

## Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board held in the Local Board Office, 2 Glen Road, Browns Bay, on Thursday, 28 February 2019 at 4.30pm

### PRESENT

**Chairperson:** Julia Parfitt  
**Members:** Christina Bettany (from 5.45pm)  
 David Cooper (from 4.34pm)  
 Janet Fitzgerald  
 Caitlin Watson  
 Vicki Watson (until 7.12pm)

**Also Present:** Lesley Jenkins, Relationship Manager  
 Michelle Sanderson, Senior Local Board Advisor (from 4.59 pm)  
 Cherie Veza, Local Board Advisor  
 Vivienne Sullivan, Democracy Advisor

**Apologies:** Gary Holmes and Mike Williamson for absence and Chris Bettany for lateness

Workshop Item	Governance role	Summary of Discussions
<b>Welcome and apologies</b> (Chairperson – Julia Parfitt)		The Chairperson welcomed those in attendance.  There were apologies from Gary Holmes and Mike Williamson for absence and Chris Bettany for lateness.
<b>Admin Time</b> (Lesley Jenkins – Relationship Manager)		The Relationship Manager discussed a variety of matters with the local board members.
<b>NZTA Priority Projects in the Local Board Area</b>  <b>Steve Mutton</b> (Director, Regional Relationships, Upper North Island)	<ul style="list-style-type: none"> <li>Keeping informed</li> </ul>	Steve Mutton was in attendance to discuss New Zealand Transport Agency projects in the local board area.
<b>Community Facilities 2018/2019 Work Programme Update</b>  <b>i. Introduction to local board reporting</b> <b>Karen Marais</b> (Manager Stakeholder Advisory,	<ul style="list-style-type: none"> <li>Input to regional decision making</li> </ul>	Karen Marais introduced the new local board reporting format from Community Facilities.  Mark Culpan provided an update on the installation of the pontoon at Browns Bay.  Sarah Jones, Joe Bywater and Gert van Staden (via Skype) discussed the proposed temporary changing rooms, toilets and lease solutions for Freyberg Park.  Sarah Jones was in attendance to discuss possible sites for a 3x3 basketball court in the Browns Bay area.

Workshop Item	Governance role	Summary of Discussions
<p>Community Facilities)</p> <p><b>ii. Locations for basketball half court in Browns Bay</b></p> <p><b>Sarah Jones</b> (Principal Project Manager, Park Amenities, Community Facilities)</p> <p><b>iii. Browns Bay Pontoon</b></p> <p><b>Mark Culpan</b> (Manager Project Delivery, Community Facilities)</p> <p><b>iv. Proposed changing rooms and toilets solutions, as well as lease – Freyberg Park</b></p> <p><b>Joe Bywater</b> (Work Programme Lead, Community Facilities)</p>		
<p><b>Hibiscus and Bays Local Parks Management Plan (Open Space Management Plan)</b></p> <p><b>Annette Campion</b> (Consultant)</p> <p><b>Dafydd Pettigrew</b> (Service and Asset Planning Specialist)</p> <p><b>Matthew Ward</b>(Service and Asset Planning Team Leader)</p>	<ul style="list-style-type: none"> <li>• Input to regional decision making</li> </ul>	<p>Annette Campion and Dafydd Pettigrew were in attendance to discuss section C, Parks Categorisation and individual parks, of the Hibiscus and Bays Local Parks Management Plan.</p>

The workshop closed at 7.27pm