

Business Improvement Districts Application Summary

OPBID1819-02 - 00003

Otara Business Association

Project Title: Matariki

Current Stage: Submitted

Grant Round Two: Otara-Papatoetoe
Contestable Fund for Business
Improvement Districts 2018

Applicant: Otara Business Association

User: Rana Judge -

manager@obaotara.org.nz

**Organisation office address *
Required**

2/46 Fair Mall

Otara Auckland 2023

Website and/or Facebook page

Primary contact person * Required

Rana Judge

Position held in organisation *

Required

Manager

Daytime phone number * Required

09 274 6401

Mobile Phone Number

(02) 7274 6401

Email address * Required

manager@obaotara.org.nz

**What is the legal status of your
group/organisation? ***

Incorporated Society

Project/Activity Title:

Matariki

**Please describe your project/activity
in three to four sentences ***

Decision: Undecided

Decision Date: 21st May 2019

Amount Requested: \$5,000

Total Allocated: \$0.00

Total to be paid: \$0.00

Total Paid: \$0.00

www.otara.co.nz

**Project/activity contact person (must be a different
person from the admin contact and needs to be a
signatory designated for the organisation or group. ***

Required

Amandeep Parmar

Position held in organisation * Required

Chairman

Daytime phone number

Mobile phone number

(02) 1056 7347

Email address

parmaras@yahoo.com

Where is the project/activity taking place? * Required

Otara Town Centre and East Tamaki Road .

Proposed start date * Required

29/06/2019

Matariki, the Maori New Year, is rich with tradition,
Discover the importance of Matariki,
and explore ways that you can celebrate the Maori New
Year with the family. There are
quite numbers of Maori Population in Otara Some of

them legends/heroes who will be
Acknowledged will be Maori.

Assessment Criteria**Assessment
Comments****Funding conditions (information as provided in
application and grant assessment)**

<p>1. How the expression of interest positively contributes to support and grow the local economic development of its town centre.</p> <p>Yes/No</p>	<p>Yes</p>	<p>This project aligns with the Otara Town Centre 'Strategic Thrust 7: Events' [Otara Town Centre Strategic Plan 2014-2019]</p> <p>This event aligns with the funding criteria that it be 'a project or event of some scale that has demonstrable local community benefit, either economic or social' [OPLB workshop, 28 August 2018]</p> <p>This annual event has been running for four years. It includes the distribution of Matariki history booklets, performances, quizzes, star making activities. Locals have provided good feedback and request it continue. [OBA manager via telephone]</p> <p>Overall estimated audience size is 1,500 to 2,000 [OPBID1819-02 – 0003]</p>
<p>2. Contribution towards the achievement of the Local Board Outcomes.</p> <p>Yes/No</p>	<p>yes</p>	<p>Revitalised town centres in Otara, Old Papatoetoe and Hunters Corner will reinforce their place at the core of our communities</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Promote economic development and public safety in the town centres and strengthen their roles as community hubs<input checked="" type="checkbox"/> Boost economic development by partnering with business associations to support community events and improve public safety<input checked="" type="checkbox"/> Celebrate heritage and cultural diversity of our communities<input checked="" type="checkbox"/> Promote community economic wellbeing <p>[OPBID1819-02 – 0003]</p>
<p>3. Viability of the project including the ability of the project delivery entity to successfully complete the project.</p>	<p>yes</p>	<p>[OPBID1819-02 – 0003]</p>

**Project Plan
Matariki 2019**

NO.	TASK	COMMENT	RESPONSIBILITY	STATUS
1	Set up Meetings with Maori Wardens	2 Meetings to finalise the event	Rana, Co-Ordinator	
2	Arrange Poster and get approval	Get signed off from Maori Wardens	Rana	
3	Arrange Performers	Arranged policy and paid	Rana	
4	Set up and hold Final Meeting	Organized meeting: invitations and refreshments	Rana	
5	Set Up Powhiri	6.00am with wardens and Local Kaumatua		
6	Set up the final Stage show	On Stage	Co-Ordinator	

<p>4. Total cost of the project, funding requested and if there is evidence of other investment or fundraising. "In kind" contributions are also valued as a valid contribution.</p>	<p>yes</p>	<p>Total Expenditure \$5,750 Amount requested \$5,000</p> <p>Stage Performers and entertainment \$3,000.00 Advertising \$700.00 Prizes and giveaways \$900.00 Kids rides \$900.00 MC \$250.00</p> <p>[OPBID1819-02 – 0003]</p>
<p>5. Financial assistance will only be available for a specific development project that either directly benefits businesses or increases connections with the neighbourhood through event or activities.</p> <p>Grants are not for the payment of:</p> <ul style="list-style-type: none"> • Staff salaries and/or wages, except contractor or wage costs that are direct costs of the proposed project/activity • Debt servicing • Purchasing of leasing of a motor vehicle • Rent or accommodation costs • Service and maintenance costs including utilities such as power and phone 	<p>yes</p>	<p>This project aims to increase connections with the neighbourhood through an event.</p>

6. Evidence of collaboration with organisations, volunteers and other groups in the area for events or workshops	yes	<p>Maori wardens and local Kaumatua are included in the project plan [OPBID1819-02 – 0003]</p> <p>All schools and Maori groups are invited. Locals, especially local Maori, have expressed desire for this event to continue [OBA manager via telephone]</p>
7. All successful applicants must acknowledge the support of the Otago-Papatoetoe Local board on any, advertising or other publicity material.	yes	All our printed material will have a Otago Papatoetoe logo on it. Also we will acknowledge the Local Board on the stage. [OPBID1819-02 – 0003]
8. Final Score	7/7	This project aligns well with funding criteria

Business Improvement Districts Application Summary

OPBID1819-02 - 00004

Otago Business Association

Project Title: Proudly Otago

Current Stage: Submitted

Grant Round Two: Otago-Papatoetoe Contestable Fund for Business Improvement Districts 2018

Applicant: Otago Business Association

User: Rana Judge - manager@obaotara.org.nz

Decision: Undecided

Decision Date: 21st May 2019

Amount Requested: \$6,000

Total Allocated: \$0.00

Total to be paid: \$0.00

Total Paid: \$0.00

Organisation office address * Required

2/46 Fair Mall
Otago Auckland 2023

Website and/or Facebook page

www.otara.co.nz

Primary contact person * Required

Rana Judge

Project/activity contact person (must be a different person from the admin contact and needs to be a signatory designated for the organisation or group. * Required

Amandeep Parmar

Position held in organisation * Required

Manager

Position held in organisation * Required

Chairman

Daytime phone number * Required

09 274 6401

Daytime phone number

Mobile phone number

(02) 1056 7347

Mobile Phone Number

(02) 7274 6401

Email address * Required

manager@obaotara.org.nz

Email address

parmaras@yahoo.com

What is the legal status of your group/organisation? *

Incorporated Society

Where is the project/activity taking place? * Required

Otago Town Centre and East Tamaki Road.

Project/Activity Title:

Proudly Otago

Proposed start date * Required

17/08/2019

Please describe your project/activity in three to four sentences *

Following on from events held around the same time in greater Auckland and New Zealand – Poly Fest and Pasifika, Otago will host Proudly Otago. This event will seek to celebrate the diverse multicultural community of Otago. This event is dedicating to the legend of the Otago, to acknowledge them for their dedication to the Otago community.

Assessment Criteria	Assessment Comments	Funding conditions (information as provided in application and grant assessment)
<p>1. How the expression of interest positively contributes to support and grow the local economic development of its town centre.</p> <p>Yes/No</p>	<p>yes</p>	<p>This project aligns with the OBA strategic plan 'Strategic Thrust 7: Events' [Otago Town Centre Strategic Plan 2014-2019]</p> <p>This event aligns with the funding criteria that it be 'a project or event of some scale that has demonstrable local community benefit, either economic or social' [OPLB workshop, 28 August 2018]</p> <p>This event is designed to acknowledge local heroes and talent who contribute extraordinarily to Otago. It was last held 4 years ago. It includes stage entertainment, honouring the heroes on the stage with a history of that person and presentation of a certificate. It is in response to requests from locals. [OBA manager via telephone]</p> <p>The local board already runs a volunteer awards event that celebrate volunteers and local heroes. [ACE Events]</p> <p>Overall estimated audience or attendee size is 1,500 to 2,000 [OPBID1819-02 – 0004]</p>
<p>2. Contribution towards the achievement of the Local Board Outcomes.</p> <p>Yes/No</p>	<p>yes</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Promote economic development and public safety in the town centres and strengthen their roles as community hubs <input checked="" type="checkbox"/> Boost economic development by partnering with business associations to support community events and improve public safety <input checked="" type="checkbox"/> Celebrate heritage and cultural diversity of our communities <input checked="" type="checkbox"/> Promote community economic wellbeing <p>[OPBID1819-02 – 0004]</p> <p>Another annual event which the board have funded in the past [ACE Events].</p>

<p>3. Viability of the project including the ability of the project delivery entity to successfully complete the project.</p>	<p>yes</p>	<p>Project plan provided</p> <p style="text-align: center;">Project Plan Proudly Otara 17 Aug 2019</p> <table border="1" data-bbox="823 349 1409 757"> <thead> <tr> <th>NO.</th> <th>TASK</th> <th>COMMENT</th> <th>RESPONSIBILITY</th> <th>STATUS</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Set up Meetings with Otara Legends</td> <td>3 Meetings to finalise the event</td> <td>Rana and Co-Ordinator's</td> <td></td> </tr> <tr> <td>2</td> <td>Arrange Poster and get approval</td> <td>Get signed off from Group and Local Board</td> <td>Rana</td> <td></td> </tr> <tr> <td>3</td> <td>Arrange Memento</td> <td>Make list of Legends and organize Memento</td> <td>Rana</td> <td></td> </tr> <tr> <td>4</td> <td>Set up and hold Final Meeting</td> <td>Organized meeting invitations and refreshments</td> <td>Rana and Co-Ordinator</td> <td></td> </tr> <tr> <td>5</td> <td>Send invitation</td> <td>Invite Legends for the Event</td> <td>Rana</td> <td></td> </tr> <tr> <td>6</td> <td>Set up the final Stage show</td> <td>On Stage show and reward the legend on the Day.</td> <td>Co-Ordinator</td> <td></td> </tr> </tbody> </table> <p>[OPBID1819-02 – 0004]</p>	NO.	TASK	COMMENT	RESPONSIBILITY	STATUS	1	Set up Meetings with Otara Legends	3 Meetings to finalise the event	Rana and Co-Ordinator's		2	Arrange Poster and get approval	Get signed off from Group and Local Board	Rana		3	Arrange Memento	Make list of Legends and organize Memento	Rana		4	Set up and hold Final Meeting	Organized meeting invitations and refreshments	Rana and Co-Ordinator		5	Send invitation	Invite Legends for the Event	Rana		6	Set up the final Stage show	On Stage show and reward the legend on the Day.	Co-Ordinator	
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<p>4. Total cost of the project, funding requested and if there is evidence of other investment or fundraising. "In kind" contributions are also valued as a valid contribution.</p>	<p>yes</p>	<p>Total Expenditure Amount: \$7,250 Amount requested: \$6,000</p> <table border="1" data-bbox="810 1037 1428 1346"> <thead> <tr> <th>Table one: Expenses/Costs for each project/activity</th> <th>\$ Amount</th> </tr> </thead> <tbody> <tr> <td>Stage Performers and entertainment</td> <td>\$3,500.00</td> </tr> <tr> <td>Advertising</td> <td>\$900.00</td> </tr> <tr> <td>Memento</td> <td>\$1,000.00</td> </tr> <tr> <td>Food</td> <td>\$900.00</td> </tr> <tr> <td>Mc</td> <td>\$250.00</td> </tr> <tr> <td>Kids Entertainments</td> <td>\$700.00</td> </tr> </tbody> </table> <p>[OPBID1819-02 – 0004]</p>	Table one: Expenses/Costs for each project/activity	\$ Amount	Stage Performers and entertainment	\$3,500.00	Advertising	\$900.00	Memento	\$1,000.00	Food	\$900.00	Mc	\$250.00	Kids Entertainments	\$700.00																					
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<p>or wage costs that are direct costs of the proposed project/activity</p> <ul style="list-style-type: none"> • Debt servicing • Purchasing or leasing of a motor vehicle • Rent or accommodation costs • Service and maintenance costs including utilities such as power and phone 		
<p>6. Evidence of collaboration with organisations, volunteers and other groups in the area for events or workshops</p>	<p>yes</p>	<p>Otara-Papatoetoe Local Board and Otara Legends are included in the project plan [OPBID1819-02 – 0004]</p>
<p>7. All successful applicants must acknowledge the support of the Otara-Papatoetoe Local board on any, advertising or other publicity material.</p>	<p>yes</p>	<p>We will have Local Board Logo on the printed material and on the prizes and certificates. [OPBID1819-02 – 0004]</p>
<p>8. Final Score</p>	<p>7/7</p>	<p>This activity aligns well with funding criteria however it potentially duplicates another local board event that celebrates volunteers and heroes.</p>

Business Improvement Districts Application Summary

OPBID1819-02 - 00005

Otara Business Association

Project Title: Digital Sign

Current Stage: Submitted

Grant Round Two: Otara-Papatoetoe
Contestable Fund for Business
Improvement Districts 2018

Applicant: Otara Business Association

User: Rana Judge -

manager@obaotara.org.nz

Organisation office address *
Required

2/46 Fair Mall

Otara Auckland 2023

Website and/or Facebook page

Primary contact person * Required

Rana Judge

Position held in organisation *

Required

Manager

Daytime phone number * Required

09 274 6401

Mobile Phone Number

(02) 7274 6401

Email address * Required

manager@obaotara.org.nz

**What is the legal status of your
group/organisation? ***

Incorporated Society

Project/Activity Title:

Digital Sign

**Please describe your project/activity
in three to four sentences ***

Decision: Undecided

Decision Date: 21st May 2019

Amount Requested: \$25,000

Total Allocated: \$0.00

Total to be paid: \$0.00

Total Paid: \$0.00

www.otara.co.nz

**Project/activity contact person (must be a different
person from the admin contact and needs to be a
signatory designated for the organisation or group. ***
Required

Amandeep Parmar

Position held in organisation * Required

Chairman

Daytime phone number

Mobile phone number

(02) 1056 7347

Email address

parmaras@yahoo.com

Where is the project/activity taking place? * Required

Otara Town Centre and East Tamaki Road.

Proposed start date * Required

20/06/2019

We are looking to install a digital LED sign for Community Notices and Business Advertising in the Town Centre. Our Town Centre is hidden and surrounded by trees, we do not have proper signage to advertise Community Events, Notices and Business messages. The use of LED lighting could dramatically change your businesses performance. The Digital Sign would aid in welcoming customers in to the Town Centre and even highlight the uniqueness of your

businesses including advertising for better marketing.

Assessment Criteria

Assessment Criteria	Assessment Comments	Funding conditions (information as provided in application and grant assessment)
<p>1. How the expression of interest positively contributes to support and grow the local economic development of its town centre.</p> <p>Yes/No</p>	<p>yes</p>	<p>Improved signage contributes to local economic development through:</p> <ul style="list-style-type: none"> ✓ Better marketing of business messages ✓ Welcome customers ✓ Marketing community events <p>[OPBID1819-02 – 0005]</p> <p>This aligns with the Otara Town Centre strategic thrust of Communication which identifies that ‘traditional media (newspapers, magazines, radio, billboards, etc) is expensive and delivers poorer results than ever before as the migration to digital channels continues unabated. There is an opportunity for the Business Association to communicate with Ōtara Town Centre users and promote the centre using low-cost digital methods’. [Otara Town Centre Strategic Plan 2014-2019]</p>
<p>2. Contribution towards the achievement of the Local Board Outcomes.</p> <p>Yes/No</p>	<p>yes</p>	<p>Revitalised town centres in Otara, Old Papatōetoe and Hunters Corner will reinforce their place at the core of our communities</p> <ul style="list-style-type: none"> ☑ Promote economic development and public safety in the town centres and strengthen their roles as community hubs ☑ Boost economic development by partnering with business associations to support community events and improve public safety ☑ Celebrate heritage and cultural diversity of our communities ☑ Promote community economic wellbeing <p>[OPBID1819-02 – 0005]</p>

<p>3. Viability of the project including the ability of the project delivery entity to successfully complete the project.</p>	<p>yes</p>	<p>Project plan provided.</p> <p style="text-align: center;">Project Plan Digital LED Sign</p> <table border="1" data-bbox="724 353 1458 739"> <thead> <tr> <th>NO.</th> <th>TASK</th> <th>COMMENT</th> <th>RESPONSIBILITY</th> <th>STATUS</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Set up Meetings with Installer</td> <td>2 Meetings to finalise the Legal Requirement</td> <td>Rana,</td> <td></td> </tr> <tr> <td>2</td> <td>Set up Meeting with Council</td> <td>Get legal Advice</td> <td>Rana</td> <td></td> </tr> <tr> <td>3</td> <td>Set up meeting with contractor</td> <td>Get signed off final set up agreement.</td> <td>Rana</td> <td></td> </tr> <tr> <td>4</td> <td>Set up and hold Final Meeting</td> <td>Make payment and get signed off</td> <td>Rana</td> <td></td> </tr> <tr> <td>5</td> <td>Set up meeting with OPLB</td> <td>To offer the Community services.</td> <td></td> <td></td> </tr> </tbody> </table> <p>[OPBID1819-02 – 0005]</p>	NO.	TASK	COMMENT	RESPONSIBILITY	STATUS	1	Set up Meetings with Installer	2 Meetings to finalise the Legal Requirement	Rana,		2	Set up Meeting with Council	Get legal Advice	Rana		3	Set up meeting with contractor	Get signed off final set up agreement.	Rana		4	Set up and hold Final Meeting	Make payment and get signed off	Rana		5	Set up meeting with OPLB	To offer the Community services.		
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<p>4. Total cost of the project, funding requested and if there is evidence of other investment or fundraising. "In kind" contributions are also valued as a valid contribution.</p>	<p>yes</p>	<p>Total Expenditure amount is \$28,491.25 Amount requested is \$25,000</p> <p style="text-align: center;">Table one: Expenses/Costs for each project/activity</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;">\$ Amount</th> </tr> </thead> <tbody> <tr> <td>Purchase price for sign</td> <td style="text-align: right;">\$23,316.25</td> </tr> <tr> <td>Installation and Resource</td> <td style="text-align: right;">\$5,175.00</td> </tr> </tbody> </table> <p>[OPBID1819-02 – 0005]</p> <p>OBA will cover costs of installation of power supply and power. Maintenance is covered by a 2-year warranty and an offer from Otara Fleamarket. [OBA manager via telephone]</p>		\$ Amount	Purchase price for sign	\$23,316.25	Installation and Resource	\$5,175.00																								
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<p>5. Financial assistance will only be available for a specific development project that either directly benefits businesses or increases connections with the neighbourhood through event or activities.</p> <p>Grants are not for the payment of:</p> <ul style="list-style-type: none"> • Staff salaries and/or 	<p>yes</p>	<p>Direct benefit to businesses through improved marketing. Direct benefit to connections with the neighbourhood through marketing community events</p> <p>[OPBID1819-02 – 0005]</p>																														

<p>wages, except contractor or wage costs that are direct costs of the proposed project/activity</p> <ul style="list-style-type: none"> • Debt servicing • Purchasing of leasing of a motor vehicle • Rent or accommodation costs • Service and maintenance costs including utilities such as power and phone 		
<p>6. Evidence of collaboration with organisations, volunteers and other groups in the area for events or workshops</p>	<p>yes</p>	<p>Otara Fleamarket has offered to cover maintenance of the sign. [OBA manager via telephone]</p>
<p>7. All successful applicants must acknowledge the support of the Otara-Papatoetoe Local board on any, advertising or other publicity material.</p>	<p>yes</p>	<p>We will run the Logo of Otara Papatoetoe Local Board every day on the digital display sign. [OPBID1819-02 – 0005]</p>
<p>8. Final Score</p>	<p>7/7</p>	<p>This activity aligns with funding criteria and the business association's strategic planning</p>

Business Improvement Districts Application Summary

OPBID1819-02 - 00006

Papatoetoe Central Main Street Society

Project Title: Digital Sign

Current Stage: Submitted

Grant Round Two: Otara-Papatoetoe
Contestable Fund for Business Improvement
Districts 2018

Applicant: Papatoetoe Main Street Society

User: Rana Judge -

manager@papatoetoemainstreet.org.nz

Decision: Undecided

Decision Date: 21st May 2019

Amount Requested from Local Board: \$25,000

Total Allocated: \$0.00

Total to be paid: \$0.00

Total Paid: \$0.00

Organisation office address * Required

35 St George St
Papatoetoe Auckland 2025

Website and/or Facebook page

Primary contact person * Required

Rana Judge

Position held in organisation * Required

Manager

Daytime phone number * Required

09 274 6401

Mobile Phone Number

(02) 7274 6401

Email address * Required

manager@papatoetoemainstreet.org.nz

Project/activity contact person (must be a different person from the admin contact and needs to be a signatory designated for the organisation or group. * Required

Albert Lim

Position held in organisation * Required

Chairman

Daytime phone number

Mobile phone number

021867988

Email address

alberthklim@hotmail.com

Where is the project/activity taking place? * Required

Papatoetoe Town Centre

What is the legal status of your group/organisation? *

Incorporated Society

Project/Activity Title:

Digital Sign

Proposed start date * Required

20/06/2019

Please describe your project/activity in three to four sentences *

We are looking to install a digital LED sign for Community Notices and Business Advertising in the Town Centre. Our Town Centre is hidden and surrounded by trees, we do not have proper signage to advertise Community Events, Notices and Business messages. The use of LED lighting could dramatically change your businesses performance. The Digital Sign would aid in welcoming customers in to the Town Centre and even highlight the uniqueness of your businesses including advertising for better marketing.

Assessment Criteria

Assessment Comments

Funding conditions (information as provided in application and grant assessment)

<p>1. How the expression of interest positively contributes to support and grow the local economic development of its town centre.</p> <p>Yes/No</p>	<p>yes</p>	<p>Improved signage contributes to local economic development through:</p> <ul style="list-style-type: none"> ✓ Better marketing of business messages ✓ Welcome customers ✓ Marketing community events <p>[OPBID1819-02 – 0006]</p> <p>The sign is planned for the intersection of Kolmar Road and St George Street. [PCMS manager via telephone]</p>																														
<p>2. Contribution towards the achievement of the Local Board Outcomes.</p> <p>Yes/No</p>	<p>yes</p>	<p>Revitalised town centres in Otara, Old Papatoetoe and Hunters Corner will reinforce their place at the core of our communities</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Promote economic development and public safety in the town centres and strengthen their roles as community hubs <input checked="" type="checkbox"/> Boost economic development by partnering with business associations to support community events and improve public safety <input checked="" type="checkbox"/> Celebrate heritage and cultural diversity of our communities <input checked="" type="checkbox"/> Promote community economic wellbeing <p>[OPBID1819-02 – 0006]</p>																														
<p>3. Viability of the project including the ability of the project delivery entity to successfully complete the project.</p>	<p>yes</p>	<p>Project plan provided.</p> <p style="text-align: center;">Project Plan Digital LED Sign</p> <table border="1" data-bbox="798 1310 1540 1702"> <thead> <tr> <th>NO.</th> <th>TASK</th> <th>COMMENT</th> <th>RESPONSIBILITY</th> <th>STATUS</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Set up Meetings with Installer</td> <td>2 Meetings to finalise the Legal Requirement</td> <td>Rana,</td> <td></td> </tr> <tr> <td>2</td> <td>Set up Meeting with Council</td> <td>Get legal Advice</td> <td>Rana</td> <td></td> </tr> <tr> <td>3</td> <td>Set up meeting with contractor</td> <td>Get signed off final set up agreement.</td> <td>Rana</td> <td></td> </tr> <tr> <td>4</td> <td>Set up and hold Final Meeting</td> <td>Make payment and get signed off</td> <td>Rana</td> <td></td> </tr> <tr> <td>5</td> <td>Set up meeting with OPLB</td> <td>To offer the Community services.</td> <td></td> <td></td> </tr> </tbody> </table> <p>[OPBID1819-02 – 0006]</p>	NO.	TASK	COMMENT	RESPONSIBILITY	STATUS	1	Set up Meetings with Installer	2 Meetings to finalise the Legal Requirement	Rana,		2	Set up Meeting with Council	Get legal Advice	Rana		3	Set up meeting with contractor	Get signed off final set up agreement.	Rana		4	Set up and hold Final Meeting	Make payment and get signed off	Rana		5	Set up meeting with OPLB	To offer the Community services.		
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<p>4. Total cost of the project, funding requested and if there is evidence of other investment or fundraising. "In kind" contributions are also valued as a valid contribution.</p>	<p>yes</p>	<p>Total Expenditure amount is \$28,491.25 Amount requested is \$25,000 [OPBID1819-02 – 0006]</p> <table border="1" data-bbox="799 376 1544 528"> <thead> <tr> <th data-bbox="799 376 1401 443">Table one: Expenses/Costs for each project/activity</th> <th data-bbox="1401 376 1544 443">\$ Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="799 443 1401 488">Purchase price for sign</td> <td data-bbox="1401 443 1544 488">\$23,316.25</td> </tr> <tr> <td data-bbox="799 488 1401 528">Installation and Resource</td> <td data-bbox="1401 488 1544 528">\$5,175.00</td> </tr> </tbody> </table> <p>The business association will cover power costs. There is a 2-year warranty. [PCMS manager via telephone]</p>	Table one: Expenses/Costs for each project/activity	\$ Amount	Purchase price for sign	\$23,316.25	Installation and Resource	\$5,175.00
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<p>6. Evidence of collaboration with organisations, volunteers and other groups in the area for events or workshops</p>	<p>No</p>							
<p>7. All successful applicants must</p>	<p>yes</p>	<p>We will run the Logo of Otara Papatoetoe Local Board every</p>						

<p>acknowledge the support of the Otago-Papatoetoe Local board on any, advertising or other publicity material.</p>		<p>day on the digital display sign. [OPBID1819-02 – 0006]</p>
<p>8. Final Score</p>	<p>6/7</p>	<p>This activity does not align with the applicant's strategic plan</p>

Business Improvement Districts Application Summary

OPBID1819-02 - 00007

World Council of Sikh Affairs (WCSA)

Project Title: Baisakhi Mela

Current Stage: Submitted

Grant Round Two: Otara-Papatoetoe Contestable Fund for Business Improvement Districts 2018

Applicant: World Council of Sikh Affairs (WCSA)

User: Rana Judge - manager@papatoetoemainstreet.org.nz

Decision: Undecided

Decision Date: 21st May 2019

Amount Requested from Local Board: \$20,000

Total Allocated: \$0.00

Total to be paid: \$0.00

Total Paid: \$0.00

Organisation office address * Required

35 St George St
Papatoetoe Auckland 2025

Website and/or Facebook page

Primary contact person * Required

Rana Judge

Position held in organisation * Required

Secretary

Daytime phone number * Required

09 274 6401

Mobile Phone Number

(02) 7274 6401

Email address * Required

wcsa.nz@outlook.com

Project/activity contact person (must be a different person from the admin contact and needs to be a signatory designated for the organisation or group. * Required

Tejvir Singh

Position held in organisation * Required

Chairman

Daytime phone number

Mobile phone number

Email address

What is the legal status of your group/organisation? *

Incorporated Society

Project/Activity Title:

Baisakhi Mela

Please describe your project/activity in three to four sentences *

Where is the project/activity taking place? * Required

Papatoetoe Rugby Ground

Proposed start date * Required

01/06/2019

Vaisakhi observes major events in the history of Sikhism and the Indian Subcontinent that happened in the Punjab region and abroad.

Vaisakhi is a harvest festival for people of the Punjab region. In the Punjab, Vaisakhi marks the ripening of the rabi (agricultural crops) harvest. Vaisakhi also marks the Punjabi new year. This day is observed as a thanksgiving

day by farmers whereby farmers pay their tribute, thanking God for the abundant harvest and also praying for future prosperity. Vaisakhi was a sacred day for Sikhs and Hindus and a secular festival for all Muslims and non-Muslims including Punjabi Christians. In modern times, sometimes Christians participate in Baisakhi celebrations along with Sikhs

Assessment Criteria**Assessment
Comments****Funding conditions (information as provided in application
and grant assessment)**

<p>1. How the expression of interest positively contributes to support and grow the local economic development of its town centre.</p> <p>Yes/No</p>	<p>No</p>	<p>The applicant is not eligible as it is not one of the three BIDs that can apply for this funding. Otara Business Association offers to act as umbrella. [OPBID1819-02 – 00007]</p> <p>This event would be held in Papatoetoe, it is difficult to see how it would benefit local economic development of Otara Town Centre. It does not align with the purpose of the Otara Town Centre strategic plan 'to maintain an active program of performances, events and exhibitions at Ōtara Town Centre' [Otara Town Centre Strategic Plan 2014-2019]</p> <p>The venue has been chosen due to high numbers of Sikh population living in that area, easy access for community, and there are three temples close by. [OBA manager via telephone]</p> <p>The overall estimated audience size is 2,000 to 4,000. [OPBID1819-02 – 00007]</p> <p>Hunters Corner Business Association has applied for funding for a similar event [OPBID1819-02 – 00008]</p> <p>This event aligns with the funding criteria that it be 'a project or event of some scale that has demonstrable local community benefit, either economic or social' [OPLB workshop, 28 August 2018]</p> <p>This is response to requests from the Sikh community. It's a showcase of culture and everyday life. It aligns with Matariki as it's based on the harvest. Diwali and Holi are Hindu festivals. [OBA manager via telephone]</p>
<p>2. Contribution towards the achievement of the Local Board Outcomes.</p> <p>Yes/No</p>	<p>yes</p>	<ul style="list-style-type: none"><input checked="" type="checkbox"/> Revitalised town centres in Otara, Old Papatoetoe and Hunters Corner will reinforce their place at the core of our communities<input checked="" type="checkbox"/> Boost economic development by partnering with business associations to support community events and improve public safety<input checked="" type="checkbox"/> Celebrate heritage and cultural diversity of our communities<input checked="" type="checkbox"/> Promote community economic wellbeing <p>[OPBID1819-02 – 00007]</p>

<p>3. Viability of the project including the ability of the project delivery entity to successfully complete the project.</p>	<p>yes</p>	<p>[OPBID1819-02 – 00007]</p> <p style="text-align: center;">Project Plan Balsakhi mela</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">NO.</th> <th style="width: 20%;">TASK</th> <th style="width: 30%;">Achieve</th> <th style="width: 20%;">Responsibility</th> <th style="width: 10%;">Cost</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Stage and Marques</td> <td>Set up stage and Marques for the whole show and display.</td> <td>Rana & Co-Ordinator</td> <td>\$5,500</td> </tr> <tr> <td>2</td> <td>Set up section for Gatka (Martial Arts)</td> <td>Arranged the separate area for Gatka competition (4Groups)</td> <td>Co-Ordinator group</td> <td>\$2,000</td> </tr> <tr> <td>3</td> <td>Arrange for Cultural Parade and traditional dress competition.</td> <td>Prizes for the best cultural traditional dress, best couple, best teen attached with cultural (NZ born only)</td> <td>Rana & Co-Ordinator group</td> <td>\$2,000</td> </tr> <tr> <td>4</td> <td>Entertainment, Traditional Dance and singer act.</td> <td>Dance and singer (Local talent) competition.</td> <td>Rana Co-Ordinator group</td> <td>\$2,000</td> </tr> <tr> <td>5</td> <td>Traditional Food.</td> <td>Free food for the public.</td> <td>Co-Ordinator group</td> <td>\$3,000</td> </tr> <tr> <td>6</td> <td>Cultural Display</td> <td>Cultural Display, Video Clips and photo exhibition, cultural antique items display.</td> <td>Rana & Ordinator group</td> <td>\$2,000</td> </tr> <tr> <td>6</td> <td>Sound System</td> <td></td> <td></td> <td>\$3,000</td> </tr> <tr> <td>7</td> <td>Traditional Games</td> <td>Traditional games maximum 20 minutes slots just for the showcase.</td> <td></td> <td>\$2,000</td> </tr> <tr> <td colspan="4" style="text-align: right;">Total</td> <td>21,500</td> </tr> </tbody> </table> <p>Would need to have a feasibility meeting to see whether or not this would be suitable for the location especially in the month of June. [ACE Events] Planning to advertise 3-4 weeks before the date after checking weather forecasts [OBA manager via telephone]</p>	NO.	TASK	Achieve	Responsibility	Cost	1	Stage and Marques	Set up stage and Marques for the whole show and display.	Rana & Co-Ordinator	\$5,500	2	Set up section for Gatka (Martial Arts)	Arranged the separate area for Gatka competition (4Groups)	Co-Ordinator group	\$2,000	3	Arrange for Cultural Parade and traditional dress competition.	Prizes for the best cultural traditional dress, best couple, best teen attached with cultural (NZ born only)	Rana & Co-Ordinator group	\$2,000	4	Entertainment, Traditional Dance and singer act.	Dance and singer (Local talent) competition.	Rana Co-Ordinator group	\$2,000	5	Traditional Food.	Free food for the public.	Co-Ordinator group	\$3,000	6	Cultural Display	Cultural Display, Video Clips and photo exhibition, cultural antique items display.	Rana & Ordinator group	\$2,000	6	Sound System			\$3,000	7	Traditional Games	Traditional games maximum 20 minutes slots just for the showcase.		\$2,000	Total				21,500
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<p>4. Total cost of the project, funding requested and if there is evidence of other investment or fundraising. "In kind" contributions are also valued as a valid contribution.</p>	<p>yes</p>	<p>Total Expenditure Amount: \$21,500 Amount requested: \$20,000</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Table one: Expenses/Costs for each project/activity</th> <th style="text-align: center;">\$ Amount</th> </tr> </thead> <tbody> <tr> <td>Stage and Marques</td> <td style="text-align: right;">\$5,500.00</td> </tr> <tr> <td>Set up section for Gatka (Martial Arts)</td> <td style="text-align: right;">\$2,000.00</td> </tr> <tr> <td>Arrange for Cultural Parade and traditional dress competition.</td> <td style="text-align: right;">\$2,000.00</td> </tr> <tr> <td>Entertainment, Traditional Dance and singer act.</td> <td style="text-align: right;">\$2,000.00</td> </tr> <tr> <td>Cultural Display</td> <td style="text-align: right;">\$2,000.00</td> </tr> <tr> <td>Sound System</td> <td style="text-align: right;">\$3,000.00</td> </tr> </tbody> </table>	Table one: Expenses/Costs for each project/activity	\$ Amount	Stage and Marques	\$5,500.00	Set up section for Gatka (Martial Arts)	\$2,000.00	Arrange for Cultural Parade and traditional dress competition.	\$2,000.00	Entertainment, Traditional Dance and singer act.	\$2,000.00	Cultural Display	\$2,000.00	Sound System	\$3,000.00																																				
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[OPBID1819-02 – 00007]			

<p>5. Financial assistance will only be available for a specific development project that either directly benefits businesses or increases connections with the neighbourhood through event or activities.</p> <p>Grants are not for the payment of:</p> <ul style="list-style-type: none"> • Staff salaries and/or wages, except contractor or wage costs that are direct costs of the proposed project/activity • Debt servicing • Purchasing of leasing of a motor vehicle • Rent or accommodation costs • Service and maintenance costs including utilities such as power and phone 	<p>yes</p>	<p>This event aims to increase connections</p>
<p>6. Evidence of collaboration with organisations, volunteers and other groups in the area for events or workshops</p>	<p>yes</p>	<p>Otara Business Association for the funding umbrella and we have several Indian groups will be part of our event. We will advertise in all the Sikh Temples and Community Centers. Also it will be on newspaper and radio. [OPBID1819-02 – 00007]</p>
<p>7. All successful applicants must</p>	<p>yes</p>	<p>We will advertise in all the Sikh Temples and Community</p>



<p>acknowledge the support of the Otago-Papatoetoe Local board on any, advertising or other publicity material.</p>		<p>Centers. Also it will be on newspaper and radio. We will Acknowledge Local Board on our every advertising. Also local Board will be honoured on the Stage for the Financial Input. [OPBID1819-02 – 0007]</p>
<p>8. Final Score</p>	<p>6/7</p>	<p>There are a few concerns about this request:</p> <ul style="list-style-type: none"> • Eligibility of applicant • Suitability of location outside BID area • Suitability of location in the month of June • Similarity to EID – Food Festival application by Hunters Corner Town Centre OPBID1819-00008

Business Improvement Districts Application Summary

OPBID1819-02 - 00008

Hunters Corner Town Centre

Project Title: EID - Food Festival

Current Stage: Submitted

Grant Round Two: Otara-Papatoetoe
Contestable Fund for Business Improvement
Districts 2018

Applicant: Hunters Corner Town Centre

User: Raj Chand - raj.abcbusiness@gmail.com

Decision: Undecided

Decision Date: 21st May 2019

Amount Requested from Local Board:
\$22,000

Total Allocated: \$0.00

Total to be paid: \$0.00

Total Paid: \$0.00

Organisation office address * Required

129 Great South Rd
Papatoetoe Auckland 2025

Website and/or Facebook page

Primary contact person * Required

Raj Chand

Position held in organisation * Required

Chairman

Daytime phone number * Required

(02) 1279 1233

Mobile Phone Number

(02) 1279 1233

Email address * Required

raj.abcbusiness@gmail.com

Project/activity contact person (must be a different person from the admin contact and needs to be a signatory designated for the organisation or group. * Required

Rev Margaret Anne Low

Position held in organisation * Required

Secretary

Daytime phone number (02) 1228 8973

Mobile phone number (02) 1228 8973

Email address: Minister@stjp.org.nz

What is the legal status of your group/organisation? *

Incorporated Society

Project/Activity Title:

EID - Food Festival

Please describe your project/activity in three to four sentences *

Where is the project/activity taking place? * Required

Hunters Corner Town Centre Papatoetoe

Proposed start date * Required

08/06/2019

Hunters Corner Town Centre wishes to celebrate EID creating an atmosphere of happiness, fun, diversity and unity in our community. EID will be a family based event with plenty of fun events and food on offer. This is an opportunity of bringing our community together to celebrate our diversity.

Assessment Criteria	Assessment Comments	Funding conditions (information as provided in application and grant assessment)						
<p>1. How the expression of interest positively contributes to support and grow the local economic development of its town centre.</p> <p>Yes/No</p>	<p>yes</p>	<p>This event aligns with the Hunters Corner's Little India strategic thrust. [Hunters Corner Strategic Plan 2016-2021]</p> <p>This event aligns with the funding criteria that it be 'a project or event of some scale that has demonstrable local community benefit, either economic or social' [OPLB workshop, 28 August 2018]</p> <p>Overall estimated audience size is 5,000. [OPBID1819-02 – 00008]</p> <p>The venues for the event includes the town centre and they are considering car parks on Charles Street or Kolmar Road. [Rev MA Lowe, via telephone]</p> <p>This event is similar to the application by World Council of Sikhs (under Otara Business Association) [OPBID1819-02 – 00007]</p>						
<p>2. Contribution towards the achievement of the Local Board Outcomes.</p> <p>Yes/No</p>	<p>yes</p>	<p><input checked="" type="checkbox"/> Revitalised town centres in Otara, Old Papatoetoe and Hunters Corner will reinforce their place at the core of our communities</p> <p><input checked="" type="checkbox"/> Promote economic development and public safety in the town centres and strengthen their roles as community hubs</p> <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/> Celebrate heritage and cultural diversity of our communities</p> <p><input checked="" type="checkbox"/> Promote community economic wellbeing</p>						
<p>3. Viability of the project including the ability of the project delivery entity to successfully complete the project.</p>	<p>no</p>	<p>Project plan not submitted</p>						
<p>4. Total cost of the project, funding requested and if there is evidence of other investment or fundraising. "In kind" contributions are also valued as a valid contribution.</p>	<p>yes</p>	<p>Total expenditure amount: \$22,000 Amount requested: \$22,000</p> <table border="1" data-bbox="837 1877 1437 2018"> <thead> <tr> <th>Table one: Expenses/Costs for each project/activity</th> <th>\$ Amount</th> </tr> </thead> <tbody> <tr> <td>Staging (includes port a loos)</td> <td>\$13,000.00</td> </tr> <tr> <td>Sound System</td> <td>\$3,000.00</td> </tr> </tbody> </table>	Table one: Expenses/Costs for each project/activity	\$ Amount	Staging (includes port a loos)	\$13,000.00	Sound System	\$3,000.00
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		Waste recycling \$1,500.00 DJ \$1,000.00 Marketing \$3,500.00 [OPBID1819-02 – 00008]
<p>5. Financial assistance will only be available for a specific development project that either directly benefits businesses or increases connections with the neighbourhood through event or activities.</p> <p>Grants are not for the payment of:</p> <ul style="list-style-type: none"> • Staff salaries and/or wages, except contractor or wage costs that are direct costs of the proposed project/activity • Debt servicing • Purchasing or leasing of a motor vehicle • Rent or accommodation costs • Service and maintenance costs including utilities such as power and phone 	yes	This event aims to increase connections with the neighbourhood
<p>6. Evidence of collaboration with organisations, volunteers and other groups in the area for events or workshops</p>		Indian Retailers Association [Rev MA Lowe via telephone]
<p>7. All successful applicants must acknowledge the support of the Otara-Papatoetoe Local board on any, advertising or other publicity material.</p>	yes	Radio Advertising, online publicity and printed flyers and posters. The Local Board will be invited to this event. All online publicity will include the acknowledgment of the Local Board. The LB logo will appear on all promotional material. [OPBID1819-02 – 00008]
<p>8. Final Score</p>	6/7	The board has funded the EID Festival in the past – Given the current event in Christchurch this is probably a good insight into the official holidays in Islam and give the Muslim community of Papatoetoe and Otara a chance to celebrate with the wider community in a safe environment. [ACE Events]