Minutes of a meeting of the Civil Defence and Emergency Management Group Committee held in the Room 1, Level 26, 135 Albert Street, Auckland on Wednesday, 29 May 2019 at 10.06am.

PRESENT

Chairperson    Cr Sharon Stewart, QSM
Deputy Chairperson Cr John Watson
Cr Ross Clow
Cr Fa’anana Efeso Collins
Cr Greg Sayers
Cr Sir John Walker, KNZM, CBE
Cr Paul Young

ABSENT

Members    Cr Josephine Bartley
IMSB Member Tau Henare
IMSB Member Dennis Kirkwood

Ex-officio    Mayor Hon Phil Goff, CNZM, JP
Deputy Mayor Cr Bill Cashmore

ALSO PRESENT

Coordinating Executive Group
Graham Ferguson    St John New Zealand
Glenn Gowthorpe    New Zealand Defence Force
Jane Rollin        Ministry of Civil Defence & Emergency Management
Deane Ingram       Fire and Emergency New Zealand
George Fanamanu    NZ Police
1 **Apologies**

Resolution number CIV/2019/12

MOVED by Chairperson S Stewart, seconded by Cr E Collins:

*That the Civil Defence and Emergency Management Group Committee:*

a) accept the apologies from Mayor Phil Goff and IMSB Member T Henare for absence on council business, Cr J Bartley and IMSB Member D Kirkwood for absence.

CARRIED

2 **Declaration of Interest**

There were no declarations of interest.

3 **Confirmation of Minutes**

Resolution number CIV/2019/13

MOVED by Chairperson S Stewart, seconded by Deputy Chairperson J Watson:

*That the Civil Defence and Emergency Management Group Committee:*

a) confirm the ordinary minutes of its meeting, held on Wednesday, 27 February 2019, as a true and correct record.

CARRIED

4 **Petitions**

There were no petitions.

5 **Public Input**

There was no public input.

6 **Local Board Input**

There was no local board input.

7 **Extraordinary Business**

There was no extraordinary business.
8 **Update from Acting Director Auckland Emergency Management**

A PowerPoint presentation was provided at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number CIV/2019/14

MOVED by Chairperson S Stewart, seconded by Deputy Chairperson J Watson:

That the Civil Defence and Emergency Management Group Committee:

a) receive the presentation from the Acting Director – Auckland Emergency Management.

b) acknowledge the presenters and thank them for their update.

CARRIED

**Attachment**

A 29 May 2019 Civil Defence and Emergency Management Group Committee: Item 8 - Update from the Acting General Manager - Auckland Emergency Management, presentation

9 **Report on Coordinating Executive Group meeting of 6 May 2019**

A PowerPoint presentation was provided at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number CIV/2019/15

MOVED by Chairperson S Stewart, seconded by Cr G Sayers:

That the Civil Defence and Emergency Management Group Committee:

a) note the report on Coordinating Executive Group meeting of 6 May 2019.

CARRIED

**Attachment**

A 29 May 2019 Civil Defence and Emergency Management Group Committee: Item 9 - Enabling, Empowering and Supporting Community Resilience, presentation

10 **Update on the Natural Hazards Risk Management Action Plan**

A PowerPoint presentation was provided at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.


Resolution number CIV/2019/16

MOVED by Chairperson S Stewart, seconded by Deputy Chairperson J Watson:

That the Civil Defence and Emergency Management Group Committee:

a) approve the discussion document to go out for further consultation and action development.

CARRIED

**Attachment**

11  **Updating Auckland Civil Defence Emergency Management Group’s list of Controllers, Recovery Managers and Welfare Managers**

Resolution number CIV/2019/17

MOVED by Chairperson S Stewart, seconded by Deputy Chairperson J Watson:

*That the Civil Defence and Emergency Management Group Committee:*

a) approve the removal of Ben Hankinson, former Head of Operations, and Kiri Maxwell, former Principal Advisor Strategy and Partnerships from the list of Auckland Civil Defence Emergency Management Group controllers

b) approve the removal of Catherine Cooper, former Head of Resilience and Welfare, and Kiri Maxwell, former Principal Advisor Strategy and Partnerships, from the list of Auckland Civil Defence Emergency Management Group welfare managers.

CARRIED

12  **Coordinating Executive Group's amended Terms of Reference**

Resolution number CIV/2019/18

MOVED by Chairperson S Stewart, seconded by Deputy Chairperson J Watson:

*That the Civil Defence and Emergency Management Group Committee:*

a) approve the Coordinating Executive Group’s amended Terms of Reference as endorsed by the Coordinating Executive Group on 6 May 2019.

CARRIED

13  **Auckland Emergency Management’s 2019 Group Level Exercise - Exercise Flux**

A PowerPoint presentation was provided at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number CIV/2019/19

MOVED by Chairperson S Stewart, seconded by Deputy Chairperson J Watson:

*That the Civil Defence and Emergency Management Group Committee:*

a) endorse Auckland Emergency Management running the exercise across all participating members of the Auckland Civil Defence Emergency Management Group.

CARRIED

Attachment

A  29 May 2019 Civil Defence and Emergency Management Group Committee: Item 13 - Auckland Emergency Management Exercise Flux, presentation
Review of Auckland Emergency Management’s Approach to Public Education and Incorporation of Public Capability and Public Awareness Raising to Build Resilience

A PowerPoint presentation was provided at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Note: a change to the original motion, adding new clause b) was made with the agreement of the meeting.

Resolution number CIV/2019/20

MOVED by Cr R Clow, seconded by Cr E Collins:

That the Auckland Civil Defence and Emergency Management Group Committee:

a) note the findings of the Auckland Emergency Management Public Education Review (Attachment A of the agenda report)

b) request staff to prepare a report for consideration at the August meeting concerning civil defence community awareness in the north.

CARRIED

Forward Work Programme

Resolution number CIV/2019/21

MOVED by Chairperson S Stewart, seconded by Cr P Young:

That the Civil Defence and Emergency Management Group Committee:

a) approve this update on the Auckland Coordinating Executive Group and Civil Defence and Emergency Management Group Committee Forward Work Programme 2018/19.

b) note the Coordinating Executive Group’s Joint Workshops and Meetings.

CARRIED

Consideration of Extraordinary Items

There were no extraordinary items.
11.53am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE CIVIL DEFENCE AND EMERGENCY MANAGEMENT GROUP COMMITTEE HELD ON

DATE:.................................................................

CHAIRPERSON:..............................................