

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events									
56	The Bays Community Centre and St Anne's Hall, Funding year 2	Fund East Coast Bays Community Project Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at The Bays Community Centre and St Anne's Hall for the years 2017-2019, which commenced on 1 July 2017 and will terminate on 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	No further decisions anticipated for FY2018/2019. Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$37,480 ABS: Opex	In progress	Green	On 5 December 2018 Bays Community Centre staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts. Other highlights from Q2 include the new website, which is attracting volunteers to register their interest including an Argentinian mother who helped out with the Christmas Craft Market on the 28 November 2018. The market showcased talents of groups using the centre, and giving the community the opportunity to buy locally made timber products, jams, mixed media artwork. The event is considered a success noting one of the outcomes from the event was new migrants made to feel like they are a welcome part of the community.	Bays Community Centre has scheduled their deputation with the local board in Q4. In Q3 the group has focused on improving its digital presence. This includes revamping their website, the establishment of a Facebook page and working on an online newsletter. Debbie's "Rubbish Free" campaign at St Anne's hall has been a great success.
57	The Bays Community Centre and St Anne's Hall, Licence year 3	East Coast Bays Community Project Incorporated to occupy and manage for operation The Bays Community Centre and St Anne's Hall for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated in FY2018/2019. Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$0 ABS: Opex	Approved	Green	No update is required this quarter.	No update is required this quarter.
151	Anzac Services - Hibiscus and Bays	Support and/or deliver Anzac services and parades within the local board area.	No further decisions anticipated.	CS: ACE: Events	\$15,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning commenced in Q2.	Scheduled for Q4. Planning will commence in Q2 and continued through Q3.
153	Citizenship Ceremonies - Hibiscus and Bays	Deliver an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$28,314 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies during Q2 with 320 people from the local board area becoming new citizens.	During Q3, the Civic Events team delivered two citizenship ceremonies with 199 people from the local board area becoming new citizens.
155	Local Civic Events - Hibiscus and Bays	Deliver and/or support civic events within the local board area that have meaning or are of significant importance to the community.	Further decisions required: 1. list of projects and/or programmes that will be supported by this fund.	CS: ACE: Events	\$20,000 LDI: Opex	In progress	Green	A Market Day was held to celebrate the opening of Stony Homestead on 9 December 2018. Approximately 400 people attended during the day to view the stalls and enjoy local entertainment.	During Q3, two playgrounds were opened. Victor Eves - Orewa Approximately 200 people attended during the day to enjoy local entertainment. Ridge Park Kite Day - Long Bay Approximately 400 people attended during the day to enjoy local entertainment.
156	Event Partnership Fund - Hibiscus and Bays	Funding to support community events through a non-contestable process. This is an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events.- Sir Peter Blake Regatta (Torbay Sailing Club) \$5,000- Orewa Christmas Parade (Main Street Orewa trading as Destination Orewa Beach) \$10,000- Browns Bay Christmas Parade (Browns Bay Business Association) \$10,000- Mairangi Bay Food & Wine Festival (Mairangi Bay Business Association) \$10,000- Mairangi Christmas Parade (Mairangi Bay Business Association) \$5,000- East Coast Bays Community Project (ECBCP) Events \$17,000- Torbay Christmas Parade (Torbay Business Association) \$4,000- Rodders Beach Festival (Hibiscus Coast Rodders Club) \$10,000- Orewa Signature Events - Sandcastle, Arts & Buskers (Destination Orewa) \$17,000Total = \$88,000	No further decisions anticipated.	CS: ACE: Events	\$88,000 LDI: Opex	In progress	Green	All allocations have been paid to recipients. Confirmed dates for the following funded events: Destination Orewa Santa Parade and Signature Events - 24 November 2018 to 27 April 2019 Sir Peter Blake - 1 December 2018 to 2 December 2018 East Coast Bays Community Project Incorporated - 2 November 2018 to 31 March 2019 Torbay Santa Day - 1 December 2018 Hibiscus Rodders Festival - 25 January 2019 Mairangi Bay Food and Wine Festival - 16 February 2019 Mairangi Christmas Parade - 24 November 2018 Browns Bay Santa Parade - 1 December 2018.	All allocations have been paid to recipients. No further update.

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157	Movies in Parks - Hibiscus and Bays	<p>Programme and deliver a Regional Movies in Parks series events.</p> <p>Venue 1: Mairangi Bay Reserve Date: Early February 2019 Genre: Families</p> <p>Venue 2: To be decided Date: Early March 2019 Genre: Young Families</p>	<p>Further decisions points:</p> <p>1. Rank movie preferences. 2. Venue 2 to be decided.</p>	CS: ACE: Events	\$30,000 LDI: Opex	In progress	Green	<p>Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Stanmore Bay Park screening Saturday, 16 February 2019 and Mairangi Bay Park screening Friday, 22 March 2019. Public screening licences for "Pitch Perfect" and "Paddington 2" have been approved.</p> <p>Event specific marketing starts three weeks prior to each event.&nbsp; Movies in Parks is zero waste, smoke and alcohol free.</p> <p>Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.</p>	<p>During Q3, Movies In Parks "Pitch Perfect" was screened on Saturday, 16 February 2019 at Rata Reserve, Whangaparaoa with approximately 800 people attending. "Paddington 2" was screened on Friday, 22 March 2019 at Mairangi Bay Park, Mairangi Bay with approximately 1,500 people attending and enjoyed the pre-entertainment and activities on offer.</p> <p>A detailed post-season delivery report will be presented in Q4.</p>
247	Operational Grant - Centrestage Theatre	Fund Centrestage Theatre Trust to operate Centrestage Theatre as an inclusive and accessible arts and culture facility, presenting performing arts programmes to the community including performing arts classes and a youth theatre programme.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$21,501 ABS: Opex	In progress	Green	<p>In Q2, there were 815 participants plus 4,570 attendees at 33 performances or events at Centrestage Theatre. Highlights were the end of year show The Wizard of Oz and end of year dance schools' performances. The theatre hosted the Lions variety concert and supported their fundraising for hospice. The theatre is closing across the holiday season while the foyer upstairs areas are renovated. So far they have raised \$22,000 for this upgrade.</p>	<p>During Q3, Centrestage Theatre experienced 9,255 attendees/participants involved in its activities for all ages. Drama and dance classes for 5 year olds - teens, and for pre-schoolers -12 year olds, saw record level enrolments for a first term.</p> <p>The first musical for 2019 achieved the best audience seen for recent years with 2,081 attending the production of '42nd St'.</p> <p>Fundraising efforts, sponsored support and practical volunteer hours saw the theatre foyer, the kitchen and toilets painted and revamped.</p> <p>Centrestage has attracted a wide audience to enjoy the spaces and the launch of the revamped area provided a thank-you to local and other businesses, workers, and volunteers while raising awareness of ongoing fundraising and the theatres activities.</p>
248	Operational Grant - Estuary Arts Centre	Fund the Estuary Arts Charitable Trust to operate the Estuary Arts Centre as an arts and culture facility, providing an inclusive and accessible programme of workshops, exhibitions and related visual arts programmes.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$16,529 ABS: Opex	In progress	Green	Refer to substantive agreement for Estuary Arts Centre.	Refer to substantive agreement for Estuary Arts Centre.
249	Operational Grant Top Up - Estuary Arts Centre	Allocate additional funding for Estuary Arts Charitable Trust to operate the Estuary Arts Centre as an arts and culture facility, via the substantive ABS Operational Support Grant Funding Agreement.	Further decisions not anticipated.	CS: ACE: Arts & Culture	\$50,000 LDI: Opex	In progress	Green	<p>In Q2, there were 14,806 visitors to Estuary Arts Centre including 1,424 participants across 92 programmes, exhibiting or workshops including children making peggy square blankets with volunteers for Women's Refuge Silverdale.</p> <p>Highlights include hosting the 5th Hibiscus and Bays Art Awards with record entries, especially from artists in the local board area, and 200 attendees at the opening. The annual Cash and Carry art sale featured 500 works under \$500 by 145 artists. Volunteers contributed 1,320 hours. The centre and cafe remained open across the holidays except 25 and 26 December 2018.</p>	<p>During Q3, Estuary Arts Centre (EAC) attracted 15,354 visitors across 85 different programmes.</p> <p>Extended summer hours with a three week Summer Holiday programme which attracted record attendance helped contribute to these numbers.</p> <p>The EAC had 35 artists displaying and offering hands-on art activities at the Boulevard Arts fiesta and an EAC live arts open day on 23 February 2019 offered spinning, weaving, fluid painting, printmaking, mosaics, marbelling and more, attracting 300 plus visitors.</p> <p>An outdoor art programme for all of Year 7 from Orewa College, involved approximately 300 students, focused on making Environmental, Earth art.&nbsp; Photographs of their artwork were exhibited during March 2019.</p>

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250	Operational Grant - Mairangi Arts Centre	Fund the Mairangi Arts Centre Trust to operate the Mairangi Arts Centre as an arts and culture facility, providing an inclusive and accessible programme of workshops, exhibitions and related visual arts programmes.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$83,570 ABS: Opex	In progress	Green	<p>In Q2, there were 6,739 visitors to Mairangi Arts Centre (MAC) of which 554 participated as exhibitors, in workshops, at exhibition openings or attending the NZTrio concert.</p> <p>Highlight exhibitions were presented by both the Korean Calligraphy and Seoul Calligraphers Associations and the MAC Showcase presented student work of all ages from across the year's classes. An Open Studio Week allowed potential students to observe classes and to speak with students and tutors. The centre closed for the summer in mid-December 2018 for asbestos removal and roof repair. Volunteers contributed 580 hours.</p>	<p>During Q3, there were 5,217 participants across 147 programmes including workshops, openings, events and holiday classes.</p> <p>Exhibition highlights were:</p> <ul style="list-style-type: none"> - Portraiture, a collaborative exhibition with The Artists Village in Singapore and submissions from Mairangi Arts Centre (MAC) members. It was extended due to demand. - Women and War: Voices for Peace, aimed at honouring survivors of military sexual slavery during the Japanese Imperial occupation of Asia-Pacific. The opening event had 100 attendees with speakers from Peace and Justice organisations. The exhibition programme included a memorial from Korean diaspora groups, which was covered by Korean-news agencies, JTBC, and KBS. - Mapura Studio's Cartooning exhibition included work by students from MAC's satellite zine/cartooning classes in Term 3 and 4 of 2018.
323	Quick and Local Contestable Grants	Funding to support local community groups through contestable grant funding. Budget: Community Grants \$498,846 plus \$195,274 carry over from 2017/2018.	Q4 - Local board decision on grants.	CS: ACE: Community Empowerment	\$694,120 LDI: Opex	In progress	Green	<p>The local board allocated \$287,238.24 during the Local and Multiboard Grants, Round One.</p> <p>\$5,000 was allocated from Local Community Grants budget for public notification and installation and removal of signage for the temporary alcohol ban (HB/2018/168). \$21,130 was allocated from Local Community Grants budget for additional proactive compliance for the 2018/2019 summer period (HB/2018/172). \$10,000 was allocated from the Local Community Grants budget to enable subsidy of hire fees for Orewa Community Centre (HB/2018/177).</p> <p>The local board allocated \$26,146 during the Quick Response, Round Two, leaving a total of \$340,600.76 to be allocated to the remaining grant rounds.</p>	<p>During Q3, the Local Grant Round Two closed in March 2019. Decisions on grants will be made in quarter four.</p>
765	Venue Hire Service Delivery - HB	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	<p>During Q2, hirer satisfaction remains high with 86 per cent of hirers indicating that they would recommend the venues they have visited. Booking hours have decreased by 10 per cent due to a couple of regular hirers no longer booking. In Q3, staff will be working with communities in preparation for the 2019/2020 financial year booking calendar opening.</p>	<p>During Q3, staff updated the local board on fees and charges for 2019/2020 financial year. Community drop-in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any questions they have with the hire process or the venue they hire. Bookings for 2019/2020 financial year opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings. Hirer satisfaction remains high with 87 per cent of hirers indicating that they would recommend the venues they have visited within the Hibiscus and Bays Local Board area. The statistics are based on the first eight months of 2018/2019 financial year.</p>

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974	Capacity Building – East Coast Bays	<p>Fund the East Coast Bays Community Project to:</p> <ul style="list-style-type: none"> • Build the capacity of local community groups and organisations • Implement community initiatives that deliver on identified community needs • Build on the governance development work with East Coast Bays in 2017/2018 to ensure that this activity continues to respond to local board outcomes. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$71,000 LDI: Opex	In progress	Green	<p>Negotiation of a schedule of work and funding agreement was completed in October 2018. The scheduled programme of work and service delivery includes:</p> <ul style="list-style-type: none"> - increased focus on development of the new governance team and governance processes - development of a new three-year strategic vision for the organisation - establishment of an upgraded communication and engagement capability including a revised database and greater social media capability for the organisation - development of a sustainable community wellbeing forum for the East Coast Bays area community to support development of East Coast Bays community organisations - maintenance and support to grow the East Coast Bays Community Project (ECBCP) international newcomers group and their volunteer capability - establishment of a volunteer programme to encourage local volunteer activity and recruit additional support for ECBCP projects - continued development of placemaking activity and neighbourhood events - summer and winter fun programmes - support to environmental and safety related community activity. <p>In Q3 and Q4 staff will assist the new East Coast Bays Community Project governance team and manager to further develop the strategic long-term capability of the ECBCP to support community development activity in the Bays area. ECBCP community activity will be reported to the local board by the ECBCP governance and management team on a quarterly basis.</p>	<p>During Q3, staff worked with the new governance team of East Coast Bays Community Project (ECBCP).</p> <p>ECBCP introduced their new Chairperson to the Hibiscus and Bays Local Board in March 2019 and delivered a short update on ECBCP project activity.</p> <p>ECBCP have delivered events, activities, pest-free activity and the coordination of the needs analysis work.</p> <p>Q4 focus for delivery will include:</p> <ul style="list-style-type: none"> - a sustainable community wellbeing forum/ network that supports capacity and capability building of East Coast Bays (ECB) community organisations - leveraging of the international newcomer group sessions to develop a series of newcomer forums to engage with the migrant and newcomer communities to identify key needs, issues and solutions to newcomer needs.
976	Capacity Building – Hibiscus Coast	<p>Fund Future Whangaparaoa to continue community-led engagement in planning and place-making priorities as identified by this group:</p> <ul style="list-style-type: none"> • Community Activator role • Community Well Being group • Business Network and website • Whangaparaoa Library outdoor space. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$60,000 LDI: Opex	In progress	Green	<p>Negotiation of a schedule of work and funding agreement was completed in October 2018. The scheduled programme of work and service delivery includes:</p> <ul style="list-style-type: none"> - supporting a business activator to develop and support local businesses- continued development of a local businesses network and mentoring programme- working with local business leaders to establish a business association for the Whangaparāoa Peninsula- supporting a community activator role to activate open spaces and community events- facilitation of the Whangaparāoa Wellbeing Network- supporting a Community Activator role for the hub, a coordinator to direct the Future Whangaparāoa Trust, and- supporting lead agencies in the development of youth participation activities.Q2 highlights include:- over 500 residents and families attended the Very Coastie Christmas Event on 9 December 2018. The event was designed to be accessible to all and encouraged senior community members to attendance- fundraising was carried out to support “Youth in Transition”, a group which provides services to support youth wellbeing and mental health services- a business breakfast in November with guest speakers from Career Mums. The breakfast encouraged businesses to consider opportunities for mothers to re-enter the workforce. 	<p>Future Whangaparaoa delivered on community capacity and capability building, communication and activation activities. Highlights for Q3 included; - the Trust securing a new lease for a period ending February 2020; a group is working on permanent hub location options.- delivery of the Whangaparaoa well-being network meeting.- a teen eco-retreat event.- activation of the Equip family and whanau support and education group from the hub.- promotion of Tiriti o Waitangi workshops.- workshops held on The Power of Effective Communication.- activation of a Health Hub pop-in initiative providing free drop-in health advice.- promotion of parenting advice and support.- Youth Voice Project update – CYC Trust will begin youth engagement via questionnaire and events from 1 April 2019.In Q3, staff progressed the needs analysis grant to Future Whangaparaoa.</p>

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977	Responding to community needs: Hibiscus Coast and East Coast Bays	<p>Continue to use a "Place-making Approach" to respond to community needs highlighted in both subdivisions:</p> <ul style="list-style-type: none"> Fund community led initiatives that promote intergenerational connections and participation <p>Hibiscus Coast</p> <ul style="list-style-type: none"> Support the community to activate spaces that are accessible and well connected and that create social environments conducive to a sense of belonging in the Hibiscus area. <p>East Coast Bays</p> <ul style="list-style-type: none"> Support and fund key projects (as identified in the forums to address the recommendations) that will strengthen the sense of community for people in East Coast Bays. Priority areas include projects targeted to transition stages of life for example; newcomers, new mothers, older adults, intermediate ages. 	Local board to approve scope and allocation of budget.	CS: ACE: Community Empowerment	\$35,000 LDI: Opex	Completed	Green	In Q2, staff completed funding agreements for Future Whangaparāoa and the East Coast Bays Community Project to respond to the findings from the 2015 Community Needs Assessment (Hibiscus Coast) and the 2016/2017 East Coast Bays Needs Assessment. The organisations will distribute funds to community proposals and clustered projects that create a sense of belonging, activate community spaces through placemaking events for families and whanau and/or encourage community-led responses to identified needs.	<p>At the end of Q2, the East Coast Bays Community Project (ECBCP) committee decided not to umbrella the needs analysis until they had reviewed their governance situation. As a result, staff progressed the needs analysis grant to Future Whangaparāoa.</p> <p>Funds will be utilised to:</p> <ul style="list-style-type: none"> Engage with neighbourhoods and communities Develop a sense of ownership and positive space-making. Activate parks, reserves, facilities, plazas and open spaces in Hibiscus Coast. Deliver a series of mini-activation events to support A Very Coastie Christmas. Support the Manly Food and Wine Festival. Activate Gulf Harbour with an aquatic focus. Activate Stanmore Bay with a youth activation focus. Activate Red Beach with potentially a Matariki focus <p>Staff are working with the ECBCP committee to identify other projects that required funding.</p>
978	Youth Leadership	Engage our youth to work with us, to have a voice and opportunities to learn, develop and become leaders. Implement a contestable funding process open to youth organisations to deliver: <ul style="list-style-type: none"> high quality opportunities for young people to develop skills in leadership opportunities for young people to participate in local projects and initiatives that are important to them mentoring and coaching for young people who want to initiate and lead community projects. 	Staff presented proposed allocations of funding at a local board meeting in Q2. No further local board decision is required.	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	In September 2018, staff provided recommendations at a local board meeting regarding investment in youth leadership for the 2018/2019. It was agreed that alongside a contestable grants scheme for youth-led projects, staff would carry out an environmental scan of youth practice and organisations in the local board area and produce recommendations for a more integrated 'whole of board' approach from 2019/2020. In October 2018, organisations which had received grants for youth leadership projects through the contestable grants scheme in the 2017/2018 presented short videos showcasing their projects to the local board. Building on discussions with the grant recipients and feedback from the local board, staff have been designing a contestable grants scheme to support youth-led projects.	During Q3, staff administered a contestable grants scheme supporting youth-led activity. The scheme was promoted across Hibiscus and Bays youth networks and providers. In February 2019, staff reviewed three promising expressions of interest (EOI), however, there was overlap in activity between the applications and none of these directly covered the Bays area. Staff have supported expression of interest (EOI) applicants to further develop their proposals to ensure activity across Hibiscus and Bays through working in partnership. EOI's applications closed on 22 March 2019; delivery of the grants projects will occur in Q4.
980	Community inclusion and diversity	Support activities and processes that encourage diversity in the planning and shaping of our community: <ul style="list-style-type: none"> Promote and encourage an inter-generational approach to participation and engagement Encourage young people to have a say in processes that concern them Include opportunities for Māori to have a voice in activities and initiatives that concern them. <p>Activity includes:</p> <ul style="list-style-type: none"> Responding to the aspirations of Mana Whenua, matawaaka, marae and Māori organisations Support for an Age Friendly approach Enable Youth Scholarship process. 	Staff presented proposed grant allocations for workprogramme line 980 at a workshop of the board in Q2. No further local board decision is required.	CS: ACE: Community Empowerment	\$30,000 LDI: Opex	In progress	Green	<p>In Q2, staff presented to the local board the findings and recommendations of the Age-Friendly Hibiscus and Bays Report produced by Auckland University of Technology's (AUT) Centre for Active Ageing.</p> <p>Staff are negotiating with AUT to carry out a follow-up piece of work designed to identify what age-friendly services, groups, assets and agencies exist in the Hibiscus and Bays area. This piece of work will be finalised by end of Q3 and will be used to inform community-based activities funded through the remaining 2018/2019 programme budget.</p> <p>In parallel, staff will share the Age-friendly Communities Report with key stakeholders to advocate for recommendations to be addressed through existing work programmes. This will include council colleagues in Parks and Recreation; Libraries; Arts and Culture; Events; Community Places and Auckland Transport.</p>	<p>During Q3, the results of the Age-friendly Communities Report were shared with key internal council stakeholders to advocate, and seek opportunities, for recommendations to be addressed within existing work programmes. This work is ongoing.</p> <p>The AUT Centre for Active Ageing will conduct an asset mapping process to identify venues, services, groups, assets and agencies in the Hibiscus and Bays area which support older people's social and civic participation and wellbeing. Staff have supported this process through several informative workshops. This review will continue through to May 2019. An interim report to be finalised will be used to inform next steps.</p> <p>This information will inform potential community-based activities that can be delivered and funded through the remaining 2018/2019 programme budget.</p>

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1270	Apply the empowered communities approach – connecting communities (HB)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focusing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	In Q2, the strategic broker: a) supported the Hibiscus Coast Youth Centre by: - monitoring progress on their strategic review by Ploughshares; b) attended bi-monthly network meetings at Future Whangaparaoa Community Hub to: – support groups to establish a working party/project group around young people and their expressed needs - support interested groups to develop a framework for intergenerational initiatives in Whangaparāoa area - disperse and collate information from other groups attending the network meetings including social service groups and schools, and groups addressing Maori aspirations, inclusion and diversity aspects. c) provided strategic advice and input into two contestable grants funding rounds. d) Worked with community groups to improve their applications prior to decision-making, and supported them with council processes when successful. After coaching, several groups showed increased alignment between the outcome of their projects and local board priorities.	During Q3, the Hibiscus Coast Youth Centre presented the progress on the Strategic Review and Implementation Plan to the local board. The group is seeking further funding from the council's Governing Body.
1779	Legacy ARST contestable funding – Hibiscus and Bays allocation	Legacy Auckland Regional Services Trust Fund (ARST) for arts and culture purposes. Reallocation of residual funds granted by the former North Shore City Council to be returned by the Shore Exhibition Centre Trust in FY19, and added to Locally-driven Initiatives (LDI) budgets across four local boards. The funds must be used for arts and culture purposes and as per the policy, any unallocated budget at the end of the 2018/2019 financial year will go towards savings.	No further decisions required.	CS: ACE: Arts & Culture	\$52,537 LDI: Opex	Completed	Green	The local board approved the allocation of the \$52,537 refund from the legacy Auckland Regional Services Trust fund to the Mairangi Arts Centre for an arts focused project or event.	During Q3, the local board were presented with the Mairangi Arts Centre project for use of the allocated \$52,537 refund from the legacy Auckland Regional Services Trust. The project will occur over two years and will include an upgrade to the external artists walkway, short-term residencies for career artists and a Mairangi Arts Centre contemporary art exhibition held in alternate years, which will feature new works. The programme will commence in Q4.
2114	Develop Orewa Community Centre community management	Develop and support the transition of Orewa Community Centre to community-led through supporting the establishment of a community group.		CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	In Q2, staff met with users of the community centre who have expressed interest in forming a governance group, but there has not been the numbers and they have decided they can't move forward. No further action expected on this at this stage.	During Q3, the local board sought out interest among some specific community members about the management of the Orewa Community Centre, but there was still no interest/capacity to take on the management of the Orewa Community Centre.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Community Facilities: Build Maintain Renew									
699	Hibiscus and Bays Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$4,713,502 ABS: Opex	Approved	Green	The second quarter has seen fewer issues and complaints with mowing and edging in general across the reserves, with the majority of the reserves drying out. There have been lots of requests for new signs over the quarter, mainly due to work being conducted on Kauri Dieback plans with the specialist team. At this stage no tracks have been closed, but there are concerns regarding Alice Eaves Scenic Reserve. The sportsfields have been extensively used over the second quarter for summer sports and modules. The couch has had a slow start due to the cooler and cloudier spring. Renovations on the couch fields have been taking place over December 2018, in preparation for the next season. Ventia are now self delivering the litter bin emptying within the reserves, along with the cleaning of our open space facilities. So far this has been working well, though there have been a few issues over the Holiday period. The path between Pinecrest Drive and Harbour Village Drive has not yet had any remedial work carried out. Fairway Bay Developers have been reminded about this. Council are working to get this land transferred from the crown to council. Several new reserves have been vested to council this quarter and are now under maintenance by Ventia. The majority of these are in the Millwater, Long Bay and Red Beach area. We have had issues relating to the handover of 8 Link Crescent, the grass here is now on the maintenance schedule and a bin has been requested for this site. There has been a lot of minor capex work completed this quarter, with several playgrounds receiving new equipment including Stanmore Bay, Browns Bay and Mairangi Bay. Orewa Reserve boat ramp had a surface renewal prior to the busy summer period, Mairangi Bay boat ramp toe extension has been rescheduled for after Waitangi weekend to cause less inconvenience, Whale Cove boat ramp is currently under detailed design with Hutchinsons and being managed by the project delivery team.	The third quarter has provided us with some warm and dry conditions. Mowing operations over these months have generally been good and the aesthetics of the parks have improved. There has been close collaboration with the contractor to improve the quality of garden maintenance. The contractor has restructured the horticulture team to provide a better outcome. The sportsfields have performed well over the second half of the summer, and oversowing and preparations for the winter season has gone well. The change over from summer to winter sport seasons has been challenging this year with the end of summer sport overlapping the start of winter sport. Monitoring of Metro Park East is required due to the large increase in sports users in the area. The contractors self delivery of cleaning toilets and emptying bins has been working well over the summer, with a reduced number of requests for service. There is a lot of pressure being experienced with the streetscape and rain gardens within the new Long Bay development. We are working with the contractor on maintaining these gardens to the high level of service required, along with options of replanting to reduce maintenance costs and improve visibility within the road corridor. A number of minor capex and opex work has been completed in this quarter, including bin, bollard and furniture renewals. Some track and footpath upgrades have also been completed, along with the repainting of the mural in the Murrays Bay underpass. The work on the Mairangi Bay boat ramp toe has been deferred until after Easter, with the agreement of the surf club, in order to accommodate the ongoing activity on the boat ramp. The flooding within Waiwera Place Reserve, caused by the geo thermal water, has been resolved and the monitoring bores modified, leaving a small amount of clean up.
700	Hibiscus and Bays Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$546,664 ABS: Opex	Approved	Green	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.	Wet conditions towards the later part of quarter two gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Quarter four will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceding year.
701	Hibiscus and Bays Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$196,380 ABS: Opex	Approved	Green	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. Request for service work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1903	Amorino Park - renew walkway and utility	Renew stage 2 of the pathway project, renew retaining wall and drainage. Onerahi Chaos sub soil. The path may need to be diverted out of the coastal area, in which case an additional design will be required. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Project brought forward for delivery as part of the risk-adjusted programme in 2017/2018. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2911).	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Capex - Renewals	Completed	Green	Project completed October 2018.	Project completed October 2018.
1904	Browns Bay - renew skate park and drainage	Browns Bay Beach Reserve irrigation and skate park renewal. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2055).	Design to be approved by the local board	CF: Project Delivery	\$80,000 ABS: Capex - Renewals	In progress	Amber	Detailed design has been reviewed by the local board. Tendering is underway. Construction is planned for after Easter 2019 to minimise disruption.	Tendering produced no submissions so is being repeated. This means that the construction is likely to be delayed until winter due to tendering issues. The detailed design has been reviewed by the local board. The tendering process however, produced no submissions so is being repeated. Construction is likely to be delayed until winter due to tendering issues.
1905	Bushglen Reserve - implement concept plan	Implementation of the approved concept plan developed for Bushglen Reserve. Concept designs to be proposed to the local board for approval prior to detailed planning works commencing – complete (HB/2018/120). Current status - stage one – develop detailed design and obtain resource consent. Stage two – propose the detailed design to the board for approval, plan and deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$10,000 LDI: Capex	In progress	Green	Investigation and Design will be carrying on the design work from the concept design to obtain resource consent. Council Landscape Architect and Council officers are to meet with community representatives to gain a clear understanding of the site and help progress the project.	Council will be carrying on the design work to confirm concept design and then obtain resource consent. Council has met on-site with the community to confirm the design considerations. Council will now finalise the concept design and gather the specialist information in order to lodge resource consent by the end of May 2019.
1906	Centennial Park - renew walkway and furniture	Renew Centennial Park to Campbells Bay boardwalk, fence, pathways, retaining wall, rubbish bin, seats, signs, stairs, steps, tables and track. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2056).	No further decisions anticipated	CF: Project Delivery	\$110,000 ABS: Capex - Renewals	In progress	Green	Physical works have commenced in October 2018. The project manager is working with the volunteer group representative. Track work is 60 percent complete. Completion is due in March 2019.	Physical works commenced in October 2018. The project is progressing and is on track for completion March 2019
1907	Crows Nest Walk, 16 Brighton Terrace, Murrays Bay - remediate major slip	Remediate 2 major slips. Slip 1 and 2 - stage one - undertake topographic survey and geotechnical investigation. Slip 1 and 2 - stage two - detailed design including resource and building consents. Slip 1 - stage three - clear loose debris, extensive soil nailing, concrete footpath and swale and coconut matting to support planting. Construction review. Slip 2 - stage three - construction of palisade wall (500mm diameter piles, 8m deep). Construction review. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$329,000 ABS: Capex - Renewals	In progress	Red	An assessment on design options for addressing the severe slip has been commissioned. The report, which is expected in March 2019, will include looking at the connection plans, user experience and geotechnical engineering solutions, to ensure the best outcome. Thereafter options for addressing the slip will need to be confirmed and cost estimates prepared, before presenting the concept plan to local board by April 2019.	Local residents and Local Board members are expressing concern about the time taken to remediate this site. Currently, there is no timeline for delivery. A report on the options to repair the slips has been completed. Public meetings have been held in February and March to outline the options and pros and cons for these. Confirming options for addressing the slips with local board, before commencing with concept design and consents, will be required next. A workshop discussion with the local board is due on 26 March and a report to a business meeting is due in June 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1909	Deep Creek Reserve development	Install sand slits drainage, lighting and irrigation. Install two pan toilet block and car park. Installation of drinking fountain. Current status - stage one - investigate, detailed design and obtain consents. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2821).	Design to be approved by the local board	CF: Project Delivery	\$74,000 ABS: Capex - Growth	In progress	Green	The irrigation for the sports field is completed with grass grow-in underway. Bollards are installed, floodlights are installed, car park sub base placed and toilet block installed on site. Grass grow-in will need to be monitored and the sand for sports field topped up when required, awaiting water connection for the toilet block (Vector). Works on the car park and the installation of the swale will need to be a focus. Timber boardwalks and furniture to follow soon after.	The majority of the construction works are completed (irrigation for the sports field, grass growing in, bollards, toilet and floodlights installed). The car park works are continuing, with the sub base being finished and kerbs being formed. A building consent exemption request is being processed for the ball-stop fence (added to works as per scope addition January 2019). The sports field was opened to the public at the end of March to allow for junior training on the field, while the car park and toilet area will remain fenced off until works are completed. Once building consent exemption for new ball stop fence has been received, construction will be scheduled. In the meantime the construction of the car park will be finalised and reserve signage installed.
1910	East Coast Bays Community Centre building - renew and redesign facility	2018/2019 - renew specific physical works, to be clarified with the Corporate Property department and the local board, including asbestos testing in the roof and development of a quiet room. In collaboration with the facility user groups, redesign and renew facility. Renewal may include: new tiling, replace carpet, install auto glass door at main entrance, repaint walls and ceilings, refinish doors and frames, replace flooring, renew heating in Sherwood and Inverness rooms and community space upstairs, replace main kitchen upstairs including blinds and heating, and improved/extended space for Plunket. Current status - stage one - investigate works required to ensure the facility remains fit for purpose, undertake specialist reporting, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2051).	Local board to decide what part of the building they wish to occupy	CF: Investigation and Design	\$210,000 ABS: Capex - Renewals	In progress	Amber	A further detailed assessment is recommended so as to understand the lateral loads of the building. Awaiting detail of next steps by the Seismic team.	The asset has failed its initial seismic assessment. Detailed seismic assessments are due to start within September. The building also has a relatively high proportion of asbestos containing products within and on the building. An 'Initial Seismic Assessment' has been completed for the building, and the local board area scored 50 per cent, while the community areas scored 45 per cent. This does not class the asset as 'Potentially earthquake prone', however, a 'detailed seismic assessment' is now recommended so as to understand the lateral loads of the building. The seismic team have now approved their external seismic consultants and will be engaging an engineer to complete this detailed work in the coming months. Community Services have been asked whether a strategic assessment exists for this building. Awaiting the seismic detailed design documentation, and also a strategic assessment.
1911	Freyberg Park - install lights on field 3	Installation of lighting on field 3. Current status - stage one - investigate, design and obtain consents. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Physical works are in progress. Physical works will continue with a view to completion by 1 April 2019.	The light foundations and cabling has been completed, and the light poles were erected at the beginning of March. It is envisaged that all physical works will be completed by 1 April 2019 for handover to the Operations team.
1912	Freyberg Park - renew sports field	Renew sports field. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2063).	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	Concept design to upgrade both fields 1 and 2 has been received. The option of utilising recycled glass in the drainage and sand-carpet as a trial, is currently being investigated. Work with Health and Safety is underway to understand its full nature before proceeding. The Rugby League Club will be engaged with about the recycled glass option and alternative venues will be discussed whilst physical works take place, (works will not commence until after the Sunnynook upgrades have been completed to minimise disruption on the number of fields available in the area).	The detailed design has been completed and the tender package received. Tender documentation will be prepared sent out to tender May 2019. Physical works are programmed to begin in the 2019/2020 summer construction season.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1913	Gulf Harbour Marina Hammerhead Reserve - renew park toilet	Renew park toilet. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2064).	No further decisions anticipated	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	In progress	Green	Solar options (using sustainability funding) are now being investigated by a consultant recommended by the Efficiency and Sustainability team. Design specifications will now need to be reviewed, and thereafter a business case would need to be created.	A locally based external engineering consulting company has now completed the concept design specifications for this project. This is part of a larger project to refurbish another eight public toilet blocks throughout the Hibiscus and Bays Local Board area. Solar options (using sustainability funding) has been investigated by a consultant recommended by the Efficiency and sustainability team. Design specifications have now been reviewed, the asbestos survey has been received, and a business case is currently being completed. The business case will then progress to delivery.
1914	Gulf Harbour Reserve - develop toilet	Installation of toilet block and drinking fountain at Gulf Harbour at the sports park. Stage one - investigate, design and obtain consents for the works required. Complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3004).	Design to be approved by the local board	CF: Project Delivery	\$262,000 ABS: Capex - Growth	Completed	Green	Project completed in December 2018.	Project completed in December 2018.
1915	Hibiscus and Bays - action centre plans	Development of a prioritised concept plan for the delivery of works identified in the Hibiscus and Bays centre plans. Current status - stage one - in collaboration with the local board, identify sites to be considered for improvements. Scope options, with high level cost estimates, to be presented to the local board for their review and input. Stage two - develop the works into the forward work programme and undertake detailed design to be approved by the local board. The works are to be planned with future renewals, where possible. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the local area. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2075).	Design to be approved by the local board	CF: Investigation and Design	\$80,000 LDI: Opex	In progress	Green	The Project Manager has begun the investigations phase and is preparing the stakeholder engagement plan. The stakeholder engagement plan will be workshopped with the local board in February 2019.	The contractor has begun investigations and concept planning. The next steps will involve updating the local board at a workshop that is planned for March 2019.
1918	Hibiscus and Bays – deliver Ecological Management Plan initiatives	Deliver initiatives outlined in the Deep Creek and Waiake Ecological Management Plan e.g. kayak pontoon. Current status - stage one - detailed design with refined cost estimates to be presented to the local board for their review and input. Stage two - obtain consents and plan the physical works with asset renewals where possible. Stage three - deliver physical works. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area.	Design to be approved by the local board	CF: Investigation and Design	\$25,000 LDI: Capex	In progress	Green	A supplier has been awarded the contract to undertake investigation and design work for pontoon design. An initial site-visit with supplier and Deep Creek Society has been conducted to collectively work through pontoon positions. The supplier now has to come up with a draft concept by the end of December 2018.	A collaborative forum was held between the Deep Creek Society, the consultant and council to finalise the technical components of the design, prior to lodging the resource consent. This was to ensure that the design proposal is fit for purpose. Resource consent has been lodged and granted. The supplier will now provide a cost estimate to determine how much it will cost to build the launch pad. Council aims to have this by the end of April 2019. Once the cost estimate is received an update will be provided to the local board to outline suitable next steps.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1920	Hibiscus and Bays – install pontoons	Installation of 1 pontoon in each new subdivision before Summer 2018. Current status - stage one - detailed design, scope and plan the installation. Stage two - deliver physical works. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area.	Design to be approved by the local board	CF: Investigation and Design	\$40,000 LDI: Capex	In progress	Amber	The standard design for the mooring is complete. Resource consent for Browns Bay has been lodged, with a view to installation in February. The priority is to now chase along the Little Manly Safety in Design report, as consenting is dependent on this.	Concerns being flagged around the Safety in Design (SID) aspects for Little Manly as it has been identified it could be hazardous walking out and back to the pontoon due to the nature of the seabed and oyster shells. Currently awaiting SID assessment to be complete. The standard design for the mooring is complete. Resource consent for Browns Bay has been lodged, with a view of installation taking place in February 2019. Little Manly's 'Safety in Design' report now needs to be completed, as consenting is dependent on this.
1922	Hibiscus and Bays - investigate options for sports lighting and sportsfield upgrades	Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 45 hours per week. Options to be approved by the local board.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Investigation has started with council's operations and maintenance team to understand which fields will be suitable to create capacity. Silverdale War Memorial Park field 3 has been identified to install new lights. A supplier has been engaged. The supplier is working on concept design and aims to have this by the end of January 2019.	Silverdale War Memorial Park fields 3 and 4 have been identified as suitable candidate's to investigate lighting upgrade options. A supplier has been engaged and has provided council with a suitable concept design to replace and upgrade the lights. This project was only designed to deliver a concept design to give the local board and council direction on funding requirements, and given that there is no future funding secured for this project, it will be on-hold until adequate funding is available.
1923	Hibiscus and Bays - playground improvements	Playground improvements or small upgrades that will enhance the use of playgrounds throughout the Hibiscus and Bays Local Board area. This project is a continuation of a multi year project from the 2016/17 and 2017/2018 programmes (previous ID 2067).	Design to be approved by the local board	CF: Investigation and Design	\$100,000 LDI: Capex	In progress	Green	The play equipment installations are complete, with the exception of the Okura supernova, for which additional work on the flying fox is planned after the school holidays. The Stillwater basketball half court was completed in December 2018. The Browns Bay basketball half court for Freyberg Park is on hold until a decision is made about re-locating the condemned building. Planning for future year's improvements, based on the Hibiscus and Bays Play Provision Study priorities, will need to commence.	The play equipment installations are complete with the exception of the Okura supernova. Additional renewal work on the flying fox is planned for after the school holidays. The Stillwater basketball half court is complete. Based on the Hibiscus and Bays Play Provision Study priorities, improvements in future years are to be discussed with the local board in February.
1925	Hibiscus and Bays - renew park buildings 2017/2018+	Renewal of the Waiwera Beach, Campbells Bay, Arkles Bay Beachfront Reserve, Orewa Reserve, Rothesay Bay Beach Reserve, Stanmore Bay Park, Leal Place parking area toilet blocks. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID's 2068 & 2069).	No further decisions anticipated	CF: Investigation and Design	\$450,000 ABS: Capex - Renewals	In progress	Green	Solar options (using sustainability funding) are now being investigated by a consultant recommended by the Efficiency and Sustainability team. Design specifications have now to be reviewed, and then a business case created.	A locally based external engineering consulting company has now completed the concept design specifications for this project. This is part of a larger project to refurbish another eight public toilet blocks throughout the Hibiscus and Bays Local Board area. Solar options (using sustainability funding) has been investigated by a consultant recommended by the Efficiency and sustainability team. The Stanmore Bay east public toilet has been removed from this project and placed into its own project line, over concerns of the assets rear footings. Design specifications have now been reviewed, asbestos surveys are now due, and a business case is currently being completed. The business case will then progress to delivery.
1926	Hibiscus and Bays - renew park buildings 2018/2019+	Minor renewals at the following toilet blocks: Browns Bay Beach Reserve; Streetscape cnr Silverdale Street and Agency Lane; Kinloch Reserve carpark; Dacre Historic and Esplanade Reserve. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	A proposal is awaited from the consultant in December 2018 in order to progress to procurement.	Operational Management and Maintenance, Asset Management Intelligence Support and Renewals staff have created a list of parks toilet assets in the worst condition. This list includes another 10 assets, however, due to their condition grades, Dacre cottage public toilets and Kinloch public toilets can be removed from the original list. Next steps include sending a memo to the local board in April 2019, advising of the new list of assets recommended for renewal.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1927	Hibiscus and Bays - renew park furniture and fixtures 2018/2019+	Renew the tables, signs, BBQs, bollards, seats, rubbish bins at the following sites: Browns Bay Beach Reserve, Chelverton Reserve, Churchill Reserve, Hatfields Beach Reserve, Karaka Cove, Marellen Drive Beach Reserve, Moana Reserve, Remembrance Reserve, Vipond Road Beach Reserve, Waiake Beach Reserve. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$16,000 ABS: Capex - Renewals	In progress	Green	The site assessments and a recommendations report is due in mid December 2018. Thereafter the renewal will be bundled with similar projects and a consultant will be engaged to complete professional design services.	The site assessments and a draft recommendations report was received in December. A business case is currently being finalized and thereafter project delivery will arrange for the renewal of the worst condition assets in April 2019.
1928	Hibiscus and Bays - renew park play spaces 2017/2018+	Renew play equipment including playgrounds, skate and half courts at the following sites: Everard Reserve, Brandon Reserve, Ferry Road and Hawaiian Parade Junction and Bayside Drive. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2071).	No further decisions anticipated	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	In progress	Amber	The basketball hoop physical works will begin on 16 December 2018, with the hoops being erected on the 27 December, depending on the weather. Detailed design of the play equipment and basketball court surface have now been received, and a separate consultant is working on a drainage design.	Due to poor drainage over the four playground sites, the drainage is now being investigated prior to any playground upgrades. The basketball hoop physical works were completed in December 2018. The renewal of the surface will not proceed due to the uncertainty of how the reserve will be managed over the long term. Drainage is an issue over the four playgrounds and as per the local board's request, a solution for this issue needs to be found before further work is done. A concept design has been received for the remediation of the drainage and cost estimates are awaited. Detailed design of the play equipment and basketball court surface has now also been received. Detailed design is expected by the end of April 2019.
1929	Hibiscus Coast - renew seawalls	Renewal of the failing coastal protection structures and other beachfront assets at the following sites: Arkles Bay, Matakatia Bay, and Wade River Berms Reserve. This project will be delivered in collaboration with the coastal subject matter experts.	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	Completed	Amber	A Coastal consultant will progress this project in the new year. Community Facilities staff are also organising stakeholder meetings for all Seawall projects starting January 2019.	This project is in the process of being transferred to the Auckland Council Coastal and Geotechnical Services team, who have already started assessing existing assets and coastal processes. Investigation will be progressed via coastal compartment management planning, utilizing Long term Plan funding recently made available. The Auckland Council Coastal and Geotechnical Services team will be presenting an update in this respect over the next two months (September 2018). Additional budget will be required. Wade River Berm Reserve: Upon visual inspection by a subject matter expert from Coastal Management, the seawall and surrounding assets are fit for purpose and functional, the vegetation in the area does however require some maintenance. Recommendations are to monitor this asset and to address renewals in future years. Matakatia Bay: This coastal area will be addressed by the Coastal Compartmental Management Plan, recommendations from this report will determine any future works. Arkles Bay: This coastal area will be addressed by the Coastal Compartmental Management Plan, recommendations from this report will determine any future works. The closing off of this project will be the final step.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1930	Lakeside Reserve - renew roading and car parks	Lakeside Reserve - renew roading and car parks 2017/18 - 2018/19. This asset has been assigned a condition rating of 4. Investigation on the cause of the damage to be undertaken and reported to the board. Current status - stage one - investigate, design and scope the works required to be submitted to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2072).	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Grey	The tenders for this work will close on 14 December 2018. Once the tenders are received they will need to be adjudicated and the successful supplier appointed. The tentative start date for the project is set for February 2019.	Project has been combined with SPID # 1946 Project combined with SPID # 1946
1931	Long Bay Reserves - develop parks	Local park developments including internal paths, seating, signage (including Te Reo Maori) and landscaping. This project line is for reporting purposes only, the physical works are being undertaken by the developer. Nine local parks are to be developed for local enjoyment and providing amenity requirements in a high growth area. This line item is reporting on reserves 5, 6, 7, 10, 11 and 13. Current status - stage one - investigate, design and scope the works required to be submitted to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. (Note: previous ID's 1932, 1933, 1934 & 1935).	Design to be approved by the local board	CF: Investigation and Design	\$1,800,400 ABS: Capex - Growth	In progress	Green	The Long Bay Reserves development is delivered by Todd Development. A funding agreement for the remaining reserves five to thirteen is currently being discussed and a proposal was requested from Todd Development for presentation to the local board. The proposed development of the remaining reserves and confirmation of reserve priorities is to be discussed at a local board workshop in February 2019.	The Long Bay Reserve Development is delivered by Todd Development. A funding agreement for remaining reserves (five to thirteen) is currently being discussed and a proposal was requested from Todd Development for presentation to the local board. This matter will be workshopped with the local board in May 2019, to discuss the proposed development of the remaining reserves and confirm reserve priorities.
1936	Lotus Walk, 58 Sharon Road Browns Bay - remediate major slip	Remediate the slip at Lotus Walk. Current status - stage one - undertake a topographic survey, apply geological mapping. Stage two - obtain resource and building consents and remove 4 trees. Stage three - install rock bolt or anchors with whaler tie beam. Install drainage swale, an engineered handrail and concrete path. Conduct the construction review.	No further decisions anticipated	CF: Investigation and Design	\$181,000 ABS: Capex - Renewals	In progress	Green	Tender evaluation to be undertaken prior to Christmas 2018. Resource consent has been lodged. Work is anticipated to take place from the end of summer, dependent on contractors availability.	Physical works have commenced and are estimated to be completed in May 2019.
1937	Mairangi Bay Reserve – implement development plan	Implementation of the approved development plan for the reserve. Concept designs to be proposed to the board for approval prior to detailed planning works commencing. Current status - stage one - investigate, design and obtain cost estimate works to be reviewed by the local board. Stage two - detailed design and obtain consents. Stage three - plan and deliver the agreed physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	Approved	Green	The Mairangi Bay Reserve Development Plan has been adopted by the local board and has been handed to the Investigation and Design team to progress development. Investigation and design on the recommendations in the plan are now to commence.	An initial review of the project scope is expected to begin in April 2019, when the Strategic Assessment has been completed by Community Services. The procurement of professional services for design and site investigation work will commence in April 2019.
1940	Metro Park West - develop reserve	Design for the development of a large 14 hectare neighbourhood reserve within a new residential sub-division, including engagement with stakeholders to ensure the park design reflects the aspirations and requirements of the local community. Details of works and delivery timeframes to be updated once established, agreed and prioritised. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2090).	Design to be approved by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Growth	In progress	Green	The revised concept design has been completed and was presented to the local board at a workshop on 29 November 2018. The concept was shared with the local community at the Millwater Christmas Market event in December 2018. A report to approve the concept design will be prepared for the local board business meeting in February 2019.	The concept design was approved by the local board at the 20 February 2019 business meeting, and work has started on the developed design phase. Further site investigation work will commence in April 2019, and the developed design will be progressed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1941	Moana Reserve, Orewa - renew fountain	Renew the town centre fountain in collaboration with the Sustainability team. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is of high priority.	Potential decisions on how to proceed when options known	CF: Investigation and Design	\$160,000 ABS: Capex - Renewals	In progress	Amber	Auckland Council and Eurobuild staff met with Destination Orewa Beach in early December to discuss the project. More concept designs will be presented to the local board in February 2019.	The Community Art Centers concept design has not as yet been forwarded to Auckland Council. The Local Boards preference is to have the artwork/water feature installed by the Christmas break, as the area is heavily used after this time by public events and the general public. Millwater Gallery/Eurobuild and an elected artists presented a further seven concept designs and cost estimates to the local board in February 2019. These included both water / light feature and seating designs. The budget will be tight if both a water feature, and a seating design is selected. Public consultation for the designs is planned to take place at the Orewa Estuary Arts Centre between late March and late April 2019. A memo is to be sent to the local board advising that the budget will be very tight if both options are selected.
1942	Orewa CAB - refurbish facility and replace HVAC	Refurbishment of the CAB office to ensure it remains fit for purpose and replace the HVAC system which is currently failing. Stage one - investigate and design the works required - complete. Current status - stage two - scope, plan and deliver the physical works. Estimated completion date yet to be established.	Design to be approved by the local board	CF: Project Delivery	\$85,000 ABS: Capex - Renewals	In progress	Green	The concept design was approved in December 2018. Detailed design is now proceeding. The submission of the building consent application is planned for January 2019.	The tender for the building work (refurbishment) is currently underway and closes in early March 2019. Building consent has been granted (mid Feb 2019). Building/renovation work is set to start in early April 2019 and be completed in early June 2019. Tenders will need to be adjudicated and a successful supplier appointed. Continued detailed planning will take place with the Orewa Citizens Advice Bureau (CAB) management around a temporary office location.
1943	Red Beach Park - develop sand carpet and new floodlights	Development of a sand carpet field and installation of new floodlights. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2092).	Design to be approved by the local board	CF: Investigation and Design	\$200,000 ABS: Capex - Growth	In progress	Amber	Physical works are in progress. Lighting ducting, primary and lateral drains have been installed. Further site works will now progress.	Additional two week delay to programme as a result of encountering unstable ground conditions for installation of the last light pole foundation. Physical works are in progress. All six light poles are now erected. Slit drains have been installed and the installation of sand carpet is in progress. The sand carpet installation requires completion and the replanting of kikuyu stolons need to commence for the turf grow-in.
1944	Red Beach Park - develop toilet for sport fields	Develop a toilet block for the sport fields including installation of a drinking fountain. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2093).	Design to be approved by the local board	CF: Investigation and Design	\$250,000 ABS: Capex - Growth	Completed	Green	Project completed and handed over to Operations team. The toilet is open to the public and the project is now completed.	Project completed November 2018.
1945	Rock Isle Beach Reserve - rebuild toilet block	Rebuild toilet block at a site which is fit for purpose for the local community's use, including the installation of a drinking fountain. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2094).	Design to be approved by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	As a consequence, a full archeological assessment has been requested for this site. Mana Whenua representatives have also been notified. The draft archaeological assessment has been received and further documentation has been sent to the Archaeologist to complete the assessment. Once this is complete an application to Heritage New Zealand will be submitted for approval.	A large, previously undocumented, midden has been found onsite. As a consequence, a full archeological assessment has been requested for this site. A full archaeological assessment is underway. Thereafter an archaeological consent will be lodged with Heritage New Zealand.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1946	Sherwood Reserve - renew car park	Renew reserve car park. Reconfigure entranceway to stop the traffic going the wrong way, by way of a curb build out. Including installation of gates. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2095).	No further decisions anticipated	CF: Investigation and Design	\$120,000 ABS: Capex - Renewals	In progress	Amber	The tenders for this work will close on 14 December 2018. The tenders will be adjudicated thereafter and a successful supplier appointed. A tentative start date is set for February 2019.	Slight time delay due to late request to include security gates into the design. Lakeside Reserve: project complete March 2019. Sherwood Reserve: work is progressing well and is expected to be completed by mid April 2019. The progress on the Sherwood Reserve car park will be monitored.
1947	Sherwood Reserve - renew footbridges	Renew the 2 footbridges at Sherwood Reserve, being delivered by Healthy Waters within their Taiaotea Environmental Enhancement project. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$350,000 ABS: Capex - Renewals	In progress	Green	This project is being led by Healthy Waters. Physical works is due to commence in December 2018. The parks bridge and lighting renewal works is expected to be undertaken in the 2019/2020 financial year. The next phase of the project is to confirm the lighting design for physical works.	This project is being led by Healthy Waters. Physical works commenced in December 2018. The tender process for the lights and bridges is due to close early April 2019. Confirmation of the tendered price and awarding the contract is the next phase of the project. The physical works for the lights and bridges is estimated to be undertaken 2020.
1948	Silverdale War Memorial - renew field 3 sand field	Silverdale War Memorial Park sand field renewal. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This is a continuation from the 2016/2017 and 2017/2018 programmes (previous ID 2097)	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Amber	The main works on the field are completed, these works consisted of leveling the main collector and slit drains, installation of sand carpet and installation of an irrigation system. The field is being stolonised and prepared for grow-in. Monitoring of the grass grow-in of the sports field will be required.	Some damage was caused to the dedicated training area which will delay completion of grow-in for a couple of weeks. The opening of field 3 in early April is dependent on sufficient grow-in of the turfed area at the front corner (within the goal area) where grow-in / seeding failed to establish. The works on the sports field, and adjacent dedicated training area, have been completed (leveling, main collector and slit drains, installation of sand carpet and an irrigation system). Turf establishment (grass grow-in) continues for field 3 and the new dedicated training area. The turf establishment will be monitored and once established, the field will be handed over to the Operational Management and Maintenance team, with the intension of opening field to the public in early April.
1949	St Annes Hall Carpark - 756 Beach Road, Browns Bay - remediate major slip	Remediate major land slip. Current status - stage one - undertake a geotechnical assessment of ground conditions to establish appropriate embedment depth of new piles or alternative palisade wall. Plant adjacent to wall to minimise weed maintenance. Stage two - scope and obtain consents. Stage three - plan and deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$125,000 ABS: Capex - Renewals	In progress	Green	Design is being finalized and the planning assessment has been completed. It is estimated that construction works will commence Autumn 2019.	Physical works have been tendered, and the tender is due to close in early April 2019. The building consent was lodged in February 2019. The contractor for the physical works and programme will need to be appointed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1950	Stanmore Bay Park - renew sand field on field 5	Stanmore Bay Park sand field and sport field renewal. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2100).	No further decisions anticipated	CF: Investigation and Design	\$350,000 ABS: Capex - Renewals	In progress	Amber	The installation of irrigation for field 4 and slit drains for field 5 has been completed. The installation of lighting poles and wiring has also been completed. Further steps include the continued stolonising of field 5 and the initiation of grass grow-in, as well as the installation of lighting poles and the connection of electrics.	The grass grow-in was delayed due to issues during initial planting of grass stolons. An error occurred when applying mitigating actions. While the outcome means the sport field will be available close to initial scheduled timeframe (likely end of April 2019) this will also require the contractor to return to the field next summer to re-plant the specified grass and ensure quality of sports field surface. The installation of the floodlights for field 4 and 5 have also been completed, the electrics connected and floodlights aligned. Turf establishment (grass grow-in) for field 5 is underway. The next steps of the project involve the monitoring of the turf establishment and the preparation for handover to Operational Management and Maintenance.
1951	Stanmore Bay Park - renew seawall	Renew park seawall. Current status - stage one - investigate, design and scope the works required. This renewal will be a collaboration with the coastal subject matter experts. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2099).	No further decisions anticipated	CF: Investigation and Design	\$250,000 ABS: Capex - Renewals	In progress	Amber	This project has consent and the investigation and design process for the remainder of the work adjacent to the river mouth will start in March/April of 2019. Investigation will be progressed via coastal compartment management planning utilising Long term Plan funding recently made available. The investigation and design process is to start in March/April of 2019, with the help of a coastal consultant. The Coastal and Geotechnical Services team will update the local board in December 2019.	Additional budget will be required. The Coastal Panel has been engaged. An onsite meeting to define the scope of works will next be progressed.
1952	Stanmore Bay Pool and Leisure Centre - comprehensive renewal	This project is the final stage of the major multi-year comprehensive renewal. This stage includes: external painting, replacement of concourse tiling, replacement of lift and the paint work in the pool hall. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3290).	No further decisions anticipated	CF: Project Delivery	\$610,000 ABS: Capex - Renewals	In progress	Green	The interior pool hall renewal works are complete. The tender for the exterior painting is underway. Detailed design for the lift renewal is underway. The exterior painting is planned for summer.	The exterior painting has now been completed. The new lift has been ordered and will take 16 weeks to be shipped. Work on the new sprinklers will be required for the Building Warrant of Fitness.
1953	The Esplanade - Manly beachfront (east) - renew toilet	Renew beachfront toilet on the east side of the esplanade. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2102).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	A locally based external engineering consultancy company has now completed the concept design specifications for this project. This is part of a larger project to refurbish another eight public toilet blocks throughout the Hibiscus and Bays Local Board area. Solar options (using sustainability funding) are now being explored by a consultant recommended by the Efficiency and Sustainability team. Design specifications have now been reviewed, and the creation of a business case is required next.	Solar options (using sustainability funding) have been investigated by a consultant that was recommended by the Efficiency and sustainability team. Design specifications have now been reviewed, the asbestos survey has been received, and a business case is currently being completed. The business case will then progress to delivery.
1955	Hibiscus and Bays - renew coastal structures 2017/2018+	Hatfields Beach Reserve, Waiwera Bridge jetty, Waiwera Place Reserve seawall renewals. Stage one - investigate, design and scope the works required in collaboration with the coastal subject matter experts - complete. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2105).	No further decisions anticipated	CF: Investigation and Design	\$380,000 ABS: Capex - Renewals	In progress	Green	Work at Waiwera and Hatfields is complete. Campbells Bay requires some rework due to the dropping sand levels. Further focus is to complete the works at Campbells Bay. This will be completed after Waitangi weekend when the beach is less busy.	Building consent has been received for Whale Cove. Tender for physical works is being prepared. The next phase of the project involves completing physical works for Whale Cove. Those works should commence in mid May.
1956	Western Reserve - renew seawall consent	Gain medium-term consents for the existing structures in order to allow for maintenance, should any asset components fail. Investigate, plan and submit the resource consent, advise the local board once granted and lodge against the asset for future use.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Review earlier (2015) consent application material in liaison with the Coastal Team. The preparation of the consent application for existing coastal structures on south side of Orewa Estuary, fronting on to Western Reserve, now needs to be completed.	The project is to renew the seawall consent only. Prepare the consent application for submission.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2763	Beechwood Drive, Hatfields Beach - develop play space	Develop a play space in collaboration with the provision study undertaken in 2017/2018 including accessibility and installation of a drinking fountain. Current status - stage one - investigate and design works to be approved by the local board. Stage two - detailed design, scope and obtain consents for agreed works. Stage three - plan and deliver the physical works. Estimated completion date yet to be established.	Design to be approved by the local board	CF: Investigation and Design	\$350,000 ABS: Capex - Growth	In progress	Green	The reserve is now zoned as informal recreation, as originally planned. The first round of consultation has been completed and a design session with local children was held in December 2018. The Vector transformer relocation has been rejected due to excessive cost. Design services are being tendered. The next phase of the project involves the progression of the concept design.	The concept design has been shared with the local board and to the community convening group as well as being available online. The Vector transformer located is right next to the playground site. Relocation of the transformer has been rejected due to the excessive costs.
2857	(OLI) Orewa Beach - Kohu-Marine View - renew northern seawall	Overview: Undertake erosion prevention work at the northern end of Orewa Beach. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3142).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Development	In progress	Amber	Resource consent refused. Appeal to the Environment Court lodged in December 2017. Ongoing negotiations with opposing parties, including Councils Consents department. The Environment Court hearing will be held the week beginning 6 May 2019 and will determine whether consent is granted or not, thereby determining the future of this project.	Yet to gain consent. The Environment Court hearing which begins the week of 6 May 2019, will determine whether consent is granted or not. North Beach - The outcomes of the Environment Court hearing which commences in the week of 6 May 2019, will inform the approach to the project initiation phase. The Environment Court hearing will determine whether consent is granted or not, thereby determining the future of this project.
2865	(OLI) Orewa Beach - develop southern seawall	Overview: Preservation of the public beach from coastal erosion. This project is independent of the the Kohu-Marine View project being delivered outside of this initiative. Stage one - develop a business case for the governing body to approve. Stage two - develop concept designs for consultation and approval by the local board and iwi. Stage three - detailed design, scope and obtain consents where required. Stage four - plan the physical works stage. Stage five - deliver physical works (this stage may be split into separate project lines, if timing and procurement efficiencies are identified.) Estimated timeframes are yet to be established.	Ongoing decision making anticipated throughout the delivery of this initiative.	CF: Project Delivery	\$100,000 ABS: Capex - Development	Approved	Green	Community Services is completing a Strategic Assessment for public use of the southern end. The data that was collected over the summer period, on usage patterns, once analysed, will feed into a business case to provide options to the board. This project will be implemented in a staged approach over multiple years.	South Beach - Public use data has been collected over the summer and is being compiled into a recommendation and a strategic assessment report for the local board. Once the strategic assessment and an indicative business case, with options, has been completed, it will be presented to the local board.
2892	Sherwood Reserve - build toilet	Overview - build a new fit for purpose toilet block at the reserve. Ensure the pathways are included in this project for accessibility. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of July 2018. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 3190).	No further decisions anticipated	CF: Project Delivery	\$26,427 LDI: Capex	Completed	Green	Project completed 31 July 2018.	Project completed 31 July 2018.
2893	Hibiscus and Bays - implement sun smart initiative in playgrounds	Develop sun smart projects in key playgrounds throughout the Hibiscus and Bays Local Board area. This project has an estimated completion date of May 2019. This project is carried over from the 2017/18 programme (previous ID 2101).	No further decisions anticipated	CF: Project Delivery	\$148,690 LDI: Capex	In progress	Green	All of the shade sails have been installed. Planning for specimen grade shade trees to be planted at some sites during autumn.	The planning for the specimen grade shade tree installation is under way and will conclude with the planting of the trees at some sites during autumn.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2894	Hibiscus and Bays - actions from signage audit	Deliver recommendations from signage audit to parks and reserves throughout the Hibiscus and Bays Local Board, including Maori identify. This project has an estimated completion date of June 2020. This project is carried over from the 2017/2018 programme (previous SP18 ID 2066).	Update board with proposed actions from signage audit	CF: Project Delivery	\$192,163 LDI: Capex	In progress	Green	The proposed work programme was presented to the local board at the November 2018 workshop, and a report has been submitted to seek approval for the programme. Preliminary design for signage in selected reserves is underway. The next steps include the continuation of consultation with the Auckland Council Design studio and other stakeholders to understand options for new signage.	The preliminary design for signage is underway and presentations to the local board are being prepared. Continued consultation with the Auckland Council Design studio and other stakeholders, to understand options for new signage, will be undertaken. Once this is finalized, the proposed signage (by reserve) will be presented to the local board for input and the approval of any new signs.
2921	Victor Eaves Park - renew and improve playground	Victor Eaves Park whole playground renewal and installation of flying fox. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous ID 2104).	No further decisions anticipated	CF: Project Delivery	\$171,820 ABS: Capex	Completed	Green	Project completed December 2018.	Project completed in December 2018.
2959	Mairangi Arts Centre - replace roof, gutters and remedy water-tightness	Address water-tightness and replace main roof. This project has an estimated completion date of January 2019. This project is carried over from the 2017/2018 programme (previous ID 3066).	No further decisions anticipated	CF: Project Delivery	\$105,895 ABS: Capex	Completed	Green	The work is scheduled for 20 December 2018 - 10 January 2019. Future steps include ensuring that there are no further issues that will stop the project from happening during the December 2018 shutdown.	Project completed January 2019.
2964	Orewa Community Hall - reseal rear area	Seal rear area This project was carried over from FY2017/2018, previous SP ID 3143	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Completed	Green	Project completed July 2018.	Project completed July 2018.
2994	Awaruku Reserve - renew walkway and furniture	Description of works: Structures, walkway and furniture renewals in Awaruku Reserve. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous ID 2922).	No further decisions anticipated	CF: Project Delivery	\$167,005 ABS: Capex	Completed	Green	Project completed 17 December 2018.	Project completed 17 December 2018.
2999	Metro Park - develop eastern walkways, landscaping and signage	In accordance with the Reserve Management Plan, commence delivery of a connected walkways network, including associated landscaping. This is a continuation of the 2016/2017 programme (previous ID 3374)	No further decisions anticipated	CF: Project Delivery	\$332,042 Growth	In progress	Green	90 percent of the walkways have been completed, along with the installation of park furniture (seats, bollard fencing and bins). The second section between the end of Longmore Lane and the hockey pitch is now open for use by the public. A short section adjacent to the artificial hockey pitches which are currently under construction cannot be completed while it is used for a construction access road. Completion of the last section has been delayed to February 2019. The final phase of the project is to complete construction of current works for a handover.	95% of the walkways have now been completed along with installation of park furniture (seats, bollard fencing and bins). A short section adjacent to the artificial hockey pitches could not be completed while it was used for a construction access road. Completion of the last section will be delayed to May 2019, including a path link to the new container toilet next the hockey pitches. Completing construction of current works for a handover will bring the project to a close.
3024	Metro Park - develop netball and hockey grounds - concept plan phase 1	Description of work: Staged review of Metro Park East master development plan with phase 1, to focus on developing a Concept Plan for the southern area of Metro Park East around the artificial hockey pitches and potential netball complex, with consultation lead by the Sport and Recreation team.	No further decisions anticipated	CF: Investigation and Design	\$0 ABS: Capex	In progress	Green	The concept plan for the car park and netball courts has been developed and has been presented to all stakeholders including the local board. Due to the cost estimate being significant, funding options for the project are being investigated. The Local Board has advised that Netball need to be involved. The exploration of the option of partnering with Netball and Tennis is ongoing. Once a funding plan is finalized local board approval will be sought.	The design services are complete and the concept design has been presented to the local board. In order for the project to progress, additional funding contributions would need to be forthcoming from the stakeholders and the interested parties would be requested to lead the development works. Council have conducted the necessary design work and no further work will be required from staff until the conditions mentioned above are met. The Auckland Council Sport and Recreation team are working closely with the stakeholders to facilitate further conversations regarding partnerships. There is no further action associated with this project for the time being, and it will be on-hold until further notice.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3059	12 Hibiscus Coast Highway, Silverdale - renew facility	Demolish and rebuild the building. Former occupier: Nippon Judo Club. The 2017/2018 budget will carry forward into 2018/2019 to demolish the asset with further works planned the following year. The estimated completion date is yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2044).	Design to be approved by the local board	CF: Project Delivery	\$30,000 ABS: Capex	In progress	Amber	The service and asset planning team have completed an options analysis on this asset and this will be presented to the local board in February 2019. The financial year 2018 capex forecast has therefore been moved to financial year 2019. An Asbestos Demolition Survey has now been completed for this site. The demolition of the asset is currently being planned, a second of two demolition proposals is awaited from our approved demolition contractors. Local stakeholders to be informed of programme timeframes.	Community Facilities have now met with the Service and Asset planning team to inform a way forward. A memo will be sent to the local board advising of the impending demolition of the asset. The demolition of the asset has been planned, a business case completed and this will be managed by the full facilities contractor. Local stakeholders are to be informed of the programme prior to the planned demolition. A timeline is now awaited from the full facilities contractor for the demolition.
3081	Hibiscus and Bays - produce concept designs from greenways plan priorities	Develop seven concept designs from the greenways plan to be submitted to the local board for their approval. This project will be developed in collaboration with the parks team. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2074).	Design to be approved by the local board	CF: Project Delivery	\$196,150 LDI: Capex	In progress	Amber	A business report was presented to the local board in October 2018. The local board resolved to proceed with the detailed design, consenting and construction of various subsections of the Centennial Park Path. Procurement of a designer for the walkway will begin in January 2019.	Funding from this programme line has been allocated to the Centennial Park Greenway project. There have been no further projects allocated so there is a risk that any remaining budget will not be spent. This project is being reported on under Centennial Park - implement Centennial Park Greenways project. The local board resolved to prioritise the design and development of the Centennial Park greenway in 2018. A separate project has been created for this work.
3082	Hibiscus and Bays - renew walkways, paths and Emlyn Place retaining wall 2017-18	Emlyn Place, including renewing retaining wall; Joydon Place Reserve; Lucy Foster Lane - School Access way; Ocean View Road Plantation Reserve. This project has an estimated completion date of May 2019. This project is carried over from the 2017/2018 programme (previous ID 2073). Lucy Foster Lane - School Accessway and Ocean View Road Plantation Reserve were scoped in this project, however were found not to require work.	No further decisions anticipated	CF: Project Delivery	\$20,400 ABS: Capex	In progress	Amber	The archeological assessment and Iwi engagement has been completed for Joydon Place, and approval from Heritage New Zealand has been applied for. The assessment has also been sent to Mana Whenua representatives. Advice has recently been received that there is a small historic structure within Emlyn Reserve, professional Archaeological services have completed an initial assessment. An Ecological assessment now needs to be procured for Emlyn and Fitzwilliam Reserves. Once Heritage New Zealand has approved the Joydon Place project, the planning of physical works will proceed. Ecological assessments should be available in January 2019.	Archaeological sites have been located within two of the properties. Currently working with external Archaeologists and Heritage New Zealand. The Ecological assessment has been completed for Emlyn and Fitzwilliam reserves. The assessment is currently being reviewed with the assistance of the Ecologist and the initial track designer. Resource consent will be required in order to protect the river ecosystem.
3102	Metro Park East - develop toilet block for sport fields	Develop toilet block. This project has an estimated completion date of November 2018. This project is carried over from the 2017/2018 programme (previous ID 2087).	Concept designs are presented to local board for approval	CF: Project Delivery	\$399,629 Growth	In progress	Green	The fit out of container the toilet is currently being completed on site. The long awaited Trespa exterior panels have arrived from overseas and are ready to deliver to site. The hockey pitch construction works (Hockey Trust contract with Tiger Turf) are now impacting on completion of the toilet. The rest of the concrete pavement works have had to be delayed to February 2019 because of the significant delays in completing the hockey pitches, due to the weather and other factors. On-site works are to be completed in early 2019.	Construction of the new container toilet block was completed on 1 March 2019. The Practical Completion Certificate is yet to be issued until the Operations and As Built Specifications are received. Once these are received, the asset capitalization for closing the project, can be completed.
3130	Whangaparaoa - implement concept design - 2030 Outside Library Placement	Execute work resulting from concept designs. This project has an estimated completion date of February 2019. This project is carried over from the 2017/2018 programme (previous ID 2079).	Approve concept designs once complete	CF: Project Delivery	\$84,341 LDI: Capex	In progress	Green	Detailed design is nearing completion and will be workshoped with the local board in February 2019. Additional funding required in the financial year 2019/2020 work programme, to enable works to begin, will need to be secured.	The local board have approved the final design and additional budget. Tendering of the physical works and the commencement of construction will be the next phases of the project.
3135	Wade Landing Reserve - develop access way	Develop a new access way at Wade Landing Reserve, this is a legal requirement to install a right of way access to a private property. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2854).	Design to be approved by the local board	CF: Investigation and Design	\$18,755 Growth	On Hold	Red	The adjacent property owner has been marketing the property for sale. The design of the upgraded right-of-way through the reserve is therefore not required at this point in time. If the private property is developed in the future, design for the construction of the access way will begin.	The project is not required at this point in time and has been placed on hold. If the adjacent private property is developed in the future, this project will be reactivated. The adjacent property owner has been marketing the property for sale. The design of the upgraded right-of-way through the reserve is therefore not required at this point in time. If the private property is developed in the future, design for the construction of the access way will begin.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3226	Browns Bay Village Green - renew walkways and paths	Overview - renew the failing paths and access way to the park. Stage one - investigate, design and plan the physical works - complete. Current status - stage two - deliver physical works. This project has been unbundled and carried over from the 2017/2018 programme (previous ID 2073).	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	In progress	Amber	Now that pathway design is complete, the services of an Arborist have been engaged to monitor the pathway and drainage works within the dripline of trees. The Arborist is to review the designs and also provide guidance on what tree protection measures would need to be in place. An engineering consultant is now working on the design of drainage specifications for the area and this should be ready early January 2019. Once the drainage design work has been received, procurement will be progressed.	This project has been split out from the original project as it was running behind. A drainage design is also still required. The engineering consultant who is working on the design of the drainage specifications has advised that there are a number of underground blocked lines, crushed pipes and blocked drains within this area, and that these should be able to be remedied by the maintenance contractor. Most of the issues are located around the Library. The Library roof guttering was completely blocked, causing spillage onto the ground within the evacuation area. The maintenance contractor has completed working on the matters mentioned above, and it is expected that this will resolve most of the issues. It is recommended that a staged approach be followed to resolve the issue fully. Once heavy rain has been experienced, the situation will be reassessed. If required, design work can be completed on field catch pits or a grading solution could be found.
3310	Stanmore Bay Park - toilet renewal	Renewal of the Stanmore Bay Park toilet block FY 18/19/20 plan and deliver the physical works. This project was unbundled from the Hibiscus and Bays park building renewal project #18076 (SP ID - 1925).	No further decisions anticipated	CF: Project Delivery	\$67,000 ABS: Capex - Renewals	Approved	Green	No commentary provided in quarter two as this project has only been given its own individual project line during the quarter three reporting period.	This asset has a structural issue with the rear footing. The footing helps support the building foundation and will require building consent to progress. Procurement of engineering design services has proceeded for the footing design and is due in April. Cost estimates, an asbestos survey and design detail has already been received for the renewal of this asset. Awaiting the footing design documentation which will allow for the application of the building consent.
Community Services: Service Strategy and Integration									
1395	Hibiscus and Bays Open Space Management Plan (formerly HB reserves: Review Reserve Management Plans in 17/18 WP)	Review existing reserve management plans and develop new reserve management plan for all parks in the local board area (year 2 of 2). To include the following reserves as a priority: • Western Reserve • Orewa Reserve • Silverdale War Memorial Park	Formal decision to notify the draft plan is planned for June 2019, subject to legal review being completed.	CS: Service Strategy and Integration	\$50,000 LDI: Opex	In progress	Amber	Reserve classification notification period closed on 5 November. No submissions were received and therefore no hearing is required. Q3 deliverables: February - workshop draft LPMP with the local board via two workshops, March - finalise draft LPMP and report for approval to publically notify the draft plan, April/May - public notification of the draft LPMP followed by summary of submissions and preparation for a public hearing.	Delivery of draft plan to local board has been delayed by legal review of the document taking longer than expected. Finalising the draft plan has been delayed until the local board business meeting in June to allow adequate time for the legal team's review of the plan. As the first Local Park Management Plan in the programme this step is critical to complete prior to notification of the draft plan. Q4 deliverables: Amend plan based on legal review and finalise draft, report to LB business meeting to seek approval to notify draft plan, develop online consultation tools including online tool to capture feedback, development of an online version of the plan.
2856	Silverdale War Memorial Park: Bowling Club Building: Prepare options report for sport provision - deferral from 2017/2018	Complete feasibility study including needs assessment for community and sport provision within the old bowling club premises. The building is in council ownership and there is renewal funding. This study will provide direction for the application of the renewal funding. Note: the budget for this activity is deferred from 2017/2018.	Formal decision on preferred option for future use of the site will be made by the local board in Q4 (May business meeting).	CS: Service Strategy and Integration	\$15,000 LDI: Opex	In progress	Amber	Final findings of needs assessment workshoped with local board and availability of renewals funding has been clarified. Feedback from local board on desire for community facility has been further considered and additional advice will be provided to the local board at a workshop in February 2019.	It was on hold, Preliminary findings workshoped the local board. Further information on renewals funding available and need for community facilities in the area has been sought. Further analysis of options in response to feedback received from the local board at a workshop in February. Q4 deliverables: Report to May business meeting with recommendation regarding future site use.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Infrastructure and Environmental Services									
328	New Project - Small Building Sites Ambassador Programme	Engagement of an ambassador to work with and support Council's compliance team to reduce the amount of sedimentation, run off and litter produced from small building sites entering the waterways. Targeted areas within the Hibiscus and Bays Local Board area to be identified after consultation with the consents team and local board. These areas could include Silverdale or Orewa or Okura catchments in stage one.	No further decisions anticipated.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	The contractor commenced project scoping in December 2018 and site visits are scheduled to commence in February 2019. The targeted initiatives team will assist with compliance in areas identified in quarters three and four, after the contractor has completed the education awareness programme.	The contractor has confirmed suitable target areas with the targeted initiatives team and site visits have commenced. The targeted initiatives team will follow through with compliance in quarter four, after the contractor has completed the education awareness programme. On 13 April 2019, the contractor will deliver a streamside community event at the Rothesay Bay Stream. The event aims to educate the local community on the importance of water quality, how to measure it and the type of fish and crickets that live in Auckland streams.
329	Water sensitive design project for schools	This schools project is a series of sessions that focus on the importance of water conservation and stormwater pollution in an urban setting. At the end of the sessions a rain barrel will be installed to harvest water for use in the school grounds.	No further decisions anticipated.	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Amber	Rainworks Limited, has been engaged as the contractor to deliver this project. Twelve rain barrels have been purchased which will be installed in quarter four. The educational component of the water sensitive design project has gone out as a closed tender to three potential providers. The successful provider will start the development of the education sessions in quarter three and deliver them in quarter four.	Due to a delay purchasing rain barrels the contractor did not start construction until quarter three. The project is still expected to be completed by the end of the financial year. The education component of this project has been awarded to Whitebait Connection who have developed four interactive educational sessions. The contractors have met with all six early childhood centres to explain the programme and book dates for the education sessions and rain barrel installation and celebration event. Delivery starts and will be completed in quarter four.
335	North-west Wildlink: Hibiscus and Bays - Terrestrial	This programme contributes to the North-West Wildlink corridor and consists of a range of proposed projects. It builds upon existing local board funded work along with some proposed new work and includes protection of freshwater and terrestrial areas that have been identified as key 'Wildlink Wonders'. It delivers on the ground and builds community capacity to deliver in the long term which ensures these projects have a life beyond the financial year. Proposed terrestrial projects are: Pest Free Coordinator: Following community facilitation workshops for existing community groups and individuals in early 2018, the implementation of the pest-free plan will be carried out by a community based pest free coordinator. The role will complement and extend on the work by Auckland Council parks and environmental services staff. Orewa Estuary Wildlink Wonders: Builds upon the Orewa Estuary Restoration Plan 2017 by facilitating a series of community activities to create community involvement in long-term restoration actions around the Orewa estuary. To motivate residents and local groups to implement the Orewa Estuary Restoration Plan. Weiti Wildlink: To engage with local community to undertake riparian planting, storm-water awareness raising and education for stream improvement and water quality outcomes in the Weiti, East Coast Bays area. Continue to implement the existing restoration plan into new areas as well as current areas throughout the Weiti Wildlink area.	No further decisions anticipated.	I&ES: Environmental Services	\$65,000 LDI: Opex	In progress	Green	The pest free coordinator has been appointed and is being hosted by the East Coast Bays Community Trust. The coordinator is working with community groups to deliver the Hibiscus and Bays Pest Free Strategy. Further bird monitoring for the Orewa Estuary Wildlink Wonders project during quarter two has discovered banded rail and spotless crane around the estuary. With pest control, future monitoring should show increases in numbers of these birds and other wildlife. The Weiti Wild-Link project site preparation and pest control are planned and technical support at a community planting day event, are scheduled for June 2019. The Mayors Million Trees project has confirmed they will supply the Weiti Wild-Link project with three native species: manuka, kanuka and coprosma. The balance of native plants are being supplied by a nursery through this project budget.	The coordinator is working well with community groups to deliver the Hibiscus and Bays Pest Free Strategy. The first round of site preparation has been completed at Weiti with the second round planned for early April 2019. Plants in addition to those provided through the Mayors Million trees project have been sourced.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
341	North-west Wildlink: Hibiscus and Bays - Water	This programme contributes to the North-West Wildlink corridor and consists of a range of proposed projects. It builds upon existing local board funded work along with some proposed new work and includes protection of freshwater and terrestrial areas that have been identified as key 'Wildlink Wonders'. It delivers on the ground and builds community capacity to deliver in the long term which ensures these projects have a life beyond the financial year. The proposed projects are: NWW Streamside Assistance (modified programme that incorporates the previous Love Our Bays programme): To raise awareness of the ecological value of streams and importance of maintaining fresh clean water. Healthy Waters will work with the biodiversity team to identify areas that complement the biodiversity strategic priority areas. To create engaged and active local communities, empowered with a sense of Kaitiakitanga, to care for and restore their local waterways by removing weeds and planting and maintaining native plants in target areas. Community Engagement and restoration programme for Inanga Spawning on the Nukumea Stream (Orewa): To implement the outcomes from the inanga spawning investigation on the Nukumea Stream and Rothesay Bay Stream, including restoration and mitigation at these sites to improve inanga spawning habitat. A new investigation area could be included for this project for 2018 / 2019.	No further decisions anticipated.	I&ES: Healthy Waters	\$41,000 LDI: Opex	In progress	Green	The local community at Nukumea Stream are regularly monitoring the stream and providing useful information regarding stormwater discharges. Fifty wetland plants have been planted in the salt water wedge area to increase potential inanga spawning habitat. At Rothesay Bay a stream rubbish clean up was held with the local pippins and regular monitoring is being undertaken by the local community. The salt water wedge has been identified at Taiaotea Creek in Browns Bay and Stanmore Bay Stream in Whangaparaoa. In quarter three community groups will be engaged to assist with monitoring the streams above and Awaruku Creek in Long Bay.	Healthy Waters are currently obtaining landowner approval for a riparian planting day along the Weiti River off Manga Road. The planting is scheduled for quarter four and will involve the local business community. A date for this planting is still to be confirmed. It will be organised and delivered by Conservation Volunteers New Zealand.
1242	New Project - Business Waste Reduction Programme	This programme aims to help industry and business to identify and implement opportunities to reduce and divert waste. The approach is proactive and non-regulatory. A contractor visits businesses in the area, conducts a waste audit and talks to the business owners about potential diversion opportunities. If changes are recommended, a report is sent to the business. The area of focus for the programme will be discussed with the local board and identified using GIS mapping.	No further decisions anticipated.	I&ES: Waste Solutions	\$20,000 LDI: Opex	In progress	Green	A contractor has been selected to deliver this programme. The project approach is proactive and non-regulatory. Sixty businesses in the area will be visited and given general information on waste minimisation potential. Twenty of these companies will be asked to partake in a waste audit. This will identify waste diversion opportunities for the businesses and they will receive a report of recommended changes for each individual business. The contract for delivery of this work programme will be finalised in late 2018, with delivery of works carried out from January to June 2019.	Wilkinson Environmental has approached 38 businesses in the Silverdale area to date and completed five waste audits. They have reported issues with waste disposal of plywood and chipboard however there are opportunities for more common business waste materials such as polystyrene, treated timber and paper. Some businesses have also utilised the Whangaparaoa Community Recycling Centre as a result of the audit, and have dropped polystyrene and soft plastics there. In quarter four Wilkinson Environmental will continue to contact businesses in the Silverdale area as per their contract and continue to look for ways for those businesses to reduce waste and link them to alternative destinations for waste such as community recycling centres and other recycling operators.
Libraries									
1105	Provision of Library Service - Hibiscus and Bays	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service:- East Coast Bays Library for 56 hours over 7 days per week. (\$771,985)- Orewa Library for 52 hours over 7 days per week. (\$571,307)- Whangaparaoa Library for 52 hours over 7 days per week. (\$489,358)	No further decisions anticipated	CS: Libraries & Information	\$1,832,650 ABS: Opex	In progress	Green	Overall demand is very high for specialist Librarian help, whether via drop-in or a booked session, "Book a Librarian". Working with partners, such as Tech Toby has enabled the libraries to serve more customers.	Demand for printing, scanning and photocopying remains high at all three libraries, particularly with elderly customers. Computer assistance also remains high; setting up email accounts, saving photos, opening documents, saving to USB are a few of the common every day enquiries.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1106	Preschool programming - Hibiscus and Bays	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Outreach to pre-schools in the area continued, as well as strong participation at in-house regular events. Whangaparaoa Library had a community run Spanish children's class start and Orewa Library have a fortnightly Mandarin Storytime.	A fortnightly Japanese storytime was introduced at Ōrewa (alternating with the Korean storytime) and a special session for Lunar New Year was delivered at nearby Taiotea Kindergarten by East Coast Bays staff. The Whanau Mārama parenting courses have been running for Korean speaking parents of preschoolers at East Coast Bays Library.
1107	Children and Youth engagement - Hibiscus and Bays	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Kia Māia te Whai / Dare to explore summer reading programme started with slightly higher levels of interest than previous years. Phonics classes at Whangaparaoa are in hiatus until the new year. All Year 9 students at Long Bay College (approximately 250 students) had special library sessions delivered by library staff in Term Three as part of their English curriculum. Similarly, all of St Johns School and Glamorgan primary school also had visits. (reaching almost 1000 students)	Kia Māia te Whai / Dare to explore activities proved to be popular with hundreds signing up across the three libraries. As well as in-house activities other organisations such as Forest and Bird partnered with us to help deliver another popular summer programme. The finale party was attended by well over 300 people at Ōrewa and East Coast Bays Libraries.
1108	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Hibiscus and Bays	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The immensely popular Heritage month was celebrated at all three libraries with displays, talks and guided walks. Spanish Language Week was celebrated with a cooking and craft demonstration at Whangaparaoa and Orewa had a number of events including a Spanish Art Exhibition, and a Spanish mini-disco. New migrants were catered for by support groups at East Coast Bays, Orewa and Whangaparaoa, as well as a speaking series on topics such as Policing in New Zealand. Lastly, the space outside the Whangaparaoa library was activated by the Coastly Christmas event, well attended by locals. Destination Orewa organised Christmas events outside the Orewa Library: Evelyn Page choir and the Peninsula Club choir serenaded customers and passers-by with Christmas Carols old and new.	Whangaparaoa Library commenced a fortnightly Russian storytime for under 5s in March, facilitated by the Hibiscus Coast's Russian community. For Health month Ōrewa Library had two guest speakers; Dr Gian Mansell gave a Key 2 Wellness talk and a free question and answer session with Richard Bruce, Functional Health and Fitness Professional. "How healthy do you actually feel?" A Lunar New Year celebration involving Tae Kwon Do, traditional dancing, Chinese choir and more attracted 140 people at East Coast Bays Library.
1109	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Hibiscus and Bays	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The Whangaparaoa library community continued to show interest in our Maori Language classes, which have continued to grow. Orewa Library started a weekly Maori weaving group in October.	Te Reo classes at Whangaparaoa Library is on hiatus while we continue to look for community volunteers to facilitate Maori language classes. The Friday morning Māori weaving group at Orewa Library is proving to be very popular. New customers keen to join the group are being added to a waiting list.
1110	Learning and Literacy programming and digital literacy support - Hibiscus and Bays	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Whangaparaoa Library has started to deliver Spark Jump Modems for families without internet at home to narrow the digital divide. The New Seed Savers Group has been well attended, as well as Tea and Topics series. Orewa Library's weekly ESOL group has added a new "Beginners" session due to demand.	Tech time with Toby continues to be a popular drop in session at all three libraries where customers can receive support and advice about android and iPad devices. Our Book-a-Librarian sessions are also popular for people seeking assistance on topics ranging from ebooks, digital help or family history. Ōrewa started a monthly DNA user group. Over January, East Coast Bays Library continued classes for adults, normally these stop for the holidays, but many seniors really appreciated their connection continuing over what many felt was the loneliest month. Whangaparaoa's New Immigrants Network monthly meetings started in February and occur in the evening. Whangaparaoa Library will be launching our codesign prototype next week on 3rd April. "Table Talks" is a space where our patrons are encouraged to sit, relax, and interact with other people in our community. This weekly event will be facilitated in partnership with a not-for-profit charity, Surrogate Grandparents.

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2720	Libraries Workshop & Seminar Programme 2018/2019 - Hibiscus and Bays	Host eight events, similar to TED Talks, at Whangaparaoa and East Coast Bays libraries with a focus on supporting lifelong learning (four events at each library).	No further decisions anticipated	CS: Libraries & Information	\$1,900 LDI: Opex	In progress	Green	The talks series "Ideas after hours", sponsored by the Local Board is completely planned, most speakers have been booked.	The "Ideas After Hours" talks series are underway at Whangaparaoa and East Coast Bays Libraries and have had a mixed success so far with a range of attendance numbers from 9 to 47.
Local Economic Development: ATEED									
382	HBB - Eco tourism plan development	The Local Board has commissioned NZTRI to research the opportunity to develop a eco-tourism strategy as part of the 2017/18 work programme. This work includes a Tourism Audit. At the time of writing (Feb 2018) the findings of this research are unknown. However, in anticipation of the research indicating that the strategy development is worth pursuing it is recommended that the Local Board set aside budget to enable the continuation of the development of a strategy.	Precise scope of the next stage will depend on the recommendations of the current research work being completed by NZTRI. The Local Board will need to re-confirm scope of phase 2 following the consideration of the findings from stage 1.	ATEED: Local Economic Growth	\$50,000 LDI: Opex	In progress	Green	NZTRI have advised that the Hibiscus & Bays Visitor Survey was launched on 10 September after finalising the questions with the Visitor Strategy Group (VSG) at the 5 September meeting. Members of the VSG gave input into the questions and to some extent, have assisted with data collection activities. Response levels to-date are fairly low (less than 100) however NZTRI will continue with data collection over the summer months; working with local stakeholders and through networks, social media and at key visitor hotspots. It should be noted that DOC and Fullers will be actively supporting data collection over the high season too. NZTRI are currently designing the Community/Business survey and this will be distributed to the VSG, and HBLB for feedback before going live in February/March 2019. The VSG has an email distribution list of around 70 people who are interested in this HBLB initiative though not all have made it to meetings. There have been three meetings of the VSG with 15-20 people attending each time. Snowplanet hosted the last meeting in September and the next meeting will be in 2019 when we present findings from the survey research.	NZTRI continue to make progress with the research. \$3,000 of the funding allocated by the local board has been allocated to enable NZTRI undertake a tour of operators with the Visitor Strategy Group. To try and increase engagement from the group in order to build momentum for the development of a strategy.
1378	Supporting Business Associations to enhance the economic performance of town centres	To facilitate a discussion with the Business Associations in the Local Board area to identify what support the town centre business associations require to support the economic performance of their respective areas. To strengthen relationships and identify and scope initiatives that can be supported by the Local Board as part of the 2019/20 Local Board work programme. This line item would be undertaken within current resources and is not requiring budget allocation in the 2018/19 work programme.	There will be regular progress reports to the Local Board. Further decisions may be required if projects are identified and scoped that require Local Board support.	ATEED: Local Economic Growth	\$0 LDI: Opex	Approved	Green	Staff will engage with the BID team at Auckland Council to seek assistance with engaging with the business associations. To seek the BID's views as to how the Local Board can support them.	The strategic broker has been working with the Whangaparaoa businesses with a view to creating a Business Association. Staff have advised that the BID team in Council should be engaged in the conversations as they are able to provide SME advice to the group.
1380	Work with Silverdale Business Association to facilitate employment in Silverdale	As the representative organisation of the businesses in Silverdale. The Silverdale Business Association is a key partner in promoting the area as a place for business. This activity would seek to engage with the Business Association to identify what support the Local Board could provide it to assist in identifying initiatives that will support the businesses within the Silverdale area. With a view to identifying initiatives for implementation in the 2019/2020 financial year.	No further decisions are anticipated.	ATEED: Local Economic Growth	\$0 LDI: Opex	On Hold	Green	Staff have not heard back from the Silverdale business association in regard to whether they would like to pursue funding to assist with a survey. This will be followed up as part of the work programme discussions in the next quarter.	There has not been any further engagement from the Silverdale Business Association with staff. However, it is recommended that the Association engage with the BID team to access SME advice in regard to the future opportunities under the work programme.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3277	PopUp Business School North (HBLB)	The Pop Up Business School provides a free 10 day business school to provides education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment UHLB, MSD and ATEED. Provides local community access to a free course to help them develop business skills and confidence to start their own business	No further decision points anticipated	ATEED: Local Economic Growth	\$7,500 LDI: Opex	In progress	Green	Approval to reallocate funding from 'Eco Tourism Plan' line item to support PopUp Business School. Upper Harbour Local Board, ATEED and MSD will also provide funding. Currently finalising a venue convenient for residents of both HBLB and UHLB areas. Expect to hold the event in March 2019.	PopUp Business School ran in March 2019 at AUT Millennium. A report on participation and outcomes of the event will be available to the local board in quarter 4.
Parks, Sport and Recreation									
404	HB: Partnership Sport and Recreation Service Assessment	Complete service assessment that identifies sport and recreation service provision opportunities to partner with the corporate and commercial sector.	No further decision anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	Completed	Green	Work is ongoing to understand strategic partnership opportunities and the sport and recreation sector. An update will be provided to the local board in quarter 3.	Collaboration with the Strategic Partnerships team has been undertaken to understand the corporate partnership process. A workshop with the board took place 4 April 2019. There are not any current projects in the local board area that have been considered for a commercial partnership opportunity. Sport and recreation staff will assess opportunities for board consideration as and when they arise. Activity item completed.
407	Metro Park East : Trust grant for sports pavillion	Metro Park East has been identified as a key hub for sports in the Hibiscus and Bays Local Board area. A master plan for the park and feasibility study has been developed outlining the next step for development of assets on the park. The Metro Park East Trust need to raise funding to complete design, consent and quantity surveys for a new sports pavillion servicing the grass based sports at Metro Park East.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Amber	It is anticipated this will be resolved in Q3 with the group moving forward with pavillion design.	Funding agreement delayed as there have been a number of internal working group personnel changes and discussions about future governance structure. The Metro Park Community Sport Charitable Trust has selected a preferred provider to complete the design work for the pavillion building. A report will be presented to the local board seeking approval of the proposed design. Awaiting outcome of the local board feedback.
422	HB: Greenways Plan Service Assessment (Priority Route Identification Phase 2)	Complete service assessment for the continued implementation of the Hibiscus and Bays Greenways Plan to inform investigation, design and project delivery requirements.	No further decisions anticipated	CS: PSR: Park Services	\$0 ABS: Opex	On Hold	Amber	0	The project is currently on hold until existing greenway priorities are progressed.
423	HB: Interpretive Signage Service Assessment	Complete service assessment of options to promote the "visitor experience" through the provision of interpretive culturally (including early settlement) and location focused signage on reserves in the Hibiscus and Bays Local Board area.	Workshop in Q4 .	CS: PSR: Park Services	\$5,000 LDI: Opex	In progress	Green	Assessment is underway to understand the type of locations that will provide the best experience to reserve visitors. Opportunities are being explored to align with other Auckland Council projects being undertaken.	A list of heritage sites in the Hibiscus and Bays area has been collated by the Auckland Council Heritage Team. Sites that fit the project description have been workshopped to gauge the board's support for progressing further investigation.
424	HB: Responsible Litter Disposal Service Assessment	Complete service assessment to encourage responsible litter disposal and opportunities for recycling on reserves in the Hibiscus and Bays Local Board area. The assessment shall include relocatable signage consideration.	No further decisions anticipated	CS: PSR: Park Services	\$0 ABS: Opex	Cancelled	Grey	Opportunities are being explored with Auckland Council Community Facilities and Waste Management to promote the responsible disposal of litter by park users.	Project is now managed by Community Facilities. Project is now managed by Community Facilities (CF).Community Facilities manages litter collection and disposal on council reserves and are best placed to provide advice on the opportunities and likely cost of providing improved recycling facilities.To be included in CF 19/20 Work programme
425	Orewa Reserve Service Provision and Community Outcome Assessment	Assess service provision and community outcomes at Orewa Reserve against potential long-term management responses, to complement the development of the Open Space Management Plan currently being developed for the Hibiscus and Bays Local Board area.	Workshop and business report in quarter 4.	CS: PSR: Park Services	\$40,000 LDI: Opex	In progress	Green	Options to measure visitor numbers and analyse how visitors use the reserve space have been investigated. A trial is proposed of solar powered cameras that track movements through the reserve to identify the path taken by visitors which is superimposed onto an aerial photo of the reserve. The images captured from the cameras will not be used directly but will be analysed to create numerical data to provide the required information (eg: how people move through the reserve).	The trial of solar powered cameras that gather data on visitor numbers and movements through the reserve was successful. Further work is now being undertaken to get a full picture of how the reserve is being used, and the experiences that are most valued by visitors. A workshop with the local board is scheduled for May.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
426	HB: Recreational Swimming Pontoon Service Assessment	Complete service assessment for the provision of recreational swimming pontoons in the Hibiscus and Bays Local Board area.	No further decisions anticipated	CS: PSR: Park Services	\$0 ABS: Opex	Completed	Green	Completed in Q1.	Completed in Q1.
427	East Coast Bays Leisure Centre Mezzanine Extension	Complete a service assessment for an extension of the mezzanine gym space at East Coast Bays Leisure Centre, to inform service provision, investigation, design and project delivery requirements.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	Completed	Green	Assessment not commenced. Expected timeframe for beginning the project is early 2019.	Site visit and visual assessment completed at East Coast Bays Leisure. Workshop took place with the local board 4 April 2019 and activity update presented. Mezzanine extension is not to be progressed at this stage. Instead a business plan will be progressed to specialise and utilise the existing fitness space, to an environment more suited to our senior market.
475	HB: Specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	Develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Present draft assessment report quarter 4.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	A workshop took place with the board in quarter 2. Feedback confirmed key deliverables for the ngahere knowing phase. This will inform the planning options for the ngahere growing phase for 2019/2020 delivery. Continued analysis of the data released from the regional LiDAR mapping and initial drafting of the local ngahere assessment report is in progress.	Work underway to prepare the local urban ngahere assessment report. First draft of report is expected in early May.
506	Freyberg Park: Community Hub Feasibility Assessment	Support Browns Bay Bowls and RSA investigate the need and feasibility of developing a community hub at Freyberg Park. A jointly funded local board contestable grant of \$30,000 (\$8,000 from Hibiscus and Bays, \$12,000 from Upper Harbour) was provided in FY16/17. No additional budget required.	No further decisions anticipated. .	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Amber	A meeting with the Community Hub group is to be scheduled in early 2019 to discuss the project.	As feedback from groups is yet to be received no further staff action can be taken. A meeting with the community hub group has taken place. The codes involved are required to liaise within their membership to provide direction and feedback on preferred next steps.
507	Freyberg Park: Feasibility Assessment for Shared Clubrooms	Support East Coast Bays Rugby League Club to complete a feasibility assessment into the development of shared clubroom and changing facilities with softball at Freyberg Park. A Facility Partnership grant of \$40,000 was provided to East Coast Bays Rugby League from the 2013/2014 Facility Partnership Scheme.	Update to local board in quarter 4	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	A draft scope has been completed and is awaiting approval from the East Coast Bays Rugby League Club. A draft report will be workshopped with the local board in quarter 4.	The East Coast Bays Rugby League Club has approved the scope for an options analysis and feasibility investigation. The East Coast Bays Rugby League Club, with support from council staff, are in the process of engaging a consultant. The scope requires a draft report to be provided to the local board for feedback.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
508	Stanmore Bay Pool and Leisure Centre Operations	Operate Stanmore Bay Pool and Leisure Centre in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The centre experienced a 6% decrease in active visits when measured against the same period from the previous year (September - November). Customer satisfaction levels were down slightly during quarter 2 (when compared with quarter 1). Memberships decreased by 6% and early childhood occupancy improved by 33% (when compared with the same period from the previous year). Stanmore Bay Pool and Leisure Centre was a finalist for NZ Fitness Facility of the Year. Group fitness instructor Julie Bish won the People's Choice Award, the second year in a row that a Stanmore Bay team member was recognised with this award. Member and user feedback continues to be positive with customer satisfaction levels well ahead of the average for Auckland facilities. Promotions to attract new members are planned for the Christmas and New Year period. Free beach yoga classes began in December and attendance was outstanding. The splash pad re-opened in December and feedback has been positive.	Active visits are on par with the same period as last year (Dec-Feb). Customer satisfaction remains high with a score of 83%, this ranks SBPLC in the top 3 performing Auckland Council facilities. During this period we have experienced maintenance issues that forced the closure of the swimming pools on several days. These issues are still waiting for a permanent fix. Following two membership campaigns in Dec and Jan we have experienced a growth of 11% and a total current membership of 2415. We have continued to run our free summer beach yoga. Numbers have not reached the highs of previous years but we have regularly hosted 60-100 people each weekend.
509	HB: Centennial Park Bush Society Maintenance Grant FY18/19	A grant allocated as a lump sum to Centennial Park Bush Society to support a volunteer programme of park maintenance activities.	No further decisions anticipated	CS: PSR: Park Services	\$10,000 LDI: Opex	In progress	Green	Working with community facilities to coordinate a collaborative programme of pest plant control.	The Community ranger has liaised with the Centennial Park Bush Society and the Community Facilities team to make appropriate arrangements for the \$10,000 annual grant to be spent on plant pest control in the golf course area and within the park.
512	HB: Ecological Volunteers and Environmental Programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$80,000 LDI: Opex	In progress	Green	Volunteer activities in Hibiscus and Bays local parks this quarter focused on rubbish clean-ups, weed control, planning with the groups for winter planting and ongoing animal pest control. One guided walk was undertaken.	1800 volunteer hours recorded this quarter. Activities have focused on rubbish clean ups, track maintenance, weed control and animal pest control. One general public guided walk at Awaruku Reserve took place. School visits to Browns Bay Creek Reserve, Freyberg Park and Centennial Park. The annual Centennial Park Family Bush Camp took place on the 16 March. Three Volunteer training days took place - First Aid, Growsafe and Risk Assessment. Planning is underway for the 2019 planting season.
575	HB: Māori Naming of Reserves and Facilities Phase 2	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	Approval of names for parks in Tranche 1 by the end of 2019	CS: PSR: Park Services	\$23,000 LDI: Opex	In progress	Amber	Mana whenua continue to work with staff on the partnership programme for Māori naming of parks and places. The Chair and Deputy Chair have confirmed an approved parks list (tranche one) of 21 community parks to invite mana whenua to provide a Māori name.	The programme is making progress but has experienced some time delays against original plan; however these are being managed and it is expected the first tranche of names will be delivered in 2019. During the third quarter a new Te Kete Rukuruku project manager has been appointed. Work has focussed on managing overlapping interests and getting mana whenua access to GIS systems. Of note is that January is down time for mana whenua and council so time in this quarter has been limited. The naming programme has generally taken longer than hoped and it is currently forecast that there will be new names and a workshop before the end of the financial year but reporting and adoption of names will not occur until later in 2019

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1052	East Coast Bays Leisure Centre Operations	Operate East Coast Bays Leisure Centre; in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; early childhood education; and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The centre experienced a 21% increase in active visits when measured against the same period from the previous year (September - November). Customer satisfaction levels improved during quarter 2 (when compared to quarter 1). Early childhood occupancy decreased by 13% and memberships increased by 13% (when compared to the same period from the previous year). The key issues raised by members include the condition of some equipment and limited space in the facility. Implementing Kauri Kids' new educational philosophy (based on a child-led, play-based complementary council services like the library and village green. Changes have been made to sessions times, to improve convenience, optimise funding and drive occupancy growth.	East Coast Bays experienced a 21% increase in active visits when measured against the same period (December - February) last year. Customer satisfaction levels remain high (when compared to quarter 2), with a score of 78%. Early childhood occupancy and memberships are on par with the same period last year. Our OSCAR holiday programme attendance has also remained steady. The key issues commented on by members include the condition of some of the equipment and the air flow and heat in the fitness centre and stadium. Implementing Kauri Kids' new educational philosophy (based on a child-led, play-based complementary council services like the library and village green. Changes have been made to session times to improve convenience, optimise funding and drive occupancy growth.
2439	HB: Prepare a dog exercise service assessment	Complete service assessment for the provision of dog exercise options (including fenced area for dog exercise) and programmes within each of the local board subdivisions to inform service provision, investigation, design and project delivery requirements.	Final assessment findings will be workshopped in Q4.	CS: PSR: Park Services	\$5,000 LDI: Opex	In progress	Green	A workshop with the board took place in quarter 2. The assessment process has identified possible locations that may be suitable for a dog exercise area. The Hibiscus Coast Dog Training Club are providing input to identify what makes a dog park successful. A draft assessment will be prepared for the local board feedback in quarter 3.	Following the workshop in Q3, a service assessment will be prepared for agreement on the next steps to inform the possible: service provision; investigation and design; project delivery requirement.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1276	Outram Hall, R 476 Beach Road, Mairangi Bay: lease to Murrays Bay Residents Association Incorporated.	Renew lease to the Murrays Bay Residents Association Incorporated.	CF: Community Leases	22/11/1985	1 x 33 years	21/11/2051	\$1.00	In progress	Green	This item will be completed during quarter three, the local board has indicated their preference to have the lease renewed and varied to include amended maintenance provisions. This approach has been confirmed as acceptable by Legal Services.	A report is scheduled to be presented to the local board during April 2019 recommending that the lease be renewed.
1277	R 33 Watea Road, Torbay: lease to Torbay Senior Citizens Club Incorporated.	Renew ground lease to the Torbay Senior Citizens Club Incorporated.	CF: Community Leases	1/11/1985	1 x 33 years	31/10/2051	\$1.00	Cancelled	Grey	Staff from Service, Strategy and Integration have assessed potential options for the building. Preliminary indications are that there is no budget provision enabling council to purchase the building. The preferred option is to allow the Torbay Senior Citizens Club to transfer ownership of their building to a new community lease tenant. This will be discussed with the local board in more detail.	The lease renewal is cancelled. This item will be provided for in the new three year Community Facilities' Work Programme as the board wishes to call for expressions of interest. Legal Services are confirming the appropriateness of this approach. The local board has indicated its preference to call for expressions of interest for the lease and to let the Torbay Senior Citizens Club and new community lease tenant agree on the transfer of ownership of the building.
1278	Stanmore Bay Reserve: lease to Hibiscus Coast Association Football Club Incorporated.	New ground lease for Hibiscus Coast Association Football Club Incorporated.	CF: Community Leases	1/12/1998	Nil	30/11/2018	\$10.00	In progress	Green	A preliminary assessment and site visit has indicated that the football association qualifies for a new community lease. Staff expect that a report on the new lease will be presented at a business meeting during quarter three.	Staff will present a report to the local board in April 2019 recommending a new lease.
2469	Edith Hopper Park, 34B Ladies Mile, Manly, Whangaparaoa: Renewal of lease to Hibiscus Coast Netball Association.	Renew ground lease for part of Edith Hopper to the Hibiscus Coast Netball Association. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/1985	1x33 years	31/03/2051	\$1.00	In progress	Green	Staff from Parks, Sports and Recreation plan to meet with Netball Northern during January 2019 to finalise a number of interlacing projects. Leasing staff will progress the application once a clear direction has been established.	The Hibiscus Coast Netball Association are in talks regarding a possible amalgamation with Netball North Harbour. The lease renewal will be progressed once deliberations have concluded. Talks have concluded and staff were advised that the lease renewal to the Hibiscus Coast Netball Association can be progressed. Staff plan to finalise the renewal in quarter four.
2470	Victor Eaves Park, 87 Florence Avenue, Orewa: New lease to the Orewa Badminton Charitable Trust Incorporated.	New ground lease for part of Victor Eaves Park to the Orewa Badminton Charitable Trust Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	10/01/1999	Nil	3/01/2018	\$1.00	In progress	Green	Council staff are awaiting Orewa Badminton's feedback on the community outcomes plan. Once the plan has been agreed upon a report will be presented at a business meeting. Staff expect this to occur during quarter three.	A Community Outcomes Plan has been finalised in principle and staff expect to present a report recommending a new lease during quarter four.
2471	Victor Eaves Park, 122 West Hoe Road, Orewa: Lease renewal to Sharks Sports Trust Incorporated.	Renew ground lease for part of Victor Eaves Park to the Sharks Sports Trust Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	30/04/2008	1x10 years	29/04/2028	\$1.00	Completed	Green	Completed in quarter one	Completed in quarter one
2472	Long Bay Beach Reserve, 1045 Beach Road, Torbay: Lease renewal for the Sir Peter Blake Marine Education and Recreation Board Incorporated.	Renew ground lease to the Sir Peter Blake Marine Education and Recreation Board Incorporated for part of Long Bay Regional Park. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/1984	1x33 years	31/10/2050	\$100.00	On Hold	Amber	Legal Services have placed a hold on this revocation application. No concrete time line for their feedback has been provided, but staff expect a response in quarter three.	Staff are addressing underlying land classification issues. Council staff are in the process of revoking the Reserves Act 1977 status of the affected land parcel and will present a report to the local board during quarter two to endorse the proposed revocation. Legal Services are still finalising their advice regarding revocation. This matter remains on hold pending their feedback.
2473	20 Hastings Road, Mairangi Bay: New lease to the Mairangi Arts Centre Trust Incorporated.	New ground and building lease for the Mairangi Arts Centre. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/1998	1x10 years	31/03/2018	\$1.00	In progress	Green	This item was workshopped with the local board during quarter two, where the board has indicated their preference for a lease consisting of two 10 year terms. The proposed new lease is undergoing iwi engagement and staff expect to present a report to the local board during quarter three.	A report recommending a new lease to the Mairangi Arts Centre Trust is scheduled for 20 March 2019.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2474	Stredwick Reserve, 70a Stredwick Drive, Torbay: New lease to Titoki Montessori School Incorporated.	New ground and building lease to Titoki Montessori School Incorporated for part of Stredwick Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2008	Nil	31/03/2018	\$1.00	Completed	Green	Completed during quarter two.	Completed during quarter two.
2476	1/479 Whangaparaoa Road, Stanmore Bay: New lease to the Hibiscus Coast Radio Society Incorporated.	New lease for the Hibiscus Coast Radio Society Incorporated at 1/479 Whangaparaoa Road. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/2007	1x5 Years	28/02/2017	\$1.00	In progress	Green	Staff have established that the building is owned by the radio society and the local board has indicated their preference for a new lease consisting of two 10 year terms. Staff will undertake the necessary public notification and iwi engagement and will present a report to the local board during quarter three.	Staff are in the final stages of establishing building ownership. Mana Whenua engagement has commenced and staff plan to present a report on the new lease to the Radio Society during quarter four.
2477	702 Beach Road, Browns Bay: Lease renewal to the The Scout Association of New Zealand Incorporated - Taiaotea Air Scouts.	Renewal of ground lease to the Scout Association of New Zealand Incorporated - Taiaotea Air Scouts. Deferred from the 2017/2018 work programme.	CF: Community Leases	31/01/2003	Nil	29/01/2013	\$1.00	In progress	Green	Staff are still awaiting updated documents from the Taiaotea Air Scouts, once received the lease renewal will be finalised.	Staff are still awaiting updated documents from the Taiaotea Air Scouts, once received the lease renewal will be finalised.
2478	Mairangi Bay Beach Reserve, Sidmouth Street, Mairangi Bay: Proposed new lease to Mairangi Bay Surf Life Saving Club Incorporated for additional land.	Proposal to lease additional land for storage on the Mairangi Bay Beach Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/06/2003	1x10 years	31/05/2023	\$1.00	On Hold	Amber	This item is still on hold due to the full extent of the proposed development by the club being unknown.	The Mairangi Bay Surf Life Saving Club Incorporated is still in the design and feasibility stage of their planned development. This item can be progressed once the design plans have been finalised. This item is still on hold due to the full extent of the proposed development by the club being unknown.