Tua o Te Tatau (Behind Closed Doors) Art Exhibition on a Hīkoi across the West (including the Glen Eden Library) in support of Te Hā o Hine Titama (White Ribbon) Campaign. The exhibition was well received by the public with many welcoming the insights and perspectives from young Maori educated in Kaupapa Māori Philosophical world view regarding family harm and violence.
1013	Build capacity - Tula'i Pasifika Youth Leadership Programme – Waitakere Ranges	Fund West Auckland Pasifika Forum to deliver a leadership training programme for Pasifika youth over the 2019 academic year.	No further decisions anticipated	CS: ACE: Community Empowerment	\$12,000 LDI: Opex	In progress	Green	The West Auckland Pasifika Forum (WAPF) hosted a strategic governance workshop on 8 September 2018 at which it was confirmed that the Tula'i project will remain as the key priority of the entity going forward. The funding agreement for the 2018/2019 financial year has been completed.	West Auckland Pasifika Forum (WAPF) progressed the planning for delivery of the Tula'i youth leadership programme. The programme will be delivered to Pasifika youth across the three west Auckland local boards during the 2019 academic year. Staff supported the WAPF as they develop their new strategic direction. The group is considering ways to build their capacity and expand their activities, including by registering WAPF as a legal entity. Staff will continue to provide support to the group in Q3 and Q4.
1014	Build capacity – Youth Fund Waitakere Ranges	Fund youth providers, including Te Kura Kaupapa Māori o Hoani Waititi Marae, to facilitate placemaking, place activation or environmental projects that are led and delivered by young people.	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	This project will be scoped with Te Kura Kaupapa Maori o Hoani Waititi Marae and other youth providers in Q2 and Q3. The Glen Eden Youth Providers network met at VisionWest in August 2018. Staff continue to support the network with facilitation skills and access to information of relevance to the local youth. Networking events help providers to connect with each other and collaborate on projects, such as youth events.	The student-led stream restoration project at Te Kura Kaupapa Māori o Hoani Waititi Marae initiated during 2018 school year is progressing. The work will continue in 2019, and the resources required to implement the new plan will be determined with the students in Q3. Another project is being scoped with the tutors to involve senior students in the design and construction of small park improvements in Glen Eden, using a kaupapa Māori approach. This connects to the work supported through Community Waitakere's placemaking programme (refer to activity line 1016). The Glen Eden Youth Providers Network met at the Glen Eden Community House to share some of the achievements of 2018, future projects and opportunities for collaborations, particularly for the organisation of youth events and engaging young people in environmental matters.
1015	Community-led place making - Glen Eden Safety Hub	Fund the lease and outgoings for Glen Eden Safety Hub. The hub provides a co-location space for the local community constable, safety voluntary patrol groups and the town centre manager.	No further decisions anticipated	CS: ACE: Community Empowerment	\$21,000 LDI: Opex	In progress	Green	Staff will present future options for the hub to the local board in Q2. Staff are working with the police, business association and community groups to formulate the recommendations. The Pacific Wardens and Community Patrols are providing ongoing visibility through patrols of the town centre and surrounding areas weekly. Ongoing collaboration around information sharing, leverage of resources and networks amongst agencies and stakeholders continues.	Staff investigated options to support the local board's decision-making regarding the renewal of the safety hub lease which expires in April 2019. A decision is expected in Q3. The hub continued to provide a space for community safety volunteers and the New Zealand Police to operate from and collaborate on events such as the Glen Eden Christmas Parade and Business Association Christmas events.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1016	Community-led place making - neighbourhood planning - Parrs Park and Prospect Park areas	Fund Community Waitākere to develop the skills of local residents for planning, collaborating with others, and leading neighbourhood improvements in the Parrs Park/Hoani Waititi Marae area and Prospect Park/Glen Eden Community House area. Facilitate the involvement of relevant council services where required.	No further decisions anticipated	CS: ACE: Community Empowerment	\$52,000 LDI: Opex	In progress	Green	Staff completed a schedule and funding agreement for Community Waitakere. This funding includes community capacity-building for neighbourhood development in Glen Eden. During Q1, local residents supported by Community Waitakere, Sport Waitakere and other stakeholders progressed the implementation of placemaking activities. This included sourcing fruit trees for planting at Maywood Reserve, planning a community event and progressing the concept of a game and equipment box to be located at Prospect Park.	Following on from last year's engagement on local parks improvements, Community Waitakere facilitated discussions between residents groups, community organisations and Council staff. A core group of residents in the Maywood Park area is progressing action planning for the establishment of a community orchard and gardening activities. Council staff and community groups are progressing the planning of improvements in Prospect Park, with sport equipment, seating and barbecue equipment being considered for the short and medium term. Improvements are expected to be implemented by Auckland Council in the coming months in Sunvue Park, including a water drinking fountain and the installation of a re-locatable pump track for several months.
1017	Community-led placemaking - Neighbour's Day - Waitākere Ranges	Fund Community Waitākere to deliver Neighbours Day activities.	No further decisions anticipated	CS: ACE: Community Empowerment	\$6,500 LDI: Opex	In progress	Green	Staff completed a schedule and funding agreement with Community Waitakere. The funding will support local community groups to become better connected, improve the resilience and community pride for their neighbourhoods through community events. Planning for the programme will start in Q2, for delivery in Q3 and Q4.	Staff continue to work with Community Waitakere on planning for Neighbours Day 2019 activities. Community Waitakere have developed promotional material to distribute prior to and after Christmas to raise community awareness. Neighbours Day activities will run 22 to 31 March 2019.
1018	Increase diverse participation – Waitākere Ranges	Contribute funding to community-led place-making activities that celebrate diverse local identities. Support the engagement of the diverse ethnic groups that reside in an area (including Māori, Pasifika and new migrant residents), including the young people, in place-making projects (e.g. Glen Eden Town Centre re-development, community parks development, community places programming).		CS: ACE: Community Empowerment	\$13,000 LDI: Opex	In progress	Green	The Waitakere Ethnic Board progressed planning for a 'Welcome to Auckland' event to be delivered at Glen Eden Library in October 2018. Staff have initiated a stocktake and mapping of community services in the Glen Eden area. This will support a collaborative planning process to understand the needs and aspirations of new residents, including new migrants, and address gaps in services at the local level. Staff are working with Auckland Emergency Management to support several communities across the local board area to develop and implement community resilience plans.	Staff met with key stakeholders and undertook initial scoping for a project to enhance Glen Eden as a welcoming and inclusive place for newcomers. Staff planned a programme of free and informal activation in the town centre that will be delivered in Q3.
1019	Māori responsiveness – Waitākere Ranges	Partner with mana whenua and mataawaka organisations to support collaborative projects that respond to Māori aspirations. This includes providing funding to support: - engagement with manawhenua and mataawaka groups - capacity building (supporting leadership development and strategic planning) - the implementation of actions from the Toitu Waitakere Report and subsequent hui.		CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	Hui with Te Kawerau Iwi Tribal Authority took place in July 2018. This enabled iwi and staff to exchange information and input into projects in the local board area, including the Waitakere Ranges Heritage Area monitoring report, kauri dieback management in local parks, local parks projects or the review of Project Twin Stream. Work is continuing on the west local board's Maori Responsiveness framework. It is anticipated that this will be finalised in Q2.	Hui with Te Kawerau Iwi Tribal Authority in November enabled iwi and staff to exchange information and input into local park projects, and kauri dieback management in local parks, heritage area matters and community lease matters. The draft West Local Board's Maori Responsiveness plan was finalised and is expected to be adopted in Q3.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1266	Apply the empowered communities approach – connecting communities (WTK)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.		CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	Staff supported the development of community resilience strategies led by several communities in the local board area, which included facilitating connections between community groups, and discussions with Auckland Emergency Management. Staff are leading the development of a practice framework, with collaborations across council for supporting landscape-scale community-led conservation. Staff are supporting community engagement in the design of new developments and services in Glen Eden town centre. This includes supporting discussions of the new large residential developments planned for completion in the next 12 months and reflections on potential gaps in services for new residents, including new migrants.	Staff led the facilitation and finalisation of a Memorandum of Understanding between South Tairāngi Neighbourhood Network and Auckland Council, which was adopted by the local board in October. Staff supported the strategic planning sessions of Pest Free Waitākere/Pure Forest Waitākere, a collective of community conservation groups with long term biodiversity restoration goals. Staff advised on future implementation of community-led aspirations expressed in Local Area Plans adopted for the Waitākere Ranges Heritage Area in the last 10 years. In their brokering role, the staff helped community groups, including Māori organisations access Council services, funding and capacity building opportunities, and contributed to local networking and collaborative events (e.g. housing, new migrant communities, youth, community services) sharing information and connections as relevant.
1384	Kauri Karnival	A free family event that celebrates the Kauri, raises awareness of Kauri die-back disease and encourages young people to develop an interest in conservation.		CS: ACE: Events	\$30,000 LDI: Opex	In progress	Green	Event planning is underway, with the date scheduled for delivery on 31 March 2019. A concept review by discussion with the local board is in scope, with collaboration with the Kauri Dieback team to enhance the educational and activation capacity of the event.	Event planning is underway, with the date scheduled for delivery on 31 March 2019. A concept review by discussion with the local board is in scope, with collaboration with the Kauri Dieback team to enhance the educational and activation capacity of the event.
1413	Hire fee subsidy - WR	A waiver of the venue hire fee for Tairāngi War Memorial Hall for the Going West Books and Writers Festival, and Tairāngi Painters Exhibition for three years (2017-2020)	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$2,301 LDI: Opex	In progress	Green	Staff have administered the additional subsidised rates as approved by the local board.	Staff have administered the additional subsidised rates as approved by the local board.
2811	Community Response Fund - Waitākere Ranges	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$93,000 LDI: Opex	In progress	Green	\$4,000 to Glen Eden Library room hire fee subsidy. Balance: \$89,000.	WTK/2018/172- \$3,500 LDI opex for relocation and set up costs at Piha Bal: \$89,500

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1022	Youth Connections:	<p>Youth Connections will:</p> <ul style="list-style-type: none"> • Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. • Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways • Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community • Develop tools to build an enabling environment for young job seekers and youth-friendly employers. <p>Note: the 2018/2019 budget figure shown for this activity includes the \$20,000 originally approved plus \$3,500 deferral from 2017/2018.</p>	Local board to approve Youth Connections youth employment initiatives to be delivered by The Western Initiative from 1 November 2018.	CS: ACE: Community Empowerment	\$23,500 LDI: Opex	In progress	Green	Youth Service West (YSW) hosted a BBQ outside the Glen Eden Library, to connect and promote the Youthworx programme with residents, young people and their whanau. YSW have also engaged with 29 partners to ensure they have maximum reach in the community and promote the employment and training programme. Forty-nine young people registered on the Youthworx programme. This exceeds the target of 35 for Q1. Two have gained their learners driver licence, with the remainder sitting their tests in Q2. Thirty-three have completed a job ready training programme and are being supported when applying for opportunities that arise through YSW employer connections and independent job searching. Staff updated elected members at a recent workshop to on the up-coming Youth Connections programme transition from the Community Empowerment Unit to The Western Initiative (TWI). Staff are working towards transitioning the programme to TSI as of 1 November 2018.	Programme transferred to The Western Initiative on 1 November 2018. The transition of the programme included responsibility for programme delivery and local board investment to support youth employment initiatives. For an update on Q2 programme activity refer to The Southern/Western Initiatives local board work programme Q2 report.
Community Facilities: Build Maintain Renew									
816	Waitakere Ranges Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$2,574,410 ABS: Opex	In progress	Green	Audits of the full facility contract undertaken over quarter one, evidence excellent results in Waitakere Ranges Local Board area. A key challenge has been the mowing of turf at sodden sites, with the wet and wintery conditions. This has been managed effectively by the contractor by mowing around boggy areas to avoid ground damage, and focusing on edging and 'front of house' presentation, to ensure functional and aesthetically pleasing parks. Sportsfield closures remained relatively low over the winter and a highlight has been Parrs Park football fields, which have been able to successfully cater for high usage. In the built space, highlights have been the replacement of the flooring at Piha Mill Camp dining hall, and works to Titirangi War Memorial Hall being completed in time for the Going West Festival. Work is being done to maximise the benefits of a planned preventative maintenance schedule being developed by the contractor. This should reduce the need for reactive maintenance requests and improve building user experience.	Audit results of the full facility contract undertaken in quarter two indicate continued excellent performance with an average of approximately 95% pass rates. Rainfall and soil temperature readings are down from the historical average which has resulted in the spring growth flush not being particularly intensive. Sports fields preparations were undertaken early in the quarter, with summer sports generally commencing in early November 2018. Works for this include line marking, adjusting the mowing heights (to a shorter height) and the preparation of cricket wickets at Parrs Park, to ensure a safe and fit for purpose playing surface. A positive outcome in this space was repairing the vandalised softball backstop net at Duck Park, to allow training for the Glenora Eagles. The building space has been relatively uneventful over this quarter with the only major issue being the closure of the South Piha toilet block for several days due to sand blocking the septic tank pipes, which in turn blocked the toilets. The primary focus for the contractor has been ensuring all the summer hot spots (particularly coastal sites) are fit for purpose, and that cleaning and litter collection frequencies are adequate to meet expected demand.
819	Waitakere Ranges Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$470,357 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
821	Waitakere Ranges Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$368,245 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.
1739	4 Lookout Drive, Laingholm - renew roof	Minor renewals to the roof of the building ensuring the building is future proofed for community use. Investigate, scope and deliver within this financial year. Estimated completion date yet to be confirmed. Occupier: Roundabout Society	No further decisions anticipated	CF: Investigation and Design	\$11,000 ABS: Capex - Renewals	In progress	Green	Current status: The contract was tendered and prices received from contractors. A successful contractor has been identified and the work programme is being finalised. Next steps: Complete the physical works this year and close out project. The facility does not have an agreed name and the naming process is currently underway.	Current status: Works are underway. Next steps: Monitor works until completion.
1740	42 Seaview Lane, Piha - develop site	Development of concept design options for the newly purchased Piha Reserve at 42 Seaview Road, previously owned by the Ministry of Education. Current status - stage one - investigate, consult and design concept options for the local board to approve. Stage two - plan and deliver physical works. Estimated completion date yet to be confirmed. This project may be delivered interdependently with the project titled - West Coast Gallery - renew facility to ensure cost efficiencies where possible.	Design to be approved by the local board	CF: Investigation and Design	\$25,000 Currently unfunded	Cancelled	Grey	Current status: The project is currently unfunded and awaits Locally Driven Initiative (LDI) funding allocation, should the local board wish to fund this project.	There is no budget allocated to progress this project in the current financial year. Project cancelled. There is no budget allocated to progress this project in the current financial year.
1741	Armour Bay Reserve - renew park roading and drainage	Renew park roading and drainage. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2462).	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: The concept design is complete and has been discussed with the local board. The detailed design phase has begun. Next steps: Consent applications will be made as required.	Current status: Design phase is now completed and engineer's estimate received. The estimated cost is higher than the current allocated budget and additional budget will be required to undertake the work to the required standard. The recommendation will be to undertake this project in financial year 2020 and 2021. This will be discussed with the board at the next opportunity. Next steps: Submit resource consent application.
1742	Ceramco Park Function Centre - investigate and scope refurbishment of centre	Refurbish and upgrade the function centre to ensure fit for purpose for community use. Current status - stage one - investigate, design and scope the physical work options for the board to approve. Stage two - plan and deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	In progress	Green	Current status: Compiling information on the site and speaking with stakeholders to determine the level of refurbishment required. Next steps: Issue scope within a tender document for pricing by specialist consultants.	Current status: Awaiting fee proposal from specialist for scoping of works. Next steps: Engage consultant.
1743	Concordia Reserve - renew pathways	Renew pathways in conjunction with the development of a new reserve at 4-10 Sunnyvale Road. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: This project is on hold awaiting the strategic assessment from Community Services. Next steps: Community Services is to undertake a strategic assessment and present the findings to the local board. This will inform the next steps.	Current status: Awaiting fee proposal from specialist for scoping of works. Next steps: Engage consultant.
1744	Glen Eden Community and Recreation Centre War Memorial Hall - refurbish hall	Renew roof and interior wiring. Refurbish exterior including signage. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2464).	No further decisions anticipated	CF: Project Delivery	\$15,000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-2018 financial year.	Project completed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1745	Glen Eden Library - install amenity lighting	Design, consult and install amenity LED lighting at the Glen Eden Library car park on Oates Road. Stage one - investigate, design, consult and scope the installation. Stage two - deliver physical works. This project is currently unfunded and requires further consultation with the local board before commencement.	Design to be approved by the local board	CF: Investigation and Design	\$110,000 Currently unfunded	Cancelled	Grey	Current status: The project is currently unfunded and awaits Locally Driven Initiative (LDI) funding allocation, should the local board wish to fund this project.	There is no budget allocated to progress this project in the current financial year. Project cancelled. There is no budget allocated to progress this project in the current financial year.
1746	(OLI) Glen Eden Town Square - develop civic space	In alignment with the town square concept plan, develop a town centre civic and pedestrian area, designed to be welcoming and allow for multiple community activity uses. Stage one - investigate, design and consultation. Stage two - prepare acquisition assessment for the properties identified in the investigation stage. Stage three - acquire land to develop the civic space - this stage of the initiative is estimated to be undertaken in 2021. Stage four - detailed design of business case for the physical works proposed. Stage five - scope and obtain consents as required. Stage six - plan the physical works. Stage seven - deliver the staged physical works, in accordance with the priority agreed by the local board. Estimated timeframes are yet to be established. This is the local board's priority initiative. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2468).	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Development	Approved	Green	Current status: The acquisition of 202-208 West Coast Road has been completed, Council took possession of this property on 28 September 2018 and titles have now been issued. Next steps: To schedule a project initiation workshop with the local board, and assembling the cross-council team that will work on developing a master plan for the project. Thereafter an indicative business case will be prepared. The likely time frame for completion of the indicative business case is before the end of 2019.	Current status: The acquisition of 202-208 West Coast Road has been completed, Council took possession of this property on 28 September 2018 and titles have now been issued. Next steps: To schedule a project initiation workshop with the local board and assembling the cross-council team that will work on developing a master plan for the project and preparing an indicative business case. The likely time frame for completion of the indicative business case is before the end of 2019.
1748	Harold Moody Park - renew sport fields	Renew sport fields for continued enjoyment. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2469).	No further decisions anticipated	CF: Investigation and Design	\$295,000 ABS: Capex - Renewals	In progress	Green	Current status: Detailed design complete. Currently out for physical works tenders. Resource consent lodged. Next steps: Physical work to start November 2018.	Current status: Site has been set up and fenced, Physical works are underway. Next steps: All primary drainage systems have been installed and irrigation has been completed. Sand slits are to be installed after the turf grass has established, currently the ground conditions are not suitable.
1749	Harold Moody Park to Savoy Road Cycleway Bridge - develop connection	Develop design for a cycleway bridge to connect Harold Moody Park and the existing Savoy Road cycleway section. \$60,000 is provided by Watercare for the inconvenience to residents and park users at Harold Moody Reserve. This is a one off payment. The board have indicated that this fund is to be used for the design to be presented to the board for approval. Public engagement to be undertaken prior to consenting for the connection. Current Status - stage one - investigate, design, consult and consent the development. Stage two - plan and deliver physical works. Estimated dates for these works are yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$60,000 External funding	On Hold	Red	Current status: This project is on hold awaiting for strategic assessment from Community Services. Next steps: Community Services is to undertake a strategic assessment and present the findings to the local board. This will inform the next steps.	The project is on hold pending a strategic assessment from Community Services Current status: This project is on hold awaiting for strategic assessment from Community Services.
1750	Huia Domain - refurbish toilet	Refurbish toilet block at Huia Domain. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$3,500 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and design will begin in November 2018 to determine project requirements. Next steps: Complete scoping document.	Current status: Investigation and design has been completed. The scope is ready for project delivery. Contract documentation is being created. Next steps: Procurement of physical work.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1751	Huia Domain - renew park roading and car park	Renew park roading and car park. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2471).	No further decisions anticipated	CF: Investigation and Design	\$150,500 ABS: Capex - Renewals	In progress	Green	Current status: Concept design is complete and has been discussed with the local board. Detailed design phase has begun. Next steps: Consent applications will be made as required.	Current status: Design phase is now completed and engineer's estimate received. The estimated cost is higher than the current allocated budget and additional budget will be required to undertake the work to the required standard. This will be discussed with the board at the next opportunity. Next steps: Submit resource consent application.
1753	Kay Road Bale fill - develop site	Implementation of development of the site in conjunction with the land contamination team. Feasibility completed in 2017/2018 by parks and places officer. Stage one - investigate and develop concept design for the board's approval. Stage two - detailed design, consult and scope the development. Stage three - plan and deliver physical works. This project is currently unfunded and requires further consultation with the local board before commencement.	Design to be approved by the local board	CF: Investigation and Design	\$25,000 Currently unfunded	Cancelled	Grey	Current status: The project is currently unfunded and awaits Locally Driven Initiative (LDI) funding allocation, should the local board wish to fund this project.	There is no budget allocated to progress this project in the current financial year. Project cancelled. There is no budget allocated to progress this project in the current financial year.
1754	Laingholm Hall - refurbishment of exterior and signage	Refurbish roof, replace signage with the local board logo, refurbish cladding and disability access to main entrance. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2472).	No further decisions anticipated	CF: Project Delivery	\$32,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
1755	Laingholm Reserve - renew court	Renew park courts as required to continued community enjoyment. Investigate, scope and deliver within this financial year. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$7,000 ABS: Capex - Renewals	In progress	Green	Current status: Contract has been released for pricing. Next steps: To award the contract and start physical works in November.	Current status: Award contract and start physical works in March. Next steps: Monitor works until completion.
1756	Parrs Park - refurbish toilet	Refurbish 2 pan toilet on the east side of the soccer club. Investigate, scope and deliver within this financial year. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: To finalise the scope and produce contract documentation. Thereafter obtain pricing from suppliers. Next steps: Release contract for pricing.	Current status: Scope has been finalised and contract documentation has been completed. Next steps: Release contract for pricing in the new year.
1757	Pennihana Park - develop site	Development of concepts for Pennihana park future development. Feasibility completed in 2017/2018 by parks and places officer. Stage one - investigate and develop concept design for the board's approval. Stage two - detailed design, consult and scope the development. Stage three - plan and deliver physical works. This project is currently unfunded and requires further consultation with the local board before commencement.	Design to be approved by the local board	CF: Investigation and Design	\$25,000 Currently unfunded	Cancelled	Grey	Current status: The project is currently unfunded and awaits Locally Driven Initiative (LDI) funding allocation, should the local board wish to fund this project.	There is no budget allocated to progress this project in the current financial year. Project cancelled. There is no budget allocated to progress this project in the current financial year.
1758	Piha Domain - renew utilities	Renew power poles at the domain. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$11,000 ABS: Capex - Renewals	Cancelled	Grey	Current status: Vector have replaced power poles in the Piha Domain car park in the last several months. Further investigations are being carried out to see if there are any other utilities within the camp grounds and domain that need to be renewed. Next steps: Use response from the lease team to determine if any further works is required, or if this project should be closed as completed.	Project cancelled October 2018 as during scope investigation, it was found that Vector had already installed new power poles at the site. Current status: Project cancelled October 2018, as during investigation phase, it was found that Vector had already installed new power poles at the site.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1759	Te Henga Park - renew waste water system pump	Renew pump for waste water system. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2480).	No further decisions anticipated	CF: Project Delivery	\$15,000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-2018 financial year.	Project completed.
1760	Titirangi Community House - refurbish interior	Renew interior of building to ensure the facility is fit for purpose and future proofed for community use. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Reviewing site and undertaking discussions with key stakeholders to understand their requirements and the current use of space. Next steps: Detail requirements into tender documents for issue to specialist consultants to commence design.	Current status: Project scoping has been completed and is awaiting manager approval. Once endorsed, the project will be handed over to Project Delivery for tendering. Next steps: Award contract and monitor physical works.
1761	Titirangi Town Centre - replace toilet block	Replace town centre toilet to new site. Local Board noted that they would like Muehlenbeckia to be planted against the new toilet block in Titirangi Village. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3406).	Design to be approved by the local board	CF: Investigation and Design	\$298,803 ABS: Capex - Renewals	In progress	Green	Current status: Approval from Auckland Transport for the preferred location has been received. This will be presented to the local board in due course. Next steps: Present concept design to local board.	Current status: Following public consultation, the local board identified their preferred design option. A business report will be submitted for the February local board meeting. Consultants have been engaged to complete the detailed design and resource consent application. Next steps: Liaise with adjacent property owner to agree services connection into public waste water line located within adjacent private carpark.
1762	Titirangi War Memorial Hall - replace joinery	Replace timber joinery with timber joinery (not aluminium) including glazing. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2483).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Original project completed. Additional works have been scoped and the works are being prioritised to enable completion prior to the Go West Festival that is being held in September. Next steps: Tender the work to ensure timelines are met. Successful contractor has been awarded project.	Current status: The wooden joinery to be assessed to confirm full scope. Once assessment is complete works are to be tendered. Next steps: Complete assessment and tender joinery works.
1763	Waitakere Domain Hall - renew roof on hall	Renew the roof hall in collaboration with the Heritage team. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$2,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation will begin in November 2018. Next steps: Complete scope of works.	Current status: Scoping of project is underway. Next steps: complete scope and tender works.
1764	Waitakere Ranges - investigate options for sports lighting and sportsfield upgrades	Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 66 hours per week. Options to be approved by the local board.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Current status: Investigation has started with council operations and maintenance team to understand what fields will be suitable to create capacity. Next steps: Once the condition of the fields and sites have been confirmed, this will provide direction as to which field needs upgrading and local board approval will be sought.	Current status: Investigation has commenced. Council operations and maintenance team to assess which fields will be suitable to create capacity. Singer Park has been identified as a park in need of capacity due to the increasing number of football clubs. Supplier has been engaged to conduct the investigation and design work. Next steps: Supplier to deliver concept options by the end of January 2019.
1766	Waitakere Ranges - renew carparks 2018/2019+	Renew the carparks at Karekare Reserve and Bethells Beach. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Managing the civil engineering contract for carpark surveys which are being undertaken at Karekare Reserve and Bethells Beach. Next steps: Review engineers reports and recommendations to determine best way forward.	Current status: Application for additional budget has been submitted. Next steps: Hand project over to project delivery team once availability of additional budget is confirmed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1767	Waitakere Ranges - renew community facility & park signage 2018/2019+	Renew community facility and park signage at the following sites: Titirangi War Memorial, Titirangi Beach, Piha Domain, Alex Jenkins Memorial, Foster Bay Reserve, Kamara Walk, Herrings Cove, Ceramco Park, Les Waygood Park, Piha South Road Reserve, Herrings Cove, Seaview Walkway, Seaview Road Plant Reserve - 1, Beverly Hills Scenic, Les Waygood Park. Current Status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$37,000 ABS: Capex - Renewals	Approved	Green	Current status: Awaiting the local board's decision on the naming protocols for Te Reo to be included. Next steps: Once the naming format guidelines are confirmed, engagement with Council's Communications and Marketing team may commence to arrange mock-ups.	Current status: Review signage and site list and confirm with if any are subject to the initial dual language naming. Next steps: Progress scoping.
1768	Waitakere Ranges - renew footpaths 2017/2018+	Renew footpaths at the following sites: Foster Ave Walkway and Harold Moody Reserve. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2489).	No further decisions anticipated	CF: Project Delivery	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: Work has commenced and is programmed for completion by the end of October 2018. Next steps: Inspect physical works.	Current status: Path construction at Harold Moody is near completion. Next steps: Inspect works once completed.
1769	Waitakere Ranges - renew park fencing 2018/2019+	Renew park fencing at the following sites: Alex Jenkins Memorial, Herrings Cove, Mt Atkinson, Robert Knox Memorial Park, Sherrybrooke Esplanade and Te Henga Park. Current Status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$8,500 ABS: Capex - Renewals	In progress	Green	Current status: Compiling information on each of the park structures identified within the project, to determine the level of works required. Next steps: Issue tender document for pricing by a specialist consultant.	Current status: Scoping document and budget estimate review is underway. Next steps: Tender and award works.
1770	Waitakere Ranges - renew park fixtures and furniture 2018/2019+	Renew park fixtures and fittings at the following sites: Parrs Park, Huia Domain, Swanson Oaks, Piha South Road Reserve, Tangiwai Reserve, Titirangi Beach, Alex Jenkins Memorial, Foster Bay Reserve, Seibel Scenic Reserve and Sherrybrooke Esplanade. Current Status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$20,400 ABS: Capex - Renewals	In progress	Green	Current status: Compiling information on each site identified within the project, to determine the level of works required. Next steps: Issue tender document for pricing by a specialist consultant.	Current status: Project scoping is complete. Next steps: Tender and award works.
1771	Waitakere Ranges - renew park structures 2017/2018+	Renew park structures at the following sites: Oratia Esplanade, Garden Walkway Reserve, Duck Park, Piha South Rd Reserve, Sandys Parade and Western Park. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2489).	No further decisions anticipated	CF: Investigation and Design	\$82,000 ABS: Capex - Renewals	In progress	Green	Current status: Compiling information on each of the park structures identified within the project, to determine level of works required. Next steps: Issue tender document for pricing by a specialist consultant.	Current status: Compile Project Initiation Form. Next steps: Handover to Project Delivery team for physical works to be tendered.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1772	Waitakere Ranges - renew park structures 2018/2019+	Renew park structures at the following sites: Kowhai Reserve, Clarence Reserve, Clayburn Reserve, French Bay Reserve, Alex Jenkins Memorial Park, French Bay Esplanade, Kaurimu Park, Swanson Oaks, Piha South Road Reserve, Piha Domain, Titirangi War Memorial Park, Sandys Parade, Kawaka Reserve, Miha Road Reserve, Oratia Esplanade, Seaview Road Plant Reserve - 1, Bishop Park, Seaview Walkway and Tinopai Reserve. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Compiling information on each of the park structures identified within the project to determine level of works required. Next steps: Issue tender document for pricing by a specialist consultant.	Current status: Compile Project Initiation Form. Next steps: Handover to the project delivery team for physical works to be tendered. 26 Garden Road: design and outline specification are underway to enable an engineers estimate of works required. Once received this information will be supplied to the legal team for confirmation of the next steps.
1773	Waitakere Ranges - renew playspace 2018/2019	Renew half court back board at Laingholm Reserve, renew cushion fall at Wood Bay Reserve, Waima Reserve, Titirangi Beach Reserve and Nicolas Reserve. Investigate, scope and deliver within this financial year. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$40,500 ABS: Capex - Renewals	Completed	Green	Current status: Replacement product and associated costs have been confirmed and approved. Next steps: Procurement and installation of product.	Current status: Project completed and handed back to Operations and Maintenance.
1774	Waitakere Ranges - renew toilet doors	Replace toilet doors at Karekare Reserve and Titirangi Beach. Investigate, scope and deliver within this financial year. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Compiling documentation to produce the scope of works. Next steps: Release the contract for pricing.	Current status: Procurement of works is underway. Next steps: Award contract and monitor works.
1775	Waitakere Ranges - renew walkways and paths 2017/2018+	Renew walkways and pathways at the following sites: Marine Parade Plantation Reserve, Ceramco Function Centre, Clarence Reserve, Kaurimu Park, Kawaka Reserve, Kowhai Reserve, Miha Road Reserve, Oratia Esplanade, Seaview Road Plant Reserve - 1 and Tinopai Reserve. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. A component of this project is a continuation of the 2017/2018 programme (previous SP18 ID 2490).	No further decisions anticipated	CF: Investigation and Design	\$65,500 ABS: Capex - Renewals	In progress	Green	Current status: The project is currently being scoped to determine priorities. Next steps: Develop business case.	Current status: Tender documents are being compiled and will be completed in January 2019. Next steps: Procure physical work.
1776	West Coast Gallery - renew facility	Renew the facility, this project is to be delivered in alignment to the project at 42 Seaview Road, Piha. Current Status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$12,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Investigate the background information available on the site. Commence discussions with stakeholders. Next steps: Summarise information gathered and liaise with local board and community.	Project placed on hold until condition data assessment complete, and an decision on the future of the facility is confirmed. Current status: This project has been placed on hold pending condition rating data. Next steps: Proceed as instructed by Community Services following review of condition rating data.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2882	Huia Domain - renew coastal structure	Huia Domain - retaining wall renewal. This project is carried over from the 2017/2018 programme (previous ID 2470).	No further decisions anticipated	CF: Project Delivery	\$398,181 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	<p>Works within coastal area, sensitive project stakeholders, sensitive site - trees, archaeological, cultural, delay on resource consent approval and consent conditions, availability of the contractor and limited timeframe to carry out the rock revetment extension work prior to Christmas 2018. None of the tenderer can complete this additional extension work prior to Christmas 2018. Even after retendering for this work with the expectation of commencement of the work as early as possible after Christmas and new year break, we obtained only one tender who can commence the work only by mid March with the completion date of the end of June 2019.</p> <p>Current status: All sand nourishment works completed. The top soiling and seeding has been recently completed. The contractor tidied up the site including removal of the debris and reinstated the carpark. The facility maintenance contractor has tidied up the ground and around the trees. Huia beach western rock revetment work: Responded back to section 92 request from consenting team. We didn't receive the tender price from the tenderers who were able to complete the project by Christmas 2018. We have retendered for this extension work project requesting to nominate the proposed commencement date of the physical work as early as possible after the Christmas and new year break. Only one tender was received - the contractor can commence the work by mid March with a completion date of end of June 2019. Next steps: Handover the project to the maintenance team. Huia beach western rock revetment work: Awaiting resource consent. Evaluate tender price for carrying out construction of the rock revetment extension.</p>
2955	Parrs Park Table Tennis - renew carpark	Parrs Park Table Tennis carpark renewal. This project is carried over from the 2016/2017 programme (previous ID 4276).	No further decisions anticipated	CF: Project Delivery	\$0ABS: Capex	On Hold	Amber	Q1 commentary not captured for Carry Forward projects.	Project put on hold until the club has completed their refurbishment. Current status: All plans and reporting are complete. Project is on hold until Waitemata Table Tennis have upgraded their facility. Next steps: Car park renewal is on hold and will begin when Waitemata Table Tennis have completed their work on site.
3018	Piha Domain - install effluent recycling alkalinity dosing system	Health and safety Reactive Renewals, Piha Domain-Supply and install effluent recycling alkalinity dosing system. This project is carried over from the 2017/2018 programme (previous ID 3157).	No further decisions anticipated	CF: Project Delivery	\$75,000 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
3070	Ceramco Park - driveway renewal	Renew area of driveway. This project is carried over from the 2017/2018 programme (previous ID 2463).	No further decisions anticipated	CF: Project Delivery	\$17,645 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Contract has been awarded. Physical works will start in January 2019, weather permitting. Working with stakeholders to establish the best time to deliver works, with minimal disruption. Stakeholders would prefer the project to start in January. Next steps: Complete the physical works and close out project.
3096	Mahoe Walk - renew walkways and path	Renew walkway. This project is carried over from the 2017/2018 programme (previous ID 2473).	No further decisions anticipated	CF: Project Delivery	\$45,337 ABS: Capex	On Hold	Amber	Q1 commentary not captured for Carry Forward projects.	<p>Project on hold awaiting direction on whether to proceed due to the Kauri Dieback issue.</p> <p>Current status: Currently awaiting direction on whether to proceed due to the Kauri Dieback issues. This project is now on hold and pushed out to the next financial year. Next steps: Receive advice and direction due to the Kauri Dieback issues.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3108	Oratia Settlers Hall - renew boundary fence	Renew boundary fence. This project is carried over from the 2017/2018 programme (previous ID 2475).	No further decisions anticipated	CF: Project Delivery	\$19,660 ABS: Capex	On Hold	Grey	Q1 commentary not captured for Carry Forward projects.	Project has been cancelled due to the lease holder not agreeing with work proceeding. Current status: The fence is required to be renewed by the lease holder, however Auckland Council had offered to renew the fence to help support the lease holder. Next steps: Proposal of works was not welcomed by the lease holder group therefore the project is cancelled.
3114	Piha - renew interpretative signage	Renewal of unqued heritage, bylaw and Health and safety signs. This project is carried over from the 2017/2018 programme (previous ID 2477).	No further decisions anticipated	CF: Project Delivery	\$24,485 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: All surfboard panels that needed to be moved have been shifted to their correct places. Three signs remain to be fixed to the boards, following which the project will be completed. Next steps: Inspect completed works.
3124	Waitakere Ranges - renew park lighting 2017-18	French Bay Esplanade, Nicolas Reserve, Owen`s Green, Parrs Park, Piha South Road Reserve, Titirangi Beach. This project is carried over from the 2017/2018 programme (previous ID 2486).	No further decisions anticipated	CF: Project Delivery	\$11,065 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Physical works tender submissions have been received, and are currently being evaluated. Next steps: Award the physical works contract.
3168	Withers Reserve - replace pedestrian bridge	Replace the failed pedestrian bridge. This project is carried over from the 2017/2018 programme (previous ID 3466).	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Investigation of options for the renewal of the bridge is underway. Two options have been finalised and both will be priced. Resource consent applications are in progress and the detailed design is underway. Next steps: Tender construction works. Construction works are expected to start in April 2019.
3169	Laingholm Scenic Reserve - renew track	Renew track which failed due to a land slip. This project is carried over from the 2017/2018 programme (previous ID 3467).	No further decisions anticipated	CF: Project Delivery	\$25,000 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Site visit will be undertaken early July to confirm scope for the renewal of the track. Iwi consultation requirements to be confirmed. Next steps: Obtain required consents and procure physical works.
3258	Waitakere Ranges - small park improvements project	Project requires installation of park assets across various sites - more detail will be provided as board agrees to individual projects. 1. Vale Reserve - 2 x picnic tables	No further decisions anticipated	CF: Project Delivery	\$25,000 LDI: Capex	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: The project scope has now been finalised and approved. Procurement of priority projects are now underway. Contract has been released for tender. Next steps: Award contract and monitor physical works.
Infrastructure and Environmental Services									
435	Long-tailed bat research, protection and recovery - Waitakere Ranges Heritage Area Act work programme	To complement the Regional Environmental and Natural Heritage Fund grant to Community Waitakere for their bat-tagging research into roost use in the Waitakere Ranges, it is proposed to run a complementary education programme to promote and advocate the research outcomes to the wider local community. An education and awareness programme by Community Waitakere and partners will include open community events, targeted community events, and educational resource promotion. All promotional materials and communications will acknowledge the Waitakere Ranges Local Board, and the funding they have provided to bat research over the past six years.	No further decisions anticipated	I&ES: Environmental Services	\$5,000 ABS: Opex	In progress	Green	Staff have discussed this project with Community Waitakere and are working with community partners to implment the project planning. Long-tailed bat tagging walks are planned for February and March 2019.	A funding agreement with Community Waitakere was signed for five bat walks over the summer 2018/2019 period. Regionally funded bat tracking work caught a pregnant long-tailed bat which is a significant sign of breeding in the population. The five funded bat walks will begin in February 2019 with dates to be confirmed. Details will be sent to the local board when available.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
437	Waitākere Weed Action Project (Our Backyard)	<p>This project will involve working with the communities at Piha, Karekare and Huia to reduce the density of the ecosystem transformational weed climbing asparagus on private property. The goal is to achieve zero density of this weed (within three seasons).</p> <p>Climbing asparagus is an ecosystem transforming pest plant - smothering desirable plants and preventing regeneration. It is becoming an increasing issue within the regional park with infestations associated with human settlement. Weed management was occurring on the park but not on private land. Birds can spread seed up to one kilometre from a mature fruiting plant, so without a whole of landscape approach this pest plant will continue to threaten the high biodiversity values of the Waitākere Ranges.</p> <p>This project involves direct engagement, survey (with results and information fed back to landowner), control (including follow up), and now community feedback via newsletter (completed 2017 for Piha, planned 2018 for Huia).</p>	No further decisions anticipated	I&ES: Environmental Services	\$100,000 LDI: Opex	In progress	Green	The project manager and engagement contract with Ecomatters was been completed and they have commenced work. A contractor has also been secured for the control work. A survey contract is currently being finalised. Surveying work will commence in quarter two.	Ecomatters is currently undertaking initial engagement in Karekare (lower Lone Kauri Road). Follow-up and initial control has commenced in Huia and Piha, with Ecomatters liaising with landowners to book in future control. 251 hours were completed between September and November 2018. Surveying has commenced in Karekare on larger properties. In quarter 3 Ecomatters will continue with initial engagement in Karekare, contacting landowners that were previously part of the old Piha Strategic Weed Initiative programme (whilst being cognisant of other issues in the Glen Esk Rd area), and attempting to get in contact with landowners previously uncontactable. Control and surveying will continue in all three community areas.
718	Septic tank pumpout programme - Waitākere Ranges Local Board	This programme will see the triennial pumpout of septic tanks within the former Waitākere City Council area.	No further decisions anticipated	I&ES: Healthy Waters	\$632,766 ABS: Opex	In progress	Green	<p>There are approximately 4,300 private on-site wastewater treatment systems serviced on a triennial cycle by the pump out programme. The septic tanks are spread across three local boards on properties paying the targeted rural sewage rate.</p> <p>There were no scheduled pumpouts in quarter one. The local board have been sent a memo about the future of the scheme and this will be discussed at a workshop in October 2018.</p>	There were 359 scheduled and seven unscheduled pumpouts completed in the Waitākere Ranges area for quarter two.
719	Kauri Dieback Community Coordinator - Waitākere Ranges	The kauri dieback community co-ordinator will deliver a programme of engagement, education and capacity building within the communities and groups of the Waitākere Ranges, with schools and pre-schools, and the wider public. This will include talks, workshops, education and art programmes, resource provision, supporting the Kauri Karnival, and managing summer track ambassadors.	A further decision is required from the board before this project can proceed.	I&ES: Environmental Services	\$48,000 LDI: Opex	On Hold	Amber	The board is reconsidering whether to invest in this position given the recent change in the regional kauri dieback programme. A decision from the board is expected in the second quarter.	If the board chooses not to reinvest in this role, this budget will need to be reallocated towards another project. There is a risk that any project approved for this budget reallocation cannot be delivered within the financial year. A statement was prepared for the board which clarified the scope of the kauri dieback coordinator description. Feedback from the board is needed before the recruitment can commence.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
731	Manukau Harbour Forum - Waitākere Ranges	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and an education project.	No further decisions anticipated.	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Green	<p>At the August 2018 business meeting, the forum agreed to allocate its \$81,000 operational expenditure budget towards the delivery of the following projects in the 2018/2019 financial year:</p> <ul style="list-style-type: none"> • governance and management support review (\$22,000) • symposium and community event (\$20,000) • communications plan (\$14,000) • industry education programme (\$10,000) • youth leadership programme (\$15,000). <p>During quarter one, two forum newsletters were produced and distributed to the stakeholder list. An interview with the forum chair was published on Our Auckland and shared via local board social media. The video footage taken last financial year is currently being edited into promotional videos of the Manukau Harbour.</p> <p>Planning for the youth leadership programme, symposium and community event, and the governance and management support review is underway. An industry education programme has yet to be developed and will be discussed at the forum's October 2018 workshop.</p>	<p>In quarter two the forum:</p> <ul style="list-style-type: none"> • provided feedback on projects to be considered under the natural environment targeted rate • presented to the Environment and Community Committee on the small sites ambassador report advocating for more funding for sedimentation and pollution regulatory activity • distributed the October-November 2018 forum newsletter • supported the proposed industry education programme which will deliver a construction field day event in either Drury or Takanini in quarter three • supported a proposal to expand the symposium and community event into several staggered components, including a stand at the February 2019 Onehunga Festival, support for March 2019 Sea Week, and a symposium in quarter four. <p>In quarter three the next issue of the forum's newsletter will be distributed, the governance review will begin and the promotional video will be ready for publication. The youth leadership programme wānanga is scheduled for quarter four in April 2019.</p>
739	Community weed bins - Waitākere Ranges Heritage Area Act	The Waitākere Ranges Heritage Area Act work programme budget is a regional budget held by the North West Planning Team. The biosecurity team within Infrastructure and Environmental Services will deliver this community weed bin project via contract as part of the work programme for the north-west planning team. A workshop will be held with the local board in early 2018 to determine the scope of the weed bin project for the 2018/2019 financial year. Based on the current locations of the weed bins, the estimated total budget required for this project in the 2018/2019 financial year is \$77,000.	No further decisions anticipated	I&ES: Environmental Services	\$77,000 ABS: Opex	In progress	Amber	<p>The temporary bins have been in service for July and September 2018. The permanent bins sites have been running as usual with Huia having a turnover of about one bin per week. It was observed by the supplier that there was a higher than usual percentage of non-target weeds and inorganic material inside the permanent bins with roughly 25 per cent target weeds. The manned temporary bins weekend at Kauri Loop Road had high usage while Victory Road was relatively quiet. Public feedback was appreciative of the service and the comments positive.</p>	<p>The service has changed slightly and all bins are lined with polythene and taken to an approved landfill in Redvale. This has meant that EcoMatters have had to provide more time for the service which has increased costs exceeding budget allocation for the current programme. There is some discussion from ratepayers about the use of bin liners and the fact that vegetation is going to landfill. For these reasons, there will be discussions with all stakeholders involved about the service delivery and how it can be improved for the 2018/2019 financial year in the next quarter. A variation agreement between Auckland Council Biosecurity and EcoMatters was finalised during this time to cover the increased costs of a service that changed to meet kauri dieback hygiene protocols. For this reason, the amnesty bins were missed out in August 2018 due to contract negotiations with the supplier. The contents of the permanent bins continue to be an issue for this service with results mirroring previous quarters. For example, Huia was estimated at 20 per cent targeted weeds, 50 per cent other vegetation (mainly general garden waste) and 20 per cent contaminants. In contrast, September 2018 amnesty bins at Kauri Loop Road and Victory Road were estimated at 90 per cent targeted weeds and 10 per cent other vegetation. It has also been reported that additional dumping has occurred in and around the bin. People are still happy with the service although the bin liners have got people talking about the vegetation going to landfill. We also have had to make a bin site change from Kauri Loop Road to Waitarua Community Hall due to the close proximity of a kauri tree. Next quarter there will be discussions with all stakeholders involved about the service delivery.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
740	Coastal and marine project	<p>This project will be framed within the actions and gaps analyses in the Big Blue Waitākere report. Feedback from a community hui in May 2018 will be used to determine where funding can be provided to community groups to:</p> <ul style="list-style-type: none"> - support community efforts to protect marine and coastal environments - enable communities to protect vulnerable coastal animals and plants through provision of funding, management plans, traps or other resources. <p>Recommendations on potential projects to be funded through this budget will be reported to the local board following the May 2018 community hui.</p>	Potential project options for the allocation of this funding will be workshopped in October 2018, and a decision on a project for delivery with this funding will be bought in late 2018.	I&ES: Environmental Services	\$30,000 LDI: Opex	Approved	Amber	Staff will present project options to the local board following feedback from the community hui held in May 2018 and recommendations from the Big Blue Waitākere report at an October 2018 workshop. A decision on a project for delivery within the 2018/2019 financial year will be sought in late 2018 (quarter two).	<p>Delays in project development puts this project at risk for 2018/2019 delivery. A workshop was scheduled in October 2018 and a report was submitted and approved at a December 2018. Project work will commence in early 2019.</p> <p>At report was submitted to the December 2018 business meeting outlining three streams of work. The board approved the recommended sea bird and shore bird surveys from the report allocating \$15,000 to each. An information memo will be submitted to the board with the full scope of each survey in early 2019. Work will also commence in early 2019.</p>
742	EcoMatters Environment Centre and Sustainability Hub (EcoHub) (Waitākere Ranges)	<p>This funding will support the operation of EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for Ecomatters Trust. Ecomatters deliverables include:</p> <ul style="list-style-type: none"> • managing the Ecomatters Environment Centre (EcoHub) • promoting service to the diversity of Waitākere Ranges communities • providing and promoting free or affordable meeting space to other environmentally focused community groups • delivering a minimum of 26 sustainability-related seminars or workshops within the funding period. 	No further decisions anticipated	I&ES: Environmental Services	\$35,000 LDI: Opex	In progress	Green	<p>In quarter one the EcoMatters environment centre (EcoHub) was open to the public in line with its operating target of 30 hours per week. This included continuing with revised opening hours to enable the EcoHub to operate on Sundays from 10am to 2pm, providing enhanced access by the community. Seven workshops were held in quarter one. The topics covered by the workshops included creating a zero waste kitchen, making cleaning products and reusable food wraps, reusable bag-making, fruit tree growing, rainwater harvesting, and seed sowing and spring gardening. In addition, the Kōrero Crew initiative was launched on 18 September 2018, which is an ongoing weekly Te Reo Māori workshop held at the EcoHub. The workshops were promoted via social media, direct email and the Western Leader newspaper. Events planned for quarter two include the 'Spring into Action' morning at the EcoHub on 6 October 2018 featuring a range of sustainable living activities, including a group cycle ride, composting, potting up native seedlings, making produce bags and a panel discussion about community collaboration and food. A hui exploring the implications of, and actions that may be taken to reduce the spread of kauri dieback is being developed for November 2018.</p>	<p>In quarter two the EcoMatters environment centre (EcoHub) was open to the public in line with its operating target of 30 hours per week. This included continuing with revised opening hours to enable the EcoHub to operate on Saturdays and Sundays from 10am to 2pm, providing enhanced access for the community. Five workshops were held in quarter two. A workshop highlight was the Love Our Kauri hui and webinar held on 24 November 2018, which included a panel of experts. The workshop was made live via Facebook and live questions from around the world were passed to panellists. As of 5 December 2018 there were 1211 unique views of the workshop, significantly expanding the workshop's reach. Other workshop topics included vertical gardening, worm farming, solar hot water, low waste cooking and coaching in nature. The 'Spring into Action' event at the EcoHub on 6 October 2018 featured a range of sustainable living activities, including a group cycle ride, composting, potting up native seedlings, making produce bags and a panel discussion about community collaboration and food. Events planned for quarter three include the EcoWest Festival launch event on 16 March 2019.</p>
744	Love Your Neighbourhood (EcoMatters) (Waitākere Ranges)	<p>This funding will:</p> <ul style="list-style-type: none"> • provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives such as environmental clean ups and restoration, community planting and food growing • provide practical assistance to not-for-profit preschools to enable environmental education initiatives; in particular edible gardens and water saving/collection devices • promote the availability of the assistance through appropriate networks across the Waitākere Ranges Local Board area • respond to requests from the Waitākere Ranges Local Board to support community action. 	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	<p>Nine applications were supported in quarter one, with a total value of \$6,749. Successful applicants included South Titirangi Neighbourhood Network, Laingholm Pest Free, Waima to Laingholm Pest Free Zone, Laingholm Primary School, Glen Eden Transition Town, Titirangi Rudolf Steiner School, Glen Eden Residents Association, Ginger Obsession and Glen Eden Village Business Association. The Love Your Neighbourhood initiative was promoted to the community immediately prior to quarter one and further promotion is scheduled for quarter two.</p>	<p>Five applications were approved in quarter two, resulting in a total of \$9,129 allocated to date and \$8,871 remaining (these figures include the balance of the additional \$10,000 of funding provided for this initiative by the board at the end of the 2017/2018 financial year). Initiatives supported in quarter two included the ginger removal activities of residents at 852-860 West Coast Road and gardening-related initiatives being undertaken by four early childhood centres (Laingholm Playcentre and Oratia, Glen Eden West and Titirangi Rudolf Steiner Kindergartens).</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
745	Love Your Place Awards (EcoMatters) (Waitākere Ranges)	This funding will support environmental champion recognition awards that will specifically be for board constituents. The awards will recognise volunteer work in the environment.	No further decisions anticipated	I&ES: Environmental Services	\$5,000 LDI: Opex	Completed	Green	The delivery of the Love Your Place Awards proceeded as planned with multiple nominations received for all awards categories and judging completed in September 2018. The awards ceremony was held at the Titirangi War Memorial Hall on 27 September 2018 and included an acknowledgement of the leadership of Te Kawerau a Maki in declaring a rāhui for the Waitākere Ranges in response to the spread of kauri dieback. A debrief for the Love Your Place Awards is planned for the local board in quarter two as part of a workshop covering the 2017/2018 outcomes achieved in the board area through the partnership with EcoMatters Environment Trust.	Two board members participated in a preliminary debrief for the Love Your Place Awards on 26 November 2018. Further feedback from board members was received on 13 December 2018 during a workshop covering the 2017/2018 outcomes achieved in the board area through the partnership with EcoMatters Environment Trust. Feedback from board members will be incorporated into the planning for next Love Your Place Awards to be delivered in 2020.
757	New project: Pop Up Bike Hub (EcoMatters)	<ul style="list-style-type: none"> Develop and operate a 'pop up' repair centre for bikes at selected events. Develop and deliver bicycle skills programmes via a pop up bike hub at selected events. Educate users about active transport. 	No further decisions anticipated	I&ES: Environmental Services	\$5,000 LDI: Opex	In progress	Green	Planning and development for the pop bike hub for events initiative is scheduled to commence in quarter two. This will include confirming the quarter three and quarter four events where the pop up bike hub service will be provided.	Planning and development for the pop up bike hub for events initiative commenced in quarter two. The pop up bike hub service will be provided at three events across quarters three and four, including the Kauri Carnival and Wheels out West.
764	EcoWest Festival (EcoMatters) Waitākere Ranges	<p>Funding to support the running of EcoWest festival which will run from March-April 2019.</p> <p>EcoMatters deliverables include:</p> <ul style="list-style-type: none"> Provide a community-based environmental festival with access to free public events Design and deliver an event that provides information and practical ideas for making sustainable living easy Market the festival to businesses, institutions and community groups acknowledging Waitākere Ranges Local Board's funding Promote the festival in ways that target the diversity and distribution of the population To work collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time 	No further actions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	Approved	Green	Planning and development for the March - April 2019 EcoWest Festival is scheduled to commence in quarter two. A request for expressions of interest from event organisers to register their events will be issued in December 2018.	Planning and development for the 16 March to 14 April 2019 EcoWest Festival commenced in quarter two. A request for expressions of interest from event organisers to register their events was issued in November 2018. Event organisers have until 28 January 2019 to submit expressions of interest. The EcoWest Festival will commence with a new official launch event on 16 March 2019.
768	War on Weeds (EcoMatters) Waitākere Ranges	A campaign to be run in March 2019, where jumbo bins are provided at key sites in the local board area for a four week period for community disposal of weeds.	Bin sites will be confirmed with the board in February 2019	I&ES: Environmental Services	\$23,000 LDI: Opex	In progress	Amber	Planning commenced in quarter one for the War on Weeds public weeding campaign scheduled for delivery throughout March 2019. EcoMatters will provide jumbo bins at sites in the local board area throughout March 2019 for community disposal of weeds and to raise awareness of weed issues. The bin sites will be confirmed with the board prior to promotion of the campaign in targeted media in February 2019.	<p>This project has some interdependencies with the year-round community weeds bins programme operating in the local board area. Changes to the community weeds bins programme due to increasing costs and kauri dieback considerations may impact on the deliverables for the War on Weeds programme. The potential impacts are being quantified and considerations are under discussion.</p> <p>Planning continued in quarter two for the delivery of the war on weeds campaign in March 2019. Changes made to the closely related community weed bins programme as a result of industry cost increases and kauri dieback protocols will likely impact the delivery of the campaign. Planning is focussed on ensuring the initiative can be delivered within the available funding, which may necessitate some changes to delivery compared with previous years. Any changes to war on weeds will be clearly communicated to the local board and the public when the campaign is promoted in February 2019.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
771	Community Nurseries (EcoMatters)	This budget will support the establishment of community nurseries, and will ensure that advice is provided to the community on how best to establish and maintain new nurseries. In the 2018/2019 financial year, EcoMatters are aiming to provide at least 2,000 native plants for community planting projects within the Waitākere Ranges Local Board area. Ecomatters are also planning to germinate and pot an additional 2,500 native plants at the EcoMatters nursery site for future community planting projects.	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	In quarter one EcoMatters increased the staff resources assigned to the community nurseries initiative to enable increased education-related delivery without compromising the level of plant propagation activity. Education activity has included increased collaboration with the Department of Corrections, enabling positive behaviour development through learning about native plant species. In quarter one approximately 140 people participated in education activities in the nursery at the EcoMatters site, which equates to about 430 hours of education time. This included approximately 50 people from the Waitākere Ranges Local Board area engaged in a total of 150 hours of education about how to propagate and care for native plant seedlings. The number of plants germinated and potted, as well as the number of plants available for planting during the 2019 planting season will be reported in quarter two.	In quarter two, EcoMatters maintained increased staff resources assigned to the community nurseries initiative to enable increased education-related delivery without compromising the level of plant propagation. Education activity has included increased collaboration with the Department of Corrections, enabling positive behaviour through learning about native plant species. In quarter two approximately 160 people participated in education activities in the nursery at the EcoMatters site, which equates to about 350 hours of education time. Approximately 3,000 plants were germinated and potted, and over 4,500 will be available for planting during the 2019 planting season.
773	Project HomeWise (EcoMatters) Waitākere Ranges Local Board	A minimum of three workshops to be provided to communities on topics such as: <ul style="list-style-type: none"> • Waste minimisation (how to sort your household rubbish, including home composting, options and demonstration) • Water saving (how to reduce your water consumption and bills) • Energy efficiency (cut your power bill) • Sustainable living 	No further decisions anticipated	I&ES: Environmental Services	\$5,000 LDI: Opex	In progress	Green	No workshops were held in the Waitākere Ranges Local Board area in quarter one. Engagement with community groups will enable development of the workshop schedule for quarter two onwards.	No workshops were held in the Waitākere Ranges Local Board area in quarter two. In quarters three and four, workshops are planned for Titirangi Steiner School Parent Teacher Association, Hoani Waititi Marae, LifeWise, Glen Eden United Church of Tonga and Islamic Centre Masjid E Balil. A giveaway kit was developed to help motivate change and improve the health and wellbeing of the low income families participating in the workshops. Kit contents currently include a draft stopper, LED bulb, hydrometer (for measuring dampness), thermometer, shower timer and a window moisture remover. EcoMatters is working with a number of other organisations to provide helpful advice to residents. This has included collaboration with Glen Eden Community House, VisionWest and Plunket playgroups.
1539	New project: Pest Free South Titirangi strategy development	This project will involve the development of a strategy to achieve Pest Free South Titirangi, which is endorsed by community and agency stakeholders. The strategy will involve: <ul style="list-style-type: none"> - establishing a clear understanding of the key stakeholders and their organisational or community focus and collaborative process to date - exploring issues, possible solutions and a common agenda and purpose going forward - identifying opportunities for alignment and adaptation of existing activity and resourcing to support Pest Free South Titirangi - developing a collective strategy for achieving Pest Free South Titirangi. 	No further decisions anticipated	I&ES: Environmental Services	\$30,000 LDI: Opex	Approved	Amber	Staff will meet with South Titirangi Neighbourhood Network to confirm their understanding and support for the proposal in advance of engaging a contractor to start in December 2018 or January 2019. A scope and request for quotes will be circulated early November 2018 to engage a facilitation and strategy specialist to deliver a Pest Free Strategy involving community and agency partners. It is expected that this person will deliver the work over five to six months with support from Environmental Services and Community Services staff.	The project is behind the planned schedule, as a contract has not yet been procured for delivery of the works. If a contractor is engaged by February 2019 this strategy will still be delivered within the 2018/2019 financial year. Staff have met with the Waitākere Ranges Local Board to confirm the board's expectations of the project. A project manager is expected to be assigned to the project by mid-December 2018 and procurement of an independent facilitator will be complete by mid-February 2019. It is expected that this person will deliver the work over five to six months with support from Environmental Services and Community Services staff.
Libraries									
1192	Provision of Library Service - Waitākere Ranges	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service:- Glen Eden Library for 52 hours over 6 days per week.(\$481,918)- Titirangi Library for 52 hours over 6 days per week. (\$390,256)	No further decisions anticipated	CS: Libraries & Information	\$872,174 ABS: Opex	In progress	Green	Visits and issues are significantly up for Titirangi compared to the same quarter last year due to last year's closure at this branch. Glen Eden's visits are down for the same reason.	Visits and issues are significantly up for Titirangi compared to the same quarter last year due to the July-November 2017 closure at this branch. Glen Eden's visits are down for the same reason. The closure affected statistics similarly for public PC and wifi use in both sites also. Digital services are promoted at both branches, with GE supplying consistent one on ones to lift digital literacy. Learning centre sessions are constant at Glen Eden and steady at Titirangi.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1193	Preschool programming - Waitākere Ranges	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Wriggle & Rhyme, Toddler Times and Rhyme Times remain popular at both libraries. Wriggle & Rhyme sessions at Glen Eden attracted 1098 and 517 attendees. Toddler Times at Glen Eden had 616 attendees. Titirangi's Rhyme Time and Storytimes had 790 attendees and included a French Storytime. Glen Eden Kindy, Talented Tots, Piwaka & Our Kids visit Glen Eden regularly. Titirangi staff made visits to Kaurilands, Woodlands Park, Shining Starz, Titirangi, Greenbay and Laingholm Kindies.	During this quarter 1959 children and caregivers attended Wriggle & Rhyme, Toddler Time and Storytime sessions in both libraries. Christmas storytimes at both libraries were family affairs with strong numbers attending, and over 50 attended Titirangi's community evening storytime on the deck complete with Santa, activities, music and refreshments. Titirangi had a strong outreach programme to Titirangi Playcentre and Kindergarten, Green Bay Kindy, Shining Stars, Laingholm Kindy and Woodlands Park Community Kindy this quarter.
1194	Children and Youth engagement - Waitākere Ranges	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The July school holidays saw some great programmes held for our tamariki. From reusable bag workshops, seed bombs, Matariki herb planters, to a Superhero Day, Matariki Disco, wish jar making, and kite weaving, reaching 674 tamariki and whanau. YouthWorx meet weekly at Glen Eden for 16-24 year olds who want to gain a free learners licence and learn job ready skills. Makerspaces continue to be popular with tamariki learning about acids and copper, air dry clay, food tech and crafts with 405 attendees. Outreach sessions continue to Prospect Primary and roadshows to Konini and Green Bay Primary and Intermediate where children's librarians judged book week, reaching over 800 children. Titirangi holds Lego and Makerspace after school programmes with an average of 31 attendees each.	Makerspace is running consistently in both libraries. Titirangi's craft sessions for children and adults had high attendance throughout this quarter with 170 people attending Christmas craft sessions in December. The weekly/fortnightly Lego and Minecraft Clubs remain popular and attracted approx. 500 children this quarter. Titirangi's ukelele lessons have attracted a core group weekly throughout the term. Outreach to primary schools in both branches was extensive to promote the Kia maia te whai summer reading programme and included Titirangi, Green Bay, Woodlands Park, Laingholm, Prospect, Oratia and Konini schools. By December end registrations for the programme were 250 for Titirangi and 165 at Glen Eden. The programme runs until the end of January 2019.
1195	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Waitākere Ranges	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Glen Eden Library's Green Living Festival included workshops such as veggie seed sowing with Glen Eden Transition Town, a talk on Living Green, Composting and a documentary screening on Climate Change. Titirangi visits to Glenburn Village continue and collaboration with the Whau's foodbank. During Going West both libraries hosted authors David McGill and Elspeth Sandys for a total of four events. Titirangi hosted a Going West VIP Speakers Mix & Mingle and Safe Vegan and Foster Hope talks. All the above plus our Stitching Together Knitting Group and three book chats were a way for over 340 people in our local communities to connect.	Glen Eden hosted the Green Living Festival with events and workshops enjoyed by 190 people. Both libraries celebrated Diwali with craft activities and displays. Retirement villages Crestwood and Glenburn visit Titirangi monthly for readers advisory and music. Human Libraries continues monthly in Titirangi, sharing community stories from local artists, experts and enthusiasts. The Titirangi Poets continue to meet monthly.
1196	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Waitākere Ranges	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Both libraries have created a Kōrero space to enable people to practice their Te Reo. Te Wiki o Te Reo Māori included Matariki displays and activities including a bilingual storytime and taonga crafts. Titirangi hosted the Titirangi Kapa Haka group and Huia Hamon with over 140 people attending the events.	Titirangi continues to have a strong partnership with Titirangi Primary School promoting the Kapa Haka group in the library space for the public. Storytimes always include bilingual songs and stories while staff continue to build staff confidence and capability in using Te Reo.
1197	Learning and Literacy programming and digital literacy support - Waitākere Ranges	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Glen Eden held four adult writing workshops with writer Ann Poulson and a Managing Money workshop with Henderson Budgeting. Book-a-librarian sessions are increasing in number covering Excel, Word, CV preparation and general computer use. Titirangi held Human Libraries, three book launches, Japanese Storytelling, Artist Teresa Loe with 430 attendees across all events.	Bookchats continue monthly in both branches for participants to share the best of what they're reading and recommending to others. Titirangi celebrated Mental Health Awareness month with several events attended by 60+ people including yoga and sessions about mental health and alternative therapies. Author talks this quarter include ex SAS operative Michael Graham which was keenly attended by local RSA members. Sue Bradford was another highlight speaker in Titirangi. Glen Eden hosted a special toddler time with Stephanie Thatcher a local author while Sharon Davies enjoyed the launch of her book 'Little and loud: my life story'. Over 185 people have attended author talks this quarter.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Local Economic Development: ATEED									
615	Glen Eden Investment Attraction	<p>The local board aspires for Glen Eden to be an attractive and welcoming town centre. It intends to do this by working with the Business Improvement District to improve Glen Eden Town Centre through promotion and attraction of investments that lift the experience of the centre for locals and visitors.</p> <p>The board has already funded the Business Improvement District to develop the Glen Eden Prospectus and an investment attraction plan has been outlined subsequently to build on that. The next stage to understand what users of the town centre want is underway. This will inform the business association and its members where it should focus its efforts to improve the visitor experience.</p> <p>Dependent on the findings this could involve the following in 2018/19:</p> <ol style="list-style-type: none"> 1. Market the town centre investment opportunity 2. Improve the retail mix to meet the needs of town centre users 3. Stimulate and support organic investment by existing local businesses and landlords 4. Build a vision for the town centre 5. Upgrade the public amenity and signage 6. Promote the vision. 		ATEED: Local Economic Growth	\$20,000 LDI: Opex	In progress	Green	Local Board and Business Association representatives met informally to discuss the report on last year's research and identify next steps. This will be developed further in Q2.	Local Board and Business Association representatives met to discuss the report on last year's research and identify next steps. A summary note for circulation to local board and BID has been prepared setting out some potential next steps to be implemented from Q3.
Parks, Sport and Recreation									
454	WTK: Harold Moody Reserve: Service Assessment	Undertake a service assessment including technical expertise to identify feasibility and outcomes for Harold Moody Reserve to inform the service provision need and the best use of the Watercare mitigation funding (\$60K).	No further decisions anticipated	CS: PSR: Park Services	\$3,000 LDI: Opex	In progress	Green	Feasibility report complete. Meeting with Glenora Rugby League being organised.	Feasibility report provided to the local board. Awaiting the outcome of a meeting with Glenora Rugby Club.
455	WTK: Kay Rd Balefill: Service Assessment	Undertake a Service provision assessment including technical expertise to identify feasibility and outcomes for the development of the Kay Rd Balefill site as a public park.	No further decisions anticipated	CS: PSR: Park Services	\$5,000 LDI: Opex	In progress	Green	Technical experts short listed and discussions between parks and contaminated site team are underway.	Site meeting with technical experts organised for mid December.
565	WTK: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including:•Community planting events;•Plant and animal pest eradication;•Litter and green waste removal;•Contractor Support;•Tools and Equipment;•Beach/stream Clean Ups.•Brochures	No further decisions anticipated	CS: PSR: Park Services	\$33,000 LDI: Opex	In progress	Green	Close to 3,000 native plants were planted by volunteers across the Waitakere Ranges Local Parks. The community ranger is now working with volunteer groups on the programme for next seasons plantings.	254 volunteer hours accumulated in this quarter, community weeding and general restoration activities, no planting completed in this quarter.
588	WTK: Māori naming of reserves and facilities Phase one	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	Update the Local board in Q3.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	At the 16 August 2018 local board workshop staff presented an introduction of the Māori naming of parks and places project; the process and the next steps. The members agreed to progress the project and next workshop. A workshop is scheduled for Q2 to present the list of parks for discussion, historical research findings and discuss the communications approach.	<p>At the 15 November 2018 local board workshop staff presented information for discussion with the local board which included: Library Research findings for existing community parks; Parks data for all community parks and Parks specialists advice for the board to consider for inclusion in a first tranche.</p> <p>A Q3 workshop will discuss local board feedback, a draft list of community parks to consider for a first tranche and seek guidance for a communications approach.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1518	WTK: Parks strategic assessments programme FY19	Complete strategic assessments in order of priority for: 1. Concordia Reserve 2. Piha Stream 3. Ministry of Education land at Piha 4. Penihana 5. Recreation Assessment 6. Waitakere Quarry 7. Piha Skatepark	2. Decision on preferred stream remediation option for Piha Stream in Q3. Endorsement of outcomes for 3. Ministry of Education land and 4. Penihana in Q4.	CS: PSR: Park Services	\$0 LDI: Opex	In progress	Green	1. Concordia Reserve assessment complete; report to local board scheduled for Q2. 2. Piha Stream assessment complete; report to local board scheduled for Q2. 3. Ministry of Education land initial technical report complete; Consultation with stakeholders will be undertaken in Q2. 4. Penihana; Investigation into options complete; Consultation with local community will be undertaken in Q2. 5. Recreation Assessment: bike provision maps complete. Next steps will be playground provision maps and assessment. 6. Waitakere Quarry: site visit completed with Local Board. discussions with community stakeholders required. 7. Piha skatepark: Proposal for relocatable pump track is complete. Stakeholder consultation is underway. Report to the Board is scheduled for November meeting. 8. Additional strategic assessment has been added to this list: Huia Domain development outcomes. Meeting held with Chairman of Ratepayers Association. Historical information and plans are being sourced.	1. Concordia Reserve report scheduled for approval at the local board business meeting on 13 December. 2. Piha Stream recommendations are pending the outcomes of flooding assessment discussions. 3. Building safety assessment underway to identify any risks in relation to flooding. This land is located within the flood zone in Piha next to Piha Stream. 4. A community meeting is planned for February with local residents to discuss potential outcomes for the parks land. Local Board have requested a site meeting to be scheduled in early 2019. 5. Met with Cycle West to discuss cycling plans for Waitakere to feed into the assessment. 6. Report due to local board on Waitakere Quarry scheduled for Feb /March 2019. Any further service assessment will occur once that report is received and actions finalised. 7. Temporary pump track is planned for Piha and Glen Eden that will test location and usage and help to inform future plans for the areas. Report on agenda for 13th Dec Business meeting.
1519	WTK: Waitemata Table Tennis Association facility partnership programme FY19	Continue to support Waitemata Table Tennis Association redevelopment of table tennis facility on Parrs Park. Facility Partnership grant \$290,000 to Waitemata Table Tennis Association. LDI Opex not required in 18/19. Staff time only.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Waitemata Table Tennis Association is awaiting the outcome of its building consent application submitted in June 2018. Fundraising discussions have continued, but building consent is required to complete applications.	Waitemata Table Tennis Association received a request from Building Control for further information on its building consent application. Waitemata Table Tennis Association is working with its architect to provide the requested information.
1520	WTK Deliver an Activation programme FY19	Sport and Recreation initiatives designed to get residents active in parks in the Waitakere Ranges Local Board area.	No further decisions anticipated	CS: PSR: Active Recreation	\$20,000 LDI: Opex	In progress	Green	2018/2019 Agreement has commenced, continuing the combination of both community brokering and activation delivery. Planning and reporting approach has been updated so that a schedule of delivery is being received monthly and there is clear alignment with the Active Recreation Unit's "Game Plan refresh" – An activation approach to enable Aucklanders to get active their way.	Staff receive reports monthly reports from and hold bi-monthly meetings with, Sport Waitakere to ensure delivery is on track and future planning of events are received. There have been some adjustments to delivery and reporting early into the agreement, Sport and Recreation staff are working with Sport Waitakere to ensure delivery meets expectations and provides quality return on investment. The planned Q2 workshop has not taken place. Summer programming is expected to be promoted online and linked with council's Out and About activation brand and local board Facebook pages.
1521	WTK: Project Twin Streams community maintenance 2018/2019	Complete contracts with community organisations to deliver maintenance activities in the Project Twin Streams areas in the Waitakere Ranges local board area. Enable and monitor delivery of Project Twin Streams community contracts in the Waitakere Ranges local board area.	No further decisions anticipated	CS: PSR: Park Services	\$219,175 ABS: Opex	In progress	Green	Voices of the Stream - Project Twin Streams documentary was screened on 29 August with 70 people in attendance. This also commemorated 15 years of the project. Maintenance and Health & Safety audits were all passed with 98% for Ecomatters and Maclaren Park Henderson South (MPHS).	Maintenance and Health & Safety audits were all passed for Ecomatters and Maclaren Park Henderson South (MPHS)
Plans and Places									
1567	Waitakere Ranges Bufferzone	Weed management on private land bordering the Waitakere Ranges Regional Park	Decision on amount allocated completed. No further decisions required	CPO: Plans and Places	\$63,000 Regional	In progress	Green	Contract issued to Ecomatters Trust.	Work underway, invoices being received, preparations for site visit by Local Board members is underway
1568	Heritage Project in Waitakere Ranges Heritage Area	Heritage information in Waitakere Ranges Heritage Area improved	Review of Local Area Plans actions underway, to be reported March 2019	CPO: Plans and Places	\$0 Regional	In progress	Green	Stocktake of all actions underway	Stocktake continues to be compiled

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
The Southern Initiative									
1022	Youth Connections:	<p>Youth Connections will:</p> <ul style="list-style-type: none"> • Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. • Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways • Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community • Develop tools to build an enabling environment for young job seekers and youth-friendly employers. <p>Note: the 2018/2019 budget figure shown for this activity includes the \$20,000 originally approved plus \$3,500 deferral from 2017/2018.</p>	Local board to approve Youth Connections youth employment initiatives to be delivered by The Western Initiative from 1 November 2018.	TSI: The Southern Initiative	\$23,500 LDI: Opex	In progress	Green	<p>Youth Service West (YSW) hosted a BBQ outside the Glen Eden Library, to connect and promote the Youthworx programme with residents, young people and their whanau. YSW have also engaged with 29 partners to ensure they have maximum reach in the community and promote the employment and training programme. Forty-nine young people registered on the Youthworx programme. This exceeds the target of 35 for Q1. Two have gained their learners driver licence, with the remainder sitting their tests in Q2. Thirty-three have completed a job ready training programme and are being supported when applying for opportunities that arise through YSW employer connections and independent job searching. Staff updated elected members at a recent workshop to on the up-coming Youth Connections programme transition from the Community Empowerment Unit to The Western Initiative (TWI). Staff are working towards transitioning the programme to TSI as of 1 November 2018.</p>	<p>73 youth registered onto Youthworx over the duration of the 6-month program from June 2018-December 2018</p> <p>41 youth completed the Youth Service West First Gear Learner Licence training and gained their learners licence.</p> <p>40 youth completed the job ready program</p> <p>6 youth gained full or part time employment from direct support through YouthWorx which will help these youths to not be dependent on financial assistance from work and income in the future. These were hospitality roles and also trades.</p> <p>Over 97% of the youth that registered, participated or completed the program were of Pasifika or Maori descent. The other 3% were NZ European.</p> <p>The youth that participated with Youthworx either lived in the Glen Eden / Waitakere Ranges area or were connected by family, friends, Church, sports clubs, groups, teams, schools, library, restaurants, Toby's, Bakery's, playhouse theatre, RSA, PTE's, train station, dentist or doctors.</p> <p>Challenges</p> <ul style="list-style-type: none"> • Financial money issues, transport issues • Drug use, bail conditions, police involvement/records and Gang affiliation • mental health, suicide ideation, self-harm, Disconnection/exclusion from school, bullying, homelessness, anger management, learning difficulties, language and cultural barriers, <p>Solutions</p> <ul style="list-style-type: none"> • Funded licences, Lunches provided, transport provided, Hop Card – Public transport offered • 1:1 support, individual learning plans for licences and jobready • Individual Needs assessments completed for each youth – referrals made where appropriate.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1340	Glen Eden Library, Glendale Road, Glen Eden: Lease to Auckland Citizens Advice Bureaux (Glen Eden)	Renew building lease to existing group for three years from 1 July 2018	CF: Community Leases	1/07/2016	2 x 3 years	30/06/2024	\$1.00	Approved	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.	The draft lease is with council's solicitors for review following input from CAB and council staff. If no further issues are raised, the revised deed will be sent to CAB for execution and any renewals under the lease can be progressed. This is anticipated to be finalised in quarter four.
1341	Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi: Lease to Royal New Zealand Plunket Trust (Titirangi)	Renew building lease to existing group for five years from 28 August 2018	CF: Community Leases	28/08/2013	1 x 5 years	27/08/2023	\$1.00	Completed	Green	Renewal of community lease granted by the Waitākere Ranges Local Board on 9 August 2018.	This lease project was completed in quarter one.
1342	Waiatarua Reserve, 911 West Coast Road, Waiatarua: Lease to The Waiatarua Ratepayers & Residents Association Incorporated	Renew building lease to existing group for five years from 1 June 2019.	CF: Community Leases	1/06/2014	2 x 5 years	31/05/2024	\$1.00	Approved	Green	This lease project is proposed to start in quarter four.	An application for renewal of lease will be sent to the tenant and a site visit undertaken in quarter three. Once these have been completed a workshop will be held with the Waitakere Ranges Local Board.
1343	Laingholm Hall Reserve, 4 Lookout Drive, Laingholm: Lease to The Roundabout Society Incorporated	New building lease to existing group	CF: Community Leases	17/10/2016	Nil	16/10/2018	\$1.00	Completed	Green	New community lease approved by the Waitākere Ranges Local Board on 13 September 2018.	This lease project was completed in quarter one.
1553	Les Waygood Park, 2A North Piha Road, Piha: Lease to United North Piha Lifeguard Service (Incorporated)	New building lease to existing group	CF: Community Leases					Completed	Green	A new community licence to occupy was granted by the Waitākere Ranges Local Board at the end of the 2017/18 work programme year (28 June 2018) for a term of 10 years, with two 10-year rights of renewal.	This lease project was completed in quarter one.
1554	42 Seaview Road, Piha: Lease to The West Coast Community Arts Trust	New building lease to group	CF: Community Leases					Approved	Green	Works to bring the facility up to a leasing standard have been priced and tendered. It is expected that the works will be completed by the end of October 2018. A formal report to the Waitākere Ranges Local Board, regarding the leasing of the facility, is anticipated for late October 2018.	This project is pending asset assessment reports from both council departments and external contractors regarding the buildings structure and the past flooding issues and potential future flooding. These reports are expected to be received in quarter three.
2693	Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi: Lease to Auckland Playcentres Association Incorporated (Titirangi)	New building lease to existing group. Deferred from the 2017/2018 work programme due to classification of land required to be completed prior to lease.	CF: Community Leases	1/12/2007	1 x 5 years	30/11/2017	\$1.00	Approved	Green	This lease project is proposed to start in quarter four after the land occupied by the Playcentre has been classified.	A report on recommendations regarding public access to the walking bush tracks in Titirangi War Memorial Park is expected to be presented to the Waitakere Ranges Local Board in late February 2019. The resolution passed by the board will determine the next steps for the classification of the park.
2694	35 Arapito Road, Titirangi: Vacant facility	New lease to a West Auckland Writers Trust	CF: Community Leases					Approved	Green	Further asset assessment report being undertaken in September 2018 to assess what foundation works are required prior to the building being considered for leasing.	The further asset assessment report was received in late December 2018. During quarter three the leasing staff will meet with council's legal team to discuss leasing options going forward and then report to the Waitakere Ranges Local Board at a workshop.
2695	42 Seaview Road, Piha: Vacancy to manage Wetlands	New licence	CF: Community Leases					Approved	Green	This lease project is proposed to start in quarter three.	This project is pending a report from external contractors regarding the past flooding issues and potential future flooding. This report is expected to be received in quarter three.