

Business Improvement District (BID) Programme – Annual Compliance Report to the Kaipātiki Local Board for FY 2017-2018

Attachment D: Northcote Town Centre BID programme



Northcote Town Centre Incorporated has substantially met the requirements of the BID programme for the 2017-2018 financial year for the purpose of striking the targeted rate for 2019-2020.

Compliance Status

Requirement FY 2017-2018	Received	Comments
A Strategic Plan for next 3 – 5 years - reviewed every 3 years	✓	2017-20 Strategic Plain – in English and Chinese.
Audited financial accounts		As reported to the Kaipātiki Local Board Community Forum on 3 April 2019, the accounts for the 2017/2018 financial year were in the latter stages of being audited. As at 23 April 2019, the audit was completed and the report circulated to local board members.
Business plan	✓	
Annual review report: <ul style="list-style-type: none"> Achievement of previous year's objectives against business plan 	✓	
2019-2020 Indicative Budget	✓	
Annual BID programme reporting and alignment meeting between the Kaipātiki Local Board and business association	✓ ✓	Presentation at the Kaipātiki Local Board Workshop on 3 April 2019 by BID programme manager Gary Holmes.
Annual Accountability Form	✓	
Board Charter	✓	
Recommendation and Findings	Recommend Targeted Rate	Staff are satisfied that Northcote Town Centre Incorporated is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report.

