

## Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>Arts, Community and Events</b>									
21	Devonport Community House, Funding Agreement year 3	Fund Devonport Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Devonport Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$43,800 ABS: Opex	In progress	Green	On 5 December 2018, Devonport Community House staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council subject matter experts. Highlights from Q2 include the relocation of the Zero Waste Devonport Community Fruit & Veggie stand from the recycling centre to the community house attracting people to the centre and encouraging its use by community.	The focus of The Devonport Community House through Q3 has been on working through the impact of the Fruit Fly Quarantine. The group is planning its deputation to the local board for Q4. Other Q3 highlights include the return of the Devonport Craft and Fine Food market at the house and the increase of the use in the Kowhai Room which is used mostly by counsellors.
22	Sunnynook Community House including Kennedy Park Observation Post, Funding and Licence	Funding Agreement: Fund Sunnynook Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Sunnynook Community Centre including Kennedy Park Observation Post for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.  Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.  Licence to Occupy and Manage: A one year term with Sunnynook Community Centre Incorporated for the operation of Sunnynook Community Centre situated at Sunnynook Road and Sycamore Drive, Sunnynook, being Lots 1 & 2 DP64114 and Kennedy Park Observation Post situated at Kennedy Memorial Park, Beach Road, Castor bay being Allott 463, Psh of Takapuna - 3.7752 ha- SO 44484 for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019.  i) Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012. iii) Site plan to be approved by Community Leasing Team.	Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$61,782 ABS: Opex	In progress	Green	On 5 December 2018, Sunnynook Community Centre staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts.  Highlights from Q2 include the busy and fun holiday programmes and the October Holiday programme's new young leaders training. The Early Learning Centre have also had their ERO visit with the report due early 2019.	Sunnynook Community Centre has booked its deputation with the local board for the 23 April 2019. The centre's strong performance with bookings this year has continued. They have introduced a 'Board Games' afternoon which has proven to be popular. They are excited about the diversity of the activities on offer: - Sign language classes have proven to be so popular that the centre has added another class - the Korean Health and Parenting workshops have started - Chinese New Year was celebrated and many other cultural groups have also been delivering programmes.
132	Citizenship Ceremonies - Devonport-Takapuna	Delivery of an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$25,168 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two occasions during Q2 with 184 people from the local board area becoming new citizens.	During Q3, the Civic Events team delivered two citizenship ceremonies on two occasions, with 182 people from the local board area becoming new citizens.
134	Anzac Services - Devonport-Takapuna	Supporting and/or delivering Anzac services and parades within the local board area.	The following decisions are required:1. Agree to an increase in this budget from \$30,000 in 17/18 to \$31,000 in 18/19 to reflect the actual spend on Anzac Services in the local board area.2. Local Board representation at Anzac Services and Parades.	CS: ACE: Events	\$31,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning commenced in Q2.	Scheduled for Q4. Planning in progress.

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136	Local Civic Events - Devonport-Takapuna	Deliver and/or support civic events within the local board area.	The following decisions are required:  1. Confirmation of programmes and activities that are to be supported by this line.	CS: ACE: Events	\$5,000 LDI: Opex	In progress	Green	Milford Basketball Courts were opened on the 3 November 2018 with a engaging community day that included a mini basketball competition, interactive fire brigade demonstrations and children's play zone.	No activity occurred during Q3 as no civic events were scheduled.
138	Movies in Parks - Devonport-Takapuna	Programme and deliver two regional Movies in Parks series events. Locations subject to discussion and consultation with the local board.	The following decisions are required:  1. Ranking of movie preferences for each site.	CS: ACE: Events	\$29,000 LDI: Opex	In progress	Green	Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Woodall Park screening Saturday, 16 March 2019 and Milford Reserve screening 5 April 2019. Public screening licences for "Peter Rabbit" and "Christopher Robin" have been approved.  Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free.  Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.	Movies In Parks "Peter Rabbit" was scheduled to be screened on Saturday, 16 March 2019 at Woodall Park, Narrow Neck. However due to the Christchurch events impacting Police resourcing and security risks - the event was cancelled.  A detailed debrief report will be presented to the board.
140	Devonport-Takapuna Heritage Awards	Deliver an awards ceremony which showcases and celebrates heritage in the Devonport-Takapuna Local Board area, and recognises individuals and groups doing valuable work in this field. A contractor to manage the nomination process. Civic Events to deliver the ceremony.	The following decisions are required:  1. Confirmation of date and key requirements/details for the event plan. 2. Confirm delivery mechanism such as community-led and delivered.	CS: ACE: Events	\$5,000 LDI: Opex	Completed	Green	The Devonport Takapuna Heritage Awards were held on Saturday, 6 October 2018 at The Lakehouse with 50 people attending and listening to each of the 3 category winners speak.	The Devonport Takapuna Heritage Awards was held in Q2. No further action required.
236	Operational Grant - The PumpHouse Theatre	Fund the North Shore Theatre and Arts Trust to operate the PumpHouse Theatre for the performance, display and promotion of the arts.	Further decisions points not anticipated	CS: ACE: Arts & Culture	\$85,764 ABS: Opex	In progress	Green	During Q2, the PumpHouse ran 44 programmes and held 85 performances, which were attended by a total of 8786 attendees. Highlights included the Christmas Carols in the Amphitheatre which was very well attended, and the kiwi themed A Very Merry Kiwimas, which offered a NZ interpretation on the Santa Claus story. We supported the local Asian community by hosting two theatrical performances and two dance school end-of-year presentations, and Toro Pikopiko Puppets returned for 3 performances. Discussions have begun with the Lake House and the Rose Centre about developing a project engaging the Māori community.	In Q3, the PumpHouse ran 46 programmes with a combined total of 11,034 participants and attendees. Highlights included the second Shakespeare Sampler 3 day workshop, and 4 shows as part of the Auckland Arts Festival. Other highlights included hosting Auckland Fringe Festival events, and welcoming back the Melbourne City Ballet. Touch Compass produced an inclusive performance for disabled and non-disabled performers and the Creative Talks series started in March 2019.
237	Operational Grant - Michael King Writers Centre	Fund Michael King Writers' Studio Trust to operate the Michael King Writers Centre as a community arts facility for resident writers and related programmes that support high-quality writing and writers. The Centre will benefit both the local and wider community through providing workshops for all levels of writers and ages, with public programmes, and the production of literary works	No further decision points anticipated.	CS: ACE: Arts & Culture	\$36,238 ABS: Opex	In progress	Green	During Q2, the Michael King Writers Centre ran one programme and held one performance, which were attended by a total of 80 visitors. Highlights from the quarter have included the launch of the publication Signals, which had a great turn out. An event commemorating the work of Michael King was held at the Depot Artspace as part of the Heritage Festival, and this was very well received. Bookings for writers in residence have been consistent, and occupancy rates have been very high. The residency schedule for 2019 has been finalised, with 21 writers booked in for residencies.	In Q3, the Michael King Writers Centre ran 7 programmes with a combined total of 40 participants and attendees. Highlights included two residencies by international writers, multiple local residencies and the first Young Writers workshop. Helen Sissons from AUT ran a workshop about shaping content to suit multiple platforms and audiences, which was in high demand, and sold out.

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238	Operational Grant - The Depot	Fund the Depot Art and Music Space Charitable Trust to operate The Depot (48 Clarence Street) and The Kerr St Artspace as a community arts and culture facility.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$80,931 ABS: Opex	In progress	Green	During Q2, The Depot ran 326 programmes, involving 2515 participants, which were attended by a total of 5012 visitors. Highlights included the Potpourri exhibition by lesbian art collective PulseArt, who have been working since 1999, as well as the Wukong the Monkey King exhibition, and the Big Little Show which involved 45 artists exhibiting 160 works. We also launched a new website called Cultural Icons, documenting people from the arts community. Music projects included the recording of a 6 track EP by a Chinese Mandarin speaking band, all now living in NZ.	In Q3, the Depot had a combined total of 5,105 participants and attendees. An upgrade of the Depot Sound Studio 2 was completed in January 2019. Exhibition highlights included the Pre-loved Re-loved exhibition, which involved finding homes for artworks by those moving in to retirement homes. The Te Kuia Moko exhibition of prints by artists Harry Sanal proved to be very popular and has been profiled on Maori television, as well as by Kim Hill on Radio NZ.
239	Operational Grant - The Rose Garden Community Centre and Theatre	Fund The Rose Garden Community Centre and Theatre Inc. To operate the Rose Garden Community Centre for cultural, theatrical, community and early childhood educational purposes.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$57,176 ABS: Opex	In progress	Green	During Q2, the Rose Garden Community Centre and Theatre ran 131 programmes and held 42 performances, which were attended by a total of 4331 attendees. Highlights included a concert by kiwi soprano Rebecca Nelson, and the series of concerts performed by the Rose Singers which were very successful. The ongoing Rose Talks was run as part of the Heritage Festival, and Touch Compass started a dance programme for disabled youth. The year wrapped up with Winterplay, a performance for very young people.	In Q3, the Rose Garden ran 23 programmes with a combined total of 1,962 participants and attendees. Highlights included the Youth Holiday Acting programme, the Ryman retirement show featuring pianist Carl Doy, and Sasha Zdor's Russian play. The resident's theatre company are currently rehearsing for the upcoming show Stones In His Pockets.
240	Operational Grant - The Lake House Arts Centre	Fund The Lake House Trust Incorporated to operate the The Lake House Arts Centre as a community arts facility, providing exhibition, education, participation and performance opportunities for local artists and members of the local community.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$68,096 ABS: Opex	In progress	Green	During Q2, the Lake House ran 182 on-site and 332 off-site programmes, which were attended by a total of 14,837 visitors. Highlights included the very successful I Heart NZ exhibition, as well as the first inter-arts project Hitting The Boards, a collaboration with the Pumphouse Theatre. An art auction fundraiser for the Academy of Gifted Learning successfully raised over \$8000 for their school. Enrolments for holiday and school term programmes have increased, and the exhibition with Westlake Boys and Westlake Girls High Schools proved very popular. Our Te Reo Learning Group started its second term this quarter, and out internship and volunteer programmes are ongoing. We have been engaging in ongoing repairs and maintenance of our site, and the establishment of a Lake House Digital Archive has begun.	In Q3, the Lake House had a combined total of 6,727 attendees and participants. Programmes included exhibitions, classes, workshops, hui, concerts and podcasts. Highlights included the Takapuna Trust Preschool Art and Activities collaboration, a Matariki Artists hui, a Jazz concert by Vox Nova Gypsey, and the Orienteering Art Sculpture Secondary School event. February 2019 also saw the opening the new Art Shop, Atea.
241	Operational Grant - Devonport Museum	Fund the Devonport Historical and Museum Society Incorporated to operate the Devonport Museum as a museum and research facility, which collects preserves and displays artefacts and interprets histories of the district.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$20,000 LDI: Opex	In progress	Green	During Q2, the Devonport Historical Society ran 16 programmes and held 59 performances, which were attended by a total of 1010 visitors. Highlights included having a high level of interest from families as part of the Auckland Heritage Festival, and a significant increase in walker groups visiting the museum. An increasing number of visitors, who are descendants of locals, are returning to ask about records that are held by the museum. Offering hands-on activities for children and teenagers has proven to be very successful. In this quarter we also received a Heritage Champions Award by the local board.	In Q3, the Devonport Museum had a combined total of 1,230 attendees and participants. As well as ongoing genealogical research for families and groups, highlights included developing a heritage trail with DPT, working with the Devonport Business Association to develop a series of plaques, and working with Belmont Intermediate children on research. Work with schools also included meeting with Devonport Primary School to teach them about the iwi traditions of Takarunga and Takararo.
242	Operational Grant - North Shore Brass and Taharoto Community Facility	Fund North Shore Brass Incorporated to provide quality brass band performances, access to instruments and targeted teaching programmes in percussion and brass for all ages and abilities for the local and wider community, and to assist in their operation of the adjacent North Shore Brass Hall as a facility to be hired for a range of community groups.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$17,000 LDI: Opex	In progress	Green	During Q2, the North Shore Brass and Taharoto Community Facility ran 41 programmes and held eight performances, which were attended by a total of 4270 visitors. Highlights included a small group Bavarian concert at the Greenwich Rest Home, and a performance by the Takapuna Youth Band and North Shore Brass Academy Band, as well as a successful Christmas Cabaret Concert at Spenser on Byron. Our ongoing youth education programme featured a brass workshop as part of the school holiday programme.	In Q3, the North Shore Brass and Taharoto Community Centre had a combined total of 1,320 attendees and participants involved in their programmes. Highlights included free concerts for the public in March 2019, at the Brown's Bay shops as part of St Patrick's Day celebrations and at Caster Bay Beach as part of the local Ratepayers Association community event. The Community Centre continues to be utilised by the North Shore Brass, as well as Takapuna Youth band, Kids Music Company, North Shore Youth Symphonic Wind Band, and many other community groups.

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322	Community Grants (DT)	Funding to support local community groups through contestable grants. "		CS: ACE: Community Empowerment	\$237,500 LDI: Opex	In progress	Green	\$17,054 has been allocated for Quick Reponse Round One and \$9,666 for Quick Response Round Two, leaving atotal of \$150,038.01 to be allocated to one local grants round and one quick response round.	Local Grant Round Two closed in March 2019. Decisions on grants will be made in Q4.
680	Capability and Capacity Building - Work with the Age Friendly community to develop solutions to gaps identified in research	<p>To respond to the gaps in services identified through the research report commissioned in the 2017/2018 work programme.</p> <p>Develop a co-design programme with the age friendly communities to address some gaps in the research report. This could be re-purposing existing venues and finding space for Senior Net centres across the local board area.</p> <p>This project will require working with units of council, Age Friendly organisations, government agencies such as Ministry of Social Development, Office for Seniors and Commission for Financial Capability (previously Retirement Commission).</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	<p>Staff progressed the Age-friendly Communities Report. An interactive community forum was organised on 3 December 2018 and stakeholders including local board members and key service providers were invited to prioritise key actions and findings from the survey. Recommendations on key areas to prioritise for future planning will be provided to the local board. Age Concern North Shore presented key findings from the report. A workshop facilitated by Auckland University of Technology (AUT) Centre for Active Ageing identified priority action points. AUT will collate the outcomes into a summary which will be used to inform next steps. Outcomes of the engagement forum will be available to the local board in Q3. Staff will contract organisation/s in Q3 to deliver on priority actions.</p> <p>Staff will share the Age-friendly Communities Report with key stakeholders providing essential services to advocate for recommendations to be addressed through existing work programmes. This will include other internal departments such as Parks, Sport and Recreation, Libraries, Arts and Culture, Events, Community Places and Auckland Transport.</p>	<p>In Q3, AUT finalised a report collating outcomes and recommendations drawn from the December 2018 engagement forum held with key providers and community representatives in the Devonport Takapuna area. An update on the forum and report was presented at a local board workshop in March 2019, along with key recommendations and proposed next steps. Age Concern North Shore will implement the findings of the report.</p> <p>A meeting with key community organisations in Q4 will decide how the recommendations will be actioned with local social service groups and key Devonport Takapuna community development organisations. Further implementation steps will be agreed at this meeting with the Takapuna North Community Trust, Devonport Peninsula Trust, community service organisations and the community house managers. The objective is to develop a more coordinated approach to addressing the needs of the senior community across Devonport-Takapuna Local Board area.</p>
681	Capacity Building –DT: ANCAD funding	Fund ANCAD to deliver a range of networking and capacity building activities such as governance and management training, strategic leadership and funding advice to community organisations. The training can cover HR, health & safety, marketing, communications, media, accounting and other topics to ensure professional practice and accountability are practiced. ANCAD to collaborate with other community organisations to continue to develop the community hub at the Mary Thomas Centre. ANCAD to participate in decision making that will support operations and management of local organisations. ANCAD to include diverse communities as part of their networking and collaboration activities. ANCAD to participate and increase their Maori engagement with mana whenua and Maori organisations.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$50,000 LDI: Opex	Completed	Green	<p>Staff completed funding agreement in Q2. Throughout 2018/2019 ANCAD will continue the development of Shore to Thrive activity, support community networks, hold 15 training workshops, activate the Mary Thomas Hub, provide a report on the key issues for local children and enable community engagement through e-newsletters which include the promotion of the local board activity and feedback opportunities. ANCAD activities can be viewed on a monthly basis through the community connections newsletter. In Q2, ANCAD hosted Alan Johnson from the Salvation Army's Social Policy and Parliamentary unit as a key note speaker at the regional network meeting, provided first aid training for organisations, hosted a strategic planning workshops, with other workshops planned for Q3 and encouraged the White Ribbon activity (campaign to end violence against women). The Repair Café received an award at the Auckland Community Zero Waste Awards and an end of year stakeholder survey to enable planning for 2019. The Rotary Club also awarded ANCAD the Arthur Coombes Cup for services to the community.</p>	Staff completed a funding agreement with ANCAD in Q2. Examples of ANCAD community development and support activity for Q3 include: - workshops on the review of the Charities Act- provision of volunteer accounting students to community organisations- a community funding fair/expo- release of the Auckland region funding directory- workshops on future proofing funding, legal responsibilities for boards, and financial management for boards. ANCAD continue to partner with Takapuna Methodist Church (TMC) to support the Shore to Thrive programme and related activities, such as Kaitahi Community Dinners and Repair Cafe clinics.



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683	Community-led placemaking: Takapuna North Community Trust	Fund the Takapuna North Community Trust to deliver a range of neighbourhood and community events and programmes in response to community needs and aspirations that will: <ul style="list-style-type: none"> <li>• Bring local communities together.</li> <li>• Plan and lead local initiatives.</li> <li>• Empower and engage communities to do things for themselves.</li> <li>• To respond to new initiatives that are identified; such as responding to Māori kaupapa.</li> <li>• Enable increased participation of diverse groups.</li> <li>• Work with Council to identify new places of interest where placemaking can be effective eg: new community hubs.</li> </ul>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$150,000 LDI: Opex	Completed	Green	<p>Staff completed funding agreement for Takapuna North Community Trust (TNCT) in November 2018. The 2018/2019 schedule includes support for community organisations of Castor Bay, Forrest Hill, Milford, Sunnynook and Takapuna, assistance to community groups with council processes and contacts, maintenance of local network meetings, communication with residents to promote activities, continued summer and winter fun programming, development and delivery of local events and activities.</p> <p>The TNCT delivered 16 summer/winter fun pre-school plays, worked with young people to develop a series of creative hubs, with a young designers and creators market scheduled for February 2019, met with a local café owner in Takapuna to negotiate a special rate for community catering as well as potential training programmes for local young people in hospitality, facilitated monthly working bees at Lyford Reserve with large numbers of volunteers, working with Shoal Haven apartment dwellers on events and held babysitting workshops for teens and provided first aid training to all participants.</p>	<p>In Q3, the Takapuna North Community Trust:</p> <ul style="list-style-type: none"> <li>- maintained the Takapuna network and environmental network meetings.</li> <li>- hosted additional meetings and provided support to the creation of a pest free plan for Takapuna North currently being developed by consultant Kym Burke</li> <li>- continued monthly working bees at Lyford Bush with large numbers of volunteers attending</li> <li>- provided support to the young designers and creators market held in collaboration with the Takapuna North youth group</li> <li>- held 11 Summer Fund activations each month throughout the quarter</li> <li>- facilitated local schools to participate in a beach clean-up in March 2019.</li> </ul> <p>The weekly programming for a community art group is ongoing.</p>
684	Ethnic and diverse communities: community mapping research and responding to needs and aspirations	Develop a project that identifies the number of ethnic and diverse communities in the local board area. The purpose is to identify how the local board can support these groups to achieve their aspirations. This will involve the Ethnic Panel in council, ethnic and diverse organisations involved in community events, various other organisations who support ethnic communities in the local board area.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	<p>Staff met with organisations in the Devonport-Takapuna area to identify current local activity which addresses the needs of ethnically diverse communities and identify any perceived gaps in knowledge and practice. The process identified that additional engagement is required to fully understand how the local board can respond to the changing needs of its increasingly diverse community. Staff are negotiating a service agreement with Laure Romanetti, a highly experienced practitioner who specialises in the development of community networks and services for migrant and ethnically diverse communities. Laure Romanetti has in depth knowledge of services, agencies and opportunities available to these communities across the North Shore. Laure will engage with local communities and service providers to map community needs and aspirations against current practice and produce recommendations designed to inform future local board investment.</p>	<p>In Q3, an independent consultant was engaged to undertake research and a report on ethnic and diverse communities in the Devonport-Takapuna Local Board area. In Q4, an ethnographic will be finalised showing the geographic locations of minority communities identified across the local board area. It will also include active social and service groups in Devonport-Takapuna. Communities of interest will be noted and recommendations will be made on how the needs of these minority communities can best be served, working in conjunction with key community partners like the Devonport Community Trust and Takapuna North Community Trust. The project will also help inform the work of Age Friendly Devonport-Takapuna, through recognition of older adults in local minority communities.</p>

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685	Youth Activities and Shore Junction: youth co-design, youth empowerment and youth groups' funding	<p>Develop a co-design project with YES Disability Services that will support a specific youth activity at Shore Junction.</p> <p>YES Disability Services to collaborate with other youth organisations in the local board area including Younite group.</p> <p>Facilitate and collaborate with Younite group to ensure they attend the local board monthly business meetings. This is to strengthen the visibility of youth and to share youth opinions on matters that affect youth.</p> <p>Deliver professional training to Younite such as media and governance training, budgeting, iwi and Māori engagement, HR and other topics determined by Younite.</p> <p>Engage with Panuku Development Auckland and Auckland Transport for consultation on new developments.</p> <p>Note budget breakdown:</p> <ul style="list-style-type: none"> <li>- \$14,000 for YES and youth activities</li> <li>- \$1,000 for Younite administration.</li> </ul>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	<p>Younite (the Devonport-Takapuna Youth Caucus) delivered YOUthink, a youth-led workshop that supported a small group of young people from high schools across the Devonport-Takapuna area to re-imagine and re-design the places where they hang out. Local board members attended and judged the designs. Kerry Barnett provided mentoring and training to Younite to prepare for delivery of this event.</p> <p>A service agreement has been finalised with Kerry Barnett contracted to provide continued mentoring and training support to Younite through to December 2019. He will support Younite to build their capability in relation to event management and reporting, budgeting, media and governance, iwi and Māori engagement, engagement with diverse communities and provide input into local decision-making and local board planning.</p>	<p>In Q3, YOUnite planned their 2019 programme and carried out an annual recruitment drive via a social media campaign and presentations in local schools. This process has been supported by their local board mentor Kerry Barnett.</p> <p>Preliminary plans for 2019 YOUUnited programme were presented by YOUnite's chair at a local board meeting in March 2019. The 2019 programme will be informed by a survey of young people living and studying in the Devonport-Takapuna area to identify concerns and aspirations and identify ways in which YOUnite and the local board might respond.</p> <p>Initial suggestions based on consultation with youth include a focus on youth well-being (in light of recent suicides), and a partnership with the Community Action on Youth Alcohol and Drugs team to address concerns about youth drug and alcohol consumption. The group will initiate financial literacy training for peers and an amazing place event designed to strengthen young people's connection with local communities and opportunities.</p> <p>Staff are supporting YOUnite to increase representation of diverse youth from across the local board area and to strengthen their presence and impact as a leading youth caucus connecting with other relevant services and providers in the area.</p>
686	Taha Māori - Māori Responsiveness: increasing engagement with mana whenua, mataawaka and Maori organisations	<p>To continue to build on the action plan developed in 2017/2018 work programme. The action plan is focused on increasing engagement with mana whenua, mataawaka and Maori organisations. Increase Maori engagement with council units in Sports Parks and Recreation, Maunga Authority and Te Waka Anga Mua, to install storyboards of Māori history on sites of Māori significance. To provide advice to council units where appropriate to support the development of the Marae in Bayswater. To facilitate hui and engagement between mana whenua groups and the local board. To support local community organisations to increase their level of knowledge in tikanga Māori and to participate in kaupapa Māori activities and to collaborate and work alongside government agencies that are delivering kaupapa Māori activities that are being delivered directly in the local board area.</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	<p>Staff progressed the co-ordination of Taha Māori workshops in various local community locations, the first of which will be held at the Rahopara Pa site at Castor Bay at the end of February 2019. Local archaeologist and historian, Dave Vert, has been confirmed as speaker and staff are working with key community stakeholders and other council staff to collectively deliver the event. The Lake House Art Centre has been identified as a location for a further workshop and initial planning is underway.</p>	<p>In Q3, staff completed a desktop literature review on historical material relating to Māori occupation of the Rahopara Pa site. This compliments material already developed on the military presence during WW2 and will collectively support completion of the proposed story board project at Kennedy Park. The proposed event at the Rahopara Pa site was postponed and will now be held in Q4. Staff are engaging with local groups to confirm and support community events during Matariki.</p>

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724	Venue Hire Service Delivery - DT	Provide, manage and promote venues for hire, and the activities and opportunities they offer by: - managing the customer centric booking and access process. - continue to develop and deliver service improvement initiatives. - aligning activity to local board priorities through management of the fees and charges framework.	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q2, hirer satisfaction remains high with 75 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers have increased by 19 per cent and booking hours have increased by 32 per cent. The statistics are based on the first five months of 2018/2019 and the significant increase in booking hours can be attributed to the number of functions held at Fort Takapuna - The Barracks. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.	During Q3, staff updated the local board on fees and charges for 2019/2020.  Community drop-in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any issues they have with the hire process or the venue they hire.  Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings.  Hirer satisfaction remains high with 83 per cent of hirers indicating that they would recommend the venues they have visited within the Devonport-Takapuna Local Board area.  The statistics are based on the first 8 months of 2018/2019.
1258	Apply the empowered communities approach – connecting communities (DT)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focusing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led place-making and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation, including key local board projects (e.g. Korean Gardens) This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Māori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	The strategic broker connected with a number of local community initiatives to provide support and advice, in particular the development of a community garden at Siene Reserve and scoping a proposed bike hub with the Humanities Collective. The strategic broker has also been working with council colleagues to create a sub-regional approach to the Age Friendly and Ethnic and Diverse communities activities that run across multiple boards.	In Q3, the strategic broker has:- engaged in delivery of the Māori responsiveness line and navigating the Council relationships processes regarding Iwi engagement. - participated in the review of the Shore to Thrive project and has been providing advice regarding potential future funding options for the project partners. - contributed to the community activation project being planned for the Hurstmere Road development site, which will commence in Q4. Work has begun with Bayswater Primary School to identify opportunities for the development of the decommissioned dental clinic at the school, and a community planting project to replace mature Cypress trees removed at the end of last year. The broker continues to remain responsive to development needs within the Devonport-Takapuna Local Board area, working in partnership with key community providers and other council colleagues.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1458	Community-led placemaking: Devonport Peninsula Trust	<p>Fund the Devonport Peninsula Trust to deliver a range of neighbourhood and community events and programmes in response to community needs and aspirations that will:</p> <ul style="list-style-type: none"> <li>• Bring local communities together.</li> <li>• Plan and lead local initiatives.</li> <li>• Empower and engage communities to do things for themselves.</li> <li>• To respond to new initiatives that are identified; such as responding to Māori kaupapa.</li> <li>• Enable increased participation of diverse groups.</li> <li>• Work with Council to identify new places of interest where placemaking can be effective eg: new community hubs.</li> </ul>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$140,000 LDI: Opex	Completed	Green	<p>Staff completed the funding agreement for Devonport Peninsula Trust (DPT) in October 2018. DPT will support the quarterly Devonport-Takapuna (DT) network meetings. The network meetings provide opportunity to engage with residents, share ideas and identify opportunities for collaborative action. DPT will provide support to the Pest Free Coordinator activities, support new residents through provision of information and direct support services, continue the development of the DT Youth forum, through facilitation of regular meetings, facilitation of the seniors network including work with the Haumaru Housing and Outreach Therapy pet volunteers on Pet sessions in pensioner villages, provide resources to the community, promote fundraising opportunities for local groups and collaborate with ANCAD, Takapuna North Community Trust and others to organise the Devonport-Takapuna Intergenerational Dialogue event. Throughout Q2, DPT delivered the Devonport Christmas Parade, the Devonport Ethical Christmas market, Summer fun preschool play programmes, ecological restoration activity and provided communications and promotion of local events and activity over the holiday period.</p>	<p>In Q3, Devonport Peninsula Trust delivered the Devonport Family Fun Trail event and promoted Devonport events and activities such as Nukes at The Vic event, 'Stones in his Pockets', the book launch for Poetry New Zealand Yearbook 2019, the Kids Athletics Series and Folk in the Park Music Festival.</p> <p>Devonport Peninsula Trust is due to deliver their full quarterly update early in Q4.</p> <p>As part of capacity building, the board undertook a strategic planning exercise with Kym Burke to consider the Trust's future growth and development opportunities for the next three years.</p>
1778	Legacy ARST contestable funding – Devonport-Takapuna allocation	<p>Legacy Auckland Regional Services Trust Fund (ARST) for arts and culture purposes. Reallocation of residual funds granted by the former North Shore City Council to be returned by the Shore Exhibition Centre Trust in FY19, and added to the Locally Driven Initiatives (LDI) budget across four local boards. The funds must be used for arts and culture purposes and per the policy, any unallocated budget at the end of the 2018/2019 financial year will go towards savings.</p>	Detail on how the contestable funding will be administered will be brought back to the local board.	CS: ACE: Arts & Culture	\$64,900 LDI: Opex	In progress	Green	<p>Options for the process of allocating of this funding were presented to the local board in October 2018 and the board have chosen to apply a contestable Expression of Interest (EOI) process to identify what project this funding will support. The EOI documentation and process has been drafted and will be presented to the local board in February 2019, with the intention of the EOI being open to the public by the end of February 2019. It is expected that the applicants will be assessed and a contract entered into with the preferred candidate by mid-late May 2019.</p>	<p>During Q3, An expression of interest (EOI) process has been implemented to identify the arts and culture project which this work programme will fund. The EOI closes mid-April 2019 and the applications will be presented to the local board in early May 2019. A recommendation will be presented to the local board at the June 2019 business meeting for approval.</p>



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>Community Facilities: Build Maintain Renew</b>									
673	Devonport-Takapuna Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$2,674,857 ABS: Opex	Approved	Green	<p>The second quarter saw the continuing of seawall repairs which were completed at Takapuna Caravan Park and Narrow Neck. Urgent maintenance and repair works were done to the Takapuna beach toilet block, while improvements were made to fixtures, new shower heads and taps, and painting of the toilet doors. Twelve park benches were identified for renewal at Queens Parade and several of them were replaced. Some will proceed into quarter three for renewing.</p> <p>The spring season saw an increase of services and preparation for the busy summer holiday season. Bin runs are planned to be increased with the provision of additional wheelie bins. Mowing teams have been increased to ensure mowing continues to standard, to prevent issues which occurred in 2017 in quarter two. Contractor performance was at 93 per cent, while 918 audit inspections were conducted.</p>	<p>The third quarter saw the change in season from spring to summer adding additional growth in turf and weeds in gardens. The rain over the Christmas period contributed to the increased growth rate. The busy holiday season and good weather added additional visitors to the beaches and pressure on keeping bins serviced and toilets cleaned. Ninety four events were hosted within this period. Unlike the third quarter in 2017, turf mowing and services were well under control in the 2018 third quarter and lessons learned have been applied, however, high growth rates of weeds in gardens was experienced on this occasion.</p> <p>Additional bins, in the form of wheelie bins, were supplied to beaches to cope with the increased litter demand, which was a huge improvement on 2017 third quarter.</p> <p>The contractors were made aware of the low services to bush and natural areas, and increased performance was required to maintain overgrowth and pest plants. Public toilets, sport fields, litter collection, building cleaning and building inspections performed well, with minor service issues.</p> <p>Highlights - Milford Reserve and Takapuna Beach toilet blocks received minor upgrades, with internal walls, toilet cubicles, showers being painted and new shower heads and taps installed. Positive feedback has been received.</p> <p>O'Neills Cemetery Park and Northboro Reserve received additional services to remove weeds and overgrown grass into shrubs. The grave tops were serviced at O'Neills Cemetery Park. Good collaboration between Community Facilities and Health Waters' contractors ensured that the eel grass from Lake Pupuke was removed.</p>
674	Devonport-Takapuna Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$330,280 ABS: Opex	Approved	Green	<p>The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.</p>	<p>Wet conditions towards the later part of quarter two gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets.</p> <p>The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Quarter four will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceeding year.</p>
675	Devonport-Takapuna Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$49,407 ABS: Opex	Approved	Green	<p>Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.</p>	<p>Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. Request for service work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1626	139 Beach Road, Castor Bay - Old Barracks - repurpose for community space	This project will remove asbestos and refurbish the interior and exterior of a heritage building. The building will be refitted as a new community space. Current status - stage one - investigate, obtain necessary reporting, cost estimate options to remedy. Stage two - detailed scope and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2304).	Design to be approved by the local board	CF: Investigation and Design	\$75,000 ABS: Capex - Renewals	Approved	Amber	Current status: After presenting the local board with an update of this project in November, the Board requested that a needs/strategic assessment be carried out, as an assessment was never completed for this asset. An assessment will help inform the way forward in terms of service requirements for the future. The board would also like to carry out a public open day in the new year for this asset. CS and CF are meeting to discuss next steps in early July. The asset has failed its initial seismic assessment (30 percent), therefore is now classed as 'Potentially Earthquake Prone'. Next steps: Awaiting a response from the seismic team regarding next steps for this asset. Start the procurement process for a strategic assessment.	Initial cost estimations have highlighted the requirement for major remedial work and associated costs to the asset. This also asset has failed its initial seismic assessment.  Current status: The seismic team have added the chimney into their detailed seismic assessment priority programme. Safety fencing has been installed around the perimeter of the building under the area of the chimney as a precautionary measure. Next steps: Community Services to advise on how to progress a strategic assessment for this asset.
1627	43 Vauxhall Road, Devonport - renew retaining wall	Investigate and determine if the retaining wall needs to be repaired or rebuilt. Currently on hold until further investigation is complete. Deferred to 2019. This asset solution will remain in the programme for reporting purposes. This project is carried over from the 2017/2018 programme (previous SP18 ID 2893).	No further decisions anticipated	CF: Investigation and Design	\$0 ABS: Capex - Renewals	On Hold	Amber	Current status: Legal has supplied the neighbouring property owners with a copy the retaining wall assessment, and they have been asked to seek their own assessments if required. Next steps: The retaining wall will be monitored for the next four months, and if no further problems present, it will be repainted.	The Auckland Council Legal department are in communication with the neighboring owners of the wall requesting them to remedy the issue. This process is likely to take some time to complete and will probably stretch into the next financial year.  Current status: The Community leasing team advise that the wall has been assessed again in December 2018 and a report prepared on the finding and condition. The report recommends that further monitoring be carried out for the next four months and provided there's no movement or additional cracking that minor repairs be made and the wall can then be painted. Next steps: Still monitoring the wall until April 2019.
1628	Allen Hill Reserve - install irrigation and lighting on field 1	Install hybrid irrigation and new lighting on field 1. Current status - stage one - investigation, design and scope the physical works. Stage two - plan and deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2016/2017 programme (previous SP18 ID 2310)	Design to be approved by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Growth	In progress	Amber	Current status: Resource consent application has been lodged. Consent will be publicly notified. North Shore United Football Club have relinquished their lease over the site and the leasing team are working through this process and what needs to be done before Council takes responsibility for the park. Next steps: Work through consenting process and present at hearing.	Residents could take legal action against proposal if resource consent is publically notified adding significant cost and delays to the project.  Current status: North Shore United Football Club have relinquished their lease over the site and Council have agreed to look after and maintain the open space of the park until the leasing component is finalised. Resource Consent is in section 92 stage and Council a gathering specialist information for the processing planner. Next steps: Work through the section 92 consent process and plan resources to present at hearing.
1629	Allenby Reserve - install retaining wall	Install retaining wall to ensure the area in the reserve is fit for purpose and stable. This asset solution is due to a land slip and investigation has been undertaken by the geotechnical team as subject matter experts. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$15,000 LDI: Capex	Completed	Green	Current status: Project has been awarded to successful supplier. The work is scheduled for March 2019. Next steps: Ensure the work commences as scheduled.	Current status: Project is virtually complete, few minor issues to attend to. Next steps: Ensure the outstanding items are completed.
1630	Allenby Reserve - renew car park and fence	Renew car park and fence at the reserve. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2311).	No further decisions anticipated	CF: Project Delivery	\$135,000 ABS: Capex - Renewals	In progress	Green	Current status: The work is scheduled to start end January 2019 and be complete in March 2019. Next steps: Ensure the work commences as per agreed date.	Current status: Work is well underway (approximately 80% complete) with expected completion mid-March 2019. Next steps: Complete the project.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1631	Aramoana Reserve - renew access to dinghy ramp	Renew access to dinghy ramp to ensure the asset is fit for purpose and future proof for community use. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2313).	No further decisions anticipated	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: The archeological assessment has been completed and we are now in the process of applying for approval to Heritage New Zealand. The assessment has also been sent to Mana Whenua representatives and a site visit/Hui was made in early November 2018. Next steps: Heritage New Zealand has requested that additional communication be forwarded to Iwi for comment. Plan physical works after Heritage New Zealand has approved the application. Will be working in with the Aramoana seawall project, which is also underway.	Current status: Coastal panel engaged. Next steps: Meet onsite and define scope.
1632	Becroft Park - develop and renew hybrid fields 2 & 3	Installation and renewal of hybrid fields 2 and 3. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of a multi-year project of the 2017/2018 programme (previous SP18 ID 2925).	Design to be approved by the local board	CF: Investigation and Design	\$172,000 ABS: Capex - Renewals; ABS: Capex - Growth	In progress	Green	Current status: Concept design has been received which highlights a sub-soil issue that negatively impacts the hybrid turf design option and it is recommended that hybrid turf not be installed. It is recommended that the fields are renewed with a sand-carpet design only. A concept design has been presented to the local board, of which they support council's proposal to proceed with a like for like sand carpet renewal instead of hybrid. Next steps: Progress through to detailed design and to have this at the end of February 2019. Liaise with Forrest Hill Football Club of the concept decision.	Current status: Handover to Project Delivery January 2019 for tendering early. Detailed design, specifications and schedules completed. Next steps: Prepare tender package with the aim of awarding a contract by end of April 2019
1633	Belmont Park - renew car parks	Sub surface and surface renewal of car park including edging details and any retaining structures at the site. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried forward from the 2016/2017 work programme (previous SP18 ID 2926).	No further decisions anticipated	CF: Project Delivery	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: The contract of works has been awarded and works will commence in the new year. Next steps: Complete works	Current status: The vegetation clearance and much of the surface excavation has been completed and the importation of the basecourse material is underway. The project is expected to be completed in late April. Next steps: Complete excavation and sub base preparation.
1634	Bond Reserve - renew lamp posts	Renew lamp posts at Bond Reserve (Forrest Hill). Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	Cancelled	Grey	Current status: The available asset data has been given to a Facilities Management contractor to complete site visit assessments, and to complete a recommendations report. Next steps: Site assessments and recommendations report is due in mid December. Then bundle with similar projects and engage a consultant to complete professional design services.	This project has been cancelled due to lamp post maintenance being part of the lease requirements.  Current status: The project has been cancelled due to lamp post maintenance being part of the North Harbour Badminton and Forrest Hill Tennis Centre club's lease.
1635	Claystore Heritage building - renew building structure & electricals - community workspace	Structural and electrical review required prior to establishing physical works. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. Occupier: Devonport Community Workshop Trust. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2298).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Amber	Current status: An 'Initial Seismic Assessment' has been completed, and the building is below the current standard. This makes the building 'Potentially Earthquake prone'. Next steps: Have requested that a 'Detailed Seismic Assessment' be conducted prior to any decision being made for any future development. The seismic team has programmed and prioritized this asset for the initial and detailed seismic assessments. This started in November.	A 'Provisional Seismic Assessment' has been completed, and the building is below the current standard future direction of the project is yet to be determined. Current status: An 'Initial Seismic Assessment' has been completed, and the building is below the current standard. This makes the building 'Potentially Earthquake prone'. Next steps: Have requested that a 'Detailed Seismic Assessment' is completed prior to any decision being made for any future development. The Auckland Council seismic team have approved their external seismic consultants and will be engaging an external seismic engineer to complete this detailed work in the coming months. Awaiting a time frame for this work.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1637	Devonport Domain - renew fence on Tui Street boundary	Renew fence on Tui Street boundary. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$23,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Current status: Project is 90% complete, expected completion is end of September 2018. Next steps: Do final inspection.
1638	Devonport Yacht Club - renew wharf - King Edward Parade	A like for like complete replacement of the entire structure, including pile and superstructure to the same standard. Current status - stage one - investigate, consult and scope the works required. This stage will be a collaborative approach with the coastal team as subject matter experts and structural engineers. Options to be presented to the local board for further decision making. Stage two - detailed scope, plan and deliver the physical works. Estimated completion date yet to be established. This project is carried forward from the 2016/2017 work programme (previous SP18 ID 2964).	No further decisions anticipated	CF: Project Delivery	\$450,000 ABS: Capex - Renewals	In progress	Red	Current status: Currently working with the club, coastal team and Community Services to work through options for the future of the structure. Next steps: Recommend a way forward by the end of summer. If the recommended way forward involves a build then this would not be till FY20.	Review of options to be undertaken with the coastal team and Community Services  Current status: Currently working with the club, Councils coastal team and Community Services to work through options for the future of the structure. Next steps: Recommend a way forward. If this recommendation involves any physical works then this would not be until 2020.
1639	Devonport-Takapuna - implement actions from sun smart audit	Develop a proposed sun smart programme in alignment with the recommendations in the sun smart provision study undertaken by the Parks team last financial year. Current status - stage one - investigate, develop draft works programme with cost estimates, to be presented to the local board for their review and input, with prioritising the roll out of the programme. Stage two - design, scope and plan the physical works as agreed with the board in stage one. Stage three - deliver physical works. Estimated completion date yet to be established. This project has been funded by the local board's discretionary budget to improve the community open space areas.	Details to be approved by the local board	CF: Investigation and Design	\$20,000 LDI: Capex	Completed	Green	Current status: The poles for the additional shade sails at Milford Reserve play space have been installed. The sails are due to be put up in December. Next steps: Completion.	Project completed December 2018.
1640	Devonport-Takapuna - LDI minor capex fund 2018/2019	Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops. Details of approved works will be added to ensure clear reporting. These improvement projects are funded by the local board's discretionary budget.	Details to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Amber	Current status: Discussions are on going regarding which assets would benefit from minor capital works. Upgrading toilet blocks (painting, new hardware etc) is the preferred option for the Operations and Maintenance team. Next steps: confirm assets to be upgraded and undertake works.	Most of works within the toilets are either renewals or maintenance so not recommended LDI be used. Need to work with the board to identify some worthy works. Current status: Discussions are on going regarding which assets would benefit from minor capital works. Upgrading toilet blocks (painting, new hardware etc) is the preferred option for the Operations and Maintenance team. Next steps: Confirm assets to be upgraded and undertake works.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1641	Devonport-Takapuna - renew park furniture 2017/2018+	Renew park furniture at the following sites: Achilles Crescent Reserve, Bryan Byrnes Reserve, Devonport Domain, Killarney Park, Melrose Reserve, Cheltenham Beach Reserve, King Edward Parade Reserve, and Vauxhall Sportsfields. Devonport Peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2316).	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	Completed	Green	Project completed July 2018.	Project completed.
1642	Devonport-Takapuna - renew park lighting 2017/2018+	Renew park lighting at the following sites: Windsor Reserve (last light in the park/first at the street needs addressing with the Heritage team) and Takapuna Rose Gardens. Devonport Peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2792).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Current status: The previous contractor is no longer working on this project. A new contractor, Philips Lighting, have offered to carry out a free assessment and design work for this project. Next steps: once the assessment and design is received, proceed with the completion of a business case. Assessment is due in early January.	The final investigation report has been delayed until October due to contractor performance issues.  Current status: Awaiting proposal from contractor. Next steps: Define scope.
1643	Devonport-Takapuna - renew park playspaces 2018/2019+	Overview - Renew park playspaces at the following sites: Devonport Domain (with consultation with the sports club on site) and Melrose Reserve. Current status - stage one - investigate, design and scope the works required to be presented to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project has sites included carried forward from the 2017/2018 work programme (previous SP18 ID 2796). Recommendations of play space audit will be used when renewing playspaces.	No further decisions anticipated	CF: Investigation and Design	\$35,000 ABS: Capex - Renewals	In progress	Green	Current status: Business case being drafted and information for consultation process is being collated. Next steps: Identify options and plan delivery.	Current status: Procurement for design services is currently underway to develop concept designs for each play space. Submissions have been received and are being evaluated. Next steps: Award contract for design services and develop concept design. Undertake tailored consultation to validate design.
1644	Devonport-Takapuna - renew park roading and car parks 2017/2018+	Renew park roading and car parks at the following sites: Aramoana Reserve, Balmain Reserve, Bath Street Reserve, Cheltenham Beach Reserve, Dacre Park (Allen Hill), Greville Reserve, Hill Park, Kawarau Reserve, Melrose Reserve, Mount Cambria Reserve, Kennedy Park, Fort Takapuna Reserve and Ngataranga Park. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2797).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Large amounts of asset data has now been received, and has been reviewed by Community Facilities Asset management team, Operational Management and Maintenance Services (OMMS) and Renewals. Will be prioritizing these assets with the Local Board in February. Next steps: Meet with the local board in February 2019.	Current status: At the Devonport-Takapuna Local Board 26 February workshop, the local board approved the following condition grade 4 and 5 sites for renewal: Bath Street Reserve, Crown Hill, Cheltenham Beach beside McHughes, Bond Street Reserve, Gair lookout, Killarney Park, Narrowneck Beach Reserve, Quarry Lake, Takapuna Beach (Ewen Street), Wairau Estuary, Woodall Park. Next steps: A detailed design proposal for the renewal of the carparks is due 29/3/2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1645	Devonport-Takapuna - renew park signage 2018/2019+	Renew park signage at the following sites: Auburn Street Reserve, Barrys Point Reserve, Braemar Reserve (Castor Bay), Charles Reserve, Cheltenham Beach Reserve, Kennedy Park, Killarney Park, Midway Reserve, Milford Beach Front Reserve, Narrow Neck Beach, Northboro Reserve, St Leonards Beach and Westwell Road Street Reserve. Replace the dog signage at Takapuna Beach. Devonport peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements. Current status - stage one - investigate, design and scope the works required to be presented to the local board for their review and input. Stage two - plan and deliver the physical works. Recommendations of the signage audit will be used when renewing signs. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	In progress	Green	Current status: The asset data has been reviewed and site investigation is underway to determine proposed scope for presentation to the local board. Next steps: Work programme to be drafted to plan delivery. Report to the local board for approval of work programme.	Current status: Asset and signage audit data has been reviewed. Based on this information site visits have been undertaken to confirm condition of signs and to scope required works. The proposed scope for renewal works is being summarised for presentation to the local board for input and approval of scope. Next steps: Request time slot at local board workshop and present proposed scope for input and approval; submit report for formal resolution.
1646	Devonport-Takapuna - renew park structures 2018/2019+	Renew condition four (poor) and five (very poor) fencing, bridges, retaining walls, gates, boardwalks at the following sites: Ngataringa Park; Killarney Park, Achilles' Crescent Reserve; Narrow Neck; Auburn Street Reserve; Bath St Reserve; Beach Road Reserve; Blair Park; Castor Bay Beach Reserve; Devonport Domain; Henderson Park Takapuna; Jutland Reserve; Kennedy Park; Kitchener Park; Melrose Reserve; Milford Beach Front Reserve; Milford Reserve and Mt Cambria Reserve; O'Neills Cemetery Park; Patuone Reserve; Philomel Reserve; Promenade Reserve; Quarry Lake Reserve; Quinton Park; Rahopara Road; Stanley Bay Beach Reserve; Sylvan Park; Taharoto Park; Takapuna Beach; Thornes Bay; Wairau Estuary Reserve; Westwell Rd Street Reserve; Woodall Park. Devonport Peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements. Current status - stage one - investigate, design and scope the works required. Details of the works will be updated once site visits are complete for clear reporting. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. A component of this project is a continuation of the 2017/2018 programme (previous SP18 ID 2793).	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Amber	Current status: Professional concept design services have been carried out by a local engineering consultancy company and have been reviewed. Next steps: Meet with the local board in February to prioritize these asset renewals.	The large number of assets may lead to a time delay in delivery. Current status: At the Devonport-Takapuna Local Board workshop, 26 February 2019, the local board approved the following condition grade 4 and 5 sites for renewal: Castor Bay Beach Reserve - walkway and stairs; Oliver/Kawerau Reserve - boardwalk; Killarney Reserve - retaining walls. Next steps: Proposal to supply professional design services for the asset renewals is to be supplied by a consultant in late March 2019.
1647	Devonport-Takapuna - renew park walkways and paths 2017/2018+	Renew condition four (poor) and five (very poor) walkways and paths. Current status - stage one - collate condition data, investigate, design and scope the works required. Details of the works will be updated once site visits are complete for clear reporting. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. A component of this project is a continuation of the 2017/2018 programme (previous SP18 ID 2795).	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Amber	Current status: Have approached two consultancies to help with the design investigation of this project. Have also merged in the Stanley Bay track renewal project into this project. Next steps: Have now received proposals from consultants. Based on asset data received and current asset data, we will need to prioritize these assets in February 2019 with the local board.	Time delays in engaging a proven track consultant due to shortages within the consultancy market. Current status: At the Devonport-Takapuna Local Board 26 February 2019 workshop, the local board approved the following condition grade 4 and 5 sites for renewal: Bayswater Park; Jutland Reserve (concrete track only); Midway Reserve; Stanley Bay Beach Reserve; Windsor Reserve. Next steps: Renewal of the assets to be priced by a consultant in late March. Three consultants have so far declined the offer to supply a proposal.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1648	Devonport-Takapuna - refurbish park toilets 2018/2019+	Renew park toilet blocks at the following sites: Balmain Reserve; Bath Street Reserve; Bayswater Marina; Bayswater Park; Belmont Shops; Devonport Domain; Hauraki Shops; King Edward Parade Reserve; Milford Shops. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. This project may be unbundled for the physical works component, to be advised once investigation and design phase is complete. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: Have approached a local engineering consultancy to help with the design investigation of this project. Next steps: Receive proposal from consultant in December 2018, and progress into procurement.	Current status: Site visits to all the toilets were done early in March 2019 to start compiling a scope for each toilet. Once the high scope is finalised we will also request a cost estimate/engineer's estimate for each facility. Next steps: Proceed with detailed design/specifications for pricing purposes by full facility contractor.
1649	Gould Reserve - renew toilets and changing rooms	Renew toilet block and changing rooms. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Concept plan has been endorsed by the local board and the developed design is progressing. The on-site archeological investigation has been completed and we are waiting for the results. Next steps: Commence detail design. Build at this stage is forecast for April 2020 following next summer.	Current status: Concept plan has been endorsed by the local board and the developed design is progressing. The on-site archeological investigation has been completed and no issues have been reported. Next steps: Commence public consultation. Build at this stage is forecast for April 2020.
1651	Kennedy Park - remedial work to reinstate staircase	Remedial work to reinstate staircase. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried over from the 2017/2018 programme (previous SP18 ID 3312).	No further decisions anticipated	CF: Investigation and Design	\$480,000 ABS: Capex - Renewals	In progress	Green	Current status: The Resource Consent processes detailed design phase are continuing, with the aim of getting physical works underway in March. Next steps: Lodge the Resource Consent application and continue with detailed design works.	Current status: The Resource Consent for the geotechnical measures has been lodged and the tendering processes underway. Some physical works on cliff stability works expected to begin in late March with completion expected in August. Next steps: Lodge the Resource Consent application and continue with detailed design works.
1652	Kennedy Park - renew heritage engine room	Refurbish hardwood door with fittings for engine room, replace louvre window(s) in engine room and replace the tongue and groove door with louvre in the engine room. This project will be delivered in collaboration with the Heritage team. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Tendering has begun and work is expected to begin in April 2019. Next steps: Tender the works, with a view to implementing works in April 2019.	Current status: Tendering underway. Designs to be approved by Heritage Team before construction begins which is now expected in May. Next steps: Tender the works.
1653	Kennedy Park / Rahopara Pa - searchlight placement	Provide a safe and secure asset that is acceptable to council's Heritage and Consenting teams, and maximising the future options to retain these structures where possible. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of a multi-year project in the 2016/2017 programme (previous SP18 ID 3041)	No further decisions anticipated	CF: Project Delivery	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: Planning is underway again as works on the stairway are planned for March 2019, which will enable access to the site. Next steps: Develop the design for consenting purposes with the view of commencing work in May.	Current status: Planning is underway again as works on the stairway are planned for March which will enable access to the site. Next steps: Develop the design for consenting purposes with the view of commencing work in May 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1654	Killarney Park - renew park path and safety barrier	Renew path and safety barrier and the park, ensuring the assets remain fit for purpose. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2325).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Current status: The business case has been received for this project and has been reviewed. Next steps: Resource consenting is currently being worked through with Auckland Council Planners.	Have had unexpected delays with consultants.  Current status: Options have been presented to the local board. A meeting onsite has been proposed. Next steps: Meet onsite. Define scope.
1655	Lake Pupuke - renew northern parks foreshore structures	Renew foreshores at the following sites: Henderson Park - Takapuna, Kitchener Park and Sylvan Park/Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2319).	No further decisions anticipated	CF: Project Delivery	\$75,000 ABS: Capex - Renewals	In progress	Amber	Current status: The Lake levels are continuing to stay at record high levels. This project has been put on hold until the levels recede. Next steps: Monitor Lake levels and initiate the project again when they recede.	Lake levels are too high to undertake this work Current status: The lake levels have started to recede but with winter approaching it is expected that these will rise again so the project will not begin before next summer at the earliest. Next steps: Monitor Lake levels and initiate the project again when the lake levels recede.
1656	Lake Pupuke - renew and develop south walkways and foreshore structure	Improve and renew walkways and paths throughout the foreshore walkway network. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried over from the 2016/2017 programme (previous SP18 ID 2802).	No further decisions anticipated	CF: Project Delivery	\$513,000 ABS: Capex - Growth; ABS: Capex - Renewals	In progress	Green	Current status: Tendering for construction contract is underway with construction planned to start in the Summer/ Autumn period. Small changes to the design of the footpath on Shae Terrace have been completed with input from Auckland Transport.. Next steps: Complete tender process and award physical works contract.	Current status: The tender for the construction contract has been released with construction expected to get underway in April. Next steps: Complete tender process and award physical works contract.
1657	Milford Reserve - renew toilets and changing rooms	Renew toilet block and changing rooms. Current status - stage one - investigate, consultation, design and scope the works required to be presented to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	Design to be reviewed by the local board for their input	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: New concept designs are being developed to take into consideration feedback gathered. Next steps: Present feedback summary and new concept designs to the local board for approval in the March 2019 meeting.	Current status: Consultation on new concept design underway with Milford Residents Association. Next steps: Present feedback summary and new concept designs to the local board for approval in the April or May 2019 meeting.
1658	Northboro Reserve - renew path	Renew reserve paths. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: This project site is fully contained within the large scale Housing New Zealand development underway in this area, so work cannot proceed until this development is completed. Next steps: The Project Manager will liaise the developer to agree on options to determine a way forward.	Current status: Access to the site is now available and works can be initiated when the tender is complete. Next steps: Tender the works



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1659	Patuone Reserve - upgrade and renew walkway	<p>Renew the existing walkway and upgrade in accordance with the Takapuna Centre Plan, develop the Patuone walkway into a shared walking and cycling path, providing for a connection between Takapuna Town Centre and Devonport Green Route, Nature Path and Sky Path.</p> <p>Current status - stage one - investigation, consultation, design and scope the works required to be presented to the local board for their review and input.</p> <p>Stage two - plan and deliver the physical works.</p> <p>Estimated completion date yet to be established.</p> <p>The renewal component of this project is a continuation of the 2017/2018 programme (previous SP18 ID 2327).</p> <p>This project has been funded by local renewals, local board discretionary capex funding and local board capital transport funding.</p>	Design to be agreed with the local board	CF: Investigation and Design	\$1,035,908 ABS: Capex – Renewals LDI: Capex External funding	In progress	Amber	<p>Current status: Design and planning assessment underway for 2.5m wide boardwalk.</p> <p>Next steps: Consultation with Bike Auckland to commence on the concept design, lodge consents and commence detailed design.</p>	<p>Width of the walkway to be confirmed by local board, taking into account Bike Auckland and NZTA expectations</p> <p>Current status: Following workshop in February 2019, the walkway will be designed to 2.5m wide.</p> <p>Next steps: Continue consultation with Bike Auckland, lodge consents and commence detailed design.</p>
1662	Rahopara Pa Reserve - renew toilets	<p>Renew toilet block. Current status - stage one - investigation, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.</p>	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: The tender process has been completed and a main contractor has been procured. The physical works are planned to be undertaken between February and April 2019, after the peak summer period. Next steps: The public will be informed of the upcoming works through the installation of site signage, and the physical works will be completed.</p>	<p>Current status: A contractor has been appointed to complete the physical works. Minor consented tree pruning has been completed. Physical works commence April 1st 2019, and portaloos will be made available for the public during the physical works. Next steps: Physical works to be completed.</p>
1664	Sunnynook Park - upgrade various sport fields and lighting	<p>Sand slits drainage and irrigation and lights, including the investigation into the provision of the perimeter lighting at the park to ensure the area is fit for purpose and safe for the local community.</p> <p>Stage one - investigate, design and scope the works required - complete.</p> <p>Current status - stage two - plan and deliver the physical works.</p> <p>Estimated completion date yet to be established.</p> <p>This project is carried-over from the 2016/2017 programme (previous SP18 ID 2322).</p>	Design to be approved by the local board	CF: Project Delivery	\$864,000 ABS: Capex - Growth	In progress	Green	<p>Current status: The contracts for the sportsfields, path lights and sports lighting are now all underway on-site, with the aim of all work being completed by the winter sports season if the weather permits.</p> <p>Next steps: Complete physical works over the 2018/2019 financial year .</p>	<p>Current status: The contracts for the sportsfields, path lights and sports lighting is progressing well. The upper sportsfield is complete and one of the three lower fields has been built and the grass has been sown. The lighting bases are all in place and cabling works are progressing quickly. Still aiming for all work being completed by the winter sports season if the weather permits, but there will be turf renovations over next summer to ensure better turf establishment.</p> <p>Next steps: Complete physical works over the next financial year 2018/2019.</p>
1665	Sunnynook Park - develop community area	<p>Development of community area including a playspace outside the community centre. Investigation and design will be conducted by an isthmus.</p> <p>Current status - stage one - investigation, consultation, develop concept design with cost estimates to be presented to the local board for their review and input.</p> <p>Stage two - detailed design, scope and plan the physical works as agreed with the board in stage one.</p> <p>Stage three - deliver physical works.</p> <p>Estimated completion date yet to be established.</p> <p>This project has been funded by the local board's discretionary budget to improve the community open space areas.</p>	No further decisions anticipated	CF: Investigation and Design	\$20,000 LDI: Capex	On Hold	Green	<p>Current status: This project is on hold awaiting a Strategic Assessment from Community Services to confirm the outcomes for the project. The preliminary design was formally endorsed by the local board at the December 2018 Devonport-Takapuna business meeting.</p> <p>Next steps: Confirm options and the Business Case.</p>	<p>Current status: The preliminary design was formally endorsed by the Devonport-Takapuna Local Board in the December 2018 business meeting. A report has been commissioned to look into how to implement the plan, including estimated costs for physical works and consent requirements.</p> <p>Next steps: Confirm options for implementation and the Business Case.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1666	Takapuna Beach Development Plan - develop concept design	Develop a detailed concept design for approval. Current status - stage one - investigation and consultation. Stage two - develop concept design with cost estimates to be presented to the local board for their review and input. Estimated completion date yet to be established. This project has been funded by the local board's discretionary budget to improve the community open space areas.	Design to be approved by the local board	CF: Investigation and Design	\$20,000 LDI: Capex	In progress	Green	Current status: Opus have now been engaged to work with stakeholders to investigate issues and develop options and costings. OPUS have briefed the local board and iwi on the project and scope and their involvement. Next steps: Scheduled site meeting with local residents on 19 December 2018. Site meeting with iwi to be scheduled in January 2019.	Current status: Opus have now completed their engagement with all stakeholders including local residents and iwi. Opus developing options and recommendation for local board consideration. Next steps: Options and recommendations to be presented to local board on 2 April 2019.
1667	Takapuna Beach Sacred Grove - coastal renewals	Takapuna Beach coastal renewals. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2323).	No further decisions anticipated	CF: Project Delivery	\$250,000 ABS: Capex - Renewals	In progress	Green	Current status: Work on the renewal of the damaged seawall is now complete. Next steps: Complete handover to the operational maintenance team.	Current status: The works to reinstate the turf areas around the Gould Reserve playground area will begin in early April. Next steps: Complete turf reinstatement project
1668	Takapuna Library - replace AHU and refurbish boiler equipment	Replace two large air handling units. Refurbish boiler. Current status - stage one - investigation, consultation, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2016/2017 programme (previous SP18 ID 3213).	No further decisions anticipated	CF: Project Delivery	\$220,000 ABS: Capex - Renewals	In progress	Amber	Current status: Replacement option has been agreed using 2 heat recovery chiller units, giving 30 year operation with improved energy efficiency and reduced energy costs, with the bonus of eliminating the gas supply in the building. Air conditioning design and specification for the new system are complete. Documentation for tender to physical works is being prepared. Next steps: Mechanical and architectural drawings complete, documentation for building consent is underway. The physical works are estimated to start on site in May 2019.	Having to retender due to lack of submissions Current status: Replacement option has been agreed using 2 Heat Recovery Chiller units, giving 30 year operation with improved energy efficiency and reduced energy costs with the bonus of eliminating the gas supply in the building. Air conditioning design and specification for the new system are complete. Contract has gone to market for tender 1st week in January 2019, No expression of interest received from market tender, contract is to be re tendered late February to new set of contractors. Next steps: Mechanical and architectural drawings complete, Documentation for building consent submitted, application for Resource consent being prepared. The physical works are Estimated for April / May 2019 start on site.
1669	Takapuna Pool and Leisure Centre - comprehensive renewal and upgrades	Renew and upgrade the assets at the aquatic centre, to be delivered within the facilities shutdown period to avoid service disruption. Current status - stage one - investigation, specialist reporting, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2309).	No further decisions anticipated	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	In progress	Amber	Current status: An architectural company has completed concept designs for the renewal of the asset. This work has been assessed by the Active Recreation team, and also the Pools and Water Features team. Auckland Pools and Leisure have recently requested a variation on this design and this is now being reviewed by the Auckland Council Quantity Surveying team. Active Recreation have also requested that the Swim School room is relined during the December Pool shutdown. This includes wall linings, carpet tiles, new lighting, new glazing, relocation of sink and cupboard, and an option on a high-wall air conditioning system. This is currently underway. Next steps: Receive the variation back from the quantity surveying team for review.	Budget may not be sufficient.  Current status: The Quantity Surveyors estimate has been reviewed by the Active Recreation team, the Pools and Water Features team and Renewals. Due to a recent large water leak through the south facing block retaining wall into the centre, an external building engineer has been approached to provide an assessment and options for the wall. Next steps: Site visit with the building engineer to assess the water ingress issue. Plan for the learners and main pool relining in September during the centre shutdown.
1670	Takapuna Pumphouse - reroof café	Reroof the café to ensure the facility remains fit for community enjoyment. Current status - stage one - investigation, consultation, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2302).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Current status: Requested a seismic assessment of the asset, and asset has unfortunately failed its first assessment. Next steps: Detailed assessment is now complete. This should be available in February/March 2019.	A seismic assessment of the asset is to be carried out September 17th, 2018. This building also requires a Heritage impact assessment to be carried out by an external consultant.  Current status: A detailed seismic assessment is currently in the works. Outcomes of this assessment are expected in late June 2019. Next steps: Upon receipt of this report, provide recommendations to the local board in relation to the project scope moving forward.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1671	Windsor Reserve - renew playground	Renew the playground at the reserve to maintain the current service levels. Current status - stage one - investigate, design and scope the works required to be presented to the local board for their review and input. Proposed increased levels of service are also to be presented to the board for their consideration. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried over from the 2016/2017 programme (previous SP18 ID 3275).	Details to be approved by the local board	CF: Investigation and Design	\$400,000 ABS: Capex - Renewals	In progress	Green	Current status: The local board have approved the concept design. The Bean Rock Tower contract has been awarded and detailed design of the foundations is underway. Additional equipment tendering is underway. Consent documents are being collated. Geotech investigation for the tower foundations has been ordered. Next steps: Consenting and site works tendering.	Current status: The local board have approved the concept design. The Bean Rock Tower contract has been awarded. Additional equipment tendering is underway. Consent documents are being collated. Geotech investigation for the tower foundations has been completed. Next steps: Consenting and site works tendering.
2111	Devonport-Takapuna - renew park furniture 2018/2019	Renew park furniture at the following sites: Auburn Street Reserve, Barrys Point Reserve, Bath Street Reserve, Midway Reserve, Milford Reserve, Montgomery Reserve, Ngataringa Park, Sylvan Park, Winscombe Street Reserve, Woodall Park. Devonport Peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$40,000 ABS: Capex - Renewals	In progress	Amber	Current status: The asset data has been reviewed and site investigation is underway to determine scope. Next steps: Prepare PIF, draft work programme and plan delivery.	The late addition of some assets to the scope has delayed the progress of the project. While installation works remain likely to start in the financial year 2018/2019, it will not be fully completed. Current status: Planning of the renewal of furniture assets for the reserves in scope has been completed and tender is underway. Next steps: Review tender submissions, award renewal works and confirm timeline for delivery.
2112	Wairau Estuary - develop boardwalk	Develop a boardwalk at the estuary for the community to enjoy. This is stage one of the initiative. Current status - stage one - investigation, consultation and design to be presented to the local board for their review and input. Stage two - this stage will commence at the local board's discretion. Detailed design, consenting and planning the physical works. Stage three - this stage will commence at the local board's discretion. Delivery physical works. Estimated completion date is yet to be established. This improvement project is being funded by the local board's discretionary budget.	Details to be approved by the local board	CF: Investigation and Design	\$55,000 LDI: Capex	In progress	Green	Current status: Presentation to North West Mana Whenua Engagement Forum. Milford Business Association and Milford Residents Association engaging to establish signage for presentation and information purposes for the area. Involvement of local school is being investigated to work on the signage. Next steps: Engage consultants to complete site investigations such as ecological impact reports, physical site investigation, GIS investigation and survey proposed alignment.	Current status: Site visit completed with Iwi representative, consultants, community groups and local board representative. The site investigation process and the next steps has been shared with the groups. Next steps: reviewing ecological reports, Geotech investigation and site surveys to define proposed boardwalk alignment. Connecting with representatives from Healthy Waters and Auckland Transport.
2113	Killarney Park - renew park bollards	Renew bollards at the park, ensuring the grounds are future proofed for community enjoyment. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2325).	No further decisions anticipated	CF: Investigation and Design	\$27,000 ABS: Capex - Renewals	In progress	Green	Current status: Full Facility contractor is currently carrying out a condition assessment of the of asset on-site and will feedback to the Project Manager. Next steps: Agree on scope of works and initiate physical works contract.	Current status: Full Facility contractor is currently carrying out a condition assessment of the of asset on-site and feedback to the Project Manager. Next steps: Agree on scope of works and initiate physical works contract.
2801	Lyford Reserve - implement tracks - small build	Community Led Small Build Programme in conjunction with the Local Board's Discretionary programme.	Details to be approved by the local board	CF: Project Delivery	\$130,000 LDI: Capex	In progress	Green	Current status: The bush and tree clearance work is 90 percent complete. Track construction started late October 2018 and is programmed to be completed in January 2019 and is on target. Next steps: Access through Sunnynook School to be made 17th December now complete. The bulk of track work requiring vehicle access to be completed through school holidays.	Current status: Track construction and bush clearance project complete, practical completion was 4 February 2019 and one month ahead of estimated completion date 31 March 2019. Next steps: Handover to Operations.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2833	Barry's Point Reserve - development	To complete Barry's Point Reserve developments as per the local board Barry's Point Reserve Development Plan and the Takapuna Centre Plan, including internal pathways, bollards and planting.	A report from Parks, Sports and Recreation, recommending adoption of the Barry's Point Development Plan will be presented to a local board business meeting in Q2.	CF: Investigation and Design	\$150,000 LDI: Opex	On Hold	Amber	Current status: This project is linked to Barry's Point Reserve - develop Korean Gardens (ID 22591). Development of the wider reserve area is on hold. The Korean Garden project is the only development currently planned for the reserve. Next steps: No further work is planned on the wider development of the reserve in the near future.	The project is on hold until a resource consent application by the Korean Garden Trust has been granted.  Current status: This project is linked to Barry's Point Reserve - develop Korean Gardens (ID 22591). Development of the wider reserve area is on hold. The Korean Garden project is the only development currently planned for the reserve. Next steps: No further work is planned on the wider development of the reserve in the near future.
2878	Fort Takapuna Recreation Reserve - restore 2 heritage barracks	Overview - The restoration of the two ex-barracks to a level such that they are fit-for-purpose as a community space. Renew the car park with a permeable surface. Deliver the associated landscaping. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of April 2019. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 2977).	No further decisions anticipated	CF: Project Delivery	\$311,711 ABS: Development	In progress	Green	Current status: The contract for this project has been awarded and works are now in progress on site. The construction works will be delivered in a two-stage process. Initial construction of hard landscaping elements (plinths and signage wall) and lighting was undertaken pre-Christmas 2018. Stage two will see the fabrication and installation of signage on the hard landscaping elements, which will occur from January through to March 2019. Next steps: Complete the construction of hard landscaping elements. Measure for the fabrication of signage and complete installation work. Completion is expected by April 2019 in advance of ANZAC Day.	Current status: Works are progressing well on site. The signage is currently being manufactured. The plinths and signage wall are constructed and are to be finished. Lighting installation is also in progress. Planting mound has been completed and is awaiting planting which will occur in early April ready for Anzac Day. Next steps: Complete all works ready for ANZAC Day.
2996	Narrowneck Beach - renew seawalls and paths	Overview - renew the seawalls, steps and paths at the beach to maintain the current levels of service. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of June 2019. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 3118).	No further decisions anticipated	CF: Project Delivery	\$254,520 ABS: Capex	In progress	Green	Current status: The works will be tendered for after the summer period, to avoid the summer peak for visitors. Next steps: Complete the tendering process.	Current status: The tender has been initiated for the works to resurface the existing main seawall over this winter period. Next steps: Complete the tendering process.
2997	Aramoana Reserve - renew seawall and boat ramp	Overview - renew the seawalls, steps and paths at the beach to maintain the current levels of service. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of May 2019. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 2915).	No further decisions anticipated	CF: Project Delivery	\$260,000 ABS: Capex	Cancelled	Grey	Current status: Resource consent granted, the local board has been updated on the project structure. Next steps: Liaison with access path repair project required, engage engineer to review and coordinate projects, tender and supervise works. await Heritage NZ review on midden issues. This project is currently in the process of being bundled with sentient ID # 17960 'Renew access to Dinghy Ramp'. This project is awaiting approval from Heritage New Zealand.	Project bundled into SPID 1631  Current status: Resource consent granted, the local board has been updated on the project structure. Next steps: Access path repair project required, engage engineer to review and coordinate projects, tender and supervise works. Await Heritage New Zealand review on midden issues. This project is currently in the process of being bundled with sentient ID # 17960 'Renew access to Dinghy Ramp'. This project is awaiting approval from Heritage New Zealand.
3009	Kennedy Park - renew coastal walkways and fencing	Overview at Kennedy Park - provide a new informal walkway in a location that provide a safe passage for pedestrians while minimising effects on the adjoining neighbours. Overview at Milford Reserve - renew cobblestone path and wire fencing at Milford Reserve adjoining the Wairau Creek. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of Year End 2018. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 3040).	No further decisions anticipated	CF: Project Delivery	\$37,320 ABS: Capex	Completed	Green	Project completed in July 2018.	Project completed.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3011	Devonport-Takapuna - renew cricket nets	All rusted netting post, poles and worn out carpet. Overview - The renewal of the net posts, poles and worn carpet at the cricket pitches across Devonport-Takapuna. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of June 2019. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 2963).	No further decisions anticipated	CF: Project Delivery	\$7,500 ABS: Capex	Completed	Green	Project completed July 2018.	Current status: Construction has been completed. Next steps: Hand over asset to Operations.
3055	Lake Pupuke - develop walkways - northern parks	Overview - develop walkways around Lake Pupuke as agreed in the Milford Centre Plan and the Devonport-Takapuna Greenways Plans. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2318).	No further decisions anticipated	CF: Investigation and Design	\$15,587 Growth	In progress	Amber	Current status: Auckland Council staff presented the results of the public engagement period at the local board workshop on 04 December 2018. Next steps: the draft concept plan will be revised per the results of the public engagement period and will again be refined with further consultation of the responders. The resulting design options will be presented at a local board workshop in the next quarter.	Current status: The second engagement period ends 29 March 2019. All feedback will be compiled and reviewed with the lead designer. Next steps: The final concept plan will be modified accordingly per the second engagement feedback. The resulting concept plan will be presented to the local board at the next available workshop.
3062	18 Richards Avenue, Forrest Hill - renew roof and reclad exterior	Overview - remove the asbestos detected under the building and in the exterior and renew roof. Current status - stage one - investigate, design and plan the physical works. Stage two - deliver the physical works. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2297). Occupier - Shoreside Phoenix Arts Centre Trust	No further decisions anticipated	CF: Project Delivery	\$10,000 ABS: Capex	On Hold	Amber	Current status: A subsequent 'Initial Seismic Assessment' has been completed, and the building is above the current standard. The Quantity surveying team has also advised that the asset is no longer fit for purpose and has given cost estimates to 1. demolish, 2. renew and 3. demolish and renew. Next steps: Have advised the Lease Advisor that the building has now passed its seismic assessments and work can now progress on the rest of the building. Awaiting a response from the Leasing team.	This asset has also failed its seismic assessment. The updated Quantity Surveyor estimate is now \$1.25million for demolition and rebuild.  Current status: Due to the current state of the building and resulting significant renewal requirements and costs, this project has been handed back to Community Services for strategic assessment. This will allow an informed decision to be made in relation to the future of the building and surrounding grounds. Next steps: Review strategic assessment and discuss options with the local board.
3072	Devonport-Takapuna - renew park play spaces 2017/2018+	Overview - renew play equipment at Nile Reserve - Milford, Northboro Reserve and Plymouth Reserve. Current status - stage one - investigate, design and plan the proposed works. Stage two - deliver the physical works. This project has an estimated completion date of May 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2796).	No further decisions anticipated	CF: Project Delivery	\$23,650 ABS: Capex	In progress	Amber	Current status: The external playground design consultant is currently completing concept design specifications for this project. Assets include Nile Reserve - Milford, Northboro Reserve and Plymouth reserve. This process will also need to include public consultation. Next steps: Once concept design has been workshopped with the local board, completion of detailed design specifications are to proceed.	Late resolution, however now in progress.  Current status: At the Devonport-Takapuna Local Board 26 February workshop, the local board approved the following asset for renewal: Bayswater playground exercise stations (Melrose reserve playground is already under contract for renewal). Next steps: Renewal of the asset to be priced by a supplier in early April, followed by the creation of a business case and then delivery.
3087	Jutland Road Reserve - renew walkway	Overview - renew the walkway at the reserve ensuring it remains fit for purpose for community use. Current status - stage one - investigate, design and scope the proposed works. Stage two - plan and deliver the physical works. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2324).	No further decisions anticipated	CF: Project Delivery	\$35,000 ABS: Capex	In progress	Green	Current status: The path has been renewed in some places while investigations into options for a bridge across the stream are investigated. Next steps: Complete the options report.	Current status: Parts of the existing path has been repaired and a feasibility and options report has been commissioned to investigate the option of a bridge to cross the stream. Next steps: Complete the options report.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3093	Depot Artspace - Wikitoria building - replace kitchen	Overview - replace borer ridden weatherboards, treat, wash and repaint the exterior and replace the kitchen. Current status - stage one - investigate, design and scope the proposed works. Stage two - plan and deliver the physical works. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous SP18 ID 2300).	No further decisions anticipated	CF: Project Delivery	\$17,525 ABS: Capex	Completed	Green	Project completed October 2018.	Project completed.
3121	Takapuna Pumphouse amphitheatre - minor renewals	Overview - earthworks in the vicinity of the theatre space and café, replace the fence and stabilise the land. Replace retaining wall and refill to achieve a more even surface and improved stability. Current status - stage one - investigate, design and scope the proposed works. Stage two - plan and deliver the physical works. This project has an estimated completion date of March 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2303).	No further decisions anticipated	CF: Project Delivery	\$18,772 ABS: Capex	In progress	Amber	Current status: The final investigation report has now been received and is being reviewed. Next steps: Once reviewed, discuss options with the local board in the new year.	Time delays due to contractor performance issues. Current status: Awaiting fee proposal from contractor. Next steps: Progress physical works.
3149	Plymouth Reserve - develop walkways and cycleways	Overview - develop walkways and cycleways as directed in the Plymouth Reserve Walkway Cycle plan. Current status - stage one - investigate, design and scope the proposed works. Stage two - plan and deliver the physical works. This project has an estimated completion date of June 2020. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 3394).	Design to be agreed with local board	CF: Project Delivery	\$68,292 Growth	In progress	Green	Current status: (Portion One - Roberts Avenue to bridge) detailed design and the preparation of the physical works tender documentation has been completed. The timing for the delivery of the physical works is being finalised. A residential developer who may be working in the area concurrently is being consulted, so that works can be coordinated if possible. Next steps: Asset owner approval is required from the Auckland Council parks, tree, and closed landfill asset owners. These approvals will be sought in early 2019. An alternative location for mitigation planting within the local board area is to be agreed, following confirmation that the planting of new trees within Plymouth Reserve is not permitted. This is due to the fact that the reserve is a closed landfill and testing has confirmed that there are no suitable locations for planting.	Current status: (Portion One - Roberts Ave to Bridge) it has been confirmed that the Portion 1 Plymouth Reserve Shared path will not be funded in financial year 2019. A Section 127 application will be required to be submitted when the project proceeds, to vary the mitigation tree planting resource consent conditions. An application to the Closed Landfill and Contaminated Land team has been submitted for Asset Owner Approval. Next steps: once funding is available, the Section 127 application is to be completed. The physical works can then be tendered. Coordination with neighbouring developers will be required prior to physical works proceeding.
3224	Ngataranga Park - renew skate park drainage	Overview - Renew drainage around the skate park to eliminate future flooding issues and future proof the asset. Current status - stage one - engage engineers and environmental services to investigate the works required to ensure the asset remains fit for purpose. Stage - scope and plan for physical works to be undertaken as a matter of priority. This project has been identified as health and safety works, to be mandated by the local board. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$20,000 ABS: Capex - Renewals	In progress	Amber	Current status: Concept design documentation has now been received. Have requested that detailed design proposal is now progressed. Next steps: Once the proposal is received, advance into procurement of detailed design.	The site is located on an old contaminated land site. There is a thick cap of clay over the contaminated land, however drainage may need to be laid, and it is unknown what lays beneath this cap. Current status: Concept design documentation has been received and was reviewed by the Contaminated Land team. Detailed design work is currently underway by an external contractor. Next steps: Create a business case and progress to delivery.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3239	Barrys Point Reserve - develop Korean Gardens	Overview - to develop the Korean Garden memorial in collaboration with the Korean Garden Trust. Current status - stage one - investigate and design for the initial infrastructure and the War Veteran Garden. This initial phase will be delivered as a matter of priority. Stage two - Further detail for subsequent stages to be advised. Estimated completion date yet to be established. This project is a component of the continuation of the 2017/2018 programme (previous SP18 ID 3417).	No further decisions anticipated	CF: Project Delivery	\$150,000 LDI: Opex	In progress	Amber	Current status: A meeting was held with the Korean Garden Trust in December 2018 to discuss the resource consent application and the license to occupy the land process. Teams within council are assisting the Korean Garden Trust with providing information in relation to the resource consent application. Next steps: The license to occupy application will be progressed by staff in early 2019, in conjunction with the Korean Garden Trust.	It is unlikely that the Opex budget for this project will be spent this financial year. The project has been delayed through the resource consent process. The consent application is the responsibility of the Korean Garden Trust. Current status: A license to occupy application is being progressed by staff in conjunction with the Korean Garden Trust. Teams within council are assisting the Korean Garden Trust with providing information in relation to the resource consent application. Next steps: Resource consent is required before any further progress can be made. The consent process is being led by the Korean Garden Trust. Council staff are awaiting detailed design drawings, costings and an asset owner approval application from the Korean Garden Trust.
3256	Kennedy Park - renew World War II tunnels	Overview - renew failing World War II tunnels at Kennedy Park Current status - stage one - site investigation. Stage two - design and scope the works required to be presented to the local board for their review and input. Stage three - physical works Estimated completion date yet to be established.	Scope of works to be presented to the local board for their review and input	CF: Project Delivery	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Develop the scope of the works through the operations team and initiate project. Next steps: Initiate project	Current status: Develop the scope of the works through the operations team and initiate project. Next steps: Initiate project
3309	Oliver Reserve (Kawerau) - renew boardwalk	Renew boardwalk at Kawerau Reserve based on asset assessment report. Priority project based on the condition FY 19/20 - investigate options to renew the boardwalk FY 20/21 - plan and deliver physical works	Details to be approved by the local board	CF: Project Delivery	\$20,000 ABS: Capex - Renewals	Approved	Green	0	Current status: The boardwalk has been cordoned off due to health and safety concerns (beginning of March 2019). Next steps: Determine, together with the local board, whether this boardwalk still requires replacement.
<b>Infrastructure and Environmental Services</b>									
326	Devonport-Takapuna North-West Wildlink Assistance Programme	Provide a Pest-Free Programme coordinator for technical advice and practical support to private landowners and community groups. To undertake restoration action to protect and enhance local native biodiversity and create an effective ecological corridor as described in the Restoring Takarunga Hauraki Pest-Free plan. This year expansion of the programme towards Takapuna is planned with extra funding from the local board. The programme continues to be shaped by the community and is currently focused on the Devonport area, in particular Shoal and Ngataranga Bays, reflecting the significance of these areas as important ecological areas in the North-West Wildlink. Community groups and interested landowners are engaged with establishment of a comprehensive predator control programme across the local area starting along the coastal margins of the bays. The programme will support the wider community to take action to control pest animals and weeds and plant more native trees to enable native wildlife to return and spread across the landscape. The programme will build on and engage with more people and groups to expand action.	No further decisions anticipated.	I&ES: Environmental Services	\$50,000 LDI: Opex	In progress	Green	A new Devonport pest free coordinator was appointed this quarter and the handover process is underway. The procurement for pest free Takapuna North is now complete and a contractor has started meeting with community groups and stakeholders to develop the plan.	The Devonport pest free coordinator presented an update on activities to date to the local board in March 2019. The contractor for Pest Free Takapuna held two community meetings in quarter three and has brought together a community steering group to progress the strategy. Quarter four will involve bringing together the collective goals and outcomes for the Takapuna North community in a community pest free plan. Street captains will be set up in Devonport to lead coordinated rat trapping in local neighbourhoods.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>Libraries</b>									
1084	Provision of Library Service - Devonport-Takapuna	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings; Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service:- Devonport Library for 56 hours over 7 days per week. (\$501,451)- Takapuna Library for 56 hours over 7 days per week.(\$912,924)	No further decisions anticipated	CS: Libraries & Information	\$1,414,376 ABS: Opex	In progress	Green	In addition to our usual digital services, we utilised the robotics kit purchased as a shared resource and taught children how to create and manipulate this technology during the school holidays. It was the highlight at both libraries. Library services were promoted to the New Zealand Centre for Gifted Education after they approached us to provide a clear picture of what libraries have to offer and how they function. Devonport was one of two libraries to trial an extended magazine offer and gauge public interest in more high end magazines which may be purchased on an ongoing basis as a result of the feedback.	The Great Summer Read and Blind Date with Book, our annual promotion of particular collections go from strength to strength. We were pleasantly surprised by the increased uptake and seeing books flying off the shelves and happy winners of prizes. The launch of the digital local history site, Kura has generated much enthusiasm with customers as we have encouraged them to use this resource. The staff in the local board area have been engaged in upskilling from the specialists in the North Auckland Research Centre. A local business from the community delivered a seminar on Facebook marketing for small businesses. As a result this may lead to further workshops. Tech Times with Toby have continued to be well attended.
1085	Additional hours to network standard - Devonport-Takapuna	2 additional opening hours at Devonport Library. 4 additional opening hours at Takapuna Library.	No further decisions anticipated	CS: Libraries & Information	\$71,500 LDI: Opex	In progress	Green	We have been receiving excellent feedback from all the tourists visiting over the summer on our services and library spaces. They particularly enjoy the convenience of our printing services.	Our libraries are used by a wide variety of users. We have just discovered the Social Anxiety Group are making use of the community space. It's been a very busy tourist season with cruise ships and holiday makers.
1086	Preschool programming - Devonport-Takapuna	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The traditional end of year wrap up of pre-school programmes held in the Takapuna War Memorial Hall was another success with all presenters from the various groups performing a stage show for families.	Our regular programmes have started up again and new families are attending and enjoying the learning environment.
1087	Children and Youth engagement - Devonport-Takapuna	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The October school holidays theme of Time Travel helped us to create a range of fun activities for families from fossil making, creating magic potions to making a time travel machine. Dare to Explore/Kia Māia Te Whai is in full swing with lots of enrolments and activities planned.	Kia Māia Te Whai/Dare to Explore was very successful this year. The grand finale wrap up party with Stu DuVal came together with tremendous team effort. The lego had been donated earlier was put to good use for holiday programmes. A hundred students from Victoria Avenue school visited Devonport to learn about transport as they travelled via train & ferry to have their library lesson
1088	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Devonport-Takapuna	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Author events continue to be well supported at both libraries. Between us we hosted: Kevin Ireland's latest poetry book, Crime writer Ian Austen, teen writer JL Pawley, poet Jamie Trower and performer Mika. John McDermott's photos of 12 prominent New Zealand writers is displayed at Takapuna library until the end of January. In November, a panel of distinguished Devonport women entertained a large crowd with ideas about What We Aren't Telling Our Daughters.	We celebrated Lunar New Year with Tai chi demonstrations and an Asian network meeting talk on diabetes. Author events at both libraries have commenced with the launch of NZ Poetry Yearbook 2019 attended by over 170 people and Sarah Eill's recently published book Ocean was featured with the author reading excerpts from the book. Conversations with Councillors occurred at both libraries with some in depth discussions taking place between community members and our elected Councillors.
1089	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Devonport-Takapuna	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The pōwhiri held to honour the Takapuna team visiting Devonport library was a moving occasion. Each staff member had prepared a mihi and waiata was sung. We were fortunate to have had the support of the Navy personal to guide us with this ceremony. The te reo is all set to go with a full allocation of students and a long waiting list. The Te Reo Rhymetime has gone from strength to strength with regular attendees.	Our first official co-design project has come to fruition with two projects resulting. Firstly, Te Reo classes have started at Devonport Library and the first course is over-subscribed. The classes, which are delivered by Te Wananga o Aotearoa, started off with a powhiri hosted by Bruce McSheffary, the tutor from Te Wānanga o Aotearoa as well as our friends from the Navy marae. Secondly, the pilot te reo rhymetime will become an ongoing Sunday family programme due to its success.
1090	Learning and Literacy programming and digital literacy support - Devonport-Takapuna	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	A relationship has been formed with Touch Compass, a group of people with special needs, that now visit the Devonport library weekly for colouring in and other activities. The Wairau Transition School who meet at Takapuna weekly, celebrated the end of 2018 with an exhibition of their art on the theme of transport.	As the Devonport community was affected by a bio-security hazard, the fruit fly, the library became a place for the dissemination of information to keep the area safe and contained and the local community well informed.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>Local Economic Development: ATEED</b>									
324	Grants for Bid retail spend data (Marketview)	This would provide additional funding to the BID's to purchase and receive information on retail spend for there respective areas. The funding would be made in the form of a grant to the business associations.	No further decisions anticipated.	ATEED: Local Economic Growth	\$15,000 LDI: Opex	In progress	Green	The funding agreements for Devonport business association and Takapuna beach business association have been signed and the funds transferred to them. Staff are still waiting for the funding agreement for Milford business association to be signed and returned by the business association prior to issuing the funding. Staff will chase the business association again in the next quarter to facilitate the payment of the funds.	The Funding Agreement for Milford Business Association has been signed and payment of the \$5,000 grant will be made in the next quarter.
325	Shore Coast Tourism	This would be a grant to each of the Business Associations to continue to work together to jointly create and develop a tourism and visitation brand that best represents the Local Board area.	This initiative is dependent on the progress made in the previous financial year. Prior to confirming funding the Local Board would need to confirm that they are happy with the progress made following an update from the Business Improvement Districts.	ATEED: Local Economic Growth	\$30,000 LDI: Opex	In progress	Green	A proposal for the use of the allocated funds has been recieved. A report to the local board will be presented to the February local board business meeting for the local board to consider the proposed use of the funds and if happy to approve the payment of the grant funding.	At the Local Board meeting on the 19 February 2019 the Local Board approved the proposed use of the funds for the Shore Coast Tourism initiative. A draft Funding Agreement has been prepared. It is expected that this will be signed and the funding issued in the next quarter.
327	Young Enterprise Scheme (DT)	The Auckland Chamber of Commerce , on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.  The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated.	ATEED: Local Economic Growth	\$3,000 LDI: Opex	Completed	Green	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.
1376	Support for Hurstmere Road Business	Hurstmere Road is due to be upgraded in January 2018 by Auckland Transport. A budget allocation would provide the ability for the Local Board to assist the businesses affected mitigate the impact of the works during the upgrade. It is recommended that The Takapuna Beach Business Association works with Auckland Transport to scope out the initiatives that could be implemented as mitigation measures. With a view to come back to the Local Board with a full scope requesting funding. It is recommended that the Local Board allocate funds provisionally to allow the Business Association the opportunity to develop a scope of activities.	The Local Board will need to approve the full scope of activities that any grant will be used for, based on a formal proposal by the Takapuna Beach Business Association.	ATEED: Local Economic Growth	\$20,000 LDI: Opex	Approved	Amber	Staff have contacted the Business Association to ask if the funds are still required as a propasal has still not yet been submitted for consideration by the local board. Staff will chase this during the next quarter on behalf of the Local Board so that if the funding is required the scope of activities can be reviewed and agreed prior to any funding being released.	The business association has not yet submitted a proposal for the use of the funds. As such there is a risk that the funds may not be utilised as allocated.  A proposal was recieved from the Takapuna Beach BUiness Association on the 3 April 2019. The proposal seeks funding for a marketing campaign targeting local residents and businesses to support their local retailers. The aim of the campaign will be to sustain the number of transactions and local spending in teh retail centre, during the construction of the street upgrade works. Staff are considering the proposal prior to drafting a funding agreement for the use of the funds. This will be undertaken in the next quarter.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2455	Support for business improvement districts – Takapuna Beach	The Local Board has agreed and advised that they wish to provide the three business improvement districts (BIDs) with secured funding to undertake a range of programmes, events and initiatives which support and help deliver the Devonport-Takapuna Local Board Plan.	The Local Board will need to agree the use of the grant prior to entering into a Funding Agreement.	ATEED: Local Economic Growth	\$38,000 LDI: Opex	In progress	Green	A proposal for the use of the allocated funds has been received. A report to the local board will be presented to the February local board business meeting for the local board to consider the proposed use of the funds and if happy to approve the payment of the grant funding.	At its meeting on the 19 February the Local Board agreed to provide the allocated funding following consideration of the proposal submitted by the Business Association. A funding agreement has been drafted and once signed the funds will be paid during the next quarter.
2456	Support for business improvement districts – Milford	The Local Board has agreed and advised that they wish to provide the three business improvement districts (BIDs) with secured funding to undertake a range of programmes, events and initiatives which support and help deliver the Devonport-Takapuna Local Board Plan.	The Local Board will need to agree the use of the grant prior to entering into a Funding Agreement.	ATEED: Local Economic Growth	\$10,000 LDI: Opex	Approved	Green	Staff have chased a proposal from the Business Association (BA). The BA has indicated that they do wish to draw down the money to support the delivery of events in the BA area. However a full proposal of what the funds will be used for has not yet been provided. Staff will follow this up in the next quarter.	A full proposal of how the use of the funds is still awaited from the Business Association. There is a risk that the BA does not provide a proposal for the use of the funds, and therefore the local board will not be able to approve the proposed spend. Staff are following up with the Business Association.  At its meeting on the 19 February the Local Board agreed to provide \$10,000 of funding of the \$25,000 allocated by the local board following consideration of the proposal submitted by the Business Association. A funding agreement has been drafted and once signed the funds will be paid during the next quarter.
2457	Support for business improvement districts – Devonport	The Local Board has agreed and advised that they wish to provide the three business improvement districts (BIDs) with secured funding to undertake a range of programmes, events and initiatives which support and help deliver the Devonport-Takapuna Local Board Plan.	The Local Board will need to agree the use of the grant prior to entering into a Funding Agreement.	ATEED: Local Economic Growth	\$25,000 LDI: Opex	Completed	Green	A proposal for the use of the allocated funds has been received. A report to the local board will be presented to the February local board business meeting for the local board to consider the proposed use of the funds and if happy to approve the payment of the grant funding.	At its meeting on the 19 February the Local Board agreed to provide the allocated funding following consideration of the proposal submitted by the Business Association. A funding agreement has been signed the funds have been granted to the Business Association.
<b>Parks, Sport and Recreation</b>									
13	DT: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures  This includes a FY17/18 budget deferral of \$7,000.	No further decisions anticipated.	CS: PSR: Park Services	\$52,000 LDI: Opex	In progress	Green	Volunteer activities in Devonport-Takapuna local parks this quarter focused on rubbish clean-ups, weed control, planning with the groups for winter planting and ongoing animal pest control. One guided walk was completed.	2590 volunteer hours recorded this quarter, including a large schools beach clean-up day around Devonport and Takapuna whereby 1500 students, parents and teachers attended. Volunteer activities focused mainly on clean ups, animal pest control, plant pest control and park maintenance. One guided walk took place at Kennedy Park/Rahopara Pa in celebration of Parks Week 2019. Three Volunteer training days took place: First Aid, Growsafe and Risk Assessment. Planning for the 2019 planting season underway.
401	DT: Third Party Facility Sport and Recreation Service Assessment	Complete service assessment that identifies public access opportunities, for sport and recreation purposes, to facilities owned/operated by third parties (for example: schools and sports clubs).	Draft report to local board in quarter 4	CS: PSR: Active Recreation	\$15,000 LDI: Opex	In progress	Green	The procurement process, for professional services to carry out the third party service assessment, has been initiated. On completion, a draft of the assessment will be workshopped with the local board.	The procurement has been completed and a consultant engaged to deliver the service assessment. The consultant is currently undergoing the engagement phase of the service assessment. A draft report will be presented to the local board for feedback once completed.
415	DT: BMX Service Assessment	Complete a service assessment for the provision of BMX rider options (including pump track or other provision) in the Devonport-Takapuna area to inform service provision, investigation, design and project delivery requirements.  (Following workshop with the board 02/10/18: The area focus for this activity item is to be Woodall).	Workshop in quarter 4.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	A workshop with the local board took place in quarter 1. Woodall Reserve is the site identified as a result of guidance provided by the board. Professional services will be engaged to provide high level options and carry out feasibility for local board consideration at a workshop in quarter 3.	Site visit held 29 January 2019 with Devonport Rotary Club, local board member, local board services and stakeholders to discuss progress, expectations and community led delivery. A concept plan is underway for local board consideration at a workshop in quarter 4.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
416	DT: Dog Exercise Service Assessment	Complete a service assessment for the provision of dog exercise options and programmes within the Devonport-Takapuna area to inform service provision, investigation, design and project delivery requirements.	No further decision points anticipated.	CS: PSR: Park Services	\$0 ABS: Opex	Completed	Green	A workshop took place in quarter 1 to discuss potential sites with local board. Barry's Point Reserve has been identified as the primary candidate site. A refresh of a development plan for Barry's Point Reserve was adopted by the board on 11 December 2018. This plan contemplates a dog park as an activity. A workshop with the board to discuss the location of the dog park will take place in quarter 3.	Direction has been provided, confirming Barry's Point Reserve as the preferred site for a dog park. Community Facilities will commence Investigation and Design phase in 2019-2020.
418	DT:Community activation opportunities for local parks service assessment (Previously: Parks for Physical Fitness Service Assessment	"Complete a service assessment to investigate activation opportunities in local parks. Focus areas shall include currently underutilised local neighbourhood parks. The service assessment will: Identify local parks which are underutilised and what barriers to utilisation exist Identify activation opportunities Not include larger suburb parks or high profile parks Establish which reserves are a priority through engaging with the community Include local community engagement to understand how best to activate the local parks identified Identify which park values are important to local park users Be limited to approximately 4-6 local parks Focus on preserving open space for passive recreation Use a process, for identifying underutilised parks which takes a suburb approach and/or a local park opportunity approach. For example, identifying one to two parks in each suburb or identifying parks that provide an opportunity for activation Investigate opportunities on parks that have been retained from possible disposal Align with provision documents, such as Devonport- Takapuna Play provision study 2018 to ground truth past work in local board area." "	Workshop in quarter 4	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Workshop held with the local board in quarter 2 on scope of project and feedback was provided by the board. Elected member responsibility for the project to be delegated to the chair and deputy chair of the board to confirm project scope. Professional services are yet to be engaged.	At a workshop with local board chair and deputy chair, feedback on the scope was received. The scope was revised and confirmed with local board. Professional services have been engaged to deliver list of sites and high level options for local board consideration in quarter 4, prior to community consultation.
420	DT: Sunnynook Wheeled Sports Service Assessment (skate, BMX, scooters )	Complete a service assessment for the provision of wheeled sports (skate, BMX, scooters etc.) options in the Sunnynook area to inform service provision, investigation, design and project delivery requirements.	Workshop in quarter 4	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Professional services have been engaged and the service assessment is to begin in quarter 3.	Service assessment underway. High level options to be presented to local board for consideration in quarter 4.
421	DT: Out and About Programme	Deliver a range of 'free to attend' activities and events in local parks, spaces and places, for all ages. Out and about will evolve to become a more responsive and tailored programme of activities that provides opportunities for everyone to be physically active . Focus on delivering local solutions for young people and seniors, and strengthening connections around key assets like paths, and leisure centres that can support a wider range of activities.	Quarter 4 workshop update.	CS: PSR: Active Recreation	\$15,000 LDI: Opex	In progress	Green	Project updates were provided to the board in Q2, including at a workshop with the board in December 2018. Engagement with local community groups has taken place, including Devonport Peninsula Trust, Takapuna North Community Trust and Auckland North Community Action Development Trust. Activities incorporate support from delivery partners including Bike Auckland and Dragon Boating Auckland. An update on service delivery over the summer period will be provided to the board in Q3.	A busy summer delivery schedule with 35 activations in total. Activations with attendance included:Beach day (112), Milford Beach.Boot camp (6) average for 8 weeks at Killarney which was lower than we hoped.Dragon boating at Lake Pupuke was a new activity, and while it took a while to build there were 10 paddlers for the 3rd session. Kite days (150) at Kennedy Park and (125) at Fort Takapuna.Manaaki wellness skate clinics for girls (13) average, capped at 20 for each session, 2 sessions at Greville Reserve. Park fun day (35) at Fort Takapuna. Park yoga (6) average at Killarney and Fort Takapuna. Not as popular as we would have hoped. Wild Streets festival of play (150) at Sylvan Park.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
497	Milford Tennis Club Facility Partnership Grant	Support Milford Tennis Club in the development of a new club room and community space. A Facility Partnership grant of \$200,000 was provided to Milford Tennis Club from the 2014/2015 Facility Partnership Scheme, no additional budget required.	Local board workshop quarter 4	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The grant for the Milford Tennis Club was released in accordance with the funding agreements in place. The project is moving forward into the build stage.	The Milford Tennis Clubroom build is underway. An update to the local board will be provided in quarter 4. Demolition of the existing clubrooms is expected to take place on completion of the clubroom build.
498	Takapuna Pool and Leisure Centre: Operations	Operate Takapuna Pool and Leisure Centre in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	<p>The centre experienced an 11% decrease in active visits when measured against the same period from the previous year (September - November). Customer satisfaction levels improved during quarter 2 (when compared with quarter 1). Memberships increased slightly and early childhood occupancy improved by 47% (when compared with the same period from the previous year).</p> <p>A shut down of the pool for maintenance took place during the first two weeks of December. Participation numbers for December were affected by the closure and the swim school also needed to finish 3 weeks early.</p> <p>New strategic initiatives to grow awareness of the centre and programmes began in late November with the introduction of stories profiling staff and members.</p>	<p>Takapuna experienced a 14% decrease in active visits when measured against the same period last year (December–February). This was due to a shut down of the pool for maintenance which took place during the first two weeks of December. Customer experience scores were up during Q3 (using a 12-month rolling average). Memberships remained higher, ECE occupancy improved by 33%, and Swim School enrolments are on par (when compared to the same period last year).</p> <p>Participation numbers for December were affected by the closure and the swim school also needed to finish three weeks early. Capacity of the swim school has improved on the same period last year, however lack of instructors has limited our ability to grow the number of classes.</p>
<b>Plans and Places</b>									
1426	The Sunnynook Plan	Reviewing, completing and adopting the final plan for Sunnynook, Totara Vale and Forrest Hill areas, following engagement on the draft plan.		CPO: Plans and Places	\$0 Regional	Completed	Green	Design Studio completing final version for publication by mid November 2019.	Completed



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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>CF: Community Leases</b>											
1291	Belmont Park, 46 Roberts Avenue, Bayswater 0622: lease to Belmont Park Bowling Club Incorporated	Renew ground lease to existing group for 10 years from 1 May 2019	CF: Community Leases	1/05/2009	1 x 10 years	30/04/2029	\$1.00	Approved	Green	Work on this lease project is expected to start in quarter four.	Work on this lease project is expected to start in quarter four.
1292	Mary Thomas Centre, Ground Floor Hub, 3 Gibbons Road: lease to Auckland North Community and Development Incorporated, Takapuna	New building lease to existing group. One renewal has before been exercised, with all renewal terms finally expiring on 31 July 2018.	CF: Community Leases	1/08/2016	Nil	31/07/2018	\$1.00	Deferred	Grey	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.	Work on this lease is deferred until discussions on the future of the building are progressed
1293	Fort Takapuna Recreation Reserve, 170 Vauxhall Road, Narrow Neck: lease to Grey Power North Shore Incorporated for Room 4, Barracks A13	New sublease to existing group. One renewal has before been exercised, with all renewal terms finally expiring on 30 September 2018.	CF: Community Leases	1/10/2016	1 x 1 year	30/09/2018	\$1.00	In progress	Green	Group confirmed on 10 October 2018 their wish to continue occupation at Fort Takapuna. Staff are working on their application.	The lease will be progressed once a new Community Lease Specialist is appointed
1294	Fort Takapuna Recreation Reserve, 170 Vauxhall Road, Narrow Neck: lease to North Harbour Radio Community Trust for Room 8, Barracks A13	New sublease to existing group. One renewal has before been exercised, with all renewal terms finally expiring on 31 January 2019.	CF: Community Leases	1/02/2017	1 x 1 year	31/01/2019	\$1.00	Approved	Green	This lease project is proposed to start in quarter four.	This lease project is proposed to start in quarter four.
1295	Killarney Park, 39 Killarney Street, Takapuna: lease to North Shore Bridge Club Incorporated.	New ground lease to existing group	CF: Community Leases	1/04/1999	Nil	31/03/2019	\$0.10	In progress	Green	Site visit completed and a Memo distributed to the local board in November 2018, seeking feedback on a new lease to the group. (NOTE: No concerns were raised and this will be considered by the local board at the business meeting in February 2019 for approval).	This lease to be progressed and completed in quarter four
1296	Taharoto Park, Taharoto Road, Takapuna: lease to Takapuna City Association Football Club Incorporated	New ground lease to existing group	CF: Community Leases	1/10/1998	1 x 10 years	30/09/2018	\$1.00	In progress	Green	Group indicated their wish to continue leasing the premises. They are currently collating and reviewing information before submitting their application.	This matter is transferred to the 2019/2020 Workplan
2484	Sunnynook Park, at Sunnynook Road and Sycamore Drive, Sunnynook: Lease to Sunnynook Community Centre Management Committee Incorporated	New building lease for the Sunnynook Community Centre to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/1998	1 x 10 years	31/07/2018	\$1.00	Completed	Green	This project was completed in quarter one.	This project was completed in quarter one.
2493	Devonport Domain, Cambridge Terrace, Devonport: Lease to Devonport Bowling Club	Renewal of lease for premises to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	3 x 10 years	28/02/2029	\$1.00	Deferred	Grey	September 2018 - Group formally surrendered lease and have largely vacated the site. November 2018 - condition report was received from AMIS. Main building is in average condition; other sheds are in poor condition. Options for the site and building will be discussed at a local board workshop early 2019, with input from the Renewals, Parks Sports and Recreation teams.	Club is no longer a legal entity and in breach of lease conditions.  Calling for expressions of interest is an item on the board's 2019/2020 Workplan.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2504	Citizens Advice Bureau North Shore - Room 6 Level 1 Mary Thomas Centre, Gibbons Road.	Renewal of lease for premises to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2017	Nil	1/08/2018	\$1.00	On Hold	Amber	The draft multi premise lease is with council's solicitors for review, following input from CAB and council staff. If no further issues are raised, the revised deed will be sent to CAB for execution and any renewals under the lease can be progressed. This is anticipated to be finalised in quarter four. The local board still has to consider agreeing to the multi premises lease.	Service Strategy & Integration and Panuku are undertaking investigation into the service delivery options and optimisation opportunities in Takapuna.  This matter is anticipated to be finalised in quarter four but is dependent on the outcome of an investigation into service delivery options and optimisation opportunities in Takapuna.
2513	Clarence Street, Devonport Community House Inc.	New lease for creche premises to existing group. Deferred from the 2017/2018 work programme	CF: Community Leases	0/01/1900	1x5 years	30/06/2023	\$1.00	In progress	Green	The new lease application has been received from the group and will be processed in quarter three.	This has been transferred to the 2019/2020 Workplan
2516	Milford Reserve, Scout Association of New Zealand	New lease for premises to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/2018	1 x 10years	28/02/2038	\$1.00	Approved	Green	Scout Association will surrender its lease with the building to be transferred to Football Club. Staff will work on details before reporting to the board in quarter three.	This has been transferred to the 2019/2020 Workplan
2522	Awataha Young Mariners Inc.	New lease for premises on Milford Reserve, Craig Road, Milford. Deferred from the 2017/2018 work programme.	CF: Community Leases	8/06/1996	1 x 10years	20/06/2016	\$1.00	Deferred	Grey	This lease project is proposed to start in quarter three.	This has been deferred to the 2019/2020 Workplan
2530	Lions Club of Devonport Incorporated	New lease at Empire Road to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2017	1 x 10years	31/08/2037	\$1.00	Approved	Green	The lease project is proposed to start in quarter three, with input from the Strategic Broker.	This matter is due to start in quarter four.
2533	Fred Thomas Reserve, The Lake House Trust - Lease	New lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	8/06/1996	1 x 10years	20/06/2016	\$1.00	In progress	Green	The local board approved to publicly notify the proposed lease and licence at its business meeting 20 November 2018.(DT/2018/2018). The submission period closes on 4 January 2019. Iwi engagement is also underway.	This lease to be progressed and completed in quarter four
2535	Fred Thomas Reserve, The Lake House Trust - Licence	New licence to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	8/06/1996	1 x 10years	20/06/2016	\$1.00	In progress	Green	The local board approved to publicly notify the proposed lease and licence at its business meeting on 20 November 2018.(DT/2018/2018). The submission periods closes on 4 January 2019. Iwi engagement is also underway.	This licence to be progressed and completed in quarter four
2542	North Shore Library Foundation, The Strand Takapuna	New lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2017	Nil	31/08/2022	\$1.00	On Hold	Amber	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.	Service Strategy & Integration and Panuku are undertaking investigation into the service delivery options and optimisation opportunities in Takapuna.  The start of the lease project is dependent on the outcome of an investigation into service delivery options and optimisation opportunities in Takapuna. The current lease is holding over on a month by month basis.
2551	7 The Strand, Age Concern Positive Aging Centre	New lease of premises to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2017	Nil	30/11/2019	\$1.00	On Hold	Amber	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.	Service Strategy & Integration and Panuku are undertaking investigation of the service delivery options and optimisation opportunities in Takapuna  This lease project is proposed to start in quarter three, but is dependent on the outcome of an investigation into service delivery options and optimisation opportunities in Takapuna. The current lease is holding over on a month by month basis.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2553	North Shore Centres of Mutual Aid Inc. Mary Thomas Centre, Gibbons Road	New lease of premises to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2017	Nil	31/08/2019	\$1.00	On Hold	Amber	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.	Service Strategy & Integration and Panuku are undertaking investigation of the service delivery options and optimisation opportunities in Takapuna.  This lease project is proposed to start in quarter three, but is dependent on the outcome of an investigation into service delivery options and optimisation opportunities in Takapuna. The current lease/s are holding over on a month by month basis.
2554	North Shore Housing Trust Inc.	Grant new lease for administration office in the Mary Thomas Centre, Gibbons Road. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2017	Nil	31/08/2019	\$1.00	On Hold	Amber	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.	Service Strategy & Integration and Panuku are undertaking investigation of the service delivery options and optimisation opportunities in Takapuna.  This lease project is proposed to start in quarter three, but is dependent on the outcome of an investigation into service delivery options and optimisation opportunities in Takapuna. The current lease is holding over on a month by month basis.
2556	Auckland North Community and Development Inc.	New lease for office on Level 1 Mary Thomas Centre, Gibbons Road, Takapuna. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2017	Nil	31/08/2019	\$1.00	On Hold	Amber	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.	Service Strategy & Integration and Panuku are undertaking investigation of the service delivery options and optimisation opportunities in Takapuna.  This lease project is proposed to start in quarter three, but is dependent on the outcome of an investigation into service delivery options and optimisation opportunities in Takapuna. The current lease is holding over on a month by month basis.
2561	North Shore United Association Football Club Inc.	New lease for Dacre Park. Deferred from the 2017/2018 work programme.	CF: Community Leases	16/11/2016	in perpetuity	15/11/2037	\$1.00	In progress	Green	The group are preparing their lease application and will submit in early 2019. Current focus is on the public notification process for the resource consent for the upgrade to the park.	Awaiting the lease application to be returned. Current focus by the club is on the public notification process for the resource consent for the upgrade to the park.
2563	Citizens Advice Bureau North Shore - Room 7 Level 1 Mary Thomas Centre	New lease for Mary Thomas Centre, Gibbons Road. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$1.00	On Hold	Amber	Lease draft is with the council's consultant solicitors for review, following input from CAB and council staff. Revised deed will then be sent to CAB for execution. If in order, renewals on work plan can then be progressed. Anticipated to be quarter four activity. The local board still has to consider agreeing to the multi premises lease.	Service Strategy & Integration and Panuku are undertaking investigation of the service delivery options and optimisation opportunities in Takapuna.  This matter can't be progressed until the board approves the multi premises lease to CAB. It is also dependent on the outcome of an investigation into service delivery options and optimisation opportunities in Takapuna.
2565	Takapuna Citizens Advice Bureau	New lease for 7 The Strand. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$1.00	On Hold	Amber	Lease draft is with the council's consultant solicitors for review, following input from CAB and council staff. Revised deed will then be sent to CAB for execution. If in order, renewals on work plan can then be progressed. Anticipated to be quarter four activity. The local board still has to consider agreeing to the multi premises lease.	Service Strategy & Integration and Panuku are undertaking investigation of the service delivery options and optimisation opportunities in Takapuna.  This matter can't be progressed until the board approves the multi premises lease to CAB. It is also dependent on the outcome of an investigation into service delivery options and optimisation opportunities in Takapuna.
2567	Framework Trust - Ngataranga Organic Garden Group, Lake Road, Devonport	New lease for Ngataranga Park. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$1.00	Approved	Green	This lease project is proposed to start in quarter four. Current lease is holding over on a month by month basis.	Work on this matter will commence in quarter four.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2569	Devonport Community Gardens Society Incorporated - Mount Cambria Community Garden	New lease for premises at community garden on Mount Cambria. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	30/08/2027	\$1.00	Approved	Green	This lease project is proposed to start in quarter four. Current lease is holding over on a month by month basis.	Work on this matter will commence in quarter four.
2570	Korean Garden	New lease for Fred Thomas Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$1.00	In progress	Green	The draft Barrys Point Reserve Development Plan was considered by the local board at the 10 December 2018 business meeting. This contemplates the Korean Garden proposal. Leasing is working with Parks Services to progress occupancy arrangements.	A decision is needed by Community Facilities over whether this is to become a council asset.  This matter is an item on the 2019/2020 workplan. There will be a lease/licence for the first phase of the development and an Agreement to lease/licence for subsequent phases.
2571	RNZ Plunket Trust - Sycamore Drive, Sunnynook	Renewal of lease for 90 Sunnynook Road, Sunnynook. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2012	1x10 years	31/03/2012	\$1.00	Approved	Green	A new lease is proposed for an exclusive space used by Plunket. The lease activity will commence in quarter four.	Deferred item from Work Programme 2017/2018  Work on this matter will commence in quarter four.
2572	Citizens Advice Bureau North Shore, The Strand Takapuna	New lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$1.00	On Hold	Amber	Lease draft is with the council's consultant solicitors for review, following input from CAB and council staff. Revised deed will then be sent to CAB for execution. If in order, renewals on work plan can then be progressed. Anticipated to be quarter four activity. The local board still has to consider agreeing to the multi premises lease.	Service Strategy & Integration and Panuku are undertaking investigation of the service delivery options and optimisation opportunities in Takapuna. This matter can't be progressed until the board approves the multi premises lease to CAB. It is also dependent on the outcome of an investigation into service delivery options and optimisation opportunities in Takapuna.
2574	Citizens Advice Bureau North Shore Mary Thomas Centre Gibbons Road Takapuna	New lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$1.00	Approved	Green	Lease draft is with the council's consultant solicitors for review, following input from CAB and council staff. Revised deed will then be sent to CAB for execution. If in order, renewals on work plan can then be progressed. Anticipated to be quarter four activity. Board still has to consider agreeing to the multi premises lease.	This matter can't be progressed until the board approves the multi premises lease to CAB. Also affected by discussions on the future of the building.
2575	Takapuna Services and Social Bowling Club	Renewal of lease for premises at Mary Poynton Crescent. Deferred from the 2017/2018 work programme.	CF: Community Leases	31/12/2017	1 x 10years	30/12/2027	\$1.00	Approved	Green	Good relationships with Shore Junction have been a priority this quarter. The club is preparing their strategic plan for the next two years that will include how they might increase their membership. This will be reviewed in quarter three.	The club has been advised that the local board supports a shorter term lease (two years with one right of renewal for a further two years) rather than a 10 year lease term.  Awaiting submission of the strategic plan. This item may have to be delayed for consideration in future workplans depending on when information is received from the club.
2817	Takapuna Beach Reserve, The Promenade, North Shore Waka Incorporated	New ground lease for a site on Takapuna Beach Reserve	CF: Community Leases	17/07/2018	1x 10 years (due 16/07/2028)	16/07/2038	\$1.00	Completed	Green	Completed quarter one.	Completed quarter one.
2818	Killarney Park: New lease to North Shore Theatre and Arts Trust, 2a Manurere Avenue, Takapuna	Surrender and approval of new lease to existing group with approval sought to enter into a sub-lease arrangement to a cafe operator for the Green Shed.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	Completed	Green	No submissions or objections were received. Memo to the local board reported back this outcome and the resolution is now being implemented with deed documentation being prepared for the surrender and new lease to the trust.	Completed quarter two.
2819	New lease: vacant room in Takapuna Community Services Building, 1-7 The Strand, Takapuna	Expression of interest for vacant room in Takapuna Community Services Building	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	Approved	Green	This lease project is proposed to begin in quarter four or as resources permit.	This lease project is proposed to begin in quarter four or as resources permit.



## Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2822	New lease for Devonport Peninsula Trust, Fort Takapuna Recreation Reserve, 170 Vauxhall Road, Narrow Neck	New Community sub-lease to the Devonport Peninsula Trust for rooms at Fort Takapuna Recreation Reserve, 170 Vauxhall Road, Narrow Neck.	CF: Community Leases	19/06/2018	One due 18/06/2019)	18/06/2020	\$1.00	Completed	Green	Completed quarter one	Completed quarter one
2823	Takapuna Community Facilities Trust, Gibbons Room, first floor Mary Thomas Centre, Takapuna	New lease to the Takapuna Community Facilities Trust for the Gibbons Room, first floor of the Mary Thomas Centre, 3 Gibbons Road, Takapuna	CF: Community Leases	1/06/2018	One x one year (due 31/05/2019)	31/05/2020	\$1.00	Completed	Green	Completed quarter one.	Completed quarter one.
2826	Scouts Association of New Zealand	New ground lease for site of scout den at Becroft Park	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	Approved	Green	This lease project is proposed to start in quarter three.	This lease project will be progressed in quarter four.
2830	Taharoto Park, 13 Taharoto Road, Takapuna: New lease to North Shore Brass Incorporated	New ground lease to existing group for their building	CF: Community Leases	1/04/1999	01/04/2009	30/09/2019	\$0.00	Approved	Green	This lease project is scheduled to start in quarter four. The group has been sent an application for a new lease.	This lease project will be progressed in quarter four.
2832	Fort Takapuna Recreation Reserve, 170 Vauxhall Road, Narrow Neck: lease to NZ Nutrition Foundation for Rooms in Barracks A13	Renewal of sublease to existing group due 1 June 2018.	CF: Community Leases	1/06/2017	One (1) renewal	31/05/2019	\$1.00	In progress	Green	The group has submitted their application for a new lease in December 2018. This will be processed in quarter three.	The new lease application will be reviewed as soon as the vacant position for this local board has been filled in quarter four.
2838	Gibbons Room, First Floor, Mary Thomas Centre, 3 Gibbons Road, Takapuna, Auckland 0622	Renewal of premises to existing group for the Gibbons Room	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	Approved	Green	This lease project is proposed to start in quarter four.	This lease project is proposed to start in quarter four.