

## Business Improvement District (BID) Programme – Annual Compliance Report to Devonport-Takapuna Local Board for FY 2017-2018

### Attachment C: Devonport BID programme



*The Devonport Business Association has met the requirements of the BID programme for the 2017-2018 financial year for the purpose of striking the targeted rate for 2019-2020.*

### **Compliance Status**

Requirement FY 2017-2018	Received	Comments
A Strategic Plan for next 3 – 5 years - reviewed every 3 years	✓	2017-2022 Strategic Plan on file
Audited financial accounts	✓	
Business plan	✓	
Annual review report: <ul style="list-style-type: none"> <li>Achievement of previous year's objectives against business plan</li> </ul>	✓	
2019-2020 Indicative Budget	✓	
Annual BID programme reporting and alignment meeting between Devonport-Takapuna Local Board and business association	✓	BID programme manager Toni van Tonder co-presented with Milford and Takapuna Beach business associations on 4 December 2018.
Annual Accountability Form	✓	This is the annual checklist which brings together in one place all the accountability and reporting requirements.
Board Charter	✓	
<b>Recommendation and Findings</b>	Recommend Targeted Rate	Staff are satisfied that the Devonport Business Association is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report.