

## Business Improvement District (BID) Programme – Annual Compliance Report to the Hibiscus and Bays Local Board for FY 2017-2018

### Attachment F: Torbay BID programme



*The Torbay Business Association has substantially met the requirements of the BID programme for the 2017-2018 financial year for the purpose of striking the targeted rate for 2019-2020.*

### **Compliance Status**

Requirement FY 2017-2018	Received	Comments
A Strategic Plan for next 3 – 5 years - reviewed every 3 years	✓	2015-2020 Strategic Plan on file
Audited financial accounts	✓	
Business plan	✓	
Annual review report: <ul style="list-style-type: none"> <li>Achievement of previous year's objectives against business plan</li> </ul>	✓	
2019-2020 Indicative Budget	✓	
Annual BID programme reporting and alignment meeting between the Hibiscus and Bays Local Board and business association	✓	Held - March 2019
Annual Accountability Form	✓	This is the annual checklist which brings together in one place all the accountability and reporting requirements.
Board Charter	✓	
<b>Recommendation and Findings</b>	Recommend Targeted Rate	Staff are satisfied that the Torbay Business Association is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report.