

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events									
69	Bayview Community Centre, Funding year 2	<p>Fund Bayview Community Centre Association Incorporated to facilitate and deliver their annual work plan outcomes, including activities and programmes for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020.</p> <p>Community places advisor will monitor performance, maintain relationships, enable the empowered communities approach and support opportunities to build capability and capacity with the Bayview Community Centre governance and staff where possible, including working with the centre to develop their work plan that reflects the local board's priority for placemaking.</p> <p>Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Note: Work relating to the Governance Framework Review will commence from July 2018 once the funding is confirmed through the LTP. Following this, engagement will occur with Local Board's to understand how this impacts future FY20 Local Board work programmes. For FY19 work programmes should be framed within existing policy and approaches, this includes ABS allocation and LDI top up.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Places	\$37,695 ABS: Opex	In progress	Green	<p>On 5 December 2018, Bayview Community Centre staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts. Highlights from this quarter include the ERO report for the Early Childhood centre that came back to say they were found to be "well placed" to provide positive outcomes for children. Made connection with Briargate, local residential care home for dementia and residents with brain injury as well as outreach programme. We are excited to be looking at events and activities that we can run here to connect with this part of our community.</p>	During Q3, the Bayview Community Centre booked their deputation to the local board on the 27 March 2019. The highlights from this quarter include the 'Meet the Neighbours' event and the second Repair Cafe with over 45 items repaired.
70	Birkdale Community House & Beach Haven Community House, Funding and Licence year 2	<p>Fund Birkdale Beach Haven Community Project Incorporated to facilitate and deliver their annual work plan outcomes, including activities and programmes for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020. Community places advisor will monitor performance, maintain relationships, enable the empowered communities approach and support opportunities to build capability and capacity with the Birkdale Beach Haven Community Project governance and staff where possible, including working with the houses to develop their work plan that reflects the local board's priority for placemaking. Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed. Note: Work relating to the Governance Framework Review will commence from July 2018 once the funding is confirmed through the LTP. Following this, engagement will occur with Local Board's to understand how this impacts future FY20 Local Board work programmes. For FY19 work programmes should be framed within existing policy and approaches, this includes \$71,264 ABS allocation and \$66,000 LDI top up.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Places	\$137,264 ABS: Opex LDI: Opex	In progress	Green	<p>On 5 December 2018, Birkdale Beach Haven Community Project staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts. Highlights from this quarter include the welcoming of a new staff member, Rebecca who is doing events, programming and promotions. They also have opened the sensory garden and partnered with Dawn Partnership to maintain the garden. They are also building their partnerships with Volunteering Auckland and Hamaru Housing and a project called 60+ Head Hands and Hearts which is designed to reduce isolation.</p>	The Birkdale Beach Haven Community Project are scheduled to present their deputation with the local board on 22 May 2019. Highlights from Q3 include the continued success of the group's volunteer programme and the launch of the 'Fairy Doors' in Kaipatiki.

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72	Glenfield Community Centre, Funding year 2	<p>Fund Glenfield Community Centre Incorporated to facilitate and deliver their annual work plan outcomes, including activities and programmes for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020. Community places advisor will monitor performance, maintain relationships, enable the empowered communities approach and support opportunities to build capability and capacity with the Glenfield Community Centre governance and staff where possible, including working with the houses to develop their work plan that reflects the local board's priority for placemaking. Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed. Note: Work relating to the Governance Framework Review will commence from July 2018 once the funding is confirmed through the LTP. Following this, engagement will occur with Local Board's to understand how this impacts future FY20 Local Board work programmes. For FY19 work programmes should be framed within existing policy and approaches, this includes ABS allocation and LDI top up.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Places	\$48,099 ABS: Opex	In progress	Green	<p>On 5 December 2018, Glenfield Community Centre staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts. Highlights from this quarter include partnering with the Mental Health Foundation to trial their new Workplace Wellbeing resources as part of their commitment to the 5 ways to Wellbeing and offer additional support for the early learning centre staff as they work in a more stressful environment. Their student volunteer, Seongiun Yoon from the Wilson School has come to the end of his placement after two years and they are looking forward to a new student starting in 2019.</p>	<p>Glenfield have planned their deputation to the local board for Q4.</p> <p>Highlights from Q3 include the introduction of another Wilson School student joining the team as a volunteer. The group has also filled its roster of teachers for the early learning centre for 2019.</p>
73	Highbury House, Funding year 2	<p>Fund Highbury Community House Incorporated to facilitate and deliver their annual work plan outcomes, including activities and programmes for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020. Community places advisor will monitor performance, maintain relationships, enable the empowered communities approach and support opportunities to build capability and capacity with the Highbury House governance and staff where possible, including working with the houses to develop their work plan that reflects the local board's priority for placemaking. Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed. Note: Work relating to the Governance Framework Review will commence from July 2018 once the funding is confirmed through the LTP. Following this, engagement will occur with Local Board's to understand how this impacts future FY20 Local Board work programmes. For FY19 work programmes should be framed within existing policy and approaches, this includes \$37,480 ABS allocation and \$20,000 LDI top up.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Places	\$57,480 ABS: Opex LDI: Opex	In progress	Green	<p>On 5 December 2018, we held the Regional Hui held in Western Springs, to network with other organisations across Auckland and council topic experts. Highbury House staff was unable to attend. Highlights from this quarter are the Hinemoa Summer Street Party and Community Workshop.</p>	<p>Highbury House held their deputation to the local board on 27 March 2019. The installation of a pedestrian crossing has been one of the key achievements for Q3, however the matter has also been cause for some concern with the community which staff will continue to work through in Q4.</p>

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74	Marlborough Park Youth Hall, One year Service Contract	<p>Contract Kaipātiki Youth Development Trust to facilitate and deliver their annual work plan outcomes, including youth activities and programmes for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019.</p> <p>Community places advisor will monitor performance, maintain relationships, and support opportunities to build capability and capacity with the governance and staff where possible, including working with the houses to develop their work plan that reflects the local board's priority for placemaking and are in line with I am Auckland, Auckland Council's strategic action plan for children and young people.</p> <p>Kaipātiki Youth Development Trust will also collaborate and work with the Kaipātiki Community Facilities Trust, the Kaipātiki Youth Board and the Kaipātiki Houses and Centres to support youth outcomes.</p> <p>Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Note: Work relating to the Governance Framework Review will commence from July 2018 once the funding is confirmed through the LTP. Following this engagement will occur with LB's to understand how this impacts future FY20 LB work programmes. For FY19 work programmes should be framed within existing policy and approaches, this includes ABS allocation.</p>	No further decisions anticipated for FY2018/2019. Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$122,750 ABS: Opex	In progress	Green	Marlborough Park run a variety of programmes all aimed at supporting vulnerable youth, this involves long term commitment, walking besides individuals to have a lasting impact on their lives. This quarter a highlight was seeing a young female who had dropped out of school at 14, was struggling with social skills and suicidal thoughts achieve great things. She has worked with a mentor, has completed a course, has a part-time job and the confidence and support to allow her to continue to grow.	<p>Marlborough Park are planning their deputation to the local board in Q4.</p> <p>During Q3, the facility received positive feedback on the impact of the youth mentoring programme. The programme is aimed at helping young people deal with negative emotions such as stress, anger and depression, giving them coping tools and support.</p>
168	Citizenship Ceremonies - Kaipatiki	Delivery of an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$25,168 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2 with 295 people from the local board area becoming new citizens.	During Q3, the Civic Events team delivered two citizenship ceremonies on two occasion with 182 people from the local board area becoming new citizens.
169	Anzac Services - Kaipatiki	<p>Supporting and/or delivering Anzac Services and Parades within the local board area.</p> <p>Services in Birkenhead, Glenfield and Northcote have been identified to receive support.</p>	<p>The following decision is required:</p> <p>1. Local Board representation at local Anzac Services and Parades.</p>	CS: ACE: Events	\$30,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning commenced in Q2.	Scheduled for Q4. Planning commenced in Q2.
170	Local Civic Events - Kaipatiki	Delivering and/or supporting civic events within the local board area.	<p>Further decisions required:</p> <p>1. list of projects and/or programmes that will be supported by this fund.</p>	CS: ACE: Events	\$4,000 LDI: Opex	Approved	Green	No activity occurred during Q2 as no civic events were scheduled.	No activity occurred during Q3 as no civic events were scheduled.

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172	Event Partnership Fund - Kaipatiki	Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. Event organisers to provide a pre-project presentation including values and how it looks to achieve local priorities. - Heritage Festival (Birkenhead Business Association) \$7,500 - Latin American Festival (Birkenhead Business Association) \$7,500 - Northcote Now (Kaipatiki Community Facilities Trust) \$7,500 - Chinese/Korean New Year (Northcote Business Association) \$7,500 - Birkdale/Beachhaven March Madness (Birkdale/Beachhaven Community Project) \$7,500 - EcoFest (Kaipatiki Project) \$7,500 Total = \$45,000	Further decisions required: 1. confirm activities and delivery organisations included within this line. 2. confirm funding allocated to each activity.	CS: ACE: Events	\$45,000 LDI: Opex	Completed	Green	All grants have been paid out to recipients. Confirmed dates for funded events; Kaipatiki Celebrates Diversity (Northcote Now) - 9 March 2019 March Madness - 1 March 2019 to 31 March 2019 Kaipatiki Project Eco Fest - 17 March 2019. Heritage Festival - 10/10/18 to 13/10/18 Latin American Festival - 29/02/19 Chinese/Korean New Year - 09/02/19	All grants have been paid out. Event information will be provided by the recipients.
173	Movies in Parks - Kaipatiki	Programme and deliver a Regional Movies in Parks series event.	Further decisions points: 1. Confirm opting out of sponsorship, budget cost would reduce to \$13,500 if participating in full sponsorship programme. 2. Rank movie preferences 3. Confirm location 4. Confirm pre-show activities.	CS: ACE: Events	\$17,500 LDI: Opex	In progress	Green	Planning for Movies in Parks is on track with pre-entertainment being sourced locally and the event permit has been issued for Harvey Wright Sportsfield screening Friday, 1 February 2019. Screening licence for "Smallfoot" has been approved. Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.	During Q3, the Movies In Parks "Smallfoot" was screened on Friday, 1 February 2019 at Harvey Wright Sports Field, Birkenhead with approximately 2,200 people in attendance and enjoyed the pre-entertainment and activities provided. A detailed debrief report will be presented in Q4.
174	KCFT Delivered Events - Kaipatiki	Funding to support events delivered by the Kaipatiki Community Facilities Trust on an annual basis.- Summer and Winter Fun Programme- Tartan Day Tattoo- Access All-Xmas on Marlborough- Carols by Candlelight- Our Everyday Hero's- Converge- Matariki Activation- Amazing Kaipatiki (to be replaced with the Waitangi Day Family event)- Fiafa Fanau- Diversity Workshops (Maori weave, Pacific and Tapa, Multi cultural workshops and activations)- Summer Music Programme (x10)- Neighbourhood Movies Programme (x3)	Further decision points:1. Confirm list of events/activities which will be delivered.2. Confirm delivery KPI's in line with local board priorities and outcomes.3. Confirm funding allocations to each agreed event/activity.	CS: ACE: Events	\$135,000 LDI: Opex	In progress	Green	A change to the events schedule was proposed due to the lack of uptake and support for the 'Amazing Kaipatiki' event, the portion of funds intended for the event has been repurposed to support the redevelopment of the 'Waitangi Day Family Event' in February 2019. The change to the events schedule has been approved under the Local Board Chairs delegated authority.	No further update. An overview of the delivery schedule will be provided in Q4.
175	Community Volunteer Awards - Kaipatiki	Deliver a Community Volunteer Awards event within the local board area.	Further decision points: 1. Confirm type of Award Ceremony. 2. Confirm timing for delivery of Award Ceremony.	CS: ACE: Events	\$0 LDI: Opex	Cancelled	Red	Discussions will commence in Q3.	Planning did not commence in Q2. A workshop will be held with the local board to progress in Q3. Feedback from workshop was that this initiative would be cancelled and the budget can be reallocated.

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176	Christmas Events - Kaipatiki	Funding to support Christmas event activity in the local board area. - Birkenhead Christmas Parade (Birkenhead Rotary Club) \$7,500 - Glenfield Christmas Parade (Lions Club of Glenfield) \$7,500	Further decision points: 1. Confirm funding recipients. 2. Confirm funding allocation to each recipient.	CS: ACE: Events	\$15,000 LDI: Opex	In progress	Amber	A grant of \$7,500 has been paid out to the Lions Club of Glenfield for the delivery of the Glenfield Santa Parade. The second grant of \$7,500 has yet to be paid out to the Birkenhead Rotary Club who are yet to complete accountability requirements from previous financial years.	No further update. Birkenhead Rotary Club are yet to complete accountability requirements for the grant to be uplifted. The grant will be held back until all accountability requirements have been fulfilled.
254	Operational Grant - NorthArt	Fund Northart Society Incorporated to operate NorthArt as an arts and culture facility, including management, operations and programming of the facility. NorthArt will operate the facility in an inclusive manner that enables access to and participation in the visual arts, provide opportunities that reflect the cultural diversity of the local community and encourage all ages and ethnicities to take part. NorthArt will promote its activities, services, programmes and artists within the local and wider community to encourage public participation.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$85,764 ABS: Opex	In progress	Green	In Q2, NorthArt had a total of 4,068 visitors, delivered 11 programmes to 320 participants, and recorded a total of 605 volunteer hours. Highlights included: 'The Poetic Condition' with both local and artists from The Hague, Netherlands. This exhibit integrated public programming, including a successful film festival. In November, Northart celebrated its 20th anniversary. 'Twenty' showed 20 works by 20 artists. 'First Five' reprised the first exhibition ever held at Northart in November 1998 with artworks from that time. 2 pre-Christmas shows exhibited small works of art and craft all priced under \$100. Both exhibits proved popular.	During Q3, Northart re-opened in February 2019, kicking off with the opening night of Northart's Chinese New Year celebrations. The exhibitions, performances, speeches were enjoyed by approximately 250 attendees. The members' exhibition had a record number of entries and attendance at the opening. Both sessions of Gallery Time for Kids (children plus caregivers) were at capacity and delightful artworks produced. The gallery has noted an increase in the number of Chinese visitors coming into the gallery to view non-Chinese art exhibitions and an increase in enquiries from Chinese artists since Chinese New Year celebrations in early February 2019.
256	Operational Expenditure - Community Arts Programmes	Support arts and culture initiatives to be delivered across the local board area.	Carry-forward budget for up to \$10,000 from FY17/18.	CS: ACE: Arts & Culture	\$0 LDI: Opex	In progress	Green	The Night Owl' remains positioned in Birkenhead town centre. Local board members were invited to the unveiling of a new plaque in recognition of the local board and the Business Associations financial contribution to acquiring 'The Night Owl' for the town centre. The remaining funding (\$6,118.75) will be transferred to the ARST funding line item when the ARST funding report is presented at a Q3 business meeting.	The remaining funds (\$6,118.75) will be transferred to the ARST funding line item when the local board approves the transfer during its 17 April 2019 business meeting. The Night Owl' remains positioned in Birkenhead town centre.
319	Community Grants (KT)	Support local community groups through contestable grants		CS: ACE: Community Empowerment	\$189,900 LDI: Opex	In progress	Green	A total of \$20,000 was reallocated from the LDI budget for Highbury House, to the grants budget (KT2018/222). This increased the budget to \$130,030.55. A total of \$94,279 was allocated in Local Grants Round Two. This leaves a total of \$35,751.55 to be allocated in local grants round three.	During Q3, the Local Grant Round Two closed in March 2019. Decisions on grants will be made in Q4.
332	Secondary Schools Scholarships	Administer grants to support secondary schools/students.		CS: ACE: Community Empowerment	\$6,000 LDI: Opex	Completed	Green	A total of \$6,000 was allocated for the scholarships to three schools, being Gelnfield College, Birkenhead High School and Northcote High School.	Scholarships complete. No further actions in quarter three.
727	Venue Hire Service Delivery - KT	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q2, hirer satisfaction remains high with 80 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers have increased by 3 per cent and booking hours have increased by 43 per cent. The statistics are based on the first five months of 2018/2019. In quarter three, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.	During Q3, staff updated the local board on fees and charges for 2019/2020. Community drop in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any questions they have with the hire process or the venue they hire. Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings. Hirer satisfaction remains high with 67 per cent of hirers indicating that they would recommend the venues they have visited within the local board area. The statistics are based on the first eight months of 2018/2019.

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1023	Placemaking pilot	Engage an individual or group to scope and map opportunities in placemaking across Kaipātiki by working with existing and new community groups or individuals in Kaipātiki to bring back recommendations to the local board for immediate engagement, and to be inclusive of the many voices that represent Kaipātiki.	No further decisions anticipated	CS: ACE: Community Empowerment	\$50,000 LDI: Opex	In progress	Green	Following a workshop in December 2018, staff met with the local board chairperson to seek further direction and consider local board workshop feedback. It was agreed that staff proceed to engage a contractor with placemaking and community-led development expertise. Staff have contacted and will engage Inspiring Communities to carry out the activity. The scope of work to be agreed with the contractor includes identification of suitable localities through informal mapping across the Kaipātiki area. Inspiring Communities will- identify groups interested in/involved in undertaking placemaking- identify areas where there are gaps and opportunities for piloting activation and placemaking - investigate potential target areas for placemaking activity recommended by local board members; Totara Vale, Northcote Rosy Bolt Reserve, Windy Ridge, Glenfield and community hubs- develop projects that will bring neighbours to a place and identify residents/ leaders who can be mentored and supported through placemaking activity- liaise with community organisations, hubs, resident groups, centres to build on existing knowledge, networks and resourcesOnce feasible community-led projects are identified, the contractor will provide support to progress projects in collaboration with interested Kaipātiki community groups and organisations. Staff will work with the contractor and seek direction from the local board on criteria and priorities for placemaking activations.	Note for Correction: Inspiring Communities was incorrectly named as the organisation approached for delivery of this programme line. Staff commissioned a placemaking specialist from Catalyse, utilising the strong delivery links with Inspiring Communities.Catalyse started a comprehensive exploration of groups and areas interested in being involved in placemaking. Areas of interest identified by the local board will be investigated. This activity will discover local motivations, existing capacity and gather ideas to undertake local activation. In Q4, a local strategy and action plan will be developed which will seek to connect with and leverage resources and relationships within and beyond Kaipātiki. Catalyse will organise high visibility activation projects in partnership with local people, develop some larger activities that enable local people to be part of making their local places the places they want them to be and activate local forums such as Neighbourly, Kaipātiki. Project, local groups' Facebook pages and newsletters. This activity will progress through to October 2019. In November 2019, through data gathering, reflection and review of processes, an assessment of performance, progress and outcomes will be developed to identify learnings, challenges and discover new possibilities for action utilising the proposed 2019/2020 work programme allocation.
1025	Build management operational capacity- Kaipātiki community organisations	Continue with support in integrating and building operational capacity within and between the Kaipātiki community organisations such as community houses, centres, Kaipātiki Community Facilities Trust (KCFT), Kaipātiki Project, Pest Free Kaipātiki, Uruamo Marae Committee, Hearts & Minds, Men's Shed and NorthArt) through: • Continued development of organisations' web-based tools • Workshop opportunities to grow the organisations' involvement/leadership in place making • Continued opportunities to network between organisations through delivering community organisation-led workshops or events that are targeting to upskill the community organisations in the area Identify other community organisations that can be supported by the capacity building fund to upskill in areas that align with delivering successful outcomes outlined in the local board plan direction setting vision, eg. Leadership, place making and opportunities presented to other organisations in previous years	No further decisions anticipated	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	Funding and service agreements were negotiated and finalised in Q2 with Hearts and Minds and Konnect Concepts.Hearts and Minds have agreed to provide management and governance training assistance to two organisations seeking one to one assistance: Bayview Community Centre and Kaipātiki Project Environment Centre.Hearts and Minds will also provide three community sector hui and two training workshops on placemaking activation.A planned workshop in December 2018 on "Presenting to corporate environments" was called off due to insufficient numbers to justify engaging specialist corporate speaker Eleni Balmer. Staff have negotiated with Konnect Concepts to finalise deliverables on phase 2 of the web based management support web tool. This includes the development of a Health and Safety toolkit with templates that will enable sites to implement Health and Safety practices.	During Q3, Hearts and Minds scheduled regular engagement sessions with the Kaipātiki Community Sector managers. Three hui and two training sessions were held.Eight managers attended the hui where the online web tool was discussed. Hearts and Minds submitted feedback from managers to Konnect Concepts to incorporate into the website. There was a further workshop for organisations to engage directly with Konnect Concepts and identify website development needs. The upgrades to the Kaipātiki website include; - A how to guide will be published each month covering a range of HR topics such as; redundancy, recruitment and induction, health and safety, disciplinary, staff performance and employment agreements. - Templates will be available for download and use.Organisation managers were surveyed to identify training and development needs. Managers Identified the following areas for upskilling: - financial forecasting and budgeting- human resources- funding- strategic planning- IT support- health and safety / risk mitigation / ethical challenges- cultural awareness trainingHearts and Minds delivered a workshop by Brendon Foy from RSM NZ on financial forecasting and budgeting for small community organisations. Seventeen people attended.

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1027	Build governance capacity for trustees and board members of community groups (KT)	<p>Work with trustees and board members of community groups to support effective governance structures and professional operational capability.</p> <p>Activities include support with:</p> <ul style="list-style-type: none"> • Assistance with strategic and business planning, • Understanding financial accounts, • Risk management • HR issues • Governance and corporate structures • Understanding of Te Tiriti o Waitangi and increase organisations ability to build relationships with iwi, mataawaka and other topics as requested. <p>Timelines and delivery will be finalised in consultation with the trustees, working with and utilising subject matter experts, presentations and other tools</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	<p>Staff completed the Hearts and Minds funding agreement. In Q2, Hearts and Minds facilitated a training workshop on governance for Pest Free Kaipātiki participants and a strategic planning workshop. They also engaged with the following organisations to identify and plan their governance and management training needs:</p> <ul style="list-style-type: none"> - Uruamo Marae Committee (will include provision of a specialist Maori facilitator) training included an overview of governance, expectations of governance boards and the difference between governance and management. - Bayview Community Centre; external facilitator engaged to facilitate a session on the difference between governance and management. - Kaipātiki Community Facilities Trust – Hearts and Minds are in discussion regarding future training support requirements. <p>Konnect Concepts will deliver on phase 2 of the web-based management support web tool. The development of a governance toolkit will be added to the website.</p>	<p>During Q3, Hearts and Minds engaged with the 12 Kaipātiki key organisation governance committees to identify the support and coaching needs of each governance board. The engagement process with the governance boards highlighted the local board's commitment to developing the governance capability of the backbone Kaipātiki organisations.</p> <p>Four of the 12 organisations have requested coaching and support to address the following needs:</p> <ul style="list-style-type: none"> - general overview of the roles and responsibilities of governance boards (including what a fully engaged board looks like). - defining board responsibilities and management responsibilities. - financial processes and responsibilities. - health and safety / risk mitigation / ethical challenges. - cultural awareness training, including the Treaty of Waitangi. <p>Hearts and Minds has engaged an external specialist coach and facilitator to provide individual governance boards with personalised coaching to meet their development needs. Training is expected to be delivered directly to each governance board before 30 June 2019.</p>
1028	Increase diverse participation: Kaipātiki Community Facilities Trust (KCFT)	<p>Fund the Kaipātiki Community Facilities Trust to deliver a range of neighbourhood based, community wide, programmes and activities that:</p> <ul style="list-style-type: none"> • bring communities within Kaipātiki together through a range of community networks • enable increased participation by diverse groups, including new migrants, in the community • respond to and support the aspirations of Maori within Kaipātiki • strengthen neighbourhood connectedness • production and installation of two sets of seasonal street banner flags at 27 double sided sites in Kaipātiki. 	Standard Yearly work programme presentation by KCFT	CS: ACE: Community Empowerment	\$228,000 LDI: Opex	In progress	Green	<p>Staff completed a funding agreement and schedule of deliverables for KCFT in Q2. Staff reported to the local board on the KCFT schedule of work 2018-2019 in November 2018. Below is a snapshot of KCFT activity across Q1 and Q2:-</p> <ul style="list-style-type: none"> University student support – work experience and education support currently provided for three Massey University Social Work Students and one AUT Health and Promotion Student - Support provided to the local Chinese Community with their "active in community plans". Over 25 attend the Tai Chi Morning Programme in the Northcote HUB, with additional support in the Housing for Older People Programme of being active in your place of space. Support provided to the Northcote college special needs students within the KCFT offices. Continued support from the Kaiwhakahaere to the Trust Board of the Uruamo Maranga Ake Marae. Maintenance and support to the Kaipātiki Community network, the HNZC/Community Constables Network, Northcote Tasking Group, Northern Employment HUB and Library Managers Network. <p>KCFT provided an updated report to the local board in November 2018.</p>	<p>Kaipātiki Community Facilities Trust (KCFT) reported highlights for Q3 include;</p> <ul style="list-style-type: none"> • Uruamo Maranga Ake Marae group are now Charities registered. KCFT continues to awhi (support) the group as they continue their development journey. • a walk in resident support service from the KCFT offices • establishment of a "One World" playgroup. • planning for a collaborative review project with Hearts & Minds on "how well are we doing in Kaipātiki today" to support strategic planning needs of Kaipātiki organisations. • Kaipātiki community network meetings held – Community network, Northcote Tasking group and Youth Services network. • Support to community groups with funding applications. Delivery of events and employment activity including: <ul style="list-style-type: none"> • Waitangi Day. • Northcote Tavern Imagination Play. • Doggy Day Out. • Columbus Cafe – interviews and job mentoring. • Workbridge. • Life101 workshops. <p>KCFT will continue to provide the Kaipātiki Local Board with regular updates through workshops with the local board.</p>

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1029	Increase diverse participation (KT): Youth voice and youth-led initiatives	Partner with and fund youth organisations to: <ul style="list-style-type: none"> • develop and support young people to express their collective voice • provide input into local board decision-making on issues that affect young people • design and deliver youth-led projects and events across the local board area. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$25,000 LDI: Opex	In progress	Green	<p>Staff completed funding agreement and schedule of deliverables for Kaipātiki Community Facilities Trust (KCFT).</p> <p>In Q2:</p> <ul style="list-style-type: none"> - The youth navigator is involved in mentoring 32 Birkenhead College students. Nine are not in school, six are actively seeking work. - Three colleges are supporting the building construction industry presentations within schools. - Four local businesses have been in contact with KCFT about potential positions within their organisations. - Kaipātiki Youth Board have set their strategic purpose for 2018-2019 and meet fortnightly. Youth have participated in three Kaipātiki Local Board community forums, the age friendly city workshop and the Awataha Greenway consultation - Kaipātiki Local Youth Board is currently chaired by a young Pacific person who is keen to engage and increase Pacific young people's involvement in local affairs. 	<p>Kaipātiki. Community Facilities Trust have reported the following activity during Q3:</p> <ul style="list-style-type: none"> • working with Pacific communities to engage in a collaborative partnership to deliver, at their venue, a series of workshops supporting Pacific employment. • Confirmation of a lease for a building for the Northern Job Skills Hub. • Columbus Cafe – interviews and job mentoring. • Converge 2019 – Youth Summit, Kaipātiki, Devonport, Takapuna. • Initiated discussions with The Fono to investigate the potential of an opportunity to open a private training establishment for Pacifica and Māori young people in trades. <p>During Q3, students from 10 Kaipātiki schools were surveyed on youth friendly outdoor spaces. KCFT will provide a briefing for the Kaipātiki Local Board on youth survey findings within their regular updates to the local board.</p>
1030	Manaakitanga	Continue to build relationships to fulfil the aspirations of the local Maori - mataawaka and mana whenua. This will include supporting the Uruamo Maranga Ake Marae project and establishing a mataawaka and mana whenua orientated intergenerational (steering, decision-making or succession and leadership) group, led by kaumatua that supports the initiation of a North Shore or Kaipātiki taumata.	Review and approve final version of the strategy	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	<p>Staff met with the Chair of the Uruamo Marae Committee twice during Q2 to discuss status of the Kaipātiki Māori aspirations hui. Delays for a business analyst to report on Māori aspirations in Kaipātiki have led to a change of focus to deliver an alternative work programme. There will be three workshops on story telling, tikanga, te reo and increasing Māori participation in civic participation. Changes to the work programme have been discussed with the Local Board Services team and advice will be shared with the Local Board members. Planning is now in progress to arrange the workshops.</p>	<p>During Q3, staff met with the following various groups in Kaipātiki: Te Raki Pae Whenua Māori Committee, Awataha Marae, Uruamo Marae committee, Kaipātiki Project, Hearts and Minds and Birkdale Beach Community Project, to discuss status of the Kaipātiki Māori aspirations and how organisations could be best supported for kaupapa Māori. It was identified that workshops in te reo, tikanga, storytelling and increasing civic participation were priority areas to develop. These will be delivered in Q4.</p>
1031	Hearts and Minds operational funding	Fund Hearts and Minds (formerly Raeburn House) to operate premises at the Norman King building as community meeting space and to provide a range of community capacity building and neighbourhood development services.	No further decisions anticipated	CS: ACE: Community Empowerment	\$47,509 ABS: Opex	In progress	Green	<p>Staff completed the asset-based service agreement and programme deliverables for the operation of the Norman King Hub. In Q2, Hearts and Minds;- supported youth wellbeing in the Hub through the delivery of a Youth Art Therapy course (for people aged between 18-24). This was delivered from October through to December 2018.- supported cultural inclusivity; Global Food & Friends provide opportunities for newcomers of all cultures to connect, learn and share.- organised the 'How to run community events' workshop facilitated Arts, Community and Events Event Facilitator and KCFT. 17 attendees from eight Kaipātiki organisations attended.- workshop on presenting to Corporates and Businesses in December 2018 was cancelled due to low numbers.</p>	<p>During Q3, Hearts and Minds delivered the following activities and events from the Norman King Hub;• Hearts and Minds Annual General Meeting• day and evening art therapy programming• Asian mental health clinics• Children's education classes• English for employment classes• Global Food and Friends network meetings• Chinese language classes• Mindfulness session• Managing emotions sessions • Chinese New Settlers English language classesA highlight from the Norman King Hub users is that it creates opportunities for local people from diverse cultures to meet socially within the shared space environment in a community setting.</p>

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1272	Apply the empowered communities approach – connecting communities (KT)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focussing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations, including Panuku.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. Reporting back - to local board members on progress in activity areas 1 - 4. 	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 ABS: Opex	In progress	Green	<p>The strategic broker supported collaborative engagement and community development initiatives that support empowerment opportunities for communities:</p> <ul style="list-style-type: none"> connected in with migrant communities groups and initiatives and assisting the newcomers coordinator and Department of Internal Affairs with the North Shore Local Settlement Network Meeting in Beach Haven connected with North Shore Neighbourhood Support manager continued to connect with and workshop placemaking and community connections with Panuku and Northcote development supported engagement alignment with local board services engagement advisor to better connect into the community networks supported capacity and capability building through responses to enquiry processes for organisations in Kaipatiki supported mataawaka in the community to engage with Kaimataara o Kai Manawa and aspirations to influence the renaming of this space supported local community organisation and watersports club, Aratika to reach aspirations in community development (in progress). 	<p>During Q3, the strategic broker :</p> <ul style="list-style-type: none"> connected with welcoming communities through the Settlement Unit at Immigration NZ continued to connect with Panuku Northcote project to ensure that communities were informed as the development progresses continued to support the community to engage with Kaimataara o Wai Manawa to increase regular use of the space supported the Aratika Waka Ama Club to improve safer access to the water connected with Kaipatiki Project to support kaupapa Māori initiatives.
1780	Legacy ARST contestable funding – Kaipatiki allocation	<p>Legacy Auckland Regional Services Trust Fund (ARST) for arts and culture purposes. Reallocation of residual funds granted by the former North Shore City Council to be returned by the Shore Exhibition Centre Trust in FY19, and added to LDI budgets across four local boards. The funds must be used for arts and culture purposes and as per the policy, any unallocated budget at the end of the 2018/19 financial year will go towards savings.</p>	Local Board to confirm art and culture projects to be funded out of this budget.	CS: ACE: Arts & Culture	\$96,913 LDI: Opex	In progress	Green	<p>The Arts and Culture team and the local board have workshopped further options for the ARST funding. While discussing, the local board confirmed their aspiration for a piece of public art for the Kaipatiki local board area. The original ARST Funding report did not go to the board in Q2, an altered report will be finalised in Q3 to provide options and recommendations on achieving the desired public art outcome.</p>	<p>During Q3, the arts and culture advisor attended workshops with the local board to scope the outcomes, objectives and location for the desired public art. A suitable deliverer for receiving this fund has been approached and is interested in the opportunity. It is expected that a funding agreement will be drawn after the ARST report is approved by the local board during its 17 April 2019 business meeting.</p>
2450	MOU and Partnership Agreements	<p>Engage a project lead to facilitate the review of the current Kaipatiki Community Facilities Trust partnership agreement. To extend upon partnership relationships developing a suite of template options to formalise the relationships between the local board and community organisations relative to the scope or scale of the relationship with a spectrum of community organisations in Kaipātiki. This ranges from groups who receive operational funding to groups that currently do not, whilst dove-tailing with the regional work on 'non-substantive' council-controlled organisations and council organisations.</p>	No further decision required.	CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	<p>Staff have negotiated a service agreement with Cosynergy to facilitate the review of the Kaipātiki Community Facilities Trust/local board partnership agreement and provide information regarding partnership relationships. The proposed work will provide recommendations regarding a future draft partnering agreement presented for consideration by the boards of both parties and development of recommendations on template options to support a range of relationships between the local board and other community organisations in Kaipātiki. Staff will report to the local board in Q4 on the outcome of the work.</p>	<p>During Q3, the independent consultant Cosynergy - Kym Burke confirmed the scope of the partnership review with CEU, KCFT and Local Board representatives. Cosynergy is currently undertaking the partnership review process and will undertake to engage directly with KCFT governance members, Kaipātiki Local Board members and Local Board Services representatives. The individual consultation process will lead to a draft document on the content of any proposed partnership review and identify any points requiring updating. The process is expected to continue into Q4. The timing of the completion of the review process is dependent upon the availability of governance members and staff.</p>

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2700	Youth programmes funding review	Funding review of all activities taking place in the youth space under the ACE umbrella to line up with objectives in the Kaipātiki Local Board Plan		CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	Staff identified Point Research as the preferred research organisation to undertake the review of the youth programme lines in Kaipatiki Local Board area. Staff have developed a briefing document/procurement plan and have shared it with Point Research. Staff will develop a service agreement with Point Research in Q3 and the review will be completed by the end of the financial year.	During Q3, Community Empowerment Unit (CEU) staff progressed the contract for service with Point Research to carry out the funding review of youth activity across the ACE work programme. The programme of work includes consultation with all the ACE work programme LDI grant and ABS funded organisations across Kaipātiki. Point Research have commenced their consultation and interview process with ACE representatives and funded community hubs and organisations. The review will continue throughout April and May 2019, with draft findings anticipated by late June 2019.
Community Facilities: Build Maintain Renew									
705	Kaipatiki Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$4,641,856 ABS: Opex	Approved	Green	This quarter saw several reserves closed, along with many tracks, in an effort to manage the spread of Kauri Dieback disease, which still remains a focus in the Kaipatiki Local Board area. Our Full Facilities (FF) contractors have worked diligently alongside community volunteer groups and Operational Management and Maintenance staff, to effect these closures and manage them on an ongoing basis. Following cooler spring conditions that discouraged grass growth, there was a growth flush during December 2018, due to warmer weather and higher than usual rainfall. The Full Facilities contractor handled this well, however, this means they will need to be vigilant with their schedules going into the new year. Planned preventative maintenance, primarily around hard surfaces / tracks and paths, needs to be stepped up if we are to arrive at quarter three, end of summer, ready to go for the winter months. We are working with the contractor on some furniture upgrades that fall outside of project delivery. Of note is the furniture at Hilders Reserve / Larkins Landing, where the contractor will be carrying out soft washes of the old, donated seating, prior to Project Delivery starting the scoping of work required.	Following the busy Christmas/New Year Period, where the mowing fell out of specification due to staff losses, it is encouraging that the contractor recovered effectively and quickly. Following on from the last quarter where there was concern around the hard surface / track maintenance, we have seen the contractor get traction in this area and the results are pleasing. Continuous collaboration is ensuring that the contractor does not lose momentum. Sportsfield renovations are almost complete in Kaipatiki and have met expectations. Following the sun smart study, two new shade sails were handed over the Operational Management and Maintenance at Little Shoal Bay and Inwards Reserves. Feedback from the public has been favourable. Garden maintenance has fallen behind this quarter. Operational Management and Maintenance staff have been working closely with the contractor to drive improvement, particularly around weed growth, dead heading and pest plant management.
706	Kaipatiki Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$332,730 ABS: Opex	Approved	Green	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.	Wet conditions towards the later part of quarter two gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Quarter four will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceeding year.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
707	Kaipatiki Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$210,046 ABS: Opex	Approved	Green	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. Request for service work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.
1686	17 Lauderdale Road, Birkdale - renew/rebuild facility	Demolish and rebuild the building to today's level of service and allowing for an additional occupier. Current status - stage one - investigate options to renew and upgrade the asset to ensure it remains fit for purpose, design to be approved by the local board. Stage two - implement works for the full facility renewal and upgrade. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2746). Estimated completion date yet to be established. This project is funded by the local boards discretionary budget and the renewal budget. Occupier: Kaipatiki Project Incorporated.	Board to decide the form of the building renewal/rebuild	CF: Investigation and Design	\$350,000 ABS: Capex - Renewals; LDI: Capex	In progress	Amber	Current status: Concept design and cost estimates based on the concept design are being worked on at present. Identifying costs differences between a base concept build on the basic sustainability framework, and a build to meet the standards of the Living Building Certification. The Sustainability team is working with water and waste water management specialists to identify best options available that will work with the sustainability framework and within available budget. Communications are being upheld with Watercare and Planning to understand rules and regulations. Next steps: Present the adapted concept to the local board and progress to detailed design.	A value management process was required to identify the primary purpose, benefits and key features of the rebuild. This took some time and has delayed the time frames for delivery, however has set a firm direction and scope for the project and will enable a smoother delivery through the next phases of the project. Current status: Presentation of concept design at local board workshop. Next steps: Adopt concept design at business meeting before progressing to resource consent application and detailed design stages.
1783	Dudding Avenue Reserve - renew tracks	Renew the tracks throughout the reserve. This project is a local board priority, ensuring the protection of the Kauri on site and ensuring the track is fit for purpose and future proofed. Stage one - investigate, scope and plan the physical works including obtaining consents if necessary - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2965).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	Completed	Green	Current status: Physical works commenced on site in November 2018 and are expected to be completed by the end of January 2019. Next steps: Physical works on site to be completed.	Current status: The renewal works were completed by the February 2019, allowing the track to be reopened for use. Additional handrails will be installed in a few weeks to provide support on the steps down from Dudding Avenue, and planting along the new boardwalk will be undertaken in the planting season - in May or June 2019. Next steps: Project closure documents to be completed.
1784	Eskdale Reserve Network - renew tracks and furniture - Stage 1	Eskdale Reserve and Francis Jendall Reserve paths, fence, steps, bridge and sign renewals. This project is a local board priority ensuring the protection of the Kauri on site and ensuring the track is fit for purpose and future proofed. Project information signage is due for installation in July 2018. Stage one - investigate, scope and plan the physical works including obtaining consents if necessary - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2749).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: Track work is complete and handed over to operations. Next steps: Complete additional tree safety work and replanting next Autumn.	Current status: Track work is complete and handed over to operations. Next steps: Complete replanting Autumn 2019.
1785	Fred Anderson Reserve - renew walkways and barrier	Renew walkway and barrier at the reserve. Current status - stage one - investigate, scope and plan the physical works. Stage two - delivery physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2750).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: The project was awarded and the work is scheduled to commence in February 2019. Next steps: Ensure the project commences in February 2019.	Current status: Work is 95 per cent complete with minor reinstatement work still underway. Next steps: Complete project, do final inspection and handover to maintenance.

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1786	Glenfield Cemetery - renew pathways, carpark and entrance plinths	Carpark and path renewals including entrance plinths Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3349).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$320,000 ABS: Capex - Renewals	Completed	Green	Project completed August 2018.	Project completed.
1787	88-94 Bentley Avenue, Glenfield - replace HVAC R22 and roof	Replace the roof area above the service centre and library entrance ways with a new design that ensures weather tightness. Replace HVAC that service the workroom with a new system and install seismic restraints for all heat pump split units. Repair balcony to ensure structural integrity and weather tightness. Stage one - site investigation and specialist reports undertaken - complete Current status - stage two - develop concept design, estimated completion: July-September 2018 Stage three - develop the agreed detailed design, estimated completion: September-November 2018 Stage four - obtain consents, estimated completion: November 2018 – January 2019 Stage five - deliver physical works, estimated completion: January-June 2019 This project is a continuation of the 2016/2017 programme (previous SP17 ID 232).	No further decisions anticipated	CF: Investigation and Design	\$240,000 ABS: Capex - Renewals	In progress	Amber	Current status: The initial seismic assessment report received from the consultant has been reviewed. Feedback on it has been conveyed back to the consultant for correction/amendments. Awaiting final amended copy of initial seismic assessment report. Next steps: A consultant has been engaged to scope and produce a fee proposal to undertake concept design for the affected area.	Current status: The full remedial design scope for the library, has now been reduced to addressing active moisture ingress and temporary repairs to extend the buildings life. This will need a constant maintenance review three monthly to carry the building forward by approximately five years. The HVAC replacement will not be undertaken, ongoing servicing is maintaining the system as fit for purpose. Next steps: Professional services for site scoping remedial methodology and roof repair design is underway. Building consent is not required for the works, maintenance work and repairs are expected to start August 2019.
1788	Glenfield Pool and Leisure Centre - renew sauna and steam room	Renew sauna and steam room as per the new configuration which complies with health and safety regulations. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2754).	No further decisions anticipated	CF: Project Delivery	\$349,200 ABS: Capex - Renewals	Completed	Green	Project completed on 9 November 2018.	Project completed.
1789	Glenfield War Memorial Hall - replace weatherboards	Replace weatherboards on the hall exterior. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$10,000 ABS: Capex - Renewals	Completed	Green	Current status: Project is currently underway (December 2018) and exterior wall repairs and painting is expected to be complete prior to the 2018 Christmas break. The roof wash and paint will be complete in January 2019. Next steps: Handover to maintenance and close the project.	Project completed.
1791	Halls Beach - renew path and furniture	Renew path and furniture. Current status - stage one - investigate, scope and plan the physical works to be reviewed by the local board for their input. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2757).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$40,000 ABS: Capex - Renewals	In progress	Green	Current status: Due to an unforeseen circumstance affecting the supplier, the start was delayed by more than a month. The work is now scheduled to start on 16 December 2018 and completion is scheduled for February 2019. Next steps: Ensure work commences as per schedule.	Current status: Concrete was poured early in May 2019 and site clean up is currently underway. Next steps: Complete the project and open the footpath to the public early May 2019.

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1792	Hellyers Creek Reserve and Shepherds Park - renew walkways	Renew the Shepherds Park coastal walkway (including drainage) in conjunction with the Hellyers Creek Reserve walkways, to allow a more holistic approach to the walkway network. Include in scope investigations for new connections as per the Kaipatiki Connections Network Plan Current status - stage one - investigate and scope the works to be presented to the local board for their input. Stage two - plan and deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Scope options for works to inform business case, with consideration to other track networks and street access. Next steps: Obtain approval for business case. The physical works for this project will be planned in stages to match budget allocations and summer works.	Current status: Currently awaiting an outcome of the Shepherds Park to Tui Park project to confirm network connections. Next steps: Obtain approval for business case. The physical works for this project will be planned in stages to match budget allocations and summer works.
1793	Hilders Park Wharf - remedial works to wharf structure	Wharf has been assessed as having structural issues and the scope of work has been defined for delivery. Piles to be addressed as part of the scoping of the project. The wharf will be made safe with temporary measures until the physical works are complete. This is a priority project for the local board and is a heritage asset so will be scoped in collaboration with the heritage team. Current status - stage one - investigate the options to remedy and ensure the asset is made safe in collaboration with the heritage team. Stage two - scope and plan the physical works to be presented to the local board for their review and input. Stage three - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2758).	Preferred option to be agreed with local board	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	In progress	Amber	Current status: Technical services procured. Concept design for a floating pontoon option to replace the wharf head and loading platforms given to the Frank Larking Boat steering group for community consultation feedback. Next steps: Review initial community feedback. Local board to assess if it needs to go to a wider audience.	Current status: Public consultation required for floating pontoon option to replace the wharf head and loading platforms. Some feedback received from the Beach Haven Place Making Group. Next steps: Kaipatiki Local Board approval required to proceed with public consultation.
1794	Hinemoa Reserve - renew paths and lighting	Path and light renewals. Current status - stage one - investigate, scope and plan the physical works, with considerations to future proofing the security of the community at the site. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3319).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	In progress	Amber	Current status: The final realignment route of the proposed new middle section to link the two existing paths together has been confirmed with a further site visit and scoping for the next steps of the project. Next steps: Receive new fee proposal to complete design, specialist reports for ecology and arboriculture, and a variation to the existing consent. Preliminary design of new alignment to be reported to the local board before commencing public consultation. Physical works not likely to occur until summer of 2019/2020	Amendment required to existing consent that may impact of timelines. Current status: Final realignment route of proposed new middle section to link the two existing paths together confirmed with a further site visit and scoping for the next steps of the project. Delays in receiving design fee proposal because of capacity issues for engaging specialist resources. Next steps: Receive new fee proposal to complete design, specialist reports for ecology and arboriculture, and a variation to the existing consent. Preliminary design of new alignment to be reported to the local board before commencing public consultation. Physical works deferred until summer of 2019/2020.
1795	John Kay Park - renew car park and path	Renew car park and path. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Amber	Current status: Land survey and arborist assessment completed. Concept design underway. Next steps: Progress design and consents. Consultation with tennis club to continue to confirm best timeframe for physical works.	The tennis club needs to provide information on the proposed lights so that these can be accommodated in the design. These have not yet been received which has meant that detailed design has not been able to be confirmed. Current status: Concept design underway in consultation with Birkenhead Tennis club. Next steps: Detailed design and lodge consents. Consultation with tennis club to continue to confirm best timeframe for physical works.

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1796	Kaipatiki - install shade sails	Installation of shade as per the following: - Little Shoal Bay Reserve: 8 shade sails - \$42,490 - Inwards Reserve: 6 shade sails - \$33,150 - Third playground to be confirmed – \$15,000 - Large grade deciduous shade trees - \$10,000 Stage one - investigate and scope the works workshopped with the local board. Stage two - plan and deliver the physical works starting November/December 2018.	No further decisions anticipated	CF: Project Delivery	\$100,000 LDI: Capex	In progress	Green	Current status: The shade sails have been installed at Little Shoal Bay Reserve and Inwards Reserve. Planning for autumn shade tree planting is underway. Next steps: Large grade shade trees are planned to be planted in some reserves in May 2019.	Current status: The shade sails have been installed at Little Shoal Bay Reserve and Inwards Reserve. Planning for autumn shade tree planting is underway. Shepherds Park playground has been added to the project in March and is being investigated. Next steps: Large grade shade tree planting in the some of the reserves in winter 2019. Shepherds Park shade sails installation.
1797	Kaipatiki - install new signage	Installation of park entrance and way finding signage across the Kaipatiki area. Current status - stage one - identify sites to be considered by the local board, scope and cost estimate the sign options and present to the board for their approval. Stage two - detailed design, obtain consents where necessary and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established.	Sites and detail to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: Site investigations are completed and a work programme is being drafted based on identified priorities. Next steps: Calculate cost estimate for delivery of proposed programme. Once available, present proposed work programme to local board.	Current status: Site visits are scheduled for April 2019 to identify possible locations for new signage in the Kaipātiki Local Board area. Asset data is being reviewed to identify additional opportunities for signage improvements. Next steps: Complete site investigations and summarise results for presentation to the local board.
1799	Kaipatiki - renew coastal assets 2017/2018+	Renew the Rosecamp Road Reserve foreshore in collaboration with the coastal team. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2762).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$250,000 ABS: Capex - Renewals	In progress	Green	Current status: Consents have been received for Rosecamp Road Gabion Basket seawall and tender documents are being prepared with a view to tendering in February. Next steps: Complete physical works, most likely to take place in April or May 2019.	Current status: Consents have been received for Rosecamp Road rock revetment replacement of the gabion basket seawall. Physical works tender has been released for submission. Next steps: Review tender submission. Complete physical works, most likely to take place in April or May.
1800	Kaipatiki - renew furniture and fixtures 2017/2018+	Renew seats, bins, signage, bollards at Leigh Scenic Reserve, Manuka Reserve, Monarch Park, Rewi Alley Reserve, Stafford Park, Teviot Reserve. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2764).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$56,000 ABS: Capex - Renewals	In progress	Green	Current status: Phase one complete (December 2018 including replacement of fence in Stafford Park). Next steps: Investigate the remaining condition four and five fixtures and compile a list of items/fixtures to be replaced in the next financial year.	Current status: We have compiled the list of furniture to be renewed and also obtained pricing from the supplier for 90 per cent of the work. Next steps: Submit the list of furniture to be renewed to the local board for approval (mid-May 2019 for submission of the list).
1801	Kaipatiki - renew furniture, signs and fixtures 2018/2019+	Renew condition 4 and 5 seats, bins, fitness stations, BBQs, pergolas, tables, drinking fountains, flagpoles and signage at the following parks: Downing Street Reserve; Hinemoa Park; Holland Reserve; Kaipatiki Park; Mayfield Reserve; Normanton Reserve (to be delivered in conjunction with the nature play and Healthy Waters daylighting works); Onepoto Domain; Powrie Reserve; Rotary Grove (Northcote); Shepherds Park (toilet block side fitness stations); Stancich Reserve; Stokes Point / Northcote Reserve; Tuff Crater; Tui Park; Vandeleur Reserve; Windy Ridge Reserve. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	In progress	Green	Current status: Attending various sites to produce scope of works. Next steps: Summarise findings of various locations and bring together scope of works.	Current status: Confirm proposed schedule of works with Community Services and Operational Management and Maintenance. Next steps: complete business case for proposed works.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1802	Kaipatiki - renew minor park buildings 2018/2019+	Renew the toilet blocks at Hilders Park and Kaipatiki Park. Current status - stage one - investigate, scope and plan the physical works in conjunction with the heritage team for Hilders Park toilet block. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Amber	Current status: Engaged consultants to identify renewal work per site. New Step: Continuing to complete site visits and begin scope of works.	The options analysis to compare a refurbishment option to a rebuild option for Hilders Park added some time onto the investigation phase of the project. Current status: Schedule of works for Kaipātiki Park refurbishment identified. Hilders Park Toilet refurbishment requires a slightly larger amount of work to bring it back to standard, therefore an options analysis was completed to compare a rebuild option with the refurbishment option, taking into account the whole of life asset costs. The options analysis will be brought to a local board workshop in April to discuss. Next steps: Confirm scope for Hilders Park toilet following local board workshop. complete business case.
1803	Kaipatiki - renew play space - 2018/2019 - design & scoping	Investigate and scope the play space renewals at Camelot Reserve; Heath Reserve and Target Reserve, options for proposed increased levels of service will be presented to the local board for its consideration. The physical works stage of these play space renewals will be delivered as separate project lines upon approval of the local board.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Site investigations are being undertaken and scopes are being drafted in an overall business case. Next steps: Get approval from the local board to undertake consultation with the community. Identify options and prepare for presentation to the local board.	Current status: Procurement for design services is currently underway to develop concept designs for each play space. Submissions have been received and are being evaluated. Next steps: Award contract for design services and develop concept design. Undertake tailored consultation to validate design.
1804	Kauri Glen Reserve - renew track and furniture	Design, consents and physical works for whole track network including the furniture asset renewals. Current status - stage one - investigate, scope and plan the physical works in collaboration with the bio security team, ensuring Kauri protection is maintained. Stage two - deliver physical works. Estimated delivery time - September to October 2018. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3416).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$285,000 ABS: Capex - Renewals	In progress	Amber	Current status: Stage 1: Section 18 realignment: physical works due to start February 2019 and be completed April 2019. Next steps: Stage 2: Physical works planned for summer 2019/2020, Stage 2: Physical works planned for summer 2020/2021	Biosecurity input needed for track design for Stage 2 - information requested hasn't been provided so this has and will continue to delay the project. Current status: Stage 1: Section 18 realignment: physical works has commenced and due to be completed May 2019. Next steps: Stage 2: Physical works planned for summer 2019/2020, Stage 2: Physical works planned for summer 2020/2021
1805	Kauri Park track and signage renewals	Kauri Park boardwalk, bridge, sign and track renewals. Current status - stage one - investigate, scope and plan the physical works in collaboration with the parks and biosecurity teams, ensuring Kauri protection is maintained. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2771).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	In progress	Amber	Current status: Park has been closed due to Kauri Dieback. Arborist and ecological assessments have commenced for the agreed plan and are being reviewed. Next steps: Understand impact of closure and agree Concept Plan with Local Board and volunteers. Stage 1: Physical works planned for summer 2020/2021. Stage 2: Physical works planned for summer 2021/2022. Stage 2: Physical works planned for summer 2022/2023.	Kauri Die back has been discovered in the park and the park has been closed temporarily. Work with stakeholder groups regarding best way forward. Biosecurity input needed for track design - information requested hasn't been provided so this has and will continue to delay the project. Current status: Park has been closed due to Kauri Dieback. Arborist and ecological assessments have commenced for the agreed plan and are being reviewed. Next steps: Understand impact of closure and agree Concept Plan with local board and volunteers. Stage 1: Physical works planned for summer 2020/2021, Stage 2: Physical works planned for summer 2021/2022, Stage 3: Physical works planned for summer 2022/2023.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1806	Le Roy's Bush / Little Shoal Bay - renew tracks, signage and furniture	Renewal of signage, furniture and whole track network, including expansion of the narrow boardwalk, ensuring the assets are fit for purpose. Renew the interpretive signage at the bottom of the track. Stage one - investigate, scope and plan the physical works in collaboration with the parks and biosecurity teams, ensuring Kauri protection is maintained - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3050).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: Tendering of physical works for stage one has been completed and the contract has been awarded. Works to get underway in January 2019. Next steps: Begin construction in the January 2019.	Current status: The contract is now underway and significant progress is being made on the construction of the upper wetland walk boardwalk. Completion of these tracks is expected by mid-May. Next steps: Continue with the construction of the main track.
1807	Lynn Reserve - renew playground and furniture	Investigate the provision for upgrading this play space. Investigate the provision of the seating in the reserve, scope renewing the existing seats and present the board with recommendations for seating installations. Current status - stage one - investigate, scope and provide cost estimates to be presented to the board for their input and approval. Stage two - design and plan the approved works. Stage three - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Amber	Current status: Site investigations are being undertaken and scopes are being drafted in an overall business case. Next steps: Identify options and prepare cost estimates.	The initially assigned budget for this project is not sufficient and further funds will have to be allocated to renew this playground with similar play value as currently existing at this play space. A rough cost estimate will be available once draft concept designs are available and a change request will be submitted, if expected budget shortfall is confirmed. Current status: A draft concept for the new play space is being reviewed and a workshop will be held with key stakeholders to finalise the concept. Next steps: Finalise the concept design, present to the local board and prepare consultation.
1808	Manuka Reserve - renew playground and half court	Renew playground and half court. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2773).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: The developed design is complete, with the exception of the pataka structure; the design for which is under way. A report will be taken to the local board business meeting in February 2019 for approval. Heritage NZ authority application is under way and consenting documents are being collated. Next steps: Consenting; equipment tendering. Construction is planned to start in May 2019.	Current status: The developed design is complete and has been approved by the local board. The detailed design of the pataka structure is underway, in conjunction with the playground manufacturer. Heritage NZ authority application is under way and resource consent has been granted. The equipment has been ordered, and site works tender is underway. Next steps: Construction is planned to start in May 2019.
1809	Marlborough Park - renew path, furniture, skate and playspace	Renew the pathways, skate park, furniture and play space. The local board's preference is to deliver the skate park before summer. The delivery timeframe is to be aligned with the gala event to ensure no disruption is caused. The renewal of the play space is to be scoped focussed on older children. Stage one - investigate, scope and plan the physical works. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2774).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$450,000 ABS: Capex - Renewals	Completed	Green	Project completed August 2018. The play area for older children and the skatepark will be delivered under a separate SharePoint project number. Please refer to project ID #3177 for the skatepark project.	Project completed.
1810	Marlborough Park Hall - replace roof	Roof replacement of the hall. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2776).	No further decisions anticipated	CF: Project Delivery	\$135,000 ABS: Capex - Renewals	Completed	Green	Project completed June 2018.	Project completed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1811	Normanton Reserve - renew basketball courts, path drainage and drinking fountain	Renew basketball courts. Renew pathway drainage to stop flooding and reduce maintenance, including the cracked pathway that runs between Normanton Reserve and Ashfield Road. The healthy waters team are to be consulted with when scoping the works. Renew the drinking fountain on site. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Amber	Current status: Design options for renewal of basketball courts received, along with the design for skate the feature replacement on the side of the path. Next steps: Complete Project Information Form (Business Case) to confirm the scope of works.	Current status: Design options for renewal of basketball courts received along with design for skate feature replacement on side of path. Next steps: Complete Project Information Form (PIF) or Business Case to confirm scope of works and report to local board to confirm preferred basketball court replacement option.
1812	Northcote War Memorial Hall - renew heritage facility	In conjunction with the heritage team, refurbish the heritage facility, including the kitchen and downstairs area. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: We have appointed a heritage architect who will now commence with the concept design. Next steps: Establish a high level programme for the design work through to delivery.	Current status: Work is currently underway with the concept design which is expected to be complete by mid-June 2019 (this is much later than initially planned). Two issues caused the delay: 1. the poor standard of existing as-builts meant that we had to create new as-builts 2. the seismic assessment must be done through our seismic team making use of one of the consultants on their panel, this process also added a bit of extra time as the seismic engineer is not finally appointed yet. The seismic assessment will play a vital part in the refurbishment of the building and is therefore required from a very early stage. Next steps: Complete the concept design with the input from the seismic engineer and then prepare a cost estimate for the refurbishment for submission to the local board for approval. Our aim is to have an estimate ready by end July 2019
1813	Onepoto Domain - renew pathway (H&S)	Renew the failing pathway at the duck pond in the Domain, to ensure it is future proofed and fit for local use. Investigate the bike track flooding zone, and include the remediation in the scope of works. Design to be submitted to the local board for their review and input. Proposals for connections and/or reconfiguration of pathways to be presented to the local board for their consideration. Current status - stage one - investigate, design and cost estimate the proposed works and recommended connections for the local boards approval. Stage two - detail scope and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3134).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Amber	Current status: Auckland Council staff are preparing the construction documents and engineer's costs estimate for the duck pond pathway connection, as requested during the September local board workshop. Next steps: Once the construction design package is complete, a cost review will be conducted to affirm the works are within budget. The final design will be taken before the local board for approval.	Risks/ issues: Delivery of physical works must be before autumnal rains. Current status: Auckland Council staff have prepared a number of design options and will review them with Iwi and maintenance. Any suggestions will be incorporated into the design and prepared with a cost estimate. Next steps: The design options will be discussed with the local board at the 24 April 2019 workshop.
1814	Onepoto Domain - renew sports field	Renew sports fields with consideration to the pathway network at the domain, which may include a future cycle path. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$31,000 ABS: Capex - Renewals	In progress	Green	Current status: Concept design will be for the sports field renewal only and not the installation of the Senior Baseball diamond, based on previous input provided by the local board at a workshop. The local board provided constructive feedback on our Baseball proposal, and would like us to proceed without including a Baseball diamond. Next steps: Progress project through to detailed design and engage with all sport users once detailed design received.	Current status: Handover to Project Delivery January 2019 for tendering. Detailed design, specifications and schedules completed. Next steps: Prepare tender package with the aim of awarding a contract by end of April 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1815	Onewa Domain - renew park assets	Renew fence, rubbish bin, sign, car park, retaining wall, amenity lights and roading. Renew sports field lighting on fields 2 and 3. Bollards are to be replaced as a matter of urgency as a health and safety measure. Current status - stage one - investigate, design and cost estimate the proposed works for the board to review and provide input. Stage two - detail scope and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2779).	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Capex - Renewals	In progress	Amber	Current status: Resource consent for Smiths Bush drainage works received. Tender evaluation for car park renewals works completed and preferred supplier identified. Next steps: Hold construction prestart meetings for drainage works to be done in January 2019, and car park renewals to commence in mid-January 2019. Proposed construction timetable to minimise disruption to main stakeholders being netball, cricket, athletics and rugby. Financial year 2018/19 - car park No. 3 (netball) 14 January - 29 March 2019; car park No. 2 (cricket/athletics) 1 April - 14 June 2019. Financial year 2019/20 - car park No. 1 (rugby) 8 July - 16 August 2019	Damage to tree roots by subcontractor that may result in prosecution and penalty for the subcontractor. Current status: Smiths Bush drainage sediment removal completed. The car park renewal works commenced 5 February 2019 in the netball car park. A subcontractor caused damage to tree roots on one tree in the process of removing the old kerb. Consents Compliance investigated and currently considering penalties and mitigation requirements. The Arborist has advised two trees will need to be removed as a result of being compromised. Next steps: Continue with weekly contract meetings in the netball clubrooms. Complete renewal works for the netball car park by 5 April 2019. Proposed construction timetable to minimise disruption to main stakeholders being netball, cricket, athletics and rugby: Financial year 2018/2019 - car park No. 3 (netball) 14 January - 5 April 2019; car park No. 2 (cricket/athletics) 1 April - 14 June 2019; Financial year 2019/2020 - car park No. 1 (rugby) 2 September - 18 October 2019.
1816	Onewa Domain - renew sports field lighting on fields 2 and 3.	Renew sports field lighting on fields 2 and 3. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Handed from Investigation and Design to Project Delivery 28 November 2018. Quote received to upgrade some of the underground cabling. Next steps: Confirm scope of works with Investigation and Design to understand the project and plan the project.	Current status: Contract awarded for repairing lights and installing mains supply protection. Next steps: Complete physical works.
1817	Onewa Domain - renew sports fields 4 and 5.	Renew sports fields 4 and 5. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Supplier has been engaged to conduct the investigation and design work. Next steps: Supplier to deliver concept options by the end of January 2019.	Current status: A consultant has been engaged to deliver design services. The consultant is currently carrying out the site investigation work that will outline feasible options for Council to refurbish fields 4 and 5. Next steps: Council will aim to receive the concept design by the end of April 2019. When the concept report is received Cricket and Rugby will be informed of our proposal.
1818	Pemberton Reserve - renew play module removed due to health and safety issue	Replace play module that was removed due to health and safety concerns. This module is the large climbing frame with nets, rock wall and ladders. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2786).	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: We have received various proposals and pricing from suppliers. We are currently in the process of refining the preferred option. Next steps: Finalise pricing for the preferred option and appoint the successful supplier.	Current steps: The new piece of equipment has been approved by the consultant and we are currently waiting on pricing from the play equipment supplier which is expected by mid-May 2019. The consultant is also currently in the process of updating the layout drawing to fit the new play equipment. Next steps: Obtain pricing for the new edging and minor layout change - the design is currently underway.
1819	Portsea Reserve - renew play space and furniture	Renew play space and furniture. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Site investigation underway with details collated in a draft business case. Information for consultation process being drafted. Next steps: Identify options and plan delivery once approval is sought from the local board.	Current status: Procurement for design services is currently underway to develop the design for the play space renewal. Submissions have been received and are being evaluated. Identify options and seek approval from the local board. Next steps: Award contract for design services and develop concept design. Undertake tailored consultation to validate design.
1820	Rangatira Reserve - renew park assets	Overview - Renew the following assets at the reserve: Pathway, bridge, retaining wall, signage as per the consent conditions and the track at the school which has collapsed and requires future proofing. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2780).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$250,000 ABS: Capex - Renewals	In progress	Green	Current status: Planning for Section S3 around the slip area near Kauri Park School is underway. Tendering for the renewal work for tracks around Birkenhead College, Mirage Place and Taurus Crescent has been initiated and works will begin on these sections in the autumn. Next steps: Present completed design on addressing the slip area to the local board, prior to tender.	Current status: Planning for Section S3 around the slip area near Kauri Park School is underway. Tendering for the renewal work for tracks around Birkenhead College, Mirage Place and Taurus Crescent has been initiated and works will begin on these sections in the autumn. Next steps: Complete design on slip area and tender.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1821	Rewi Alley Reserve - renew pathways, boardwalk and pedestrian bridge	Renew the pathways, including the new path to the toilet block, renew the boardwalk and pedestrian bridge. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2782).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Current status: The consultant is currently working on initial design. Next steps: Obtain the initial design plans from the consultant and review internally.	Issue/Risks: Healthy water team's detention pond and outlet chamber, overland flow path, wet site condition, consent requirement from Healthy water team. Current status: Tender documents finalised and requested tender price for carrying out the physical work project. Next steps: Once tender price obtained, evaluate tender and award the contract for carrying out physical work contract.
1822	Shepherds Park - renew entrance signage and fencing	Renew entrance signs including park map and replace fencing. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve the draft signage map	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Confirm details for entrance signs to reserve, including updating maps. Next steps: Obtain local board approval for maps and signage design. Order signs for installation.	Current status: Awaiting local board approval for maps and signage design, expected March 2019. Next steps: Order signs for installation, estimated to be May 2019.
1823	Soldiers Bay - renew access way track	Renew access way track. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$12,000 ABS: Capex - Renewals	In progress	Amber	Current status: Identifying scope of works and drafting concept for the renewal of the access way. Next steps: Detail design.	Receiving scope of works from consultant has been delayed as the scope is larger than first anticipated, the walkway is currently so deteriorated the works are close to a new build and the terrain is steep. The current budget is also unlikely to cover this scope of works. Scope of works will also require assessment for appropriate mitigation for Kauri dieback which will take some time to analyse. Current status: Scope of works currently being defined, ensuring Kauri dieback mitigation is used for any Kauri present within the vicinity of the walkway. Council specialists in Kauri Dieback mitigation are to be consulted to ensure best practice is included in the scope. Kaipātiki Connections Network Plan is also being consulted to identify the scope. Next steps: Review draft scope of works. Identify budget required for scope of works required.
1824	Sulphur Beach Reserve - renew park roading and car parks	Renew the surface of the carpark and roading at the reserve. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2767).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Detailed designs have been completed for car park renewal works. Works will involve excavations around a protected pohutukawa tree and during the consultation to obtain Tree Asset Owner Approval (TAOA) it was requested to reconsider some elements of the design around this tree. These queries have been passed on to the consultant who is determining what the options are to protect and retain the pohutukawa without adversely affecting it. Concurrently discussions are being had with the security team and Auckland Transport around options to install passive Closed-circuit television (CCTV) monitoring into the space. Next steps: Finalise design items around the pohutukawa tree and obtain TAOA. Confirm most opportune time to complete the physical works with the key stakeholders and release the tender. Continue to investigate CCTV possibilities and also amenity lighting concurrently.	Current status: Detailed designs have been completed for car park renewal works. Works will involve excavations around a protected pohutukawa tree and during the consultation to obtain Tree Asset Owner Approval (TAOA) it was requested to reconsider some elements of the design around this tree. These queries have been passed on to the consultant who is determining what the options are to protect and retain the pohutukawa without adversely affecting it. Concurrently discussions are being had with the security team and Auckland Transport around options to install passive Closed-circuit television (CCTV) monitoring into the space. Next steps: Finalise design items around the pohutukawa tree and obtain TAOA. Confirm most opportune time to complete the physical works with the key stakeholders and release the tender. Continue to investigate CCTV possibilities and also amenity lighting concurrently..
1825	Vandeleur Reserve - renew playspace and pathways	Renew playspace and pathways. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$35,000 ABS: Capex - Renewals	In progress	Green	Current status: Site investigation underway with details collated in the draft business case. Information for the consultation process is being drafted. Next steps: Identify options to present to the local board for approval and thereafter plan delivery.	Current status: Procurement for design services is currently underway to develop the design for the play space renewal. Submissions have been received and are being evaluated. Next steps: Award contract for design services and develop concept design. Undertake tailored consultation to validate design.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1826	Verran Road Reserve/ Castleton Reid/ Ridgewood Reserve track network	Renew the walkway at the reserve, ensuring this is future proofed and fit for community use. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2785).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works nearing completion although may run into January 2019 before fully finished. Next steps: Complete physical works in preparation for handover to Operational Management and Maintenance.	Current status: Practical Completion walkover held 21 February 2019. As Built Specifications to complete before Practical Completion Certificate is issued. Next steps: Receive As Built specifications; Issue Practical Completion Certificate and complete asset capitalization for commencing closure of project.
1827	Birkenhead War Memorial Park - renew bleachers - Harvey Wright field	Investigate the remedial work required for the bleachers sited at the Harvey Wright field at the park. Current status - investigate options with quantity surveyed cost estimates and supporting reports and present to the local board for further decision making. Stage two - scope and plan the decided physical works including obtaining of any required consents. Stage three - deliver the approved physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Concept options have been provided by supplier. The options have been presented to the Rugby Club and they have provided feedback on their preferred option. Next steps: Work with the consultant on the preferred option in greater detail.	Current status: After receiving concept design and having the Rugby Club on board with the concept, the Consultant is moving into the next phase of the project developed design. Next steps: Consultant is to provide Council with developed design and Council aim to have this by the end of April 2019.
1828	Telephone Road Reserve, Chelsea Bay - install dog gating	Install a gate at the entrance to the track at the south-western corner of the reserve to ensure dogs within the 24/7 off-leash area are secure and unable to access residents properties. Current status - stage one - investigate, design and cost estimate the works for the local board's approval. Stage two - plan and deliver physical works. Estimated completion date yet to be established. This open space improvement project has been funded by the local board's discretionary budget.	No further decisions anticipated	CF: Investigation and Design	\$10,000 LDI: Capex	In progress	Amber	Current status: An option assessment had been completed for this project and was presented to the local board at the November 2018 workshop. A report on the options has been submitted to receive local boards decision on the preferred option. Next steps: Plan delivery of the preferred option.	Project awaits outcome of local board decision on the report submitted following the November 2018 workshop. Without decision the project cannot continue. Current status: An option assessment had been completed for this project and was presented to the local board at the November 2018 workshop. A report has been submitted for the February 2019 business meeting to receive local board's decision on the preferred option. Next steps: Once direction from local board on preferred option has been received the delivery of this preferred option will be planned and procurement will be initiated.
1829	Jean Sampson Reserve - upgrade toddler park	Upgrade toddler playground covering combined footprint of existing playground and seating area. The design is to be developed with a similar style to the play space at Lake Town Green, Hauraki Comer. The design is to include sand play, slide mound, swings, music play, shade sail and nature play (no wood chip cushion fall as not suitable for toddlers). The basketball area is to be retained with the addition of a toddler hoop. The donated fire engine piece is also to remain in the design. Replace the bollards with a picket fence (in keeping with heritage). Add a small bike loop to the south of the playground with "traffic markings" for the kids to enjoy. Current status - stage one - investigate, design and scope the works for the local board to approve. Stage two - obtain consents and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established. This project has been funded by renewals and the local boards discretionary budget.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$250,000 LDI: Capex	In progress	Green	Current status: Site investigation visits were undertaken and feedback from key stakeholders was received. Based on this and the recommendations from the play provisions and sunsmart study, a business case is being prepared. Next steps: Finalise the business case and prepare the concept plan for the upgrade of the play space.	Current status: A concept design for the play space upgrade is being developed at the moment. Next steps: Once available, the concept design will be presented to the local board for comment and consultation with the affected community will be undertaken.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1830	Shepherds Park - Install coastal track connection to Tui Park	Installation of coastal track connection from Shepherds Park to Tui Park (Gazelle Avenue), along the coast with a possible spur to Tui Park beach, this investigation is to be undertaken in collaboration with the coastal team. Current status - stage one - develop concept design for the coastal connection track to be presented to the local board for their approval. Stage two - detailed design, obtain consents where necessary and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established.	Concept design to be approved by the local board prior to detailed design stage.	CF: Investigation and Design	\$200,000 ABS: Capex - Development	In progress	Green	Current status: The alignment option was presented to the local board at the December 2018 workshop. Consultation commenced with the Accessible Parks local group. Next steps: Consult local groups and neighbouring owners and residents from February 2019. Present a report on the alignment and costs to the local board in March or April 2019.	Current status: Alignment option presented to the local board at the December 2018 workshop. Consultation commenced with Accessible Parks local group, which will inform a proposed change to the alignment. Meeting with neighbouring residents was held 26 March 2019. Next steps: Consult local groups and neighbouring owners and residents from March 2019. Present report on alignment and costs to the local board May/June 2019.
1831	Kaipatiki - install dog agility equipment	Installation of dog agility equipment in the Kaipatiki area. Site options to be submitted to the local board in collaboration with the Parks and Places Advisor. The site is to be approved by the local board.	Location and design to be approved by the local board	CF: Investigation and Design	\$20,000 LDI: Capex	On Hold	Amber	Current status: Preliminary design of a suitable agility course is underway and an initial meeting with the members of the Men's Shed was held to discuss their involvement. Next steps: Develop the course design and determine the agility equipment to be procured. Present details to the local board.	The extent of the scope for this project was questioned and until such time when the scope is confirmed and finally approved, the project cannot progress further. Due to this, the project will not be delivered by the end of this financial year but will carry over into the next financial year. Current status: A presentation was given to the local board at the March 2019 workshop and the scope of the project was questioned. A report with further details on options for locations of both installation of dog agility equipment or dog parks is being prepared for consideration by the local board. Next steps: Once the local board has reviewed the report and confirmed the scope for this project, a suitable site can be determined and the concept design can be developed further.
1832	Kaipatiki - develop Food Forest network	This project is to plant fruit trees within the Kaipatiki area, sites to be determined by the local board. This initiative will be planned in collaboration with the operations and parks teams, to ensure we are aligning with the "pest free" strategy. Details are yet to be defined.	Sites to be approved by the local board	CF: Investigation and Design	\$10,000 LDI: Capex	Approved	Amber	Current status: Awaiting a strategic assessment from Community Services to determine the outcomes required. Next steps: Confirm the scope and options for project delivery. Plantings are best completed in winter when the weather is more suitable for the trees to get established.	Community Services to confirm Strategic Assessment to inform deliverables Current status: Awaiting a strategic assessment from Community Services to determine the outcomes required. Next steps: Confirm scope and options for project delivery. Plantings are best completed in winter when weather is more suitable for the trees to get established.
1997	ActivZone - replace roof over training and turret	Roof replacement over training and turret. Stage one - investigate, scope and plan works. Stage two - delivery physical works - complete. This project line is inserted as the final payment for the completed works and a continuation of the 2017/2018 programme (previous SP18 ID 2896).	No further decisions anticipated	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	Completed	Green	Project completed July 2018.	Project completed.
1999	Bartley Street - renew toilet	Bartley Street toilets renewal. Demolish and replace the toilet block in Jean Sampson Reserve, Northcote Point as resolved under KT/2017/129. Current status - stage one - investigate, scope and plan the physical works. Stage two - implement demolition and rebuild works to align with the provisional requirements in the local board area. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2737).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Building consent for the Jean Sampson Reserve new Permaloo toilet has been received. No resource consent is required. Construction of the prefabricated toilet building off-site is in progress. Next steps: Receive tender documentation for the tender package. Lodge resource consent for the demolition of the Bartley Street toilet building.	Current status: Granted resource consent received for demolition of the Bartley Street toilet building. Jean Sampson Reserve new toilet block physical works tender closed and being evaluated. Next steps: award a contract for physical works for Jean Sampson Reserve. Receive tender documentation for the demolition of the Bartley Street toilet block tender package.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2000	Beach Haven Community House and Creche - refurbish kitchens	Refurbishment of kitchen, including appliances and flooring as required at the facilities. Current status - stage one - investigate, scope and plan the physical works. Stage two - delivery of physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Completed	Green	Current status: The work is scheduled to take place during January 2019. Next steps: Install the kitchens.	Project completed.
2001	Beach Haven Kauri Kids - renew playground fence and soft matting	Renewal of the deteriorated fence as it is swelling up in winter and falling apart in summer. Replace the soft matting in the playground. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2740).	No further decisions anticipated	CF: Project Delivery	\$40,000 ABS: Capex - Renewals	Completed	Green	Current status: All fencing is complete. New double gate is scheduled to be installed on 10 December 2018. Next steps: Do final inspection and handover.	Project completed January 2019.
2002	Beach Haven Sports Centre - comprehensive renewal	Refurbish and reconfigure the facility to ensure it remains fit for purpose and more efficient to all user groups, including reduced maintenance moving forward. The strategic assessment is underway and the scope of works is to align to the provisional needs identified. Scope to be approved by the local board prior to detailed design commencing. Current status - stage one - investigate and scope the recommended physical works for the board to approve. Stage two - detailed design and consents obtained. Stage three - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Reviewing of building condition report provided by Asset Management Information Team. Reviewing of draft concept plans for potential refurbishment. Next steps: Awaiting outcome of the strategic assessment being carried out by the Service Strategy and Integration department.	Understand potential future options for the use of the facility is largely based on Strategic Assessment as well as the extensive renewal work required throughout the building. Initial building reports and options analysis for the comprehensive renewal are required to be completed in order to establish future use. Maintenance still needs to be carried out during investigation period. Current status: Service Strategy and integration team is undertaking strategic assessment of the service requirements and needs assessments within the local board area including community places, active recreation centers and kauri kids. Awaiting the outcome of this assessment before progressing comprehensive renewal of this facility. This will delay the project progress and decision has been made to place on hold until outcome has been received. Next steps: Awaiting outcome of strategic assessment.
2003	Birkdale Community Hall - rebuild facility	Overview: Upon receipt of the recent engineers structural investigation and reported findings, this facility is at the end of its life and requires demolishing and rebuilding, ensuring the design is fit for purpose and future proofed for community requirements. Rebuild options to be developed with high level cost estimates for the local board's review and input. Current status - stage one - investigate and design the concept options for the rebuild to be presented to the local board and community group for further decision making. Stage two - detailed design of the agreed concept plan for the rebuild, and scope the works required for local board input and agreement. Stage three - obtain consents and plan the physical works. Stage four - deliver the physical works stage. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2741). This project has been funded by renewals and the local board's discretionary fund as an increased level of service.	Concept design and cost estimates are to be presented to the local board for review, input and further decision making.	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Developing concept design and completing site surveys. Two options are still being investigated in conjunction with stakeholders. Next steps: Stakeholder meeting to review concept design, and produce cost estimate based on concept plans.	Awaiting completion of Strategic Assessment Service Strategy and Integration to inform next project steps. Current status: Service Strategy and integration team is undertaking strategic assessment of the service requirements and a needs assessments within the local board area including community places, active recreation centers and kauri kids. The project is on hold until the strategic assessment is available. Next steps: Awaiting outcome of strategic assessment.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2004	Birkdale Kauri Kids - renew facility	Interior and exterior painting, playspace, renew flooring, renew bathroom area, renew fencing, replace shade sail and renew heating and ventilation to ensure the facility is fit for purpose. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme addition (previous SP18 ID 3556).	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Site surveys, Geotech and Topo surveys are to be completed to identify the best onsite location for the possible rebuild. A draft Concept Design, with two rebuild options, is being developed. Next steps: Completing the concept design with the input of stakeholders and under the regulations of the Ministry of Education, for the rebuild for Kauri Kids and the Auckland Council Building Framework.	Two options for concept design of rebuild underway. High level cost estimates will be available once concept completed. Service Strategy and Integration is completed SA - Awaiting outcome of SA. Outcome to help make a final decision on renewal project. Current status: Service Strategy and integration team is undertaking strategic assessment of the service requirements and a needs assessments for active recreation centers including kauri kids. Next steps: Awaiting outcome of strategic assessment.
2005	Birkenhead Pool and Leisure Centre - replace failed flooring	Replace the failed flooring in the centre where the rock climbing component is. Currently this area is closed to the public. Stage one - investigate, report and scope the works required for local board approval - complete. Current status - stage two - detailed design, consents obtained and plan physical works. Stage three - plan and deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme addition (previous SP18 ID 3461).	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Building work is well underway and stage 1 (internal floor replacement work to rock climbing area) will be completed by 4 January 2019. The building consent has not yet been issued, but is imminent (as of 10 December 2018). Stage 1 floor repairs were delayed by two to three weeks due to substantial moisture and mold issues that have since been resolved and plans put in place to address the issues in future. Next steps: Commence with stage 2 of the project (which consists of all the external and consented work – re-pitching of front roof and rebuilding of internal gutter, replacement of asbestos cladding, re-routing of underfloor storm water and new concrete apron with the retaining wall against the Southern wall) on 7 January 2018. The exterior work will take approximately two and a half months to complete, with the expected completion early in March 2019. Please note that the rock climbing area and gym can be used during this time.	Current status: Stage one work was completed early in January 2019 and the rock climbing area is now open to the public. The building consent was delayed and was only issued late in January 2019. Stage two work (re-pitch roof, re-route down pipes and new concrete apron and retaining wall) commenced mid-February 2019 and is scheduled to be complete by end March/beginning April 2019. Next steps: Complete exterior work.
2007	Birkenhead War Memorial Park - renew sports lighting	Renew the lighting at the sportsfields, this project relates to the Harvey Wright fields. Current status - stage one - investigate, scope and plan the physical works in alignment with the bleacher renewal project being undertaken where possible. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2745).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Concept options have been reviewed and field 2 was identified as contaminated landfill. This has meant that additional geotechnical testing needs to be undertaken to determine one light poles suitability to sub-soil conditions. The Rugby Club has been engaged about the project and is happy with current proposals. Next steps: Once the testing has been completed and direction received for the best option, the rugby club will be re-engaged.	Current status: Concept design has been confirmed. The design incorporates new light towers as well as re-utilizing the existing to adequately light fields 1, 2 and 3. Rugby Club have been engaged and are in agreement with the design. Next steps: Consultant to progress design to detailed and we aim to have this by the end of May 2019.
2008	Chatswood Reserve - renew signs, tracks, furniture	Renew the boardwalk, path, bridge, retaining wall, signage and steps at the reserve, to ensure the assets remain fit for purpose and reduce maintenance requirements. This track renewal is a priority for the local board ensuring the protection of the Kauri on site. Current status - stage one - investigate, scope and plan the physical works, including obtaining consents if necessary. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2747).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: Consultation with the volunteers is ongoing. The arborist and ecological assessment for the agreed concept design is being undertaken and reviewed. Next steps: Stage One: Physical works planned for summer 2019/2020 will focus on the main spine of the track. Stage Two: Physical works planned for summer 2020/2021 will be confirmed following consultation with the volunteers and the local board. Stage Two: Physical works planned for summer 2021/2022 will be confirmed following consultation with the volunteers and the local board.	Current status: Consultation with the volunteers is ongoing. Arborist and ecological assessment for the agreed concept design is being undertaken and reviewed. Next steps: Stage 1: Physical works planned for summer 2019/2020, Stage 2: Physical works planned for summer 2020/2021, Stage 3: Physical works planned for summer 2021/2022.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2009	Chelsea Estate Heritage Park - renew tracks	Renew the tracks throughout the park. This project is a local board priority, ensuring the protection of the Kauri on site and ensuring the track is fit for purpose and future proofed. Current status - stage one - investigate, scope and plan the physical works, including obtaining consents if necessary. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2947).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Stage One physical works is due to commence in January 2019 and be completed in April 2019. The bridge and realignment of the track will be delivered as a separate project. Next steps: Stage Two: Physical works planned for summer 2019/2020 will be confirmed following consultation with the volunteers. Stage Two: Physical works planned for summer 2020/2021 will be confirmed following consultation with the volunteers.	Current status: Stage 1 physical works is commenced early February 2019 and is estimated to be completed April 2019. The bridge and realignment of the track will be delivered as a separate project. Next steps: Stage 2: Physical works planned for summer 2019/2020, Stage 2: Physical works planned for summer 2020/2021.
2010	Chelsea Estate Heritage Park – renew Colonial Road track and bridge	Renew the track and bridge at the Colonial Road side of the park. This track is prone to flooding and failed after the January 2018 storm event. The project will ensure the assets are future proofed and fit for community use. It is proposed that the bridge is relocated and the track realigned with consideration to the current local board plans. Current status - stage one - investigate, scope and plan the physical works, obtaining consents if necessary. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve the scope detail prior to physical works commencing	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	In progress	Amber	Current status: A report has been commissioned to assess the options for reopening the track damaged by a slip. Investigations are underway to determine the best way to provide safer access down Colonial Road for pedestrians, in consultation with CHERPA. Next steps: A concept plan will be presented to the local board for approval to proceed.	Project was on hold for over a year, however it is now progressing Current status: The walkway with the slip has been made safe and reopened. A report has been commissioned to assess the long term options for the track alignment. Next steps: Concept plan will be presented to the local board for the long term option for the track alignment for approval to proceed.
2011	Elliott Avenue Reserve - renew park assets	Renew playspace with current level of service, furniture and correct signage. Current status - investigate, scope and plan the physical works, including obtaining consents if necessary. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2967), currently on hold until the priorities from the Sunsmart and Playspace provision study have been established, ensuring future proofing for the local community. This project has been funded by renewals and the local board's discretionary fund.	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$90,000 ABS: Capex - Renewals	In progress	Amber	Current status: A Strategic Assessment will be undertaken, with consideration to the recently completed Play Provision and Sunsmart Study, and options will be presented to the local board. Next steps: Report to the local board on options for this reserve.	Local board wants to approve concept design after consultation - delays the project timeframes. Current status: The concept design has been updated to include a tower play module. Next steps: Consult locals on design options. Update concept plan and obtain local board approval so detailed design and consents can commence.
2012	Hilders Park – renew play boat	Modify and renew the existing boat to become a play item on parkland in Hilders Park / Larking's Landing. Current status - stage one - investigate, scope and plan the physical works to be reviewed by the local board for their input. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3011).	Preferred option to be agreed with local board	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Received price from preferred landscape contractor for site works to prepare the boat foundations which are not able to be done before Christmas. The Steering Committee has agreed to leave the boat on the top of the beach over the summer holidays in order to move it in one operation to reduce the risk of damage if it was to be moved twice. Next steps: Award contract the and hold a prestart meeting, and confirm a works programme for when the works can start in 2019.	Current status: Total Marine Services were successful in moving the boat from the beach onto Larking Landing Reserve for free for the community on the morning of Friday 22 March 2019. Next steps: Build the cradle for the boat, commence landscaping and playground works.
2013	Lysander Crescent Reserve - improve play space and renew paths and structures	Improve play space as per the approved design presented to the local board. Renew paths and retaining wall adjacent to the basketball court. Stage one - investigate, scope and provide cost estimates to be presented to the board for their input and approval - complete. Current status - stage two - design and plan the approved works. Stage three - deliver physical works. Estimated completion date is February 2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3063).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$49,000 LDI: Capex	In progress	Amber	Current status: Decision on resource consent application overdue and is being followed up. Next steps: Receive the decision on the consent. Prepare the tender documentation for obtaining quotes	Budget shortfall being addressed Current status: Granted resource consent finally received just before Christmas. Physical works tendered and evaluated. Next steps: Award contract and hold prestart construction meeting for works to commence.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2014	Monarch Park - develop toilet	Installation of a new single pan toilet facility at the Moore Street entrance (type Exeloo Jupiter Satin Single 51D) including a sealed connection to the path and drinking fountain. Wayfinding signage is to be installed at the playground to promote the new location of the public convenience. An additional sign with a map is to be installed at the Moore Street entrance as part of this project delivery. The exterior design of the toilet is to be in keeping with the "Monarch Butterfly" theme of the park. Stage one - investigate, design and scope the construction. Design to be approved by the local board - complete. Current status - stage two - detailed sign design, planning and deliver physical works. Estimated completion date - June 2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3099).	Design to be approved by the local board	CF: Investigation and Design	\$213,745 LDI: Capex	In progress	Green	Current status: Building consent was lodged on 15 October 2018. Options for exterior artwork are being prepared for local board approval. Next steps: Lodge resource consent and confirm the order for the toilet facility, with expected lead time of 18 weeks.	Current status: Watercare Consent lodged November 2018 and only approved in March 2019. Physical works are scheduled for April 2019 and includes the park signs. Next steps: New toilet and signs to be installed.
2015	Tuff Crater - renew track and signage including St Peters	Renew track and signage that are in poor condition and no longer fit for purpose. The scope of works is to be reviewed by the local board for their input and further decision making. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3229).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$320,000 ABS: Capex - Renewals	In progress	Green	Current status: Auckland Council staff presented to the board workshop on 14 November 2018, and discussed preferred direction after discovering the preliminary estimate is in excess of the available budget. The preferred direction was to proceed with the current design and consent efforts per the full perimeter track, but identify work for physical works that match to the available budget. Next steps: Auckland Council staff will proceed with preparing a revised design and seek formal approval in the next quarter.	Current status: Auckland Council staff have received a suggested realignment at St Peter's Overlook that potentially could save a sizable amount of budget and reduce health & safety risks. This is being currently investigated by the lead designer and will be presented at the 24 April workshop. Also, consultation with interested iwi will be conducted on 8 April 2019. Next steps: After receiving comments from Iwi and recommendations regarding the St Peter's Overlook realignment, these changes to the plans will be presented at the 24 April 2019 local board workshop for review. If these are found to be preferred, the project will be submitted as a business report at the next available business meeting.
2138	Glenfield Pool and Leisure Centre - demolish and rebuild rear fire exit	Replace old fire exit, including stairs and door. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2752).	No further decisions anticipated	CF: Project Delivery	\$40,000 ABS: Capex - Renewals	Completed	Green	Project completed July 2018.	Project completed July 2018.
2139	Glenfield Pool and Leisure Centre - Gut and refit reception, foyer, gym floors, café and courtyard	Replace reception desk and joinery, floor coverings and finishes, wall finishes, security and controls, signage, lighting and ceiling. Renew the entry to the courtyard from the café. Current status - stage one - investigate, scope and cost estimate the physical works to be presented to the local board for their review and input. Stage two - plan and deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2753).	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Capex - Renewals	In progress	Amber	Current status: Draft concept has been completed and final design is being finalised. Next steps: Design to be tendered and Contractor to be engaged.	The scope of works needs refining with Pools and Leisure, as what has been requested in order to fit with centre's master plan, is beyond the scope of the renewal works and budget. Current status: Minor tweaking of draft concept has been done. Final design is awaiting to be signed off. Next steps: Detailed design to be developed and quotes invited.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2737	(OLI) Birkenhead War Memorial Park - deliver master plan	Overview - Deliver the approved master plan developed for the park. Stage One - Demolish grandstand Demolish the grandstand at the park as a health and safety measure to align with the park's master plan. Investigate, scope, consent, plan and deliver the works. This stage will be a collaborative approach with the sustainability team to ensure minimum waste objectives are met. Stage Two - Yet to be agreed. Estimated completion date yet to be established. The redevelopment of this site is the local board's highest priority initiative. This project is a continuation of the 2016/2017 programme (previous SP18 ID 4411).	No further decisions anticipated	CF: Project Delivery	\$197,068 ABS: Capex - Renewals	Approved	Green	Current status: The grand stand was successfully deconstructed in October 2018. Work recommenced on the Birkenhead War Memorial Park masterplan in November 2018. Three workshops with the local board/ political working group were held during November and December 2018. Next Steps: Workshop with political working group in January 2019 to present the draft masterplan. Approval of the draft plan for consultation at a business meeting in February 2019. Commence public consultation in March 2019. Project completion anticipated for August 2019.	Current status: The draft masterplan has been approved for public consultation on 20 February 2019. Next steps: Public consultation will be undertaken during March 2019. A review of feedback will be undertaken in April 2019 and any amendments will be made to the draft master plan during May 2019. Project completion is anticipated for August 2019.
2922	Birkenhead War Memorial Park - renew fields 2 and 3	Renew the sports fields 2 and 3. This project has an estimated completion date of October 2019. This project is carried over from the 2017/2018 programme (previous ID 2928).	No further decisions anticipated	CF: Project Delivery	\$92,438 ABS: Capex	In progress	Green	Current status: The main works are complete and the fields are now being managed by the operations team. Next steps: Monitor field performance.	Current status: The main works are complete and the fields are now being managed by the operations team. Next steps: Complete cricket net repairs and some small repairs of weak turf areas.
2923	Birkenhead War Memorial Park - renew tracks	Renew tracks in the site. Assess costs to complete and apply for locally driven initiatives (LDI) funding, if required for tidying up the bottom of the pump track, prior to confirming the scope of works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2929).	No further decisions anticipated	CF: Project Delivery	\$26,061 ABS: Capex	On Hold	Red	Current status: Project has been placed on hold. Assessment of quality and costs are complete. Next steps: Awaiting completion of Birkenhead War Memorial Park Development Plan.	Project has been placed on hold as instructed until development plan for reserve is complete. Current status: Project has been placed on hold. Assessment of quality and costs are complete. Next steps: Awaiting completion of Birkenhead War Memorial Park Development Plan.
2924	Locket Reserve - renew play space	Renew the play space at the reserve to ensure it remains fit for purpose. This project has an estimated completion date of August 2018. This project is carried over from the 2017/2018 programme (previous ID 3058).	No further decisions anticipated	CF: Project Delivery	\$81,008 ABS: Capex	Completed	Green	Project completed November 2018.	Project completed.
2961	Kaipatiki - renew fixtures, furniture and equipment 2016/2017	Glenfield Library - renewals - change in shelving layout to create more areas for seating- replace armchairs, study chairs and event chairs - provision of study desks with access to power points - focus on improving the children's area. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous ID 3031).	No further decisions anticipated	CF: Project Delivery	\$165,183 ABS: Capex	Completed	Green	Current status: The trees for the children's area have been installed and pillars painted, remaining furniture to be delivered by end of February 2019. Next steps: We anticipate the forest feature in the children's area to be completed by early March 2019.	Project completed March 2019
3010	Tamahere Reserve - renew and improve play space area	Overview - relocate and renew the playspace at the reserve, including the increase level of service components that the local board have funded from their discretionary budget. Stage one - investigate and provide a detailed design of the rebuild of the play area, including the additional new assets that the local board have funded. Scope the works and present this to the board for their approval - complete. Current status - stage two - plan and deliver the works approved by the local board. Estimated completion date - June 2019. This project has contributory funding from the local board's discretionary budget to install improvements to the site, including new seating, a shade sail and furniture for the community's enjoyment. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3214).	Design to be approved by the local board	CF: Project Delivery	\$181,820 ABS: Capex	Completed	Green	Current status: The construction of the play space in the new location within Tamahere Reserve has begun with earthworks and set out works underway. The existing playground will remain open until the new play space is opened (removal is scheduled thereafter). Next steps: Finalise initial earthworks and prepare site for play equipment installation (scheduled for January 2019).	Project completed March 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3025	Rewi Alley Reserve - install toilet block	Build a new single-pan Exeloo (Jupiter silver model) at Rewi Alley Reserve (R52 Trias Road, Totara Vale 0629). Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2781).	No further decisions anticipated	CF: Project Delivery	\$86,037 ABS: Development	Completed	Green	Project completed July 2018.	Project completed.
3036	Lancelot Reserve - renew playspace	Renew playspace. This project is carried over from the 2017/18 programme (previous ID 3048).	No further decisions anticipated	CF: Investigation and Design	\$12,260 ABS: Capex	Completed	Amber	Project completed October 2018.	Slow progress on site due to weather and slow onsite progress. Current status: The initial renewal work was completed at the end of July 2018. During the final handover inspection there were some significant overland flow issues through/over the site, which caused a lot of cushion fall to be washed away, and deep ruts formed as a result. The additional work to address the overland flow was scheduled to start at the end of September 2018 and was envisaged to be completed by mid-October 2018. The play space is open to the public and will remain open while the additional work is done. Next steps: Ensure the additional work is managed to completion.
3037	Park Reserve - renew playspace 2016/2017	Funding to be used for Tui, Teviot, and Lancelot play space renewal projects. This project has an estimated completion date of August 2018. This project is carried over from the 2017/2018 programme (previous ID 3154).	No further decisions anticipated	CF: Project Delivery	\$35,260 ABS: Capex	Completed	Green	Project completed August 2018.	Project completed.
3038	Teviot Reserve - renew playspace, paths and bollards	Renew playspace, paths and bollards. This project is carried over from the 2017/18 programme (previous ID 3223).	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Completed	Green	Project completed July 2018.	Project completed.
3051	Shepherds Park - retaining wall and path	Underpinning of tennis court and new retaining wall	No further decisions anticipated	CF: Project Delivery	\$34,176 LDI: Capex	Completed	Green	Current status: Due to unforeseen circumstances affecting the supplier, the start was delayed by more than a month. The work is now scheduled to start on 23 January 2019, and completion is scheduled for February 2019. Next steps: Ensure work commences as per schedule.	Project completed.
3060	15 Chartwell Ave, Glenfield - demolish and rebuild garage	Demolish existing garage and old prayer room and rebuild one purpose-built storage garage on the same site. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2770). Occupier; Kaipatiki Facilities Trust	No further decisions anticipated	CF: Project Delivery	\$95,664 ABS: Capex	In progress	Amber	Current status: After consulting with the Community Facilities senior planner it has been decided to lodge the resource consent now and address the likely Requests For Information (RFI's) once received, as it is unclear what approach the processing planners will take with the resource consent submission. Concurrently Land Owner Approval (LOA) has been submitted to the local board to approve the non-compliant height-to-boundary works. The neighbor on the northern side of the property has provided their consent. Next steps: Lodge consent and await any requests for further information in order to clarify what will be needed to address the flood risk. Obtain the LOA from the Kaipatiki Local Board in order to continue on to the building consent phase, following the granting of the resource consent.	Building consents are taking longer than expected to be processed. Current status: Resource consent has now been granted including a resource consent for the previously unconsented parking area at the rear of the building. The building consent is still being processed. Tender documents have been prepared including the sustainability team's request that the demolition be completed sustainably with as much reusable material as possible recovered from the site for re-use. Next steps: Continue to pursue the building consent award. Release the tender for physical works.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3061	18 Denby Lane, Northcote Point - reroof building and renew electrical board	Reroof the building which is currently leaking and renew electrical board which failed inspection. This project has an estimated completion date of August 2019. This project is carried over from the 2017/2018 programme (previous ID 2735).	No further decisions anticipated	CF: Project Delivery	\$20,000 ABS: Capex	On Hold	Amber	Current status: Project is on hold. Next steps: Schedule a workshop with the local board to discuss options for this building. The workshop is planned for late January/early February 2019 pending available workshop slots.	The initial seismic assessment found significant issues. We were advised not to continue with the replacement of the roof until such time as the detailed seismic assessment has been done. The detailed assessment is scheduled to be done in August 2018. This report will likely recommend some significant work that needs to be undertaken as part of the roof replacement project. Current status: A workshop was held with the local board in February 2019. The recommendation was to demolish the building. The local board had various questions that staff will have to further investigate and come back for second workshop. Next steps: Schedule a second workshop with the local board.
3071	Chelsea Estate Heritage Park - renew barrier	Renew barrier at the park. This project has an estimated completion date of November 2018. This project is carried over from the 2017/2018 programme (previous ID 2748).	No further decisions anticipated	CF: Project Delivery	\$33,320 ABS: Capex	Completed	Green	Current status: Work will commence on 13 December 2018 with the removal of fencing along Rawene Road. Completion is planned for early January 2019. The repairs to the car park and bollards off Colonial Road will be done at a later date as Watercare's project is still underway, and their traffic could potentially damage the car park and new bollards. Next steps: Confirm when Watercare's project will be complete.	Current status: The removal of fencing along Rawene Road was completed in early January 2019. The repairs to the car park and bollards off Colonial Road will be done at a later date as Watercare's project is still underway, and their traffic could potentially damage the car park and new bollards. Next steps: Close project as the remaining work to the bollards cannot be done while Watercare's project is underway.
3074	Glenfield Pool and Leisure Centre - refurbish roof	Refurbish roof by replacing failed flashings and sections where penetrations have caused leaks. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2755).	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	In progress	Green	Current status: Second opinion obtained and the existing roof can be refurbished under new technology and a 10+ warranty achieved. The project will have significant savings. Next steps: Awaiting cost estimate for refurbish roofing works.	Current status: Contractors invited to inspect the roof and provide quotes. Next steps: Business case to be initiated on receipt of quote.
3075	Glenfield Pool and Leisure Centre - structural assessment and works on hydro slide and dive platform	A structural assessment of works is required for safe access to the hydro slide and dive platform. Delivery of works: To be delivered during the pool shutdown period. This project has an estimated completion date of December 2018. This project is carried over from the 2017/2018 programme (previous ID 2756).	No further decisions anticipated	CF: Project Delivery	\$1,090 ABS: Capex	In progress	Green	Current status: The Hydro slide requires specialised work, the original contractors who installed the slide have been engaged to do a condition survey and repair work, which is underway. Next steps: Awaiting quote for repairs and modifications.	Current status: HydroSlide condition report and quote to repair has been received. Next steps: Quote forwarded to Contractors to tender.
3088	Larkins Landing - renew furniture and fixtures	Renew furniture and fixtures at Larkins Landing. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous ID 3311).	No further decisions anticipated	CF: Project Delivery	\$85,524 ABS: Capex	In progress	Amber	Current status: Resource consent has been lodged. Next steps: Received granted consent and prepare tender package for tendering of physical works.	Budget shortfall against forecast currently in process to address Current status: Granted resource consent received. Tender for physical works released and closes 3 April 2019. Next steps: Receive and evaluate submissions. Award a contract.
3089	Rotary Grove - renew car park	Rotary Grove car park to be sealed. This project has an estimated completion date of February 2019. This project is carried over from the 2017/2018 programme (previous ID 2766).	No further decisions anticipated	CF: Project Delivery	\$175,985 ABS: Capex	In progress	Green	Current status: Tender package for pavement and drainage renewals has been completed. Next steps: Tender physical works and complete works this financial year.	Current status: A 340 metre section of footpath renewal between Lake Road to Woodside Road has been included within the Rotary Grove Tennis Club carpark renewal, to be undertaken as one project. Next steps: Tender physical works package for carpark and footpath renewal in March, with physical works commencing in late April to tie in with end of Tennis season.
3090	Kaipatiki - renew park walkways and paths 2017-18	Renew walkways and paths at Lancelot Reserve, Linley Reserve and Little Shoal Bay. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous ID 2768).	No further decisions anticipated	CF: Project Delivery	\$100,500 ABS: Capex	In progress	Green	Current status: The Linley Reserve path construction has been completed. Little Shoal Bay steps will begin in January 2019. Next steps: Complete the physical works.	Current status: Little Shoal Bay steps construction is completed and the handrail installation will follow. Next steps: Complete the physical works.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3091	Kaipatiki Active Rec - replace chair lifts - 2017/2018	Birkenhead Pool and Leisure - install chair lift (LDI funded); Glenfield Pool and Leisure - replace chair lift (renewal funded). This project has an estimated completion date of August 2018. This project is carried over from the 2017/2018 programme (previous ID 2761).	No further decisions anticipated	CF: Project Delivery	\$620 LDI: Capex	Completed	Green	Project completed August 2018.	Project completed.
3105	Northcote Library - replace CCTV system	CCTV required in library only. This project is carried forward from 2017/2018 (previous SP ID 2778).	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Completed	Green	Project completed July 2018.	Project completed.
3156	Kaipatiki - install bike repair stations	The five sites proposed to install the stations are on the following Auckland Council parks land; 1. Onepoto Domain, in the vicinity of the learn to ride track. 2. Pump track at Birkenhead War Memorial Reserve. 3. Shepherds Park, in the vicinity of the playground and community house. 4. Outside the Birkenhead Library. 5. Marlborough Park. This project has an estimated completion date of September 2018. This project is carried over from the 2017/2018 programme (previous ID 3465).	No further decisions anticipated	CF: Investigation and Design	\$10,295 External funding	In progress	Amber	Current status: Auckland Council staff received direction that 2 of the suggested sites need to be modified as suggested by Bike Auckland. These changes are being incorporated and evaluated. Construction estimate is far in excess of available funds. The project will be presented as options to the local board and direction will be sought. Next steps: Auckland Council staff will seek a market rate and will present all options at the next available local board meeting.	Only 3 of the 5 sites have been endorsed by Bike Auckland. They include Marlborough Park, Onepoto Domain, and Shepherds Park. The locations that are not supported are Birkenhead War Memorial Park and Birkenhead Library. Furthermore, maintenance crews in Orewa have abandoned the current cycle repair stations as they have been repeatedly vandalised, rendering them unusable. The (3) stations that are acceptable could be used as test sites, and if they prove useful to cyclists, and are not vandalised, then perhaps (2) more could be considered in future efforts. Current status: A Contractor's estimate for all five sites has been received and reviewed with Bike Auckland and Council Maintenance personnel. These results have been organised into a presentation for the next local board workshop to discuss and select a preferred option. Next steps: Auckland Council staff will prepare a business report outlining the constraints, costs, and recommendations. This will be delivered at the next available business meeting.
3177	Marlborough Park - renew skate park	Renew skate park. The local board's preference is to deliver the skate park before summer. The delivery timeframe is to be aligned with the gala event to ensure no disruption is caused. Current status - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This has been unbundled from Line Item 1809 and is a component of the continuation project from the 2017/2018 programme (previous SP18 ID 2774). This project is carried over from FY2017/2018, previous SP ID 3473.	No further decisions anticipated	CF: Project Delivery	\$944,750 ABS: Capex	In progress	Amber	Current status: Skate concept has been completed. Preparation of Design and Build tender documents are underway. Next steps: Prepare tender documentation for a design and build procurement of the skatepark. Physical works are planned for summer 2019/2020 when the weather is more favourable.	Physical works scheduled for summer 2020/21, which is reflected in milestones Current status: Skate concept has been completed. Preparation of Design and Build tender documents underway. Next steps: Prepare tender documentation for a design and build procurement of skatepark. Physical works planned for summer 2019/2020 when weather is more favourable.
3202	Birkenhead War Memorial Park - renew skate park, including park to pool access - stage 2	Stage 2 of the works were identified while renewing the skate park. Renew the retaining wall and ramp. Current status - stage one - investigate, design, scope and plan physical works. Stage two - deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 project called Stage 1 (previous SP18 ID 2744).	No further decisions anticipated	CF: Project Delivery	\$80,000 ABS: Capex	On Hold	Amber	Current status: Draft detailed design is nearly complete, but on hold until the Park Master Plan refresh is completed and it is determined whether the top car park may change. The retaining wall and access ramp has been consented as part of the consent for the skate park renewal. Next steps: Receive the information from the completed Park Master Plan refresh to determine if the current draft detail requires amending to take into account any proposed changes to the top car park.	Risks/issues: On hold awaiting outcome of Park Master Plan to be completed Current status: Draft detailed design is nearly complete but on hold until the Park Master Plan refresh is completed and whether the top car park may change. The retaining wall and access ramp has been consented as part of the consent for the skate park renewal. Next steps: Receive the information from the completed Park Master Plan refresh to determine if the current draft detailed requires amending to take into account any proposed changes to the top car park.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3203	Normanton Reserve - improve play space	Additional play items for older children, bike ride marking on existing path. This project has an estimated completion date of February 2019. This project is carried over from the 2017/2018 programme (previous ID 3576).	No further decisions anticipated	CF: Project Delivery	\$167,985 LDI: Capex	In progress	Green	Current status: Contract awarded. However advised that the Arborist had not prepared and lodged the tree consent, so the start of the physical works has been delayed by a couple of months. Another Arborist has been appointed by the playground designer. Next steps: Lodge tree consent application.	Current status: Tree consent received. Construction prestart meeting held 26 February 2019. Physical works programmed to commence second week of March. Next steps: Site establishment, setout of drainage and play equipment for sign-off and commencement of physical works.
3204	Downing Street Reserve - install retaining wall	Installation of a 35m retaining wall within the Downing Street Reserve (this is in relation to the judgement delivered on 19 March 2018) to restore support for the neighbouring property. Stage one - design the works required - complete. Current status - stage two - scope, plan and deliver physical works with the required completion date being before the end of the calendar year. This project was carried forward from FY17/18, previous SharePoint ID #3590	No further decisions anticipated	CF: Project Delivery	\$289,267 ABS: Capex	In progress	Green	Current status: Physical works in progress. 90 percent of the piles for the in-ground retaining wall are installed. Three additional piles to be installed to extend the wall 3 metres beyond the end of the cracked driveway to comply with the Court Order. Next steps: Continue physical works for completion in February 2019.	Current status: Construction works for in-ground retaining wall completed February 2019 to complete the civil works component of the contract works. Mitigation planting to be completed in autumn. Next steps: Site restoration and replanting to be completed April/May 2019
3250	Birkenhead War Memorial Park - Service Road (Recreation Drive to Mahara Avenue)	Detail of the activity description is dependent on the outcome of the 'One Local Initiative'.	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex - Renewals	On Hold	Amber	Current status: Project on hold as other parks project required first. Next steps: Dependencies around other internal reserve roads require resolution.	Current status: Project on hold as other parks project required first. Next steps: dependencies around other internal reserve roads require resolution
3251	Birkenhead War Memorial Park - renew car parks	Detail of the activity description is dependent on the outcome of the 'One Local Initiative'.	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex - Renewals	On Hold	Red	Current status: This project is on hold until the master plan for the Memorial Park and the grandstand is complete. Next steps: The outcome of the master plan will determine the way forward.	Risks/ issues: The masterplan needs to be completed prior to renewing the carpark Current status: This project is on hold until the master plan for the Memorial Park and grandstand is complete. Next steps: The outcome of the master plan will determine the way forward.
3320	Eskdale Reserve - renew tracks and furniture - stage 2	Eskdale Reserve and Francis Jendall Reserve paths, fence, steps, bridge and sign renewals. This project is a local board priority ensuring the protection of the Kauri on site and ensuring the track is fit for purpose and future proofed. Project information signage is due for installation in July 2018. Stage one - investigate, scope and plan the physical works including obtaining consents if necessary - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project has been unbundled from the continuation project (previous SP18 ID 2749).	No further decisions anticipated	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	In progress	Amber	No commentary provided for quarter two as this project was unbundled during the quarter three reporting period	Biosecurity input is needed for track design. The requested information has not yet been received. This has and will continue to delay the project. Current status: Stage 2: Consultation with volunteers is ongoing to confirm the tracks to be included in this stage. Biosecurity and the Kauri Dieback Programme manager are also being consulted. Next steps: Confirm tracks to be included in stage 2 works. Commence site assessments and concept design.
3321	Marlborough Park - renew youth playspace	Renew skate park. The local board's preference is to deliver the skate park is to be delivered before summer. The delivery timeframe is to be aligned with the gala event to ensure no disruption is caused. Current status - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This has been unbundled from Line Item 1809 and is a component of the continuation project from the 2017/2018 programme (previous SP18 ID 2774).		CF: Project Delivery	\$500,000 ABS: Capex - Renewals	In progress	Green	0	Current status: Physical works are being awarded now, with works estimated to start on site May 2019 and be completed September 2019. Next steps: Physical works dates to be confirmed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3322	Fordham and Lanigan Street Bridge - renewal due to fire damage	Replacement of the Fordham and Lanigan Street Bridge due to fire damage.	No further decisions anticipated	CF: Project Delivery	\$100,000 External funding	In progress	Green	0	Current status: We have received an options report from the engineer which identified four possible bridge types, each with its associated advantages and disadvantages. We are currently working through these options and will make a decision on the preferred option by mid-March 2019. Next steps: Instruct the engineer to proceed with the detailed design of the preferred option.
Community Services: Service Strategy and Integration									
1388	Kaipatiki Open Space Management Plan	Develop a multi-park management plan (year 1 of 2) that assists the Kaipatiki Local Board in managing use, development and protection of all parks, reserves and other open space they have allocated decision-making for. \$40k will be required in 2019/20 for year 2 of this project.	Anticipate formal decisions on intention to notify the plan; and land classification in May 2019.	CS: Service Strategy and Integration	\$80,000 LDI: Opex	In progress	Amber	Classification review is continuing. Q3 deliverables: Complete classification review including mana whenua feedback; review with Local Board Political Working Party with the Local Board Political Working Party in quarter three.	the decision to notify intent is now anticipated in May 2019. Classification review is complete and a third, final Political Working Group (PWG) workshop is scheduled in April to review and confirm all land parcel classification proposals. Presentation to mana whenua at the Parks forum in March on the three management plan projects currently underway; and held follow up hui. Only Te Kawerau ā Maki attended so follow up underway with other mana whenua. Q4 deliverables: report to May business meeting on intention to notify the plan and confirm land classification.
1391	Birkenhead War Memorial Park Master Plan	Develop a master plan (year 2 of 2) to guide decision making for the management and future development of Birkenhead War Memorial Park. Note: the 2018/2019 budget figure shown for this activity includes \$30,000 deferral from 2017/2018.	Approval of final masterplan planned for August 2019.	CS: Service Strategy and Integration	\$30,000 LDI: Opex	In progress	Green	BWMP masterplan recommenced in November; three workshops with the local board/ political working group were held during November and December. Q3 deliverables: Workshop with political working group in January to present the draft masterplan; approval of the draft plan for consultation at a business meeting in February 2019; commence public consultation in March 2019; project completion anticipated for Aug 2019.	On hold since April 2018 to enable pools, leisure and recreation assessment to be incorporated as an input. Workshop with political working group in January to present the draft masterplan. Approval of the draft plan for consultation at a business meeting in February 2019. Public consultation commenced in March 2019 Q4 deliverables: Workshops with local board to discuss consultation and proposed amendments to masterplan.
1397	Investigate and provide direction on future of Glenfield Pool, Birkenhead Pool, Beachhaven sports centre and Active Zone	Investigate the need for pools and leisure facilities in North-Shore area, and provide direction on the future of Glenfield Pool, Birkenhead Pool, Beachhaven sports centre and Active Zone.	Formal decision on option to progress to business case phase expected in Q1-Q2 2019-2020.	CS: Service Strategy and Integration	\$0 Regional	In progress	Green	Short-list of options are being investigated. Final condition assessments are nearing completion. Q3 deliverables: Option assessment will continue in preparation for a workshop with the local board in quarter four.	Option development and assessment for future pool, leisure and recreation provision is continuing. Birkdale ECE research phase is underway. Q4 deliverable: Complete option development and assessment in preparation for a workshop with the local board in July. Confirm scope of ECE investigation with local board.
Infrastructure and Environmental Services									
344	Industry Pollution Prevention Programme	This programme is primarily educational and informs urban industry and business owners about the impacts their activities may be having on local waterways. The programme includes a site inspection and discussion with the business owners about potential issues around pollution as well as waste minimisation techniques and spill training. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways. The area for the project has been identified, in discussion with the local board, as the Wairau Valley catchment.	No further decisions anticipated.	I&ES: Healthy Waters	\$30,000 LDI: Opex	In progress	Green	A total of 121 site visits have been completed. Twenty-nine sites had recommendations made to mitigate risks of contamination of stormwater. The initial follow ups show a high number of unresolved issues, however it is expected that the next follow ups in the new year will see this number reduce. A final report and presentation to the board will be completed at the end of quarter three.	A presentation of final project results was provided to the board at a workshop on 13 March 2019. In summary, a total of 121 sites were visited and 31 sites had recommendations made to mitigate risks of contamination of stormwater. Follow-up visits showed that 60 per cent of the recommendations were adopted within three months. The board has indicated that it would like to increase investment in this project for this financial year to deliver additional site visits in the Wairau Valley. The funding for this expansion will be confirmed with the board in quarter four.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
347	New Project - Small Building Sites Ambassador	Engagement of an ambassador to work with and support Council's compliance team to reduce the amount of sedimentation, run off and litter produced from small building sites entering the waterways. Targeted areas within the Kaipātiki Local Board area to be identified in collaboration with the compliance team.	A reallocation report recommending an alternative project for support with unspent \$10,000 funding has been submitted to the board for their formal decision at the April 2019 business meeting.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	The contractor will commence the project scoping in quarter three with site visits due to commence in March 2019. The council's targeted initiatives compliance team will assist with compliance in areas identified after the contractor has completed the education awareness programme in quarter four. Preliminary investigations indicate that the full \$20,000 budget will not be required to complete this project and an underspend of approximately \$10,000 is likely.	The contractor has worked with council's targeted initiatives compliance team to identify small building sites for targeted engagement. Fewer small building sites were identified than was estimated when the project was initially proposed, and the contractor will be required to undertake fewer site visits. The contractor will begin site visits in April 2019 and is aiming to complete all visits by late May 2019. A final snapshot report will be presented to the board at a workshop in June 2019. A reallocation report recommending an alternative project for support with unspent \$10,000 funding has been submitted to the board for their formal decision at the April 2019 business meeting.
398	Pest Free Kaipātiki Strategy Implementation Project	This project will be delivered in collaboration with the Pest Free Kaipātiki Incorporated Society to implement the Pest Free Kaipātiki Strategy. It will involve community engagement in pest animal and plant removal and habitat and species restoration projects across the local board area by community groups with support and technical advice from council staff.	No further decisions anticipated.	I&ES: Environmental Services	\$100,000 LDI: Opex	In progress	Green	A volunteer coordinator was engaged in quarter two and has begun a volunteer recruitment programme for a variety of roles including animal pest, plant pest and kauri dieback campaigns. Volunteer training is being provided and 52 people were trained in the kauri dieback protocol. Additional volunteer recruitment efforts are being made to support the large reserves, including Rangitira Reserve and Birkenhead War Memorial Park. Planning is underway for buffer work around six reserves with kauri, and will include support to private landowners in kauri dieback, animal and plant pest control. The number of reserve groups being supported has increased to 27. Pest Free Kaipātiki and council staff have been working with Northcote College to provide information about kauri dieback and track closures in Kauri Glen Reserve.	In quarter three, Pest Free Kaipātiki staff and volunteers have: <ul style="list-style-type: none"> worked in 42 reserves, engaging over 550 volunteers four active campaigns and support 27 bush care groups over 350 hectares of land to deliver conservation outcomes supported 145 community members to monitor more than 200 bait stations and 200 trap stations in reserves established further trap and bait station networks around five reserves (a halo or buffer area) to protect the reserves from pest re-invasion developed a further six halos which will also include pest plant control advocacy and kauri dieback education further developed their weed location application called Ecotrack, which has 170 users and more than 1000 pest plant sites recorded provided a variety of training for 134 participants, actioned events for 145 participants and hosted 24 school teachers and staff and 300 students at Pest Free Kaipātiki-run school events completed three ecological restoration plans for reserves, with seven more planned supported 23 community volunteer improvement projects, the majority of which involved contractor pest plant control that the community was not able to carry out themselves In quarter four, Pest Free Kaipātiki will continue to grow their volunteer network and support the delivery of environmental improvement projects.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
877	Kaipātiki Project Environmental Centre Operational Funding	Provide \$45,000 for: the operation of the Kaipātiki Project Environment Centre at 17 Lauderdale Rd, Birkdale and delivery of environmental volunteer programmes and educational workshops and courses. Run the annual Kaipātiki Eco Fun Day. Attract additional resource to support development of backyard biodiversity groups for Eskdale Reserve Network and halo. Provide leadership, advice and support for the Kaipātiki Restoration Network. Provide leadership, advice and support for collaboration to develop and implement the Pest Free Kaipātiki 10-year strategy and action plan. Restoration and nursery programme and volunteers, producing an estimated 20,000 plants per annum. Work with the local board to ensure 17 Lauderdale Rd is developed into a fit-for-purpose facility. Provide \$20,000 for: Stream quality monitoring and to improve environmental water quality in Kaipātiki - through supporting local initiatives, and working with community.	No further decisions anticipated.	I&ES: Environmental Services	\$65,000 LDI: Opex	In progress	Green	A funding agreement is in place and funds have been released for the operation of the environment centre and water quality monitoring. A progress update will be provided to the local board in quarter three.	In quarter three the Kaipātiki Project continued to engage with community to achieve local environmental outcomes by supporting the following activities:• management of the native plant nursery and nursery volunteers• coordination of corporate volunteers undertaking local restoration work• monthly Kaipātiki Restoration Network meetings• Eco Fun day on 9 March at Marlborough Park• leading the stream care water quality monitoring project Representatives from the Kaipātiki Project presented a progress update to the board in early March 2019. In quarter four the Kaipātiki Project will continue to support the community in the delivery of environmental transformation and sustainability activities.
1537	New Project - Kauri dieback strategy for Kaipātiki	While the biosecurity team in Auckland Council is the lead agency in the management of kauri dieback, meaningful management can only be achieved through a collaborative response from all stakeholders. This project will develop a focused kauri dieback strategy for the Kaipātiki Local Board's urban forest areas and will involve mana whenua with an interest in this rohe. The strategy will also be developed in consultation with the council's Local Parks team, local community and Pest Free Kaipātiki Incorporated Society.	No further decisions are anticipated.	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	This funding will support kauri dieback engagement work being delivered by Pest Free Kaipātiki.	In quarter three, the following kauri dieback community engagement activities were undertaken in order to increase kauri dieback awareness and compliance: <ul style="list-style-type: none"> • engagement of a contractor to coordinate and expand a network of volunteers • engagement of a contractor to coordinate a social media campaign • engagement of two kauri dieback track ambassadors • delivery of an art competition aimed at increasing kauri dieback awareness Pest Free Kaipātiki will continue to support and build the volunteer base and will continue to provide engagement activities, including kauri dieback hygiene training courses over quarter four.
Libraries									
1118	Provision of Library Service - Kaipātiki	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Birkenhead Library for 55.5 hours over 7 days per week. (\$554,115) - Glenfield Library for 55.5 hours over 7 days per week. (\$559,100) - Northcote Library for 53 hours over 7 days per week.(\$429,817)	No further decisions anticipated	CS: Libraries & Information	\$1,543,032 ABS: Opex	In progress	Green	Issues are up at Northcote library this quarter. The Glenfield library Children's area continues to take shape as the themed installation is progressively brought to site. The feature special archway was recently installed and children are delighted with the appearance as the approach the Children's area.	We have a new Manager Community Libraries at Birkenhead Library - Ania Biazik. Ania is an experienced library leader who has been promoted from her role as the Community Team Leader of the Central City Library community team. We honoured the Christchurch tragedy with tributes, visits to a mosque and observed 2 minutes silence.
1119	Additional hours to network standard - Kaipātiki	2.5 additional opening hours at Northcote Library.	No further decisions anticipated	CS: Libraries & Information	\$12,600 LDI: Opex	In progress	Green	Maintaining the seven day offer at Northcote library continues to provide access to the community where it is needed.	Visits to Northcote Library on Sundays are equalling mid-week visit totals as we observe greater use of the space on this day. Levi's monthly Saturday Organic Gardening Outdoor Classrooms are extremely popular with locals flocking to ask questions, collect free seeds and seedlings and report back on positive progress in their own gardens following his advice. The Sunday Book Club now has 15 members reading the monthly book and sharing favourite recent reads with the wider library community.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1120	Preschool programming - Kaipātiki	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Birkenhead library held a collaborative community learning session with local 'Happy Kids' organisation and the New Zealand Police. Collaborative work has gone into aligning programmes across the board for 2019 which will ensure a streamlined and more customer-friendly timetable of events and programmes.	We have strengthened our partnership with Happy Kids by running some Chinese programmes together. We have focused on training and supporting newer staff members to present and bring fresh energy to our Rhymetime sessions. To make programme delivery more sustainable across the Local Board libraries we share Korean and Chinese speaking team members.
1121	Children and Youth engagement - Kaipātiki	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	October school holidays - Time Turner. Our libraries all led co-design projects, to ensure our summer reading programme delivery met the needs of our communities. At Northcote library this work saw 57% more registrations than the previous year (as at the end of December) as we focused on creating a space in which whānau and tamariki could feel safe, and promoting the programme with a focus on ensuring parents and grandparents of different backgrounds felt able to support their children throughout the programme. A full programme of events, a cosy reading burrow, staff engagement and a new code of conduct have all contributed to a busy and buzzy summer for Northcote's tamariki & whānau. The Harry Potter themed programme run at Glenfield Library was embraced by children and their parents. The Hogwarts "graduation" was run on a Saturday evening and was attended by 80 participants and their parents. Ravenclaw earned the highest number of house points! Birkenhead Library continues to run successful MineCraft, MakerLab and Coding sessions for Youth. A fabulous Halloween week brought with it some amazing displays and activities. One of particular interest for all was the Spookily decorated Mayor's 'Selfie' Chair!	It is with pleasure that we report the results of the annual summer reading programme Kia Māia Te Whai/Dare to Explore. The programme this year included 60 different events. We celebrated by having a party at Marlborough Park. The Kaipātiki Community Facilities Trust were generous hosts and around 300 people enjoyed the event. All three libraries used a co-design approach with their own communities to develop their Kia Māia Te Whai/Dare to Explore offering, planning some events on weekends and evenings allowing caregivers who work through the summer holiday period to participate with their families. Children aged 11 and over were encouraged to take part in the Great Summer Read, filling a gap for those who may have "aged out" of the Kia Māia te Whai/Dare to Explore programme. Northcote Library Meet, Make and Munch sessions have been extended to include children and their caregivers. The mobile library (Waka) is regularly visiting schools in the Local Board area. At Birkenhead Library, James Russell, local children's author, presented a talk inspiring children and caregivers to read and explore. School age children attending the Build Make Do programme in the afternoons, explore themes relating to the regional celebrations like, Lunar New Year.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1122	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Kaipātiki	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Kaipātiki libraries is now running the bar-hopping book club Reading between the Wines on the North Shore. Starting in October team members have run three gatherings in local bars in Northcote, Birkenhead and Glenfield. These provide a fun way for customers to connect with the library outside the branch. Northcote's monthly Tea and Topics for the Chinese Community has grown so popular over the last quarter (close to 200 members of the community attended in October!) that we will be hosting it in the KCFT's Northcote Hub in 2019. Northcote's close partnership with Panuku continues to offer ways for the community to connect with Northcote - we celebrated Christmas with a community event in December featuring storytime with author June Pitman-Hayes. Levi Brinsdon-Hall has begun expanding his community garden work, running workshops twice a month in the library garden and in Norman King Square. (Also photography display with Fresh Concept for school holidays, Time Turner). Glenfield Library hosted a Yalda Night (21 December) celebration organised by members of our Farsi speaking parents who thought that such a celebration would allow fellow community members to meet each other and share their festival with fellow Kiwis. The tales, trimmings and food was great. Birkenhead Library held collaborative events with The Birkenhead Business Association during October. The Heritage festival brought with it many a delight, from a 'pop-up' farm through to retro celebrations and activities. Successful Heritage Talks were held in the Library by local community members.	Lunar New Year celebrations at all three libraries attracted many members of the community. Councillors Chris Darby and Richard Hills held a 'Conversation' in each library. Staff from all three libraries teamed up to offer an eco-themed pop-up library with children's activities at Kaipātiki Project's Eco Fun Day on March 9th. We promoted the Heat energy audit kit and signed up new members. Northcote and Glenfield Libraries' Chinese/bi-lingual Tea and topics events have included information about prostate and cervical cancer and preventing flu. These are run in partnership with The Asian Network Inc., another presentation in Mandarin was from NZ Police focussing on community and personal safety. The Kaipātiki Community Facilities Trust are leasing Northcote's Citizen's Hall to Northcote Library at a subsidised rate for these events on a month-by-month basis - an excellent fit-for-purpose facility allowing us to continue providing valuable events for larger groups. Birkenhead Library communiy meeting room bookings are increasing and being used by diverse groups, from students to ESOL classes. Kaipātiki staff were present at the Korean Day on 30 March promoting library services to the community and busting myths about access to information and library membership. A group of primary school students from St Mary's school visited Chelsea Archives, learning about the heritage of the area , the meaning and value of archives, records and stories these resources tell.
1123	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Kaipātiki	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	This year Auckland Libraries has developed a fully Te Reo Māori version of Kia Māia te Whai, our annual summer reading programme. Rather than being a direct translation of the bilingual programme, this year it has been developed separately by our Māori specialist staff. At Northcote Library in particular this has meant that our Kaikokiri Rātonga Māori, Leilani Mclean, has been able to have meaningful connections and conversations in Te Reo Māori with tamariki that attend kura. We are really hoping to expand on this work in 2019. When Glenfield library shared some of their "old" furniture with local school libraries they were delight to receive a gift for the Library's "Korero Lounge" from Birkenhead College students. They gave us 3 cushions and antimacassars featuring bold Maori designs.	Toro Pikopiko Puppet theatre interactive productions presented a drama at Glenfield and Northcote Libraries. Te Wānanga O Aotearoa promoted their courses in our libraries. Our Kaikokiri Rātonga Māori based in Northcote, Leilani Mclean, has sadly had to resign from her role. Two applicants have been short-listed and will be invited to interview - the focus is finding a proactive networker with proficiency in Te Reo Māori ready to help build and strengthen connections with Māori in Kaipātiki while championing the library space and resources.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1124	Learning and Literacy programming and digital literacy support - Kaipātiki	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Korean group library tours were held at the Birkenhead library. The regular meeting of BookChat groups continues to be a great success across the board. Books in Bloom, a monthly get-together for Korean young adults to discuss anything from books and literature through to fashion choices and social media makes for interesting conversation and networking. Ineka from Northcote library spent time at Birkenhead College promoting our Great Summer Read competition to class groups, taking a mini pop-up library with her. This visit was lined up to tie in with the school library closing for the end of the school year, offering a chance for the students to engage with reading over the summer. Ineka joined up 17 new members, gave out replacement library cards, and issued 27 books. We expect to report that we have bested our level of participation in both of our big summer reading programmes. Both end in January 2019 so we will provide more detail next quarter.	At Glenfield Library's Brainiwi CV writing workshop one participant claimed the job she got was as a direct result of her attendance at the workshop. A class from English Language Partners have decided to meet weekly in the library so that they can use the free WiFi. Participation in Great Summer Read programme across Auckland doubled this year, with Glenfield Library customers logging the 2nd highest number of challenges completed. More Kaipātiki team members have joined the Reading Between the Wines North Shore group, bringing books to busy professionals outside of library hours, visiting Northcote Tavern in February and Master and Apprentice in March. Multi-lingual and English 'Book a Librarian' sessions are also increasing around CV writing, mobile phone use and the introduction to eBooks/eAudiobooks, local history and in depth research.
Local Economic Development: ATEED									
651	Young Enterprise Scheme (KT)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated.	ATEED: Local Economic Growth	\$1,000 LDI: Opex	Completed	Green	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.
Parks, Sport and Recreation									
428	KT: Naturalisation of Parks Service Assessment	"Complete service assessment to trial "naturalisation of parks opportunities" (i.e. edible gardens and food forests, pollinated pathways, natural meadows)."	Workshop in quarter 4.	CS: PSR: Park Services	\$5,000 LDI: Opex	In progress	Green	Further research has been completed to understand what works. A local board workshop will take place in quarter 3 to discuss potential trial sites and a draft options assessment report.	Workshop held with local board where options were presented for consideration and feedback received. Research paper with strategy and locations for possible trails to be presented to local board in quarter 4. Funding allocation is not required and can be reallocated at the direction of the local board.
477	KT: Specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	Develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Draft assessment report quarter 4.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	A workshop took place with the board in quarter 2. Feedback confirmed key deliverables for the ngahere knowing phase. This will inform the planning options for the ngahere growing phase for 2019/2020 delivery. Continued analysis of the data released from the regional LiDAR mapping and initial drafting of the local ngahere assessment report is in progress.	Work is underway to prepare Ngahere assessment report. First draft of report is expected in June. When draft is received it will be presented to the local board for feedback.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
523	KT: Ecological Volunteers and Environmental Programme FY19	Programme of activity supporting volunteer groups (existing and new) to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$80,702 LDI: Opex	In progress	Green	Volunteer activities in Kaipātiki local parks this quarter focused on rubbish clean-ups, weed control, planning with the groups for winter planting and ongoing animal pest control. One guided walk was undertaken and 2 school educational talks on kauri die back took place at Glenfield Primary and Northcote College.	1800 volunteer hours recorded this quarter. Activities have focused on rubbish clean ups, track maintenance, weed control and animal pest control. One general public guided walk at Le Roys Bush Reserve took place. Three volunteer training days took place: First Aid, Growsafe and Risk Assessment. Planning is underway for the 2019 planting season.
577	KT: Māori Naming of Reserves and Facilities Phase Two	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	Approval of names for parks in Tranche 1 by the end of 2019	CS: PSR: Park Services	\$23,000 LDI: Opex	In progress	Amber	Mana Whenua continue to work with staff on the partnership programme for Māori naming of parks and places. At the 12 December 2018 business meeting, Te Rūnanga o Ngāti Whātua reps Tyrone Raumati and Ngaio Kemp were welcomed during the presentation of the report to the board. The board approved a list of 26 parks (tranche one) inviting mana whenua to provide a Māori name and narrative for the community parks.	The programme is making progress but has experienced some time delays against original plan; however these are being managed and it expected the first tranche of names will be delivered in 2019. During the third quarter a new Te Kete Rukuruku project manager has been appointed. Work has focussed on managing overlapping interests and getting mana whenua access to GIS systems. Of note is that January is down time for mana whenua and Council so time in this quarter has been limited. The naming programme has generally taken longer than hoped and it is currently forecast that there will be new names and a workshop before the end of the financial year but reporting and adoption of names will not occur until later in 2019
607	Glenfield Pool and Leisure Centre and ActivZone Operations	Operate in a safe and sustainable manner: Glenfield Pool & Leisure Centre; ActivZone; Deliver a variety of accessible programmes and services that get the local community active. Services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The centre experienced a 13% decrease in active visits when measured against the same period from the previous year (September - November).Customer satisfaction levels improved during quarter 2 (when compared with quarter 1).Memberships increased slightly and early childhood occupancy improved by 10% (when compared with the same period from the previous year). This quarter Glenfield Pool and Leisure Centre celebrated its 30-year anniversary, underwent a pool maintenance shutdown and completed a significant project to install a new steam and sauna area. The steam room was damaged soon after opening and as a result the spa area was closed to resolve several issues. Visitor numbers were impacted for the quarter.Member retention initiatives have been introduced together with plans to engage and activate our local community. Swim school enrolment is up, due to operational and planning improvements and recreation at ActivZone has increased.	Membership has increased by 9% when measured against the same period (Dec to Feb) last year and is now 4,194 members. This can be attributed partly to the two membership promos run during the quarter. Active visits have increased by 2%. GPLC is still experiencing issues with the sauna and steam room. Staff had to shut the spa for 10 days in January/Feb to allow for repairs due to faulty work. These disruptions have been reflected in customer satisfaction scores, which have decreased. The main issues being commented on in surveys are maintenance of the building and equipment. Learn to Swim has had an 11% increase on this time last year and is at 84% capacity. A successful community fitness initiative at Shepherds Park was delivered over the summer. Aquatics visitors over the summer increased compared to last year, especially under 16's. We believe this can be attributed to longer hydroslide hours and aqua classes being provided on a regular basis.
650	Birkenhead Pool and Leisure Centre and Beachaven Leisure Centre Operations	Operate in a safe and sustainable manner: Birkenhead Pool & Leisure Centre; Beachaven Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active. Services include: Fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Core programmes that reflect the needs of the local community. Kauri Kids (Birkdale and Beachaven).	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The centre experienced a 12% decrease when measured against the same period from the previous year (September - November). Customer satisfaction levels increased slightly during quarter 2 (when compared with Q1). Early childhood occupancy improved by 23% and memberships were down slightly (when compared with the same period last year). Recreation visits for the period are down due to the rock wall and gym being closed for extensive repair. The rock wall and gym are now scheduled to re-open mid-January. Holiday programmes achieved 85% capacity for week prior to Christmas. Both Beach Haven and Birkdale Kauri Kids centres have growing rolls.	Birkenhead experienced a 23% increase in active visits when measured against the same period last year (December–February). Customer experience scores were up slightly during Q3 (using a 12-month rolling average). Memberships were slightly up (when compared with the same period last year), OSCAR/holiday programmes achieved 80% capacity for the school summer holidays but Swim School enrolments dropped by 13% (when compared to the same period last year). The rock wall and gym re-opened mid-January. The pool has had an increase in visits over the long, hot summer.

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2845	Fernglen Reserve: Prepare a development plan	This is a deferral activity from FY17/18 \$20,000 Complete review of draft development plan in consultation with Fernglen Management Committee and Local Board to ensure it meets agreed service outcomes.	Workshop in quarter 4 to present draft development plan.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	At a workshop in quarter 2 the board provided guidance on the scope of the project. Professional services have been engaged. A progress update will be provided to the board in a workshop in quarter 3.	Site meeting held with Fernglen Management Committee and local board chair to confirm service outcomes and reserve projects. Draft development plan to be provided in quarter 4 for local board consideration.
Plans and Places									
1431	The Sunnynook Plan - Totara Vale component	Reviewing, completing and adopting the final plan for Sunnynook, Totara Vale and Forrest Hill areas, following engagement on the draft plan.		CPO: Plans and Places	\$0 Regional	Completed	Green	Final version published and distributed November 2018.	Completed

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1327	Mayfield Centre, 5 Mayfield Road, Glenfield : Lease to North Shore Womens Centre.	New building lease to North Shore Womens Centre	CF: Community Leases	1/08/2016	1 x 1 year	31/07/2018	\$1.00	Completed	Green	Item workshopped with local board and presented at Mana Whenua Forum. Report to be presented in quarter three.	Report presented and yhe board has resolved to grant a new lease (KT/2019/12).
1328	5 Mayfield Road, Glenfield, Mayfield Centre (1 Mayfield Road): Lease to SeniorNet Glenfield Incorporated.	Renew building lease for one year from 01 March 2018 to SeniorNet Glenfield Incorporated	CF: Community Leases	1/03/2017	1 x 1 year	28/02/2019	\$1.00	Completed	Green	Report presented to and approved by the local board. Resolution KT/2018/227. Deed drafted in quarter two, to be finalised in quarter three.	This item was completed in quarter two.
1329	5 Mayfield Road, Glenfield, Mayfield Centre: Lease to Shakti Community Council Incorporated.	Renew building lease for one year from 1 May 2018 to Shakti Community Council Incorporated	CF: Community Leases	1/05/2017	1 x 1 year	30/04/2019	\$1.00	Completed	Green	Report presented to and approved by the local board. Resolution KT/2018/193 Deed drafted in quarter two. To be finalised in quarter three.	This item was completed in quarter two.
2490	Jessie Tonar Reserve, 20 Kaka Street, Northcote: Lease to New Zealand Ki Society Incorporated	New ground and building lease for New Zealand Ki Society. Lease expired 30 November 2017. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2007	Nil	30/11/2017	\$1.00	In progress	Green	Memo drafted, waiting on overall plan before presenting at a workshop.	The land occupied by the New Zealand Ki Society is part of a wider rejuvenation project. The new lease to the group will be progressed once the full impact of the project has been assessed. Staff have received feedback from both mana whenua and Panuku. The memo has been sent to the local board for feedback.
2491	152 Queen Street, Northcote: Lease to Northcote Point Community Creche Incorporated	New ground and building lease for Northcote Point Community Creche. Lease expired 30 April 2018. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/2008	Nil	30/04/2018	\$1.00	In progress	Green	New lease workshopped with local board and presented to the Mana Whenua forum. Land to be classified. Report for new lease and land classification to be presented to the local board in quarter three.	Report and Iwi engagement finalised and a report is to be presented to the board at its April business meeting.
2492	37 Totaravale Dr, Sunnynook: Lease to North Shore Playcentre (Totaravale)	New building lease for North Shore Playcentre (Totaravale). Lease expired 31 March 2018. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2008	Nil	31/03/2018	\$1.00	Completed	Green	Site visit completed and new lease workshopped with the local board. The proposed lease has been presented at the Mana Whenua forum. Report to be presented to the local board in quarter three.	Report presented at the local board's March business meeting and a resolution to grant a new lease was passed (KT/2019/33)
2494	Rawene Road, Birkenhead: Lease to Royal New Zealand Plunket (Birkenhead)	New building and ground lease (multi premises lease) for Royal New Zealand Plunket (Birkenhead). No existing lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	In progress	Green	Waiting on further information from the group before progressing application.	Application received, site visit , memo and mana whenua forum completed. Report written and to be presented at the board's April business meeting.
2495	6 Drome View Place, Beach Haven: Lease to Royal New Zealand Plunket (Beach Haven)	New ground lease (multi premises lease) for Royal New Zealand Plunket (Beach Haven). Lease expired 30 April 2013. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/2003	Nil	30/04/2013	\$1.00	In progress	Green	Application received. Site visit scheduled for quarter three. Item will be workshopped in quarter three	Site visit, memo and mana whenua engagement completed. A report will be presented at the board's April business meeting.
2496	McFetridge Park, 115 Archers Road, Hillcrest: Lease to Marlborough Recreation Trust (Mc Fetridge Park)	Renew ground lease for Marlborough Recreational Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2016	Nil	30/11/2026	\$1.00	Completed	Green	Report presented and approved by the local board. Deed drafted to be finalised in quarter three (KT/2018/229).	This item was completed in quarter two.
2497	Marlborough Park, R 13 Chartwell Avenue, Glenfield: Lease to Marlborough Recreation Trust (Marlborough Park)	Renew ground lease for Marlborough Recreational Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2016	Nil	30/11/2026	\$1.00	In progress	Green	Report presented to local board and item deferred due to public access requirements. Meeting with club arranged for quarter three to discuss.	A Community Outcomes Plan (COP) setting out the goals has been drafted in consultation with the club. The club are due to present this to their committee in quarter four and once confirmed, the COP will be sent to the local board for feedback.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2498	Eskdale Reserve: Lease to Chelsea Pony Club	New building and ground lease for Chelsea Pony Club. No existing lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$1.00	In progress	Green	Lease application sent to club. Application review and site visit planned for quarter three.	The new lease application has been reviewed and a site visit was completed in quarter three. The matter is to be workshopped with the local board in quarter four.
2499	Ross Reserve: Lease to Glenfield Bowling Club Incorporated	New ground lease for Glenfield Bowling Club Incorporated. Lease expired 31 August 2016. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2006	Nil	31/08/2016	\$1.00	In progress	Green	Memo sent to board in quarter two to discuss new lease and land classification issues that have arisen. To be progressed with board in quarter three.	Iwi engagement with respect to the land classification is completed. A report will be presented to the board in quarter four.
2500	Birkenhead War Memorial Park, 48 Mahara Avenue, Birkenhead: Lease to Birkenhead City Cricket and Sports Club Incorporated	New ground lease for Birkenhead City Cricket and Sports Club Incorporated. Lease expired 31 December 2016. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2007	Nil	31/12/2017	\$1.00	Deferred	Grey	Staff have received the new lease application. Processing is postponed until a comprehensive plan for the Birkenhead War Memorial Hall has been finalised.	Birkenhead War Memorial Hall is part of the overall plan to renovate the entire park and the new lease application will be progressed when the full impact of the project has been assessed. This item has been deferred pending completion of a plan for the Birkenhead War Memorial Hall.
2502	Fernglen Reserve, 36 Kauri Road, Birkenhead: Lease to Fernglen Native Plant Garden Educational Charitable Trust	New ground lease for Fernglen Native Plant Garden Educational Charitable Trust. Lease expired 31 August 2016. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2006	Nil	31/08/2016	\$1.00	In progress	Green	Building assessment completed. Building condition issues raised with group. Working on a long term maintenance plan with group to attach as part of the Community Outcomes Plan. Report to be presented to board in quarter three.	A memo has been sent to the board outlining the issues with respect to the group's eligibility for a community lease. The board will need to provide direction regarding any future occupancy of the site.
2503	Akoranga Reserve, 5A Akoranga Drive: Lease to North Harbour Table Tennis Charitable Trust	Renew ground lease for 11 years commencing 12 December 2017 for North Harbour Table Tennis Charitable Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	12/01/1995	1 x 11 years	12/01/2028	\$1.00	Completed	Green	Report presented to the local board and resolution passed. Deed drafted and sent to group in quarter two. KT/2018/193	This item was completed in quarter two.
2505	Akoranga Reserve, 5A Akoranga Drive: Lease to North Harbour Table Tennis Charitable Trust - Airspace License	Renew license for use of airspace for 11 years commencing 12 December 2017 for North Harbour Table Tennis Charitable Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	12/01/1995	1 x 11 years	12/01/2028	\$1.00	Completed	Green	Report presented to board and resolution passed. Deed drafted and sent to group in quarter two. (KT/2018/193)	The work programme item was completed in quarter two.
2506	Sheperds Park, 31-35 Cresta Avenue, Beach Haven: Lease to Beach Haven Bowling Club Incorporated	Renew ground lease for 11 years commencing 1 May 2018 for Beach Haven Bowling Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/2018	Nil	30/04/2029	\$1.00	Completed	Green	Variation to lease area negotiated and workshopped with the local board. Report drafted to be presented to board in quarter three.	The lease renewal to Beach Haven Bowling Club is on hold pending the local board's direction on the proposed marae site on Shepherds Park. The board has passed a resolution to renew the lease and vary the leased area by way of the partial surrender of approximately 3500m2 of land (KT/2019/10).
2507	Shepherds Park, Melba Street, Beach Haven: Lease to Birkenhead United Association Football and Sports Club Incorporated	Renew ground lease for 33 years commencing 1 May 2018 for Birkenhead United Association Football and Sports Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	1 x 33 years	1/05/2051	\$10.00	Completed	Green	The local board requested further information on renewal term of 33 years. Have negotiated a lease surrender and a new 10+10 year lease. Report and Community Outcomes Plan drafted to be presented to the local board in quarter three.	The board has passed a resolution to surrender the current lease and grant a new lease for 10 years with one 10 year right of renewal (KT/2019/11).
2508	Fairway Lodge, 2 Argus Place, Sunnybrae: Lease to Order of St John Northern Regional Trust Board	Renew ground lease for 11 years commencing 30 November 2017 for Order of St John Northern Regional Trust Board. Deferred from the 2017/2018 work programme.	CF: Community Leases	30/11/2017	2 x 11 years	29/11/2028	\$0.00	Completed	Green	Report presented to the local board and resolution passed (KT/2018/192).	This item was completed in quarter two.

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2510	44 Northcote Road, Northcote: Lease to Takapuna Rugby League Football Club Incorporated	Renew building and ground lease for 33 years commencing 28 February 2008 for Takapuna Rugby League Football Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/1975	1 x 33 years	28/02/2041	\$0.00	Completed	Green	Deed executed.	This item is completed and the deed of renewal was executed in quarter two.
2511	Little Shoal Bay, 20R Council Terrace, Northcote: Lease to Little Shoal Bay Boatowners Association	New ground and building license to occupy to Little Shoal Bay Boatowners Association. License expired 30 April 2012. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	30/04/2012	\$1.00	In progress	Green	The group has yet to submit its application. Once received, the application will be assessed and followed up with a site visit and then workshopped with local board. Quarter four activity.	The group has yet to submit its application. Staff have followed up with the group. Once received, the application will be assessed and followed up with a site visit and then workshopped with the local board. This is expected to progress in quarter four.
3332	Boat Club	Yard for persoanl repairs to boats	CF: Community Leases	0/01/1900	11 years	28/02/2029	\$1.00	Completed	Green	Report presented at December 2018 business meeting. resolution KT/2018/250 passed for lease renewal	0