

## Whau Local Board Workshop Record

Workshop record of the Whau Local Board held at the Whau Local Board boardroom, 31 Totara Avenue, New Lynn, Auckland 0600 on Wednesday 6 March 2019, commencing at 9:00am.

### PRESENT

**Chairperson:** Tracy Mulholland

**Members:** Susan Zhu  
Catherine Farmer  
David Whitley  
Derek Battersby, QSM, JP

**Apologies:** Te'eva Matafai

**Also present:** Glenn Boyd, Mary Binney, Vera Ganason

Notes: Meeting opened by Chair at 9:00am.

| Workshop Item   | Governance role  | Summary of Discussions   |
|---|------------------|--|
| <p><b>Item 1:</b><br/><b>Administration/ Operations</b></p> <p><b>Presenters:</b><br/>LB Staff and Chair</p> <p><b>Time:</b><br/>9:00am – 9:15am</p>  | Keeping informed | <ul style="list-style-type: none"> <li>Members were advised that, within the current work programme, there may be a need for some re-allocation of funds.</li> <li>An update was provided to members on the work programming process and the Annual Budget consultation (now underway).</li> <li>The Margan Avenue landswap hearing will be held at the Whau local office on Friday 8 March. It was confirmed that members have no role in that process unless they have made an individual submission.</li> <li>The Chair briefed members on her interview by Radio New Zealand this morning (an invitation from the Avondale Business Association).</li> </ul> |
| <p><b>Item 2:</b><br/><b>Whau Youth Board</b></p> <p><b>Presenters:</b><br/>Pepe Sapolu Reweti<br/>Mel Lelo<br/>Jaclyn Bonnici,<br/>Whau Youth Development Coordinator<br/>Kinstry Smythe,<br/>member of Whau</p> | Engagement       | <ul style="list-style-type: none"> <li>Jaclyn Bonnici presented members with the Whau Youth Board (WYB) mid-year report.</li> <li>There was discussion of how the local board could engage more with the WYB. It was agreed that attendance by members at the WYB meetings may not be the best way to facilitate this but there will be further consideration of this issue.</li> <li>Jaclyn informed members that there is a need to identify a permanent space for the WYB.</li> <li>Jaclyn advised members that the WYB membership is reflective of the local demographic, but there seems to be non-</li> </ul>  |

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| <p>Youth Provider Network</p> <p><b>Time:</b><br/>9:15am – 9:35am</p>   |                         | <p>participation from men (although there have been targeted recruitment for boys/men).</p> <ul style="list-style-type: none"> <li>Members expressed their support for the WYB and empower them to make their own decision (ie. not influence by the local board).</li> </ul> <p><b>ACTION:</b> Chair, member Zhu, CEU staff and Jaclyn to meet and discuss options on how to engage/integrate with youth in the local community. Also to discuss, the WYB's support for progression on the Avondale Community Centre's timeline. Further, to discuss recruiting youth from the New Windsor area.</p>  |
| <p><b>Item 3:<br/>Work Programme/Project Delivery Team</b></p> <p><b>a) Archibald playground update</b></p> <p><b>Presenters:</b><br/>Rodney Klaassen<br/>Kayleigh Hibberd<br/>Helen Biffin<br/>Jody Morley</p> <p><b>Time:</b><br/>9:35am – 9:55am</p> | <p>Keeping informed</p> | <ul style="list-style-type: none"> <li>The local board was pleased with the project's progress.</li> <li>Kayleigh Hibberd provided members with an update on the development of the Archibald Park Playground.</li> <li>Kayleigh briefed members on the detailed design for the playground which included innovative components including a tower and a long slide.</li> <li>A board member raised the question on the distance of the tower/playground from the carpark – raising concerns that it may be vandalised in the winter months (when it is less used by the community).</li> <li>Kayleigh informed members that at present there is a budget shortfall of approximately \$170,000. This means the local board needs to consider whether to increase the budget for the project or reduce the scope of work.</li> <li>Members agreed in principle to increase the funding. Helen Biffin advised members that the additional funding could be taken from any of the Capex LDI allocations (up to 2021).</li> </ul> <p><b>ACTION:</b> The item is to be included at the next board meeting for the approval of the request for additional funding of \$170,000.</p> |
| <p><b>Item 4:<br/>Operational maintenance update<br/>Community Leasing update</b></p> <p><b>a) Blockhouse Bay Recreation Reserve</b></p> <p><b>b) Eastdale Reserve</b></p>  | <p>Keeping informed</p> | <p><b>Operational maintenance update</b></p> <ul style="list-style-type: none"> <li>The Chair praised Rafal Zappart (Raf) for always being polite, friendly and helpful to staff/community. Members acknowledged and thanked Raf for his (and his team's) prompt response in clearing/cleaning New Lynn Friendship garden area.</li> <li>Pepe also acknowledged and thanked Raf for assisting another community member in Avondale.</li> </ul> <p><b>ACTION:</b> Staff to arrange for a formal acknowledgment and a time for the Chair, Raf</p>  |

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|---|-----------------|---|
| <p><b>Presenters:</b><br/>Rodney Klaassen<br/>Donna Cooper<br/>Rafal Zappart</p> <p><b>Time:</b><br/>9:55am – 10:25am</p>   |                 | <p>and the team to catch up (perhaps, over coffee).</p> <p><b>Community Leasing update</b></p> <ul style="list-style-type: none"> <li>• Donna Cooper provided members with the community leasing update.</li> <li>• Western Indoor Bowling Club, Olympic Park – a recommendation will be brought to the board around the potential renewal of this lease.</li> <li>• Expression of interest applications for facilities at Blockhouse Bay Recreation Reserve and Easedale Reserve – applications for interest closed on 14 January 2019. Given the relatively low number of applications for both premises, the Board indicated a preference for the board to meet all the applicants before any decisions are made.</li> </ul> <p><b>ACTION:</b> Staff to provide advice on next steps, including the possibility of re-advertising one or both facilities.</p> <p><b>Community Outcomes Plan Annual Reports</b></p> <ul style="list-style-type: none"> <li>• Donna also presented to the members the community outcomes plan annual reports.</li> </ul> <p><b>ACTION:</b> Members will have the opportunity to go through the reports and provide their feedback to Mary, with a report-back to Donna in two weeks.</p> |
| <p><b>Item 5:<br/>Whau Pacific Plan</b></p> <p><b>Presenters:</b><br/>Pepe Sapolu Reweti<br/>Melissa Lelo<br/>Monica Sharma</p> <p>Marie Young,<br/>Bluespur Consulting</p> <p><b>Time:</b><br/>10:40am – 11:00am</p> | Engagement      | <ul style="list-style-type: none"> <li>• Marie Young of Bluespur Consulting addressed members regarding the findings from the local board's engagement with the Pacific community in the local area.</li> <li>• Marie also provided members with the key issues and recommendations to address the issues. It was noted that there were many commonalities in issues raised and improvement requirements.</li> <li>• Members queried if the Pacific community were aware of the Whau Pacific Festival, as engagement with this event from the community has not been as wide as hoped.</li> <li>• Members also commented that there were shared interests between the Pacific Plan and the Ethnic Plan. Staff informed members that there were opportunities to do joint-planning for in the new business year.</li> <li>• The Board noted its preference to progress immediately with implementation of recommendations rather than prepare a further engagement plan.</li> </ul>  |

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|---|-------------------|---|
|   |                   | <p><b>ACTION:</b> To present the Whau Pacific Plan report at an upcoming board meeting for adoption as soon as possible.</p>  |
| <p><b>Item 6:</b><br/> <b>Panuku: Avondale unlock - Crayford St West concept plans</b></p> <p><b>Presenters:</b><br/> Lance Furniss<br/> Gyles Bendall<br/> Delaney McCall<br/> Lisa Gooding<br/> Owena Schuster</p> <p><b>Time:</b><br/> 11:00am – 11:20am</p> | <p>Engagement</p> | <ul style="list-style-type: none"> <li>Members were provided an updated on the Crayford Street West streetscape upgrade concept plans (prior to public consultation with the Avondale community).</li> <li>Members were of the view that more could be done on the design to show more connectivity, for example increasing the area around the curb and “softening the edge” around the wall which is against the train station.</li> <li>It was asked if there was an option for shared spaces between vehicles and people. Due to safety reasons, this is not feasible.</li> </ul> |
| <p><b>Item 7:</b><br/> <b>LBSD: Improving Process to Develop Regional Delivery</b></p> <p><b>Presenters:</b><br/> Theresa Stratton</p> <p><b>Time:</b><br/> 11:20am – 11:55am</p>   | <p>Engagement</p> | <ul style="list-style-type: none"> <li>Theresa Stratton addressed the board regarding options for improving the process for local board involvement in the development regional policy.</li> <li>The board was of the view that the associated staff support around significant local issues should be a requirement and not an expectation.</li> <li>Various views were expressed by members during discussion around the various options.</li> </ul>  |

The workshop concluded at 11:55am.

# Whau Local Board Workshop Record

Workshop record of the Whau Local Board held at the Whau Local Board boardroom, 31 Totara Avenue, New Lynn, Auckland 0600 on Wednesday 13 March 2019, commencing at 9:00am.

## PRESENT

**Chairperson:** Tracy Mulholland

**Members:** Susan Zhu ([joined meeting at 9:45am, Item 3](#))  
 Catherine Farmer  
 Derek Battersby, QSM, JP ([joined meeting at 9:15am, Item 2](#))  
 Te'eva Matafai ([joined meeting at 9:45am, Item 3](#))

**Apologies:** David Whitley

**Also present:** Mary Binney, Antonina Georgetti, Vera Ganason

Notes: Meeting opened by Chair at 9:00am.

| Workshop Item   | Governance role         | Summary of Discussions  |
|---|-------------------------|---|
| <p><b>Item 1:</b><br/> <b>Administration/</b><br/> <b>Operations</b></p> <p><b>Presenters:</b><br/>           LB Staff and Chair</p> <p><b>Time:</b><br/>           9:00am – 9:15am</p> | <p>Keeping informed</p> | <ul style="list-style-type: none"> <li>Members were informed that the annual budget consultation is currently underway but the rate of responses has been low.</li> <li>The Seniors High Tea will be held on Thursday 14 March and members have been invited.</li> <li>Members discussed the letter which has been circulated to New Lynn business communities (and shared on social media) in relation to the Wolverton Culverts upgrade which will have an impact on businesses and local communities when they are out shopping.</li> <li>The Chair provided an update to members on LGNZ, including the upcoming conference, Excellence Awards, and ongoing debate around how LGNZ recognises Local Boards. The Chair noted that LGNZ has an updated business plan with main focus centred on three waters, localism and transportation.<br/> <b>ACTION:</b> Chair to hold separate discussion with Pippa Coom around the possibility of nominating the Ethnic and Pacific plans for LGNZ Excellence Award and Auckland Council awards, noting that the process is complex.</li> <li>Members discuss progress on the local board's OLI – pool and recreation facilities to be located in the Whau local area. An update was provided on OLIs regionally at the last Local Board Chairs Forum, and John</li> </ul> |

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|---|-------------------------|---|
|   |                         | <p>Dragevich and has agreed to meet with the Chair to discuss this further.</p> <ul style="list-style-type: none"> <li>Members noted that there has been extremely positive feedback on the \$21 million Avondale Community facility.</li> </ul>  |
| <p><b>Item 2:<br/>Briefing Board Members</b></p> <p><b>Presenters:</b><br/>Mary Binney<br/>Pepe Sapolu-Reweti</p> <p><b>Time:</b><br/>9:15am – 9:35am</p>                 | <p>Engagement</p>       | <ul style="list-style-type: none"> <li>Members were provided with recommendations for the re-allocation of funds from the Town Centre revitalisation work programme line.<br/><b>ACTION:</b> Staff will updated members on the costs to disestablish the Friendship Garden when it is available.</li> <li>Members discussed the recommendations presented and questions were asked around why the bulk of the money was proposed to be allocated to Community Empowerment Activities and also the specific initiatives recommended within that programme.</li> <li>Staff confirmed that money was being allocated to initiatives aligned with the original intent of the Town Centre Revitalisation activity, and that money would be directed towards recipients with the capacity to use that budget in this current financial year.<br/><b>ACTION:</b> Budget re-allocation to be brought to the March Board Meeting for approval.</li> </ul>                                  |
| <p><b>Item 3:<br/>Update on Project Streetscapes contracts</b></p> <p><b>Presenters:</b><br/>Tery Everett<br/>Jenny Gargiulo</p> <p><b>Time:</b><br/>9:35am – 10:05am</p> | <p>Keeping informed</p> | <ul style="list-style-type: none"> <li>Tery Everett and Jenny Gargiulo presented members with an update on the final Project Streetscapes contracts which will enable a single source of service delivery for all streetscape operations.</li> <li>There was discussion of KPIs, and members were informed that these will not be imposed during the first three months.</li> <li>It was noted that, in respect of streetscape green assets, the budget to maintain them move to Auckland Council, but ownership of the assets will remain with Auckland Transport.</li> <li>There was discussion around berm mowing and how requests for assistance were currently managed. It was confirmed that this service will continue where there is a genuine need.</li> <li>Streetscape is set up to ensure that there is proper escalation process.</li> <li>Members were informed that all Streetscape Project information are available on the Auckland Council Internet.</li> </ul> |

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|--|-------------------------|--|
| <p><b>Item 4:</b><br/>Parks Services Work Programme Update</p> <p><b>Presenters:</b><br/>Pippa Somerville<br/>Thomas Dixon</p> <p><b>Time:</b><br/>10:20am – 10:50am</p> | <p>Engagement</p>       | <ul style="list-style-type: none"> <li>• Thomas Dixon presented members with the Whau Parks Planning update for the 2018/19 financial year.</li> <li>• Members were informed that the diversity in parks investigation has been completed, and the play provision assessment has made significant progress.</li> <li>• Members were also informed that there has been progress in the Olympic Park carpark project. <ul style="list-style-type: none"> <li>- The numbers shown over a two-day traffic assessment were below the threshold to be considered a parking issue.</li> <li>- The next steps would be to get approval from the local board to progress the matter to Auckland Transport to obtain approval for enforcements to be implemented.</li> <li>- In order to implement enforcements, there may be some need to put in line markings and signages at the carpark.</li> <li>- Members raised concerns with the data provided for the traffic assessment based on the timing at which the assessment was undertaken and concerns that this may not accurately reflect the severity of the parking issues.</li> </ul> </li> <li>• Officers informed members that assessments on the principles (why) for the provision of shade and shelter have been completed. The next steps will be to provide members with options/guide on where to locate such shade/shelter. <ul style="list-style-type: none"> <li>- Members were informed that there has been an application for a memorial seat from a family from Blockhouse Bay.<br/><b>ACTION:</b> Before making a decision, the board has asked officers to undertake further investigation into the specific local contribution of the person proposed for memorilisation and reassess the application. Officers have also been asked to get in touch with team undertaking the Streetscape project re: removal of plaques and seats in parks and other spaces.</li> </ul> </li> </ul> |
| <p><b>Item 5:</b><br/>Final Report Town Centre Activations</p> <p><b>Presenters:</b><br/>Pepe Sapolu-Reweti<br/>Melissa Laing</p>  | <p>Keeping informed</p> | <ul style="list-style-type: none"> <li>• Melissa Laing provided members with an update on the town centre activation project which was funded through the budget held by the Community Empowerment Unit.</li> <li>• The feedback from the community has been positive.</li> </ul>  |

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| <b>Time:</b><br>10:50am – 11:10am   |                  | <ul style="list-style-type: none"> <li>The board requested advice on how to ensure diverse participation in the New Lynn Christmas event later in the year.</li> </ul>  |
| <b>Item 6:</b><br><b>Glenavon Hub</b><br><br><b>Presenters:</b><br>Pepe Sapolu-Reweti<br>Mel Lelo<br>Shalema Wanden-hannay<br>Eva Wongchiu<br>Michael Mishriki<br>Tepano Tauia<br><br><b>Time:</b><br>11:10am – 11:30am | Keeping informed | <ul style="list-style-type: none"> <li>Eva Wongchiu presented members with an update on the Glenavon Hub annual report.</li> <li>Eva shared with members highlights of the activities which have been carried.</li> <li>Eva also shared with members the priority areas for 2019/20.</li> <li>Shalema Wanden-hannay asked if the board could provide a Whau local board board flag, which will be used to in their Hub to raise awareness of the local board and its role.</li> </ul> |

The workshop concluded at 11:30am.

# Whau Local Board Workshop Record

Workshop record of the Whau Local Board held at the Whau Local Board boardroom, 31 Totara Avenue, New Lynn, Auckland 0600 on Wednesday 20 March 2019, commencing at 9:00am.

## PRESENT

**Chairperson:** Tracy Mulholland

**Members:** Susan Zhu (joined meeting at 9:05, Item 1)  
Catherine Farmer  
Derek Battersby, QSM, JP  
Te'eva Matafai  
David Whitley

**Apologies:** Duncan Macdonald

**Also present:** Mary Binney, Antonina Georgetti, Glenn Boyd, Vera Ganason

Notes: Meeting opened by Chair at 9:00am.

| Workshop Item  | Governance role                         | Summary of Discussions  |
|--|---|---|
| <p><b>Item 1:</b><br/><b>Administration/ Operations</b></p> <p><b>Presenters:</b><br/>LB Staff and Chair</p> <p><b>Time:</b><br/>9:00am – 9:15am</p>   | Keeping informed                        | <ul style="list-style-type: none"> <li>A minute silence was observed by all present to express their condolences and heartfelt thoughts to all those impacted by the tragic events in Christchurch.</li> </ul>  |
| <p><b>Item 2:</b><br/><b>Local Board Work Programme Workshop 2</b></p> <p><b>Presenters:</b><br/>Mary Binney<br/>Nicola Terry<br/>Natalie Hansby<br/>Pepe Sapolu-Reweti<br/>Megan Grimshaw-Jones<br/>Pippa Sommerville<br/>Rodney Klaasen<br/>Katrina Morgan<br/>Helen Biffin<br/>Nick FitzHerbert<br/>Robert Sutherland</p> | Setting direction / priorities / budget | <ul style="list-style-type: none"> <li>Board members were presented with the draft work programmes. The aim of this discussion is to review next year's work programme (hence, it was not to update the board on current project status).</li> <li>Officers representing departments from across council were present to discuss and answer questions on all line items within the 2019/20 work programme. The board chose to focus on new items and change proposals only, with board members providing their feedback to either support, decline or request for additional information on these items.</li> <li>Community facilities work programme was presented separately due to the complexity and technical requirements of the various programmes (including LDI</li> </ul> |

| Workshop Item            | Governance role | Summary of Discussions                      |
|--------------------------|-----------------|---|
| Time:<br>9:15am – 9:15am |                 | Capex and ABS renewals) that sit with them. |

The workshop concluded at 10:30pm.