

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events									
82	Remuera-Newmarket Community Centre (previously Community of St Luke Community Centre), third and final year of Funding.	<p>Third and final year funding agreement: St Lukes Presbyterian Church to facilitate and deliver work plan outcomes, including activities and programmes at Community of St Luke Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	No further decisions anticipated for FY2018/2019. Q2: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$22,386 ABS: Opex	In progress	Green	<p>Te Reo and Tikanga Maori course delivered, eight sessions in October and November 2018. Introduction to Te Reo and also covered cultural traditions, protocols and waiata. Class was aimed at people who did not want to enrol in a more formal programme, with the pace of the class tailored to the learning style and experience of the group. Feedback from participants has been very positive. The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners. The Community Director was in attendance.</p>	<p>The refurbishment of three of the large meeting rooms was completed in Q3. New AV systems were installed and the rooms were painted, new carpets were laid, and new blinds and curtains were fitted. The improvements to the building will provide a new and fresh look for those who continue to utilise the facility as well as attract new users to the facility. A few activities held this quarter were the Rethinking Prison lectures and discussions. It offered five sessions with four guest speakers talking about alternatives to prison and their experiences working in the field. Knit & Stitchwits held their weekly sessions, a group of 10-15 older adults who come together to knit, sew and enjoy the companionship of each other. These activities are open to the wider community at a very low cost and all new members are welcomed. An annual presentation will be delivered in Q4.</p>
83	St Heliers Community Centre and Glendowie Hall, Funding year 3	<p>Fund St Heliers Community Centre to facilitate and deliver work plan outcomes, including activities and programmes at St Heliers Community Centre including Glendowie Hall for the years 2016-2021, commenced 1 July 2016 and terminating 30 June 2021.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Places	\$68,009 ABS: Opex	In progress	Green	<p>Annual Trick the Light Event was very successful and saw over 200 people attending. There was entertainment, games, food and treats provided. There were lots of locals but also people coming from other suburbs through the advertising on Neighbourly and Facebook. It was a very enjoyable evening and also served as a valuable team building exercise for all the staff involved.</p>	<p>A shade sail funded by the St Heliers Church Society has been installed over the playground at the Glendowie Community Centre. This was in response to requests for shade whilst children from various childrens' groups use the centre for their activities. This, alongside the recent refurbishment by council of the interior of the facility, has increased the interest of hirers, and the staff have seen and heard a more positive response from users as a result. At Glendowie the playgroups and school holiday programmes are continuing to run successfully in the centre. A variety of activities were delivered from St Heliers a couple of them were the OOO (On Our Own) group for senior adults for one reason or another are now living on their own. An opportunity to meet other people living in the same situation. Brazilian Playgroup for Portuguese speaking members of the community. Annual presentation is being planned and will be delivered in Q4.</p>
84	Glendowie Hall, Licence year 3	St Heliers Community Centre to occupy and manage for operation the Glendowie Hall for the years 2016-2021, commenced 1 July 2016 and terminating 30 June 2021.	No further decisions to be made in 2018/2019.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	This is year three of a five-year Licence to Occupy. No update is required.	This is year three of a five-year Licence to Occupy. No update is required.
85	Meadowbank Community Centre and Tahapa Hall, third and final year of Funding and Licence	<p>Third and final year funding agreement: Meadowbank Community Centre Incorporated to facilitate and deliver funding agreement requirements at Meadowbank Community Centre including Tahapa Hall for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Meadowbank Community Centre Incorporated to occupy and manage the operation at Meadowbank Community Centre including Tahapa Hall for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	No further decisions anticipated for FY2018/2019. Q2: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$51,038 ABS: Opex	In progress	Green	<p>On 17 October 2018, a community meeting was held at Ōrākei Local Board offices to discuss the redevelopment of the Meadowbank Community Centre and to provide the users of the Meadowbank Community Centre the opportunity to ask any questions and voice any concerns. Resolution number OR/2018/205 approved the extension of the funding agreement and licence to occupy to 7 July 2019 as requested by the Trust. New Beginnings Early Learning Centre permanently closed their services on 15 December 2018 to end with the calendar year. The society continue to provide an operational service at the centre, however they have noticed a decrease in users at the Meadowbank Community Centre due to the plans for development.</p>	<p>On 5 March 2019, the society gave notice to council with a decision to exit earlier from the facility, now 30 April 2019. There has been a significant decrease in users of the facility due to the uncertainty of the future of the facility which has in turn had a negative impact on the revenue and affected the societies' ability to continue to operate the centre successfully. Council staff are currently working on the transition plan for Meadowbank and Tahapa Hall. Council staff will provide an update of the transition plan in Q4.</p>

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159	Christmas Event (Ōrākei)	Deliver the annual Christmas Event at Vellenoweth Green.	Approve plan and expenditure budget.	CS: ACE: Events	\$22,000 LDI: Opex	Completed	Green	Event was delivered on 2 December 2018. A detailed event delivery report will be presented in Q3.	Event was delivered in Q2. A memo and delivery report were presented to the local board in Q3. Approximately 2,500 people attended the event and found it to be a nice community feeling with an increased number of food options. People enjoyed the opportunity for a family-friendly, picnic style event with entertainment and food options.
162	Movies in Parks - Ōrākei	Programme and deliver a Regional Movies in Parks series event.	Provide recommendations for venue, movie and delivery package from options available.	CS: ACE: Events	\$13,500 LDI: Opex	In progress	Green	Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Glover Park screening Saturday, 9 February 2019. Public screening licences for "Oceans 8" have been approved. Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.	Movies In Parks "Ocean's 8" was screened on Saturday, 9 February 2019 at Glover Park, St Heliers, including pre-entertainment and activities and with over 2,000 people attending. A detailed debrief report will be presented in Q4.
164	ANZAC Services - Ōrākei	Support and/or deliver Anzac services and parades within the local board area. Funding as follows: - St Helier's Anzac Day service (delivered) \$15,000 Deliver Anzac Day speech competition (yet to be scoped, budget estimate \$3,000)	To provide input to support the delivery of the St Heliers Anzac service.	CS: ACE: Events	\$16,000 LDI: Opex	In progress	Green	The event permit was submitted during Q2. It will be processed and expected to be approved in Q3/Q4. In the meantime, event planning including initial meetings with LB members, will start in Q3.	In Q3, meetings with the local board were held and planning has started. ANZAC event(s) to be delivered in Q4.
166	Local Civic Events - Ōrākei	Deliver and/or support civic events within the local board area.	1. Confirm with Community Facilities, programmes and activities that may be supported by this line. 2. Seek local board approval for events to be delivered.	CS: ACE: Events	\$4,000 LDI: Opex	In progress	Green	Waiatarua Reserve Car Park opening was held on the 1 December 2018 with an attendance of around 40 guests. The event involved speeches from the chair and a sausage sizzle supported by the local board and provided by the Mens Shed.	Planning is underway with both Wairua Reserve (to be delivered on 12 April 2019) and a new date is yet to be confirmed for the re-dedication of the Memorial Trees.
167	Citizenship Ceremonies - Ōrākei	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Opportunity to hold citizenship ceremony in the local board area to be discussed with, and confirmed, by the local board.	CS: ACE: Events	\$19,316 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2 with 164 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q3 with 165 people from the local board area becoming new citizens.
286	Community Arts Programmes - Ōrākei	Develop a range of arts and culture projects or initiatives to be delivered across the Ōrākei Local Board area.	Priorities to be set with the local board and projects to be scoped in Q1. Options will be presented to the local board prior to delivery.	CS: ACE: Arts & Culture	\$22,000 LDI: Opex	Merged	Grey	A workshop was held with the local board in November 2018 where options for the allocation of funding were discussed. A memo detailing options and next steps was provided to both the local board and local board staff on 31 January 2019. It is expected that a decision will be made about the allocation of the funds in Q3.	This work programme line has been merged with the art component of line 2842 Built Heritage Improvements - Searchlight Emplacements project on Tamaki Drive. This is a Community Facilities project and is scheduled to be completed within the current financial year.
403	Community grants (OR)	Grants to support local community groups through contestable grant rounds.	- confirm funding round dates - grant funding decisions	CS: ACE: Community Empowerment	\$218,907 LDI: Opex	In progress	Green	The local board allocated \$31,941 to Quick Response, Round One, leaving a total of \$124,858 to be allocated to the remaining grant rounds.	Local Grant Round Two closed in March 2019. Decisions on grants allocations will be made by the local board in Q4.

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748	Venue Hire Service Delivery - OR	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	<p>During Q2, hirer satisfaction remains high with 86 per cent of hirers indicating that they would recommend the venues they have visited. Booking hours have decreased by 12 per cent due to some regular hirers reducing their hours booked. This is mainly because of a decrease in the number of people attending the classes. The statistics are based on the first five months of 2018/2019.</p> <p>In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.</p>	<p>During Q3, staff updated the local board on fees and charges for 2019/2020.</p> <p>Community drop in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any questions they have with the hire process or the venue they hire.</p> <p>Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings.</p> <p>Hirer satisfaction shows 81 per cent of hirers would recommend the venues they have visited within the local board area.</p> <p>The statistics are based on the first eight months of 2018/2019.</p>
868	Increase diverse participation – (OR)	<p>Fund and partner with a local community group/organisation to facilitate and grow the Eastern Bays Network to ensure that local communities have their say in council planning and decision making.</p> <p>Identify and support groups through the network to develop and deliver programmes and activities that align with the local board plans and activities. These programmes and activities could include a focus on</p> <ul style="list-style-type: none"> • Seniors • Mana Whenua • Heritage <p>\$2000 – 10 Monthly Network meetings per year \$8000 – a minimum of four community-led projects, identified by the network</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	<p>At the October 2018 Eastern Bays Network meeting, Remuera Citizens Advice Bureau presented its organisational vision and its services for Ōrākei residents. The last 2018 Eastern Bays Network meeting was hosted by SEA LIFE Kelly Tarlton's. It introduced network members to this organisation's community work and celebrated members' 2018 community highlights.</p> <p>In Q2, staff brokered a relationship between Ōrākei Marae Health and Social Services and Remuera Library to continue new technology classes for Ōrākei kuia and kaumatua. Following on the Seniors Wellbeing working group, the Remuera-Newmarket Community Centre (Community of St Lukes) was funded to organise a Seniors and Community Wellbeing – Rethinking the Role of Seniors in Our Communities forum in Q3.</p>	<p>Men's Shed Auckland East hosted the February Eastern Bays Network. They invited local community groups, local board members and Auckland Council staff to their new building and discussed their community projects. Staff arranged for Ōrākei Marae kuia and kaumatua to bless the building, strengthening community links. Kohimarama Bowling Club hosted the March Eastern Bays Network meeting.</p> <p>The new technology classes for Ōrākei kuia and kaumatua have started at Remuera Library. The Seniors and Community Wellbeing – Rethinking the Role of Seniors in Our Communities Forum successfully engaged Ōrākei seniors towards creating community wellbeing hubs within Ōrākei Local Board area. The forum was organised by Remuera-Newmarket Community Centre (Community of St Lukes) with local board funding and support from staff. Citizens Advice Bureau Remuera completed development of the Ōrākei venue hire booklet and submitted it to the Eastern Bays Network community groups for feedback.</p>
878	Ōrākei Community Centre programme delivery	Plan, develop, deliver and evaluate a programme of activities that:- align to the outcome are of "Our residents are proud of their community facilities and public places" with a focus on activities that bring people together and create a sense of community.- ensures community participation- enables more residents to feel connected to their community spaces- allows participants to learn, grow and come together to have fun- A focus on school holiday activities for children/youth to make use of the centre during a time when other hirers have their breaks from their activities.- Provide/Support other activities, eg: Community Garden, Capoeira for Adults, Community monthly Garage Sale, Tiny Tots Disco for under 5s and Art & Craft classes.- Support activities by providing tutors/facilitators and resources.	No further decisions anticipated	CS: ACE: Community Places	\$10,635 ABS: Opex	In progress	Green	<p>A part-time Programme Coordinator started at the Ōrākei Community Centre from 26 November 2018 through to March 2019. This role will focus on activating the space with programmes and activities including working with existing stakeholders and new stakeholders. Programmes and activities identified for Q3 include:- Arts4Us by Arts and Dance Therapy – Art Therapy Group for school age children on autism spectrum or related disorder- Teen/Adult Beginners Capoeira – Brazilian Martial Art- Community Garage sales once a month.</p>	<p>The Centre has established the three main focus areas in its programming and activation work;- Language Hub- Seniors- Holiday programme, and is working towards establishing more programmes in 2019/2020. Currently working with Community Garden, Community Carboot Sales, Tiny Tot Disco, Seniors Programme with Age Concern, to further develop and strengthen these groups. Staff are working closely with existing hirers to activate the place.</p>

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1255	Apply the empowered communities approach – connecting communities (OR)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focussing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. Reporting back - to local board members on progress in activity areas 1 - 4. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	<p>The Strategic Broker has been working with the newly formed Mens Shed group to help them build capacity around running community events. The Mens Shed ran a civic event on behalf of the local board.</p> <p>The Waitarua Car Park opening was the first Civic Event that has been community-led in the local board area. Working with Panuku Development Auckland and Community Places, the Strategic Broker organised a user group meeting to provide better communication to the affected user groups from Meadowbank Community Centre.</p> <p>The Strategic Broker continues to take a lead relationship management position with groups and across various projects including the proposed Stonefields Community Space, CAB Relocation, Plastic Free Ōrākei and The Ellerslie Theatre Society.</p>	There was limited progress in Q3 as the board was without a dedicated strategic broker. The new strategic broker will start in Q4. Staff facilitated for the Local Board Services team and elected members to visit Ōrākei Marae and korero possible opportunities to work together in the future.
Community Facilities: Build Maintain Renew									
785	Ōrākei Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$3,737,587 ABS: Opex	In progress	Green	<p>The second quarter of the year has seen a slower than usual spring flush, contractors have managed to deal with the necessary increase in grass growth. Weekly cycle visits and informative signage continued to be used for those few areas that remained particularay wet. Spring flowering displays were looking beautiful at Michael Joseph Savage, in particular the Poppy and other annual displays. The focus has been on pathways throughout the Ōrākei area and in making sure that these are in a well maintained state. In particular Hobson Bay walkway, where "non slip" material was added to the pathway, and Wairua Reserve where track remetalling occurred. A continued focus for our team has been reserve mowing and cleaning of public facilities, this has resulted in a reduction of 'Request for Service's' via the call centre. As the temperature warmed, there was an increase in customers along all of our foreshore reserves, and the team from Ventia have been working to make sure all sites were managed to the required standard. Planning and preparation for the streetscape contracts coming over to Community Facilities in 2019 is continuing.</p>	<p>The third quarter of the year has seen higher temperatures and a slowing in grass growth. Use of our open spaces and beaches within the Ōrākei Local Board area has increased, with the areas being used to host events and is seeing a large number of recreational users in particular along Tamaki Drive. There has been an increase in the amount of rubbish removal from sites and we are working to ensure the public conveniences at these busy sites are clean and functional. A flooding event occurred at the Remuera Library, due to internal roof guttering being blocked. Steps have been taken to ensure all of the preventative maintenance is being carried out as per the contract requirements. Audits continue to be carried out across the built and open space community facilities, to ensure that the facilities are being maintained to the requisite standard. The audit outcomes have identified a number of renewals projects and these have been proposed for inclusion into the draft renewal work programme currently being considered by the local board. Operational Management and Maintenance have been working hard in planning and preparation for the new Streetscape contracts, with the green assets coming across on 1 April.</p>

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786	Ōrākei Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$593,410 ABS: Opex	In progress	Green	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.	Wet conditions towards the later part of quarter two gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Quarter four will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceding year.
789	Ōrākei Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$159,951 ABS: Opex	In progress	Green	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four is scheduled to begin in May. Request for service work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.
2283	Anderson Beach - renew retaining seawall	Overview - Renew sections of the seawall at Anderson Beach Reserve. Current Status - stage one - detailed design is underway and resource consent is approved. Tender to commence in September 2018. Stage two - undertake physical works. This project is a multi-year funded project and is a continuation of the 2017/2018 programme. Estimated completion is yet to be established.	Options to be consulted with the board	CF: Project Delivery	\$475,000 ABS: Capex - Renewals	In progress	Green	Current status: Reviewing tenders received, decision late January on award, building consent granted. Next steps: Award tender in early February 2019.	Current status: Tender awarded, Contractor delayed due to current commitments, start of works now early June 2019. Next steps: Start works June 2019, through to September 2019.
2284	Ellerslie Recreation Centre (Michaels Ave Reserve) - replace CCTV system and replace roof	Occupier: Ellerslie Sports Club Inc Overview - replace internal CCTV system and replace roof. Current status - stage one - concept design is complete. Next step - undertake detailed design and consenting process. Stage two - deliver physical works. This project is a multi-year funded projects and is a continuation of the 2017/2018 programme (previous SP18 ID 2966). Estimated completion is yet to be established.	Options to be presented to the board for approval	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: Records indicate that the CCTV system was renewed in December 2016. The over roof insulation system, which provides excellent durability and water tightness will be installed. Project to run concurrently with the air-conditioning replacement. Next steps: For the roofing renewal, the works have gone out to tender. Expected physical works completion to be before end of May 2019.	Current status: Project progressing as planned. Air-conditioning roof top unit has been ordered and expected to be delivered in May 2019. Next steps: Undertake the physical works.
2285	Ellerslie Recreation Centre (Michaels Ave Reserve) - renew ground floor changing rooms	Occupier: Ellerslie Sports Club Inc Overview - gut and refit the ground floor changing rooms. Stage one - investigate and scope required works (including options for assets that would benefit from an increase level of service to propose to the local board). Stage two - deliver physical works. Estimated completion is yet to be established.	Options to be presented to the board for approval	CF: Investigation and Design	\$66,500 ABS: Capex - Renewals	Completed	Green	Current status: Physical works currently underway. Next steps: Expected physical works completion to be end of December.	The project was completed in January 2019. Physical works included an interior refurbishment of the male and female changing rooms at the facility.
2286	Ellerslie Recreation Centre (Michaels Ave Reserve) - replace air conditioning - fitness area	Occupier: Ellerslie Sports Club Inc Overview - replace HVAC system with improved energy efficient system in the fitness area. Stage one - investigate and scope required works (including options for assets that would benefit from an increase level of service to propose to the local board). Stage two - deliver physical works. Estimated completion is yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$83,333 ABS: Capex - Renewals	In progress	Green	Current status: Awaiting pricing and methodology and specifications from contractor. Next steps: Appoint contractor with the aim of commencing with physical works in early 2019.	Current status: Physical works tender has been awarded. The works programme and project scope has been finalized and agreed by all parties. Next steps: Issue instruction to order components for the air-conditioning system. The supplier has informed us that a 10 - 12-week lead time is expected. Estimated completion is scheduled for late June 2019.

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2287	Glendowie Community Centre - refurbish exterior and interior	Overview: renew roof and refurbish both the exterior and the interior. Current status - refine the scope of works. Stage one - initiate tender process for the exterior works. Stage two - deliver physical works, currently scheduled for Summer 2018/2019. This project is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2600).	Options to be presented to the board for approval	CF: Project Delivery	\$55,320 ABS: Capex - Renewals	In progress	Green	Current status: Pricing has been submitted, and a contractor has been appointed to complete the internal refurbishment. These works include internal painting, flooring, and bathroom renewal. The works will commence January 2019 when the centre is vacant. Next steps: Complete the internal refurbishment and then proceed with external refurbishment in early 2019.	Current status: Internal refurbishment works have been completed. Contractor has confirmed that external works will proceed in May 2019. Estimated completion is late June/early July 2019.
2288	Ladies Bay Steps, 69 Cliff Road, St Heliers - remediate major slip	Overview: Create a new stairway access to replace the upper 30 metres of stairs (from the footpath opposite 59 Cliff Road). The new stairs may require underpinning with soil nails for stability. This will be confirmed following a full site topographical survey and geological cliff assessment. Current status - complete the design, planning review, and issue tender. Stage two - physical works to commence in August/September 2018. This is a multi-year funded project initiated in the 2017/2018 programme under health and safety precautions 9(previous SP ID 3439).	Options to be consulted with the board	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: Tender documents under process. Next steps: Physical work will commence by end of February 2019.	Current status: Archaeological report is completed, and the stairs have been found to be located on a recorded midden. Therefore, lwi consultation has been undertaken and an application for Heritage Authority will be lodged following lwi input. Next steps: Tender drawings were completed and changes are required to address archaeological findings. Construction which was initially scheduled for May 2019 has been delayed due to archaeological findings. The local board will be consulted in advance of physical works being undertaken.
2289	Leicester Hall - renew toilet and kitchen	Overview: renew the kitchen and toilet facilities at the facility. Stage one - investigate and scope required works (including options for assets that would benefit from an increase level of service to propose to the local board). Stage two - deliver physical works. This project is a multi-funded year project and is a continuation of the 2017/2018 programme (previous SP18 ID 2603).	No further decisions anticipated	CF: Project Delivery	\$60,000 ABS: Capex – Renewals	Completed	Green	Current status: Contractor appointed and all details finalized. Next steps: Carry out physical works early January. Expected completion to be mid-February.	Project completed in February 2019. Physical works included the refurbishment of the kitchen and toilet areas. Additional works included roof repair to ensure building compliance.
2290	Madills Farm - renew field 5 sand carpet	Madills Farm Rec Reserve sand field renewal. Construct new drainage and irrigation and install new turf. This project is a multi-year funded project and is a continuation of the 2016/17 programme (previous ID 3450)	No further decisions anticipated	CF: Project Delivery	\$82,000 ABS: Capex - Renewals	Completed	Green	Project completed September 2018.	Project completed in September 2018.
2291	Ōrākei - renew old open space signage 2018/19+	Overview: investigate and scope renewing all old council signage throughout the Orakei local board area open spaces. Current status – stage one – identify and scope the signage to be replaced. Stage two – prioritise the sites with the board, plan and deliver physical works. Estimated completion date yet to be confirmed.	Design options to be agreed with local board	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Assets to be assessed to identify those assets that are in poor condition and require renewal to ensure that they are fit for purpose. The condition assessments will determine the scope of works and assist with the prioritisation of asset renewals for the future years' work programmes. Next steps: Site visits and business case developments.	Current status: Assessments for these assets are anticipated to be completed in March 2019 when the scope can be determined for renewal works. Next steps: Once the assessment have been completed the options for the renewal will be recorded for consideration and prioritisation.

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2292	Ōrākei - renew toilet blocks 2018/19+	<p>Overview - renew park toilet blocks in the Orakei local board area as required. Nominated sites for renewal are as follows: Dingle Dell Reserve, Ellerslie Domain, Glover Park, Kohimarama Beach Reserve, Michael Joseph Savage, Michaels Ave Reserve, Okahu Bay, and Thomas Bloodworth Reserve.</p> <p>Current status - stage one - investigate, design and scope the works required including prioritising assets for renewal. Stage two - plan and deliver the physical works.</p> <p>This project may be unbundled for the physical works component, to be advised once investigation and design phase is complete.</p> <p>This is a multi-year funded project initiated with the 2018/19 programme. Estimated completion date yet to be established.</p>	Options to be approved by local board	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: Assets to be assessed to identify those assets that are in poor condition and require renewal to ensure that they are fit for purpose. The condition assessments will determine the scope of works and assist with the prioritisation of asset renewals for the future years' work programmes.</p> <p>Next steps: Site visits and business case developments.</p>	Current status: Assessments for these assets are anticipated to be completed in March 2019 when the scope can be determined for renewal works. Next steps: Once the assessment have been completed the options for the renewal will be recorded for consideration and prioritisation.
2293	Ōrākei - renew park furniture and fixtures FY19+	<p>Renew park furniture and fixtures. Stage one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board) and scoping. Stage 2 - physical works will commence. This is a multi-year funded project to be initiated in the 2018/2019 programme.</p>	Options to be approved by local board	CF: Investigation and Design	\$35,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: Assets to be assessed to identify those assets that are in poor condition and require renewal to ensure that they are fit for purpose. The condition assessments will determine the scope of works and assist with the prioritisation of asset renewals for the future years' work programmes.</p> <p>Next steps: Site visits and business case developments.</p>	Current status: Assessments for these assets are anticipated to be completed in March 2019 when the scope can be determined for renewal works. Next steps: Once the assessment have been completed the options for the renewal will be recorded for consideration and prioritisation.
2294	Ōrākei - renew park play spaces 2017/18+	<p>Overview - renew park play spaces in the Orakei local board area as required. Nominated sites for renewal are as follows: Bluestone Park, Celtic Crescent Reserve, Ellerslie Domain, Glover Park, Rutherford Reserve and Wairua Reserve.</p> <p>Current status - stage one - investigate, design and scope the works required including prioritising assets for renewal. Stage two - plan and deliver the physical works.</p> <p>This project may be unbundled for the physical works component. Advice to be given once investigation and design phase is complete.</p> <p>This is a multi-year funded project initiated with the 2018/19 programme. Estimated completion date yet to be established.</p>	Options to be approved by local board	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: Assets to be assessed to identify those assets that are in poor condition and require renewal to ensure that they are fit for purpose. The condition assessments will determine the scope of works and assist with the prioritisation of asset renewals for the future years' work programmes.</p> <p>Next steps: Site visits and business case developments.</p>	Current status: Assessments for these assets are anticipated to be completed in March 2019, these will determine the scope for renewal works. Next steps: Once the assessments have been completed, the options for the renewal will be recorded for consideration and prioritisation.
2295	Ōrākei - renew park walkways and paths 2018/19+	<p>Renew park walkways and paths. Andersons Beach Reserve; Bassett Reserve; Churchill Park; Cliff Road; Crossfield Reserve; Dingle Dell Reserve; Ellerslie Domain; Glen Atkinson Reserve A; Glover Park; Karaka Bay; Kepa Bush Reserve; Kupe North Reserve; Liston Park; Little Rangitoto Reserve. Stage one - investigation and scoping(including options for sites that would benefit from an increase level of service to propose to the local board). Stage two - physical works to commence. This is a multi-year funded project to be initiated in the 2018/2019 programme.</p>	Options to be approved by local board	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: Assets to be assessed to identify those assets that are in poor condition and require renewal to ensure that they are fit for purpose. The condition assessments will determine the scope of works and assist with the prioritisation of asset renewals for the future years' work programmes. Next steps: Site visits and business case developments.</p>	Current status: Assessments for these assets are anticipated to be completed in March 2019, these will determine the scope for renewal works. Next steps: Once the assessments have been completed, the options for the renewal will be recorded for consideration and prioritisation.

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2296	Ōrākei - renew paths and car parks 2016/17+	Path and car parking renewals at Andersons Beach Reserve, Churchill Park, Ellerslie Domain, Little Rangitoto Reserve, Madills Farm Recreation Reserve, Melanesia Reserve, Ngapipi Cliff Reserve, Ngapuhi Reserve, Ōrākei Community Centre, Selwyn Reserve - Mission Bay, Tahuna Torea Nature Reserve, Tamaki Drive (The Landing), Taylors Hill Reserve, and Watene Reserve. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2607).	Options to be approved by local board	CF: Project Delivery	\$160,000 ABS: Capex - Renewals	In progress	Green	Current status: A contractor has been procured for footpath and accessway pavement renewals in Little Rangitoto, Melanesia, Ngāpuhi, Watene Reserves and Churchill Park. Ōrākei Basin resource consent granted, physical works likely to proceed late January early February 2019. Next steps: Implement physical work for Ōrākei Basin.	Current status: Orakei Basin Walkway contract is 60 per cent complete, likely completion is mid April. Next steps: Final completion and handover to operations.
2297	Ōrākei - renew structures 2016/17+	Bassett Reserve, Churchill Park, Cliff Road, Crossfield Reserve, Fancourt Reserve, Macpherson Reserve, Michael Joseph Savage Memorial, Michaels Avenue Reserve, Ngake Walkway, Ruka Reserve, St Heliers Bay Beach Reserve, Tautari Reserve, Taylors Hill Reserve, Thomas Bloodworth Park, Waiata Reserve, Wilson Beach Reserve structure renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2610).	Options to be approved by local board	CF: Project Delivery	\$182,000 ABS: Capex - Renewals	In progress	Green	Current status: Works have been completed at Ruka Reserve. Next steps: This project will be completed by the end of June 2019.	Current status: Part of the work has been completed. This project will need to be redefined as a new bundle. Scoping is underway. Scope will be presented to the local board once completed. Next steps: Approval of the future work by the local board.
2298	Ōrākei Basin - automating the sluice gates	Automate the sluice gates as a health and safety issue to be resolved.	Decision needed on whether to continue project	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Internal consultation with stakeholders has occurred and review of resource consent conditions. Next steps: Currently waiting on Ōrākei Basin Advisory Group to advise next meeting date so consultation can happen. Scope can then be developed that serves everyone's needs. Presentation to local board for approval.	Current status: Early consultation has been completed and key stakeholders identified. Currently preparing tender documents for sluice gates automation. Next steps: Once design and budget estimate has been completed we will present to local board for approval.
2299	Remuera Library - replace CCTV system	Replace existing security cameras with more advanced higher resolution units.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Completed	Green	Current status: Due to the building being heritage listed the proposed works required approval from internal heritage specialists. This has been received. Physical works are scheduled for early January 2019. Next steps: Complete the project.	Current status: Physical works on site are complete. Works have been accepted by security team. Next steps: Project is completed. No further works are required.
2301	Tahapa Crescent Hall - replace timber access ramp	Replace timber access ramp	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Contract has been issued and works are scheduled for completion in late January 2019. Next steps: Carry out physical works.	Current status: The physical works contract has been awarded. Awaiting confirmed dates from the facility user to carry out the works. Scope of works to also include Asbestos removal of existing cladding on the North-Eastern wing of the building. Next steps: Carry out physical works.
2302	The Landing, Tamaki Drive - replace underground water pipes	Replace underground water pipes using materials more fit for purpose to ensure no further leaks occur.	No further decisions anticipated	CF: Investigation and Design	\$250,000 ABS: Capex - Renewals	Completed	Green	Current status: The Landing pump station installation is complete, has been commissioned and is functioning as designed. Close out documentation is underway. Next steps: Project close out.	The underground water system required the installation of a new pump station. The physical works for the installation were completed in late 2018. The project is complete.
2303	Churchill Park pathways - develop pathways	Churchill Park pathways - physical works continuation	Options to be approved by local board	CF: Investigation and Design	\$40,000 LDI: Capex	In progress	Green	Current status: Tendering documents have been prepared and issued. Next steps: Contract to be awarded and physical works to follow.	Current status: Works were tendered in March 2019. Next steps: Contract to be awarded in April 2019 and physical works will be scheduled for June 2019.
2304	Hobson Bay walkway - Shore Road Reserve to Wilsons Beach stage two	Stage two - Public consultation, design and consent only.	Options to be approved by local board	CF: Project Delivery	\$50,000 LDI: Capex	In progress	Green	Current status: Stage two to consist of public consultation, design and consent only. Currently preparing scope of work documents for consultants. Scope to include consents, public consultation, Iwi consultation. Next steps: Local board will need to approve preferred option.	Current Status: Consultant has been appointed to assist with the consultation phase, design and consent. Next steps: Prepare Iwi and public consultation documents.

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2305	Ōrākei - LDI minor CAPEX fund 2018/19	Funding to deliver minor CAPEX projects throughout the financial year as approved in the monthly local board workshops.	Options to be approved by local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: No recommendations made in this quarter for minor LDI capex funding. Next steps: Local board will be presented with options for approval when required.	Current status: The local board has requested a new bench seat at Polygon Road to be funded from the minor locally driven initiative capex fund. Next steps: A report seeking approval for the funding will be submitted at the May business meeting. Additional new minor assets which can be funded by the locally driven initiative minor capex fund will be identified and recommended to the local board for consideration.
2307	Hobson Bay - remove mangroves	Coastal ecological restoration through mangrove removal at Hobson Bay. This project is a continuation from the 2016/17 programme (previous SP18 ID 4159). Planning is underway for resource consent for the removal of adult mangroves in the following locations: Whakatakataka Bay - the priority for adult mangrove removal and all adults should be removed (this should be undertaken whilst seedlings are being removed - if practical and possible); Thomas Bloodworth and Shore Road Reserves - adult removal on the seaward side as a staged approach to allow for better ecological recovery as opposed to removal of the entire identified area; Thomas Bloodworth Reserve (next to the Hobson Bay walkway) to remove adult mangroves. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2790).	Options to be approved by local board	CF: Project Delivery	\$150,000 LDI: Opex	In progress	Amber	Current status: Mangrove removal is to be tendered in February/March once resource consent is approved. Next steps: Implement removal in March - April 2019	only one price received not within budget, delays to scheduled removal. Going back to market for further pricing. Current status: Resource consent has been finalised and awaiting final approval. The work has been tendered. Next steps: The tender will be awarded in mid-May with physical works to start in June 2019.
2308	Tahuna Torea - remove mangroves	Removal of mangroves and the protection of the fish dams which are an archaeological feature and Waahi Tapu site at Tahuna Torea	No further decisions anticipated	CF: Project Delivery	\$62,000 LDI: Opex	On Hold	Amber	Current status: Stage one works had been completed in mid-December. First monitoring report indicates that no observable damage from the removal of mangroves to the fish dam. Second monitoring report indicates ongoing damage to the fish dam habitat from erosion. The coastal team will update recommendations in late January after observing king tide effects. Next steps: Update local board once assessment of tidal effects on fish dam late January.	Current status: Monitoring assessment coupled with the coastal review recommends that no further mangrove removal in the fish dam due to ongoing erosion and tidal breach into the fish dam lagoon. A hui with iwi to report findings expected in March/April and a follow up board report to outline the recommendations. Next steps: Meet with iwi in March, provide formal recommendation for resource consent purposes, final local board report outlining recommendations in March / April.
2310	Madills Farm - install new lights on fields 2 and 3	Lighting only. This project is a continuation from the 2016/17 programme (previous ID 568)	Design to be agreed with local board	CF: Project Delivery	\$360,000 ABS: Capex - Growth	Completed	Green	Project completed.	Project completed.
2311	Michaels Avenue Reserve - renew lighting and install an acoustic wall	Renew lighting and install an acoustic wall. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3313).	No further decisions anticipated	CF: Project Delivery	\$280,000 ABS: Capex - Growth	In progress	Green	Current status: Physical works underway on final stage of acoustic wall. Next steps: Base wall completed. Plexi-glass has been ordered from Europe. Anticipate arrival January - February 2019 at which point it will be installed finishing off this last portion of the wall.	Current status: Physical works underway on final stage of acoustic wall. Next steps: Base wall completed. Plexi-glass has been ordered from Europe. Plexi-glass to be installed March 2019.
2312	Colin Maiden - programme management 2019	Programme management of Master Plan Implementation	Options to be approved by local board	CF: Investigation and Design	\$30,000 LDI: Opex	In progress	Green	Current status: Project Control Group established and meeting fortnightly. Programme risks workshopped with the local board November 2018. Next steps: Preparing scope of works transportation analysis across precinct.	Current status: Project control group meeting monthly to maintain oversight of developments with precinct and stakeholders are engaged. Have obtained estimates to complete transportation analysis across precinct. Peer review of scope of works and pricing confirmed both were appropriate. Next steps: Starting work on reporting back to the local board at end of financial year.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2313	Stonefields - open space development	Plan and design the open space in Stonefields. Stage one includes the investigation, design and scope of the development of the open space. Design options will be presented to the board for review and approval. Stage two includes the physical works. This project is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 3136).	Design options to be approved by the local board.	CF: Project Delivery	\$200,000 ABS: Capex - Development	In progress	Green	Current status: Planting design prepared for tender in January 2019. Next steps: Award works in February 2019.	Current status: Plants sourced and planting tender awarded. Works to start in April. Next steps: Preparation of planting area through April, May and planting to start in June.
2314	Ōrākei Spine shared path - develop feeder links	The development of greenways routes linking local communities to the NZTA funded Ōrākei Spine shared path. Feeder links are through Tahapa Reserve and Tahapa East Reserve. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2609).	Options to be approved by local board	CF: Investigation and Design	\$1,500,000 ABS: Capex - Growth	In progress	Green	Current status: Detail design and tender documents completed. Next steps: Commence procurement process for physical works (spine links and playground to be tendered as one).	Current status: Physical works contract awarding underway. Next steps: Construction works starting early April 2019.
2315	Shore Road Reserve - develop eastern car park	Develop car park on eastern side including the construction of a pedestrian bridge and the installation of gates. This is a multi-year funded project and is a continuation of the 2017/18 programme. Please note: further funding may be required	Options to be approved by local board	CF: Project Delivery	\$34,889 ABS: Capex - Development	Completed	Green	Project completed November 2018.	The construction of the eastern car park was completed in November 2018. The monitoring of the grass growth is now complete. No additional work is required.
2317	Tahapa Reserve East - improvements	Development of feeder links into Ōrākei Spine - The planning and delivery of the shared path connection through Tahapa Reserve East and West in conjunction with Auckland Transport to improve connections into the Ōrākei Spine through Tahapa Reserve. Cycle/walkway connections. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3212).	Options to be approved by local board	CF: Investigation and Design	\$85,000 ABS: Capex - Growth	In progress	Green	Current status: Detail design and physical works tender completed. Next steps: Commence procurement process for physical works (spine links and playground to be tendered as one) upon receiving Auckland Transport confirmation of their construction access ways.	Current status: Physical works contract awarding underway. (spine links path and playground contracted as one). Next steps: Construction works starting early April 2019.
2318	Waiatarua Reserve - develop car park	Car park upgrade at the Abbots Way entrance to Waiatarua Reserve. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2838).	Options to be approved by local board	CF: Project Delivery	\$70,000 ABS: Capex - Development	Completed	Green	Project completed November 2018.	Project completed.
2319	The Landing Reserve - develop a dinghy access ramp	Develop a dinghy access ramp in collaboration with the coastal management team and other subject matter experts. Stage 1 - design and scoping, stage 2 consenting and stage 3 physical works	Options to be approved by local board	CF: Investigation and Design	\$50,000 LDI: Capex	On Hold	Amber	Current status: Concept design and discussion with Marina for a separate access ramp is underway. Next steps: Consultation with local board.	Pending Local Board official approval with a resolution number. Current status: Options for the dinghy access ramp have been submitted for local board review and consideration. Next steps: Additional information is required to assist the local board with further decisions. Staff to investigate additional options and submit these to the local board.
2743	Kupe Reserve - renew playground	Renew playground. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3045).	Options to be approved by local board	CF: Project Delivery	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Detailed design is complete and resource consent application is being drafted and is programmed to be lodged in early February 2019. Next steps: Lodge resource consent by early February and start the tender phase for physical works.	Current status: Following the completion of the detailed design the resource consent application has been lodged. Playground equipment purchase is complete and procurement for physical works is currently underway. Next steps: Complete the tender phase for physical works by end of March 2019 and start construction as soon as contractor resources are available.
2842	Orakei - Built Heritage Improvements (searchlight emplacements)	Improvement and restoration of built heritage assets. To include work on the searchlight emplacements on Tamaki Drive. Project carried forward from 2017/2018, previous SharePoint ID 2805.		CF: Project Delivery	\$75,000 LDI: Opex	In progress	Green	Current status: Completion of the tender documentation to allow request for tender to be released. Next steps: Receive tender prices and review against budget.	Current status: Pre-commencement meeting held onsite. Traffic Management Plan submitted to Auckland Transport for approval. Next steps: Await approval of Traffic Management Plan and then confirm when the works will commence onsite. Inform all key stakeholders of the programme timeframe for the works.
2897	Orakei Basin - improve open space	Orakei Basin project including delivery of the Lucerne Road step improvements project and upgrade of the Eastern aggregate track including drainage improvements and upgrade of the Southern concrete track including drainage improvements.	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	In progress	Green	Current status: Contract for the path works have been awarded. Start in early February. Next steps: Physical works complete in late April 2019	Physical works for the Lucerne Road steps and the eastern and southern tracks are scheduled for completion in late April 2019.

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2915	Orakei - renew signage FY17	Renewal of signs in Orakei This project was carried over from FY2017/2018, previous SP ID 3138	No further decisions anticipated	CF: Project Delivery	\$42,616 ABS: Capex	In progress	Amber	Current status: Review of sign details by local board, once approved implement late March 2019. Next steps: Install signs late March 2019	Minor delays to installation, expected late June / July Current status: Compiling additional signs for Pt England walkway and The Landing to finalise signage for local board approval. Next steps: Resubmit to local board April.
2916	Karaka Bay - renew paths and structures	Karaka Bay boat ramp, path and seawall renewal. This project is a continuation from the 2016/17 programme (previous ID 3527)	No further decisions anticipated	CF: Project Delivery	\$158,868 ABS: Capex	In progress	Green	Current status: Physical work in progress, likely completion late March 2019. Next steps: Complete physical works late March 2019.	Current status: Renewal of paths completed, gabion mattress renewal is 50 per cent complete awaiting final rock to be imported by barge. Next steps: Likely completion mid to late April.
2917	Kepa Bush Reserve - renew tracks	Kepa Bush Reserve step and track renewal. Note this item and item 3681 replace item 3529. This project is a continuation from the 2016/17 programme (previous ID 3682)	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Completed	Green	Current status: Seven out of sixteen signs have been installed. Weather permitting, installation completion has been set for mid Dec 2018 Next steps: Project close out	Current status: The construction for the entrance concrete walkway is underway. Next steps: Complete physical works.
2918	Wairua Reserve - renew playground	Design and renewal of existing playground This project was carried over from FY2017/2018, previous SP ID 3242	No further decisions anticipated	CF: Project Delivery	\$98,839 ABS: Capex	Completed	Green	Current status: Physical works commenced however they have been put on hold due to consenting issues. Next steps: Commence works again in the new year.	Physical works have been completed and the playground is now open for public use.
2919	Michaels Avenue - renew playground	Michaels Avenue Reserve whole playground renewal. This project is a continuation from the 2016/17 programme (previous ID 3533)	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Deferred	Grey	Current status: Design works are on hold pending confirmation of the timeline for construction of the changing rooms at Michaels Avenue. Next steps: Design phase to be scheduled.	Risks / issues: Time frames - decision required whether project can be achieved without other park changes. Current status: The playground renewal is deferred pending confirmation of the proposed site and project timeline for the changing rooms.
2963	Remuera Library - insulate ceiling, replace automatic door controllers and resurface flat roof	Ceiling insulation, replace automatic door controllers, flat roof resurface This project was carried over from FY2017/2018, previous SP ID 3172	No further decisions anticipated	CF: Project Delivery	\$56,322 ABS: Capex	In progress	Green	Current status: The library building has been assessed by Community Facilities and a report generated which will help form the scope so a consultant can be engaged to specify the works required. Next steps: Go to tender for professional services.	Current status: Staff have consulted with the council heritage team regarding the scope of work to be delivered to ensure heritage issues are considered. Next steps: The required work will be scoped and the local board will be advised of the works to be undertaken.
2977	Michaels Ave Reserve - design and install 4 toilets and 4 changing rooms	Design and install four toilets, four change rooms, referee room, and storage. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2606).	Design to be agreed with local board	CF: Investigation and Design	\$215,030 Growth	On Hold	Amber	Current status: Awaiting decision on ownership / lease arrangement and confirmation of extent for the club room and changing room / toilet facility. Community Services working to establish deadlines for the club. Next steps: Club to complete preliminary design and demonstrate ability to fund project.	Current status: Community Services working through ownership and leasing arrangement, numbers of changing rooms that club want over changing room provision, location of public toilets. Next steps: Draft funding agreement going to April 2019 workshop for discussion with board.
2978	Shore Road Reserve - upgrade carparks and new pathway	Develop car park on eastern side including the construction of a pedestrian bridge and the installation of gates. Stage two; physical works for upgrade of the main and overflow carparks and new pathway through to Shore Road east. This is a multi-year funded project and is a continuation from the 2017/18 programme.	Options to be approved by local board	CF: Project Delivery	\$878,254 Growth	In progress	Green	Current status: Developed design complete. Resource consent granted. Initial tender process complete. Next steps: Evaluate tenders and confirm final scope of work and separable portions.	Current status: Physical works are underway and scheduled for completion in April 2019. The current estimated costs to complete the project indicate a savings for the local board LDI funds. Next steps: Complete works and monitor new grass growth.
3007	Orakei - install park signage	New build signs in Orakei This project was carried over from FY2017/2018, previous SP ID 3137	No further decisions anticipated	CF: Project Delivery	\$29,720 LDI: Capex	In progress	Amber	Current status: Local board review of signage detail, once approved signs to be installed late March 2019. Next steps: Completion	Minor delay, signage scheduled for completion in August Installation of new signage is complete as of March 2019.
3023	Okahu Bay - improve recreational assets	Improve recreational assets. This project is carried over from the 2017/18 programme (previous ID 3125).	No further decisions anticipated	CF: Project Delivery	\$17,451 ABS: Development	Completed	Green	Current status: Works completed and the area is open for public use. Next steps: Project close out.	Project completed in December 2018.

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3034	T-Bar Swings - replace in central area	Replace T-Bar Swings. This project is carried over from the 2017/18 programme (previous ID 3303).	No further decisions anticipated	CF: Project Delivery	\$32,587 ABS: Capex	On Hold	Amber	Current status: Target sites for upgrade have been completed except for Coyle Park which is on hold due to being involved in a wider playground renewal project. Next steps: Project can be considered to be complete.	Current status: Following a review of sites within the original site priority list it has become apparent that a number of lower priority sites, which had T-Bar swing replacements scheduled within programmed wider playground renewals, are no longer proceeding within the next 12 months. As such there are additional sites which will need to be addressed within the scope of this project ahead of the delayed full playground renewals. Next steps: Finish scoping the costs of the additional sites and seek funding to procure and install the replacement swings.
3120	St Heliers Library - comprehensive renewal	Ten year library refresh due to age and condition including auto door controller replacement, renewal of flooring, replacement of security camera, including FF&E. This project was carried forward from FY17/18, previous SharePoint ID #2612	Design to be agreed with local board	CF: Project Delivery	\$58,387 ABS: Capex	On Hold	Amber	Current status: An analysis of community service provision in St Heliers has received priority due to the library's seismic rating (resolution OR/2018/111). Next steps: The local board will be asked to guide further investigation on the building and where/how service provision (library, venues for hire, community centres) is delivered at the end of the financial year. Current renewal work is placed on hold until the wider project has been resolved.	Project on hold Current status: renewal work remains on hold while a wider review of the future service provisions and the impact of the building's seismic rating status are considered. Next steps: The local board will advise staff on the direction to take with regard to further investigation of the building and delivery of service during the development of the Community Facilities forward work programme.
3146	Selwyn Reserve - develop walkway	Develop footpath extension to Selwyn Reserve walkway This project was carried over from FY2017/2018, previous SP ID 3421	No further decisions anticipated	CF: Project Delivery	\$125,656 External funding	Completed	Green	Project completed December 2018.	Project completed December 2018.
3147	Michaels Avenue Reserve – develop safe entrance – Elwood Place	Connect existing footpaths at either end and complete a walking/cycling route This project was carried over from FY2017/2018, previous SP ID 3422	No further decisions anticipated	CF: Project Delivery	\$53,495 External funding	Completed	Green	Project completed December 2018.	Project completed December 2018.
3195	Ngahue Reserve Road Extension	To undertake further investigation of a footpath within Ngahue Reserve. This project was carried over from FY2017/2018, previous SP ID 3542	No further decisions anticipated	CF: Investigation and Design	\$65,700 ABS: Capex	On Hold	Amber	Current status: Three possible options for this pathway have been designed, costed (including resource consent) and presented to local board at workshop on 23 August 2018. Local board to define priorities for allocation of Auckland Transport Capital Fund before this project can be progressed. Next steps: Defer further work until need and funding for project has been confirmed. Linked to the Colin Maiden - Programme Management 2019 as it will inform strategic outcomes for Colin Maiden Park precinct.	Defer further work until need and funding for project has been confirmed. Linked to Sentient #20449 Colin Maiden - Programme Management 2019 as it will inform strategic outcomes for Colin Maiden Park precinct. Current status: Three possible options for this pathway have been designed, costed (including resource consent) and presented to local board at workshop on 23 August 2018. Board to define priorities for allocation of Auckland Transport Capital Fund before this project can be progressed. Next steps: Further work has been placed on hold until need and funding for project has been confirmed. Linked to Colin Maiden - Programme Management 2019 as it will inform strategic outcomes for Colin Maiden Park precinct.
3232	Orakei Basin Ski Club - renew retaining walls	Geotechnical review of the area adjacent the Auckland Water Ski Club, design, documentation and construction of a retaining wall behind the Auckland Water Ski Club building and upgrade of access stairs. This project is carried forward, previous SharePoint ID 3141.	No further decisions anticipated	CF: Project Delivery	\$62,110 ABS: Capex - Renewals	Completed	Green	Project completed September 2018.	Project completed.
3240	Crossfield Reserve - renew ball stop fence	Overview - use of senior baseball at Crossfield Reserve has created a safety issue for neighbouring properties. Current status - remedial works to install a fly net to be undertaken urgently to address the health and safety issues and to allow senior baseball to resume using the reserve baseball diamond.	No further decisions anticipated	CF: Project Delivery	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: Due to health and safety concerns this work has been initiated as critical. The contractor has been appointed to carry out works. Awaiting shop drawings to workshop with the club management staff. Next steps: Fabrication and installation scheduled for middle of 2019.	Current status: A structural engineering consultant has been engaged to carry out the design works for the project. Next steps: Concept design options will be reviewed with the local board at a workshop prior to consultation with Auckland Baseball.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1402	Upgrade of Meadowbank Community Centre	Understand service impacts of implementation and programme for transition	Formal decision on Ōrakei Community Centre modifications.	CS: Service Strategy and Integration	\$0 ABS: Capex - Renewals	In progress	Green	Panuku have appointed a real estate agency to undertake the marketing for the selection a development partner for the redevelopment of the Meadowbank Community Centre. Agreement has not yet been reached with CAB to relocate their services and internal discussions are underway regarding a way forward. Q3 deliverables: An update will be provided to the board in quarter three.	Agreement has not been reached with CAB to relocate their services. CAB has asked for more time to consider the Orakei Community Centre proposal. Q4 deliverables: Continue discussions with CAB following their response to the proposal. Workshop with the local board to provide further information on alternative options.
1408	Investigate provision of St Heliers library and community facilities giving consideration to facility condition and suitability.	Investigation options for provision of services in St Heliers acknowledging the condition of the heritage assets	Formal decision on option to progress to business case phase.	CS: Service Strategy and Integration	\$0 Regional	Approved	Green	Project scoping is underway in preparation for a local board workshop in quarter three.	Project scope in development. Q4 deliverables: Workshop with local board to present project scope and initial findings.
Infrastructure and Environmental Services									
602	Victoria Portland Significant Ecological Area restoration	Restoration of Significant Ecological Area (SEA) on private land.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Green	Staff have completed the procurement processes this quarter. Contractors will begin weed control work in early January 2019, focussing on the upper catchment and on Kings School property. A selection of pest control supplies were delivered to residents this quarter to support ongoing community pest control in the project area.	Specialist contractors commenced weed control this quarter focussing on the northern portion of the site (on and around Kings School). This strategic weed control will continue in quarter four and will be followed by infill planting of native trees and shrubs by the local residents.
603	Eastern Bays Songbird Initiative	Facilitation and resource support to Eastern Bays Songbird Initiative for ecological restoration and pest management.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$40,000 LDI: Opex	In progress	Green	A funding agreement with Eastern Bays Songbird Initiative was completed during quarter two and the project funds were successfully paid to the group. The group continues to hold trap give away days across the project area and is also engaging with school clusters. A bespoke resource pack for schools has been developed by the group with support from council's Sustainable Schools team. Weta hotels have been provided by Men's Shed to support outcome monitoring.	The Eastern Bays Songbird Initiative continues to hold successful trap give away days across the Ōrakei Local Board area. The trap give away days at Kohimarama Beach and St Heliers Beach saw more than 100 traps given out to interested locals. A first birthday barbecue was held this quarter to celebrate the achievements of this group's first official year in action. Further trap handouts are planned for quarter four in addition to bird count monitoring training events and a chew card (pest monitoring) campaign.
890	Madills Farm Stream restoration project	Implementation of the Madills Farm Reserve Stream Restoration Plan June 2015. This project aims to support stream improvement, water quality and biodiversity outcomes in the local board area. <ul style="list-style-type: none"> Contractor weed control / site preparation (as per Madills Stream Restoration Plan) Plant ordering and delivery (use of Ngati Whatua nursery requested by the board) Community Planting Day community planting day Stream care and restoration education at community planting events Communications via social and print media to promote the project and stream care messages to the wider community Encouraging ongoing stream care through existing programmes (eg Wai care and LSP parks volunteer programmes) Project management and reporting 	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	Spring weed control and the maintenance of the plantings has been undertaken during quarter two. Further weed control and plant maintenance visits are scheduled for summer and autumn during quarters three and four. A community planting day will be held in quarter four.	Contractors completed summer weed control and plant maintenance during quarter three. In quarter four an operational plan will be completed, autumn weed control, plant maintenance and site preparation for the volunteer planting day that will be held at the end of quarter four will be undertaken.

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892	Hobson Bay Catchment Care project (Waiaata Reserve)	Site plantingThe Waiaata Reserve Planting Plan (Morphum, Feb 2016 – Remuera Stream Restoration Works) does not cover planting in 2019, however advice from the contractors has suggested that the reserve could use an additional 1000 trees to replace fatalities and cover barren areas where weeds are likely to establish. Plant maintenance• Weed control covering all priority areas (1,2 and 3)• Planting preparation• Plant supply and assistance at a volunteer planting day	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$28,000 LDI: Opex	In progress	Green	Spring maintenance of plantings and weed control through all priority areas and the eastern boundary (outside of the priority areas) was undertaken during quarter two. Weed control and plant maintenance visits are scheduled for summer and autumn during quarters three and four. A community planting day will be held during the 2019 planting season.	Contractors completed summer weed control and plant maintenance during quarter three. In quarter four an operational plan will be completed, autumn weed control, plant maintenance and site preparation for the volunteer planting day that will be held at the end of quarter four will be undertaken.
894	Streamside Assistance - Remuera Stream stage two	From the Deck, Newmarket Stream Community Restoration Project is a community led initiative. Facilitated by Gecko Trust, in partnership with Auckland Council. The Newmarket Streamside Assistance project is building on existing community members. Encouraging their enthusiasm and leadership, embracing a shared learnings approach. The second year of this project roll out will build on the outcomes of the first. For example resources and educational tools are developed as the community further defines its focus. This will benefit the community by giving them opportunities to connect with more neighbours and allow them to share lessons learnt and build resilience. Tasks and events: • Coordination within the community • Revisit priorities and revise plan as necessary • Build on leadership and education • Hold planned events. Including networking and practical training and working days • Continue to develop strategic decision making documents	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$22,500 LDI: Opex	In progress	Green	From the Deck have engaged the community with two social gatherings and their spring newsletter. This has resulted in a high rate of landowners approval and support of the project. The group have built stone steps to enable access to the stream and conducted rat pulses and discussions on how to improve these as the majority of traps are using poison, making it difficult to confirm rat deaths. On 25 November 2018 the group conducted a weeding bee with the community and Conservation Volunteers New Zealand. During quarter three Te Ngahere will undertake chemical weed control as well as site preparation for the planting season. Te Ngahere have developed a five year management plan which is being reviewed by Auckland Council's subject matter experts. The plan will be finalised by the end of quarter three.	The contractor has met with From the Deck community group and Auckland Council staff with a draft five year management plan for review. The plant maintenance and preparation for the planting day was completed in quarter three and From the Deck members attended a Wai Care training session. In quarter four the management plan will be finalised, second and third plant maintenance and preparation visits will be completed and a volunteer planting day will be held. From the Deck have distributed the Autumn newsletter for the project to the local community. Conservation Volunteers New Zealand will organise the community planting day for quarter four and will advertise the event via flyers and social media.
903	Tāmaki Estuary Environmental Forum - Ōrākei Local Board	To see Te Wai o Taiki (the Tāmaki Estuary) as a thriving, dynamic and healthy ecosystem that is loved and used by the community and which positively enhances and connects with the Manukau Harbour, the Waitemata Harbour and the Hauraki Gulf (Tāmaki Estuary Environment Forum vision).Specifically this budget will fund a coordinator at 12 hours per week to support the Tāmaki Estuary Environmental Forum, and support groups in progressing the above vision for the Tāmaki estuary.The forum operate as a collaboration between five local boards, and several community organisations, to advocate for the Tāmaki catchment. This year will see exploration of additional funding sources and sponsors to support aspirations of the group. The forum also hopes to partner with academic institutions to discover more about the environmental issues and social interactions of communities within the Tāmaki catchment.	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$5,000 LDI: Opex	In progress	Green	During quarter two bi-monthly meetings organised by the coordinator and hosted by co-chairs have continued. The terms of reference for this group is currently being reviewed and updated to provide more detail and guidance on the governance of the forum. The forum aim to repeat reserve clean-ups around the catchment in 2019 with Conservation Volunteers New Zealand. A newsletter was developed and distributed to the stakeholder list in December 2018.	Bi-monthly meetings continued during quarter three and new attendees have included Chinese Conservation Education Trust, Our Seas Our Future and a representative from the Hauraki Gulf Forum. Two clean-ups in partnership with Conservation Volunteers New Zealand were completed during quarter three, 49 volunteers attended the events and 850 kilograms of rubbish was collected. A Nurdle Hunt enabling student investigation of micro-plastics around Tāmaki Estuary was facilitated during and following sea week in March 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1503	Andersons Beach Reserve - Phase Two (Ecological Restoration and pest Management)	This is a very weedy coastal cliff reserve, particularly towards the northern end. Phase two will deliver a continuation of initial and follow up weed control. This control be focussed on high priority vines including Japanese Honeysuckle and Blue Morning Glory and ground covers including Tradescantia. Planting restoration and maintenance will be carried out on the 2017/2018 planting. The completion of the project will reduce the amount of time for future control of invasive plants within the reserve.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$6,400 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and weed control began in quarter three. Works are expected to be completed by the end of June 2019.
1504	Grampian Road Retention Dam - Phase Two (Ecological Restoration and pest Management)	Small reserve with some areas of native canopy and a weedy understory. The south eastern corner is dominated by Chinese privet and cotoneaster canopy. Phase two will continue initial control with a focus on Tradescantia and other priority environmental weeds present. Plant maintenance will be carried out on the 2017/2018 planting. A planting area two which comprises a drainage swale, will deliver planting of 500 wetland species (sedges) to suppress pest plant establishment. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve. Control targeting rodents and possums will also be undertaken.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$6,700 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and weed control began in quarter three. Works are expected to be completed by the end of June 2019.
1505	Hobson Bay Walkway 1 - Phase Two (Ecological Restoration and pest Management)	Narrow coastal strip with predominant pohutukawa canopy and limited understory. Phase two will deliver follow up control which will be focussed on most weeds present including brush wattles, small tree privets, Tradescantia and pampas. Planting preparation and planting of 200 plants will be carried out in the canopy gaps created by the removal of canopy pest plants. The aim is achieve indigenous canopy cover in 3-5 years on the exposed coastal margin and reduce future establishment of pest plants.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$5,000 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and weed control has begun. Staff have met with community group Hapua Thrive to ensure that council and community efforts are coordinated. Works are expected to be completed by the end of June 2019.
1506	Hobson Bay Walkway 2, Thomas Bloodworth and Shore Road Reserve - Phase Two (Ecological Restoration and pest Management)	This reserve consists of a narrow coastal edge strip, occasional bush pockets and a larger bush area at the western end of the reserve. Tree privet and other mature exotic canopy is present in some areas, and a large area of bamboo is present in the western inlet. Phase two will deliver initial and follow up control will be focussed on pampas and brush wattles along the coastal edge, and priority species including moth plant, woolly nightshade, and Tradescantia through bush areas. Planting preparation and planting of 250 plants will be carried out on the exposed coastal areas adjacent to tidal mangroves selected to fill gaps where pampas are removed. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and delivery weed control has begun. Staff have met with community group Hapua Thrive to ensure that council and community efforts are coordinated. Works are expected to be completed by the end of June 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1508	Martyn Wilson Field and Lingarth Reserve - Phase Two (Ecological Restoration and pest Management)	There is a small area of native canopy in Martyn Wilson Reserve, while Lingarth Reserve has a predominant tree privet canopy. Phase two will deliver continued initial control which will be focussed on high priority vines including Japanese honeysuckle and blue morning glory, and ground covers such as Tradescantia and periwinkle, and other priority weeds as time allows. Planting preparation and planting of 250 plants will be delivered in the coastal margin which will include saltmarsh species such as oioi and sea rush. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$6,900 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and weed control began in quarter three. Works are expected to be completed by the end of June 2019.
1510	Ngapipi Reserve and Ngapipi Cliff Reserve - Phase Two (Ecological Restoration and pest Management)	Very weedy sites, with tree privet forming a significant portion of the canopy, and numerous environmental weeds throughout the understory. Some native regeneration is occurring naturally and some understory planting has been carried out in an area of Ngapipi Reserve. Phase two will deliver follow up control which will focus on environmental weed species present in Ngapipi Reserve including Japanese honeysuckle, blue morning glory, Madeira vine, ginger, climbing asparagus and woolly nightshade. Planting preparation and planting of 250 plants will also be carried out in a section of understory in Ngapipi Reserve. If time allows, initial control work will be started in Ngapipi Cliff Reserve. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$15,000 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and weed control began in quarter three. Works are expected to be completed by the end of June 2019.
1512	Pamela Place Reserve - Phase Two (Ecological Restoration and pest Management)	Small reserve covering part of a larger privately owned bush area. Canopy is predominantly native, although some exotics are present, and the understory has a diverse selection of weeds. Phase two will deliver follow up control which will be focussed on jasmine in the south western corner and other target weeds throughout the reserve. This will exclude an area of agapanthus present in the north of the reserve for aesthetic reasons, and to maintain bank stability. Planting preparation and enrichment planting of 500 plants will also be carried out within the gaps following pest plant control. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$8,500 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and weed control began in quarter three. Works are expected to be completed by the end of June 2019.
1514	Waiatarua Reserve - Phase Two (Ecological Restoration and pest Management)	Large reserve with many isolated bush pockets, predominantly consisting of natives. Phase two will deliver follow up control which will be focussed on the high priority weed species including moth plant, woolly nightshade, and Tradescantia, and other species as time allows. No further planting is required at this stage for this year. Pest animal control is not required in this area as this is delivered by the Waiatarua Protection Society. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$35,000 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and weed control began in quarter three. Works are expected to be completed by the end of June 2019.

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1515	Wharua and Waitaramoa Reserves - Phase Two (Ecological Restoration and Pest Management)	Large reserve with predominant native canopy where bush is present. Phase two will include follow up control which will be focussed on priority vines around the bush edge, including Japanese honeysuckle, and control of the seed bank weeds throughout the bush. Control of a heavy blue morning glory infestation in the north west of the reserve will likely require abseil assistance and is beyond the scope of this programme. Large angels trumpet present in the reserve will be left alone as they belong to a neighbouring resident. No planting is recommended for this area as natural regeneration will occur readily if pest plants are kept under control. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$22,500 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and weed control began in quarter three. Works are expected to be completed by the end of June 2019.
1516	Neighbourhood Liaison - Phase Two (Pest Management)	While undertaking pest plant control in each reserve, boundary pest plant issues will be identified and the following actions undertaken: Phase two for this activity includes: 1. Letter drop to selected properties located on weed infested boundaries. 2. Follow-up door knock for properties who have not responded. 3. One hour site visit/consultation with the property owner. This will usually entail a walk through of the property with the owner, identifying pest plant issues and discussing control methods. 4. Follow up with a short written report. 5. Offer selected landowners assistance with their pest plant control if they are deemed to be unable to do it themselves. 6. Provide landowners with a free bottle of weed stump gel (Metgel or Vigilant as most appropriate, along with guidance for safe use and one free weed bag to assist with ongoing control by landowner (to be confirmed and supplied by Council). 7. Maintain accurate records showing what support has been provided to each property and all communication.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$13,000 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and delivery of works began in quarter three. Works are expected to be completed by the end of June 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1534	Environmental Enhancement Plan	Development of a plan which outlines environmental initiatives currently underway and guides the local board's investment in environmental projects over the next three years.	No further decisions are required at this time.	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Amber	Procurement for a consultant is currently underway, and the successful contractor will begin project delivery in February 2019. A project outline detailing the background, description, outcomes and services required has been provided to three suitable suppliers. An evaluation panel will be convened to decide upon the successful contractor in January 2019. Key contacts will be provided by council staff to the consultant to assist them with collecting the necessary information in a timely manner.	A delay in the procurement process has caused the timeline of expected delivery to be pushed back. A comprehensive methodology has been proposed by the successful contractor to complete and deliver the plan during quarter four of the 2018/2019 financial year, meaning that the project is still anticipated to be completed on time. A consultant has been confirmed following a series of procurement delays. Staff met with the contractor in quarter three to discuss project requirements, methodology and available support. The contractor began engaging with wider council staff in quarter three and will engage with community involved in environmental projects in the Ōrākei Local Board area in quarter four. This information will be compiled in the plan alongside a gap analysis to help inform and guide decisions for environmental funding priorities. The draft plan will be workshopped with the board in early June before finalising the plan in late June 2019.
2729	Ecological restoration along coastal cliffs	<ul style="list-style-type: none"> Enhancement of the ecological restoration work delivered from St Heliers and through to Anderson's Beach Reserve along the council-owned coastal cliff area. A detailed scope of works will be confirmed in quarter one in 2018. 	No further decisions required in 2018/2019.	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process is nearing completion. Works will commence in April 2019 and are expected to be completed by the end of June 2019.
2730	Ecological restoration along Stonefields Heritage Trail	<ul style="list-style-type: none"> Ecological restoration and pest management will be undertaken at the Stonefields Heritage Trail A detailed scope of works will be confirmed in quarter one 2018. 	There are no further decisions required for 2018/2019.	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process is nearing completion. Works will commence in April 2019 and are expected to be completed by the end of June 2019.
2836	Lawry Reserve ecological restoration	<p>This reserve is a small bush pocket surrounded by private properties with a play centre near the southern end beside the grass area. The native canopy covering most of the bush area is predominantly Pittosporum species, Wharangi, Māhoe, Titoki and Coprosma species. Springs initial control will include cut-stumping weeds throughout the reserve before foliar spraying all Tradescantia. If time allows work can include crown lifting/thinning smaller tree privets in the northern corner and beginning control of the cape honeysuckle patch. With a strong knock back of the Tradescantia in the first year, planting can be planned for next year.</p> <p>Budget set at zero as this will be funded by reallocation of existing \$149k for ecological restoration projects on local parks and reserves (stage two) - as discussed at a workshop in September 2018.</p>	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$0 LDI: Opex	In progress	Green	Delivery of works will begin in quarter three and are expected to be completed by the end of June 2019.	The procurement process has been completed and weed control began in quarter three. Works are expected to be completed by the end of June 2019.
Libraries									
1145	Provision of Library Service - Ōrākei	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service:- Remuera Library for 56 hours over 7 days per week. (\$625,009)- St Heliers Library for 56 hours over 7 days per week. (\$602,892)	No further decisions anticipated	CS: Libraries & Information	\$1,227,901 ABS: Opex	In progress	Green	Our digital and eCollections continue to grow with an increase in issues of 17 per cent across all libraries when compared to the same quarter last year. The number of active patrons also continues to increase. More customers are now asking about e-books, this being particularly noticeable over the holiday period, when customers often become the owners of new digital devices.	The popular Kia Māia te Whai Summer Reading programme included a selection of digital activities as part of the children's challenges. Library staff continue to provide extensive one-on-one learning sessions and device trouble-shooting to any member of the public who is keen to increase their PC and digital device skills.

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1146	Win with words - Ōrākei	Provide a writing competition for year 7 and 8 students in the Ōrākei Local Board Area	No further decisions anticipated	CS: Libraries & Information	\$1,500 LDI: Opex	Completed	Green	Planning will begin next quarter for the 2019 Win With Words writing competition being January to March 2019.	Planning has begun for the 2019 Win with Words writing competition. The competition will run throughout Term 2 from Monday 29 April to Friday 5 July 2019. We are very fortunate again to have generous sponsorship from Westpac Remuera and Westpac St Heliers for the major and runner up prizes and from the Ōrākei Local Board for the writing workshops, special prizes and other expenses.
1147	Preschool programming - Ōrākei	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime, Chinese Bi-Lingual Storytime, Russian Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Our preschool programmes at both libraries continue to be well attended. The end of year Christmas sessions were particularly lively and a great way to celebrate the past year and to thank families for their support. Pop-up storytimes at St Heliers beach and visits to local pre-schools have also been a great way to engage with families. Overall 26 preschool sessions were delivered with 2138 attendees for this second quarter.	Overall 117 preschool sessions were delivered with 2600 children attending. Caregivers and toddlers were happy to have our preschool programmes recommence this year. Pop-up story times in the summer at both Saint Heliers & Mission Bay have been particularly well received. Remuera now offers a new ABC Club focusing on early writing and literacy skills for children who have just started or about to start school. Saint Heliers has now commenced their second Wriggle & Rhyme session each week on Fridays, due to demand.
1148	Children and Youth engagement - Ōrākei	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Kia Māia te Whai/ Dare to Explore 2018/19, Auckland Libraries' summer reading programme was launched on 10 December. The theme this year is "Haerenga - Voyages". St Heliers has over 200 children registered and Remuera 160. Many have also participated in the related activities offered at each library. Slime making and science activities proved popular at Remuera and "Paint like a Famous Artist" and Zine Making were fully booked at St Heliers. We both look forward to the final celebration parties. Remuera Library held a variety of Christmas craft activities after school in December which were well attended. Members of Remuera's teen book club enjoyed their final meeting of the year with books, games and food.	Our Kia Māia te Whai, Dare to Explore 2018/19 programmes concluded with successful celebration parties. Saint Heliers participants were treated to a morning with illustrator and author Stu Duval. Remuera Library's celebration included a sausage sizzle and games followed by a movie with about 50 children and 35 adults attending. Activities for school age children this year at Remuera include a weekly Kids' Quiz, Art Club, a monthly movie and a Saturday Science Club. Numbers attending are increasing as more are aware of these activities. Remuera also enjoyed a Saturday session with Robogals to introduce young people to robotics and coding.
1149	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Ōrākei	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Programmes include: Basic English conversations for Chinese and New Migrants, Chinese Friendship group, Moon Festival. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Christmas at St Heliers was celebrated in collaboration with the St Heliers Village Association. Santa, fairy and elf entertained at the Saturday Storytime. A Christmas Grinch hunt around the village was also popular with the children. Both libraries hosted a Christmas morning tea to thank customers, community partners and volunteers for their support over the past year. Talented musicians from Baradene provided entertainment at Remuera and a library ukulele group at both libraries played carols. In collaboration with Paper Plus, St Heliers Library hosted Craig Smith, author of The Wonky Donkey. Over 200 children and adults enjoyed a morning of Craig's stories and singing. Local author Graham Wallace also visited St Heliers library to celebrate the release of his new book "Once upon a Vet". Graham had over 90 people attend the event. The Scottish Clans Association held a fantastic programme at Remuera Library, including a Pipe Band, dancing, haggis and displays, to celebrate Scottish Week in November.	Both libraries celebrated Lunar New Year. Saint Heliers held bilingual Story Times, a Gaugin musical performance and made Chinese bookmarks during a craft afternoon. The highlight for Remuera was the evening event held in conjunction with the Remuera Business Association, when we had 600 or more children and adults participate in library activities. In keeping with "plastic free St Heliers", Recycle Right visited the library and talked about plastic and other recyclable materials. The library staff continue to promote plastic free Saint Heliers by providing hand made material bags for customers. In collaboration with the Saint Heliers Village Association and the Ōrākei Local Board, Saint Heliers Library held a successful "Celebration of Art" exhibition, which also incorporated a children's art competition. Many local schools participated with over 100 pieces of art submitted. Members of the Ōrākei Local Board and Saint Heliers Village Association attended an evening event and a well attended prize giving event.
1150	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Ōrākei	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	St Heliers Christmas celebrations were enjoyed by many, as staff entertained and incorporated te reo Māori into a medley of carols performed in the library. Remuera Library is looking forward to hosting kaumatua and kuia from Ōrākei Marae again on a regular basis in 2019, to provide assistance with device use and technical queries.	Saint Heliers Library acknowledged Pacifica week with a great display of Pacifica themed books. Children enjoyed a Pacifica Story Time and learned about flax weaving during an afternoon craft session. Remuera staff have commenced regular visits to Ōrākei Marae to assist Kuia and Kaumātua with technical queries and to introduce them to new and helpful functions on their devices. We appreciate the connection we have developed with this group at the Marae and we learn a lot from each other.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1151	Learning and Literacy programming and digital literacy support - Ōrākei	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	St Heliers' digital drop in and Book a Librarian sessions at both libraries are appreciated by the community with 39 sessions delivered. St Heliers Library currently has an Overdrive media station on display, to help promote downloadable e-books. St Heliers has also planned further robotics sessions for April 2019. Remuera Library staff held classes before Christmas to provide assistance with downloading e-books and e-magazines.	Saint Heliers has started Wednesday lunch time "Tech Time" sessions which focus on Android phones and tablets, Apple iPhones and iPads to assist customers with queries. Remuera also provides one-on-one sessions with customers who require assistance with phones and devices. These sessions can take place spontaneously or with a booking, depending on staff availability. Two staff spent an afternoon with a local University of the Third Age (U3A) group informing them of our library resources and how best to access the digital resources in particular.
Local Economic Development: ATEED									
654	Young Enterprise Scheme (OR)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated	ATEED: Local Economic Growth	\$2,000 LDI: Opex	Completed	Green	The Auckland Chamber of Commerce has invoiced for the allocated funds from local boards and payment has been made.	The project has been completed.
1381	Ōrākei Business Awards	A local business award programme will be run to provide opportunities for businesses to benchmark their success against other local businesses. The programme will be reviewed at the end of the year and a report will be prepared and presented to the board, by the appointed contractor. In order to deliver this activity a consultant will be appointed to manage and run the project in consultation with the Local Board and Business Associations.	No further decisions are anticipated.	ATEED: Local Economic Growth	\$25,000 LDI: Opex	Completed	Green	The awards were held on the 16 October 2018, a report on the event has been presented to the Local Board and is available on request. In summary there were 365 nominations against a target of 200, 53 businesses entered against a target of 60, with a satisfaction rate of 8.65/10 and a 8.94 likelihood of entering again. The Awards dinner was attended by 202 people 99 of which were finalists. This project line was therefore completed in the quarter.	This project has been completed.
1525	Supporting local businesses	Funds would be used to support new business networks and assist them to work collectively together. In addition, to assist with promotion of the Orakei Local Board area to attract visitors as set out in the Orakei visitor strategy.	None anticipated.	ATEED: Local Economic Growth	\$5,000 LDI: Opex	Approved	Amber	This initiative has not yet commenced and discussions have been held with the Strategic Broker about the potential to utilise the funds.	There is a risk that the funds will not be utilised as staff have not been able to identify a use of these funds. Staff have engaged with the local board services team to discuss opportunities for the use of these funds. Further discussions will be held over the next quarter.
Parks, Sport and Recreation									
2798	Churchill Park: Golf clubhouse site planning	The golf clubhouse site has been removed at Churchill Park. Prepare a report for the local board to consider options for use of the site in keeping with the Churchill Park masterplan, in keeping with the character of "countryside in the city" and maintaining the 360 degree views of the surrounding area.	Recommended changes based on public consultation will be presented to the local board in Q4.	CS: PSR: Park Services	\$10,000 LDI: Opex	In progress	Green	The concept plan design is in progress. Options will be presented to the local board in Q3.	The local board have agreed on the design which will be presented for public consultation. Preparation for public consultation is underway.

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351	OR: Play network service assessment	Desktop assessment of gaps in the Ōrākei Local Board play network to enable investigation of projects to address the gaps. No stakeholder or community consultation will be included in the desktop exercise, but this can be included if the board would like to extend the scope and fund consultation.	Staff will attend a workshop to present the findings in Q4.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	Data collection has been completed. Analysis of the data is in progress.	The draft play network gap analysis is currently being prepared for presentation to the local board in Q4.
482	OR: specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	This project is to develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three. Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Draft Local Urban Ngahere assessment report will be presented for discussion at end of Q4.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Continued analysis of the data released from the regional LiDAR mapping. Initial drafting of the local Ngahere Assessment Report is in progress. At a Q2 workshop the local board reviewed their Q1 workshop feedback and confirmed the key deliverables for the Ngahere-Knowing programme. This will inform the planning options for Phase 2 Ngahere-Growing for delivery in FY2019-2020.	Work in underway to prepare the Local Urban Ngahere assessment report. First draft of report is expected in June. Once a draft is received it will be presented to the local board for feedback.
542	OR: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in Ōrākei area local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$60,000 LDI: Opex	In progress	Green	Volunteer activities in Ōrākei Local Parks this quarter focused on ongoing restoration work, rubbish clean-ups, weed control animal pest control.	Volunteer activities in Ōrākei Local Parks this quarter have focused on ongoing restoration work and animal pest control, coastal rubbish clean-ups, and planning for the 2019 planting season. Risk assessment and animal pest control training also took place.
1440	OR: Service provision for parks and recreation	Identifying current state and planning for future parks and recreation services across the Ōrākei Local Board area. Delivered as a report to the local board with analysis and options. This includes: - Maddill's Farm club rooms planning - Hakumau Reserve planning This includes a FY17/18 budget deferral of \$20,000	No further decisions anticipated.	CS: PSR: Park Services	\$40,000 LDI: Opex	In progress	Green	The board will be presented with options for this fund in Q3. A transport analysis for the Colin Maiden Precinct is a potential project. The concept plan for Hakumau Reserve will likely be included in the FY19/20 work programme.	\$10,000 was spent on control of wattle at Colin Maiden (agreed in FY18, delivered in FY19). The remaining \$30,000 budget will be allocated for spend on the Colin Maiden Precinct transport analysis.
1442	OR: Sport and recreation facility planning	Prepare a Sport and Recreation Facility Plan for Ōrākei. Include analysis of current state and the development of a guide for the local board to prioritise investment (including grants and leasing) into sport and recreation services.	No further decisions anticipated.	CS: PSR: Active Recreation	\$50,000 LDI: Opex	In progress	Green	Workshop held in Q2 on the draft scope. Feedback was received from the local board. Sport Auckland will support with school and regional sports organisation engagement to minimise consultant costs. Final scope to be emailed to local board and put out to tender by Sport and Rec Lead.	Scope completed and put out for tender process. Consultant applications received and will be assessed by Sport and Recreation Lead panel to award contract. Consultant expected to begin works in May.
1443	Ōrākei. Basin: State of the Basin report FY19	Implement a programme of regular analysis and research into the Ōrākei. Basin environment. This will guide for the local board for decision making. This includes a FY17/18 budget deferral of \$20,000 #1049 plus new allocation of \$20,000 LDI OPEX in FY18/19	No further decisions anticipated.	CS: PSR: Park Services	\$40,000 LDI: Opex	In progress	Green	The draft monitoring programme is still being designed. It will be workshopped with the local board in Q3.	Most of the budget will be carried forward into FY19/20 to continue with monitoring. The local board have agreed the content of the monitoring programme. Professional services are being procured.

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1453	OR: Community Access Barfoot and Thompson Stadium	Provide community access grant to the Barfoot & Thompson Selwyn Stadium to enable community use of the facility and support programmes and activities. Funding to be determined by the Governing Body. The Local board will be responsible for setting and monitoring Key Performance Indicators.	This item is for reporting only.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Report received by Sport and Rec staff. Report satisfactory with KPI's and evidence of an increase in school age children and community group use. This aligns with the following outcomes: Meeting Auckland Plan targets; increase the number of school-aged children who participate in physical activity by 2020; increase sport and recreation participation and local community use of the facility by 2020.	Full annual stadium visitation report received in February by Sport and Recreation lead. Statement of service performance report is being completed by auditors and expected in April. Report satisfactory with KPI's, evidence of increase in school age children and community group use. This aligns with outcome of "Meeting Auckland Plan targets; Increase the number of school-aged children who participate in physical activity by 2020; Increase sport and recreation participation and local community use of the facility by 2020".
1454	OR: Facility Partnership 2010 Akarana Marine Sports Charitable Trust	Provide a facility partnership grant and monitor progress for the AMSCT development of a marine sports centre at The Landing.	This is for information and reporting only.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	There has been good progress with the completion of works and the completion is mid-December. There have been no Health & Safety incidents in the last period. Quality issues are being monitored closely as defects are being closed out. Stage 2 café fitout works are progressing with design documentation and procurement, so construction will start in the New Year.	Stage One of the project has been completed and a Certificate of Public Use (CPU) has been issued for occupation of the ground floor only of the complex. The Trust anticipates undertaking the Stage 2 works through the middle to latter part of 2019. Procurement work is starting, although plan, budgets and fundraising initiatives are still yet to be shared with Council (as funder and landlord).
1456	OR: Facility Partnership 2015 Ellerslie Sports Club	Provide a facility partnership grant to Ellerslie Sports Club Inc. for clubroom development at Michaels Ave Reserve.	This is for information and reporting only.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Staff continue to work with Ellerslie Sports Club to advance the project. The club have completed preliminary drawings and are reviewing costings. The club has lodged details as part of the Sport and Recreation Facilities Priorities Plan process (led by Active Auckland) and is awaiting an indication of this project's priority. The club is preparing to make applications to third party funders in early 2019. Ellerslie Sports Club presented an update to the Local Board on 15 November 2018.	Following a geotechnical report the foundations have been redesigned. As a result the total project cost is estimated at \$5.69M. Auckland Council funding contribution totalling \$2.84M has been confirmed. The Funding Agreement (to support Central Facility Partnership Committee resolutions) has been presented for signing. Construction is currently planned to commence in February 2020 with practical completion anticipated in November 2020
1469	Waiatarua Reserve: prepare an integrated plan	Develop an integrated stormwater and park maintenance and development plan to ensure Waiatarua is well managed and sustainably developed.	A draft plan will be presented to the local board in Q4, prior to public consultation.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	Representatives from five iwi groups have joined a working group to contribute to the direction of the plan. The draft plan is currently being written incorporating local board, iwi and stakeholder visions for the reserve.	Preparation of the draft plan is continuing, and will be presented to the board in Q4.
2443	Ellerslie Recreation Centre operational management	Operate Ellerslie Recreation Centre in a safe and sustainable manner, (through a management agreement with YMCA). Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; early childhood education; and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits Sept-Nov = 26,315; a 15% decrease on the same period last year. Customer satisfaction (12-month average to end Q2, measured by Net Promoter Score (NPS)) decreased slightly from Q1; from 50 to 49 (Council average = 31). The centre has seen less consistency in the number of patrons attending classes, childcare and fitness centre compared to the same period last year. The centre has seen a change in management, with Chris Laing moving into the YMCA Safe Guarding Team and Brent Hayward taking over the Centre Manager role in November.	The Ellerslie Recreation Centre experienced a 4% increase in centre visits when measured against the same period last year (December–February). Fitness participation has seen a 21% increase and memberships remained high on 694. ECE occupancy has improved by 5% (when compared to the same period last year). Customer experience scores were down 9% during quarter 3 (using a 12-month rolling average). The score of 42% is still high however.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1357	Clubrooms, Madills Farm Reserve, 6 Baddeley Ave, Kohimarama: Lease to Kohimarama Yacht Club Incorporated	New ground lease to Kohimarama Yacht Club Incorporated	CF: Community Leases	1/11/2003	2 x 5 years	31/10/2018	\$250.00	In progress	Green	The club's application was received in November 2018. A site visit will be scheduled for February 2019	This application will be workshopped with the local board in April. Iwi engagement will be undertaken in May.
1472	The Tamaki Yacht Club Incorporated	New lease to the The Tamaki Yacht Club Incorporated at 28 Tamaki Drive Mission Bay	CF: Community Leases	1/10/1998	1x 10 years	30/09/2018	\$9,000.00	In progress	Green	Iwi engagement with Mana Whenua Forum, and correspondence to relevant iwi was completed in November 2018. The application has been workshopped with the local board, who requested that other options for this site be investigated. The matter is currently with legal team awaiting advice on options.	A license to occupy option has been confirmed by Legal Services, as the best option for utilisation of this site. This will be discussed with the club and then workshopped with the board in quarter four.
2609	Madills Farm Reserve, 6 Baddeley Avenue, Mission Bay. Lease to Eastern Suburbs Association Football Club Incorporated	New lease Eastern Suburbs Association Football Club Incorporated. 10 year initial term with a 10 year right of renewal. Deferred from the 2017/2018 work programme.	CF: Community Leases	30/11/2007	2x 5 years	30/11/2017	\$250.00	In progress	Green	A site visit was completed in August 2018. Iwi engagement with Mana Whenua forum, and correspondence to relevant iwi completed in October 2018. The club's application along with feedback from iwi was workshopped twice in October and November 2018.	A report seeking approval for a new lease will be presented at a business meeting in quarter four.
2610	Little Rangitoto Reserve 6 Crown Lane Remuera. Lease to the Scout Association of NZ - St Aidans Scout Group	Lease Renewal at 6 Crown Lane (Little Rangitoto Reserve). 10 year initial term with a 10 year right of renewal. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2013	2x 5 years	30/07/2018	\$250.00	Approved	Green	This lease project will commence in quarter four.	This lease will be progressed through the streamlined renewal process to the board for approval in quarter four.
2611	Atkin Avenue Reserve 19-23 Atkin Avenue Mission Bay. Lease to Tamaki Yacht Club Incorporated	New lease at Atkin Avenue. 10 year initial term with a 10 year right of renewal. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/2008	2x 5 years	28/02/2018	\$500.00	In progress	Green	Iwi engagement with mana whenua forum, and correspondence to relevant iwi was completed in October 2018. The club's application along with feedback from iwi was workshopped in October and November 2018. Further options regarding a proposed classification are being investigated.	A report seeking approval for classification and new lease will be presented at a business meeting in quarter four.
2612	138 Main Highway Ellerslie Lease the Royal New Zealand Plunket Trust	New lease of room at 138 Main Highway Ellerslie to Royal New Zealand Plunket Trust. Five year initial term with five year right of renewal. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/2003	2x 5 years	31/12/2013	\$1.00	Approved	Green	Site visit was completed in June 2018. This application will be workshopped with the local board and the lease project will commence in quarter four.	This lease project is not due to commence until quarter four.
2613	4 Victoria Ave Remuera. Lease to the Royal New Zealand Plunket Trust	Renewal of lease renewal at 4 Victoria Avenue. Lease due for renewal 30 April 2015 but postponed while Plunket changed governance structure. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/2015	2x 5 years	30/04/2020	\$250.00	Deferred	Grey	Awaiting commentary and decision from Community Empowerment.	This leasing project is currently with Community Empowerment for their commentary and decision. Optimisation development options are being progressed by Panuku and other stakeholders.
2614	4 Victoria Avenue Remuera. Renewal Citizens Advice Bureau - Remuera	Renewal lease at 4 Victoria Ave Remuera. First lease term expires 30 June 2018. Lease term coincides with Funding and Strategic Relationship Agreement for Citizens Advice Bureau. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2019	4x 3 years	30/06/2024	\$500.00	Deferred	Grey	Awaiting commentary and decision from Community Empowerment.	This leasing project is with Community Empowerment for their commentary and decision. Optimisation development options are being progressed by Panuku and other stakeholders.

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2615	Michaels Ave Reserve 46 Michaels Ave Ellerslie. Lease to Ellerslie Sports Club Incorporated	Renewal of lease to 46 Michaels Avenue Ellerslie. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2017	1x 5 years	30/06/2022	\$1.00	In progress	Green	The renewal for this lease is not due to commence until quarter four. The lease application for the proposed new facility at the same location was received in November 2018. The proposed new lease requires landowner approval before the application can be progressed. This application is being processed by Land Advisory team.	The renewal for this lease will be progressed through the streamlined renewal process in quarter four.
2616	Orakei Basin East Reserve 120A Lucerne Road. Lease to the Auckland Water Ski Club Incorporated.	Final renewal of lease for Auckland Water Ski Club Incorporated from 1 April 2017. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2012	2x 5 years	31/03/2022	\$500.00	Completed	Green	Additional information requested from the club for the lease renewal has been received. The memorandum for approval of the renewal of lease will be finalised and submitted to the local board in February 2019.	Completed in quarter three.
2617	Ellerslie Domain 182-186 Main Highway Ellerslie. Lease to Ellerslie Eagles Rugby League Football Club Incorporated.	Renewal lease to Ellerslie Eagles Rugby League Football Club Incorporated as first term expired 31 July 2015. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2010	2x 5 years	30/07/2025	\$250.00	Completed	Green	Additional information requested from the club has been received. The memorandum seeking approval of the lease renewal will be finalised and submitted to the local board in February 2019.	Completed in quarter three.
2618	Ngahue Reserve 62-80 College Road St Johns. Lease to the Oceania Football Confederation Incorporated.	Amending the agreement to lease and draft lease to the Oceania Football Confederation Incorporated for Ngahue Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	13/09/2013	Nil	12/09/2043	\$1.00	Completed	Green	A meeting between the group, Park Sports and Recreation, and Community Leasing to discuss the proposed changes to the lease document is scheduled for early 2019.	Completed in quarter three.
2619	Tamaki Drive Reserve 3-5 Tamaki Drive, Hakumau Reserve. Licence to occupy to Outboard Boating Club of Auckland Incorporated (OBC).	Proposed new licence over Tamaki Drive Reserve 3-5 Tamaki Drive, Hakumau Reserve to the Outboard Boating Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$1.00	Completed	Green	Staff from Community Services Parks Sport and Recreation and Leasing are discussing with the club issues related to the proposed licence over the reserve area.	Completed in quarter three.
2620	Thomas Bloodworth Park 32B Shore Road Remuera. Lease to the Remuera Parnell Sports Community Charitable Trust	Lease renewal and new lease for additional premises to the Remuera Parnell Sports Community Charitable Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	28/10/2004	2x 5 years	27/10/2019	\$250.00	In progress	Green	This lease renewal requires a deed of additional premises to accommodate a deck addition to the building. A Landowner approval application was submitted to Land Advisory by the group in November 2018. The renewal and additional premises deed will be progressed pending the response from Land Advisory.	An application to vary the leased area was submitted by the group to Land Advisory in November 2018. The lease renewal and variation will be progressed once Land Advisory provides a decision. Discussion regarding surrender of the remaining term of the lease with the group will be progressed as the final expiry for this lease is October 2019. A report seeking approval for a new lease, landowner and landlord approval will be presented to the board in due course.
2621	Colin Maiden Park 71-73 Merton Road St Johns. Proposed lease to Auckland University Cricket Club Incorporated.	Proposed lease of the indoor training centre to the Auckland University Cricket Club Incorporated.	CF: Community Leases	1/02/2014	2x 10 years	31/01/2034	\$0.00	Completed	Green	Draft agreement to Lease and draft deed of lease provided to the club. Negotiations are progressing to finalise details. Completion is anticipated in quarter three.	Completed
2622	Ngahue Reserve 62-80 College Road St Johns. Proposed agreement to lease to Eastern Bay Gymnastics Club Incorporated.	Proposed agreement to lease to Eastern Bay Gymnastics Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	In progress	Green	Staff are preparing information on the proposal and its impact on the Park and Auckland Netball master plans for the area. This is to be discussed with the local board in quarter four.	Information on the impact of the club's proposal on the park and Auckland Netball Master Plan is being prepared by Parks Sports and Recreation, and will be presented to the board in quarter four.