

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events									
18	Epsom Community Centre, One year Service Contract	Contract Epsom Community Centre Incorporated to facilitate and deliver against service level outcomes at Epsom Community Centre in 2018/2019 year, commencing on 1 July 2018 and terminating on 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	The local board has an oversight and monitoring role. Q4: Workshop for Contract decision regarding 2019/2020 term.	CS: ACE: Community Places	\$22,386 ABS: Opex	In progress	Amber	During Q2, Epsom Community Centre signed their funding agreement. Payment will be processed on receipt of work plan. The Regional Hui was held on the 5 December 2018 with over 30 partners in attendance. The main objective of the hui was to bring together the community places family (both council and community-managed centres) to share information, ask any questions and learn from each other. There were several council units involved that talked to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was received from our community-led partners.	The management agreement was not signed in Q1 so the instalment could not be paid. The group have now signed in Q2, however payment pending in receipt of work plan received. During Q3, the Epsom Community Centre delivered a presentation to the local board that highlighted their achievements in the year so far. The Epsom Community Centre Committee has declined the annual payment and haven't developed a work plan. Stating they would be unable to use the funds for the intended purpose and deliver a work plan within the timeframes.
20	Mt Albert Community Centre, Funding Agreement year 2	Funding to Young Men's Christian Association of Auckland Incorporated (YMCA Inc) to facilitate and deliver work plan outcomes, including activities and programmes at the Mt Albert Community Centre for the years 2017-2020, commenced 1 July 2017 and terminating 30 June 2020. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	No further decisions to be made in 2018/2019.	CS: ACE: Community Places	\$11,193 ABS: Opex	In progress	Green	The highlight in Q2 was the Raise Up Youth Development group work with Gardens4Heath to plant vegetables and maintain the community garden. The Regional Hui was held on the 5 December 2018 with over 30 partners in attendance. The main objective of the hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise such as Public Liability, Health & Safety and the council contracts system Ariba. Positive feedback was received from our community led partners.	The highlights for the Mt Albert Community Centre in Q3 include two free events. Family Day was held at the centre on Saturday, 2 February 2019 with over 250 people enjoying activities such as kids gymnastics, basketball, a bouncy castle, craft station and sausage sizzle. It was a great way to connect with families in the local community and showcase the activities on offer at the centre. The community hub was excited to welcome back Organic Knowledge whose cooking demonstrations focus on using the meat substitute, jackfruit. Utilising the centre's own community garden for ingredients, 20 attendees harvested herbs and vegetables for the workshop whilst participating in important discussions around composting and reducing plastic waste. Both events were well received by those who attended them. The annual presentation will be presented in Q4.
35	Carols at Potters Park	Delivery of the annual Carols at Potters Park event.	No further decisions are required.	CS: ACE: Events	\$18,000 LDI: Opex	In progress	Green	The event was delivered on 9 December 2018. A detailed debrief report will be presented in Q3.	Event delivered in Q2. During Q3, staff provided the local board with a debrief during a workshop on the 20 February 2019. 'Carols at Potters Park' drew approximately 1,500 people to the event, which is about 500 more compared to last year. The new 2019 event date has been confirmed for Sunday, 8 December 2019, with an alternative rain venue option (Mt Eden War Memorial Hall).
39	ANZAC Services - Albert Eden	Supporting and/or delivering Anzac Day services and parades within the local board area. This includes the following: - \$1,250 ANZAC Epsom, Marivare Reserve (grant) - \$1,500 ANZAC Mt. Eden (grant) - \$1,500 ANZAC Pt. Chevalier (grant) - \$7,500 ANZAC Mt. Albert (delivered) - \$250 ANZAC Coyle Park (delivered) - \$3000 remains unallocated.	No further decisions required.	CS: ACE: Events	\$15,000 LDI: Opex	In progress	Green	Scheduled for Q4, planning commenced in Q2.	Scheduled for Q4, planning commenced in Q2.
41	Citizenship Ceremonies - Albert- Eden	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$19,316 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2 with 218 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q3, with 251 people from the local board area becoming new citizens.

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45	Local Civic Events - Albert Eden	Delivering and/or supporting civic events within the local board area.- Owairaka Bridge opening- Coyle Park Sod Turning- Coyle Park Path Opening- Potters Learn to Ride.	No further decisions required.	CS: ACE: Events	\$4,000 LDI: Opex	In progress	Green	Coyle Park sod turning was held on 5 December 2018. The event was led by local kaumatua. A breakfast was provided for guests at Pt Chevalier Beach Café. 13 guests attended the event.	Coyle Park sod replacement was held on 20 March 2019. The event was led by Otene Reweti. A breakfast was provided for guests at Pt Chevalier Beach Café. 15 guests attended the event. Potters Park Learn to Ride - was held on 2 February 2019. A number of activities were organised including bike stunt riders, bike decorating and learn to ride instruction. Attended by 300+ people. Owairaka Bridge blessing - held on Thursday, 28 March 2019. Karakia performed by Matua Hero Potene and other iwi representatives. Ribbon cutting ceremony by the Albert-Eden and Puketāpapa Local Board chairs followed by speeches. Attended by 30+ people including members of both Local Boards, community interest groups and contractors.
47	Event Advertising Budget	Support the promotion and marketing of local events, including the utilisation of community notice boards.	Selection of events to promote and agree timeframes and sites.	CS: ACE: Events	\$4,000 LDI: Opex	In progress	Green	Event photography for a variety of images at events has been undertaken to promote the work of the local board and wider council via our communications channels. Other communications includes flyer designing and distribution. Planning has commenced to promote the Kukuwai Karnival 2019 and other events in the coming months.	In Q3, activated communications channels include OA online, print media, flyers and newsletters. In addition, videography and photography has been organised for events. In Q4, there will be a number of events such as the Business Awards for the Albert Eden Local Board.
50	Albert Eden Event Partnership Fund	This non-contestable fund allows the local board to partner with community-led events to support and develop the events, establishing these as signature events for the area. The 2018/2019 financial year is the second year of a three year funding commitment: Morningside-Crave Café Street Party FY18/19; 19/20; \$3,000; \$3,000; \$3,000. Brazilian Day (Brasileirinho: musicas e brincadeiras) FY17/18; FY18/19; FY19/20; \$5,000; \$5,000; \$5,000	No further decisions anticipated.	CS: ACE: Events	\$8,000 LDI: Opex	In progress	Green	Funding agreements have been processed and payments made for both applications, Morningside Crave Café Street Party and the Brazilian Day. Both events are scheduled to take place during Q3.	Brazilian Day took place on 26 January 2019. Morningside Crave Café Street Party took place on Sunday 24 March 2019. Funding accountability documentation to be provided in Q4.
51	Movies in Parks – Albert Eden	Programme and deliver two Regional Movies in Parks series events.	No further decisions anticipated.	CS: ACE: Events	\$27,000 LDI: Opex	In progress	Green	Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Nixon Park screening on 14 February 2019 and Coyle Park screening on 29 March 2019. Public screening licenses for "La La Land" and "Back to the Future 2" have been approved. Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, as well as smoke and alcohol free. Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.	Movies In Parks "La La Land" was screened on Thursday, 14 February 2019 at Nixon Park, Kingsland with approximately 1,000 attendees. "Back to the Future 2" was screened on Friday, 29 March 2019 at Coyle Park. A series first - advice was sought from the Auckland Deaf Society about how to make the events more accessible. There were captions on screen throughout the movies for the deaf community, NSL interpreters onsite for the entire event and the food vendors ensured that their signage was clear and simple to read. Out of the approximately 800 that attended the event we had approximately 12 deaf people come along with positive feedback received. The DeLorean car from the movie onsite. Staff handed out vouchers for free photos in the car, along with a free craft area where kids could make their own hoverboards out of recycled corflute.
52	Albert Eden Contracted Events	Contracting to support and deliver community events through a non-contestable process. - \$20,000 Albert-Eden Schools Cultural Festival (YMCA).	No further decisions anticipated.	CS: ACE: Events	\$20,000 LDI: Opex	In progress	Green	The Albert-Eden Schools Cultural Festival was held on 17 November 2018.	Funding accountability documentation to be provided in Q4. Organisers have confirmed the 2019 event date, 23 November 2019.

Work Programme 2018/2019 Q3 Report

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313	Pt Chevalier and Sandringham Community Centre programme delivery	Plan, develop, deliver and evaluate a programme of activities that:- aligns to the outcome area of "Albert Eden has a strong sense of community", with a strong focus on supporting delivery of the ACE integrated focus area.- ensures community participation.- enables more residents to feel connected to their community spaces .- allows participants to learn, grow and come together to have fun.	No further decisions anticipated	CS: ACE: Community Places	\$12,345 ABS: Opex	In progress	Green	Work programmes for Sandringham and Pt Chevalier Community Centres are being delivered as planned.The Sandringham Community Centre highlight this quarter was the annual Sandringham Street Festival. The community centre was open and had a cake, a sandwich and a BBQ halal sausage stall. There was a printmaking art table set up in the front hall and out the back there was a bouncy castle, both of which attracted lots of children and families. Approximately 150 people come through the centre during the day.The Pt Chevalier Community Centre highlight this quarter was converting one of the storage rooms downstairs into a music recording studio. Working with Crescendo Trust, the space was cleared out, sound proofed and carpeted. Creating a designated recording studio enables Crescendo Trust to work with a greater number of local young people through their music production programme.	In Q3, the Sandringham Community Centre highlight was the Pasifika Day. The day consisted of pacific weaving, Hiapo block lavalava printing and pacific music. There was a shared lunch of pacific delicacies. The day was attend by 50 members of the community. It was a successful event , highlighted by the positive feedback received from attendees and community members.The Pt Chevalier Community Centre highlight in Q3 was the Community Garden Project. Centre staff held conversations with residents to seek interest and involvement in developing the front and back of the community centre into an inviting and attractive community space. Two community planting days were held and six people from the community and partner organisations turned the concept in to reality. The community feedback has been very positive and people are enjoying the transformed space. Future plans are to add seating and a few more plants.
400	Community grants (AE)	Funding to support local community groups through contestable grants	Remaining rounds for 2018/2019 are due: Quick response Round Three: 22 May 2019 Local Grants Round Two: 24 April 2019	CS: ACE: Community Empowerment	\$120,000 LDI: Opex	In progress	Green	In Q2, the local board had one quick response round allocating \$21,475.43 and one local grants round allocating a total of \$50,614. There is remaining balance of \$22,319.57 to allocate this financial year.	In Q3, the local board had allocated \$20,725 locally driven initiative operating expenditure budget from the 2018/2019 community response fund towards community grants. Local Grant Round Two closed in March 2019 and no further grant funding decisions have been made in Q3.
402	Accommodation Grants (AE)	Funding to support local community groups through accommodation grant funding.	The Accommodation Support Round opens on 21 January and closes 29 March 2019 Decision date: 22 May 2019.	CS: ACE: Community Empowerment	\$160,000 LDI: Opex	Approved	Green	There have not been any rounds in this quarter. There is one Accommodation Grants round for 2018/2019. The application period runs from 19 February 2019 – 29 March 2019, with decision-making scheduled for 22 May 2019 (in Q4).	The accommodation grant round closed on 29 March 2019. The local board's decisions will be made in Q4.
618	Venue Hire Service Delivery - AE	Provide, manage and promote venues for hire, and the activities and opportunities they offer by: - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups and whether participants are charged \$10 or more for activities.	No further decisions are anticipated.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q2, hirer satisfaction remains high with 89 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers have increased by 5.9 per cent and booking hours have increased by 7 per cent. The statistics are based on the first five months of 2018/2019. In Q3 staff will be working with communities in preparation for the 2019/2020 booking calendar opening.	During Q3, staff updated the local board on fees and charges for 2019/2020. Community drop-in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any questions they have with the hire process or the venue they hire. Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings. Hirer satisfaction remains high with 89 per cent of hirers indicating that they would recommend the venues they have visited within the Albert-Eden Local Board area. The statistics are based on the first 8 months of 2018/2019.

Work Programme 2018/2019 Q3 Report

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953	Build capacity: Western Springs Community recycling centre and network development	Engage with community groups to develop the Western Springs Community Recycling Centre.	No further decisions anticipated	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	Staff have developed a partnership with a local group called the Creative Kids Collective instead of a regional body like Envision. The 'Creative Kids Collective' successfully held the 'Loose Parts' event on 10 November 2018 at the Western Springs Community Garden Hall. 300 kids and parents from local suburbs attended the event during the day to creatively build products out of waste redirected from the landfill. This workshop aligned with the aim of growing the network of recycling practitioners and reducing waste to landfill. There were positive feedback received from attendees and due to the success of the event, the Creative Kids Collective will continue to support and develop the local network and fulfil the aims of this project in Q3 and Q4.	The Creative Kids Collective are planning the next three events with the local community for delivery in this calendar year. The events will be held at Western Springs Community garden hall and other community halls and centres in the local board area. An event is being planned for 4 May 2019 at Western Springs community garden hall. The 'Pop Up Junk' playground event is being planned based on the learnings from the last event and will aim to be an improved version bearing in mind the focus of waste minimisation. The other events planned are Repair café and a 'Upcycle Pop Up Collage'. The events are building the community resource recovery network in the local board area and also activating the Western Springs community garden hall which is still available for use by community members.

Work Programme 2018/2019 Q3 Report

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954	Increase diverse community participation: Responsive programming for identified communities.	<p>Fund diverse community organisations to deliver responsive programmes for Māori, seniors and migrant communities to increase their sense of connection, safety and wellbeing.</p> <p>Programme planning and implementation is informed by research commissioned in 2017 'Inclusion and Diversity report' which identified community groups' aspirations:</p> <ul style="list-style-type: none"> • To see an increase in access to and awareness of available resources (venues, funding, providers, spaces to engage in physical activities, mental health and wellbeing) • An increased awareness on ways to connect and give back to communities. Volunteer, share skills, learn from each other • For the local board to support community led opportunities to experience cross cultural learning and engagement • The local board are more visible to diverse communities • Increase in better suited public spaces (hubs catering to a range of activities) • Reduced experiences of stigma and discrimination. <p>Activities addressing these community aspirations have been streamed into the following themes:</p> <ol style="list-style-type: none"> 1. Inter-cultural & Race Awareness (Increased opportunities for diverse communities to connect with each other) 2. Intergenerational Opportunities (Increased awareness of volunteering and opportunities to share skills and knowledge between generations) 3. Business Mentoring Support for new start-ups (Increased wrap-around support for emerging social enterprises and small businesses) 4. Increase in awareness of services and opportunities (Communities want to know and understand what is available to assist them and how to access support) 5. Mainstreaming conversations with people from diverse abilities (Increased opportunities for differently abled communities to be included in events, projects, initiatives). <p>Delivery will be closely aligned to the outcomes of placemaking, arts and events brokerage and community places/spaces.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$45,000 LDI: Opex	In progress	Green	<p>The Migrant Business Mentoring programme video was finalised in Q2 and is available on YouTube.</p> <p>The 'LeaderInU' programme connected with women going through the Kahui tu kaha programme. The first cohort on the Kahui tu Kaha leadership programme consisted of fifteen women with diverse backgrounds and mental health issues, who held an art exhibition of their products at Ferndale House.</p> <p>Past entrepreneurs are progressing well and have fully utilised the seed funding provided.</p> <p>More than 50 local residents participated during The Intercultural Tour which was an opportunity for attendees to build their understanding of the culture, heritage and traditions of their neighbours. The tour included a guided hiko on Maungawhau by Ngati Whatua O Orakei and a visit to the Bhartiya Mandir Hindu Temple and community facility in Balmoral. Participants were connected to local volunteering opportunities, many linking up with the community garden behind the Balmoral temple. The tour was held in partnership with TANI, Ngati Whatua O Orakie, Bhartiya Mandir Trust and Shanti Niwas.</p> <p>Intergenerational opportunities: Opportunities to work with seniors in the area through the Roskill Together group did not eventuate. Project opportunities for youth and older volunteers will be explored through the Gribblehirst community shed in Q3.</p>	<p>A new cohort of 16 local women from diverse ethnicities started the 'LeaderInU' programme in Q3. They have weekly workshops to identify their entrepreneurial styles and develop a business idea. The cohort will complete and launch their business ideas in Q4. The project will identify partners to support their business development needs.</p> <p>As an outcome of the intercultural tour held in Q2, TANI have focused on connecting the participants to volunteering opportunities. This fits with the intergenerational opportunity for the elderly migrants who have connected with local community gardens. The next tour will involve a mosque or Islamic centre.</p> <p>Kāhui Tū Kaha's – 'International Women's' program completed their first cohort with a launch event attended by 40 women. They addressed mental health support needs, prevention, building resilience and confidence for greater community involvement. They addressed isolation and marginalisation due to stigma, language and cultural barriers. Many participants have moved to the 'LeaderInU' program to further develop their skills in a business context. A second cohort will start the Kāhui Tū Kaha programme in Q4.</p>

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955	Children and Young People: Youth Voice and Youth Initiatives	Fund work that will: <ul style="list-style-type: none"> • Support young people to provide input into local board decision-making on issues that affect young people. • Implement youth-led projects and events. • Scope opportunities for programming with the focus on children. <p>Note: this activity will link with the ACE integrated activities (ID's 988, 990, 1004). For example, targeted programmes for involvement in placemaking or events.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	The Albert-Eden Youth Board has been very active in their community. In Q1 and Q2, they gave advice and reported to over 20 organisations that make decisions affecting young people within the local board area. The youth board members are focused on building a safe community and actively seeking wider youth participation in their projects. To increase levels of influence in their community, the youth board have organised workshops for young people not in traditional educational institutions to offer them support on financial and independent living matters. In Q2, the youth board MC'ed the Albert-Eden Schools Cultural Festival. In Q3 and Q4, the youth board plan to recruit new members. No further decisions are anticipated.	Over 20 applications were received for the Albert-Eden Youth Board. Seven new members are confirmed to date. The youth board is currently designing a website which should go live in Q4. The website will contain contact information, details about upcoming events and the Youth Board strategic plan.
956	Community-led placemaking: Community Gardens	Fund a community organisation (e.g. Gardens for Health) to: <ul style="list-style-type: none"> • Maintain and coordinate a network of community gardens • Provide seed funding to members of the network for enhancement of gardens through materials or sharing expertise • Report outcomes and issues with community gardens in Albert-Eden • Foster relationships with eco-neighbourhoods, low carbon initiatives and ecological restoration projects. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	A funding agreement for the Gardens for Health project's umbrella organisation Diabetes Project Trust was finalised, and funds have been received by the organisation. Gardens for Health have delivered capacity building workshops and provided education and support to the local community garden network. Several of their community gardens have recently attracted new volunteers, serving as a way to bring communities together. An example of this can be seen through the Bharatiya Mandir Hindu Temple which has expanded its programme to include compost and educational food workshops with the Chinese community. Gardens for Health continues to provide workshops and advice to the growing number of volunteers. No further decisions anticipated.	Gardens for Health continues to provide workshops and offer advice to the growing number of volunteers engaged with the community gardens. One of the key workshops held in Q3 was a network and practical gardening session with a focus on the holistic "Rongoa Maori" use of Kawakawa, Kumarahou and Titoki plants for medicinal purposes. This applied workshop was well received by all who attended. The community gardens bring new and existing community members together.
957	Apply the empowered communities approach – connecting communities (AE)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: <ol style="list-style-type: none"> 1. Engaging communities: <ul style="list-style-type: none"> • Reaching out to less accessible and diverse groups - focusing on capacity building and inclusion. • Supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> • Provide input into placemaking initiatives. • Influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: <ul style="list-style-type: none"> • Supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> • This does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4. Note: this activity includes a community engagement budget (\$20k). Note: the 2018/2019 budget figure shown for this activity includes the \$20,000 originally approved plus \$3,000 deferral from 2017/2018. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$23,000 LDI: Opex	In progress	Green	1. Engaging communities:- Green City Pocket Lab - navigating approval processes for a summer activation programme at Gribblehirst Greens.- Epsom Community Centre - on area networking opportunities- Booking venues for the NZ Police 2019 migrant safety workshops.2. Strengthening community-led placemaking and planning:- Attendance at the Milenko placemaking workshop with the new Balmoral Placemaking Coordinator to introduce key concepts and networking opportunities.- Successful submission of a CEU innovation project to enhance social cohesion in new housing areas in Albert Eden (Owairaka) that is community-led.3. Enabling council:- Participation in the Community Places roadmap for networking opportunities in community facilities workshop.- Identification of new Landowner Approval fees for development of lease grounds as potential barrier for community lease groups with enabling council staff.4. Responding to mana whenua, mataawaka, marae and Māori organisation aspirations:- Continued work with Kura Kaupapa Maori on support options for the Kai Festival, now postponed until February 2019 - 50 diverse community members participated in a guided Hikoi on Maungawhau coordinated by Ngati Whatua o Orakei and were linked to future volunteering opportunities.	1. Engaging communities:- Connection with Tread Lightly Caravan on options to expand their sustainability and environment-focused programmes and build a relationship with the local board. - Meeting with the NZ Muslim Association to map how the local board works and explore options to support their work in the community, including intercultural work and youth programmes.- Connection with Belong Aotearoa to discuss the organisation's new strategic direction and options for shared space clustering and placemaking. 2. Strengthening community-led placemaking and planning:- Working with Marist Rugby League in Murray Halberg Park in Owairaka to connect with the community on development of their club rooms as a community hub. Connected to the shared space project to design systems to encourage groups to share current facilities and build relationships with groups.3. Enabling council:- liaison with the community engagement librarian, with connections recommended for partnering with community groups around libraries and collaboration on the development of an oral history project for heritage week to begin in Q4.4. Responding to mana whenua, mataawaka, marae and Māori organisation aspirations:- Mapping of responses to 6 high priority items raised by the Kura Kaupapa Māori, including resource consents, traffic issues, Kai festival materials and promotion.

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958	Neighbours Day Grants - Albert Eden	Grants to support community led Neighbours Day activities.	Decide on the applications/events to fund in Q3.	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	Preparations for Neighbours Day Campaign 2019 are underway. The flyers and application forms are ready for distribution, the funding agreement has been signed and the grant payment is being processed. Funding applications will open in January 2019 and close in February 2019. The number of applications received will be reported in Q3.	28 applications for Neighbours Day were received. The local board agreed to fund 23 applications. Neighbourhood Support are coordinating distribution of vouchers for the events and AEM staff are working with Neighbourhood Support to assist them to build neighbourhood connections. A summary of the events will be reported to the board in Q4.
981	Kukuwai Park Community Day	Delivery of the Kukuwai Park Community Day event. Event delivered in partnership with Whau Local Board.	Approval of plan and expenditure budget. Budget is split between AE and Whau (ABS Opex SH20)	CS: ACE: Events	\$0 LDI: Opex	In progress	Green	The 'Kukuwai Karnival' event at Kukuwai Park will be delivered from 11.00am - 4.00pm, 23 February 2019. The event permitting process is underway, with planning to focus on a community day of fun activities and entertainment and with opportunities for local initiatives, clubs or schools to be involved.	The Kukuwai Karnival was held in Owairaka on Saturday, 23 February 2019 between 11.00am and 4.00pm. The event was organised by council's Event Production team as a one-off event in collaboration with the Whau Local Board to say 'thank you' to the local residents for their patience while the Waterview Tunnel was built. Despite the cloudy day with occasional showers around 500 people visited the event. The Kukuwai Karnival had a 5-hour-stage entertainment with local talents, carnival type performers and kid's entertainers. Auckland Transport activated the car park to promote biking around the city. There were lots of activities for families with a circus workshop, bubble man show, bouncy castle and obstacle course.
984	Albert Eden Award Ceremonies	Delivering of award ceremonies within the local board area.- \$1,500 Community Grants Recipient Event Recipient Event- \$5,500 Local Heros Awards (to be delivered by a contractor)- \$8,000 Albert-Eden Junior Sports Awards (to be delivered by a contractor).	No further decisions anticipated.	CS: ACE: Events	\$15,000 LDI: Opex	In progress	Green	A contractor has been engaged for each of the Events and planning has commenced. Delivery of all 3 ceremonies is planned for Q4.	Planning has commenced. Delivery of all 3 ceremonies is planned for Q4.
988	Community Arts and Events Programmes - Arts and Events Brokering Service – Integrated ACE activity.	Administer a 3 year services agreement with Too Bee Limited to develop strategic relationships and contacts, and raise budget to add to local board budgets for innovative local arts and culture programmes, local events, temporary street projects and activations with the aim of enabling and empowering diverse community-led arts and events activity across the local board area. Itemisation: Service contribution \$45,000 Projects contribution \$90,000	No further decisions anticipated.	CS: ACE: Advisory	\$135,000 LDI: Opex	In progress	Green	Arts Broker activity: The second MADE (Mt Albert Design Exhibition) was held at Alberton. Funded workshops for a Deaf artist/teacher through The Deaf Wellbeing Society were held fortnightly and in December. The ARCC (Auckland Resettled Community Coalition) held a Block Party at Alberton with young musicians and artists from refugee backgrounds. The Eric Armishaw Mural is deferred to Q3. Additional events programme: This programme differs from arts broker activity as the events need not be arts and culture focused. At a workshop in Q2 the broker proposed that as well as extending an expression of interest to fund events from Q3 onwards, a portion of budget be targeted to build capacity with a dedicated community group to enable future events. The local board requested a budget and plan for capacity building and to view the expression on interest and responses in Q3.	In Q3, Arts Broker activity included Dancing In Parks, with performances and workshops delivered for different events, a collaborative Floral Carpet by SPiCE in Sandringham Reserve and Active Arts presented a show at Selwyn Village for the Auckland Fringe Festival. The Kitchen, a series of workshops with high profile NZ writers (co-funded with Whau Arts Broker programme), started in Mt. Albert. The Eric Armishaw Reserve toilet block mural by Kākano Collective was completed. Additional events programme: In January 2019, an expression of interest (EOI) process invited applications for events and this was finalised in March 2019. A capacity-building programme for community-led events will commence in Q4 and will continue into 2019/2020. Participants will also create an event so that planning processes and delivery can be monitored by the programme group. The aim is that further events will be delivered by community.

Work Programme 2018/2019 Q3 Report

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990	Thriving Town Centre programmes – local placemaking (Integrated ACE activity).	<p>Fund a part-time town centre activation and placemaking coordinator (focused on supporting development in Pt Chevalier and Balmoral in FY19 with the aim to expand and embed in FY20 and FY21). The coordinator will facilitate and develop strategic relationships and contacts, and work with local partners, organisations and businesses (both council and non-council) to identify capacity-building opportunities and to organise and enable a year-round programme of community-led place-based initiatives that increase the vibrancy of town centres.</p> <p>Key project elements: Placemaking in Balmoral and Pt Chevalier Town Centres</p> <ul style="list-style-type: none"> - Coordination - Capacity building - Activation. <p>Local Economic Development partnerships in Town Centres. Expressions of interest from business associations and BIDs</p>	No further decisions required.	CS: ACE: Advisory	\$128,000 LDI: Opex	In progress	Green	<p>The integrated work programme has been divided into three distinct work areas:</p> <ul style="list-style-type: none"> -placemaking in Pt Chevalier -placemaking in Balmoral -Expression of Interest process for local economic development in the five eligible business associations in town centres and three Business Improvement Districts. <p>Pt Chevalier Placemaking: The funding agreement for the Pt Chevalier Placemaking coordinator detailing key milestones and deliverables were finalised. The Point Chevalier place making group presented their Year One report to the LB at a workshop in December. Further activation and placemaking activities will be developed by the group in Q3 and Q4.</p> <p>Balmoral Placemaking: The funding agreement for the new Balmoral place coordinator detailing key milestones and deliverables were finalised. Staff coordinated a meeting between the Balmoral Chinese Business Association (BCBA) the Dominion Rd Business Improvement District, the Balmoral place coordinator and Council events staff, to explore options for participation in the Carols in the Park event in December. More targeted work is needed in Q3 and Q4 to strengthen relationships and identify resources to enable BCBA and Dominion Rd BID to leverage off events in Potters Park. BCBA have worked with the Dominion Road BID to strengthen their relationship. A vision development process for the group is being organised with the BID team in Q3. Expressions of interest for local economic development grants: Business Associations (BA) attended a local board workshop in early December. Each BA presented a summary of key activities in their currently funded work and an overview of what they would like to use grant funding for, in the 2018/2019 expression on interest round. The presentation provided an opportunity for elected members to connect directly with the business associations and hear about and discuss current delivery and proposals for further work. Decisions on the grant funding allocation to each BA will be made in Q4.</p>	<p>Pt Chevalier Placemaking: Activations and placemaking meetings have continued in Q3. The placemaking group agreed to fund the event co-organised between 'Learning at the point' and Point Chevalier Community Centre. The event was held successfully in late March with many families participating and enjoying the event.</p> <p>Balmoral Placemaking: A funding agreement for the new Balmoral place coordinator has been finalised. The coordinator will continue to work closely with the Balmoral Chinese Business Association (BCBA) Chairperson, the Dominion Road Business Improvement District Manager and Council events staff to strengthen relationships and identify resources to enable BCBA and Dominion Rd Business Improvement District (BID). The coordinator is currently establishing local community contacts who may be keen to assist with the development of the Moon/Spring festival planned for September 2019.</p> <p>The grant allocation for the expressions of interest (EOI) process for local economic development grants was completed in Q3. The presentation, summary and approach to the EOI process was appreciated by the local board and will continue in this format for the next round. All the funding agreements have been completed and emailed to business associations in Q3. The payment process will be completed by early Q4.</p>
1004	Enabling shared use of space - Integrated ACE activity.	Contract provider to work closely with five identified community lease groups to support them to effectively and efficiently shared use of their space. - Implementing findings from a stocktake commissioned by the local board in FY18 - this integrated project will allow work across two local board areas (AELB and PKTLB). (FY19 is year one of three year "Enabling shared use of space" programme.)	No further decisions required.	CS: ACE: Advisory	\$10,000 LDI: Opex	In progress	Green	Project contractor engaged and project initiated. Establishment of key contact relationships progressed to assist with connecting groups and spaces. Contact made with current lease holders to promote project awareness and gather information about potential spaces to be shared. Workshop to update local board planned for February 2019.	Workshop to update the local board on project progress was held on 6 March 2019. The local board indicated its satisfaction with the work undertaken to date and supported the five sites identified to pilot the shared space approach in the Board area. Also indicated a willingness to fund the purchase of key lock boxes as a way of enabling access to spaces. Focus for Q4 will be on developing tools to help groups wanting to share their spaces and ways to promote space availability.

Work Programme 2018/2019 Q3 Report

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1243	Local Māori Responsiveness Action Plan (AE)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. Note: any required expenditure for this activity to be sourced from budget relating to line item 954 - increase diverse participation - responsiveness programming.	No further decisions anticipated	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	The strategic broker has: <ul style="list-style-type: none"> -Continued to work with Kura Kaupapa Māori on support options for the Kai Festival, now postponed until February 2019 -assisted with the planning and evaluation of the guided Hikoī on Maungawhau, coordinated by Ngati Whatua o Orakei, which 50 diverse community members participated in and made connections on future volunteering opportunities with Ngati Whatua o Orakei. 	Strategic brokers in Albert-Eden and Puketapapa collaborated with the Kura Kaupapa Māori to support the Kai Festival that had been moved from November 2018 to 2 March 2019. This included assisting with planning (waste supplies and messaging and cultural workshops and funding for these) and providing access to materials and assistance (sourcing free chairs and supply of gazebos and tables through the events team) as well as advice on promotion and marketing (promotion through available networks and council sites). Staff have begun planning for engagement in Q4 that will assist with the development of responsive programming in 2019/2020.
2454	Epsom Community Centre, Expression of Interest	Facilitate a community-wide expression of interest (EOI) process to confirm the right provider to deliver the service from Epsom Community centre who has strong local links to the community and the competencies and capacity required to manage the Epsom Community Centre.	The local board has an oversight and monitoring role. Q3: Workshop to discuss preferred provider identified through EOI Q4: Meeting to approve provider to deliver service level from Epsom Community Centre for 2019/2020 and onwards.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	At the October 2018 business meeting the local board approved the priorities for the Epsom Community Centre for the 2019/2020 financial year and a service term of three years. The initial communication to the community for the upcoming expression of interest opportunity to manage the centre has also been published this quarter.	During Q3, an 'Expression of Interest' process was undertaken for future management of the Epsom Community Centre. Applications have been submitted and assessed in alignment with the agreed service level outcomes. The recommended provider will be reported to the local board at their April workshop.
2802	Community Response Fund - Albert-Eden	Discretionary fund to respond to community issues as they arise during the year	No further decisions required.	CS: ACE: Advisory	\$30,725 LDI: Opex	Completed	Green	AE/2018/299 - \$10,000 to Bike Hub project, to be used for Tumeke Cycles Space Incorporated to establish a bike hub at Gribblehirst Park. Balance: \$20,725	AE/2019/20 - \$20,725 to grants Balance: Nil
Community Facilities: Build Maintain Renew									
670	Albert-Eden Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$4,563,319 ABS: Opex	In progress	Green	Coming into the second quarter, there has been a major focus on ensuring the contractors are meeting their service delivery outcomes, particularly in the open spaces. To cater for heavier than normal foot traffic through our assets, driven by the warmer season, the contractors have provided us with enhanced frequencies to meet these needs. We saw some scheduled visits for rubbish bin emptying and toilet cleaning increase from double to triple per day. With the rain in December and humidity over the Christmas and New Year period, we have seen a minor flush of the green assets, which the contractor is trying to manage. Another priority focus for the contractors during this busy season, will be to ensure all playground equipment is fully operational and safe to use. Collaboration with stakeholders in the planning and preparation for the streetscape contracts coming over to Community Facilities continues to occur. Above all, continuous conscientious effort is being made towards management and improved maintenance delivery outcomes for our customers in Albert Eden.	The third quarter was marked by dry weather. While this caused some vegetation in our open spaces to struggle, the contractor did a good job of keeping them healthy and the area aesthetically pleasing. A focus over the dry season was completing line marking of our carparks, general building and maintenance and the painting of our assets. An ongoing issue with cars entering the grassed areas of Eric Armishaw Park has now been resolved, with the installation of bollards surrounding the carpark. Gearing up for Streetscapes has kept the Operational Management and Maintenance team busy, with the contractors taking over berm mowing and vegetation control from 1 April. We have, together with the contractor, compiled a list of actions for the ANZAC sites, so that they are presentable to the public on the 25 April. Moving forward into the next quarter, we will continue to ensure that the contractors are meeting their service delivery outcomes.

Work Programme 2018/2019 Q3 Report

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671	Albert-Eden Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$763,557 ABS: Opex	In progress	Green	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.	Wet conditions towards the later part of quarter two gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Quarter four will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceding year.
672	Albert-Eden Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$64,641 ABS: Opex	In progress	Green	Works during the second quarter have predominantly been undertaken in high value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. Request for service work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.
2352	Albert Eden - renew park play spaces FY17+	Renew play space equipment at playgrounds within the local board area. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. The assets identified for renewal were prioritised for stage two which is physical works. This project is a continuation of a multi-year funded project from the 2016/2017 programme (previous SP18 ID 2426) which includes Anderson Park, Bannerman Reserve, Owairaka Park, Sandringham and Virginia Reserve.	Options to be reviewed by the local board	CF: Project Delivery	\$165,000 ABS: Capex - Renewals	In progress	Green	Current status: Consultation has been undertaken for the following playgrounds: Owairaka, Virginia, Bannerman, Coyle and Sandringham community centre parks. The playgrounds are currently being reviewed for renewal. Next steps: Present designs to local board for approval and then programme the physical works for each playground.	Current status: The following playgrounds have been designed and have been presented to the local board: Virginia, Bannerman and Aitken Reserve and the flying fox at Owairaka Reserve. Next steps: The procurement of the physical works has started.
2353	Albert-Eden - renew park fencing and structures FY19+	Renew park fencing and structures (retaining walls, bridges, bollards, etc.) assessed as condition 4 and 5. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works. This project is a multi-year funded project to be initiated in the 2018/19 programme.	Board to prioritise assets for renewal	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Project is scoped. Submitting for pricing. Next steps: Engage contractor and deliver.	Current status: Present to the local board for budget and scope approval. Next steps: Engage consultants as required for design and consent.
2354	Coyle Park - renew playground	Investigate renew playground components and surfacing. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works.	No further decisions required.	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	Completed	Green	Current status: Design consultant has been engaged to assess if any improvements are needed in the playground. Next steps: Create business case and seek approval from the local board for design and budget.	Current status: It has been determined that the playground does not require renewing at this stage. The T-Bar swings have been replaced.

Work Programme 2018/2019 Q3 Report

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2355	Albert-Eden - renew park play spaces FY19+	Renew play space equipment for playgrounds, skate parks and half courts within the local board area. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). The sites and assets identified for renewal will be prioritised by the local board for stage two when physical works will commence. This project is a multi-year project to be initiated in the 2018/19 programme.	Options and priorities to be reviewed by the local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Currently reviewing requirements in consultation with other Albert-Eden projects and stakeholders. Next steps: Confirm scope and budget.	Current status: Currently reviewing the playgrounds that require renewing. Next steps: Finalise playgrounds for renewal, finalise the business case and confirm the budget.
2356	Albert-Eden - renew park roading and car parks FY19+	Renew roading or car parks at the following parks. Coyle Park; Eric Armishaw Park and Fowlds Park Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). The sites and assets identified for renewal will be prioritised by the local board for stage two when physical works will commence. This project is a multi-year project to be initiated in the 2018/2019 programme.	Options and priorities to be reviewed by the local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Consultant engaged to undertake design work at Fowlds Park. Consultant engaged to undertake design work at Mount Albert War Memorial Car park. Consultant will present this concept at the December 2018 local board workshop. Next steps: Consultant to proceed with the design once confirmed by the local board.	Current status: Consultant for Fowlds Park working through a cost estimate for the physical works on site, Consultant for Mount Albert car park working through the confirmed design. Next steps: Tender the project and appoint contractor for the works.
2357	19 View Road, Mt Eden - renew building and surrounding area	Refurbish facility, remove shed, and replace wall. Occupier: Jigsaw Childcare Centre. This project is a multi-year project to be initiated in the 2018/2019 programme.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: To integrate the recommendations and finalize the scope. Next steps: Planning of the projects objectives.	Current status: To integrate the recommendations and finalise the scope from asset management survey and the asbestos management survey reports. Contractor to visit the site to start pricing the job. Next steps: Planning and tendering phases.
2358	5 Alexis Street - refurbish ventilation and insulation	Refurbish ventilation system and insulation in the facility. Occupier: Plunket (only). Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	Completed	Green	Current status: Development of business case. Next steps: Business Case sign off and commencement of tender process.	Current status: Works completed in March 2019. Next steps: Project handover and closure.
2359	869 New North Road - replace floor covering and paint exterior	Replace floor covering and paint exterior.	No further decisions required.	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	Completed	Green	Current status: Physical works in progress. Next steps: Practical completion by the end of December 2018.	Project completed.
2360	Athol Syms Community Centre - renew kitchen	Renew kitchen to include floor coverings, wall linings, appliances and cabinetry/sink. Stage one includes the investigation, design and scope of the physical works (including options to consider for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works.	No further decisions required.	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalisation of timing of works. Next steps: Commencement of works anticipated in February 2019.	Current status: Works started in March 2019 and is anticipated to be completed in April 2019. Next steps: Commencement of works on site.
2361	Epsom Library - renew CCTV system	Replace the CCTV system including cameras and monitor, as the current equipment. This project has been requested by the Auckland Council Security Manager.	No further decisions required.	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	Completed	Green	Current status: Installation complete. Finalising technical compliance. Next steps: Project to be closed.	Installation of new closed circuit television system completed, with enhanced camera images and improved security for the library, staff members and general public. Project complete in January 2019 ahead of scheduled date of May 2019. Next steps: Twelve month warranty and maintenance of new closed circuit television system
2362	Gribblehirst ex Bowling Club - renew fire egress	Renew the fire egress at the facility to ensure the fire safety system is compliant with the building code. This project is a continuation of a multi-year funded project from the 2017/18 programme (previous SP18 ID 2416).	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Building consent received. Tendering commenced. Next steps: Engage contractor and deliver.	Current status: Building works have begun. Next steps: Deliver the fire egress upgrades per the consent documents.

Work Programme 2018/2019 Q3 Report

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2363	Gribblehirst Park - renew carpark	Renew Gribblehirst Park car park. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval), as well as consultation with the clubs in terms of programming of the physical works. Stage two includes the physical works. This is a multi-year funded project and is a continuation from the 2017/2018 programme (previous SP18 ID 2439).	No further decisions anticipated	CF: Investigation and Design	\$240,000 ABS: Capex - Renewals	Completed	Green	Project completed November 2018.	Project completed.
2365	Gribblehirst Park - renew buildings	Renew condition 4 and 5 assets for the park buildings. Stage one includes investigation and scoping (including options that would benefit from an increase level of service to be proposed to the board). Physical works will commence with stage two. This project is a two-year project to be initiated in the 2018/19 programme.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalizing contract and schedule. Next steps: Begin physical works.	Current status: The project is under construction, roofing and painting works are in progress. Next steps: Project completion and handover.
2366	Kerr-Taylor Park - renew park assets	Renew the bridge and fence. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This a multi-year funded project and is a continuation from the 2017/18 programme (previous SP18 ID 2443).	No further decisions anticipated	CF: Investigation and Design	\$112,000 ABS: Capex - Renewals	Completed	Green	Current status: Physical works in progress. Next steps: Practical completion by March 2019 however this could be prior to this timeframe.	Project completed.
2367	Melville Cricket Pavilion - renew condition 4 and 5 assets	Renew the pavilion in preparation for its use as a venue for hire. Works to include window furnishings, heating options and exterior signage. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This project is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be approved by local board	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: To review the scope as the building seems to be in tidy condition. May be required to change heating systems, curtains and signage. Next steps: Planning and engage contractor and tendering.	Current status: To review the scope as the building seems to be in tidy condition. To review the asset and asbestos reports and finalise the scope. May be required to change the heating systems, curtains and signage. To finalise the scope and complete the project initiation form. Next steps: Planning and engage contractor for pricing and tendering.
2368	Mt Albert Library - comprehensive renewal	Replace carpet, line walls, repaint, replace vinyl and tiles Ensure that the CAB is also refurbished at this time. Include furniture, fixtures and equipment. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This project is a multi-year funded project and is a continuation from the 2017/18 programme (previous SP18 ID 2421).	No further decisions anticipated	CF: Project Delivery	\$190,000 ABS: Capex - Renewals	In progress	Amber	Current status: The final design for the renewal of the library has been prepared including the adjustments requested by Auckland Libraries for a self service returns area. Next steps: Current available budget is less than expected expenditure, apply for more budget and then procure a contractor.	There will be a delay in the completion of this project due to a scope change driven by the library. Current status: Project has been awarded to the contractor, physical works to commence in June 2019. Next steps: Organise pre-start meeting and liaise with all relevant stake holders.
2369	Pt Chevalier Community Centre - refurbish interior	Refurbish the interior of the community centre which includes a repaint of all surfaces; renewal of the heating system; and the provision of an internal storage facility. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This project a multi-year funded project and is a continuation from the 2017/18 programme (previous SP18 ID).	No further decisions anticipated	CF: Investigation and Design	\$24,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.

Work Programme 2018/2019 Q3 Report

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2370	Pt Chevalier Community Centre - replace roof	Replace the concrete tile roof on the centre. This project is a multi-year funded project and a continuation from the 2017/18 programme (previous SP18 ID 2870). Project is scheduled for completion in mid-2018.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2371	Sandringham Heritage Toilet - renew facility	Renew the facility in collaboration with the Heritage team to ensure the asset is maintained and fit for purpose. Potential community led project. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This project is a multi-year project to be initiated in the 2018/19 programme.	Design to be agreed with local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	On Hold	Amber	Current status: The proposed works need to be included into the town centre upgrades, Sandringham will be encompassed. This is to ensure that works are not carried out in isolation. Next steps: Awaiting further information related to the town centre upgrades work.	Project on hold because the proposed works need to be tied to the town centre upgrades and Sandringham is included. Current status: The proposed works need to be included into the town centre upgrades, Sandringham will be encompassed. This is to ensure that works are not carried out in isolation. Next steps: Awaiting further information related to the town centre upgrades work.
2372	Western Springs Garden Community Hall - renew condition 4 and 5 assets	Renew condition 4 and 5 assets. Phase 1 involves investigation and scoping (including options for those assets that would benefit from an increase level of service to be proposed to the board). Physical works will commence with Phase 2. This project is a multi-year project to be initiated in the 2018/19 programme.	No further decisions required.	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Proposed plans have already been presented to the local board and being discussed with Auckland Horticulture Council. Next steps: Local board to make a decision in order to allow us to proceed further with the project.	Current status: Detail design is currently under progress, building consent application will be submitted as soon as detail design is completed. Next steps: Obtain building consent and then start preparing tender documentation for physical works.
2373	Te Auaunga/Oakley Creek - renewals	Improve Te Auaunga/Oakley Creek path network and associated facilities, ensuring all signage is including approved Te Reo Maori and TOHU brand symbol. Part of Albert-Eden SH16/20 general park restoration. This project is a continuation of a multi-year project from the 2016/2017 programme (previous SP18 ID 2436).	No further decisions required.	CF: Investigation and Design	\$300,000 ABS: Capex - Renewals	In progress	Green	Current status: All signage, tohu design has been finalized and approved by the Auckland Council branding team. Drafts are being prepared and will be sent through for local board review. Slip repair, project is now complete. Open for public and handed over to the maintenance team. Next steps: All signage, progress on implementing tohu design on the signage and install all signage. Slip repair, currently no action required.	Current status: Signage is all approved and in production phase. Next steps: Installation of all signage.
2374	Phyllis Reserve - earthworks to level cap and topsoil on field 3	Stage 1 - field 3 - earthworks to level cap and topsoil. This project is a continuation of a multi-year project from the 2017/2018 programme (previous SP18 ID 2451).	No further decisions anticipated	CF: Project Delivery	\$1,066,625 ABS: Capex - Development	In progress	Green	Current status: Softball fence is erected and the backstop fence is also installed, the lights have been aimed to meet the correct lux levels, the grass has been seeded. Next steps: Monitor the grow of the new grass and maintain as required.	Current status: Nearing completion and handover date, a opening junior game has been scheduled for April as an opening event for the sports field. Next steps: Handover the project to maintenance.
2376	Phyllis Reserve - development Stage 2	Car parking area. Two new changing rooms and three new toilets. This project is a continuation of a multi-year project from the 2016/2017 programme (previous SP18 ID 2830).	Options to be approved by the local board	CF: Investigation and Design	\$230,000 ABS: Capex - Growth	In progress	Amber	Current status: Work on developed design underway. Resource consent application to be lodged January 2019. Next steps: Workshop developed design with local board March 2019.	Forecast costs are over available budget. Application for resource consent ready to be lodged. Current status: Work on detailed design underway. Pre-application meeting for resource consent held mid February. Final analysis of issues to be addressed in assessment of environmental effects for resource consent complete. Application for resource consent ready to be lodged. Next steps: Lodge resource consent, workshop developed design with local board April 2019.
2377	Fowlds Park - develop fields 2 and 3 - install hybrid turf surfaces and lighting	Install hybrid turf sports surfaces on the site of the existing 3 league fields at Fowlds Park. The facility is to incorporate a full-sized rugby league field and also make provision for a warm-up area and softball diamond. The area should be lit to games standard for rugby league. This is a multi-year funded project and is a continuation from the 2017/2018 programme (previous SP18 ID 2435).	No further decisions required.	CF: Investigation and Design	\$1,150,120 ABS: Capex - Growth	In progress	Green	Current status: Project has been awarded to the preferred contractor and at this stage the works have started for field one stage one plus lighting of all the fields. Next steps: Monitor programme and work with the main contractor to finish field one to handover to the user groups and move over to the construction of fields two and three.	Current status: Stage one, field one hybrid turf has been installed and sand is being applied and the grass grown in will begin shortly. Next steps: Monitor programme and work with the main contractor to finish field one to handover to the user groups and move over to the construction of fields two and three by late 2019. Complete all the light stand footings and install the lights for the field.
2378	Coyle Park - Develop 3 on 3 basketball court	Install a 3 on 3 basketball court (near the toilet/changing facilities). Stage 1 - review resource consent requirements and potential amenities such as seating requirements.	Further decisions are required from the board.	CF: Investigation and Design	\$75,000 LDI: Capex	In progress	Green	Current status: Scope confirmed by local board to increase from three on three to full court mini. Engaging designer and developing costing for build. Next steps: Provide full cost estimate to local board to additional funding. Look to build in financial year 2020.	Current status: Scope is nearing definition, plans to commence community consultation are underway. Next steps: Update the local board regarding progress at the April workshop.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2379	Marivare Reserve Improvements	Scope and implement improvements at Marivare Reserve to potentially include the following: lighting of the memorial archway; installation of interpretative signage; removal of concrete pad (towards the rear of the park); installation of a swing and climbing equipment towards the rear of the park; planting in the rear of the park at the border with Ranfurly Care; and additional planting along the southern boundary, at the driveway off Manukau Road. There will be public consultation, and proposed improvement options will take into consideration the amenities available at nearby Griffin Reserve. Options to be presented to the board for review and approval.	Options to be reviewed by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: Lighting scope clarified and working with Auckland Transport on options. Feedback received from Epsom Heritage Archway Trust and strategic assessment received from Community Services. Next steps: Liaise with maintenance team and compile recommendations from all parties to report back to local board.	Current status: Lighting scope clarified and working with Auckland Transport on options. Feedback received from Epsom Heritage Archway Trust and strategic assessment received from Community Services. Next steps: Liaise with maintenance team and compile recommendations from all parties to report back to the local board.
2380	Albert-Eden - LDI minor CAPEX fund 2018/19	Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops.	Options to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: Proposed works to be identified. Next steps: Proposed works to be workshopped with the local board.	Current status: Proposed works to be identified. Next steps: Proposed works to be workshopped with the local board.
2381	Melville Park Improvements	Install interpretative signage; provide additional seating and one picnic table near the pavilion overlooking the sports field. Note - estimate does not include the cricket wicket as more clarity is required on the scope.	No further decisions required.	CF: Investigation and Design	\$25,000 LDI: Capex	In progress	Green	Current status: Finalisation of physical works contract. Furniture order underway. Next steps: Commencement of physical works.	Current status: Finalisation of physical works contract. Furniture order underway. Next steps: Commencement of physical works anticipated in April 2019.
2382	Morvern Reserve Concept Plan	Develop a concept plan for Morvern Reserve	No further decisions required.	CF: Investigation and Design	\$15,000 LDI: Capex	In progress	Green	Current status: Minor schematic revisions for final approval. Next steps: Present final draft and costs at next local board meeting.	Current status: Concept design is complete and waiting confirmation of funding. Next steps: Develop design.
2384	Potters Park Improvements - pathways connections and interpretative signage	Complete the pathways' connections and stairs to the old Potter homestead location; install interpretative signage; and provide additional BBQs.	No further decisions required.	CF: Investigation and Design	\$85,000 LDI: Capex	In progress	Green	Current status: Contractor pricing received. Confirmation of final acceptance of scope. Next steps: Engagement of physical works contractor and programming for implementation on site.	Current status: Physical works contractor engaged with view to commence works on site in April 2019. Next steps: Commencement of works on site.
2386	Harbour View Reserve and Coyle Park - renew seawall	Renew seawall at Coyle Park and renew path and seawall at Harbour View Reserve. This project is a continuation of a multi-year project from the 2016/2017 programme (previous SP18 ID 2428).	No further decisions anticipated	CF: Project Delivery	\$130,000 ABS: Capex - Renewals	In progress	Green	Current status: Repairs to sections of rock sea wall and steps below Coyle Park have been scoped with the coastal team and are currently being priced by a professional stone mason. Next steps: Obtain price and procure contractor, commence renewal of failed sections of stone wall and steps below Coyle Park.	Current status: Repairs to sections of rock sea wall and steps below Coyle Park are programmed to commence in April 2019. Next steps: Contractor to carry out rock wall remediation through April and May 2019.
2389	Albert-Eden Parks - improve accessibility	Improve accessibility to Albert-Eden parks recommended in the Be.Accessible report 2018. Once adopted, the Be Accessible report will be scoped by Community Facilities, and the proposed scope of works and budget to be allocated will be confirmed. A prioritisation of the planned works may be required.	Options to be approved by the local board	CF: Investigation and Design	\$100,000 LDI: Capex	In progress	Green	Current status: Budget allocation to projects to be confirmed. Next steps: Works to proceed in conjunction with confirmed projects.	Current status: Prioritisation to be finalised. Next steps: Works pending further direction.
2390	Albert-Eden Open Space Greenways - develop priority routes through parks	Scope the proposed works within the greenways review plan and confirm the scope and budget to be allocated with the board. A prioritisation of the planned works may be required.	Options to be approved by the local board	CF: Investigation and Design	\$100,000 LDI: Capex	In progress	Green	Current status: On hold. Next steps: Defer all work until project initiation is confirmed.	Current status: A Greenways Plan was approved by the local board and subsequently funding from this budget was agreed to be used towards Coyle Park path.
2391	Albert-Eden Village Centres Transformation Programme	Initiate transformation projects at Greenwoods Corner and Sandringham Centre following scoping and design from Plans and Places. Planning work has been undertaken by a landscape architect and there will be a staged approach for the upgrade work.	Options to be approved by the local board	CF: Investigation and Design	\$435,000 ABS: Capex - Development	On Hold	Amber	Current status: On hold. Next steps: Defer all work until project initiation is confirmed.	Project on hold. Plans and Places are leading the planning stage with the local board. This will not be completed until late 2019. Upon completion and the approval by the local board of their priorities, the project will come across to Community Facilities for delivery. As a result the budget will be pushed out to financial year 2020. Defer all work until project initiation is confirmed.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2392	Windmill Park - renew and rebuild buildings	Rebuild the buildings destroyed in a fire as per the insurance claim.; A building providing storage and spectator seating as destroyed in a fire. Insurance to be transferred to the renewal fund as reimbursement of budget spend. The two other buildings on site need to be considered through the option process to provide for current user needs and to meet health and safety requirements. Phase 1 involves investigation and scoping (including options for those assets that would benefit from an increase level of service to be proposed to the board). Physical works will commence with Phase 2 following consultation with the board as to which works will proceed.	Options to be approved by the local board	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Amber	Current status: Developing a professional services brief for the concept design and cost estimate for the following three project deliverables. Replace burnt structure with new storage, shelter and first aid room. Upgrade two existing buildings to comply with standards. Demolish all structures and design for essential facilities only for the park. Next steps: Tendering for professional design services.	Require concept designs and cost estimate for the following three project options. Replace burnt structure with new storage, shelter and first aid room; Upgrade two existing buildings to comply with building standards (subject to completion of seismic investigation and identification of cost to renovate to minimum required); Demolish all structures and design for essential facilities only within the park. Current status: Awaiting professional services fee estimate to complete concept designs and cost estimate for the following three project options. 1. Replace burnt structure with new storage, shelter and first aid room; 2. Upgrade two existing buildings to comply with building standards (subject to completion of seismic investigation and identification of cost to renovate to minimum required); 3. Demolish all structures and design for essential facilities only within the park. Next steps: Establish contract for professional services to prepare concepts and engineers estimates for physical works.
2733	Griffin Reserve - install drainage	Install field or sub-soil drainage to stop pooling and path deterioration. This is noted as a popular pathway with the local school children. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This is a multi-year funded project to be initiated in the 2018/2019 programme.	No further decisions required.	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Completed	Green	Current status: Contractor engagement is underway. Next steps: Plan physical works for early 2019.	Project completed.
2735	Albert-Eden - heritage stone walls restoration	Continue restoration of the heritage rock walls, aligning to the assessment works prepared by the heritage team.	Scope and additional works to be agreed with local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: No progress during quarter two. Next steps: Submit cost estimates to local board to begin decision making process.	Current status: Awaiting confirmation on sites to progress to physical works. Next steps: Obtain final quotes for confirmed sites with view to progress to physical works.
2764	School Road Reserve - develop concept plan	Develop a concept plan for the board's approval at School Road Reserve.	Concept plan to be approved by the local board	CF: Investigation and Design	\$10,000 LDI: Capex	In progress	Green	Current status: Advice from the local board has resulted in further investigative work and development of design. Next steps: This work will be presented to the local board in early 2019.	Current status: Road stopping process has been initiated. Next steps: Progress will be discussed further at the April 2019 Community Facilities workshop.
2765	Mt Albert War Memorial Hall - install bi-fold doors	Installation of bi-fold doors at the facility	No further decisions anticipated	CF: Investigation and Design	\$2,500 LDI: Capex	In progress	Green	Current status: Further investigation and recommendations required for solution to bi-fold doors. Next steps: Engage with facilities maintenance contractor for recommendations.	Current status: Further investigation and recommendations required for solution to bi-fold doors. Next steps: Engage with facilities maintenance contractor for recommendations.
2767	Louis Adolphis Durriea Resrve - improvements and planting	Improvement works to include fencing, paving and minor capex works. Additional improvements to include planting.	No further decisions required.	CF: Investigation and Design	\$28,000 LDI: Capex LDI: Opex	In progress	Green	Current status: Preliminary pricing based on concept plan indicates budget shortfall. Next steps: Cost to be reviewed against scope, with view to achieve resolution in time for planting season.	Current status: Scope review and reconciliation against current site conditions complete. Next steps: Physical works contractor engaged. Works planned for commencement in April 2019.
2768	Te Auaunga / Oakley Creek - planting	Planting to revegetate grass and extend stream buffer.	No further decisions anticipated	CF: Investigation and Design	\$10,000 LDI: Opex	In progress	Green	Current status: Meeting held with the Friends of Oakley to decide on the planting plan for Oakley Creek, they are providing a plan for approval and will be engaging a contractor for the physical works. Next steps: Planting plan to be approved and physical works to commence once the the planting season is started.	Current status: Preparation work is underway and will be completed by March. Next steps: Planting will only start in the wet season so around June, if any earlier, the plants may not survive.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2794	Nixon Park - renew toilets	Renew the toilets at Nixon Park. Stage one includes the investigation, design and scope of the project (including options for assets that may benefit from an increase level of service). Options will be presented to the board prior to stage two - physical works. This is a multi-year funded project to be initiated in the 2018/2019 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Present options for renewals works to the local board. Next steps: Finalize pricing and engage contractor.	Current status: A concept plan will be presented at the April local board workshop. Next steps: Confirm project scope and budget for implementation.
2859	Chamberlain Park - deliver master plan	Overview - Deliver master plan for the entire site. The development will be delivered in a staged approach. Stage Two - develop an enhanced neighbourhood park. (This development has funding allocated from the local board's discretionary budget) This project is a continuation of a multi-year project from the 2017/2018 programme (previous SP ID 2431). Stage Five - reconfigure the golf course to support the installation of sports fields. (OLI)	No further decisions anticipated	CF: Project Delivery	\$1,156,057 LDI: Capex	In progress	Green	A further judicial review to the Environment Court was lodged by a community group in December seeking validation of the non-notified resource consent process for the stage one works. The tender process for the stage one works closed with only tender submission being received. The tender submission received was significantly more than the allocated budget. With the judicial review submission it was agreed with the local board to close the current procurement process and review the situation in the new year.	Current status: Meetings with local boards are booked in for March 2019 where staff will speak in more detail about the analysis and strategic business case. Cost benefit analysis is now being developed to inform the indicative business case for the One Local Initiatives. The local board have passed a resolution to progress with the investigation and design to implement the full master plan, rather than continue with just the western end local park. Next steps: Update the local board in March on the status of the strategic business case. Complete scope of works for investigation and design and engage a lead consultant to manage the specialist reports and preparation of resource consent application.
2884	Albert-Eden - upgrade electrical & fire system	Upgrade fire systems for compliance purposes and fire safety as a priority requirement. This project was carried over from FY2017/2018, previous SP ID 2905	No further decisions anticipated	CF: Project Delivery	\$43,216 ABS: Capex	In progress	Green	Current status: Expected to finish end May 2019 due to contractor's current work commitments. Next steps: Handover and closure.	Current status: Expected to finish end May 2019 due to contractor's current work commitments. Next steps: Handover and closure.
2891	Fowlds Park - install toilet	Supply and install of a double pan toilet, auto locking doors. This project was carried over from FY2017/2018, previous SP ID 2978	No further decisions required.	CF: Project Delivery	\$3,437 ABS: Development	In progress	Amber	Current status: Further investigation and design is underway to meet the conditions of the asset owner approval. Comprehensive documentation is nearly ready for issuing for tender. Next steps: Issue tender documentation and assess bids. Seek additional funding to complete project.	Risks / Issues: Insufficient budget. Previous notes indicate that a top up was always required for utility connections and this will be funded as agreed through the sports development budget. Also, delays were experienced some years ago with error by the manufacturer in toilet supply, environment court issues around the sports fields, re engagement by sports club to locate the toilet within the existing footprint. Current status: Additional budget has been approved for the work to proceed. Next steps: Issue tender documentation and assess bids.
2907	Albert Eden - renew signage FY17-19	Alan Wood Reserve A, Anderson Park, Centennial Park, Coyle Park, Fowlds Park, Griffin Reserve, Heron Park, Marivare Reserve, Melville Park, Murray Halberg Park, Nicholson Park, Pollard Park, Raymond Reserve, Warren Freer Park, Watling Reserve, Windmill Park, Withiel Thomas signage renewals (19 signs and 6 plaques). This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3501).	No further decisions anticipated	CF: Project Delivery	\$10,000 ABS: Capex	In progress	Amber	Current status: Completion checks on various sites underway. Next steps: Project completion and closure.	Schedule delays for Pollard Park plinth sign with map details requiring extensive discussions with Brands and Marketing team. Current status: Installation complete with exception of Pollard Park sign requiring further work. Next steps: Collate and review information to be included in design of Pollard Park plinth sign.
2908	Eric Armishaw Park - renew paving	Renew carpark and walking track at Eric Armishaw Park This project was carried over from FY2017/2018, previous SP ID 2968	No further decisions anticipated	CF: Project Delivery	\$154,802 ABS: Capex	In progress	Green	Current status: Additional site survey work was required to complete a detailed design within the foreshore corridor, this currently is in progress. Next steps: Complete additional site survey work, confirm if coastal resource consent is required and prepare documents for contractor procurement for works programmed to commence in April 2019.	Current status: Site topographical survey and survey drawings have been completed. The walkway renewal and edge retaining is currently being scoped and designed. Next steps: Procure physical works contractor and commence walkway renewal works in late April 2019.
2909	Fowlds Park - renew general assets	Fowlds Park - renew barbeque, fence, road and tables. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3504).	No further decisions anticipated	CF: Project Delivery	\$45,509 ABS: Capex	Completed	Green	Project completed September 2018.	Project completed.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2910	Nicholson Park - renew general assets	Renewal of retaining walls and furniture This project was carried over from FY2017/2018, previous SP ID 3410	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	In progress	Green	Current status: Physical works award and finalization of timing of works. Next steps: Physical works commencement on site anticipated to commence by quarter three, financial year 2018/2019.	Current status: Physical works commenced on site in March 2019 with anticipated completion in April 2019. Next steps: Project completion and handover.
2911	Albert Eden - renew utilities FY17	Renew utilities FY17. This project is carried over from the 2017/18 programme (previous ID 2903).	No further decisions anticipated	CF: Project Delivery	\$6,000 ABS: Capex	Completed	Green	Current status: Several utility poles have been removed from redundant lighting fixtures at Andersons and Nixon Park. Next steps: Close-out project.	Project completed.
2957	Motu Manawa Marine Reserve - develop coastal boardwalk	Develop a boardwalk from Heron Park to Howlett Esplanade. This project is a continuation of a multi-year project from the 2016/2017 programme (previous SP18 ID 2446).	Design to be agreed with local board	CF: Project Delivery	\$165,774 Growth	On Hold	Amber	Current status: The long term growth funding is still being resolved. Next steps: Funding to be resolved.	Project on hold. Funding is still being resolved. Current status: The long term growth funding is still being resolved. Next steps: Funding to be resolved.
2967	Coyle Park path and development	Development of all-weather coastal perimeter path. Planning and consenting in 2017/2018. Construction 2018/2019. Budget of \$75,000 to be reallocated from Nicholson Park Stage 4 project for completion of this project. This project is a continuation of a multi-year project from the 2017/2018 programme (previous ID 2432).	Design to be agreed with local board	CF: Project Delivery	\$299,390 LDI: Capex	Completed	Green	Current status: Main contractor has been appointed to undertake the physical works. Stage one has begun, stage two and three will be in the new year of 2019. Next steps: Monitor programme and work to complete most of the stages before the big event in February 2019.	Project completed.
2968	Rocket Park - install drainage and paving	Install drainage and paving. This project is carried over from the 2017/18 programme (previous ID 3174).	No further decisions required.	CF: Project Delivery	\$80,900 LDI: Capex	In progress	Green	Current status: Finalisation of physical works contract. Programming of works. Next steps: Commencement of works on site expected in March 2019.	Current status: Finalisation of physical works contract. Submission to Auckland Transport for corridor access request currently underway for the works. Next steps: Commencement of works on site expected mid-April 2019.
2969	Watea Reserve - development - stage 4 pathway and seating	Completion of pathway network as per the concept plan, plus additional seating and picnic sets. This project was carried over from FY2017/2018, previous SP ID 3256	Design to be agreed with local board	CF: Project Delivery	\$74,546 LDI: Capex	In progress	Green	Current status: Final confirmation of scope of works and seating location. Next steps: Procurement of physical works contractor and finalization of timing of works.	Current status: Final confirmation of scope of works and seating location. Consultant engaged for production of final drawings required for tree Asset Owner Approval. Next steps: Obtaining Asset Owner Approval and finalising timing for physical works for completion by June 2019.
2970	Albert-Eden - Local Parks and Reserves - install signage	New signage, including interpretation for Withiel Reserve, Oakley Creek and other general park signage. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2831).	Interpretive signage content to be agreed with local board	CF: Project Delivery	\$85,967 LDI: Capex	In progress	Green	Current status: First round of signage is now installed. Second round is being drafted. Next steps: Send drafts of second round designs to local board for approval.	Current status: First round of signage is now installed. Second round is being drafted. Next steps: Send drafts of second round designs to local board for approval.
2990	Nicholson Park upgrade - Stage 2 (toilet), stage 3 & 4	Stage 2 - Further development of Nicholson Park including toilets. Stage 3 - includes lights, signage, drinking fountain and rock walls. Stage 4 - includes redevelopment of the unused bowling green. This stage is currently on hold pending agreement on the future use, therefore previously sought 2017/2018 funding decreased from \$150,000 to \$25,000. Remaining \$125,000 to be reallocated to Coyle Park pathway, Watea Reserve furniture and further development at Potters Park. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 455).	No further decisions required.	CF: Project Delivery	\$45,263 LDI: Capex	Completed	Green	Current status: Construction is complete and the toilet is open to the public. Next steps: Close out project.	Project completed.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3006	Fowlds Park Action Plan - improve pedestrian safety and signage	Implementation recommendations from the Pedestrian safety report for Fowlds Park. This project was carried over from FY2017/2018, previous SP ID 2980	No further decisions required.	CF: Project Delivery	\$54,815 LDI: Capex	In progress	Green	Current status: Project requires additional funding in order to progress. Next steps: Staff will prepare options and will report to the local board.	Current status: All the design work is complete, the work is ready for tender but will not be tendered due to heavy construction work that is taking place on the sports field. It is best to carry out the traffic calming works as well as the renewal of the entrance into the main carpark until after the sports field upgrade project is complete. Next steps: Once the sports field upgrade is complete, tender project for traffic calming and renewal of the entrance way into the main carpark.
3015	Albert Eden - renew paving and structures FY17-18	Renewal of paving and structures at Bond Reserve, Centennial Park, Coyle Park, Harwood Reserve, Melville Park, Pollard Park, School Reserve. This project is a continuation of a multi-year project from the 2017/2018 programme (previous ID 2425).	No further decisions anticipated	CF: Project Delivery	\$214,826 ABS: Capex	Completed	Green	Project completed October 2018.	Project completed.
3016	Gribblehirst Park Action Plan	Installation of road signage, new speed bumps, widening of a foot path and installation of a new bollards This project was carried over from FY2017/2018, previous SP ID 3003	No further decisions required.	CF: Project Delivery	\$131,406 LDI: Capex	Completed	Green	Current status: Bollard by Kenneth Avenue is still not replaced as discussions are being held between the contractor and council project manager. Basketball court colouring is finished and waiting on the line painting and installation of the basketball hoop. Next steps: Concentrate on finishing the bollards by Kenneth Avenue and also completing the basketball court and ready for use before end of year holidays 2018.	Project completed.
3019	Anderson Park - renew tennis court	Anderson Park tennis court renewal. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3597).	No further decisions anticipated	CF: Investigation and Design	\$197,930 ABS: Capex	In progress	Green	Current status: Consultant working through the design to get through for review by council project manager before end of this year. Next steps: Tender for the project and start physical works.	Current status: Sourcing request with senior lead team for approval. Next steps: Appoint a contractor to undertake the physical works aspect of the project.
3040	Gribblehirst Park Bowling Green - investigate reuse	Investigation on reuse of the bowling green. Currently local board are in discussion with Community Leasing team regarding the surrounding facilities. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 4470).	No further decisions required.	CF: Project Delivery	\$74,670 LDI: Capex	Cancelled	Grey	Current status: Report submitted to local board informing of contamination and confirming costs the community group put together. Meeting to be held with Land Use Advisory team to determine use under the reserves act and in alignment with the lease given. Next steps: Inform local board of the above and request decision on way to move forward.	Current status: The identified items requiring renewal such as the pathways around the bowling green, the lighting and electrical components and fencing will be renewed as part of the local board's renewal programme. Next steps: This capex funding will be returned to the board to be reallocated as part of their work programme planning for financial year 2019/2020 as agreed with the local board during workshop two in March.
3046	Waterview Reserve - install improvement signage	Install improvement signage. This project is carried over from the 2017/18 programme (previous ID 2908).	No further decisions required.	CF: Project Delivery	\$350 ABS: Development	In progress	Green	Current status: Pole sign for Tutuki Reserve completed. Heron Park plinth sign details being worked through with council internal design studio. Next steps: Completion of sign for Heron Park.	Current status: Pole sign for Tutuki Reserve completed. Heron Park plinth sign details being worked through with council internal design studio. Next steps: Completion of sign for Heron Park.
3050	Mt Eden War Memorial Hall - relay basement parquet floor and renew stormwater system	Mt Eden War Memorial Hall, remove and relay parquet floor in basement floor This project was carried over from FY2017/2018, previous SP ID 3108	No further decisions anticipated	CF: Project Delivery	\$112,635 ABS: Capex	Completed	Green	Project completed November 2018.	Current status: Construction has been completed and positive feedback received from the Auckland Theatre Company who use the basement floor. Grass is seeding well despite rainfall runoff. Next steps: Hand over to Operational Maintenance team.
3053	Albert-Eden - LDI - upgrade of community facilities	Point Chevalier Community Centre, Epsom Community Centre and Sandringham Hall upgrades. This project was carried forward from FY17/18, previous SharePoint ID #2460.	No further decisions required.	CF: Project Delivery	\$354,208 LDI: Capex	In progress	Green	Current status: Preliminary design drawings have been accepted by the local board. The architects are being contracted to continue design development to detailed design and building consent. A planner has been contracted to progress an assessment of environment effects for a resources consent application to undertake the building renovation. Next steps: Progress resource consent and building consent in preparation for tendering.	Current status: Preliminary design drawings have been accepted by the local board. The architects are being contracted to continue design development to detailed design and building consent. A planner has been contracted to progress an assessment of environment effects for a resources consent application to undertake the building renovation. Next steps: Progress resource consent and building consent in preparation for tendering.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3064	27 Poronui St, Mt Eden - renew toilet including ventilation	Replace the toilet and address the lack of ventilation. Occupier; NZ Fellowship of Artists This project was carried over from FY2017/2018, previous SP ID 2414	No further decisions anticipated	CF: Project Delivery	\$29,500 ABS: Capex	In progress	Green	Current status: Tender documentation for physical works. Next steps: Pricing review, contract negotiation and programming of works.	Current status: Investigation underway for possibility of accessible ramp into building to align with intention of making toilets more accessible, keeping in mind site constraints. Next steps: Finalise scope of works for delivery for completion in financial year 2019.
3066	990 Great North Road, Western Springs - refurbish interior and exterior	Refurbish interior and exterior to align with Waste Solutions outcomes on the site. Occupier; Horticultural Society. This project was carried forward from FY17/18, previous SharePoint ID #2415.	No further decisions anticipated	CF: Project Delivery	\$23,555 ABS: Capex	On Hold	Amber	Current status: This renewal project conflicts with another project approved for scoping at this facility. Have recommended to put this project on hold due to Waste Solutions project being scoped currently. Next steps: Project is on hold until further scoping is complete for Waste Solutions projects to ensure the two projects do not have any conflicts.	Project on hold until further scoping is complete for Waste Solutions project to ensure the two projects have or have not any conflicts. Current status: This renewal project conflicts with another project approved for scoping at this facility. Have recommended to put this project on hold due to Waste Solutions project being scoped currently. Next steps: Project is on hold until further scoping is complete for Waste Solutions projects to ensure the two projects do not have any conflicts.
3067	Albert-Eden - top up for Phyllis Reserve, Anderson Park and Murray Halberg projects	Budget for contributions to SH20 funded projects in Phyllis Reserve, Anderson Park, and Murray Halberg Park. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 464).	No further decisions anticipated	CF: Project Delivery	\$74,780 LDI: Capex	In progress	Green	Current status: Requested assets scoped and costed. Table of prices provided to be presented to local board to assist with decision making on budget spend. Feasibility report for toilets is complete and also submitted for local board consideration. Next steps: Receive recommendation from local board on assets to proceed with. Prepare handover to project delivery team.	Current status: Anderson Park minor works currently being programmed for commencement in May 2019. Murray Halberg seating being programmed for September 2019 to align with end of season. Next steps: Commencement on site at Anderson Park.
3068	Albert-Eden discretionary budget for minor projects	Various works in Albert-Eden including signage. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2832). Previously sought 2017/18 funding increased from \$105,000 to \$145,000, reallocated from Nixon Park project.	No further decisions required.	CF: Project Delivery	\$97,895 LDI: Capex	In progress	Green	Current status: Requested assets scoped and costed. Table of prices provided to be presented to local board to assist with decision making on budget spend. Next steps: Receive recommendation from local board on assets to proceed with. Prepare handover to project delivery team.	Current status: Handover to project delivery team completed. Next steps: Works are being priced by the full facility maintenance contractor.
3073	Epsom Library - fire alarm system upgrade	Fire alarm system upgrade including sensors. This project was carried over from FY2017/2018, previous SP ID 2420	No further decisions anticipated	CF: Project Delivery	\$14,674 ABS: Capex	In progress	Green	Current status: Design and build with estimated completion in May 2019 due to contractor's current commitments. Next steps: Handover and closure.	Current status: Tenders have been called for design and build Next steps: Start physical works if the quoted amount is within the budget
3103	Mt Albert Recreation Centre - renew minor assets	Renew acoustic panels, carpet reception, install HVAC in reception and office areas, replace HVAC in aerobics room, replace window louvres in fitness centre, replace vinyl flooring, upgrade kitchen, internal repaint, recoat stadium floor. \$75K contribution from YMCA. This project was carried forward from FY17/18, previous SharePoint ID #2423.	No further decisions anticipated	CF: Project Delivery	\$209,685 ABS: Capex	Completed	Green	Current status: Main reception upgrade works have begun and will be completed in the middle of January 2019 for the YMCA to use. Next steps: Monitor construction works programme submitted by the main contractor.	Project completed.
3129	Western Springs Gardens - renew car park and paths	Renew car park and paths. This project was carried over from FY2017/2018, previous SP ID 2458	No further decisions anticipated	CF: Project Delivery	\$193,925 ABS: Capex	On Hold	Amber	Current status: This renewal project conflicts with another project approved for scoping at this facility. Have recommended to put this project on hold due to Waste Solutions project scoping being currently underway. Next steps: Project is now on hold until further scoping is complete for Waste Solutions projects to ensure the two projects have or have not any conflicts.	Project on hold until further scoping is complete for Waste Solutions project which is lined up for this building and car park, they are currently working through design and approval. This will ensure the two projects have or have not any conflicts. Current status: This renewal project conflicts with another project approved for scoping at this facility. Have recommended to put this project on hold due to Waste Solutions project scoping being currently underway. Next steps: Project is now on hold until further scoping is complete for Waste Solutions projects to ensure the two projects have or have not any conflicts.
3133	Windmill Reserve - signage and hill trace	Signage and hill trace project. This project was carried over from FY2017/2018, previous SP ID 2459	Interpretive signage content to be agreed with local board	CF: Project Delivery	\$62,310 LDI: Capex	In progress	Green	Current status: Contract let for stage one works due to commence in January 2019. Next steps: Physical works anticipated to carry on into February 2019.	Current status: Works completed with the exception of remedial planting. Next steps: Programming of remedial planting works for planting season in May 2019.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3167	25 Poronui Street, Mt Eden - renew shooting range facility	Renew Parafed Shooting Range facility in accordance with the findings in the building condition assessment. Including replacing roofing materials, ceiling panels and investigation of any further condition 4 or 5 assets on site. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works. This project was carried forward from FY17/18, previous SharePoint ID #3445.	No further decisions anticipated	CF: Project Delivery	\$111,685 ABS: Capex	Completed	Green	Project completed August 2018.	Current status: Additional works pertaining to health and safety as brought up by tenant completed in March 2019, in addition to works previously completed in August 2018. Next steps: Project handover and closure.
3190	Chamberlain Park - develop shared path	Develop Meola Creek shared path in Chamberlain Park. This project was carried over from FY2017/2018, previous SP ID 3532	Design to be agreed with local board	CF: Investigation and Design	\$23,000 External funding	In progress	Green	Current status: Concept design and cost estimates for bridge options have been completed by consultant. This was presented to the local board for feedback at December 2018 workshop. Next steps: Continue investigations and get a resolution for preferred option in March 2019.	Current status: Working with Healthy Waters on structure adjacent to water course that won't collect debris or alternatively dislodge and cause damming further downstream. Next steps: Continue investigations and include in Chamberlain Park master plan design planning.
3191	Nixon Park - install ball stop fence	This is a health and safety project which requires a fence to be installed to stop the balls from landing on the motorway. This project was carried over from FY2017/2018, previous SP ID 2375	No further decisions anticipated	CF: Investigation and Design	\$72,897 Growth	Completed	Green	Project completed June 2018.	Project completed.
3216	Nicholson Park bowling green development - stage 3 multi courts	To undertake the next stage 3 which is to undertake the design and consent for the development of the bowling greens (not used) for multi court use. Fully funded by the local boards locally driven initiative capex.	No further decisions anticipated	CF: Project Delivery	\$25,000 LDI: Capex	On Hold	Amber	Current status: Budget allocated to investigate proposed development of the redundant bowling green area. Next steps: Arrange meeting with stakeholders to discuss options for area.	Current status: Budget allocated to investigate proposed development of the redundant bowling green area. Next steps: Discuss and confirm with the local board in April 2019 to progress with investigating a multipurpose court at this site.
Community Services: Service Strategy and Integration									
1415	Investigate and provide direction on future of Pt Chevalier Community Centre	Undertake a community needs assessment to inform the investigation of future options for optimisation of the Pt Chevalier community centre site.	Formal decision to receive the Pt Chevalier Community Needs Assessment and Options Analyses Report in June 2019.	CS: Service Strategy and Integration	\$25,000 LDI: Opex	In progress	Green	The preliminary key findings of the community needs assessment were workshopped in early December. Options are being developed based on the key findings. Q3 deliverable: options presented at local board workshop on 20 February.	Options were presented for feedback at a workshop with the local board in February. Q4 deliverables: Review activity, planning and growth estimates relating to third party developments in preparation for a workshop with the local board in July. The Pt Chevalier Community Needs Assessment and Options Analysis Report is nearing completion and will be reported to the local board in June.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Infrastructure and Environmental Services									
430	New project: Waititiko (Meola Creek) restoration initiative	This budget will primarily support the continuation of a catchment approach to restoring Waititiko by empowering community and school groups to undertake water quality monitoring and riparian restoration planting. This will continue at four sites on the Albert-Eden side of Waititiko and at two sites on the Waitematā side. This initiative requires investment from both the Albert-Eden and Waitematā Local Boards (\$20,350 from Waitematā and \$24,650 from Albert-Eden, reflective of the number of sites in each area). The proposed total budget of \$40,200 also includes: - \$1,000 for prizes for the moth plant pod competition developed by Mount Albert Grammar School's Envirogroup students - \$5,000 towards a facilitated community workshop for all groups and individuals interested in Waititiko - \$750 to establish a permanent Wai Care water quality monitoring kit to enable all individuals and groups to carry out monitoring and feed into the Wai Care database - \$8,800 to support the establishment of planting nursery units at Point Chevalier School and Point Chevalier Scouts, encouraging young people to grow native plants for Waititiko through the Trees for Survival programme.	No further decisions anticipated	I&ES: Healthy Waters	\$40,200 LDI: Opex	In progress	Green	There was a Bluegreens planting event in August 2018 with 143 plants in an area south of the spring. Other initiatives from the Bluegreens included monitoring of pest and trapping. Conservation Volunteers New Zealand has been approached to support the planting at Motions Road and over quarter two 560 plantings have occurred. During quarter three will be a planting growing unit installed at Pasadena Intermediate. In quarter four students will begin the process of learning how to grow plants through the Trees for Survival programme. At Point Chevalier school, 130 plants were planted on the bank below Te Mahurehure Marae by 100 children. At Western Springs College students are working on clearing and bagging tradescantia. During quarter three Wildlands will implement weed control and site maintenance before planting. The floodplain will be planted in carex and cyperus to slow water flow, trap debris and stabilise the banks. The Point Chevalier Scouts undertook a hand release event in December 2018. During quarter three and four they will start working on a new area. St Lukes Environmental Protection Society has inquired on opportunities to join the restoration efforts at Meola Creek. Staff are discussing ways to support the group during this financial year.	The contractor has initiated weed control on sites for planting this season. Point Chevalier School and Pasadena Intermediate organised a combined planting day at Waititiko around the end of May or early June 2019. Point Chevalier School have produced 421 eco-sourced plants from their plant nursery of which 368 are large enough to plant. Another 400 plants will be supplied with local board funding providing a variety of sedges and trees for the planting day. In quarter four Pasadena Intermediate will plant a small wetland at the end of the playing field. A Waititiko community meeting is planned for 7 May 2019 at Western Springs College. Speakers at the meeting will talk about pest control, inanga spawning and the school will showcase the work they are carrying out. Local board members will receive an invitation to this meeting closer to the time. A Waititiko Open Day is being planned for early June 2019. A site for the open day is being investigated.
431	EcoNeighbourhoods	An Eco-Neighbourhood comprises groups of six or more neighbours from different households within the board area, with the objective of adopting sustainable, low carbon practices and increasing resilience within their homes, lifestyles and neighbourhoods. Each group decides activities they wish to undertake, with support from a project manager. Activities may include: • carbon footprinting, using the Future Fit carbon calculator to work out their most material impacts • food - bee keeping, sustainable local food production and consumption, street orchards, shared chicken coops, food swapping, food resilience • water conservation - rain water collection, water efficiency, eco cleaning products • waste reduction – composting, beeswax wrap making, recycling/upcycling, living waste free, boomerang bags • transport - e-bike workshops, electric vehicle expos • energy reduction - home energy and hot water efficiency, healthy homes • biodiversity – tree planting, rat trapping • opportunities for participants to complete Live Lightly community champions training. In the 2017/2018 financial year, there were 12 EcoNeighbourhoods groups. It is expected that up to 20 groups could be supported with \$40,000 worth of funding from the local board in the 2018/2019 financial year. Alternatively, \$30,000 would support up to 12 groups, and \$35,000 would support up to 15 groups.	No further decisions anticipated	I&ES: Environmental Services	\$40,000 LDI: Opex	In progress	Green	There are now a total of 16 groups active in the local board area. The following activity took place during quarter two:- the Mount Eden and Point Chevalier groups have decided to wait until next financial year- the spring/summer newsletter was sent to 301 subscribers - 261 Facebook likes were achieved and an online article was published on Noted - an online web page went live on the Live Lightly website- an EcoNeighbourhoods logo was created Groups are focused on planning activities for quarter two, for example:- On Bright Street there are eco-cleaning products and rat catching/pest control workshops and a butterfly garden working bee- A Sandringham bees swarm hive making and public awareness campaign regarding swarm collection hotline for the board area- In Torea there is a community garden working bees and shared community tool shed created- In Waterview there is a community litter initiative - In the Brentwood community garden there are working bees, garden to table workshops, compost workshop- The Ti Koura Swamp established a shared neighbourhood orchard and community vegetable garden- E-bike workshop in Brewster-Malvern- Community kai shelves set-up in Mount Albert and Owairaka, and fruit trees planted to create a community orchard in Morningside.	During quarter three the following was achieved: - 18 active groups including a new Mount Eden group- 296 subscribers to the autumn newsletter- 361 Facebook likes - ten groups have Facebook pages ranging from 20 to 226 members- an eco cleaning product workshop and community pest control campaign at Sandringham Playgroup- a neighbourhood clean-up and herb berm gardens established in Sandringham- Brentwood Community Garden set up a rain water harvesting system, organic gardening workshops and cooking vegetables workshop- Boomerang Bags – on-going sewing bees recycled fabric bags and vegetable net bag making, community outreach at Alberton Markets. Quarter four will include: - Point Chevalier pest control campaigns and community trap library and community bee hive project - Mount Eden raised beds working bee at community garden, neighbourhood 'look after public fruit trees' campaign and working bees- Owairaka compost workshop, pest control workshop, community garden working bees and community free library.- Malvern/Brewster community share shelf, bees wax wrapper workshop, net bag produce bag sewing bee, nest box building and bumble bee house building - Mount Albert fermenting and foraging workshops.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
432	Mount Albert town centre transformation	To upgrade the Mount Albert town centre on New North Road. Construction is anticipated to be completed within the 2017/2018 financial year. This budget will go towards any defects and post-construction administration.	No further decisions anticipated	I&ES: DPO	\$50,000 ABS: Capex - Development	Completed	Green	Practical completion for the project was certified for 14 June 2018. The project is now in a two year defects notification period which will end on 15 June 2020.	Practical completion for the project was certified for 14 June 2018. The project is now in a two year defects notification period which will end on 15 June 2020.
433	Epsom Rock Forest Landowner Assistance Programme (stage two)	Stage two of a landowner assistance programme to support and encourage private landowners to care for and protect lava rock forest on their land. The project follows a successful (local board supported) landowner programme in held in 2017/2018, which targeted 35 properties in the Epsom area that have Mount Eden lava rock forest on their land. Stage two will use a similar engagement model and will target an additional 50 properties with rock forest ecology. The intent of the programme is to raise awareness of the values of rock forest, identify management needs and help support landowners to carry out active management of the rock forest remnant on their property. The programme requires an ecological contractor to undertake site visits to each property to assess the current health of the rock forest and develop a Biodiversity Action Plan with the landowner to guide appropriate ecological restoration and management at each site. To support the implementation of the biodiversity action plans, staff will provide additional incentives and support to these landowners through the regional ecosystem budget. These incentives and support tools are likely to include: composting weed bags, Timms traps and snap traps for possum and rodent control, a community weed bin, and funded contractor assistance with weed control.	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	Fifty properties bordering the Epsom rock forest have been identified and selected for stage two of the landowner assistance programme. Procurement for a consultant is currently underway, and the successful contractor will begin project delivery in February 2019 and continue until the end of the 2018/2019 financial year. The engagement approach taken will vary based on the property ownership and size of rock forest present. Each landowner will receive one or more of the following: <ul style="list-style-type: none"> • advocacy material designed to raise awareness around the rock forest's significant ecological value and the threats it faces • an ecological survey to provide a property-specific Biodiversity Action Plan including a map of the rock forest area on the property • further support in the form of weed and pest control resources and services. 	Twenty-three private properties identified as high priority rock forest sites received survey request letters in late February 2019. The consultant ecologist has begun undertaking site visits to these properties, surveying areas of rock forest and engaging with landowners around protecting and restoring this threatened ecosystem. Opportunities for follow-up support are being identified for each property, with a biodiversity action plan provided to each landowner with tools for weed and pest animal control. A second mail out to the remaining properties, of the 50 identified, will occur in early April 2019. This will also contain advocacy material and information to raise awareness of the significance of the rock forest and identify opportunities for linking community protection efforts around this ecosystem.
434	Support for community-led streamside restoration	To support community-led streamside restoration projects around Meola and Oakley Creeks. This may involve grants to community groups such as the St Lukes Environmental Protection Society and Friends of Oakley Creek, or engaging a contractor to develop planting and weeding plans for the community groups.	No further decisions anticipated	I&ES: Healthy Waters	\$13,000 LDI: Opex	In progress	Green	<p>Te Ngahere and Wildlands Ltd have been appointed to assist with weed control and plant maintenance at volunteer planted areas at the Roy Clements Treeway. Volunteers from Conservation Volunteer New Zealand are releasing plants in the wetland. The meadow will be prepared for a community planting during the 2019 planting season. Saint Lukes Environmental Protection Society has provided a planting plan for approximately 400 wetland plants for this area, the plan is under consideration and was submitted to the local board in December 2018. Plants will be ordered from the Te Whangai Trust.</p> <p>Four areas of Te Auaunga Oakley Creek have been identified for the 2019 planting season. Plant pest control and planting lists are being prepared by Friends of Oakley Creek to site-prepare and plant around 700 plants. Plants will be ordered from the Te Whangai Trust.</p>	<p>Roy Clements treeway weed control and existing planting maintenance continued in quarter three. Planning is underway for the community led wetland planting for the winter planting period with plants to be supplied from the Te Whangai Trust. Contractors are assisting with site preparation on both sites. Plants have been ordered for the community led streamside planting from the Te Whangai Trust based on the planting plans supplied by Friends of Oakley Creek.</p> <p>In quarter four the following activity is planned:</p> <ul style="list-style-type: none"> - Roy Clements Treeway: Site preparation weed control and existing planting maintenance to be continued throughout quarter four by contractors in preparation for planting of the ephemeral wetland area. - Te Auaunga Awa (Oakley Creek): Plantings to be undertaken by the community and supervised by Friends of Oakley Creek to plant four areas of 515 plants.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
593	New project: Bike Hub	Stage one of the bike hub project will involve: <ul style="list-style-type: none"> identifying the location and community partners for a repair centre for secondhand bikes in the Albert-Eden Local Board area developing a sustainable operating model for the bike hub that will result in predictable operating hours for users securing funding and support from other sources to enable the development of the bike hub and its programmes. Stage two of the project (to be proposed in the 2019/2020 financial year) will involve the set up of the bike hub, and making it operational for the public (implementation phase). Based on the cost to set up the New Lynn bike hub, this could cost approximately \$20,000 in year two, however there could be savings depending on where the bike hub is set up.	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	In quarter two the board considered a local grant application from the Tumeke Cycle Space community group to establish a bike hub at Gribblehirst Park in Sandringham. This resulted in the board allocating a further \$10,000 from their community response fund to their existing \$10,000 bike hub initiative to enable Tumeke Cycle Space to establish a bike hub at Gribblehirst. The combined budget of \$20,000 will be used to fast track the project to enable the bike hub to become operational in 2018/2019 rather than 2019/2020 as previously planned. A workshop was held with the board on 12 December 2018 to discuss terms and conditions for funding the Tumeke Cycle Space initiative. The focus for quarter three will be establishing the funding agreement and supporting Tumeke Cycle Space to implement the bike hub at Gribblehirst Park.	A funding agreement has been drafted and is with the Tumeke Cycle Space for review. A site visit was conducted by local board members on Wednesday 27 February 2019, followed by a request to undertake a Crime Prevention Through Environmental Design assessment to establish a suitable location for the container. An assessment will be completed in quarter four and will be submitted to the local board as part of the landowner approval process. Funds will be released to Tumeke Cycle Space to install the container for the bike hub and commence operations once the landowner approval process is completed.
660	New project: Light industry pollution prevention programme	This programme is primarily educational and aims to inform urban businesses (including retail stores, car yards and restaurants) about the impacts their activities may be having on local waterways. The programme includes a site inspection and discussion with the business owners about potential issues around pollution as well as waste minimisation techniques. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that businesses understand the stormwater network connections in relation to local waterways. As a general rule, \$20,000 worth of funding will allow engagement with between 80 and 140 businesses, depending on the level of engagement required. This project will work in conjunction with the business sustainability project proposed through the 2018/2019 Auckland Tourism, Events and Economic Development work programme.	No further decisions anticipated	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	This project will target businesses in the Morningside and St Lukes shops. The contractor will begin site visits in February 2019. An article for Our Auckland will be shared two weeks prior to commencement of the visits. A report providing an overview of the project will be sent to the local board in quarter three.	The contractor completed 66 site visits in February 2019. A workshop will be scheduled to present the outcomes of these visits to the local board in May 2019.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
717	New project: Waititiko, Waiateao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative (Albert-Eden)	This project will be focused on the Western Springs-Meola-Three Kings Aquifer, comprising of the Waititiko (Meola) and Waiateao (Motions) Creeks. The initiative will aim to identify the issues, opportunities and existing programmes in place to restore the aquifer and related groundwaters. This assessment will identify gaps and inform options for future works in the area. It is proposed to utilise knowledge from stakeholders and involve partnerships with interested and influential parties operating within the catchment which covers three local boards, Puketāpapa, Albert-Eden and Waitematā. These would include local communities, mana whenua, Auckland Council, Watercare and Auckland Transport. It is proposed that the Albert-Eden and Waitematā Local Boards fund \$10,000 each towards this project, and the Puketāpapa Local Board funds \$5,000 as they have a smaller share of the catchment.	Remaining funding for this project has been reallocated. No further decisions anticipated.	I&ES: Healthy Waters	\$10,000 LDI: Opex	Cancelled	Grey	A literature review was completed as part of the Waititiko, Waiateao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative project. During this review the Urban 10 Year Implementation Plan South Waitematā was identified, this plan was commissioned by the Auckland Council Sustainable Catchments team in 2014. The Urban 10 Year Implementation Plan South Waitematā achieves the same outcomes as the Waititiko, Waiateao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative. The plan identifies the issues and opportunities to restore the Meola/Motions catchments. As a result of funding this document, Albert-Eden, Puketāpapa and Waitematā Local Boards were left with an unspent budget of \$19,277.00. The local boards endorsed investing the remaining budget towards water quality monitoring at the Three Kings Aquifer at a workshop on 23 November 2018. The Research Investigation and Monitoring Unit is currently designing a monitoring regime, which will be provided to the boards in quarter three prior to testing beginning.	This project has been cancelled and the remaining \$6,800 of this budget has been reallocated to the community education and moth plant disposal project. This project has been cancelled with advice received from staff in the Research, Investigations and Monitoring Unit and Healthy Waters. Previous data collected at the sites for groundwater analysis show high concentrations of nitrogen. This is most likely due to ageing wastewater infrastructure in the area. Solutions to these issues are being addressed through large-scale regional projects such as the central interceptor and infrastructure renewals projects. Improvements in groundwater nutrient loads take many years to achieve, so staff have recommended that the remaining budget of \$6,800 be reallocated towards the Community and moth plant disposal project for the current financial year. The local board agreed this reallocation in a March 2019 workshop.
1531	New project: Community education and moth plant disposal project	This project will support the community to identify moth plant and control it on local properties through effective communication and engagement. Other weeds can be included in future financial years, but moth plant will be the focus for 2018/2019. The community will be supported to safely dispose of moth plant, and a collection and disposal service will be provided on request, free of charge. The collection will be available for a specified period of time (possibly during March 2019). Landowners will be encouraged to fill bags with moth plant for collection. Advice will be offered on other weeds, but collection will be limited to moth plant. This project does not include support for the physical removal of moth plant, just the disposal. An identification service will be provided to people if they are unsure whether they have moth plant or not. Local community groups who are currently working to control weeds in the area will be engaged to support the project, including Friends of Oakley Creek, Friends of Maungawhau, and the Society Totally Against Moth Plant (STAMP). This project may also involve attending community events to raise awareness of invasive weeds, especially moth plant. In March 2019 an extra \$6,800 was allocated to this project from an underspend in the Western Springs Aquifer initiative.	No further decisions anticipated	I&ES: Environmental Services	\$16,800 LDI: Opex	In progress	Green	Community engagement began in quarter two. The contractor performed an initial stocktake of groups and organisations that are doing, or have done, moth plant related projects in the Albert-Eden area. Representatives from six community groups have been contacted. The contractor is working closely with Friends of Oakley Creek on programme delivery. The project will continue through quarter three.	A proposal to expand on the existing project and utilise extra funding from an underspend in the Western Springs Aquifer project was presented to the board at a workshop on 13 March 2019. The board agreed to the allocation of the additional funding for moth plant management. An online game will be developed where participants will sign up to the Find-A-Pest app and locate and record sightings of moth plant. Participants are encouraged to control moth plant as well as collect pods. The project will be promoted throughout April 2019 to allow participants enough time to join the competition and play the game. The disposal days are 10 April, 17 April, 24 April and 1 May. The game will end on 30 April. Communication of the disposal days and game will include an Our Auckland Article, posters, social media sites, and via promotion community networks that have been established throughout the project.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1078	Provision of Library Service - Albert-Eden	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service:- Epsom Library for 52 hours over 7 days per week. (\$494,956)- Mt Albert Library for 56 hours over 7 days per week. (\$636,086)- Pt Chevalier Library for 52 hours over 6 days per week (\$373,182)	No further decisions anticipated.	CS: Libraries & Information	\$1,504,224ABS: Opex	In progress	Green	Our digital and eCollections continue to grow with an increase in issues of 17 per cent across all libraries when compared to the same quarter last year. The number of active patrons also continues to increase. More customers are now asking about e-books, this being particularly noticeable over the holiday period, when customers often become the owners of new digital devices.	Customer interest in our digital and e-collections remains popular with team members offering support in downloading ebooks.
1079	Preschool programming - Albert-Eden	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Preschool programming continues to remain strong in the Albert-Eden Local Board area with 33 programmes delivered across the libraries to 1960 participants. Mt Albert and Pt Chevalier libraries held one-off Spanish storytimes to gauge interest in storytimes delivered in other languages. The sessions were very popular with people attending from all parts of Auckland. All three libraries continued successful outreach programmes to childcare centres and kindergartens across the local board. Diwali was celebrated in October with storytimes, henna painting, diyas making and rangoli craft. Library staff lead a coordinated approach to Diwali, delivering the same programmes across the three libraries which was really successful. The popular Wriggle and Rhyme, Rhymetime and Storytime sessions finished in mid December with special Christmas themed celebrations and will resume in February 2019.	Wriggle and Rhyme, Rhyme Time and Story Time sessions resumed in February 2019 for all Albert-Eden Libraries. 78 preschool programmes were delivered with 1754 children in attendance for this quarter. All Albert-Eden Libraries celebrated Lunar New Year with bilingual storytimes and events. Epsom and Mount Albert libraries celebrated Pasifica with focussed Story Time and Rhyme Time sessions, followed by the making of Pasifica crafts. All libraries have continued outreach to local kindergartens and childcare centres promoting literacy and library membership. Point Chevalier Library continue to visit the Waterview Kindergarten and have recently started visits to Point Chevalier Kindergarten.
1080	Children and Youth engagement - Albert-Eden	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The October school holiday theme was "Time Turner". All three Albert-Eden libraries participated with 19 events with 498 participants. Activities included lava lamp making, creative sculpture and a Harry Potter extravaganza. Kia Māia te Whai/Dare to Explore 2018/19, Auckland Libraries' flagship summer reading programme commenced on 10 December. Staff promoted the programme at local school assemblies. Engagement has been really high this year and all three libraries are working together in delivering reading challenges for the children to participate in. Pt Chevalier School created their own book 'Baboons on Balloons' which they read and performed at Pt Chevalier Library. Local actress and drama teacher Nicole Whippy did a pop-up drama performance with students from Pt Chevalier School at the library.	The theme for Kia Māia te Whai, Dare to Explore 2018/19 was 'Voyages'. All Albert-Eden libraries participated in the programme, running many interesting activities. The attendance was high at the end of programme parties with good feedback from all who attended. Point Chevalier are developing a relationship with Pasadena Intermediate, as the school library is currently under construction. Staff members from all sites in the local board participated in the Wriggle and Rhyme and Rhyme Time sessions held at Auckland Zoo, as they have done in previous years. Epsom Library continue to run a monthly children's art club and teen book group. They are also hosting a coding club, which is for one term only and run by a local volunteer who is highly trained in the skills required.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1081	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Albert-Eden	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0ABS: Opex	In progress	Green	Pt Chevalier Library held two Heritage Festival talks in October. Edward Bennett spoke about 'Lava, Life and Love: Pt Chevalier, Western Springs and the Black Reef' and Lisa Truttman recounted stories of the Western Bays Chinese market gardens from the 1880s to the 1940s, in a talk called 'From Arch Hill to the table: Chinese Market Gardens'. Mt Albert Library is currently trialling a Spanish collection as there has been an increase in demand from customers wanting books written in Spanish. They also hosted a light shadow puppet exhibition by the New Zealand Multicultural Foundation and ran a puppet making workshop for members of the public. Albert-Eden library staff participated in the Albert-Eden Cultrual festival, to promote Kia Māia te Whai/Dare to Explore summer reading programme resulting in over 100 registrations.	Following the terrorist shootings in Christchurch, all libraries erected displays to allow the public to convey their condolences to the Muslim and wider Christchurch community. These were collected and sent to the Ponsonby Mosque. Point Chevalier Library held an acupuncture talk in February to tie in with the Lunar New Year. A heritage talk in March about Italian history was also held along with a Waterwise New Zealand visit to educate customers on recycling. Epsom Library held another well attended and very successful Lunar New Year celebration, collaborating with the Epsom Chinese Association and the Community Project Co-ordinator. The activities included dance performances, choir singing, tai chi, calligraphy demonstrations and assorted workshops. Mount Albert Library celebrated the Lunar New Year with a variety of different events, including an acupuncture demonstration, Japanese tea ceremony, calligraphy and musical performances.
1082	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Albert-Eden	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Each library has created a designated space clearly identified for people to meet and korero. This was part of an initiative for every library and research centre in the Auckland Libraries network to promote the use of reo in a safe and respectful manner. This year the Kia Māia te Whai/Dare to Explore summer reading programme includes a separate Te Reo booklet as well as Māori words in the English booklet.	All Albert-Eden libraries continue to celebrate and support Te Ao Māori through inclusion of songs and stories in all children's programmes such as Wriggle and Rhyme, Story Time and Rhyme Time. Staff continue to gain confidence using te reo in their everyday work.
1083	Learning and Literacy programming and digital literacy support - Albert-Eden	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	At Pt Chevalier Library, two local authors, Chrissy Metge and Karen McMillan, showcased their work and talked about the process of publishing books. The library also held a creative writing workshop. Pt Chevalier Library repeated adult meditation sessions in October which was due to popular demand earlier in the year. Mt Albert Library visited two resthomes to deliver a special Christmas themed programme and to promote library services. This was a new initiative to increase our engagement with senior customers. Epsom Library collaborated with Anja Thomas to host the community network meeting for Christmas with over 20 local organisations attending and we received great feedback. Epsom Library also held a month-long suggestion board display to come up with new, engaging programmes for our adult customers in the New Year which resulted in a lot of ideas to work through and co-design with our community.	Albert-Eden Libraries offer Book a Librarian sessions, with a wide range of topics covered. Epsom Library are continuing to run English language classes in collaboration with residents from Elizabeth Knox Rest Home and Hospital. The libraries participated in "The Great Summer Read He Pānuitanga Raumati", to encourage reading for adults and youth during the summer holidays. There were set challenges to complete to go into the draw to win prizes. "Blind Date with a Book" was also promoted for Valentine's Day. Mount Albert Library has re-started their adult programmes aimed at the disabilities communities. These includes 'Adult Story Time', 'Sign and Sing' (sign language to music) and adult colouring-in. They have also started a knitting club on Sunday which enables people in the community to come together with a shared interest and to build social interaction with others who may experience isolation.
Local Economic Development: ATEED									
343	Albert-Eden Business Award	Deliver a local business award programme and provide opportunities for businesses to benchmark their success against other local businesses. Award categories include retail, hospitality-license, hospitality-non-license, business & professional services, health& beauty, manufacturing & trade, emerging business, excellence in marketing, excellence in innovation, and excellence in environmental sustainability.		ATEED: Local Economic Growth	\$25,000 LDI: Opex	In progress	Green	The service provider presented the draft proposal to the local board in Oct. Staff will work the service provider on setting up a detailed contract management system to ensure key milestones being reported in a timely manner	The Awards nomination started on Monday 4 March. The nomination closed on 4; April. 60 entries were received. The Finalist briefing is being held at ASI Asquith Campus on Wednesday 24 April . The Awards dinner will be held on 4 June Eden Park. The final evaluation report will be provided by 30 June.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
345	Epsom Business Engagement	Initiate a series of local business engagement events with Alexandra Park and other local businesses in Epsom. The aim is to facilitate a local business network where businesses can work together as part of a connected and collaborative business community.		ATEED: Local Economic Growth	\$15,000 LDI: Opex	In progress	Green	White Dog Limited has been appointed as the service provider to lead the Epsom Business Engagement Programme	The service provider completed the initial engagement with local businesses. Feedback was reported to the local board on 20 March. The proposed three networking events will not be going ahead due to lack of interests from local businesses. Instead the service provider will start drafting a business plan for Greenwoods corner, an action plan on coordinating with other departments, and feedback to businesses.
346	Albert Eden Business Sustainability Development	ATEED and I&ES staff will work together to promote sustainable business practices. This programme of work will include identifying the needs of local business through a short one on one engagement, working with interested businesses through coaching sessions to establish a sustainability action plan, and encouraging participant to monitor their progress. The collaborations with I&ES include information sharing and referring businesses to I&ES's education programmes.		ATEED: Local Economic Growth	\$20,000 LDI: Opex	Completed	Green	Two workshops were held in Q2. The workshops provided practical examples on how businesses could improve their sustainability outcome.	The programme has been completed. Four businesses presented their achievement to the local board on 21st February 2019. All businesses have received their individual action plan, and began to implement the recommendations. The final report has now been made available to the board.
2322	Marketview Retail Spend Monitor	Purchase retail spend data of town centres including 1. Kingsland 2. Mt Eden 3. Dominion Road 4. Epsom/ Greenwoods Corner 5. Sandringham 6. Mt Albert 7. Point Chevalier The local board will purchase Marketview report package including an annual report and an event report at a cost of \$1750 for each town centre		ATEED: Local Economic Growth	\$15,525 LDI: Opex	In progress	Green	Marketview presented 2017 Annual Reports to both Mt Albert Business Association and Kingsland Business Association in November	It's proposed that further coachings to be provided to Mt Albert, Pt Chevalier and Sandringham business associations.
Parks, Sport and Recreation									
12	AE: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes at sites including: Oakley Creek; Meola Creek; Heron Park and Eric Armishaw Reserve. Activities include: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$30,000 LDI: Opex	In progress	Green	Volunteer activities mainly focused on pest animal control, wetland planting and restoration. Key reserves where activities took place were at Oakley Creek and Meola Creek (near Western Springs) with animal pest control activity and post planting season care was undertaken at Watea Reserve and Roy Clements Treeway.	Volunteer activities mainly focused on pest animal control and planting maintenance, wetland planting preparation and restoration. Key reserves where activities took place were at Oakley Creek, Eric Armishaw Reserve and Roy Clements Tree way. Continued plant maintenance care was undertaken at Watea Reserve.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
15	AE: specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	This project is to develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest. Information sessions were held with local boards on the Urban Forest (Ngahere) Strategy in August 2017. This is a three year project. Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Finding space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Draft local Ngahere Assessment Report will be presented for discussion in Q4.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	At a Q2 workshop the local board confirmed the key deliverables for the Ngahere-Knowing programme. Continued analysis of the data released from the regional LiDAR mapping and initial drafting of the local Ngahere Assessment Report is in progress. This will inform the planning options for Phase 2 Growing for delivery in FY2019-2020.	Version one, draft, Local Urban Ngahere Report is complete and will be presented to the local board for feedback in Q4.
457	AE: Albert-Eden Sport and Active Recreation Facility Plan	Continuation and completion of plan funded by the Feasibility Studies budget in FY17/18. This plan will guide any future investment into sport and recreation with a comprehensive analysis of the need in the area/sport to ensure maximum effectiveness of investment and facility use.	Provide feedback at a workshop in May	CS: PSR: Active Recreation	\$30,000 LDI: Opex	In progress	Green	Contract variation signed and consultation has commenced following a change in lead staff at WSP Opus. An update will be presented to the local board at a workshop in early 2019.	A draft plan will be workshopped with the local board in May for feedback. It is envisaged that the final plan will be completed before 30 June. The remaining budget is also set to be fully spent this financial year.
461	AE: Parks services planning programme	Parks services planning for Albert-Eden Local Board to identify needs and gaps in its parks network and develop outcomes to address the needs; This planning work comprises of the following four initiatives: - Diversity in parks -Open space network planning -Parks promotion -Benefits realisation. Synergies have been identified with other Community Services programmes, specifically ACE #990 (Placemaking) ACE #998 (Arts and Events programme broker) and Libraries #1081 (Celebrate cultural diversity and local places). PSR will work collaboratively with ACE and Libraries to deliver shared outcomes. This includes a FY17/18 budget deferral of \$25,000.	"A draft short walks brochure will be presented for comments in Q4. Feedback from potential user groups of a temporary covered space will be presented in Q4."	CS: PSR: Park Services	\$65,000 LDI: Opex	In progress	Green	Projects in the program were workshopped with the local board in Q2. An update on agreed projects as listed in Q1 are: 1) The accessibility reports have been completed for Potters Park and Waterview Reserve. 2) Ideas for an age-friendly city have been substituted with a temporary covered space identified in the Diversity in Parks Assessment. 3) Suggested routes for the short walks brochure will be presented in Q3. 4) Accessibility maps to be included on the website are currently being designed.	"1) The accessibility reports have been completed for Potters Park and Waterview Reserve. There are no further actions on this item. 2) The local board did not support installation of a temporary covered space. Further investigation was requested to see how this would be used by potential user groups. 3)The suggested routes were agreed by the local board. Draft designs will proceed based on these routes. 4) Draft maps have been workshopped with the board and changes have been made. The park pages on the Auckland Council website are being updated."
494	AE:Māori naming of reserves and facilities FY18/19	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	Approval of names for parks in Tranche 1 by the end of 2019	CS: PSR: Park Services	\$8,000 LDI: Opex	In progress	Amber	Mana Whenua have attended the monthly hui for the Te Kete Rukuruku programme and continue to work with staff on the partnership programme for Māori naming of parks and places. During Q3 iwi will progress their process to identify Māori names for the approved community parks list. Staff will liaise with mana whenua to provide support with additional information such as maps or reserve management plans to inform iwi awareness of the types of activities and community groups who utilise the parks. Additional assistance offered is GEOMaps training.	The programme is making progress but has experienced some time delays against original plan, however these are being managed and it is expected the first tranche of names will be delivered in 2019. During the third quarter a new Te Kete Rukuruku project manager has been appointed. Work has focussed on managing overlapping interests and getting mana whenua access to GIS systems. Of note is that January is down time for mana whenua and Council so time in this quarter has been limited. The naming programme has generally been more elongated than hoped and it is currently forecast that there will be new names and a workshop before the end of the financial year but reporting and adoption of names will not occur until later in 2019.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
495	Mt Albert Leisure Centre: Operations	1. Operate Mt Albert Leisure Centre in a safe and sustainable manner, (through a management agreement with YMCA). Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; early childhood education; and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits Sept-Nov = 107,020; a 19% decrease on the same period last year. Customer satisfaction (12-month average to end Q2, measured by Net Promoter Score (NPS)) decreased from Q1; from 66 to 62 (Council average = 31). Mt Albert Rec's maintenance upgrades have contributed significantly to reduced active visits. New HVAC systems and soundproofing have been installed in the group fitness space, the entrance foyer is currently being extensively refurbished, and the stadium floor has been re-varnished. The entrance is temporarily closed, and centre access is directed through the old creche room to allow for the installation of new carpet from 28th December - 4th January.	Mt Albert Recreation Centre experienced a 11% decrease in center visits when measured against the same period last year (December–February). This is largely due to the temporary closure to upgrade reception and the group fitness room, and the stadium for re-marking. The fitness center has seen a small increase of 3% in participation. New fitness membership sales have been slow despite two marketing campaigns. Despite this, group fitness participation is growing, particularly the new spin bikes. Local Heroes funding has really helped grow recreation, with free programming to all kids in targeted schools. Customer experience scores were up slightly during quarter 3 (using a 12-month rolling average), with positive feedback on the center upgrade.
496	AE: Delivering an Out and About Programme FY18/19	Deliver a range of 'free to attend' activities and events in local parks, spaces and places, for all ages. Out and about will evolve to become a more responsive and tailored programme of activities that provides opportunities for everyone to be physically active. Focus delivering local solutions for young people and seniors, and strengthening connections around key assets like paths, and leisure centres that can support a wider range of activities.	No further decisions anticipated	CS: PSR: Active Recreation	\$15,000 LDI: Opex	In progress	Green	Active Recreation have finalised the activities and events to be included in the summer delivery programme and are waiting on delivery partners to finalise dates including Friends of Oakley Creek, and Bike Auckland. Flyers with details on the program were sent to all schools before the Christmas break. Signage will be on community noticeboards in late December. All activities will be loaded on the Out & About Auckland facebook page co-hosted with the Albert-Eden Local Board page.	A really good summer schedule delivered with a number of new delivery partners who performed well. Attendance was positive across the programme helped by great weather, and improved marketing and promotion. The park fun day was a great improvement on last year, and the Wild Streets play, and new skate clinics went really well. Delivered the following activations with attendance: amazing race (45), Coyle Park. Back to school biking bee (10), Alberton to Point Chevalier, rain affected. Doggy day out (42), Heron Park. Kite day (185), Heron Park. Manaaki wellness skate clinics for girls (17) average, capped at 20 for each session, 2 sessions in total at Waterview Park. Park fun day (500), Potters Park. Park yoga (6) average attendance for 8 weeks at Windmill Park. Young guns skate clinic (16), capped at 20 at Nixon Park. A nature based activation run by Friends of Oakley Creek is scheduled for May. Wild Streets festival of play (200), Owairaka Park.
1526	AE: Learn to Swim program	Provision of swimming lessons at Mount Albert Leisure Centre for children in years one and two, for schools in Albert-Eden which do not have a swimming pool onsite.	Active Recreation staff confirm with the local board in Q3 which schools are to receive lessons.	CS: PSR: Active Recreation	\$20,000 LDI: Opex	In progress	Green	Active have started engaging with schools for delivery in 2019, and have also had requests from schools that are not low decile. Active Recreation staff will seek agreement from the local board early in 2019 to confirm which schools are to receive lessons.	160 Owairaka and 52 Balmoral Seventh Day Adventist school students have received lessons in term one so far, with Waterview, Te Kura Kaupapa o Nga Maungarongo scheduled for term 2. We have only just received information confirming Mt Albert school no longer has a pool so will follow that up, and if any placements are left will look at Edendale. Schools selected based on having no school pool and lower decile. 5000 lessons will be delivered in total which equates to 8 lessons for 625 students.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2260	Mt Albert Aquatic Centre	Operate Mt Albert Aquatic Centre through a management agreement with Belgravia; <ul style="list-style-type: none"> • Deliver a variety of accessible programmes and services that get the local community active which include: • group fitness; • learn to swim; • aquatic services. 	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits Sept-Nov = 57,130; a 25% decrease on the same period last year. Customer satisfaction (12-month average to end Q2, measured by Net Promoter Score (NPS)) decreased from Q1; from 15 to -1 (Council average = 31). The wave pool, toddlers pool, adult spa, sauna and steam room maintenance closures, towards the end of quarter one and beginning of quarter two, have contributed significantly to reduced active visits. Customer detractor comments relate to the maintenance closure of the leisure pool, the maintenance issues Community Facilities had with the Spa Pool and general overcrowding of the main pool and leisure pools.	Mt Albert Aquatics Centre experienced a 6% increase in centre visits when measured against the same period last year (December–February). Swim School enrolments have grown and under-16 swimming has also seen a 24% increase when compared to the same period last year. The delivery of Local Board funded GAAAP and water safety programmes to schools will continue in the next quarter. Customer experience scores were up 4.7% during quarter 3 (using a 12-month rolling average), with feedback noting an improvement in cleanliness.
Plans and Places									
1425	Albert-Eden centre transformation programme	Scoping and design of improvements for Greenwoods Corner and Sandringham centre. Monitoring of development and projects in and around Pt Chevalier centre, to inform scoping of a potential future centre plan in coming years.		CPO: Plans and Places	\$50,000 LDI: Opex	In progress	Green	New AT project in the area affecting Sandringham, Manukau and Pah Rds. Liaising with AT to understand implications of the project on the centres. AT informed Local Board. Next steps-merge the projects to ensure treatment of centres reflects the intentions of the Centres Transformation project. AT presenting draft plans to Local Board 20 Feb. Ongoing monitoring of proposed development in and around Point Chevalier. Community needs assessment results presented to Board. Community Centre to undergo minor alterations for now. Great North Road also impacted by AT project.	Working with AT to finalize design scoping for public realm improvement as a coordinated approach rather than two projects. Draft briefing sent to the AT for comments.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1284	Pascoe Quarry 99A Gillies Avenue: Lease to Auckland Table Tennis Association Incorporated	Renew ground lease to the Auckland Table Tennis Association Incorporated	CF: Community Leases	1/06/2009	2 x 5 years	31/05/2024	\$500.00	Approved	Green	Staff to contact group requesting renewal application in quarter three.	Staff to follow up with the group regarding lease renewal application.
1285	Community buildings 18-20 Huia Road, Pt Chev: Lease to Learning At The Point Community Kindergarten Incorporated	Renew building lease to the Learning At The Point Community Kindergarten Incorporated	CF: Community Leases	1/06/2016	1 x 3 years	31/05/2022	\$1.00	Approved	Green	Staff to contact group requesting renewal application in quarter three.	Staff to follow up with group regarding their lease renewal application.
1286	Murray Halberg Park 117 Richardson Rd, Mt Roskill: Lease to Marist Rugby League Football Club Incorporated	Renew ground lease to Marist Rugby League Football Club Incorporated	CF: Community Leases	1/04/2009	2 x 5 years	31/03/2024	\$250.00	In progress	Green	Staff to contact group requesting renewal application in quarter three.	Staff have been involved in inter-unit meetings and visited the site. Staff have provided tenant with options for an agreement to lease for a clubroom expansion and lease renewal. Terms to be discussed with the local board. Tenant will advise once they have considered the options.
1287	Gallery 25 Poronui St, Mt Eden: Lease to NZ Fellowship of Artists Incorporated	Renew building lease to NZ Fellowship of Artists Incorporated	CF: Community Leases	1/04/2016	1 x 3 years	31/03/2022	\$1.00	In progress	Green	Staff to contact group requesting renewal application in quarter three.	Staff have received renewal application from the undertake due diligence on the group prior to workshopping a streamlined lease renewal with the local board.
1288	Kindergarten at 1a Western Springs Road: Lease to The Auckland Playcentres Association Incorporated - Morningside	New ground lease to the Auckland Playcentres Association Incorporated - Morningside	CF: Community Leases	1/11/2003	2 x 5 years	31/10/2018	\$250.00	In progress	Green	Application received for new lease. Staff to progress this in quarter three. Parks, Sports and Recreation are preparing design and development proposals for School Reserve, but this should not affect new lease to progress.	Staff to assess application received for new lease and workshop this with the local board in quarter four.
1289	Community buildings 869 New North Road, Mount Albert: Lease to Auckland Resettled Community Coalition Incorporated	Renewal of building lease to the Auckland Resettled Community Coalition Incorporated	CF: Community Leases	1/01/2017	1 x 1 year	31/12/2018	\$1.00	Completed	Green	Item was completed in the 2017/2018 work programme.	Item was completed in the 2017/2018 work programme.
1290	Community building 225 Sandingham Road: Lease to Gribblehirst Community Hub Incorporated	New building lease to the Gribblehirst Community Hub Incorporated	CF: Community Leases	1/09/2016	1 x 1 year	31/08/2018	\$1.00	Completed	Green	Item completed in quarter two.	Item completed in quarter two.
2475	Ferndale Park, 830 New North Road, Mt Albert: Lease to Auckland Kindergarten Association Inc	New ground lease to Auckland Kindergarten Association Inc	CF: Community Leases	1/04/2002	2x 5 years	31/03/2017	\$250.00	In progress	Green	Staff workshopped this with the local board in quarter two. Local board sought clarification on some aspects. Staff to respond accordingly.	Staff to provide follow up to local board's requests for clarification.
2479	Pascoe Quarry Reserve, 99B Gillies Avenue, Epsom: Lease to Olympic Weightlifting Auckland Incorporated	New ground lease to Olympic Weightlifting Auckland Incorporated Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/1996	2x 5 years	30/06/2011	\$0.10	Completed	Green	Item was completed in quarter one.	Item was completed in quarter one.
2501	Aberfoyle Reserve, 14 Aberfoyle Street, Epsom : Lease to Auckland Kindergarten Association Incorporated - Eden/Epsom South	New ground lease to Auckland Kindergarten Association Inc - Eden/Epsom South.	CF: Community Leases	4/01/2015	1x3 years	31/03/2021	\$1.00	In progress	Green	Has been workshopped with the local board. To be progressed in quarter three.	Staff to progress the discussion with the local board at the last workshop.
2509	Fowlds Park, 1 Rocky Nook Avenue, Mt Albert: Lease to Rugby League Football Club Inc	Renewal of ground lease to Rugby League Football Club Inc deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2008	2x 5 years	31/03/2023	\$250.00	In progress	Green	Staff to follow up with group to request application for renewal.	Staff to follow up with group to request application for renewal.
2519	50 Western Springs Road, Mt Albert: Lease to Auckland	Renewal ground lease to Auckland Irish Society deferred from the 2017/2018 work programme	CF: Community Leases	1/11/2010	2x 5 years	31/10/2025	\$500.00	Completed	Green	Item was completed in quarter two.	Item was completed in quarter two.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2525	Pollard Park, 1A Waitomo Ave, Lease to The Scout Association of NZ - Balmoral Scout Group	Renewal of ground lease to The Scouts Association of NZ - Balmoral Scout Group deferred from the 2017/2018 work programme	CF: Community Leases	1/02/2007	2x 5 years	31/01/2022	\$250.00	In progress	Green	The Property Manager from Scouts head office has accepted community outcome plan template and to individual leases for each site using a agreed lease template. Staff to contact Scouts to arrange site visits.	The property manager from Scouts head office has accepted community outcome plan template and to individual leases for each site using a agreed lease template. Staff to contact Scouts to arrange site visits.
2539	14 Aberfoyle Street, Epsom: Lease to The Scout Association of NZ - Epsom Scout Group	New ground lease to The Scout Association of NZ - Epsom Scout Group deferred from the 2017/2018 work programme	CF: Community Leases	1/07/1998	2x 5 years	30/06/2013	\$500.00	In progress	Green	The Property Manager from Scouts head office has accepted community outcome plan template and to individual leases for each site using a agreed lease template. Staff workshoped this with the local board discussing a three plus three year lease. Staff to workshop further and also contact Scouts to arrange a site visit.	Site visit undertaken. Staff report is to be resolved at the local board's 27 March 2019 business meeting.
2540	99 Richardson Road, Mt Albert: Lease to RNZ Plunket Society Auckland City Area	New ground and building lease to RNZ Plunket Society Auckland City Area - Mt Albert deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2001	2x 5 years	31/03/2016	\$250.00	Completed	Green	Item was completed in the 2017/2018 work programme.	Item was completed in the 2017/2018 work programme.
2541	Gribblehirst Park, 225 Sandringham Road, Sandringham: Lease to Gribblehirst Community Hub Trust	New lease of the bowling green space. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	Completed	Green	Item was completed in quarter one.	Item was completed in quarter one.
2640	200-206 Gillies Avenue, Epsom: current Lease to New Zealand Choral Federation Inc (Auckland Region)	New ground and building lease of Kimberley Room deferred from the 2017/2018 work programme	CF: Community Leases	1/02/2013	Nil	31/01/2018	\$1.00	Completed	Green	Lease has been granted to the Epsom Chinese Association Incorporated.	Item was completed in quarter two.
2654	Anderson Park, 19A Preston Ave, Mt Albert: Lease to Mt Albert-Ponsonby Association Football Club Inc	New ground lease to Mt Albert-Ponsonby Association Football Club Inc deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/1990	Nil	30/09/2000	\$650.00	In progress	Green	Lease application has been workshoped with the local board. Staff will respond to the board on clarification sought on matters including other works in the park.	Staff will provide clarification sought on matters relating to the park.
2673	Ferndale Reserve, 830 New North Road; No current lease of the two office space	New ground and building lease to a new community lessee deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$500.00	Completed	Green	Item was completed in quarter one.	Item was completed in quarter one.
2828	Warren Freer Park Mt Albert Ramblers Softball Club Inc	New lease at Warren Freer Park deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	In progress	Green	Staff to arrange a site inspection and workshop with the local board to discuss new lease in quarter three.	Staff have workshoped the proposed new lease with the local board. A report for approval of a new lease will be presented to a future business meeting.
2829	Citizens Advice Bureau - St Lukes Rd Mt Albert	Renewal of lease for 82 St Lukes Rd, Mt Albert.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	In progress	Green	The draft lease is with council's solicitors for review following input from Citizen Advice Bureau and council staff. If no further issues are raised, the revised deed will be sent to Citizen Advice Bureau for execution and any renewals under the lease can be progressed. This is anticipated to be finalised in quarter four. Local board still to approve multi premises lease before this can be progressed.	The lease renewal can't be progressed until the multi premise lease to Citizen Advice Bureau has been approved by the local board.