

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events									
49	Puketapapa Christmas Festival	Deliver the annual Puketapapa Christmas Festival.	Approve plan and expenditure budget.	CS: ACE: Events	\$25,000 LDI: Opex	Completed	Green	The event was delivered on 1 December 2018. A detailed debrief report will be presented in Q3.	The event was delivered on 1 December 2018.
90	Movies in Parks - Puketapapa	Programme and deliver a Regional Movies in Parks series event.	Provide recommendations for venue, movie and delivery packages from options available.	CS: ACE: Events	\$13,500 LDI: Opex	In progress	Green	<p>Planning for Movies in Parks is on track with pre-entertainment booked and event permits issue for Monte Cecilia screening on 8 March 2019. Public screening licence for "Despicable Me" has been approved.</p> <p>Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free.</p> <p>Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.</p>	<p>Movies In Parks, "Despicable Me" was scheduled for screening on Friday, 8 March 2019 at Monte Cecilia Park, Hillsborough however due to bad weather the event was cancelled.</p> <p>A detailed debrief report will be presented to the local board post-season.</p>
91	Puketapapa Events Delivery Support	<p>Support event delivery in the local board for the following events:</p> <ul style="list-style-type: none"> - Taste of Puketāpapa (Contracted) \$12,000 - International Cultural Festival (Regional Delivery) \$6,000 - Kite Day - \$20,000 <p>LDI to elevate event as part of the regional Matariki Festival programme - \$8,000</p> <p>Total \$46,000</p>	<ol style="list-style-type: none"> 1. confirm dates 2. confirm contractors/providers 3. confirm event programmes 	CS: ACE: Events	\$46,000 LDI: Opex	In progress	Green	<p>Taste of Puketapapa Local Board Communications are delivering this project and have completed their planning. A contractor will commence signing up businesses with the social media campaign to commence in April.</p> <p>Kite Day: The board have the opportunity to fund an event survey to be conducted at Kite Day. Indicative cost is \$2500.</p>	<ul style="list-style-type: none"> - Local Board Communications are delivering Taste of Puketapapa and have completed their planning. A contractor will commence signing up businesses with the social media campaign to commence in April 2019. - International Cultural Festival will take place on 7 April 2019. - Matariki Festival will be held from 22 June to 14 July 2019. - Manu Aute Kite Day will take place on 30 June 2019 with a rain date of 7 July 2019 at Pukewīwī, Mt Roskill. Matariki Festival supports through marketing of the event and coordination support with Fresh Concept.
92	ANZAC Services - Puketapapa	Deliver Anzac services and parades within the local board area: - Mt Roskill \$4,000	No further decision required	CS: ACE: Events	\$4,000 LDI: Opex	In progress	Green	Planning commenced in Q2. Scheduled for Q4.	Scheduled for Q4. Planning commenced in Q2.
93	Local Civic Events - Puketāpapa	Deliver and/or support civic events within the local board area including: <ul style="list-style-type: none"> • The public launch of the borough building • The opening of Te Auaunga fale and open space • Puketapapa Community Awards 	Confirm programmes and activities that are to be supported by this line.	CS: ACE: Events	\$27,000 LDI: Opex	In progress	Green	<p>Mt Roskill Municipal Chamber Open Day held on Saturday 13 October 2018. Brass band performance, opening speeches, recreation of the 1954 opening photograph followed by Heritage Society building tours attended by 300 people.</p> <p>Puketapapa Local Board Community Volunteer Awards were held on 29 November 2018, including an opening Karakia, MC introductions and opening speech from the local board chair. Twelve volunteers were awarded certificates by the chair and local board members, followed by dinner and entertainment. The event was attended by 72 people and the large group of entertainers.</p>	The Fearon Park and Harold Long Reserve playground opening planned to occur in March has been delayed and is now scheduled for May 2019.
94	Citizenship Ceremonies - Puketapapa	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$16,438 ABS: Opex	In progress	Green	The Civic Events team delivered one citizenship ceremony on one occasion during Q2 with 100 people from the local board area becoming new citizens.	The Civic Events team delivered one citizenship ceremony on one occasion during Q3 with 97 people from the local board area becoming new citizens.

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228	Operational Grant - TSB Bank Wallace Arts Centre (Pah Homestead)	Administer a funding agreement with the James Wallace Arts Trust at Pah Homestead for operational funding of and funding for programmes at the arts centre, including an exhibition programme plus associated events and administration of a relationship agreement.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$440,394 ABS: Opex	In progress	Green	During Q2 Pah Homestead ran 29 programmes and 6 performances, amongst other initiatives. These were attended by a total of 22,169 visitors. Highlights included exhibitions by Sam Trubridge, Bill Hammond and Susan Kahurangi King, and the 7th iteration of an ongoing collaboration with the Auckland Studio Potters. As part of the Ako Education programme we ran Culture Vulture. This involved partnering with four local schools (Mt Roskill Grammar, Marcellin College, Waikowhai Intermediate and Mt Roskill Intermediate) and a range of arts practitioners and artists including Doc Edge Festival, Massive Theatre Company, NZ Dance Company and Anna Chrichton. This project was enthusiastically received. December marked the end of the Weaving Pa with Pah project, presented in consultation with local Mana Whenua groups Ngaati Tamaoho and Te Akitai Waiohua, and we look forward to collaborating further with them. In December the Homestead hosted a performance and recording by Auckland band The Veils. From December 2018 through to February 2019, we are hosting a selection a international short animated films.	During Q3 Pah Homestead ran 23 programmes involving a combined total of 19,287 attendees and participants. These programmes covered a range of forms from visual art, through to performance, dance and music. Highlights included a collaboration between the Arts Trust and Mixit, the Refugee Youth Arts Programme. Other highlights were the Art Club session with artist Susan Te Kahurangi King, and a major new exhibition called Old Energies. This last exhibition was produced in association with the Auckland Arts Festival. In addition to these programmes, Pah Homestead also hosted a live streamed conference for International Women's day.
230	Auckland Council - JWAT Joint Liaison Board relationship monitoring	Provide communications and record documentation and performance updates on the activities of the Auckland Council - James Wallace Arts Trust Joint Liaison Board.	No further decisions anticipated	CS: ACE: Arts & Culture	\$0 Regional	In progress	Green	Local Board Services staff met with Arts and Culture Lead team in November 2018 to discuss the processes of governance and operations, and how these are reported back to the local board. This work was constructive and will be ongoing.	Operational and governance meetings have been held in Q3.
336	Community grants (PKTPP)	Support local community groups through contestable grant funding. Note budget breakdown: - \$102k - strategic relationship grants - \$60k - local board grant round - \$12k - quick response grant round - \$20,363 - the Governing Body defer \$20,363 of the 2017/2018 community grants budget (WP ID# 344) to the 2018/2019 proposed community grants budget (WP ID# 336) - Resolution number : PKTPP/2018/84 Total: \$194,363.	Quick response Round Two will be decided 6 December 2018 Quick response Round Three will be decided 20 June 2019 Local Grants Round Two will be decided 16 May 2019.	CS: ACE: Community Empowerment	\$194,363 LDI: Opex	In progress	Green	Strategic Relationship Grant 2018/2019: Recipients have submitted their first brief accountability reports Strategic Relationship Grant 2019/2020: The local board approved the ammended and new Terms of Reference at their December 2018 business meeting. The new changes will be implemented in preparation for applications in February 2019 The local board allocated \$2,500 to 5Tunz Communications Ltd T/A HummFM deferred from Local Grants, Round One (PKTPP/2018/194). The local board allocated \$4,460 under Quick Response, Round One and \$4,250 under Quick Response, Round Two. A total of \$27,312 remains to be allocated to one quick response and one local grants round.	In Q3, all accountability reports/presentations for the Strategic Relationship Grants were submitted. 11 of the 12 recipients will deliver their presentations to the local board in Q4 and one will submit a written report. For the Strategic Relationships Grants 2019/2020, two community forums were held to introduce new changes -multi-year funding and the Capacity Development Tool. About 40 people representing more than 30 organisations attended. Funding rounds opened on 18 February 2019, closing 12 April 2019. Local Grant Round Two closed in March 2019. Decisions on grants allocations will be made by the local board in Q4.
624	Healthy Puketapapa Action Plan - Year one of proposed three year programme	Note: project plan for year one and indictative activities for years two and three to be developed and provided. Year one of three year HPAP development and delivery programme Manage the scoping and development of the Healthy Puketapapa Action Plan on behalf of the local board, ensuring central government agencies, community organisations, groups and members are engaged in the process. Contract provider to develop action plan, including a framework for future governance and delivery of actions.	Approve scope of work - end of Q1 Adopt developed Action Plan - Q4	CS: ACE: Advisory	\$35,000 LDI: Opex	In progress	Green	New Project Lead started October 2018 to lead this activity line. Initial stakeholder meetings with Roskill Together and Auckland Regional Public Health were held. Workshops with the local board took place in October and November 2018. The approach for Healthy Puketāpapa Action Plan (HPAP) development was presented at a workshop in November 2018. Expression of Interest (EOI) developed and shared on relevant networks to find a contractor in December 2018 to deliver on agreed approach - start date January 2019. Q3 will focus on identifying contractor to develop HPAP and identify key strategic stakeholders. Present scope of work to the local board in March 2019.	In March 2019, a contractor was appointed to progress the Healthy Puketāpapa Action Plan Framework. The framework is due to be completed by end of June 2019.

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633	Enabling shared use of space - Year one of proposed three year programme	Note: project plan for year one and indicative activities for years two and three to be developed and provided. Contract provider to work closely with five identified community lease groups to support them to effectively and efficiently share use of their space.- implementing findings from a stocktake commissioned by the local board in FY18- this integrated project will allow work across two local board areas (AELB and PKTLB).(Year one of three year "Enabling shared use of space" programme)	Q1: Scope and brief work, including identify five lease groups	CS: ACE: Advisory	\$10,000 LDI: Opex	In progress	Green	A project contractor has been engaged and the project has been initiated. Establishment of key contact relationships progressed to assist with connecting groups and spaces. Contact made with current lease holders to promote project awareness and gather information about potential spaces to be shared. A workshop will be held in February 2019 to update the local board.	A workshop was held on 28 February 2019 to update the local board on progress with the shared spaces project. Potential shared space opportunities have been identified and are being progressed. Tools and systems to be developed to support groups wanting to participate in the project was shared with the local board, who indicated interest in supporting the purchase of lock boxes to aid access. Q4 will focus on developing tools, progressing shared opportunities and possible networking.
669	Wesley Community Centre and Roskill Youth Zone programme delivery	Plan, develop, deliver and evaluate a programme of activities that; - aligns to the outcome area of "Connected communities with a sense of belonging" - ensures community participation - enables more residents to feel connected to their community spaces - allows participants to learn, grow and come together to have fun - has a strong focus on supporting the ACE focus area by including arts outcomes, and participation by seniors	No further decisions anticipated	CS: ACE: Community Places	\$222,703 ABS: Opex	In progress	Green	Work programmes for Wesley Community centre and Roskill Youth Zone are being delivered as planned. The Wesley Community Centre highlight is the Saturday Music Workshop run by Te Karanga Charitable Trust. The workshop is a creative programme for local youth teaching song writing, music production, creative writing, and mentoring. The workshop is aimed at young people aged 16-25 years. Local Korean group INEFFA crew were supported by the workshop to complete their recording and held their first concert with attendance of 400 people. The Roskill Youth Zone highlight has been the Refugee Youth Action Network (RYAN) futsal. Monday nights young women play and Tuesday its young men. RYAN futsal encourages and connects young people with different refugee backgrounds and culture to each other and the community. The young women's futsal is growing in popularity with an increase from 20 to 45 regular participants Stallholder fees are collected and administered as agreed. In Q2 \$25,000 was collected in fees with a range of 30 – 45 stallholders at each market day. All stallholders have also been notified about the standardised market fees which will be effective from 8 January 2019. This is to ensure that all stallholders are paying the right fees according to the fee schedule.	The Wesley Community Centre highlight for Q3 was the start of Te Ara Reo Māori classes in partnership with Te Wananga O Aotearoa. The class has 20 students enrolled. Learning focuses on pronunciation, tikanga, introductions, basic vocabulary and sentence structures and gaining a Level 2 Te Ara Reo Māori certificate at the end of the course. Students will attend a day long wananga in August 2019. The Roskill Youth Zone highlight in Q3 was holding the centres first International Women's Day celebration. The event brought together 145 women from 27 different nationalities and included activities, demonstrations, workshops, dancing, and speeches. It concluded with a shared a meal by a local women's catering collective. Feedback was that participants enjoyed the chance to celebrate and make new friends and would like more opportunities to connect. The Wesley Market stallholder fees collected \$24,000 in Q3 with a range of 30 to 45 stallholders at each market day.
750	Venue Hire Service Delivery - PK	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q2, hirer satisfaction remains high with 85 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers have increased by 4.9 per cent and booking hours have decreased by 4 per cent. The statistics are based on the first five months of 2018/2019. The decrease in booking hours is due to the closure of Wesley Community Centre for planned maintenance in July and August 2018. Staff presented at the local board community forum that was held on 7 November 2018 at YMCA Lynfield. The forum saw a number of topics raised by members of the public who attended. It was a great opportunity for staff to really showcase the venues available for hire. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.	During Q3, staff updated the local board on fees and charges for 2019/2020. Community drop in sessions were held across Auckland to help hirers with the online booking process. This gave hirers the opportunity to raise questions with the hire process or the venue they hire. Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings. Hirer satisfaction shows that 88 per cent would recommend the venues they have visited within the local board area. The statistics are based on the first eight months of 2018/2019.

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936	Capacity building for delivery - Out and About programme	Note: project plan for year one and indicative activities for years two and three to be developed and provided. Support the development of community led delivery in Puketapapa local board by:- Develop and deliver a capacity and capability programme to build specific skills to support communities to own and manage projects and programmes on their own- Pilot programme for activity delivery focussing on the Out and About programme - Build their skills to allow for successful and sustainable delivery of these community event. Synergies have been identified with the PSR program, specifically #555 (Informal social recreation projects). PSR will work collaboratively with ACE to deliver shared outcomes.	Q2 - select community group/s for pilot "increasing diversity" in Out and About programme	CS: ACE: Advisory	\$8,000 LDI: Opex	In progress	Green	A new Project Lead for this activity line started in October 2018. A workshop with the local board took place in November 2018. The Workshop explored how to increase diversity of people using open spaces in two ways-to increase numbers for existing programmes and,-to create interest from new groups in using the areas parks and outdoor spaces. Communication inviting involvement was sent in December 2018 to Puketāpapa community groups, sports organisations and contractors who work with council. Interested parties have until late January 2019 to express their interest in developing or starting new activities. These new activities would form part of the Out & About approach in later years, as groups will require support and development of capability to initiate and sustain new activities. Q3 work is dependent on responses from invitations to be involved sent out in Dec 2018 to community/ sports groups. Suitable groups will receive training on delivering an activity, potentially in Q4.	Forty-eight local community groups were contacted about their interest in involvement with this initiative. Two responses were received. The March 2019 workshop with the local board will lead to further discussion with one respondent and understanding opportunities from the Healthy Puketāpapa Action Plan and upcoming local event.
1026	Build capacity: Support Roskill Community Network	Enable the Roskill Community Network to support local groups to make connections and build their capacity to deliver community-led initiatives and partnering opportunities. This activity is part of an ongoing support for the Roskill Community Network, funded by the Puketāpapa Local Board. Roskill Community Network \$10k - monthly community network meetings.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	Two meetings were held in Q2 to gauge community feedback on ways to make the Roskill network more engaging. Feedback received from community providers was markedly different to feedback from local residents, as highlighted below. Community providers: -Saw the network as a way of connecting and building relationships. -Suggested that for Roskill network to succeed, timetabled meetings with distributed minutes should be prioritised. -Highlighted community benefits of the network, including networking opportunities and building relationships. -Listed community successes, joint ventures and community aspirations as areas to be discussed at network meetings. Local residents, on the other hand: -Saw the network as a place to discuss local issues and relevant solutions. -Suggested that for Roskill network to succeed, it was important to let people have their say, and share information. -Highlighted community benefits of the network, including access to resources and funding. -Listed cultural events, safety, suicide and supporting programmes as areas to be discussed at network meetings. The feedback received will be used to shape a new format for the network. Recommendations on progress will be based on feedback about the changes and any increase in the number of people attending. These will be reported in Q3.	In Q3, Roskill Community Network held two meetings, reformatted to reflect feedback from a community survey undertaken by Roskill Together in 2018. The first daytime providers meeting explored the topic of a Nga Herenga Waka Project Workshop. This project is led by Roskill Together in partnership with community groups in the Puketāpapa Local Board area. Positive feedback has been received. The evening community meeting focussed on identifying potential projects for the community. The new format will take time to develop. Roskill Together is committed to monitoring the outcomes. A review of the new network structure is proposed to take place in the 2019/2020.

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1032	Build capacity: Increase children's participation in council decision-making	Fund key community organisations to increase children's participation in council activities and decision making:• facilitate children's panel engagement in schools during 2018/2019• scope and implement process improvements to make the panels more effective for schools to participate• ensure that is a clear link to the outputs from the panels and local board decision making - ensuring panels get feedback on how their input has been reflected.A key focus for 2018/2019 could be ensuring that children have a voice to help shape the development of the Healthy Puketapapa Action Plan (subject to local board approval).Review current delivery for Children and Young people (CAYP) to ensure it is meeting the local board and communities expectations. (also includes review of initiatives funded through ID 1033 - Youth development).Budget:- Children's engagement, including panel facilitation \$15,000Note: budget for the review of CAYP activities to be funded from ID 1033 - Youth development.	Q1 - re-visit original intention/scope with community provider (including process improvements) and agree revised scope with local board (workshop)Evaluation/review - agree scope with local board (workshop) – Q2.	CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	The Children's panel has been re-scoped in Q2 and implementation is due to begin in Q3. Beginning in January 2019 until December 2019 to be in line with the academic school calendar. This year's funding will be released to Roskill Together in March 2019 to be used by the provider for the children's activations. The CEU advisor and Roskill Together met with several participating schools and they will begin the programme in the new year. The Coordinator will begin facilitations between Q3 and Q4. No further decisions anticipated.	The Puketāpapa Children's Panel coordinators, Roskill Together, begun the 2019 panel by delivering the questionnaire to four of the eight participating schools during the month of March (Hay Park, Wesley Intermediate, Wesley Primary and Mt. Roskill Intermediate). Roskill Together anticipates completing part one of the Children's Panel with all eight participating schools before the end of term 1 (mid-April). Part two of the Children's Panel will begin in Q4 during term 2 (May – July 2019) of the school year.
1033	Build capacity: Youth Development	Fund key community partners to develop and support youth engagement, youth initiatives and build youth capacity. Review of current delivery for Children and Young people (CAYP) to ensure it is meeting the local board and communities expectations. (Note: also includes review of initiatives funded through ID 1032 - Children's participation). Budget breakdown: Estimated breakdown of budget for Youth Development: - \$3k - funding to support Puketapapa Youth Board (PYB) - \$5k - youth summit – 2019 and review youth action plan - \$5k - youth awards - \$12k - youth project delivery to be determined by the Puketāpapa Youth Board in the Youth Action Plan - \$2k - review/evaluation - to be done house (budget may be required for any general expenses or facilitation).	Evaluation/review - agree scope with local board (workshop) – Q2	CS: ACE: Community Empowerment	\$27,000 LDI: Opex	In progress	Green	The Puketāpapa Youth Board has been very active in their community, and have presented a Youth Summit Report to the local board that they plan to use to shape their activities within the community through Q3 and Q4. They plan to focus on developing positive relationships in the community and with existing community groups. The Youth Board have successfully organised a Youth Summit in July and the Youth Awards in December 2018. Both events were well attended and all organising was done by the young people from the Puketāpapa Youth Board who documented ways to improve the events for next year. Two new members have joined the Board from Marcellin College. No further decisions anticipated.	The Puketāpapa Youth Board recruited four new members and will recruit another representative from Marcellin College in Q4. Following the 2018 summit, the Youth Board organised several initiatives, activations and activities to engage young people in the community. Their Q3 focus has been on transportation and strengthening the relationship between the youth community and police. The Youth Board have designed postcards to send to Auckland Transport detailing the voices of young people. These will be distributed and collected at youth sausage sizzles throughout Q3 and Q4. They have organised a basketball tournament between young people and police officers in collaboration with RYZ above the rim, to engage young people in an informal environment with police officers in the area. It is anticipated that will help build the relationship between the two groups. This will take place mid-April 2019.

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1034	Community-led placemaking: Support Neighbours Day Campaign.	Fund a community organisation to support communities to engage with their neighbours and the wider community through community place-making activities. Note breakdown of budget as follows:\$2,000 neighbours day grants\$300 administration\$200 peer support and mentoringTotal \$2,500	No further decisions anticipated	CS: ACE: Community Empowerment	\$2,500 LDI: Opex	In progress	Green	Preparations for the Neighbours Day 2019 campaign in the Puketāpapa Local Board area are underway. This year, Roskill Together, Mt Roskill Library, Auckland Emergency and Auckland Council will work alongside Neighbourhood Support (lead and point of contact) to promote the campaign. Neighbours Day is about strengthening community connectivity and encouraging people to get to know their neighbours. Research shows that people who are connected and know their neighbours feel safer compared to those who live in isolation.A robust marketing plan has been put in place to reach all areas of Puketapapa. The funding agreement for Neighbourhood Support Auckland City Inc. has been signed off, payment is being processed and flyers and applications forms are ready for distribution. Applications for Neighbours Day grants will open in January 2019 and close on 22 February 2019. Once people receive their grants, community celebrations can be held between 22 March – 28 April 2019. Three “Questions and Answers” sessions are organised to provide the community with the opportunity to ask questions and to learn how to run their events.A list of applications for the Neighbours Day 2019 grant will be reported in Q3.	Twenty groups received Neighbours Day 2019 grants compared to 15 in 2018 and 12 in 2017. Forty per cent of the recipients were new participants, 50 per cent were from 2018 and 10 per cent were participants in 2017 but did not apply in 2018. Neighbourhood Support distributed the funds using the Neighbours Day Grants allocations guide. Auckland Emergency Management (AEM) donated \$1,000 to the local board area for Neighbours Day. Each group was given a pack with information on community resilience and wellbeing to be promoted at their celebrations. Most of the events took place in the Mt Roskill area, the others were spread across Hillsborough, Three Kings, Lynfield and Royal Oak. The Waikowhai school incorporated a family fun day/beach clean-up. Some groups requested that police and local board members visit their events. Neighbourhood Support Auckland will provide a report and presentation to the local board in Q4.

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1259	Apply the empowered communities approach – connecting communities (PKTPP)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments, council-controlled organisations and actions associated with facilitating community focussed connections with Te Auaunga Awa. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.		CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	In Q2 the Strategic Broker activities included: - submitting a successful funding application for the Community Empowerment Unit Innovation Fund to pilot an exploration project that looks at how to build social cohesion in new housing development areas. Funding received was \$35k-redistributed legacy Library Furniture (tables, chairs, computer desks, noticeboards and lounge chairs) to four local groups including the Computers in Homes programme in Puketapapa. -completed the evaluation and review of the Puketapapa Strategic Relationships Grant and updated the terms of reference of this grant in partnership with community groups and the Puketapapa local board. -completed the project plan and role description for the Shared Spaces integrated project with both the Albert-Eden and Puketapapa Local Boards. -linked four local Māori and Pasifika groups to attend the Destination AKL2025 Tourism Strategy community sessions being hosted by Auckland Tourism Events and Economic Development (ATEED). -completed four assessments for the second round of the Puketapapa Local Board Quick Response Grants. - provided peer support and advice to Community Places and their deliverer Nick Kumar to increase community participation in their Seniors programme hosted at the Wesley Community Centre. -led and facilitated a community collaborated response to support the young people of Wesley to access peer support and pastoral care after the death of Rima Sikei. This included working with Community Places to assist with funeral preparations, working with the local Police and Youth Provider groups to risk manage community retaliation, Youthline providing counselling support, the Ministry of Education trauma incident team providing local schools with support, co-ordinating a meal roster for our youth lead Global Lighthouse staff, partnering with Community Facilities to access chairs, and working with our local Iwi Relationship Manager from Te Waka Angamua to support our community to navigate Te Ao Māori protocols for the funeral.	In Q3, the strategic broker: - responded to the Auckland and NZ Muslim Association's queries about local board plan and community grant information. - provided community grant funding information to the African Communities Forum Incorporated and brokered a relationship with Community Places to enable the group to use the Roskill Youth Zone for Eid Day celebrations in Q4. - co-led a planning and development session with Community Places to discuss how to support the Social Enterprises that are delivering from the Wesley Community Centre. A programme of capacity building activities was developed for 2018/2019. - supported Community Places to find a new deliverer and Pasifika community partners for the Wesley based Seniors programme. - partnered with Venue for Hire to redistribute no longer fit for purpose chairs to Mt Roskill Tennis Club, Winstone Tennis Club and Te Kura Kaupapa Maori o Nga Maungarongo, identified through the integrated Shared Spaces Project. - brokered the introduction of Department of Internal Affairs Principal Advisor Community Development with deliverer Catalyse, to implement the Social Cohesion framework for 2019/2020. - brokered the introduction of the Marist Rugby League Club to local Social Enterprise groups.
1419	Increase diverse participation: social innovation and enterprise	Fund the development of social enterprises to seed entrepreneurship and innovation. Provide seed or development funding to emerging enterprises.	Q2 - workshop results from previous years' funding with the local board - including an assessment of the effectiveness of this activity and outcomes achieved	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	Akina have further connected with AMARTE, Wise Collective, NZ Ethnic Womens Incorporated to further their understanding of specific support and development needed by the group. The planned meeting with Global Lighthouse with the Social Enterprise groups and the community centre has been moved to early February 2019 instead of Q2. Akina are planning a wider workshop for various organisations in Q3. CEU staff discussed the 2019/2020 work plan with the local board in Q2. The local board agrees in principle to seeing some changes in the content and request for increase in budgets in the 2019/2020 work programme. Further decisions will be taken in Q3-Q4.	Staff from the Wesley Community Centre, Akina, Global Lighthouse and the Community Empowerment Unit (CEU) have identified the key focus areas for the next stages of development for Global Lighthouse and the young entrepreneurs they support. Akina and Global Lighthouse will also identify the next stages of business development for "C3 collective" and "Frujee crush" with the youth group through various development tools and workshops provided by Akina. Akina are planning a wider workshop for other organisations and social enterprise groups in partnership with Global Lighthouse.

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798	Puketāpapa Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$3,486,181 ABS: Opex	Approved	Green	Coming into the second quarter, there has been a major focus on ensuring the contractors are meeting their service delivery outcomes, particularly in the open spaces. To cater for heavier than normal foot traffic through our assets, driven by the warmer season, the contractors have provided us with enhanced frequencies to meet these needs. We had a few minor failed audits over the period in the turf management space. These have been identified with the contractor, with ongoing monitoring to ensure this does not flare up again. We saw some scheduled visits for rubbish emptying and toilet cleaning increase from double to triple per day. Another priority focus for the contractors during this busy season, will be to ensure all playground equipment is fully operational and safe to use. Collaboration with stakeholders in the planning and preparation for the streetscape contracts coming over to Community Facilities continues to occur. Above all, continuous conscientious effort is being made towards management and improved maintenance delivery outcomes for our customers in Puketāpapa.	The third quarter was marked by dry weather. While this caused some vegetation in our open spaces to struggle, the contractor did a good job of keeping them healthy and the area aesthetically pleasing. A focus over the dry season was completing line marking of our carparks, general building and maintenance and the painting of our assets. Gearing up for Streetscapes has kept the Operational Management and Maintenance team busy, with the contractors taking over berm mowing and vegetation control from 1 April. We have, together with the contractor, compiled a list of actions for the ANZAC sites so they are presentable to the public on the 25th of April. Moving forward into the next quarter, we will continue to ensure that our contractors are meeting their service delivery outcomes.
799	Puketāpapa Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$290,613 ABS: Opex	Approved	Green	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.	Wet conditions towards the later part of quarter two gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Quarter four will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceding year.
800	Puketāpapa Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$153,572 ABS: Opex	Approved	Green	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. Request for service work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.
1229	Puketāpapa Native forest restoration and ecological restoration programmes	Ecological program top up to target particular areas across the board, including intensive ecological improvement, community education funding, and control pest weeds.	No further decisions anticipated	CF: Operations	\$8,000 LDI: Opex	In progress	Green	Fifty per cent of potential sites have been audited and scoped. Potential works to be discussed with the contractor upon completion of site inspections. Works are to be finalised and started in quarter three.	We will be continuing on from last years progress with pest plant removal in Keith Hay Park and Quona Reserve, waiting on proposal from contractor. Physical works are waiting to be scheduled. We found that our budget would be better spent controlling pest plants in Ramelton Reserve and carrying out follow up works in John Rosser Reserve. First stage of works complete in John Rosser and Ramelton.
1230	Waikowhai Coast - remove pine trees	Removal of pines and revegetation along the Manukau Harbour foreshore.	No further decisions anticipated	CF: Operations	\$24,000 LDI: Opex	In progress	Green	We are on track to having eleven large pines dismantled and removed in Cape Horn Road. Technical rigging and highly skilled work is being carried out to ensure minimal impact to the existing vegetation.	Physical works are completed. Twelve trees were sectionally dismantled with little to no damage to existing vegetation. A tracked chipper was used to chip the branches and the log wood has been carefully placed in the reserve.

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2262	Cameron Pool - renew sauna	Renew the sauna to establish correct insulation, isolation and ventilation. Work includes renewal of heater and heating case, as well as floor strengthening work for the upstairs fitness room to allow for high impact classes to resume. This project was a multi-year funded project with works scheduled for completion in mid-2018.	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2263	Keith Hay Park - renew car park - Noton Road and Richardson Road	Upgrade of the existing carparks and lighting. Formalise the entrance way. This project is a multi-year project initiated in FY 2016/2017. (Previous SP 18 ID 3035). The work will be tendered in mid-2018 followed by physical works.	Options to be approved by local board	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Stage one works is scheduled to begin middle of December 2018, most of the footpath works will be completed late December 2018. The appointed contractor will continue in the January 2019 with the remaining carpark works. Next steps: Pre start construction meeting scheduled for the middle of December 2018 for the contractor to start the week after.	Current status: Richardson Road carpark is near completion, awaiting for final compact testing in order for the asphalt to be laid and carpark handed over for use by the user groups. Next steps: Commence work on Noton Road carpark at the end of cricket season.
2264	Lynfield Recreation Centre - replace CCTV system	Renew CCTV System. Project was brought forward for delivery in FY 2017/2018 as part of the approved Risk Adjusted Programme. Finance budget remains in FY2018/2019.	No further decisions anticipated	CF: Project Delivery	\$28,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2265	Mt Roskill Library - renew furniture, fittings and equipment	Renew furniture, fittings & equipment. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2506).	No further decisions anticipated	CF: Investigation and Design	\$84,300 ABS: Capex - Renewals	Completed	Green	Project completed December 2018.	Project completed
2266	Mt Roskill War Memorial Hall - renew kitchen	Renew kitchen to be fit for current use. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and design. Year two - physical works	No further decisions anticipated	CF: Investigation and Design	\$2,500 ABS: Capex - Renewals	In progress	Green	Current status: Alterations to the kitchen have been discussed and a quotation received with various options available. An option for the works appears to provide very good value for money. The budget for installation is currently scheduled in financial year 2019 and 2020. Next steps: A formal request to the local board to bring forward the 2019 and 2020 budget to enable the much needed alterations to be completed as soon as possible.	Current status: Alterations to the kitchen have been discussed and a quotation received with various options available. An option for the works appears to provide very good value for money. The budget for installation is currently scheduled in financial year 2019 and 2020. Next steps: Consider bringing forward the 2020 budget to enable the much needed alterations to be completed as soon as possible.
2267	Pah Homestead - renew lights	Update the lighting in the facility to fit for purpose lighting. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3150).	No further decisions anticipated	CF: Project Delivery	\$120,000 ABS: Capex - Renewals	Completed	Green	Project completed December 2018.	Project completed.
2268	Puketāpapa - LDI minor capex fund 2018/19	Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops.	Options to be approved by local board	CF: Investigation and Design	\$10,000 LDI: Capex	In progress	Green	Current status: Proposed works to be identified. Next steps: Proposed works to be workshopped with the local board in quarter three.	Current status: Proposed works to be identified. Next steps: Proposed works to be workshopped with the local board.
2269	Puketāpapa - renew park buildings FY19+	Renew toilets. May Road War Memorial Park (changing sheds and toilet); Seymour Park; Three Kings Reserve; Wairaki Stream Reserve 1 Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works.	Options to be approved by local board	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: The maintenance contractor has confirmed cost estimates for the three toilet and changing rooms identified. Next steps: Present scope options to the local board. Once confirmed develop a business case which identifies renewal work required at these sites.	Current status: Cost estimates and scope confirmed for the three toilets and change rooms identified for renewal. Next steps: Preparation of physical works contract with view to commence in new financial year in line with budget allocation.
2270	Puketāpapa - renew paving and courts FY17+	Arthur S Richards Memorial Park, John Rosser Reserve, Margaret Griffen Park, May Road War Memorial Park, Quona Reserve, Sylvania Crescent Esplanade, Reserve, Three Kings Reserve, Wairaki Stream Reserve, West Reserve, Wilson Corner Reserve. This project is a 2017/2018 programme (previous SP18 ID 2501).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2271	Pallister reserve - renew playground	Renew the playground at Pallister Reserve. This project was previously a bundled renewals programme for play spaces in the Puketāpapa area. Stage one includes investigation and scoping (including options for assets that would benefit from an increase level of service to propose to the local board). Physical works to be undertaken in Stage 2. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 3167). Line item previous named "Puketāpapa - renew play space FY17".	No further decisions anticipated	CF: Project Delivery	\$88,000 ABS: Capex - Renewals	Completed	Green	Project completed November 2018.	Project completed.
2272	Roskill Youth Centre - renew CCTV system	Replace CCTV system at the facility.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	Completed	Green	Current status: Currently in detailed design phase. Next steps: Progress to delivery phase.	Installation of new closed circuit television system completed, with enhanced camera images and improved security for the library, staff members and general public. Project complete in February 2019 ahead of scheduled date of May 2019. Next steps: Twelve-month warranty and maintenance of new closed circuit television system
2273	Roskill Youth Zone - refurbish floor	Refurbish wooden floor including re-marking for sports. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2499).	No further decisions anticipated	CF: Project Delivery	\$33,500 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2274	Waikowhai Reserve - renew play space	Renew play space. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2494).	Local board is to approve (through workshop) design	CF: Investigation and Design	\$210,000 ABS: Capex - Renewals	In progress	Green	Current status: Playground design has commenced. Ongoing consultation is happening with the landfill project team and parks, sport and recreation specialists. The community consultation meetings have been held. Next steps: Amend design to include barbecue seating area by the playground. Work with the closed landfill team on resource consent submission requirements.	Current status: A concept has been produced for the playground. Ongoing consultation is happening with the landfill project team and parks, sport and recreation specialists. The community consultation meetings have been held Next steps: Confirm with the closed landfill team that works at this site can start. Procure playground equipment.
2275	Wesley Community Centre - renew play space	Renew play space adjacent to the Wesley Community Centre. This project has been requested by the facility manager and is of high priority to the Community Places unit and intended to be a community led project. Stage 1 involves investigation and scoping (including options for assets that would benefit from an increase level of service to propose to the local board). Physical works to be undertaken in Stage 2. This project may be a multi-year funded programme to be initiated in FY 2018/2019.	Local board is to approve (through workshop) design	CF: Investigation and Design	\$55,000 ABS: Capex - Renewals	In progress	Green	Current status: An investigation into the renewal requirements for the southern Keith Hay Park playground, which is considered potentially a higher priority than the Wesley Centre playspace is underway Next steps: Upon completion this will be presented to the local board for consideration as to the priority for delivery within the current playspace renewals budget.	Current status: Consultant has been engaged. Undertake investigation to understand if this playground needs renewal. Next steps: Investigating priority works between Wesley Community Centre play space and the Keith Hay Park South playground.
2276	Wesley Community Centre - replace operable wall and repaint throughout	Replace operable wall in Tarapunga room and repaint throughout. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2492).	No further decisions anticipated	CF: Project Delivery	\$75,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2277	Harold Long and Fearon Reserve - develop greenways and linkages	Implementation of the concept plan to improve the connection of the two parks. Develop greenways/linkages, improve play provision. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2514).	Options to be approved by local board	CF: Project Delivery	\$620,000 ABS: Capex - Development	In progress	Amber	Current status: Stage two, playground, remaining section of greenway path, planting, driveway entry from Akarana Ave and carparking in front of kindergarten, there is approximately sixty per cent of the shared pathway has been poured and completed. Coloured concrete pathway around the perimeter of the play area has only two sections at the top of the embankment slide to be completed. All retaining is complete. Ground level trampolines have now been installed adjacent to the space net. Realignment of the section of shared path leading to Fearon Park to incorporate additional surface storm water drainage has been completed and has been resurveyed and marked out on site. Electrical works were delayed however, cables are now run through all conduits and the lighting pole foundations have been prepared. New kerb for Akarana ccess way has been installed and preparation works for the new pedestrian pathway are underway. Next steps: Complete play space and access way works ready for handover from 21 December 2018. Grass recreation areas and some planting will be delayed until January 2019. This will also include site disestablishment and final clean.	Issues and Risks: Asbestos removals delayed overall final delivery by six months. Current status: Stage two, playground, remaining section of greenway path, planting, driveway entry from Akarana Avenue and carparking in front of kindergarten: The works have now received practical completion and the site was opened to the public on 16 March 2019. Some minor outstanding items still required addressing, including the storm water repair adjacent to the rugby club, remaining specimen tree planting (which will occur in the planting season in May) and lawn reinstatement. Next steps: Complete the outstanding minor items. Formalise the practical completion and close out this stage of works including all resource consent and as-built documentation.
2278	Keith Hay Park development	This is a grant to the Three Kings United Football Club to toilets and changing rooms. This project is being led and managed by the Football Club via a Facilities Partnership Agreement. The project is funded in the 2018/2019 work programme with external funding of \$840,000 provided by the Auckland Council Facility Partnership Fund.	No further decisions anticipated	CF: Investigation and Design	\$1,220,000 ABS: Capex - Growth; External funding	Approved	Green	Current status: This project is being led and managed by the football club. A facilities partnership agreement is still to be executed before any funding is paid out. Next steps: Timelines still to be confirmed for construction with the club and prepare funding agreement for club room upgrade.	Current status: Auckland Council contribution is to go towards the installation of toilets and changing rooms. This project is being led and managed by the football club. A facilities partnership agreement to be prepared by Community Facilities needs to be executed before any funding is paid out. Currently awaiting club's confirmation of their funding. Next steps: Preparation of facilities partnership agreement.
2279	Monte Cecilia Park - restore historic Whare	Restore the historic Whare at Monte Cecilia Park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2507).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Development	On Hold	Amber	Current status: Staff are developing advice for the local board in response to a request from the James Wallace Arts Trust for funding. The James Wallace Arts Trust would use this to pay a consultant to develop a business case and high-level financial projection in relation to the proposed lease of the pah homestead whare. Next steps: Auckland Council to write a business case for the grant to the James Wallace Arts Trust towards the upgrade of the whare.	This project is on hold because Auckland Council is writing the business case for the grant to the Wallace Arts Trust as a contribution to the upgrade of the whare. Current status: The James Wallace Arts Trust are undertaking a review of their operational business plan for the Whare prior to committing to a lease and the restoration of the building. Next steps: The project has been placed on hold until the Trust has completed their review and confirmed how they wish to proceed
2280	Pah Homestead - install HVAC system	Pah Homestead - air-conditioning installation. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2504).	No further decisions anticipated	CF: Investigation and Design	\$590,000 ABS: Capex - Development	In progress	Amber	Current status: Detailed design is completed, Design consultants have been appointed to project manage physical works. Tendering delayed until January due to close down procurement rules, physical works to start in January or February on successful award. Agreement in principal with heritage and Parks adviser. Next steps: Tender physical works and award.	Current status: Currently negotiating price with the contractor, physical works will tentatively start in April 2019 on successful award. Approval in principal with heritage and parks adviser. Next steps: Award contract and organize pre-start meeting with all relevant stakeholders.
2281	Waikowhai - install coastal boardwalk - stage 2	Stage 2 - boardwalk from Bamfield Place to Taylors Bay Reserve. To include design/engineering, consultation, consenting, tendering, and physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3240).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Development	In progress	Green	Current status: Hearing was held on 19 November 2018 for the resource consent. Project is dependent on the outcome of the resource consent hearing. Next steps: Wait for the outcome of the hearing. After the result tender the physical works.	Current status: Resource consent has been approved for the project with some minor conditions. Next steps: Finalise construction drawings and tender the physical works.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2282	Harold Long and Fearon Reserve - Stage 3	The local board gave direction 01/11/2018 workshop, to approve the use of \$100,000 LDI: Capex towards the following aspects of stage 3: Harold Long / Fearon Park - design of the canopy playspace and the hardstand basketball court. Installation of the canopy playspace only. (noting that it is expected that savings from Stage 2 of the project will cover the extra \$15,000)	Options to be approved by local board	CF: Investigation and Design	\$100,000 LDI: Capex	In progress	Green	Current status: A presentation of scope options for stage three was presented to the local board in early October. This confirmed that the highest priorities were to: 1) add further play equipment under the tree canopy; 2) add further play equipment in spaces amongst equipment being installed currently and 3) design and construct the hard court. Next steps: Determine what of the above priorities can be delivered within the budget allocated to financial year 2019 and report back to the local board.	Current status: A consultant has been engaged to complete the detailed designs for the basketball court. These designs are nearing completion. Rope play network equipment has been procured and has been installed. The safety fence and mulch cover for the cushion fall material has also been sourced and construction is complete. Next steps: Receive completed designs for the basketball court. Confirm the required funding for the basketball court construction.
2738	Waikowhai Coastal Walkway - development of priority walkway routes	Further develop the Waikowhai Coastal Walkway. Stage 1 will include scoping of priority routes as outlined in the [Draft] Waikowhai Walkway Action Plan (to be formally adopted at the July Business Meeting). Physical works to be undertaken during Stage 2. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3240).	Options to be approved by local board	CF: Investigation and Design	\$0 Currently unfunded	On Hold	Amber	During the February community facilities workshop we will seek direction on whether to submit a stand alone report for the funding allocation in March or for the project to be considered as a part of the forward financial year 2020/2022 work programming discussions.	Project on hold. Current status: Waikowhai Coastal Walkway report has been approved by the local board. Next steps: A report will be presented to the local board in quarter four seeking funding and order of priority for the proposed walkways.
2739	Keith Hay Park - install lighting	Install lighting to light fields #10 and #13 at Keith Hay Park. Project is funded in FY19 with external funding from Fletchers Construction of \$385,000.	No further decisions anticipated	CF: Investigation and Design	\$385,000 External funding	In progress	Green	Current status: Detailed design for five sports lights is underway. Still waiting on design for transformer upgrade from Vector. Resource consent application lodged January 2019. Next steps: Physical works to start April 2019.	Current status: Detailed design for five sports lights and irrigation is underway. Resource consent application lodged January 2018. It is recommended we start the irrigation and lighting installation once the football season has finished. Any possible setbacks during the winter would close the fields furthermore which is not ideal for our sporting associations and users. Next steps: Concept design work to be completed. The anticipated construction period will be from September 2019 – December 2019
2741	Puketāpapa - Accessibility Improvements	Scoping and delivery of minor works required in response to the BeAccessible Reports.	Options to be approved by local board	CF: Investigation and Design	\$0 Currently unfunded	On Hold	Amber	During the February community facilities workshop we will seek direction on whether to submit a stand alone report for the funding allocation in March or for the project to be considered as a part of the forward financial year 2020/2022 work programming discussions.	Locally driven initiative budget line to be considered when further information is available. Current status: Upon the adoption of the accessibility report, the local board will consider approving funding to progress the priority initiatives. Currently this project remains unfunded. Next steps: Awaiting budget information which will be considered as part of the 2019/2020 work programme.
2776	Arthur Faulkner Reserve - remove southern tennis courts	Investigate and scope potential works to remove three southern courts and return to grass as per the concept plan, in order to mitigate drainage problems and prevent flooding. Options to be presented to the board for approval prior to physical works being undertaken.	Options to be approved by local board	CF: Investigation and Design	\$2,500 LDI: Opex	In progress	Amber	Current status: Various options have been investigated to remove the southern tennis courts. However there is insufficient budget to complete the work in financial year 2018 and 2019 and expenditure needs to be prioritised along with several other projects that are proposed within the reserve. Next steps: Advise the costs and benefits of the various projects to the local board.	Insufficient budget to complete the current scope of work. Current status: Various options have been investigated to remove the southern tennis courts. A Quantity Surveyor has estimated the cost of works. There is insufficient budget to complete the project. Next steps: Work Programme Lead to advise the local board of the status of all projects within the reserve with a view to prioritising expenditure for all proposed projects within Arthur Faulkner Reserve.
2912	Puketapapa - renew signage FY17	Description of works; Renewal of signs in various Puketapapa parks This project was carried over from FY2017/2018, previous SP ID 3168	No further decisions anticipated	CF: Project Delivery	\$7,293 ABS: Capex	In progress	Green	Current status: All sites in package completed with exception of Arkles Reserve and Underwood Park. Next steps: Obtaining direction for remaining sites with view of completing and closing out project.	Current status: Obtaining further advice on signs for Arkell Reserve and Underwood Park. Next steps: Progressing signs for above mentioned sites.

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2913	Belfast Reserve - renew structure and furniture	Belfast Reserve boardwalk, fence, bridge, steps, five seats, and two table renewals. This project is carried over from the 2016/2017 programme (previous ID 2956).	No further decisions anticipated	CF: Project Delivery	\$108,760 ABS: Capex	In progress	Green	Current status: Tender for physical works based on redefined scope completed. Tender received significantly exceeds budget. Next steps: Further discussion required for a proposed direction in light of budget shortfall.	Current status: Final list of prioritised works completed, being predominantly structures within the section closest to Belfast Street. Contractor engaged for physical works with view of commencing work by the end of March 2019. Next steps: Initial urgent works to be completed to enable large portion of track to be reopened. Following that, section from Belfast Street end will continue to be closed to enable structural and renewal works to be completed.
2914	Hillsborough Cemetery - renew road, path and structure	Renewal of a fence, retaining wall and road at the Hillsborough Cemetery. This project is carried over from the 2016/2017 programme (previous ID 2946).	No further decisions anticipated	CF: Project Delivery	\$108,120 ABS: Capex	Completed	Green	Project completed September 2018.	Project completed.
2972	Te Auaunga Awa Placemaking	Programme to be decided after iwi engagement. This project may include wayfinding and interpretive signage, trail markers, storytelling and significant sites along the whole of Oakley Creek in the Puketāpapa Local Board area. This project is carried over from the 2016/2017 programme (previous ID 2840).	Options to be approved by local board	CF: Project Delivery	\$72,345 LDI: Capex	In progress	Amber	Current status: Parks, Sports and Recreation team are leading the project through current stage including discussions with Mana Whenua. The team will then pass the project to community facilities, investigation and design team when a high level strategy for implementation has been agreed upon. Puketāpapa Local Board as well as other relevant local boards to approve the final plan. This discussion is still in progress with the local boards. The strategic assessment to be completed and final scope to be developed by early 2019. Next steps: Start tendering process and engage contractors for physical works.	Issues and risks: Potential delay in the timeframes. Current status: Parks, Sports and Recreation team are leading the project through current stage including discussions with Mana Whenua, and then investigation and design team to complete the strategic assessment. This discussion is still in progress with the three local boards, regarding the budgets. Next steps: Start tendering process, and award contract and engage contractors for physical works.
2974	Arthur Faulkner Reserve - renew tennis courts	Resurface 2 tennis courts to provide suitable surfacing for tennis users. This project was carried over from FY2017/2018, previous SP ID 2918	No further decisions anticipated	CF: Investigation and Design	\$37,225 ABS: Capex	In progress	Amber	Current status: Insufficient budget. Next steps: Work Programme Lead to advise the local board of the status of all projects within the reserve with a view to prioritising expenditure.	Insufficient budget. Current status: There is insufficient budget to progress this project. Next steps: Work Programme Lead to advise the local board of the status of all projects within the reserve with a view to prioritising expenditure for all proposed projects with Arthur Faulkner Reserve.
2980	Mt Roskill War Memorial - install lights on field 1	Install sports floodlighting for rugby and baseball at Mt Roskill War Memorial Park. Lighting is to accommodate shortfall of training hours for rugby and baseball in the Puketāpapa Local Board area. This project is carried over from the 2017/2018 programme (previous SP18 ID 2505)	Design to be agreed with local board	CF: Project Delivery	\$437,183 Growth	In progress	Green	Current status: Physical works are underway with the existing light poles now removed. Poor quality ground conditions have necessitated a redesign of the concrete foundations for the light poles. In particular, there are poor ground conditions under the light pole nearest to the car park. This has been redesigned with several driven timber piles and a larger reinforced concrete pad required to support this light pole. A costs variation has been approved to progress this work. Next steps: Progress the physical works while ensuring minimum disruption to park users.	Current status: Physical works are well underway:- the new light poles are installed- underground services connected- switchboards and controller installed - a new mains power cable has been installed and is scheduled to be connected by Trustpower. Next steps: - remove site container and storage material- live main power connection- nighttime light aiming The lights are expected to be fully functional by mid April.
3014	Puketāpapa - small park improvements - LDI	A capex fund that provides for small one off items and projects in parks in the Puketāpapa area. This may include but is not limited to the provision of new seats, signage, bollards, fencing, drinking fountains or small assets that are identified throughout the year as being required. Currently four projects have been identified: 1. Install a new seat in Monte Cecilia Park 2. Install bollards in Hibiscus Reserve to formalise boundary 3. A pointer sign to the sea scouts at Margaret Griffen Reserve 4. A sign for the new toilet in Arundel St carpark at Keith Hay Park This project was carried over from FY2017/2018, previous SP ID 2500	No further decisions anticipated	CF: Project Delivery	\$8,156 LDI: Capex	Completed	Green	Project completed December 2018.	A list of completed projects was included in the report 'Locally Driven Initiatives Small improvement projects programme update FY2016 – 2018' presented at the September 2018 business meeting.

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3021	Lynfield Cove Reserve - renew tracks	Renew tracks. This project is carried over from the 2017/18 programme (previous ID 3061).	No further decisions anticipated	CF: Project Delivery	\$64,997 ABS: Capex	Completed	Green	Current status: The work has been completed to a good standard and was on time and within budget. Next steps: Close project.	Project completed March 2019.
3119	Roskill Youth Zone - replace washdown tank	Renew washdown area to provide a fit for purpose system for the users of the facility	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Completed	Green	Project completed November 2018.	Project completed.
3134	Puketāpapa - install new signage	Installation of new signage to improve the visibility of the Dominion Road car park and Roskill south car park. This project was carried over from FY2017/2018, previous SP ID 2836	No further decisions anticipated	CF: Investigation and Design	\$6,085 ABS: Development	Completed	Green	Project completed August 2018.	Project completed.
Infrastructure and Environmental Services									
881	New project: Puketāpapa: Waitītiko, Waiaiteao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative	<p>This project will be focused on the Western Springs-Meola-Three Kings Aquifer, comprising of the Waitītiko (Meola) and Waiaiteao (Motions) Creeks. The initiative will aim to identify the issues, opportunities and existing programmes in place to restore the aquifer and related groundwaters. This assessment will identify gaps and inform options for future works in the area. It is proposed to utilise knowledge from stakeholders and involve partnerships with interested and influential parties operating within the catchment which covers three local boards, Puketāpapa, Albert-Eden and Waitemātā. These would include local communities, mana whenua, Auckland Council, Watercare and Auckland Transport.</p> <p>It is proposed that the Albert-Eden and Waitemātā Local Boards fund \$10,000 each towards this project, and the Puketāpapa Local Board funds \$5,000 as they have a smaller share of the catchment.</p>	Remining funding for this project is to be reallocated. No further decisions anticipated.	I&ES: Healthy Waters	\$5,000 LDI: Opex	Cancelled	Grey	<p>A literature review was completed as part of the Waitītiko, Waiaiteao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative project. During this review the Urban 10 Year Implementation Plan South Waitemātā was identified, this plan was commissioned by the Auckland Council Sustainable Catchments team in 2014. The Urban 10 Year Implementation Plan South Waitemātā achieves the same outcomes as the Waitītiko, Waiaiteao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative. The plan identifies the issues and opportunities to restore the Meola/Motions catchments. As a result of funding this document, Albert-Eden, Puketāpapa and Waitemātā Local Boards were left with an unspent budget of \$19,277.00.</p> <p>The local boards endorsed investing the remaining budget towards water quality monitoring at the Three Kings Aquifer at a workshop on 23 November 2018. The Research Investigation and Monitoring Unit is currently designing a monitoring regime, which will be provided to the boards in quarter three prior to testing beginning.</p>	<p>The remaining \$3,400 of this project is unspent and staff are exploring options to reallocate this to a different project. These options will be presented to the board in quarter four.</p> <p>This project has been cancelled with advice received from staff in the Research, Investigations and Monitoring Unit and Healthy Waters. Previous data collected at the sites for groundwater analysis show high concentrations of nitrogen. This is most likely due to ageing wastewater infrastructure in the area. Solutions to these issues are being addressed through large-scale regional projects such as the central interceptor and infrastructure renewals projects. Improvements in groundwater nutrient loads take many years to achieve.</p> <p>At a workshop in March the local board requested that the remaining \$3,400 be reallocated a Healthy Waters related project. Staff will use the extra funding for planting canopy trees for the Te Auaunga area. Options for reallocation will be provided to the board in quarter four.</p>
887	Puketāpapa: Healthy Rentals	The Healthy Rentals Project aims to support tenants and landlords to create warmer, drier rental homes, and reduce household energy use and associated carbon emissions. The project is targeted at private rental properties with housing quality issues, low income tenants, or tenants who have health conditions exacerbated by cold, damp housing. It delivers in-home advice and free installations for tenants, and a housing report and subsidies for the landlord. It is designed to align with and complement the regional Ministry of Health Auckland Wide Healthy Home Initiative (AWHI, Kainga Ora) and enable a greater number of households to benefit from the support package outlined above. The extent to which the project provides subsidies for landlords can be adjusted in response to emerging details of the national government Healthy Homes Guarantee Bill. Regardless of future potential legislative changes, the project provides a valuable catalyst for early action by landlords to improve their rental properties. It also supports tenants to create healthy and energy efficient homes. Note: the 2018/2019 budget figure shown for this activity includes the \$13,000 originally approved plus \$12,000 deferral from 2017/2018.	No further decisions anticipated	I&ES: Environmental Services	\$25,000 LDI: Opex	In progress	Green	The 2017/2018 healthy rentals wrap-up report was completed and presented at a local board workshop in November 2018. Contracts with suppliers are in place for delivery of the home assessments, tenant education and installation services. In quarter two the project funded energy efficiency installations in two local households involved in the Kainga Ora Healthy Homes initiative. In quarter three the housing assessments will continue to be delivered, however the majority of the work will be completed during quarter four as issues with cold, damp homes become more apparent during the winter season.	Quarter three has been a slow period for the healthy rentals project due to the holiday period and it being the warmest time of year when issues with cold, damp homes are of less concern to residents. One home that was assessed during the 2017/2018 project has had curtains installed with curtains pending completion by the Habitat curtain bank for a further five homes. One home received healthy rentals energy efficiency installations via the partnership with the Kainga Ora initiative. The majority of the project will be delivered during quarter four when the colder weather typically generates greater uptake. Healthy rentals flyers have been distributed to all libraries in the local board area, and meetings have been held with the strategic broker to tap into local community networks to promote the project. Project promotion through local board channels, social media, and doorknocking in the community has also been undertaken during quarter three and will be continued in quarter four.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
888	Puketāpapa Low Carbon Network	Establish a low carbon network for Puketāpapa Local Board area. This is a network of individuals, households, community groups, and businesses working together within the local board area to promote, support and implement community level low carbon activities. This community-led network will support implementation of the local board's newly approved low carbon action plan, in collaboration with the local board and the council's staff. The interests of participants will determine the direction of the network and priority areas they would like to focus on. This could include elements such as: - promote low carbon-related activities in the local board area to their networks via online channels - host low carbon events, such as pecha kucha presentations on low carbon initiatives- implement carbon reduction actions in accordance with the action plan. During establishment the network will be supported by a facilitator, who will coordinate regular meetings, lead planning sessions and provide support for activities. Over time it is hoped that the network will become self-sustaining, with the majority of activities being volunteer led and budget being primarily used to deliver low carbon activities.	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	Networking continued through Wesley Community Hub, building relationships and awareness of the local low carbon network. Activities undertaken in quarter two included: - launch of Pedal Puketāpapa involving local board members, Bike Kitchen, Global Lighthouse, Auckland Transport, four local schools (40 schoolchildren) riding and learning bike safety skills, and locally supplied market fruit and a barbeque. 400 Pedal Puketāpapa maps were distributed to libraries, community groups, environment centres and schools. Additional workshops with WISE Collective and an ongoing Pedal Puketāpapa summer programme is planned. - joint promotion of low carbon network with live lightly and the healthy rentals programme at Pah Homestead Community Day; 57 people added to membership list. - Auckland Low Carbon Network Facebook page (133 followers) reactivated to inform of events and activities- establishment of a weekly Talk Tent at the Wesley Community Market featuring different Live Lightly themes demonstrating local action including new housing information, Brentwood Community Garden, food waste reduction, compost collective and waste reduction workshop- Kiwi bottlerdrive at Wesley featured on Seven Sharp - wider low carbon network events and activities included the launch of Whau Low Carbon Network and Rākau-Trees presentation at Sustainable Coastlines Flagship centre.	In quarter three there was continued networking through the Wesley Community Hub, connecting local groups and building an awareness of the local Puketāpapa low carbon network. The database of people receiving regular updates is now at 105. Activities undertaken in quarter three were: - continued promotion of Pedal Puketāpapa with Global Lighthouse and the Bike Kitchen. - joint submission for Auckland Transport funding to support new migrants cycling confidence.- planning for quarter four events including an open home event with Home, Land, Community and Housing New Zealand to showcase sustainable living practice in new housing areas. A new Facebook campaign will be launched for Wesley market Bag of the Week in the leadup to the Plastic Bag ban on 1 July 2019. Wider low carbon network events and activities will be delivered in quarter four, including support at the Auckland Climate Action Plan Community hui, a city based bike and urban regenerative agriculture dinner and panel event and Ecofest with a youth focused activity in March and April.
889	New project: Puketāpapa Low Carbon Lifestyles	The project will support and empower householders to lead low carbon lifestyles. Targeted advice will be provided to residents on home energy efficiency with the potential to extend this to water conservation, waste reduction, smarter mobility and low carbon food choices. In February 2019, the Puketāpapa Local Board allocated an additional \$10,000 towards this project, bringing the total budget to \$45,000 (resolution PKTPP/2019/10). The project involves a doorstep conversation with residents and may also include the provision of energy saving devices. The aim will be to target 275 to 300 households in high priority locations within the Puketāpapa Local Board area, as determined via census data. The project also includes a follow up survey of participants to evaluate behaviour change and carbon emissions reduction from the initiative.	No further decisions anticipated	I&ES: Environmental Services	\$45,000 LDI: Opex	In progress	Green	Staff are exploring the potential to include a waste element into the door knocking component of this project. Delivery of this project is on track, scheduled to be completed in quarter four.	Due to an increase in funding of \$10,000, a contract variation for this project will now aim to engage a total of 400 households and provide tailored home energy advice. Calculations of carbon and financial savings from participants completing recommended actions will be provided in the final report. While this is the first time the project has been undertaken in Puketāpapa, it follows a process that has been undertaken on six previous occasions in other local board areas. The project will take place in the Lynfield and New Windsor area in May 2019 to ensure discussions are taking place in early winter. The project is on track for spend to be completed by the end of this financial year.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
901	Keith Hay Park Stream Daylighting Detailed Design Stage Two and Resource Consenting.	In 2017/2018 the board has funded detailed design for daylighting of a section of the streams that runs through Keith Hay Park (alongside the Akarana Golf Course). This project would involve completing detailed design for the remainder of the stream. This would include: * carrying out a survey of the area* developing an erosion and sediment control plan* planting plans, * providing construction drawings and construction specifications. * developing a design for a small boardwalk.Liaison with Community Facilities and the Akarana Golf Course would also be carried out to ensure they are aware of the project and have input into the design. Mana whenua would be engaged in the project and local schools would also be invited to input into the design. Once detailed design is completed the resource consent application would be developed and lodged (this includes a \$4,000 lodgement fee). A building consent application for the boardwalk would also be lodged (\$4,215 application fee).	Approve final detailed design for daylighting of Keith Hay stream	I&ES: Healthy Waters	\$45,155 LDI: Opex	In progress	Green	Healthy Waters are currently waiting on the final detailed design for the daylighting of Keith Hay Park. Once this is completed, management will review and approve a final draft to be presented to the local board in quarter three.	The detailed design is underway for the daylighting of Keith Hay Park, and will be completed by 17 April 2019. Once the plan has been peer reviewed by council staff it will be discussed with the local board at a workshop at the end of May 2019. Delays in procurement have meant that this presentation could not occur in quarter three but the project is still on track to finish this financial year.
905	Keith Hay Park Plant Maintenance	Three visits to maintain 2017/2018 riparian plantings in Keith Hay Park in spring, summer and autumn. Manual removal of alligator weed from stream when water level is low (late summer or early autumn).	No further decisions anticipated	I&ES: Healthy Waters	\$2,000 LDI: Opex	In progress	Amber	Plant maintenance visits are scheduled for summer and autumn in 2019.	Due to procurement delays the delivery of physical works did not begin in summer 2019 as scheduled. The contractor has been engaged to undertake maintenance during quarter four and staff are confident this project will be delivered before the end of the financial year. The contractor has been engaged and will begin plant maintenance for existing plantings in quarter four.
910	New project: Increasing Local Employment through Freeland Reserve Stream Restoration Project	The Freeland Reserve Stream Restoration Project is a regionally funded stormwater project that is being delivered in the local board area. Local board funds would be used to support this regional project to achieve social outcomes. The mechanisms for achieving this would be similar to those used on the Te Auaunga Walmsley-Underwood project. For the Te Auaunga project Te Whangai Trust was employed to provide a nursery and plantings for the project. The trust provides local people who have struggled to obtain work (for example, those with mental health conditions, discharged prisoners and people coming from Drug and Alcohol services) with training and employment. It is proposed that Te Whangai Trust will be asked to achieve additional social outcomes by targeting unemployed youth in this catchment to be involved in the Freeland Reserve stream restoration project. This is a regionally funded stream naturalisation project which will be delivered in the local board area in 2018/2019.	Awaiting local board approval on change of site for project.	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Green	The delayed consent for stormwater works at Freeland Reserve mean that this site cannot be used for this project in the 2018/2019 financial year. The board met with Healthy Waters staff and a representative from Te Whangai Trust to discuss moving the training to the Te Whangai Trust hub which is still within the Puketāpapa Local Board area.	A service agreement is being finalised to allocate funds to Te Whangai Trust. Te Whangai is working with Mount Roskill Grammar School to develop a learning programme for disengaged youth. This is linked with the police youth engagement programme Tu Tangata, which targets youth who are not in employment, education and training. Police are working with Te Whangai Trust to engage recidivist offenders in a programme to equip them with a kete to develop positive life and work skills, values change and an attitude shift. The focus is te whare tapa whā model of wellbeing delivered through a kaupapa Māori philosophy. Local board funding will enable one person to be supported into full time employment within Te Whangai as a role model for other participants. The local board's funding will allow for a mentor and the design of a bespoke pastoral care programme for each participant, involving the services of other agencies within the rohe.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
913	Puketāpapa: Manukau Harbour Forum	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and an education project.	No further decisions anticipated.	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Amber	<p>In quarter two the forum:</p> <ul style="list-style-type: none"> provided feedback on projects to be considered under the natural environment targeted rate presented to the Environment and Community Committee on the small sites ambassador report advocating for more funding for sedimentation and pollution regulatory activity distributed the October-November 2018 forum newsletter supported the proposed industry education programme which will deliver a construction field day event in either Drury or Takanini in quarter three supported a proposal to expand the symposium and community event into several staggered components, including a stand at the February 2019 Onehunga Festival, support for March 2019 Sea Week, and a symposium in quarter four. <p>In quarter three the next issue of the forum's newsletter will be distributed, the governance review will begin and the promotional video will be ready for publication. The youth leadership programme wānanga is scheduled for quarter four in April 2019.</p>	<p>This work programme is at risk of not being delivered due to the governance and management review not starting until quarter four. Arrangements for releasing staff resource to undertake the review are being finalised and the review will be undertaken and completed in quarter four.</p> <p>In February the forum supported a community focused Manukau Harbour Forum stall at the Onehunga Festival, presenting an integrated display with the Our Water Future engagement staff and resulting in at least 80 face to face interactions with the public. The stall was well attended by elected members and supported by council's Sustainable Schools team and participants from the youth leadership programme.</p> <p>February also saw the distribution of the forum's newsletter and the online publication of the forum's video project, which was shared and promoted via social media channels.</p> <p>The governance and management review, which was due to begin in quarter three, will begin in April 2019. Planning is underway for a one-day symposium event to be held in June 2019.</p> <p>Planning for the model small site field day event was finalised in March 2019 and the event will be held in Pukekohe on the 18 April 2019. The youth leadership programme wānanga will take place over 15 – 17 April 2019. Invitations to forum members to participate in the wānanga were sent in late March 2019.</p>

Libraries									
1165	Provision of Library Service - Puketāpapa	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: 56 hours over 7 days per week	No further decisions anticipated	CS: Libraries & Information	\$692,703 ABS: Opex	In progress	Green	Our digital and eCollections continue to grow with an increase in issues of 17 per cent across all libraries when compared to the same quarter last year. The number of active patrons also continues to increase. More customers are now asking about e-books, this being particularly noticeable over the holiday period, when customers often become the owners of new digital devices.	Customer interest in our digital and eCollections remains popular with team members offering support in downloading ebooks on to a variety of devices.
1166	Additional hours to network standard - Puketāpapa	1 additional opening hour at Mt Roskill Library.	No further decisions anticipated	CS: Libraries & Information	\$9,700 LDI: Opex	In progress	Green	Our additional opening hour on a Sunday has given us the opportunity to produce events that link in with different festivals. During Diwali, we held a bi-lingual storytime and a special Christmas bi-lingual Storytime. Customers appreciate having these activities delivered on Sundays as well as Saturdays.	Our bi-lingual Storytimes have started again for 2019 on a Sunday with a special Lunar New Year Storytime during the Lunar New Year festival. With the extra hour of opening on a Sunday, we were also able to provide additional Lunar New Year events this quarter, including a Matcha Tea Ceremony attended by 27 customers.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1167	Preschool programming - Puketāpapa	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	All our pre-school events focussed on the Christmas theme with special songs, stories and activities. A special visit was made to Brilliant Minds' Daycare to promote the library. Wriggle and Rhyme programmes continue to be popular throughout this quarter with good attendance at the weekly sessions. The programme is based on well researched techniques to support the development of babies and young toddlers and offers a variety of sessions that support the development of balance, co-ordination, hand, eye and brain agility.	This quarter the librarians delivered a Pride storytime attended by 24 children and their parents. Team members made their first visit to the Iqra Elementary School with the Auckland Libraries' Mobile Tamariki van. All classes visited the mobile van to receive library cards and hear about the library and borrow books. The librarians also visited Pitter Patter Childcare and Kids Kampus to deliver Storytime sessions.
1168	Children and Youth engagement - Puketāpapa	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The theme for the October School holidays was Time Turner with movie afternoons, Harry Potter wand making, an interactive trivia quiz and a mask decorating event. The Kia Māia te Whai/Dare to Explore Summer Reading programme is now underway with 265 children registered at the end of the quarter. The programme was promoted by the library at the local schools and this created a lot of interest from the students. We participated in the Three Kings' School Scarecrow Festival, which is held to bring together the local community and to create a sense of community.	The Kia Māia te Whai/Dare to Explore Summer Reading programme included events such as a pixel chalk art activity, reading picnic with local author Melinda Szymanik and dogs from the Royal Foundation for the Blind and the NZ Epilepsy Assisted Dog Trust. Our celebration party was attended by 130 children and adults with the opportunity to learn circus skills, participate in a Secret Code Treasure Hunt and enjoy activities with a pirate theme, supported by the Auckland Libraries' mobile pirate bus. With the school year underway, we have worked with Mt Roskill Primary School as part of their Reading Together programme and provided a programme in the library to all the classes at St Therese School.
1169	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Puketāpapa	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	To celebrate Diwali this year, we held workshops in Diya decorating, Henna tattooing, Rangoli colouring and Aarti Thali decorating. 40 children and adults attended each of these events. The library participated in the Albert-Eden festival, Wesley Christmas Market and the Puketāpapa Carols by Candlelight, interacting with the children through a craft activity whereby children could design their own calico bag. The Kia Māia te Whai/Dare to Explore children's summer reading programme and library membership were also promoted. A talk was given in the library by Nancy Teng from NZ customs on what items can be brought into New Zealand and how best to ensure the correct processes are followed.	Lunar New Year was celebrated in the library with a variety of workshops including calligraphy, Chinese Water colour painting, paper cutting and origami. An average of 50 customers attended each session. Colourful lanterns were hung in the library with bright displays around the library. During Pasifika we ran workshops on lei making, paper weaving and tapa cloth making.
1170	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Puketāpapa	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	This year the Kia Māia te Whai/Dare to Explore children's summer reading programme includes a Te Reo booklet as well as Māori words in the English booklet. We have had excellent feedback from a parent referring to the increase in her son's Te Reo knowledge as a result of the programme. A number of the library team have attended an 'Introduction to Mihi' workshop for Council staff to assist our bi-cultural knowledge and language understanding.	Recently we made changes to our Maori collections to increase the space and focus of this collection, promoting it also with more face-out display. The team are gaining confidence in using the Maori greetings with customers. At present we are working with students from St Therese school on artwork for our Kōrero corner. The children are very excited about contributing to the library in this way.
1171	Learning and Literacy programming and digital literacy support - Puketāpapa	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Our customers appreciate our one on one Book a Librarian sessions that cover a variety of topics, with many customers now bringing along their own devices for assistance. During this quarter, we have delivered 27 Book a Librarian sessions, both in English and Mandarin. We have provided a workshop to RASNZ (Refugees as Survivors New Zealand) as part of their Computers in Homes' programme.	Our requests for Book a Librarian sessions continues to increase, with 41 sessions being delivered this quarter. The requested support covers a wide range of topics, including CV writing, social media and genealogy questions. The request for sessions in Mandarin is steadily increasing with the main focus being on language translating options, google maps and websites such as Auckland Transport to assist customers travel around Auckland.

Local Economic Development: ATEED

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
356	Puketapapa Business Engagement	<p>The proposed 2018/19 Business Engagement Programme aims to increase the level of engagement with local businesses through establishing new and supporting existing local business user groups across the local board area. The local business user group will be represented by local businesses in one particular business area. The function of the local business users group is to provide an opportunity for networking amongst local businesses and enable contacts and relationships to be formed on an informal basis.</p> <p>It is envisaged that local businesses will see each other as part of a connected business community through these local business users groups, which may then empower them to form into a local business association. To work together to develop a strategy to address any issues while promoting Puketāpapa and attract more customers to the area.</p> <p>The local board funding will be used to employ a contractor to lead the engagement with local businesses and support the current local business users groups. The contractor will arrange activities such as business meet ups and provision of capability development workshop and seminars.</p>		ATEED: Local Economic Growth	\$25,000 LDI: Opex	On Hold	Green	PopUp Business School has been recommended as an alternative project for this year. Awaiting for the board's decision	Local Board agreed to reallocate \$7,500 to support a PopUp Business School event. PopUp Business School contracted and will run from 29 April to 10 May 2019 in partnership with Whau and Henderson-Massey Local Boards and MSD.
656	Young Enterprise Scheme (PKTPP)	<p>The Auckland Chamber of Commerce , on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.</p>	No further decisions anticipated.	ATEED: Local Economic Growth	\$1,000 LDI: Opex	Completed	Green	The Auckland Chamber of Commerce has invoiced for the allocated funds from local boards and payment has been made.	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Parks, Sport and Recreation									
464	PKTPP: Open Space Service Provision Planning	To undertake investigation at network level to prioritise future projects and programmes within parks and open space, and to deliver parks planning initiatives included in the Puketapapa Local Board Plan. <ul style="list-style-type: none"> • Develop concept plans for Hillsborough Cemetery, Margret Griffen Reserve and May Road War Memorial Park. • Undertake a shade and shelter assessment • Assess and plan for water fountain provision in parks • Investigate and continue planning for heritage signage • Further key moves from Open Space Network Plan 	Workshops in April and May to update on work programme progress. Formal adoption of remaining reports forecasted in Q4.	CS: PSR: Park Services	\$65,000 LDI: Opex	In progress	Green	<p>Projects agreed with the Puketāpapa Local Board in August 2018. Progress on each is outlined below:</p> <ol style="list-style-type: none"> 1. Mt Roskill War Memorial Park Spatial Plan: Project is in the tender phase. Contract expected to be awarded in December 2018 for the development of a plan and a consultation process in Q3. 2. Hillsborough Cemetery Spatial Plan: Site visits and initial stakeholder and local board engagement completed in Q2. Community Facilities will lead a workshop to discuss the Spatial Plan in Q3 prior to public consultation. Site visit with mana whenua scheduled for February 2018. 3. Margaret Griffen Spatial Plan: Site visits and initial stakeholder and local board engagement completed in Q2. Community Facilities will lead a workshop to discuss the Spatial Plan in Q3 prior to public consultation. Site visit with mana whenua scheduled for 27 February 2018. 4. Shade and Shelter Provision Assessment: Project is in the tender phase. Principles of provision of shade and shelter have been workshopped with members in Q2. Contract expected to be in place during December 2018 and a draft assessment brought back to the board in Q3. 5. Toilet and Drinking Fountains Provision Assessment: Principles of provision and a draft plan of toilet and drinking fountain provision have been workshopped with members in Q2. Full provision assessment to be completed and workshopped with the local board in Q3 prior to an 'inform' public consultation process. 6. Accessibility Maps: Project scope re-defined from 'Transport Maps' to Accessibility Maps has been workshopped with the local board. Project to be put out for tender in Q3. 7. Storytelling Investigation - Project scope re-defined from 'Heritage Signage Investigation' to Storytelling Investigation as agreed with the local board. Meetings with mana whenua and council departments scheduled for Q3 to identify opportunities. 	<p>Projects agreed with the Puketāpapa Local Board in August 2018. Progress on each is outlined below:</p> <ol style="list-style-type: none"> 1. Mt Roskill War Memorial Park Spatial Plan: Following workshop feedback, draft concept plan will be amended and shared with stakeholders. Final draft to be workshopped prior to public consultation in May. Final feedback will be sought prior to adoption in Q4. 2. Hillsborough Cemetery Spatial Plan: Draft concept plan completed. Following workshop feedback, the amended draft plan will be put out for public consultation in May. Final feedback will be sought prior to adoption in Q4. 3. Margaret Griffen Spatial Plan: Draft concept plan completed. Following workshop feedback, the amended draft plan will be put out for public consultation in May. Final feedback will be sought prior adoption in Q4. 4. Shade and Shelter Provision Assessment: Draft document has been discussed at a Green Cluster Workshop. Document to be amended to reflect additional recommendations, prior to adoption in Q4. 5. Toilet and Drinking Fountains Provision Assessment: The document was discussed at a workshop, and adopted by the local board in March. This project is now complete. 6. Accessibility Maps: Draft Accessibility Maps discussed at a Green Cluster Workshop. Maps to be amended to incorporate feedback and provided to the Website Redevelopment Team to upload during Q4. 7. Story-telling Investigation - Project underway and will be workshopped with the local board early in Q4 to discuss progress made.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
486	PKTPP: specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	This project is to develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). An information session was held with the local board's 'Green Cluster' on the Urban Forest Strategy on 23 August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees. This project will help to deliver the local board's Low Carbon Action Plan 2017.	Draft Local Urban Ngahere assessment report will be presented for discussion at end of Q4.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	At a Q2 workshop the local board reviewed their initial feedback and confirmed the key deliverables for the Ngahere-Knowing programme. Continued analysis of the data released from the regional LiDAR mapping is underway and initial drafting of the local Ngahere Assessment Report is in progress. This will inform the planning options for Phase 2 Ngahere-Growing for delivery in FY2019-2020.	Analysis ongoing of the data from the regional LiDAR mapping. Maps to show tree cover and locations of notable trees and SEA areas is in progress. Initial drafting of the Local Urban Ngahere assessment report is underway and a first draft is expected for board review in June
554	Lynfield Youth & Leisure Centre: Operations	Operate Lynfield youth & Leisure Centre in a safe and sustainable manner through a management agreement with the YMCA. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits Sept-Nov = 42,127; a 15% increase on the same period last year. Customer satisfaction (12-month average to end Q2, measured by Net Promoter Score (NPS)) decreased from Q1; from 37 to 30 (Council average = 31).	Lynfield youth & Leisure Centre experienced a slight decrease of 2% in centre visits when measured against the same period last year (December–February), particularly stadium usage in February. Membership has grown 10% from Q2, along with improved member retention - March cancellations were at a record low. The holiday programme saw a 40% increase in attendance in Dec/Jan. This is believed to have been because of the structure change (offering 1-day programme rather than 3 split timeframes) which is easier for parents. YMCA have provided the community with \$4,420 of fee assistance to local families this quarter. Customer experience scores were down 3% during quarter 3 (using a 12-month rolling average).

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555	PKTPP: Informal social recreation projects	Supporting "Out and about" programmes and initiatives that encourage participation in sport and recreation. Synergies have been identified with the ACE program # 936 (Capacity building for delivery). PSR will work with ACE to deliver shared outcomes.	No further decisions anticipated	CS: PSR: Active Recreation	\$15,000 LDI: Opex	In progress	Green	Active Recreation have finalised the activities and events to be included in the summer delivery programme and are waiting for delivery partners to finalise dates, including: OpenFort for a large play activation; and Bike Auckland who are working with the Bike Kitchen to deliver a range of events. All activities will be loaded on the Out & About Auckland facebook page and co-hosted with the Puketapapa facebook page as well as promoted locally through Wesley Community Centre and Roskill Youth Zone.	A busy summer delivery schedule with 22 activations in total. CLM led activations (with attendance) included: - Amazing Race (87) at Monte Cecilia Park - Beach Day (17) at Lynfield Cove. Attendance was low as tides were not favorable - Play day (78) at Three Kings Reserve - Kite Day (48) at Manukau Domain - Park fun day (36) at Molley Green Reserve. Attendance lower than expected as there were some works being completed on Morrie Laing Ave. - On ya wheels treasure hunt (87) at War Memorial park. From mid January to the beginning of March Outdoor Yoga classes were delivered twice a week for 7 weeks at War Memorial Park. There was an average of 10 people per class with one class on a Wednesday evening and the other class on a Saturday morning. There was a diverse group of participants. February saw the delivery of 2 x girls wellness skate clinics at Wesley Community Centre, which had an average of 17 participants (capped at 20) including mothers and daughters learning together. The location was good and staff are keen to fund more of these activations in the future. A Wild Streets Festival of Play event was held at Three Kings Reserve which had around 200 in attendance. This included a series of facilitated games with some requiring both parents and kids to work together.
556	PKTPP: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures •Pacific oyster shell removal	No further decisions anticipated	CS: PSR: Park Services	\$18,000 LDI: Opex	In progress	Green	It has been a busy quarter for the ecological volunteers in the Puketāpapa area with the focus on maintaining plantings and the pest animal programme. Clean up work was carried out at Lynfield Reserve and Wairaki Stream Esplanade, and contractor support for volunteer work on the access track at Lynfield Reserve was completed.	The volunteer focus has been on maintaining planting and the continuing animal pest control programme on coastal reserves. Several public clean up days have been carried out at Lynfield Reserve and Wairaki Stream Esplanade. Planning on planting areas at Lynfield Reserve is underway with the community in accord with the Ecological Restoration plan.
584	PKTPP:Māori naming of reserves and facilities FY19 Phase Two	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	Approval of names for parks in Tranche 1 by the end of 2019.	CS: PSR: Park Services	\$18,000 LDI: Opex	In progress	Amber	Mana Whenua have attended the monthly hui for the Te Kete Rukuruku programme and continue to work with staff on the partnership programme for Māori naming of parks and places. During Q3 iwi will progress their process to identify Māori names for the approved community parks list. Staff will liaise with mana whenua to provide support with additional information such as maps or reserve management plans to inform iwi awareness of the types of activities and community groups who utilise the parks. Additional assistance offered is GEOMaps training.	The programme is making progress but has experienced some time delays against original plan, however these are being managed and it expected the first tranche of names will be delivered in 2019. Work has focussed on managing overlapping interests and getting mana whenua access to GIS systems. Of note is that January is down time for mana whenua and Council so time in this quarter has been limited. The naming programme has been more elongated than anticipated, however it is currently forecast that there will be new names and a workshop held before the end of the financial year. Reporting and adoption of names however will not occur until later in 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1046	Cameron Pool Centre: Operations	Operate Cameron Pool Centre in a safe and sustainable manner, through a management agreement with the YMCA. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits Sept-Nov = 79,994; an 11% increase on the same period last year. Customer satisfaction (12-month average to end Q2, measured by Net Promoter Score (NPS)) increased slightly from Q1; from 6 to 7 (Council average = 31). Cameron Pools has had good participation in member retention initiatives, which has contributed to the growth in active user visits.	Cameron Pool and Leisure experienced an increase of 32% in centre visits when measured against the same period last year (December–February). The reduced closure this year has contributed to an increase of 36% in pool visits and 20% in fitness participation. Term 2 programme enrolments are underway, including ladies only swimming. This will increase to two classes per week to accommodate the community's interest in this programme.
Plans and Places									
1433	Scoping centre planning for Three Kings town centre	Scoping of what local planning or master planning is required for Three Kings centre to be undertaken early in 2018/19. Identified and recommended planning work can commence once more certainty has been reached on the outcome of Plan Change 11 (Three Kings Precinct Plan Change), probably during the first quarter of 2018/19.		CPO: Plans and Places	\$0 Regional	Approved	Green	Scoping is postponed to Q1 financial year 2019/2020. Homes Land Community is prioritising its work programme for redevelopment of Housing New Zealand properties in Mt Roskill, Three Kings and Owairaka. HLC is likely to complete its prioritising exercise mid-2019. The degree of change will influence any need for spatial planning work as the Three Kings Plan 2014 remains relevant.	The situation is unchanged from Q2 and scoping is postponed to Q1 financial year 2019/2020.
1434	Scoping of planning for Stoddard Road centre	Scoping and commencement of a centre plan for Stoddard Road centre, to occur after the alignment of the mass transit project route has been confirmed. This will include liaison with HNZA and HLC on the redevelopment of HNZA properties in the Stoddard Rd and Wesley areas, to ensure that any redevelopment planning is integrated with the programme of planning for Stoddard Rd centre.		CPO: Plans and Places	\$0 Regional	Approved	Green	Council-led area planning for Stoddard Rd centre is postponed until Q1 financial year 2019/2020 to ensure integration with HLC's redevelopment programme for the wider area and the light rail project. Homes Land Community is prioritising its work programme for redevelopment of Housing New Zealand properties in Mt Roskill, Three Kings and Owairaka. Impacts on Stoddard Rd are not yet known. Council-led area planning for Stoddard Rd centre will occur after HLC has completed its prioritising exercise, likely mid-2019. New Zealand Transport Agency has not yet confirmed alignment of its light rail route (city centre to airport). Its alignment could significantly impact the Stoddard Road centre. We anticipate NZTA's decision later in the calendar year.	The situation is unchanged from Q2 and scoping is postponed to Q1 financial year 2019/2020.
1444	Mt Roskill Village revitalisation	Investigation into improvements to the town centre including streetscape enhancement design		CPO: Plans and Places	\$25,000 LDI: Opex	In progress	Amber	Construction was scheduled for Q2, in conjunction with Auckland Transport project to enable double decker buses on Dominion Road. Auckland Transport changed delivery of its project. Synchronised construction is no longer possible and new delivery options are being investigated.	Auckland Transport changed delivery of its project. Synchronised construction is no longer possible and new delivery options are being investigated. The Local Board was updated by Auckland Transport and council staff at an Infrastructure cluster held on 10 April 2019 about the delay in the delivery of this project. A revised date for delivery has yet to be confirmed. The next step is a competitive tender process.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
The Southern Initiative									
1237	Youth Connections - PKTPP	Youth Connections will: <ul style="list-style-type: none"> • Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. • Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways • Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community • Develop tools to build an enabling environment for young job seekers and youth-friendly employers. 	Local board to approve Youth Connections youth employment initiatives to be delivered by The Southern Initiative.	TSI: The Southern Initiative	\$25,000LDI: Opex	In progress	Green	DINE Academy- 13 young people are in post programme education/ training and 9 have obtained casual employment Global Lighthouse have worked with 26 young people to date this year. 19 have completed the work readiness programme, 17 are employed, two are undertaking further studies and six are still in the process.	DINE Academy engaged with 13 young people out of this four are engaged in further education or training and nine went on to employment.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1358	Buckley Road Reserve, 50 Buckley Road, Epsom: Lease to Royal New Zealand Plunket Trust (Greenwoods Corner)	Renew building lease for five years from 1 January 2019 to existing group	CF: Community Leases	1/01/2009	2 x 5 years	31/12/2023	\$250.00	Completed	Green	Community lease to Royal New Zealand Plunket Trust completed. PKTPP/2018/212	Leasing project completed in quarter two
1359	660A Mt Albert Road, Mt Roskill: Lease to Scout Association of New Zealand (Royal Oak)	New ground lease to existing group	CF: Community Leases	1/07/1987	1 x 10 years	30/06/2018	\$250.00	Completed	Green	Granting of new community lease to The Scout Association of New Zealand completed in quarter one.	Granting of new community lease to The Scout Association of New Zealand completed in quarter one
1360	Oriana Reserve, 18 The Avenue, Lynfield: Lease to Lynfield Tennis Club Incorporated	Renew building lease for five years from 1 January 2019 to existing group	CF: Community Leases	1/01/2009	2 x 5 years	31/12/2023	\$250.00	In progress	Green	Leasing process has commenced. Received application and supporting documentation from Lynfield Tennis Club. Site visit completed. To workshop with Puketāpapa Local Board in February 2019.	Lynfield Tennis Club has applied for land owner approval to include drainage and underground services for its proposed new garage. Workshop to be held with Puketāpapa Local Board in quarter four to discuss proposed new community lease to the club.
1361	Bob Bodt Reserve, 1325 Dominion Rd Extension, Mount Roskill: Lease to Scout Association of New Zealand (Waikowhai)	New ground lease to existing group	CF: Community Leases	1/07/1998	1 x 10 years	30/06/2018	\$250.00	Completed	Green	Lease proposal completed in quarter one - Resolution number PKTPP/2018/139	Lease proposal completed in quarter one - Resolution number PKTPP/2018/139
2623	Three Kings Reserve, Mt Roskill Community Library Building, 546 Mt Albert Road, Mt Roskill: Lease to Citizens Advice Bureaux	New ground lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	30/06/2008	4 x 3 years	30/06/2020	\$500.00	In progress	Green	Lease draft is with councils consultant solicitors for review following input from Citizen Advice Bureau and council staff. Revised deed will then be sent to Citizen Advice Bureau for execution. If in order renewals on workplan can then be progressed. Anticipated to be quarter four activity.	The draft lease has been returned from council's consultant solicitors following the review of input from Citizen Advice Bureau (CAB) and council staff. The draft deed is being checked by Legal Services and will be sent to CAB for execution. This is anticipated to be finalised in quarter four.
2624	War Memorial Park, 75A Gifford Ave, Mt Roskill: Lease to Eden/Roskill Softball Club Incorporated	New ground lease to existing group. Deferred from the 2017/2018 work programme. Group to complete application.	CF: Community Leases	1/12/2002	2 x 5 years	30/11/2017	\$250.00	In progress	Green	In collaboration with Community Facilities, Active Recreation and Healthy Waters. Draft concept plan for the park currently being developed which will map out future investment into the park and will include a number of major future development projects. This will go through comprehensive consultation with the club and other on-site stakeholders this year, and has already begun. This will be completed by the end of this financial year. Will wait until this process is complete before discussing proposed community lease with the Puketāpapa Local Board.	Draft concept plan for the park currently being developed which will map out future investment into the park and include a number of major future development projects. This is anticipated to be completed in the 2018/2019 financial year. Options for a new community lease to the club to be discussed with the Puketāpapa Local Board upon adoption of the concept plan.
2625	Keith Hay Park, 660 Richardson Road, Mt Roskill: Lease to Three Kings United Soccer Club Incorporated	Short term lease to club for existing clubrooms. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/1985	1x5 years	31/12/2014	\$50.00	In progress	Green	Ownership and maintenance issues have yet to be finalised between Auckland Council and the club. Will update the local board at workshop in February 2019.	An agreement to lease, new lease and licence to occupy was granted by the Puketāpapa Local Board (PKTPP/2012/225) for Three Kings United Football Club's proposed new build. The deeds will be drafted once ownership and maintenance is finalised between Auckland Council and the club - discussions are on-going. Proposal to re-classify Keith Hay Park North and South as a recreation reserve is to be completed within the next six months. Proposed interim lease to be granted to the club for current clubrooms once re-classification of Keith Hay Park is complete. Workshop to be held with Puketāpapa Local Board in quarter four.