

## Business Improvement District (BID) Programme – Annual Compliance Report to Otara-Papatoetoe Local Board for FY 2017-2018

### **Attachment F : Otara Business Association BID programme**

Otara Business Association has met the requirements of the BID programme for the 2017-2018 financial year for the purpose of striking the targeted rate for the 2019-2020 financial year.

#### **Compliance Status**

Requirement FY 2017-2018	Received	Comments
A Strategic Plan for next 3 – 5 years - reviewed every 3 years.	✓	2014-2019 Strategic Plan on file
Audited financial accounts.	✓	
Business plan.	✓	
Annual review report: <ul style="list-style-type: none"> <li>Achievement of previous year's objectives against business plan.</li> </ul>	✓	
2019-2020 Indicative Budget	✓	
Annual BID programme reporting and alignment meeting between Otara-Papatoetoe Local Board and business association board.	✓	BID reports meeting held, date not reported
Annual Accountability Form submitted	✓	
Board Charter	✓	
<b>Recommendation and Findings</b>	Recommend Targeted Rate	Staff are satisfied that Otara BID is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report.