

## Business Improvement District (BID) Programme – Annual Compliance Report to Howick Local Board for FY 2017-2018

### **Attachment D : Howick Business Association BID programme**

Howick Business Association has met the requirements of the BID programme for the 2017-2018 financial year for the purpose of striking the targeted rate for the 2019-2020 financial year.

### ***Compliance Status***

| Requirement FY 2017-2018   | Received                | Comments   |
|--|-------------------------|--|
| A Strategic Plan for next 3 – 5 years - reviewed every 3 years.  | ✓                       | 2014-2024 Strategic Plan on file   |
| Audited financial accounts.  | ✓                       |  |
| Business plan.   | ✓                       |  |
| Annual review report: <ul style="list-style-type: none"> <li>Achievement of previous year's objectives against business plan.</li> </ul> | ✓                       |  |
| 2019-2020 Indicative Budget  | ✓                       |  |
| Annual BID programme reporting and alignment meeting between Howick Local Board and business association board.                          | ✓                       | BID reports that the meeting is pending availability of all parties.   |
| Annual Accountability Form submitted   | ✓                       |  |
| Board Charter  | ✓                       |  |
| <b>Recommendation and Findings</b>   | Recommend Targeted Rate | Staff are satisfied that Howick Business Association BID is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report. |