

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events									
87	Clover Park Community House, Contract	<p>Contract to facilitate and deliver against service level outcomes, including activities and programmes at Clover Park Community House in alignment with local board priorities.</p> <p>The existing asset based services budget of \$45,583 for delivery of activities and programmes at Clover Park Community House for the 2018/2019 year will be split into two six month contracts for service of \$22,791.50.</p> <p>To provide operational stability through the expression of interest process staff recommend a 6 month interim contract for service be entered into with Clover Park Community House Incorporated.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$45,583 ABS: Opex	In progress	Green	Lets Get Legal (trading as Community Builders NZ) was successful in their application to operate and manage Clover Park Community House, effective 1 July 2019 for 3 years.	Progress has continued in Q3 with the new partners. Staff have met regularly with them to plan and progress the transition of Clover Park Community House, with the expectation that Let's Get Legal (trading as Community Builders NZ) will be in a position to manage the full operation of the house from 1 July 2019.
89	Friendship House, One year Funding	<p>A one year term agreement with Friendship House Trust to facilitate and deliver work plan outcomes, including activities and programmes at Friendship House for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019. Along with a service alignment review to be undertaken by an external provider.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>The service alignment review is to be completed by 31 December 2018 and reported to board in February 2019.</p>	The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$116,151 ABS: Opex	In progress	Green	<p>The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners. No representative from St Heliers or Glendowie were able to attend the Hui time.</p> <p>Highlight: A regular visitor to the Centre, who has cerebral palsy, and volunteers in the social enterprise café, has been given an opportunity to train in aspects of cleaning and café operations. He was feeling lonely and isolated due to a close sibling relocating to Christchurch, but has now gained a sense of purpose and loves to interact with people. Management is now investigating employing him on a part-time basis which will provide additional income to supplement his benefit.</p>	A full time Community Development Coordinator has been employed to work closely with the Community Centre Coordinator to identify community needs and programme gaps. She has been working with Haumaru Housing to arrange a programme of Virtual Reality Tours. People can come to the community centre and use a virtual reality headset to visit any city that may have been on their bucket list.
141	Event Partnership Fund - Otago-Papatoetoe (Signature Event)	Funding to support community events through a non-contestable process.	Confirm signature cultural event goals, provider and budget.	CS: ACE: Events	\$50,000 LDI: Opex	In progress	Green	Funding Agreement of \$50,000 currently being drawn up for the Otago Business Association, to be signed and paid out in Q3. Event Facilitation Team have started working with the Otago Business Association on their event permit application, and have offered further workshops to assist them in the development of their Health and Safety Plan, Waste Management Plan, and working in with the Healthy Families team. Event to take place on 6 April 2019.	Funding Agreement of \$50,000 has been paid out to the Otago Business Association as the fund holders for the World Council of Sikh Affairs who delivered the Diversity Event 2019. Event to take place on 6 April 2019.

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143	Event Partnership Fund - Otago Papatoetoe (Empowered Events Workshops)	Delivery of a community focused programme of activities to support capacity and capability of community groups and organisations in the events space. Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to \$5,000.	Confirmation of funding amount.	CS: ACE: Events	\$5,000 LDI: Opex	In progress	Green	Leanne Roache, who has filled the new Manager Event Development role, will be taking the lead on the Empowered Events Workshops and a plan will be in place by end of Q3.	A special Empowered Events Workshop was held with the event organisers of The Diversity Festival on the 18 February 2019. The workshop focused on the event permitting process, health and safety and waste management and was led by the local board's Event Facilitator. Planning has begun for the second workshop which will be delivered in Q4. Budget will not be spent, so left over funds can be reallocated.
145	Event Partnership Fund (Movies in Parks)	Programming and delivery of a Regional Movies in Parks series event.	Choice of venue, movie, date selection and delivery package from options available.	CS: ACE: Events	\$13,500 LDI: Opex	In progress	Green	Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Kingswood Reserve screening Saturday, 2 February 2019. Public screening licence for "The Greatest Showman" has been approved. Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.	Movies In Parks, "The Greatest Showman" was screened on Saturday, 2 February 2019 at Kingswood Reserve, including pre-entertainment and activities and with approximately 3,200 attendees. A detailed debrief report will be presented post-season.
148	Citizenship Ceremonies - Otago Papatoetoe	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$13,994 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2 with approximately 620 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q3 (19 February and 19 March 2019) at the Vodafone Events Centre.
150	Anzac Services - Otago Papatoetoe	Supporting and/or delivering Anzac services and parades within the local board area.	Confirmation of allocation of funding to local Anzac Services and Parades.	CS: ACE: Events	\$25,000 LDI: Opex	In progress	Green	Planning commenced in Q2. Scheduled for Q4.	Scheduled for Q4. Planning commenced in Q2.
152	Local Civic Events - Otago Papatoetoe	Delivering and/or supporting civic events within the local board area and community volunteer awards (\$6,000); amend activity benefits by adding, "Community Volunteer Awards recognise and celebrate the contributions of residents to the local community"	Confirmation of programmes and activities that are to be supported by this line.	CS: ACE: Events	\$16,000 LDI: Opex	In progress	Green	Awaiting local board to confirm information about Milton Reserve opening. Once the project is completed, there will be an official opening. The date is yet to be confirmed.	Milton Reserve Playground Re-Opening was held on 23 February 2019, with approximately 80 attendees. Total spent was \$1,255. Planning is ongoing for events to be delivered in Q4
277	Event Partnership Fund - Eye on Nature	The annual Eye on Nature event delivers environmental educational activities for South Auckland schools. Funding recipient: Manukau Beautification Trust	Confirm funding amount.	CS: ACE: Events	\$10,000 LDI: Opex	In progress	Green	The service agreement for \$10,000 has now been drawn up and is in the process of being sent to the Manukau Beautification Trust. Once this has been signed, the funds can be paid out. Event is due to take place at the Auckland Botanical Gardens on the 30 March 2019. Expected to be completed in Q3.	The service agreement has been signed and the fund of \$10,000 has been paid. Event took place at the Auckland Botanical Gardens on 30 March 2019.
292	Operational Expenditure - Fresh Gallery Otago (Council Facility)	Operate Fresh Gallery Otago in an inclusive manner, curating exhibitions and related public programming; providing programmes of creative and cultural activities that reflect the cultural diversity of the local and regional community; and facilitating the display and sale of artwork to support both amateur and professional artists.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$125,518 ABS: Opex	In progress	Green	During Q2, the gallery received 1,231 visitors and delivered 2 programmes with 28 participants. Highlights included the opening of the collaborative exhibition 'Guest Stars' and a photography competition that was delivered for the public programming. The competition winner, Kunita Hafoka received a digital print of her winning photograph, a family voucher for Dine restaurant, a movie gift card to the value of \$200 and a kit of art supplies.	During Q3, the gallery received 1,455 visitors and delivered two programmes with 54 participants. Highlights included the Patches and Textiles workshop with artist Quishile Charan that saw screen-printing skills being taught to the public, and the opening of the exhibition LANDINGS which showcased a group of five artists of both iTaukei (Indigenous Fijian) and Indo-Fijian backgrounds who explored what it means to be Fijian today.
293	Operational Grant - Sistema Aotearoa	Fund Sistema Aotearoa to provide a programme that encourages youth in South Auckland to participate in orchestral music activities including community pre-school music sessions, concert performances, in school musicianship lessons, and instrumental tuition afterschool and in school holidays.	Amount of funding was increased from \$11,000, with an additional amount of \$4,000 allocated at September business meeting	CS: ACE: Arts & Culture	\$15,000 LDI: Opex	In progress	Green	During Q2, 43 after-school programmes were delivered and attended by 348 children. Sistema delivered 12 school holiday programmes, and 1,510 people attended the 12 performances. Highlights included the Creative Souls Holiday Project that was delivered in collaboration with OMAC, and the National Youth Theatre Company on a holiday project that was attended by 50 Sistema students.	During Q3, 70 after-school programmes were delivered and attended by 348 children, and two performances were delivered for 165 attendees. Highlights included the delivery of two community concerts 'Tamatea Orchestra' and 'Tupaia Orchestra' which gave the students the opportunity to showcase what they had learned during the term to their friends and families.

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294	Operational Expenditure - Otago Music Arts Centre (Council Facility)	Operate Otago Music Arts Centre (OMAC), providing music lessons for children and adults, SoundHouse classes, Recording Studio programmes and music based events. Foster and grow partnerships with external industry programmes such as Sistema Aotearoa and music education providers.	Further decision points not anticipated,	CS: ACE: Arts & Culture	\$313,893 ABS: Opex	In progress	Green	During Q2, OMAC received a total of 14,398 visitors and delivered 103 programmes with 771 participants. Highlights included the end of year recital for the OMAC music student's which included over 30 individual performances, and the delivery of the Vodafone Pacific Music Awards Showcase 'Fire Family Faith' in conjunction with OMAC. The performances were supported by the Papatoetoe High School SUSO stars at was performed at the Otago fleamarket on Saturday 8 December 2018.	During Q3, OMAC delivered 25 programmes, which included 158 programme sessions, to a combined total of 6,643 attendees and participants. Highlights included the closing programme as part of OMAC's 30 year anniversary, the Kahuna Nui pool party. The event provided opportunities for local, emerging and established artists to entertain an audience of more than 800 local youth and families.
295	Operational Grant - Papatoetoe Historical Society	Fund the Papatoetoe Historical Society to provide essential museum services to the local and wider community through the provision of a museum and research facility, education outreach programme and six public or special events per year. Programmes will include a Community Learning Programme of guided tours, special events, schools and holidays programmes. The Society will present permanent displays and special focus exhibitions about the history of Papatoetoe, and provide access to its research materials and collections for students and individuals undertaking research.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$20,000 LDI: Opex	In progress	Green	During Q2, 1,163 people participated in the 18 programmes that were delivered by the Papatoetoe Historical Society. They received a total of 20 visitors, and recorded 219 hours of volunteer hours. Highlights included the two event delivered as part of the Auckland Heritage Festival; a talk at the Papatoetoe Library and a Heritage walk in Hunters Corner that was attended by 46 people.	During Q3, 560 people participated in the 24 programmes that were delivered by the Papatoetoe Historical Society, two of which had Māori outcomes. Highlights included; the delivery of two interactive workshops at the Ranui Library as part of the Ei Project which involved students from local kindergartens and Birdwood Primary School participating in storytelling, music, drums, dance and weaving with recycled plastics and was attended by 150 people; and the Taumatua (Elders) weekly programme that was delivered in English and Tuvaluan. The workshops focused on a range of arts and crafts activities, as well as providing a safe space to socialise and gather as a community.
296	Business Plan Initiatives - Fresh Gallery Otago	Execute specific initiatives from the business plan actions.	An updated action plan outlining the annual priorities from the business plan shall be presented to the LB.	CS: ACE: Arts & Culture	\$15,000 LDI: Opex	In progress	Green	Staff are waiting for a confirmed date from Community Facilities to align the installation of the signage with the roof repairs to the Fresh Gallery. The detailed designs will be presented to the local board before construction begins.	A contractor has been engaged to develop the engineer report. The detailed designs are being finalised and will be presented to the local board in Q4.
333	Community grants (OP)	Provision of grants to support local community groups		CS: ACE: Community Empowerment	\$254,000 LDI: Opex	In progress	Green	Quick Response Grant Round One 2018/2019 was completed with a total of \$14,400 allocated. Quick Response Grant Round Two 2018/2019 was also completed and a total of \$16,164.00 allocated, leaving a total of \$69,838.00 remaining for one quick response round and one local grant round	Local Grant Round Two closed in March 2019. Decisions on grants allocations will be made by the local board in Q4.
749	Venue Hire Service Delivery - OP	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q2, hirer satisfaction remains high with 90 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers and booking hours have increased significantly by more than double compared to the same period last year due to the opening of Te Puke O Tara Community Centre. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.	During Q3, staff updated the local board on fees and charges for 2019/2020. Community drop in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any questions they have with the hire process or the venue they hire. Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings. Hirer satisfaction shows that 90 per cent of hirers would recommend the venues they have visited within the local board area. The statistics are based on the first eight months of 2018/2019.

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895	Te Puke O Tara Community Centre Programme Delivery	Plan, develop, deliver and evaluate a programme of activities that; - heralds the "re-birth" of the centre reopening in May 2018 - aligns to the outcome area of "honouring youth and seniors", with a strong focus on delivering programmes and activities which ensures community participation - enables more residents to feel connected to their community spaces - allows participants to learn, grow and come together to have fun		CS: ACE: Community Places	\$101,738 ABS: Opex	In progress	Green	Q2 highlight - ELEI, a new dance programme for 7-12 year old girls focussing on developing confidence, character and leadership skills while learning old-folk Siva Samoa (Samoan traditional dancing). ELEI stands for Empower, Leadership, Excellence and Integrity. This 10 week programme commenced on 15 October 2018 and was originally intended for 25 girls but due to strong interest, started with 63 girls. About 30 families that would not normally set foot in TPOT, are now utilising the centre on Monday's. Parents and local families get to meet and socialise with other locals they have never met before. Parents say they have anticipated such a programme for a long time and most of the young girls who were born and raised in NZ and are not often exposed to their Samoan culture. ELEI has surpassed expectations and has enabled the community to be more connected.	Pride Month was celebrated at the Centre and concluded with the "Queen of the South" pageant on 15 February 2019 which was attended by over 300 people. Kahuna Nui was held on 2 March 2019, a collaboration between TPOT, OMAC and Otara Pool and Leisure. Wahine South event was held to celebrate International Women's Day on 8 March 2019, with approximately 200 people attending. The theme was "Think equal, build smart, innovate for change" and a panel of young female, local leaders shared their experiences and challenges faced within their various roles.
991	Capacity-Building for business associations operating Business Improvement Districts (BIDs)	Fund the three business associations operating Business Improvement Districts (BIDs) to undertake place-making activities in order to: • encourage economic development of these centres • perceptions of public safety in their centres • strengthen their roles as community hubs. These activities might include: • contribute towards funding town centre ambassador programmes or employment of crime prevention officers • hosting selected community events to make centres more attractive and welcoming to community people and visitors • providing any activities to benefit the public as identified in their current strategic plans • partnering with the local board to further the outcomes of the local board plan.	Q2 - report to be presented to the board seeking approval of an implementation plan for this initiative. This will include an accountability report from 2017/2018 work programme and information on the intended purpose for funding in 2018/2019. Note: no monies to be paid out until a resolution approving the implementation plan and endorsing the accountability report (2017/2018).	CS: ACE: Community Empowerment	\$275,000 LDI: Opex	In progress	Green	CCTV maintenance has yet to be transferred to Auckland Transport. During Q2, ARA Group NZ Ltd T/A ARA Security received \$11,325.52 of the \$26,000 that the local board set aside for CCTV maintenance on 18 September 2018. Auckland Transport and Community Empowerment staff visited all system sites on 15 November 2018. Auckland Transport is now working on the technical aspects of the transfer, mainly setting up network boxes at the town centre system sites. It is not clear yet when the transfer will be completed by. The local board will be updated if any substantial overrun is likely. Staff are working with Hunters Corner Business Association and Otara Business Association (OBA) to co-design bulk funding agreements to the value of \$87,000 each for 2018/2019 after the local board accepted the associations' accountability reports on 11 December 2018. It is expected that the associations will receive the bulk funding in Q3. Papatoetoe Central Main Street Society Incorporated (PCMSSI) has yet to submit its accountability report for 2017/2018. Upon receipt of the PCMSSI accountability report, staff will prepare a report to the local board to release to PCMSSI \$87,000 2018/2019 bulk funding. Both OBA and PCMSSI submitted separate applications to the inaugural Otara-Papatoetoe Contestable Fund for Business Improvement Districts 2018. Neither were successful. In Q3, CEU staff will lead collaboration between the BIDs team and Community Grants to plan an integrated council approach to working with the business associations, including working with OBA after it indicated intentions to expand its boundaries.	The local board accepted Papatoetoe Central Main Street Society Incorporated's presented their accountability report for 2017/2018 bulk funding. The bulk funding agreement (\$87,000) for 2018/2019 is being finalised. Hunters Corner Business Association received \$15,000 from the Contestable Fund for Business Improvement Districts to support its inaugural Holi Festival. The event was cancelled due to the events in Christchurch. Maintenance of the town centre CCTV system continued to be overseen by staff during Q3. The project to transition the system to Auckland Transport's (AT) safer city network has now migrated the majority of cameras. Some cameras have technical issues and require additional investment to migrate over. This will delay the transfer beyond the expected timeframe of mid-April 2019. AT acknowledges the need to transfer the system by the end of the financial year and there is sufficient budget to support the system until then.
993	Build capacity: community-led response to alcohol licensing and advertising	Provides funding to a consultant engaged to provide policy support and advice, as requested, by community people or groups who want to engage in alcohol licensing advocacy, objections and submissions. The project has been implemented under a contract negotiated in 2014 and managed by Local Board Services Department, with CEU providing only a fund-holding function.	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	From the ten applications received in Q1, three have been rejected by the District Licensing Committee; one was withdrawn; and the remaining six have not progressed. The Otara Gambling And Alcohol Group's (OGAAG) standing as an objector was challenged by an applicant in one of the cases in Q2, and they were eventually disallowed from objecting. OGAAG will continue to work to support local communities if they wish to file objections to applications for renewals or new liquor licenses in the local board area.	In Q3, three applications were objected to. All were renewals which include Club Royalz, Paradise Tavern and Gordys Bar. Notice of Application for Swaffield Wine and Spirits and Super Value Flat Bush were both notified on 7 March 2019. All applications are awaiting a hearing date. All notices are posted on the Community Action Against Alcohol Harm Facebook Page.

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996	Capacity building - empowering diverse ethnic communities	Fund cultural groups to strengthen and build on cultural connections, safety, health and wellbeing outcomes which could include:1. Working with local organisation such as Tzu Chi Compassion Foundation and Papatoetoe Sikh Temple to showcase their specific cultures and practices, programmes and activities offered for community involvement, other inclusive opportunities to increase social connections and learning - \$10,000 budget2. Working with less visible ethnic or cultural community groups such as Bo Anh Vietnamese Temple, Cambodian Association, to build their capacity and to increase their visibility and participation in the community - \$4,000 budget 3. Partner with Asian Council on Reducing Crime to host programmes and activities to increase and enhance understanding of civic responsibilities and local decision making processes by new migrants into Otara and Papatoetoe. The activities would include learning about local bylaws, participation in voting and census - \$6,000 budget.4. Partner with local groups to host triannual diversity forums to provide an inclusive platform for ethnic community leaders to socialise and network; identify common concerns; collaborate and innovate effective ways to address common aspirations; and to participate actively in council decisions that affect them. We would recommend a budget of \$5,000 for this. 5. Fund nga marae in Ōtara-Papatoetoe to host learning opportunities in Te Ao Maori for new migrants and resettled refugees - \$5,000 budget.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$30,000 LDI: Opex	In progress	Green	-The Papatoetoe Dashmesh Darbar Sikh Temple has been contracted to deliver to this line for \$5,000, to organise an Open Day for the wider community before June 2019. It is anticipated this will help raise the visibility of this Sikh community and encourage their connections with and participation in local democratic processes-Staff delivered the second Diversity Forum in November 2018 which was attended by 80 community participants from more than 14 ethnicities. The English Language Partners South Auckland brought four of their new migrant students to share about their lives in New Zealand, and they did this with great effort in their elementary English. The Auckland Regional Migrant Services presented about their services to support new migrants, especially the WISE Collective social enterprise project. The Pacific Vision Aotearoa coordinator shared ideas for recycling and waste reduction during the festive season. Two Chinese calligraphers offered to write names and good luck messages in traditional inkbrush for attendees. A Myanmar Karen youth performance group demonstrated their unique dance. -Staff are investigating options to contract an appropriate community group to deliver Te Ao Māori learning opportunities for new migrants in Q3.	Three open days were hosted by The United Buddhist Youth Association (Vietnamese), the Tzu Chi Compassion Foundation (Taiwanese) and the Papatoetoe Sikh Temple.The third Diversity Forum is being planned in May 2019. Staff will provide an update in Q4. Staff have been negotiating with Kia Aroha College to deliver Te Ao Māori learning opportunities for new migrants. A funding agreement is in progress, with an extended timeframe for delivery to October 2019. Kia Aroha College was chosen, as they also have marae and Maori cultural capability to deliver the project. However the college finally decided not to sign the funding agreement.

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997	Capacity-Building for neighbourhood development in Ōtara-Papatoetoe	Fund programmes and activities that will build on and strengthen continued efforts to make Ōtara-Papatoetoe neighbourhoods well-connected and desirable places to live and visit. These could include: 1. The World Council of Sikh Affairs to empower the Indian Wardens to continue to facilitate and promote community connectedness and safety through hosting regular safety network and other meetings, local events to celebrate diversity, promote greater inclusion and community cohesion in Papatoetoe – budget \$8,000. 2. Thriving Otago Collective to progress and advocate the Otago Vision using the Results-Based Accountability Framework – budget \$10,000. 3. Otago Network Action Committee to host regular community network meetings in order to share information about what is happening and on offer in Otago – budget \$1,000. 4. Counties Manukau DHB to host regular network meetings in order to share information about what is happening and on offer in Papatoetoe – budget \$1,000. 5. Ngati Tamaoho Trust to provide capacity-building programmes to teach locals skills to improve their health and wellbeing that have been identified by them via surveys and feedback e.g. numeracy and literacy, dealing with stress, financial literacy, Te Tiriti o Waitangi workshops, cultural awareness, working with diversity, computer literacy, parenting, dealing with stress, applying for grants, English language, getting a drivers' licence and so on – budget \$12,000. 6. TOPS to help Ōtara-Papatoetoe residents to organise and host events to promote neighbourliness and a sense of community e.g. Neighbours Day Aotearoa (NDA), Neat Streets – budget \$2,000. 7. Community safety meeting, \$2,000. 8. Community builders, \$15,000. 9. Papatoetoe Sunday Markets, \$2,000. Staff are awaiting 2017/2018 financial year accountability reports from some community partners before new agreements are developed. 10. 19R Boundary Road Skills Shed programming and activation \$11,000 - resolution OP/2018/223	Additional projects to be approved including reallocation of \$10,000 unspent funds from the Ngati Tamaoho work line to develop some initiatives, especially in Papatoetoe. Resolution OP/2018/223 directed that staff b) amend 2018/19 Arts, Community and Events work programme by transferring \$11,000 from the community response fund (ID 2810), to fund a new activity (10) at 19R Boundary Road Skills Shed programming and activations.	CS: ACE: Community Empowerment	\$63,000 LDI: Opex	In progress	Green	1. Funding agreement with The World Council of Sikh Affairs has been signed to continue to facilitate and promote community connectedness and safety through hosting regular safety network and other meetings, local events to celebrate diversity, promote greater inclusion and community cohesion in Papatoetoe – budget \$8,000. 2. Funding agreement with Thriving Otago Collective has been signed to deliver the Otago Vision using the Results-Based Accountability Framework – budget \$10,000. 3. Funding agreement with Otago Network Action Committee has been signed for them to host regular community network meetings in order to share information about what is happening and on offer in Otago – budget \$1,000. 4. Funding agreement with Age Concern Counties Manukau has been signed for them to host regular network meetings in order to share information about what is happening and on offer in Papatoetoe – budget \$1,000. 5. Ngati Tamaoho Trust is expected to not require any more funds for this financial year, and staff would seek approval from local board to repurpose the \$10,000 budget of 2018/2019 (less \$2000 top up for TOPS for Neighbours Day Aotearoa activities) for capacity-building programmes, especially in Papatoetoe. 6. Funding agreement with TOPS has been signed by the recipient but is waiting for local board decision to top up their budget from \$2000 to \$4000 before the funding can be released. This is for TOPS to include Papatoetoe residents as well as Ōtara to organise and host events to promote neighbourliness and a sense of community, including Neighbours Day Aotearoa (NDA), Neat Streets. 7. Funding agreement (\$4000) with Otago Business Association has been signed for their Community Safety Network meetings, to Otago Gambling and Addictions Group for their network meetings and related activities, and Papatoetoe Sunday Markets. 8. Funding agreement with Let's Get Legal Trust on Community builders has been signed (\$15,000). 9. Otago Business Association is working with market operators to be reimbursed.	5. The \$10,000 investment allocated to Ngati Tamaoho Trust has been reallocated by the local board to the Polycycle project at Polyfest. However, due to the 15 March terror incidents in Christchurch, the duration for Polyfest was shortened by one day, and the Polycycle project was not able to be completed. Therefore, the underspend of \$3,000 will be returned to CEU by Infrastructure and Environment Services (I&ES). 9. The Hindu Heritage and Genealogical Research Foundation and Amazing Grace Trading have both been reimbursed \$1,000 each, by the Otago Business Association, as allocated by the local board. 10. A funding agreement for \$11,000 has been sent to The Roots Collective to be signed off.

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998	Capacity-Building for seniors in Ōtara-Papatoetoe	<p>Fund local community groups to provide programmes that will ensure seniors know about and have access to quality facilities, resources, opportunities and activities.</p> <p>Activities could include:</p> <ol style="list-style-type: none"> 1. Partner with Papatoetoe Senior Citizens Club to work with at least two other ethnically diverse senior groups and co-host workshops to promote community resilience – budget \$2,000 2. Partner with Injury Prevention Aukilani to deliver workshops in Ōtara-Papatoetoe on health and wellbeing - budget \$3,000 3. Partner with Otago Skills Shed to provide regular activities for seniors to socialise while learning new skills – budget \$4,000 4. Partner with local retirement housing providers to host social events for residents and local seniors to promote greater inclusion and neighbourliness – budget \$2,000 5. Partner with Age Concern Manukau to coordinate community events and a 'seniors advisory group' to advise local board policies and plans – budget \$4,000 	Additional projects to be approved.	CS: ACE: Community Empowerment	\$25,000 LDI: Opex	In progress	Green	<p>-Funding agreement (\$5,000) with Independent Living Services (ILS) has been signed to conduct research on the priorities of seniors in the Ōtara-Papatoetoe community. As the first step, ILS set up an Eastern Health Network in November 2018, which involved dozen of health providers who service the local board area. Their research will focus on the impact of disability on seniors. Independent Living Services will also organise education events to create community awareness and liaise with service providers to connect and provide information to local seniors and their families.</p> <p>-A funding agreement has been signed with The Roots Collective for \$4,000 to deliver regular activities for seniors</p> <p>-Staff will be identifying appropriate community groups in Papatoetoe and drafting funding agreement to host social events for local seniors and residents for \$2,000.</p> <p>-Staff are closely working with Age Concern Counties Manukau and other organisations to investigate the best form of working group to look at the age-friendliness of Ōtara-Papatoetoe (\$4000 budgeted).</p>	A funding agreement (\$6000) has been signed with Age Concern Counties Manukau has started to form an older person's working group to explore the age-friendliness of Ōtara-Papatoetoe using the World Health Organisation age friendly city checklist. The group is aiming to identify barriers to inclusion and participation, and opportunities for improvement. Staff will update the local board on progress in Q4.
999	Capacity-Building for youth in Ōtara-Papatoetoe	<p>Fund and support local youth-led initiatives to increase youth leadership and participation in all sectors that affect their life outcomes e.g. education, employment and training, council decision making, housing and other youth-identified local issues.</p> <p>Activities could include:</p> <ul style="list-style-type: none"> • Fund Third Avenue to continue providing youth development, leadership training and mentoring programmes and services for TOPS (Ōtara-Papatoetoe youth council aka The Ōtara-Papatoetoe Squad) • Fund TOPS to coordinate and host a significant youth event or activity • Partner with local high schools to support youth development opportunities. • YWCA youth scholarship 	No further decisions anticipated	CS: ACE: Community Empowerment	\$38,000 LDI: Opex	In progress	Green	<p>Following resolution OP/2018/165, staff completed a funding agreement with 3rd Avenue Productions to increase funding for Ōtara-Papatoetoe Youth Council (TOPS). 2018 Civic Leadership Awards for the six local high schools were held. 12 nominations were received and local board members presented the awards. There is an opportunity to improve communications and promotion as some schools were not fully aware of the programme. Civic Leadership Awards Dinner to be held in Q3. Ōtara-Papatoetoe Youth Council (TOPS) delivered a series of youth events. However, there is a need for 3rd Avenue Productions to comply with the reporting process using the reporting templates provided in the funding agreement.</p>	Ōtara-Papatoetoe Youth Council (TOPS) have delivered the Civic Leadership Awards Dinner with five of the schools represented at the event at the MIT Pasifika Community Centre. Staff discussed possible improvements for the Civic Leadership Awards process in a workshop with the local board in February 2019. The aim is to improve the official communications with and experience of schools, recipients and their parents as well as council staff. TOPS have delivered their annual Prefect event for 2019. The Prefect event is an opportunity for TOPS to get to know schools and their student representatives better. Staff are working with the youth development, leadership training and mentoring programme provider to improve their accountability reporting.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1000	Community-led placemaking: teaching gardens in Ōtara-Papatoetoe	<p>Collaborate with Parks, Sports and Recreation, as well as Community Facilities (Leasing), to support the Auckland Teaching Gardens Trust's on-site educational gardening programmes for local residents at East Tamaki Reserve, Middlemore Park, and Charntay Park in Otara and Stadium Reserve in Old Papatoetoe.</p> <p>Note that the budget and overall leadership of this programme is within the Park Sports and Recreation work programme.</p> <p>The roles of each unit/departments are outlined below:</p> <ul style="list-style-type: none"> • Community Empowerment Unit - supporting the community groups in terms of their sustainability/growth/capacity to deliver community outcomes. The teaching garden groups are a hub for wider community projects many of which are on private or ministry of education land. • Community Facilities - creating, holding and reviewing the lease and maintenance of the areas outside of the lease (there have been some asset maintenance issues raised at the gardens in Ōtara-Papatoetoe LB but it appears these are not within the lease but in adjacent park land areas) • Parks Sport and Recreation – understand, monitor and fund the overall programme. This includes understanding opportunities to grow the programme, link it with the objectives of connecting people with nature and set service levels and associated outcomes for the programme which can help inform future leases and future funding allocation/needs. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	Staff met with Auckland Teaching Gardens Trust to discuss the development of their strategic plan. Auckland Teaching Gardens Trust plans to progress this work in Q3. Community Empowerment Unit will provide support and capacity building. Currently, the Trust is collaborating with The Southern Initiative, Panuku, Healthy Families, local board and CEU on the Food Hub project in the old Papatoetoe Netball courts.	Community Empowerment and Parks staff supported the Auckland Teaching Gardens Trust to present an update to the Otara Papatoetoe Local Board in February 2019. Council staff are continuing to liaise with the trust over its development of a new strategic and business plan.
1001	Respond to Maori aspirations - Maori responsiveness	Fund Ngati Otara Marae \$5,000 to enable them to continue their programme of professional and governance development for their committee and staff. Continue to build on funding relationship with Ngati Tamaoho to promote and support their programmes and services delivered to people on behalf of the local board. Continue to strengthen relationship with Ngati Otara and Whaiora nga marae and promote their programmes to welcome and promote Te Ao Maori to newcomers.	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	On 14 November 2018, the strategic broker convened a meeting between the Ngati Otara Marae and representatives from Foundation North, Te Puni Kokiri, Internal Affairs and council to investigate ways for the marae to raise the needed funds for their approved plans for the new cultural centre. The marae held their Open Day after the meeting to encourage wider community buy-in for the plans. The feedback was overwhelmingly positive. Final costings for the plans are expected in Q3. CEU will work with council's Marae Development team to help coordinate a working group of representatives from potential funders to help progress fund-raising activities for the marae. It is expected that the marae will use some of the available funding to continue building the capacities and capabilities for the new committee to manage all related activities to deliver on the new building. The broker is also working closely with Kia Aroha College to investigate ways to empower them to engage more closely with the wider community.	Staff continue to liaise with and support the komiti of the Ngati Ōtara marae to develop and promote their plans, including raising funds, for the proposed Ngati Ōtara Multisport and Cultural Centre project. Final budgets will be presented to funders, including Te Puni Kokiri and Foundation North, in Q4 for consideration.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1256	Apply the empowered communities approach – connecting communities (OP)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focussing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. Reporting back - to local board members on progress in activity areas 1 - 4. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	<p>The strategic broker:</p> <ul style="list-style-type: none"> -supported community groups to operate the Sunday markets in Papatoetoe. One group has applied for resource consent for a permanent market. The temporary markets continued over Q2 and will finish in mid-January 2019. The local board has granted \$2000 towards their promotion and advertising costs. -participated in a cross-council assessment panel to choose an appropriate community group to manage the Clover Park community house. A robust process was piloted with a positive outcome achieved through the joint efforts of local board, Leasing, Community Places and Local Board Services -continued active participatory work with The Thriving Otara Collective that launched its 2018 Otara Residents' Survey report of findings from 1003 households. -maintained relationships with cross-council colleagues in diverse forums including Manutahi collective; Transform Manukau engagement and working group; South Auckland Youth Network - maintained positive working relationships with community people and groups and communicating any updates, including Otara and Papatoetoe community networks. - started a new relationship with staff from Kia Aroha college and investigated ways to involve them more in wider community activities including some funding from the Increasing Māori Responsiveness work line. 	Staff are negotiating a funding agreement with Kia Aroha College that will enable the school to develop its outreach into the wider community. This agreement will be completed in Q4. Staff are building and strengthening working relationships with diverse community groups to identify ongoing and future opportunities to collaborate on. This includes student placements in community groups for MIT students and the promotion and participation in community funding roadshows organised by Department of Internal Affairs.
2810	Community Response Fund - Ōtara-Papatoetoe	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$236,000 LDI: Opex	In progress	Green	<p>OP/2018/199 - \$5,000 - to the PopUp Business School event OP/2018/216 - \$10K - Concept plan for Whitley Two Reserve OP/2018/217(a) - \$12,600 Softball development skills for children and young people - \$3,000 Coach the coaches clinics for basketball coaches - \$4,000 Swimming lessons for teenage girls to develop water confidence - \$2,600 Triathlon for years 5 and 6 children - \$3,000. OP/2018/217(b) - \$20K - Removal of trees from Puhinui Reserve to enhance safety OP/2018/223 - \$11K - 19R Boundary Road Skills Shed programming and activations Balance: \$7,400</p>	No allocations. Balance: \$7,400

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2874	Maori input into decision making	Support and develop the Māori Input Into Local Board Decision Making Group (multi-board Māori decision making group) and implement past recommendations of the group	No further decisions anticipated	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	The Strategic Broker is on the Project Delivery Team for Improving Māori Input Into Local Board Decision Making (IMI) – A work programme has been ratified by mana whenua and local board members and actions agreed: -Working together to focus council effort and resources on increasing Māori voter participation in the urban south, incorporating ideas and suggestions of mana whenua. -Working together to ensure opportunities for education of elected local board members and government officials. -Working together to explore holding swearing-in ceremonies for the new local board members on local marae in November 2019, to commence a strong partnership in the new electoral term.	Staff are working with the Improving Māori Input into Local Board Decision-Making (IMI) project delivery group to advance the activities in work plan that were ratified by the IMI Reference group. The current focus is on promoting the upcoming local elections with both Māori and youth to encourage both representation and participation in voting. Venues and processes for the various swearing-in ceremonies are being finalised. The project delivery group is also waiting to meet with the new CEO of Ngati Tamaoho and to be informed of possible impacts on the group's work plan.
Community Facilities: Build Maintain Renew									
791	Otara-Papatoetoe Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$2,639,146 ABS: Opex	In progress	Green	Rainfall and soil temperature readings were down from the historical average which has resulted in a rather slower growth than expected during this quarter. Sports fields preparations were undertaken early in the quarter with, summer sports generally commencing in early November 2018. Sportsfield preparations included line marking, adjusting the mowing heights and the preparation of cricket wickets to ensure a safe and fit for purpose playing surface. However, the rain in December 2018 created the ideal growth condition which saw a lot of the turf growth across the RIMA Region. This was notable in December and was picked up in the audits for the period.	This quarter has been warm and dry which resulted in the slow grass growth on the parks, as well as some of the gardens. The long warm weather did however bring a number of people out onto the parks and beaches. The primary focus for the contractor has been ensuring all open spaces were maintained, fit for purpose and that cleaning and litter collection was adequately managed. The summer sports season was successful, with no sports cancellations on the sports parks. The summer season is winding down, and preparation is underway to get the different sports codes ready for winter sports, which generally commence in the month of April 2019.
793	Otara-Papatoetoe Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$326,451 ABS: Opex	In progress	Green	The building space has been relatively uneventful over this quarter. The primary focus for the contractor has been ensuring all the summer hot spots (particularly coastal sites) are fit for purpose and that cleaning and litter collection frequencies are adequate to meet expected demand.	Wet conditions towards the later part of Q2 gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Q4 will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceding year.
794	Otara-Papatoetoe Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$65,397 ABS: Opex	In progress	Green	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. RFS work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2068	Allan Brewster Recreation Centre - comprehensive renewal	Comprehensive upgrade including kitchen, fitness area air-conditioning, fitness area changing room, full refit and paint throughout, lunch room, roof, stadium air-conditioning, stadium changing rooms, staff shower, storeroom roller door, committee rooms, offices, CCTV replacement and lift if needed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2275).	No further decisions anticipated	CF: Project Delivery	\$116,190 ABS: Capex - Renewals	In progress	Green	Current status: Physical works tender completed and evaluation in progress. Next steps: Physical works in accordance to centre's schedule.	Current status: Physical works in progress. Next steps: Handover.
2069	Allan Brewster Recreation Centre - relamp stadium lighting with LED	Re-lamp stadium with LEDs. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3327).	No further decisions anticipated	CF: Project Delivery	\$36,300 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2070	Aorere Park - renew amenity buildings	Renew toilet block and changing rooms.	If full replacement is needed, board to sign-off design	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation, scoping and design phase. Next steps: Pricing and develop business case.	Current status: Investigation and scoping is completed. Next steps: Engaging a contractor to proceed with the design concept.
2071	Coombe Avenue - renew playspace	Coombe Avenue Reserve whole playground renewal. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2278).	No further decisions anticipated	CF: Project Delivery	\$76,200 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2072	East Tamaki Reserve - renew assets	East Tamaki Reserve courts, car park, paths, playground, rubbish bins and seats renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2279).	No further decisions anticipated	CF: Project Delivery	\$180,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2073	Fresh Art Gallery - renew roof, gutters and internal fit-out	Roof and gutter replacement. Internal refit to support.	Any design decisions	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: The contract will combine the roofing with the following projects: Otara Business Hub - investigate options for installing lighting. Otara Library - comprehensive renewal, Otara Music Arts Centre - renew co-located entrance and reception area. OMAC - investigate feasibility of canopy replacement and subsequent physical works. Next steps: Engage consultant for scoping required works and preliminary design	Current status: Final designs underway following acceptance of preliminary designs by stakeholders Next steps: Obtain price estimates for physical works proposed within final designs and complete business case
2074	Hayman Park - renew assets	Renew rubbish bins, seats and signs. Removal of maze and salvage tiles where possible. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2280).	No further decisions anticipated	CF: Project Delivery	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works are underway and progressing to programme. Toilet foundations and framing are in place and the new shared concrete path is being poured. Completion is expected June 2019 subject to weather. Next steps: Continue physical works to completion.	Current status: The new park furniture has been ordered and is being manufactured. Next steps: Install furniture around the park according to the design plan and the works programme.
2075	Hayman Park - renew skate park	Hayman Park Skate Park renewal. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2281).	No further decisions anticipated	CF: Project Delivery	\$223,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works are underway and progressing to programme. Toilet foundations and framing are in place, and the new shared concrete path is being poured. Completion is expected June 2019 subject to weather. Next steps: Continue physical works to programme.	Current status: The contractor has begun work on the skate park. Concrete samples have been assessed for quality of colour and finish. Next steps: Continue refurbishment of skate park according to the works programme.
2076	Hayman Park Stage 1 - develop park	Construction of new destination playground, paths, toilets and kiosk. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2282).	Design to be agreed with local board	CF: Project Delivery	\$500,000 ABS: Capex - Growth	In progress	Green	Current status: Physical works are underway and progressing to programme. Toilet foundations and framing are in place, and the new shared concrete path is being poured. Completion is expected June 2019 subject to weather. Next steps: Continue physical works to programme.	Current status: Physical works are underway and progressing to programme. Construction of the basketball half-court has begun. Play features are being constructed. Completion is expected June 2019 subject to weather. Next steps: Complete canopy roof and waterproofing, begin cladding toilet and kiosk. Complete all pathways. Continue physical works to programme.
2078	Kohuora Park - renew park structures	Renew platform at Kohuora Park. Approved as part of the 2017/18 programme. Activity previously titled "Otara-Papatoetoe - renew park structures".	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	Completed	Green	Current status: Contractor has commenced work on site. Next steps: Monitor project to completion.	Current status: Contractor has completed work on site Next steps: Close project

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2079	Manukau Sports Bowl - renewals	Manukau Sports Bowl car park, fence, path, retaining wall, rubbish bin and shelter renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2284).	No further decisions anticipated	CF: Project Delivery	\$31,000 ABS: Capex - Renewals	Completed	Green	Current status: Start physical works in January 2019. Next steps: Complete physical works.	Current status: Physical works complete. Next steps: Defects period.
2080	Ngati Ōtara Park - develop multi-purpose facility and park	Develop a multi-purpose facility at Ngati Ōtara Park - stage 1 and the Marae - stage 2. \$3,717,850 LTP development budget 2017/18-2019/20; \$500,000 renewal (2018/19); \$500,000 LDI CAPEX (2018/19). This project is a continuation of the 2017/2018 programme (previous SP18 ID 2270).	Design to be agreed with local board	CF: Investigation and Design	\$1,150,000 ABS: Capex - Development; ABS: Capex - Renewals; LDI: Capex	In progress	Green	Current status: Developed design for both multi-sport and Marae facilities underway with resource consent lodgement expected early 2019. Next steps: Detailed design phase for both multi-sport and Marae facilities following resource consent outcome.	Current status: Developed design for both multi-sport and marae facilities complete. Resource consent application being compiled with lodgement planned before 29 March 2019. Next steps: Detailed design phase for both multi-sport and marae facilities following resource consent decision.
2081	Ōtara Business Hub - replace roof stage 1	Isolated and temporary renewal of roofs 3, 4, and 6 of the Otara Business Hub. Costs are estimated to be more than current year's budget and will be confirmed on further inspection. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2266). Project previously named "Otara Citizens Advice Bureau - replace roof" and is bundled with "OMAC - investigate feasibility of canopy replacement and subsequent physical works".	No further decisions anticipated	CF: Investigation and Design	\$120,000 ABS: Capex - Renewals	In progress	Green	Current status: Business case is being developed to incorporate recommendations from the consultant on the approach of the required renewal / replacement works to incorporate findings from the roof assessment report. Preliminary discussions have been held with the local board regarding the potential plans and cost. The focus is now to look at the options with the Facilities Maintenance contractors to repair where possible and identify scope and funding options. Seismic report is underway. Next steps: Complete the engagement with the Facilities Maintenance contractors and prepare for delivery during summer 2019.	Current status: Business case is complete and contractor engaged for physical works Next steps: Physical works.
2082	Ōtara Creek Esplanade Path Network	Ōtara Creek Reserve and Ōtara Creek Reserve South path renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2287).	No further decisions anticipated	CF: Investigation and Design	\$160,000 ABS: Capex - Renewals	In progress	Green	Current status: Letter drop to neighbouring residents has not provided further feedback. Transpower supports the proposed path connecting directly to the road crossing on East Tamaki Drive, even though it will be closer to the pylon. Next steps: Prepare scope of works for the professional services.	Current status: Concentrating on obtaining resource consent and completing design work to renew and upgrade the existing pedestrian paths that connect Hill St, Cosmo Place and East Tamaki Drive to the new bridge that is currently being constructed. All other sections will follow once this section is completed. Next steps: Apply for consents, then start physical works.
2083	Ōtara Creek Reserve - renew pedestrian bridge and path	Ōtara Creek Reserve South, pedestrian bridge renewals. Renewals funding is \$1,090,000 over 3 years, arts funding \$325,000 in 2018/19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3147).	Board to approve design	CF: Investigation and Design	\$620,000 ABS: Capex - Renewals; Regional	In progress	Green	Current status: Physical works tender has been concluded, negotiation with a preferred contractor is in progress. Next steps: Physical works.	Current status: Pre start meeting concluded. Next steps: Physical works commence from 21 March 2019.
2084	Ōtara Library - comprehensive renewal	Comprehensive building refit including exterior repaint including FF&E. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: Contract to be combined with the following projects: Otara Business Hub - investigate options for installing lighting, Otara Music Arts Centre - renew co-located entrance and reception area. Otara Music Arts Centre - investigate feasibility of canopy replacement and subsequent physical works, Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Engage consultant for scoping required works and preliminary design.	Current status: Final designs underway following consultation with stakeholders Next steps: Obtain price estimates for physical works and complete business case
2085	Ōtara Music Arts Centre - renew co-located entrance and reception area	Renew co-located entrance and reception area. Include lighting to brighten entrance and reception. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2269).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Contract to be combined with the following projects: Otara Business Hub - investigate options for installing lighting, Otara Library - comprehensive renewal, Otara Music Arts Centre - investigate feasibility of canopy replacement and subsequent physical works, Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Engage consultant for scoping required works and preliminary design.	Current status: Final designs underway following acceptance of preliminary designs by stakeholders Next steps: Obtain price estimates for physical works proposed within final designs
2087	Ōtara Pool and Leisure Centre - renew roof	Refurbish/replace roof where required.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Approved technical drawings and pricing, requested building consent. Currently in detailed design. Building consent to be lodged in January 2019. Next steps: Complete business case and prepare for delivery.	Current status: Building consent has been lodged, Business case completed, Detailed design Completed, budget has been approved Next steps: Hand over for delivery.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2088	Ōtara Senior Citizens Lounge - refit facility	Reconfigure storage area including replacing shelving, painting and varnishing, replacement of window coverings with blinds, replacement of flooring. Replace old zip with boil and brew heating unit, replace old hot cylinder under bench (repeat). Replace old and swollen joinery around kitchen. Occupier: Ōtara Senior Citizens Club.	No further decisions anticipated	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2089	Ōtara Town Centre - renew fish canopy	This asset poses a health and safety risk in its current condition. The rating has escalated to a 4 to 5. Investigation is in progress to address the structure and options will be presented to the local board for their consideration.	No further decisions anticipated	CF: Investigation and Design	\$160,000 ABS: Capex - Renewals	In progress	Green	Current status: Business case completed, cost estimate needs to be considered on asset value, will seek additional funds for works, possible cheaper solution investigated, waiting for response. Next steps: Notify stakeholders, move into delivery and tender works.	Current status: Business case completed, Budget has been approved on the basis of Repair to make safe as priority with the minimum budget requested, if budget allows then further repairs can be done, then finally cleaning if budget allows. Next steps: Notify stakeholders, move into delivery and tender works.
2090	Ōtara-Papatoetoe - install CCTV cameras	Install CCTV cameras within the Ōtara-Papatoetoe area. Year one - investigation in collaboration with the council security team and Community Empowerment, scoping and physical works. Possible sites include Rongomai and East Tamaki.	Programme to be agreed before implementation	CF: Investigation and Design	\$15,000 ABS: Capex - Development	Approved	Green	Current status: Closed-circuit television (CCTV) is now being managed by Auckland Transport and the appropriate contacts are being sought to best scope the desired works.	Current status: CCTV is now being managed by Auckland Transport and the appropriate contacts are being sought to best scope the desired works. Next Step: Finalise the CCTV scope of work and complete the project
2091	Ōtara-Papatoetoe - investigate options for sports lighting and sportfield upgrades	Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 48 hours per week. Options to be approved by the local board.	Design to be agreed with local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Current status: Currently working on scoping and investigating sports parks field and sports lighting condition rating. Next steps: Develop recommendation report for consideration by the local board.	Current status: Starting professional services process for concept design for sports fields in Papatoetoe Recreation Grounds, Rongomai Park, East Tamaki Reserve and Ngati Ōtara Park. Next steps: Award contract for concept design
2092	Ōtara-Papatoetoe - renew car parks and roading FY18+	Renewal of car parks and roading in Kohuora Park, Ngati Ōtara Park, Osterley Way 9 Grounds, Papatoetoe Recreation Grounds, Robert White Park, Murdoch Park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2291).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Detailed designs to be completed. Next steps: Tender to the market	Current status: Scope to be finalised and a designer appointed for the detailed design through to construction completed. Next steps: Tender to the market.
2093	Ōtara-Papatoetoe - renew car parks FY17+	Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Selfs Park, Waipapa Park (Electrocorp 2 & 3) car park renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2288).	No further decisions anticipated	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	Completed	Green	Project completed at all sites namely, Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Selfs Park, Waipapa Park (Electrocorp 2 and 3).	Current status: Defect period on Aorere Park only. Next steps: Benefit realization.
2094	Ōtara-Papatoetoe - renew courts 2018/19	Cooper Park (Whitley No 2 Reserve), Dissmeyer Park, Sandbrook Reserve, Sunnyside Domain.	No further decisions anticipated	CF: Investigation and Design	\$5,300 ABS: Capex - Renewals	In progress	Green	Current status: Community engagement is underway to determine the demographics and ideals of the community in consultation and the Have Your Say website. Letters have been delivered. Consultation will help inform a draft concept of each playspace that was identified in the project scope. Feedback will be presented to the local board to enable decisions for future funding and programming. Next steps: Present the draft concept plan to the local board identifying any additional funding, upgrades and determine a priority for future programming.	Current status: Community engagement completed, business case completed, budget approved. Scope change, Sunnyside domain courts have been demolished under another project not to be reinstated, Whitley No2 (Cooper park) will be removed from scope due to a current concept plan in consultation and design. Next steps: Dissmeyer and Sandbrook handed over for delivery.
2095	Ōtara-Papatoetoe - renew libraries furniture, fittings and equipment	This project will occur at the Manukau Library and Papatoetoe Library. This design of the project will occur in 2017/2018 and installation of the furniture, fittings and equipment in 2018/2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2273).	No further decisions anticipated	CF: Project Delivery	\$186,400 ABS: Capex - Renewals	In progress	Green	Current status: Scoping with the Libraries team. Next steps: Design drawings.	Current status: Papatoetoe Library completed. Design package for tender is underway for Manukau Library. Next steps: Tender.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2096	Ōtara-Papatoetoe - renew park access FY18+	Scoping for future years physical works. Condition 4 and 5 carparks, paths, and wheel stops. Priority sites identified as: Sandbrook Reserve, Stadium Reserve, Wiri Stream, Kimpton Park, Omana Park.	No further decisions anticipated	CF: Project Delivery	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Consultant has started to scope works required. Priority sites identified as: Sandbrook Reserve, Stadium Reserve, Wiri Stream, Kimpton Park, Omana Park. Works are also being carried out at Papatoetoe Recreation Grounds. Next steps: Prepare a business case which is expected by the end of December 2018.	Current status: Business case approval obtained. Next steps: Tender works and award physical works for financial year 2019/2020.
2097	Ōtara-Papatoetoe - renew park public amenities FY18+	Scoping for future years physical works. Condition 4 and 5 toilets. Priority sites identified as: Omana Park (previously included James Watson Park - removed as renewal not needed). Alternative priority sites may be nominated by the board.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalise project scope and costing. Next steps: Issue a contract for this project.	Current status: Finalise project scope and costing Next steps: Issue a contract for this project
2098	PACT Building (ex St Johns Hall) - refurbish facility	Full building refurbishment. Occupier: Papatoetoe Adolescent Christian Trust.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Completing business case following pricing confirmation. Next steps: Plan physical works.	Current status: Business case and pricing for physical works completed Next steps: Plan and proceed with physical works
2099	Papatoetoe Centennial Pools - renew various major components throughout centre	Renew outdoor plant room roof; repaint indoor pool area, public changing rooms, Reception, spa area; replace concourse; reception carpet offices; replace poolside doors; retile family changing room and spa pool; and replace fencing. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2277).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works tender completed and the evaluation is in progress. Next steps: Physical works in accordance to centre's schedule.	Current status: Physical works contract in progress, Pool works to be completed during shutdown period. Next steps: Handover.
2100	Papatoetoe Town Hall - renew facility	Renew condition 4 and 5 assets including repainting the dining area and renewing the airflow system. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	Any design decisions to be decided by local board	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Pricing for scoped work being confirmed. Next steps: Develop a business case and programme physical works.	Current status: Pricing received for physical works and business case underway Next steps: Complete business case and plan physical works
2101	Puhinui Reserve - renew tracks & crossings	Metal track & structure renewal.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Amber	Current status: The consultant is preparing multiple options for track renewal with cost estimates for each option. Next steps: Analyse the options and prepare for delivery.	The physical works to reinstate the culverts is best to be scheduled when the ground is softer but not too wet. Either late autumn or early spring would be best. Delivery is scheduled for late May. Current status: Pricing for the repair of the culverts and formal development of track around the fallen tree is underway along with the design of the boardwalk. Next steps: Review the pricings and design, develop a business case and prepare for delivery.
2102	Sunnyside Domain - renew play space	Renew playground. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3208). Project previously was to reconfigure the car park but this work is not needed now. However, the play space does need renewal.	Approve play space design	CF: Project Delivery	\$400,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works tender has been awarded. Next steps: Anticipated site commencement is March 2019.	Current status: Physical works in progress. Monitor physical works until completion. Anticipated completion date end of April 2019. Next steps: Project complete
2103	Te Puke o Tara Sports Park - develop change rooms	The project will install two new changing rooms and three new toilets. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3221).	Design to be agreed with local board	CF: Investigation and Design	\$40,000 ABS: Capex - Growth	Deferred	Grey	Current status: This is a multi year project. The funding for the physical work is available in financial year 2019/2020. The scoping and design will begin in financial year 2018/2019. Consultation and investigation is underway with preliminary design meetings completed. Next steps: Finalise scope and complete detailed designs.	Current status: This is a multi year project. The funding for the physical work is available in financial year 2019/2020. Consultation and investigation is complete. Next steps: Tender architectural services
2104	Te Pupu Tahī Tanga Ōtara Wardens Building - refurbish building	Refurbish building interior. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2267).	Local board to be involved in consultation	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Contract has commenced work on site. Next steps: Monitor project to completion	Current status: Contract has commenced work on site Next steps: Monitor project to completion

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2105	The Chambers - comprehensive renewal	Review options for renewal of building and subsequent physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3224).	Local board to approve any design work	CF: Project Delivery	\$240,000 ABS: Capex - Renewals	In progress	Green	Current status: The work to make the building safe, clean and water-tight is complete. Next steps: Evaluate potential for additional work to accommodate any movement of tenants.	Current status: The work to make the building safe, clean and water-tight is complete. Next steps: None.
2106	Tupu Youth Library - replace roof and comprehensive renewal	Full reroof due to continuing leaks. The comprehensive renewal scheduled for FY20 has been brought forward on the basis of the roof renewal. Upon investigation the roof has leaked into the ceiling and the internal structural walls. This facility will require shutdown while works are underway, therefore we want to conduct physical works in their entirety throughout FY19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2274).	No further decisions anticipated	CF: Investigation and Design	\$500,000 ABS: Capex - Renewals	In progress	Green	Current status: Design review in the light of scope that has not been resolved. Next steps: Building consent.	Current status: Contractor appointed for roof replacement only. Next steps: Commence physical works.
2725	Ōtara Business Hub - investigate options for installing lighting	Investigate options and CPTED concerns for installing lighting (solar preferred) in the courtyard outside OMAC and Ōtara Library. Further costs may be incurred dependent on lighting design chosen	Lighting design	CF: Investigation and Design	\$2,000 LDI: Capex	In progress	Green	Current status: Contract to be combined with the following projects: Otara Library - comprehensive renewal, Otara Music Arts Centre - renew co-located entrance and reception area, Otara Music Arts Centre - investigate feasibility of canopy replacement and subsequent physical works, Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Engage consultant for scoping required works and preliminary design.	Current status: Engaged consultant to provide lighting options. Next steps: Obtain estimate pricing for options provided
2887	Te Puke O Tara Community Centre - refurbish centre	Renewal and redevelopment of centre. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2272).	No further decisions anticipated	CF: Project Delivery	\$306,556 ABS: Development	Completed	Green	Project completed.	Project completed.
2945	Kurt Elsa Park - renew playspace	Kurt-Elsa Park (Kurt Lane Reserve) whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2283).	No further decisions anticipated	CF: Project Delivery	\$24,658 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2946	Milton Park - renew playspace	Milton Park whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2285).	No further decisions anticipated	CF: Project Delivery	\$62,000 ABS: Capex	Completed	Green	Current status: Physical works on site due to complete by the end of January. Next steps: Project complete.	Project completed.
2947	Otamariki Park - renew playground	Otamariki Park whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2286).	No further decisions anticipated	CF: Project Delivery	\$542,038 ABS: Capex	In progress	Amber	Current status: Physical works have commenced on site. Anticipated completion date by mid-March 2019. Next steps: Monitor physical works.	Risks/Issues: Issues with fitting the big slide on the mound, issue has been resolved however delayed programme of works by a month. Current status: Monitor physical works until completion. Anticipated date by end of April 2019. Next steps: Project completed.
2971	Otamariki Park - develop toilet and drinking fountain	Design and build a fully accessible, robust, attractive single public toilet facility and an accessible drinking fountain on the route from the Otamariki Park playground to the on road parking. This project is carried over from the 2017/2018 programme (previous SP18 ID 3146).	No further decisions anticipated	CF: Project Delivery	\$136,027 LDI: Capex	In progress	Green	Current status: Physical works have commenced onsite. Next steps: Toilet block will not be operational until the playground is completed in late March 2019.	Current status: Toilet block has been installed. Will be operational once playground is completed, end of April. Next steps: Once pathways have been constructed the water fountain will be installed.
3106	OMAC - investigate feasibility of canopy replacement and subsequent physical works	Redesign and replace canopy if needed. This project was carried over from FY2017/2018, previous SP ID 2268	No further decisions anticipated	CF: Investigation and Design	\$8,977 ABS: Capex	In progress	Green	Current status: Contract to be combined with the following projects: Otara Business Hub - investigate options for installing lighting, Otara Library - comprehensive renewal, Otara Music Arts Centre - renew co-located entrance and reception area, Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Engage consultant for scoping required works and preliminary design.	Current status: Scope of physical works required being assessed. Next steps: Pricing for physical works and complete business case

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3201	Rongomai Walkway	Completion of the pathway through Rongomai Park connecting to Te Irirangi Drive, East Tamaki (2m wide concrete path approximately 200m long). This project was carried over from FY2017/2018, previous SP ID 3550	No further decisions anticipated	CF: Investigation and Design	\$173,260 ABS: Capex	In progress	Green	Current status: The short connection from the existing path built by Rotary to the Rongomai Park car park is possible. The longer path connecting through to the pedestrian bridge is not supported by Transpower until they lift the transmission lines. The lower route through Rongomai Reserve connecting through to Belinda Place has two different options Next steps: Workshop route options with the local board.	Current status: The lower path route will require resource consent for removal of trees. Next steps : Arborist engaged for assessment report.
3222	Sandbrook Reserve - demolish vandalised building	Demolish vandalised building and return to green space	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Opex	In progress	Green	Current status: Asbestos assessment underway and pricing being obtained. Next steps: Develop business case and programme physical works.	Current status: Contractor has commenced work on site.Next steps: Monitor project to completion.
3227	Milton Park walkway (option 1)	Develop a 100m x 2.5metre footpath connection from Landon Avenue to the northern end of school boundary. Funded by Auckland Transport Local Board Transport Capital	No further decisions anticipated	CF: Investigation and Design	\$87,000 External funding	In progress	Green	Current status: Site visit conducted with designer and stakeholder to look at path alignment. Planning assessment completed which showed that resource consent is not required. Next steps: Finalise detailed design with stakeholders by the end of February 2019.	Current status: Tender completed and awarding works to contractorNext steps: Monitor works through to completion.
3316	Otara Hub Canopy	Install a canopy for the area between Otara Music and Arts Centre and Fresh Gallery Otara with the preferred option of the signature canopy.	No further decisions anticipated	CF: Investigation and Design	\$262,000 External funding	In progress	Green	0	Current status: Architect who is working on the other roof structures of the Otara Hub has provided a design concept and cost estimate. Next steps: Workshop the concept design with the local board.
Infrastructure and Environmental Services									
3336	Charntay Park - Teaching garden expansion	Charntay Park - construct a 1.8M high security fence surrounding the new garden area.	Additional funding to be approved by local board	CF: Project Delivery	\$10,000 LDI: Capex	Approved	Green	0	Current status: Staff are waiting for Parks, Sports and Recreation to resolve extra funding through Q3 reporting to progress this project. Next steps: Approval in Q3 report will determine progress to start works.
604	Puhinui Reserve Restoration	This project will deliver fencing and re-planting of Puhinui Reserve.	There are no further decisions in 2018/2019.	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Green	The planting of 18,000 native trees and shrubs was completed in quarter two through a combined corporate and community planting event. This planting aims to restore and enhance strategically important inanga (whitebait) spawning zones along several hundred metres of the lower Puhinui Stream. The plants are establishing well. In quarter three the winter planting plans will be finalised.	A site visit was held this quarter with all relevant stakeholders to confirm additional planting at this site during the planting season. Planting is expected to be carried out during quarter four.
606	Ōtara Lakes and Waterways - Ōtara Litter Action Plan	The project will continue implement the Ōtara Litter Action Plan. This will include two Neat Streets events, two clean ups, engagement with original Neat Street sites and one litter/illegal dumping activation. The Neat Street events will align with the the board's funded Neighbourly Day (Arts, Culture and Events).	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$40,000 LDI: Opex	In progress	Green	The contracts for Neat Streets coordinators have been finalised. The first event at Velvet Crescent was held on 8 December 2018. Over 40 volunteers from community and church groups supported the event which saw the sorting of 27,565kg of landfill waste, 18 cubic metres of metal, 1,590kg of wood and more. The event engaged 54 households and the neat streets team will support ongoing engagement with the Velvet Crescent and Lawrence Place community. The locations for the next Neat Streets event in Ōtara will be confirmed with the board in January 2019.	The Pearl Baker neat streets event was held on 30 March 2019 and waste collected and people involved will be communicated to the board via email. An additional upcycling event at the Ōtara Repair Café is planned for 27 April 2019 and will be hosted by Habitat for Humanity, Ormiston Road. The final neat streets event on Flat Bush Road will focus on organic waste and leaf litter. This event is planned for 1 June 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
610	Ōtara Adopt a Spot	To continue implementation of the Adopt a Spot programme including supporting the current four groups and recruitment of one new group in the Ōtara area.	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	The Adopt a Spot plan for 2019 has been finalised by the coordinator and local ambassador and has been presented to Parks, Sport and Recreation for approval. The work for 2019 will continue to focus on the Ōtara Creek Reserve with ongoing weed control and planting (with plants supplied by the Mayors Million Trees) as well as introducing pest control for rats. The local ambassador continues to build community engagement with four volunteer events held in the last quarter.	The Adopt a Spot ambassador has continued working with the three established groups working in Ōtara Creek Reserve, including weekly weeding sessions and clean ups. A new project of upcycling fallen trees into outdoor furniture has been discussed with the local board and with community facilities in quarter three. A new group of volunteers has been established through the Ōtara Baptist Church during quarter three and the coordinator is supporting this group to undertake weeding and planting maintenance in Ōtara Creek Reserve. During quarter four engagement activities will take place through street networking to build awareness of environment in Hills Road, Dawson and Ferguson Road areas. The ambassador has coordinated with two local holiday programmes for larger planting and education days in April 2019. A target Wattle Tree project will tackle areas behind Velvet Crescent in April 2019.
906	Tamaki Estuary Environmental Forum Coordinator - Ōtara-Papatoetoe Local Board	To see Te Wai o Taiki (the Tāmaki Estuary) as a thriving, dynamic and healthy ecosystem that is loved and used by the community and which positively enhances and connects with the Manukau Harbour, the Waitematā Harbour and the Hauraki Gulf (Tāmaki Estuary Environment Forum vision). Specifically this budget will fund a coordinator at 12 hours per week to support the Tāmaki Estuary Environmental Forum, and support groups in progressing the above vision for the Tāmaki estuary. The forum operate as a collaboration between five local boards, and several community organisations, to advocate for the Tāmaki catchment. This year will see exploration of additional funding sources and sponsors to support aspirations of the group. The forum also hopes to partner with academic institutions to discover more about the environmental issues and social interactions of communities within the Tāmaki catchment.	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$5,000 LDI: Opex	In progress	Green	During quarter two bi-monthly meetings organised by the coordinator and hosted by co-chairs have continued. The terms of reference for this group is currently being reviewed and updated to provide more detail and guidance on the governance of the forum. The forum aim to repeat reserve clean-ups around the catchment in 2019 with Conservation Volunteers New Zealand. A newsletter was developed and distributed to the stakeholder list in December 2018.	Bi-monthly meetings continued during quarter three and new attendees have included Chinese Conservation Education Trust, Our Seas Our Future and a representative from the Hauraki Gulf Forum. Two clean-ups in partnership with Conservation Volunteers New Zealand were completed during quarter three, 49 volunteers attended the events and 850 kilograms of rubbish was collected. A Nurdle Hunt enabling student investigation of micro-plastics around Tāmaki Estuary was facilitated during and following sea week in March 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
912	Manukau Harbour Forum - Ōtara-Papatoetoe Local Board	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and an education project.	No further decisions anticipated.	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Amber	<p>In quarter two the forum:</p> <ul style="list-style-type: none"> provided feedback on projects to be considered under the natural environment targeted rate presented to the Environment and Community Committee on the small sites ambassador report advocating for more funding for sedimentation and pollution regulatory activity distributed the October-November 2018 forum newsletter supported the proposed industry education programme which will deliver a construction field day event in either Drury or Takanini in quarter three supported a proposal to expand the symposium and community event into several staggered components, including a stand at the February 2019 Onehunga Festival, support for March 2019 Sea Week, and a symposium in quarter four. <p>In quarter three the next issue of the forum's newsletter will be distributed, the governance review will begin and the promotional video will be ready for publication. The youth leadership programme wānanga is scheduled for quarter four in April 2019.</p>	<p>This work programme is at risk of not being delivered due to the governance and management review not starting until quarter four. Arrangements for releasing governance staff resource to undertake the review are being finalised and the review will be undertaken and completed in quarter four.</p> <p>In February the forum supported a community focused Manukau Harbour Forum stall at the Onehunga Festival, presenting an integrated display with the Our Water Future engagement staff and resulting in at least 80 face to face interactions with the public. The stall was well attended by elected members and supported by council's Sustainable Schools team and participants from the youth leadership programme.</p> <p>February also saw the distribution of the forum's newsletter and the online publication of the forum's video project, which was shared and promoted via social media channels.</p> <p>The governance and management review, which was due to begin in quarter three, will begin in April 2019. Planning is underway for a one-day symposium event to be held in June 2019.</p> <p>Planning for the model small site field day event was finalised in March 2019 and the event will be held in Pukekohe on the 18 April 2019. The youth leadership programme wānanga will take place over 15 – 17 April 2019. Invitations to forum members to participate in the wānanga were sent in late March 2019.</p>
914	Ōtara Lakes and Waterways - Ōtara Community Planting Project -	Selection of one site from the Watercourse Assessment Report for a community planting project in 2018-19. This will also be used as an opportunity to engage local schools to support the proposed Wai Care coordinator position being recommended by the Sustainable Schools team for the OPLB area Budget to include event costs such as BBQ	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	A contract has been finalised for year two of the Preston Road Reserve riparian restoration. The contractor will assist with site preparation and supply the plants for the community planting event scheduled for May 2019.	Maintenance of the 2018 Preston Road Reserve plantings began in quarter three. Site preparation for stage two planting will be completed by the end of May 2019 ready for a planting with local schools during quarter four, now scheduled for 7 June 2019.
915	Ōtara Lakes and Waterways - Ōtara Planting Maintenance	First year maintenance for community planting site from 2017/2018 (four rounds maintenance in first year 10 per cent replacement plants).	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Green	A contract has been finalised for maintenance at Preston Road Reserve and in Ōtara Creek Reserve. Four maintenance visits will be conducted over quarters three and four during the growing season.	<p>The Ōtara Lakes Stream Team has undertaken specialist training on weed control techniques to maintain riparian plantings in Ōtara Creek Reserve. They will support Adopt a Spot groups working in Ōtara Creek Reserve their efforts to restore the stream bank through Ōtara Creek Reserve.</p> <p>Weed control will be carried out by the Stream Team during quarter four at Springs Road Reserve in preparation for a canopy tree planting event that will take place in June 2019.</p>
916	Ōtara Lakes and Waterways - Communications	Commencement of communication campaign for the Trust, including a drive to get people to register their interest / sign up / become a member of the Friends of the Ōtara Waterways Trust. Commission short pieces on the history, culture and ecology of the Ōtara waterways and lake, creating general awareness of the waterways.	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$2,000 LDI: Opex	In progress	Green	Auckland Council ICT services have offered to assist with migrating the website to council hosting, allowing them to assist with webpage modification. This offer has been accepted by the Ōtara Waterways and Lake Trust and a draft scope of work will be finalised by 31 December 2018, allowing modification work to commence in quarter three.	Ōtara Trust has decided to explore alternative options for updating the website. A decision on whether to use Auckland Council to host the website or to retain existing platform and pay for an external provider to update the site will be made in April 2019 with the website upgrade conducted in May or June 2019, this project is still expected to be completed by the end of the financial year.

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917	Ōtara Lakes and Waterways - Coordinator	Continued engagement of the project coordinator to lead the implementation of projects from the Strategic Plan, provide administration support to the Trust, coordinate projects as being led by the Trust, continue to provide support to enable the growth of the Trust	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$30,000 LDI: Opex	In progress	Green	The coordinator continues to run bi-monthly trust and community panel meetings, provide administration support to the trust and coordinate projects led by the trust.	The coordinator continues to run bi-monthly trust and community panel meetings, provide administration support to the trust and coordinate projects led by the trust such as neat streets, the adopt a spot programme, community planting and planting maintenance.
2441	Neat Street Events (Papatoetoe and Ōtara)	To deliver two Neat Street events in the Papatoetoe area which aims to provide a reduction in illegal littering and dumping and increased awareness about what do with your waste. To deliver one Neat Streets event at Flatbush Rd, Ōtara, to remove fallen leaves.	There are no further decisions in 2018/2019.	I&ES: Waste Solutions	\$40,000 LDI: Opex	In progress	Green	This project funds three of the five Neat Street events for the Ōtara-Papatoetoe Local Board. The other two events are funded by the Ōtara Litter Action Plan project. A Neat Streets team has been engaged to project manage and deliver all five events. In quarters three and four the three events funded by this project will be delivered. The sites selected are Pah Road Papatoetoe, Gifford and Margaret Road Papatoetoe and Flatbush Road Ōtara. All sites chosen align with areas where high levels of illegal dumping occur. The Neat Streets team have developed a relationship with Housing New Zealand Corporation to ensure waste reduction and recycling behaviours continue beyond a one-off event. The Neat Steet areas are also supported by Pacific Vision Aotearoa who hold a council contract for waste education Ōtara and Papatoetoe. The Neat Streets team will conduct educational workshops with communities alongside Pacific Vision Aotearoa to ensure that waste reduction and recycling in the area endures beyond the one-off events.	The Neat Streets event in Gifford Road, Margaret Road and Millennium Place took place on 16 February 2019. 162 houses were invited and 65 houses attended on the day. The event was a collaborative effort with HNZZ providing seven skips bins, staff, a kids area and free barbecue. The Church of Jesus Christ Latter Day Saints provided 20 volunteers, and there was support from Waste Solutions, Pacific Vision Aotearoa, The Compost Collective, Oranga Tamaki, Māori Wardens, Habitat for Humanities and Abilities Trust. Triple TTEZ Bikes repaired and re-distributed 40 bikes into the community. The next Neat Streets events in Papatoetoe will be in Pah Rd on Saturday 18 May.
2835	Building Sustainable Communities – EnviroSchools	To generate momentum for a sustainable future for the communities of Ōtara-Papatoetoe. Year one of this three-year project will establish the partnerships and structures required to increase engagement with local schools and students, grow capacity within local communities and bring communities together. The work programme will include: • engagement of a sustainable community coordinator • mentoring of new EnviroSchools • delivery of two action days • delivery of six workshops • hui with mana whenua and community reference group	No further decisions are anticipated for the 2018/2019 financial year. The board has approved funding in principle for the 2019/2020 and 2020/2021 financial years.	I&ES: Environmental Services	\$29,000 LDI: Opex	In progress	Amber	Consultation has begun with community partners to identify where to source a suitable coordinator. The job description for the coordinator will be circulated for appointment at the start of quarter three. A meeting was held for the principals and teachers of the mentor and new schools to organise the process and projects to develop the EnviroSchool kaupapa. During quarter two the format and timelines of the project were revised to initiate stronger local relationships for a better outcome from the community hui. The project was presented to the Infrastructure and Environmental Services Mana Whenua Hui during December 2018. This has connected staff to education specialists from interested iwi to allow ongoing engagement in the programme design. This group will continue to have input in to the design and implementation of the three-year enviroschools programme.	The procurement process has taken longer than anticipated which has led to a delay in the forecasted spend. All funding is now allocated and full spend will be completed by the end of the financial year. The Ōtara-Papatoetoe EnviroSchools Tuakana/Teina mentoring programme is underway to link well established schools with new EnviroSchools. Fergusson Intermediate has been engaged as an EnviroSchool mentored by their neighbour East Tāmaki School. Papatoetoe South School are now being mentored by Papatoetoe West School. Schools are registered in all three professional development workshops, with workshop one held on 22 March 2019. A community coordinator has been recruited and begun in their role to promote awareness of the project, build relationships and build a knowledge base of the local area to advance the Ōtara-Papatoetoe EnviroSchools sustainable community. The contractor will hold two community hui in Ōtara and Papatoetoe in quarter four.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Libraries									
3327	Polycycle at ASB Polyfest 2019	This project will support a 'poly-cycle' at the 2019 ASB Polyfest and construction of a giant seastar. Participants will be asked to engage in the poly-cycle by returning their aluminium cans, plastic bottles, plastic cups and compostable packaging, receiving 10 cents per item. All materials collected from the poly-cycle will be used to create a giant art piece in the form of a sea star. Each limb of the sea star will be filled with different materials so that participants can see resources grow each day.	No further decisions anticipated	I&ES: Waste Solutions	\$11,000 LDI: Opex	In progress	Green	0	The project was approved by the board in February 2019 (resolution OP/2019/13). The project was a success and the poly-cycle proved to especially engage young people in the activity as they were able to receive monetary benefits for disposing of their waste correctly. The seastar was completed however the full potential of the project could not be realised due to the final day of Polyfest being cancelled. The organisers had forecasted \$5,000 to be spent on reimbursing participants with 10 cents per recycled item. As the main day of Polyfest was cancelled, the \$5,000 budget was not fully spent. The remaining budget will be returned to the board for use in their local board grants, this will be coordinated at the beginning of quarter four.
1152	Provision of Library Service - Ōtara-Papatoetoe	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Manukau Library for 56 hours over 7 days per week. (\$441,595) - Ōtara Library for 48 hours over 6 days per week. (\$346,356) - Papatoetoe Library for 48 hours over 6 days per week. (\$420,957) - Tupu Library for 56 hours over 7 days per week. (\$354,114)	No further decisions anticipated	CS: Libraries & Information	\$1,607,761 ABS: Opex	In progress	Amber	In November library staff collaborated with other Community Services staff at the "Take a Break" pop up at PAK'n SAVE Mangere to build relationships and talk about services supporting whānau with babies and children under five. In December Ōtara Library became a Spark Jump partner, a partnership initiative where the library acts as an agent providing affordable internet access with no contract and no breakage fees to the community. People only top up if they have to or want to. Help with CVs, formal letters, job applications and learning how to use a device continue to be regular requests at all libraries.	Due to the New World supermarket rebuild at Papatoetoe customers are going to other areas to shop which accounts for a decrease in visitors as customers like to combine their library visit with the daily shopping. Staff continue to actively promote the library services at events and through outreach visits. Internet and wifi sessions are down however there were a large number of customers in January requesting help with creating or updating curriculum vitae's and cover letters as well as some wanting to practice interview techniques. We have noticed more intermediate age children using phones or tablets instead of using the public computers. Registrations and participants at programmes and events have increased.
1153	Preschool programming - Ōtara-Papatoetoe	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Papatoetoe staff delivered outreach themed storytimes to preschools during Diwali. Ōtara delivered Pasifika language themed storytimes in-house as well as a part of outreach visits throughout October. Tupu had an interactive Christmas storytime highlighting the Goldilocks story with a Christmas twist. Over 100 preschoolers and adults attended.	The Preschool numbers continue to grow very strongly across all libraries with Pasifika storytimes at Tupu and Ōtara with invitations from Reina Vaai sharing her new book 'The Inventor', Peppa Pig interactive puppet show at Papatoetoe and the ever increasing numbers of Wriggle and Rhymes at Manukau due to redevelopment of child care centres opening in the area.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1154	Children and Youth engagement - Ōtara-Papatoetoe	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The Time Turner October school holiday programme at Manukau started with a retro focus moving to the future with activities from hoola hoops to robotics. Tupu ran a 'Tupu Escape' event where 60+ participants had to solve various riddles and mysteries in order to escape a room to freedom. Ōtara has re-established storytime sessions with Wymondley Primary and Mayfield Kindergarten. In December Ōtara had 210 pupils from Mayfield Primary School enjoying library orientation and services as part of their Community Orientation day. Tupu provided three 'Freedom Readers' awards for Tangaroa College's prizegiving to committed students from the book club run in partnership with the school. In partnership with Papatoetoe Historical Society class three from Holy Cross Catholic School completed community service at Papatoetoe Library making Christmas cards for the elderly. Ōtara staff were thanked by children and parents for providing year long ukulele tutoring. Staff visited local schools to promote the Kia Māia te Whai Summer Reading programme. Enrolments were steady during December.	The theme for Kia Māia te Whai/Dare to Explore 2018/19 was 'Voyages'. All four libraries participated in the programme, running many interesting activities such as a treasure hunt through the library, a marble run, ice cream and slime making. The attendance was high at the end of programme parties with good feedback from all who attended. Papatoetoe encouraged ukelele sessions and Manukau promoted competitions for pasifika designs for ukelele's. Tupu were invited to Dawson primary school 'Family fun day' where staff engaged and shared library services and resources.
1155	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Ōtara-Papatoetoe	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	At Papatoetoe two speakers spoke about their experience in retaining the Niuean and Fijian language in their lives and passing this on to younger generations. For the Auckland Heritage Festival five members of the Papatoetoe community shared their "Migrant settlement stories". Papatoetoe had a "Taste of Diwali" evening with performances, games and henna painting. Ellar Kumar gave a Bollywood dance demonstration to library patrons and children from Puhinui and Holy Cross Catholic Schools. Manukau's Diwali highlight was the introduction of an annual family "Festival of Light" celebration coinciding with the launch of their new Hindi and Punjabi collection. Tea and Topics speakers Luisa Tora spoke about the Veiqia project (Fijian female tattooing). Papatoetoe staff participated in the Papatoetoe Family Fun Day and staff from Papatoetoe and Tupu entered the Papatoetoe Santa Parade wearing "Super Librarian" outfits promoting "Reading is power!" Tupu partnered with the Dawson Trust to help run the 'Lit Up' Christmas community event in the Fergusson Oaks Reserve.	Manukau has had a high level of participation for key events this year, particularly the Lunar New Year where several hundred customers enjoyed performances from the Beijing Opera, traditional dancers and calligraphy experts. Pasifika has proved equally popular with great turnout for an event celebrating the achievements of local Pacific authors. For Pasifika Papatoetoe had Laie Vatuvei from The Fono talking about Tongan society and her role as a health practitioner in the community. Dr Ofa Dewes, health researcher from Auckland Univesity talked about her studies on the health of Pacific peoples. An Education network evening event for local educators had speakers on climate change in the Pacific, the Electoral Commission on the importance of voting and the educational resources available in the library.
1156	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Ōtara-Papatoetoe	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Tupu ran a Kirihimete storytime with Ngā Kōhanga Reo ō Ōtara based on the book "Kūwi's very shiny bum" by Kat Merewether (55 in attendance). Ōtara have begun a "Kōrero corner" with a staff member holding a monthly kōrero for those in the community interested in speaking beginners level Te Reo Māori. Numbers attending have been steadily increasing.	Toro Pikopiko Puppets had shows at Papatoetoe and Tupu; Te Rerenga - the flight retells a Kāi Tahu legend about a Bird woman called Pourakahua and her epic flight to Aotearoa, with the aid of Matariki stars and migrating whales. The children were invited to help animate eighty rock-art puppets, learning about New Zealand's rock-art heritage. Ōtara also running regular Wednesday "Ako Te Reo Māori" class that has encouraged group members to continue studying at a tertiary level, speak with confidence on their Marae and help connect non-Māori student connect with their Cook Island culture and language.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1157	Learning and Literacy programming and digital literacy support - Ōtara-Papatoetoe	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	At Papatoetoe, a talk about "Eating for a healthy heart" and "The Food Hub" was provided by TANI and the Roots Collective with Mandarin interpretation by library staff. Tupu's 'Living Legends' sessions included gamer "Ghost Chips" (real name: Reagan Kelly) talking about his journey towards becoming New Zealand's number one gamer for Tekken 7 and Street Fighter 5. In November, another 'Number one' came to speak at Tupu from the world of table tennis – New Zealand Men's Table Tennis Champion, Tony Liu. After they both shared their journeys, they also put their skills into action. Ōtara staff participated in the official launch of 'Thriving Ōtara', (the library has been involved from inception), a community lead initiative spearheaded by Ōtara Health Charitable Trust where organisations, businesses and community groups located in Ōtara commit to ensuring that people no matter what role/title they hold, contribute to ensure people in Ōtara thrive.	Tupu played 'host' to TV3's The Project hosts, Jesse Mulligan and Kanoa Lloyd when they came to be our 'Living Legend' speakers. Jesse and Kanoa spoke to a strong audience of 50+ where they shared about their personal journey's and stressed the importance of reading and dreaming big! At the end of their talk, Jesse and Kanoa asked Tupu if they would come in and be the studio audience for one of their shows. On February 18th, Tupu staff and some of the youth, were able to make their way to The Project studio's and enjoy the live-studio audience experience. Papatoetoe Library celebrated their 40th birthday with morning tea and speeches from Historian Phil Sai-Louie and Local author Heather Haylock on Auckland Suburban history and the launch of Heather's second picture book about Granny McFlitter.
Local Economic Development: ATEED									
1158	Ōtara Library Initiative - Ōtara-Papatoetoe	Develop a co-designed framework and implementation plan for library services at Ōtara Library that recognises and celebrates the predominantly Pasifika community. The initiative will support Te Kauhanganui, Auckland Libraries' Talanoa, Auckland Libraries universal access principles and Te Kauroa Auckland Libraries Future Directions. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Ōtara Library are continuing with further refit projects on the internal part of the library with some interior changes that reflect the Pasifika community.	Ōtara Library will be undergoing a refit that will consider the aspects of the Pasifika community and co-design framework. The ideas from the Ōtara Community consultation will be reflected in the designs of the refit.
354	Little India Promotion	Hunters' Corner Business Association is interested in partnering with local board and providing match funding to promote Hunter Corner as 'Little India', an authentic India shopping and dining destination. The promotion seeks to leverage the area's Indian businesses and community events to increase economic viability and retain and attract other businesses to the area. Hunter's Corner Business Association will lead the project, and set up a project steering group. The group will include representatives from local board, business association, Papatoetoe Historical Society, and local community organisations.	The programme will proceed if the Hunter's Corner BID are in full support (i.e. publicly endorsement on 'Little India') and match funding with the local board.	ATEED: Local Economic Growth	\$20,000 LDI: Opex	In progress	Green	The steering group is in the process of selecting a preferred service provider to develop the Hunter's Corner promotion campaign.	Series of videos and online digital content have been developed to promote Hunter Corner's Indian retailers, places of worship and historical heritage. The steering group will meet again in mid April to determine the next stage of work.
355	Ōtara-Papatoetoe Business Sustainability Development	ATEED will work with Sustainable Business Network (SBN) to promote sustainable business practices. The focus for action is expected to be in a few key areas, such as waste minimisation. It will signal specific implementation options (e.g. used oil collection, food waste collection); an indicative set of basic resources to deploy with participants (e.g. simple checklists, top tips sheets, posters); and a simple measurable outcomes system. The work will also include identifying the needs of local business through an initial NEEDs assessment by working with interested businesses.		ATEED: Local Economic Growth	\$25,000 LDI: Opex	In progress	Green	The survey is currently out in the field. We aim to have the topline results back in February 2019.	A survey was done in February 2019 to engage with retail businesses in the local board area and find out their thoughts on waste management and climate change issues. The findings of the survey has been provided to local board in March. Two engagement events have been planned on 8th May and 15 May.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
655	Young Enterprise Scheme (OP)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated	ATEED: Local Economic Growth	\$3,000 LDI: Opex	Completed	Green	The Auckland Chamber of Commerce has invoiced for the allocated funds from local boards and payment has been made.	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.
Parks, Sport and Recreation									
3276	PopUp Business School South Auckland (OPLB)	The Pop Up Business School provides a free 10 day business school to provides education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided. Project to be supported in partnership with OPLB, MSD and ATEED.	No further decision points anticipated	ATEED: Local Economic Growth	\$5,000 LDI: Opex	Completed	Green	Funding from Community response fund allocated and event enables by co-funding fromMOLB, MSD and ATEED. Event was run successfully at Te Haa o Manukau in Manukau. Final reporting on outcomes and follow up workshops with attendees will take place early in 2019.	Completed in Q2
394	Manukau Sports Bowl: Service Assessment	Continue to work with Panuku Develop Auckland to prepare a Service Assessment for the Manukau Sports Bowl which identifies future service level provision based on the findings of a Sports Facilities Needs Assessment, a Facilities Plan plus local and regional recreational provision gaps and Panuku development objectives.	Approval of service provision, to inform master planning for the park, to be sought in Q4.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	PSR & Panuku are identifying regional and local provision gaps in sport & recreation based on service assessment studies. The findings will be workshopped with the local board in Q3.	The sport and recreation provision gaps were discussed with the local board at a March workshop. The local board provided feedback on services to be included in the master planning process for the park.
395	OP: Play Network Analysis	Prepare a Play network analysis to determine the current level of play service provision across the local board area and identify opportunities to enhance existing levels of service.	Final report findings will be workshopped in Q4.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	The service assessment is underway and will be reported to the board in Q3/Q4.	Draft Play Network Analysis findings will be workshopped with the board in May.
396	OP: Parks Tree Planting Programme	Carry out specimen tree planting in parks to improve amenity, landscape, biodiversity and where desirable, shade levels.	No further decisions anticipated	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	A workshop will be held in Q3 to provide feedback on the objectives of planting	At a Q3 workshop the local board supported the proposal to plant large specimen trees to provide shade near recently renewed playgrounds. Large specimen trees will also be planted at parks with low tree canopy coverage. The Community Park Ranger will support tree planting with the volunteer network where possible.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
483	OP: Specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	This project is to develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees	Draft Local Urban Ngahere assessment report will be presented for discussion at the beginning of 2019/2020.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Continued analysis of the data released from the regional LiDAR mapping. Initial drafting of the local Ngahere Assessment Report is in progress. At a Q2 workshop the local board reviewed their Q1 workshop feedback and confirmed the key deliverables for the Ngahere-Knowing programme. This will inform the planning options for Phase 2 Ngahere-Growing for delivery in FY2019-2020.	Continued analysis of the data released from the regional LiDAR mapping. Initial drafting of the Local Urban Ngahere assessment report is underway and a first draft is expected for board review in early July.
543	OP: Out and About active parks programme FY19	Deliver a range of 'free to attend' activities and events in local parks, spaces and places with a greater focus on communities of activity as identified through the Auckland Approach. We will continue to provide activities for children and families, and identify partners who can provide more opportunities for young people and seniors to be physically active	No further decisions anticipated	CS: PSR: Active Recreation	\$40,000 LDI: Opex	In progress	Green	October events: Amazing Race at Kingswood Reserve (20 attendees); Art in the Park at Allenby Park (45 attendees); Play Day at Fergusson Oaks (85 attendees). November - Park fun day at Milton Park (122 attendees); Four Park Play sessions at Pearl Baker Reserve (averaging nine attendees). During this quarter staff have engaged with a number of local providers including Boot It Manukau and ID Fitness who will be delivering free community classes beginning in January for eight weeks at Allenby and Kohuora Parks. Also working with a group from Cooper Crescent to support some community led activations early in 2019.	In January 5 Activations including 1 x Kite Day at Otamariki Park (26), 1 x Amazing Race at Kingswood Ave Reserve (15), 1 x Art in the Park at Allenby Park (97), 1 x Park Fun Day at Pear Baker Reserve (54) In February Toddlers in the Park at Allenby Reserve (36), including a local Kohanga Reo seeing the Out and About Facebook posting and then walked their children to Allenby Park. During Q3 we have been making a shift toward increased support for community led activations starting with ID Fitness who delivered an 8 week community group fitness programme twice a week at Kohuora Park. In January and February the 16 sessions averaged (35) Adults per session plus children. The ID Fitness programme was successful because of the community champions personal relationships, their profile in the community and effective social media promotion through Facebook
544	Otara Pool and Leisure Centre: Operations	Operate Otara Pool & Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; early childhood education; aquatic services; recreation services.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits Sept-Nov = 75,009; a 5% increase on the same period last year. Customer satisfaction decreased slightly from Q1. Early Childhood occupancy = 65%; improving 16% on the same period last year. Membership at end December = 859; up 17% on the same time last year. Active visits this quarter have increased in comparison to the same period last year due to increased participation in evening and preschool programmes, growth in drop-in attendance and sports bookings in the stadium. The 2-week annual aquatic maintenance shutdown in late October contributed to a decrease in pool visits. We also saw a 7% increase in fitness visits and group fitness classes. The satisfaction survey scored lowest on overcrowding at the facility. This will mean we can improve and do better on crowd control in the pool area. Milestones – opening of outdoor pool on 8th December (1000 visits). Manukau Kayaking Club providing free kayaking sessions every Tuesday.	Otara Pool and Leisure Centre experienced a 11% increase in active visits when measured against the same period last year (December–February). Customer experience scores have remained positive during quarter 3 (using a 12-month rolling average). They are above the average for all centers in the region. Membership and ECE occupancy remains on track and OSCAR/holiday programmes grew by 27% when compared to the same period last year. A large increase in active visits was a highlight of what was already a successful summer. We continued to attract youth and families with the aqua slide and entertainment in the outdoor pool area. The heatwave in February also contributed to a spike in visits to the pools. We also ran a successful evening social netball competition over the summer, with double the amount of teams participating than last year. Community highlights from this quarter: Kahuna Nui concert - a partnership between OPLC, OMAC and Te Puke o Tara which revived the live concerts in the outdoor area that took place in the 80s.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
545	OP: Ecological volunteer and environmental programme FY19	<p>Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including:</p> <ul style="list-style-type: none"> •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures <p>Full details of the work programme are in the attached memo. Undertake the removal of trees from Puhinui Reserve for safety purposes.</p>	No further decisions anticipated.	CS: PSR: Park Services	\$60,000 LDI: Opex	In progress	Green	3330 volunteer hours were recorded in Q2. Volunteer activities in Ōtara-Papatoetoe Local Parks this quarter focused on ongoing restoration work, rubbish clean-ups, weed control animal pest control. Large scale clean up along Puhinui stream and Otara Creek. 5 tonnes of rubbish removed. The local board approved an additional \$20,000 for the removal of trees from Puhinui Reserve - this will be undertaken in Q3 or Q4	94 volunteer hours were recorded for Q3. Activities focused on planning for the Q4 community tree planting programmes. Resource consent application has gone in for the removal of pine trees from Puhinui Reserve.
582	OP:Māori naming of reserves and facilities Phase two	<p>Identify opportunities for park and facility naming/renaming and engage with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.</p> <p>Stage 2 (year 2) involves working with mana whenua on the adoption of names by the local board, and communication about new names.</p>	Approval of names for parks in Tranche 1 by the end of 2019	CS: PSR: Park Services	\$23,000 LDI: Opex	In progress	Amber	<p>Mana Whenua have attended the monthly hui for the Te Kete Rukuruku programme and continue to work with staff on the partnership programme for Māori naming of parks and places.</p> <p>Historical research findings and Parks data have been completed and are to be distributed to the local board. A Q2 workshop was deferred and rescheduled for Q3 to discuss the historical research findings, parks data and the communications approach for the programme.</p>	<p>The programme is making progress but has experienced some time delays against original plan, however these are being managed and it expected the first tranche of names will be delivered in 2019.</p> <p>During the third quarter a new Te Kete Rukuruku project manager has been appointed. Work has focussed on managing overlapping interests and getting mana whenua access to GIS systems. Of note is that January is down time for mana whenua and Council so time in this quarter has been limited. The naming programme has generally been more elongated than hoped and it is currently forecast that there will be new names and a workshop before the end of the financial year but reporting and adoption of names will not occur until later in 2019</p>
721	Papatoetoe Centennial Pool: Operations	Operate Papatoetoe Centennial Pool in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active including learn to swim, recreational swimming and aquatic services.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits Sept-Nov = 95,097; a 7% increase on the same period last year. Customer satisfaction decreased very slightly from Q1; Membership at end December = 266; down slightly on the same time last year.Highlights include the refresh of the Cardio Room - new equipment and a re-paint. Fortnightly fitness challenges. Ladies Night and our senior Aquacise class.	<p>Papatoetoe Centennial Pools experienced a small decrease in active visits when measured against the same period last year (December–February). January was exceptionally busy, but attendance dropped off in February.Customer experience scores were down slightly during Q3(using a 12-month rolling average). Fitness attendance, particularly in aquacise and aquarobics, has increased significantly and fitness membership is up slightly as a result of successful promotional campaigns either side of the holiday period.</p> <p>Highlights Q.3: PCP hosted the annual Counties Manukau Swim Meet and a number of local schools, for exclusive use of the outdoor pool: Manurewa Intermediate, Sommerville Intermediate, McAuley Girls High School & Baverstock Oaks Intermediate.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
722	Allan Brewster Leisure Centre: Operations	Operate Allan Brewster Leisure Centre. Deliver a variety of accessible programmes and services that get the local community including group fitness, early childhood education and recreation activities.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	<p>Active visits Sept-Nov = 47,724; a 3% increase on the same period last year - hosting large community and family events: Papatoetoe Family Fun Day and Cultural Concert, programme participation/visitors, large weddings and cultural events.</p> <p>Customer satisfaction increased from Q1; Early Childhood occupancy = 50%; improving slightly on the same period last year. Membership at end December = 688; down on the same time last year.</p> <p>Kauri Kids ECE grown from 50% to 60% full and the OSCAR programme is consistently with 75 children every day.</p> <p>Fitness membership is stable (650 - 690). The centre is due for a major upgrade in early 2019, to the fitness centre, childcare, upstairs hire spaces, aerobic studio, gym changing rooms and the office space. A new lift has been installed and the front entrance maintenance has now been completed. Blue Light has leased the upstairs office space and we are working with them to provide collaborative youth services in the community.</p> <p>The Papatoetoe Fun Day in November was very popular despite (or because of) the weather – around 800 members of the local community attended and enjoyed the festivities. We are still seeing an increase in homeless people sleeping, and building huts, at the back of the centre, and evidence of drug taking and sexual activity. We dismantle any huts or makeshift sleeping structures straight away to discourage these from becoming permanent.</p>	<p>Active visits Dec – Feb are similar to the same period last year. Fitness membership has been steady and member engagement initiatives are helping to ensure members stay longer and achieve their fitness goals.</p> <p>Customer satisfaction has increased. We have been focusing on developing better customer service outcomes and improving processes. As a result, we have seen fewer customer complaints, and an increase in positive feedback from OSCAR and holiday programme parents.</p> <p>We have seen a 14% decrease in total ECE enrolments, mainly due to moving out of Auckland or starting school, but a 7% increase in Under 2s. We are running promotional campaigns to increase enrolment in March/April.</p> <p>Holiday programme enrolment increased by 24% compared to last year. The OSCAR after-school care programme has had a slight decrease compared to last year as children moved on to high school. We have started swimming water-play in both our ECE and OSCAR twice a week which will continue through winter.</p> <p>The centre renewals project has begun, which will continue through Q4. It will impact the entire centre, including fitness toilets, reception, office and canteen, stadium air-conditioning and the staff lunch room. The fitness centre is also being upgraded with new cardio equipment, flooring and sound.</p>
769	OP: Learn to Ride (cycle) - local schools	Provide learn to ride cycle lessons to children and adults, aimed at increasing skills and confidence in bike riding. Raise awareness of existing and future local paths.	No further decisions anticipated	CS: PSR: Active Recreation	\$30,000 LDI: Opex	In progress	Green	<p>The Learn to Ride programme had 150 participants, year five and six students at Puhinui School and Sir Edmund Hillary Collegiate. Teacher professional development was provided for six teachers. Planning is underway to expand the programme to Flat Bush School, Yendarra School, Dawson Primary School and Papatoetoe North School in Term one in 2019.</p>	<p>The Time to Thrive to Stay Alive Charitable Trust delivered the Learn to Ride programme at East Tamaki School to four classes and the teachers. The school has a fleet of bikes so there was also a focus on professional development for teachers. The teachers now have the skills to deliver the programme in the school. In Term 2, the programme will be delivered at Papatoetoe West School. The trust is awaiting confirmation from Yendarra School, Mayfield School and Dawson Primary School for Term 2 delivery.</p>
946	OP: Community Access Grant - Papatoetoe Sports Centre/KOLMAR	Provide a community access grant to KOLMAR to assist with the operational costs of managing the Papatoetoe Sports Centre. Funding is provided as part of the regional community access grants and the local board is responsible for setting key performance indicators. This is year 2 of a 3 year funding allocation.	No further decisions anticipated	CS: PSR: Active Recreation	\$150,000 ABS: Opex	In progress	Green	<p>Participation numbers are at expected numbers with the change from winter to summer codes reflected in attendance this quarter. Notable accolades received by member clubs are the One-star Quality Club Mark Award to Papatoetoe United Football Club from Auckland Football Federation. Three players from Southern Districts Hockey Club received awards at the Counties Manukau Sports Excellence Awards as did Simon Kent, head coach of the Papatoetoe Olympic Weightlifting Club. A member of the weightlifting club also broke seven national records at the New Zealand Masters Games held at the beginning of December.</p>	<p>"Summer and winter code changeover is taking place through March with the summer soccer module ending, and rugby and hockey preseason schedule beginning. Transition from tennis to netball usage is also taking place. The Papatoetoe Olympic Weightlifting Club hosted the Auckland Championship early March with majority of the clubs athletes competing. Total user numbers are up 15.5% in January and February when compared with the same period last year. "</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
949	OP: Teaching Gardens Trust	Provide funding to the Auckland Teaching Gardens Trust to operate four teaching gardens for the community, to encourage and mentor people to grow their own food. The teaching gardens are located: * East Tamaki Reserve * Middlemore Park * Charntay Park, * Stadium Reserve, Papatoetoe	Direction on the leases for each teaching garden.	CS: PSR: Park Services	\$60,000 ABS: Opex	In progress	Green	Community empowerment and Community Parks have been working with the trust to develop an accountability report that will be brought to the board by the Trust early in the new calendar year	Accountability report was delivered to the board by the Auckland Teaching Gardens Trust in February.
1535	Whitley Park No2 (Cooper Crescent): Prepare a service assessment	Undertake a service assessment of Whitley Park No 2 to determine the recreational outcomes for the local community.	No further decisions anticipated.	CS: PSR: Park Services	\$0 ABS: Opex	Completed	Green	The project has been handed over to Community Facilities to develop the concept plan for the park. A draft plan will be presented to the board in Q4. The local board approved \$10,000 LDI opex to be allocated from the community response fund for the development of the concept plan.	Community Facilities will workshop the draft park concept plan with the local board in Q4.
The Southern Initiative									
1002	Youth Connections - Ōtara-Papatoetoe	Youth Connections will: <ul style="list-style-type: none">• Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market.• Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways• Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community• Develop tools to build an enabling environment for young job seekers and youth-friendly employers.	Local board to approve youth Connections Youth Employment initiatives to be delivered by The Southern Initiative from 1 November 2018.	TSI: The Southern Initiative	\$50,000 LDI: Opex	In progress	Green	DINE Academy trained in total 45 young people within the OPLB area. Thirty one have secured casual employment and 14 have remained in education or training. TOTAL 9 young people are registered with the MIT Driving instructor programme, where each recipient received a max of 3 lessons. TOTAL 0 young people have completed the Defensive Driver's course, (The accreditation for the AA Defensive Driving programme has taken a lot longer than anticipated, but is planned to start in the New Year. TOTAL 4 young people have not achieved their drivers licence. There are a few students who have not responded back to accepting the scholarship The Accelerate programme has taken longer to establish than expected. Particularly around the vehicles and workshops. With this being the pilot at MIT, lessons have been learned and processes progressed. There will be additional changes to engagement and follow up with students in 2019. MIT are continually improving on their student support, but disappointed they had been unable to roll the Defensive Driving workshops out in 2018.	MIT Accelerator - 2 students gained their restricted licence and 9 students who have achieved their licences. The staff who were trained as driver trainers have left MIT along with the administrator so they need to start setting up again.
3288	OP: Local sporting programmes	Deliver a range of free activities and events to encourage participation by local children and young people: 1) softball development skills 2) coach the coaches clinics for basketball coaches 3) swimming lessons for teenage girls to develop water confidence 4) a triathlon for children in years 5-6	No further decisions anticipated	CS: PSR: Active Recreation	\$12,600 LDI: Opex	On Hold	Amber	Approval was given by the local board in November to add these activities to the work programme and funding was reallocated from the community response fund. They will be delivered in Q3 and Q4	Due to delays around the funding resolution and subsequent funding agreement delivery has been deferred to term two. Basketball "coach the coaches" is in planning stage with ABSL with delivery expected in term two. Learn to swim for teenage girls – delivery to be completed in term two. Softball skill development – CLM Community Sport are liaising between the schools and the clubs to confirm delivery in term two. Triathlon – expect to confirm schools in term two, along with a confirmed delivery schedule.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1362	The Chambers, 35 St George Street, Papatoetoe: Lease to Auckland Citizens Advice Bureaux (Papatoetoe)	Renew building lease to Auckland Citizens Advice Bureaux (Papatoetoe). This is the first of two 3-year renewals.	CF: Community Leases	1/07/2016	2 x 3 years	30/06/2024	\$1.00	Approved	Green	The draft lease is with council's solicitors for review following input from CAB and council staff. If no further issues are raised, the revised deed will be sent to CAB for execution and any renewals under the lease can be progressed. This is anticipated to be finalised in quarter four.	The draft lease has been returned from council's consultant solicitors following the review of input from Citizen Advice Bureau (CAB) and council staff. The draft deed is being checked by Legal Services and will be sent to Auckland CAB for execution This is anticipated to be finalised in quarter four.
1363	Papatoetoe Old Fire Station, 145 St George Street, Papatoetoe: Lease to Youthline Auckland Charitable Trust	Renew building lease to Youthline Auckland Charitable Trust for the final term of 10 years.	CF: Community Leases	1/01/2009	2 x 10 years	31/12/2038	\$1.00	In progress	Green	Application for lease renewal received; site visit arranged for quarter three.	Site visit undertaken. Report being prepared for local board meeting.
1365	244R East Tamaki Road, Otara: Lease to East Tamaki Bowling Club Incorporated.	New ground lease for East Tamaki Bowling Club Incorporated.	CF: Community Leases	1/06/2009	Nil	31/05/2019	\$0.10	In progress	Green	Application for new lease sent to the group; due back by 1 February 2019.	Reminder sent to tenant requesting application for new lease.
1367	67R Swaffield Road, Papatoetoe: Lease to Te Kohanga Reo National Trust Board (Ki Papatoetoe Whanau)	New ground lease for Te Kohanga Reo National Trust Board for Ki Papatoetoe Whanau Te Kohanga Reo.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	In progress	Green	Reminder sent for return of new lease application form; due by 31 January 2019.	Second reminder sent to the national trust board requesting their application for a new lease.
1368	Sunnyside Domain, 24R York Road, Papatoetoe: Lease to The Scout Association of NZ (Puhinui)	New ground lease to The Scout Association of New Zealand for Puhinui Scouts.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	In progress	Green	Combined NZ Scouts application received; site visit to be undertaken in quarter three.	The scout group at Sunnyside Domain have not responded to an email request for a site meeting; Scouts NZ have been asked to provide further contact details for this group.
1369	Skills Shed, 19R Boundary Road, Otara: Vacant	New building lease for the skills shed at Manukau Sports Bowl.	CF: Community Leases	1/07/2018	+ 1 x 5 years	30/06/2028	\$1.00	Completed	Green	This item was completed in quarter one.	This item was completed in quarter one.
2586	Milton Park, 23R Milton Road, Papatoetoe; Lease to Chaldean Society Incorporated	New ground lease to the Chaldean Society Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/02/2008	Nil	31/01/2018	\$10.00	Completed	Green	This item was completed in quarter one..	This item was completed in quarter one.
2587	27 St George St, Papatoetoe: Lease to Manukau Performing Arts Incorporated (t/a Spotlight Theatre)	Renew building lease to Manukau Performing Arts Incorporated for the final term of 10 years. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/2007	1x10 years	31/10/2027	\$0.10	In progress	Green	Site visit deferred to quarter three. Once completed, the processing of the renewal application will be workshopped with local board.	Site visit undertaken. Report being prepared for local board meeting.
2588	100R Otara Road, Otara: Lease to Ngati Otara Marae Society Inc.	New ground lease to Ngati Otara Marae. Deferred from the 2017/2018 work programme.	CF: Community Leases	31/03/1985	1x33 years	30/03/2051	\$0.10	In progress	Green	Site visit deferred to quarter three. Once completed, the processing of the new lease application will be workshopped with local board.	Site visit undertaken. Report being prepared for local board meeting.
2589	Kimpton Park, 108R Kimpton Road, Papatoetoe: Lease to Scout Association of NZ (Papatoetoe East)	New ground lease to Papatoetoe Scout Association of NZ (Papatoetoe East). Item carried over from the 2017/2018 work programme.	CF: Community Leases	1/10/2003	Nil	30/09/2017	\$10.00	Completed	Green	This item was completed in quarter one.	This item was completed in quarter one.
2591	Ngāti Otara Park, 95R Otara Road, Otara: Lease to The Otara Rugby League Football Club Incorporated	New ground lease to The Otara Rugby League Football Club Incorporated. Deferred from the 2017/2018 work programme. Awaiting application from group.	CF: Community Leases	1/06/1998	1x5 years	31/05/2018	\$0.10	On Hold	Amber	The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngāti Otara Park, due to start October 2019.	The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngāti Otara Park; due to begin October 2019. The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngāti Otara Park, due to start October 2019.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2592	23R Omana Road, Papatoetoe: Lease to Papatoetoe Athletics Club Incorporated	New building lease to Papatoetoe Athletics Club Incorporated. Deferred from the 2017/2018 work programme. Awaiting application from group.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	In progress	Green	Application for new building lease received; site visit to be undertaken in quarter three.	Awaiting financial information from the club before the application for a lease can be progressed.
2593	Kohuora Park, 44R Station Road, Papatoetoe: Lease to Papatoetoe Panthers Rugby League Football Club Incorporated	New ground lease to Papatoetoe Panthers Rugby League Football Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2006	Nil	30/06/2016	\$0.10	In progress	Green	Site visit deferred to quarter three. Once completed, the processing of the new lease application will be workshopped with local board.	Site visit undertaken. Report being prepared for local board meeting.
2594	Fergusson Oaks Reserve, 102R Dawson Road, Otara: Lease to Congregational Christian Church of Samoa (Dawson Road, Otara) Trust Board	Renew ground lease to the Congregational Christian Church of Samoa (Dawson Road, Otara) Trust Board, for the final term of 10 years. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2003	1x10 years	31/07/2023	\$0.10	Completed	Green	This item was completed in quarter one.	This item was completed in quarter one.
3280	East Tamaki Reserve Community Building: new tenant	Find new tenant for vacated council-owned building.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	Proposed	Green	The community building on East Tamaki Reserve has been vacated by the Manukau Pacific Island Trust, who have ceased to trade. Internal renewal work has been completed. A new tenant will need to be found for the property.	Given the space constraints of the leased area, staff will seek direction from the local board on the type of group or activities that may be suited for the building. Advertising for expressions of interest is expected to take place in April/May 2019.