

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events									
154	Event Partnership Fund - Papakura (Externally Delivered Events)	Funding to support community events through a non-contestable process: Funding amounts to be confirmed at a local board workshop. - Papakura Carols in the Parks \$30,000 (Harvest Christian Church) - Papakura Santa Parade \$15,000 (Papakura Rotary Club) - NZRL Secondary School League Competition \$25,000 (New Zealand Rugby League) - Papakura Street Festival \$30,000 (Papakura Business Association) - Eye on Nature \$2,500 (Manukau Beautification Trust)	Confirm funding and amounts.	CS: ACE: Events	\$102,500 LDI: Opex	Completed	Green	Funding agreements have been completed for four events with \$100,000 either paid out across the four or currently awaiting payment. This includes: Papakura Carols in the Parks; \$30,000 Papakura Santa Parade \$15,000 NZRL Secondary School League Competition \$25,000; Proud Papakura Proud Street Festival Event \$30,000. Eye on Nature (\$2,500) is the only event remaining that needs to be paid out. This is being done as a service agreement which will be completed and paid out in Q3.	All grants have been paid out to recipients. No further update is required.
158	Event Partnership Fund - Papakura (Movies in Parks)	Program and deliver a Regional Movies in Parks series event. Funded as a line item from Events Partnership fund (non-contestable) up to \$13,500.	1. Approve budget increase of \$1,000 covering increased expected operational costs. 2. Choose delivery package from options available. This includes pre-movie entertainment.	CS: ACE: Events	\$13,500 LDI: Opex	In progress	Green	Planning for Movies in Parks is on track with pre-entertainment booked and event permit issued for Central Park screening Saturday, 9 March. Public screening licences for "Ferdinand" has been approved. Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.	Movies In Parks, "Ferdinand" was scheduled for screening on Saturday, 9 March 2019 at Central Park, Papakura however due to bad weather the event was cancelled. A detailed debrief report will be presented post-season.
160	Citizenship Ceremonies - Papakura	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$12,617 ABS: Opex	In progress	Green	The Civic Events team delivered one citizenship ceremony during Q2 with approximately 120 people from the local board area becoming new citizens	The Civic Events team delivered one citizenship ceremony for Papakura on 7 March 2019 at the Hawkins Theatre, with 130 people becoming new citizens, plus approximately 110 guests.
161	Anzac Services - Papakura	Support and/or deliver Anzac services and parades within the local board area.	Confirm allocation of funding to local Anzac services and parades.	CS: ACE: Events	\$12,000 LDI: Opex	In progress	Green	Event planning and document requirements for the event permit is being processed.	Planning continued in Q3 and the event will be delivered in Q4.
163	Local Civic Events - Papakura	Deliver and/or support civic events within the local board area. Including: - Armistice Day \$2,000 (Staff to liaise with Papakura RSA)	Confirm programmes and activities that are to be supported by this line.	CS: ACE: Events	\$10,000 LDI: Opex	In progress	Green	Armistice was successfully organised by the Papakura RSA. There was around 300 attendees. Kauri Reserve Playground Opening was held on 27 October 2019 with approximately 100 attendees. Friends of Kirk's Bush 25 years was supported by the Civic Events team including flyers printing, internal catering booking for hot beverages, photographer and an event operator. The event was held on 18 November 2018.	No events were held in Q3. Planning is ongoing for events to be delivered in Q4.
165	Community Volunteer Awards - Papakura	Community Volunteer Awards recognise and celebrate the contributions of residents to the local community. Note: the 2018/2019 budget figure shown for this activity includes the \$8,000 originally approved plus \$8,000 deferral from 2017/2018.	Confirm plan and expenditure budget. Delivery of a Community Volunteer Awards event within the local board area.	CS: ACE: Events	\$8,000 LDI: Opex	Completed	Green	The event was held in Q1. No further action required.	The event was held in Q1. No further update required.

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297	Operational Expenditure - Hawkins Theatre (Council Facility)	Operate the Hawkins Theatre, providing a varied and diverse programme of arts and culture events and activities that appeal to the Papakura community, and reflect the cultural diversity of the local and regional community in accordance with the organisation's business plan and strategic action plan. The programme will include special events, performances, film screenings, community classes and workshops and a Youth Theatre Company for 8 -18 year olds. A coordinated approach shall be taken to align activities and programming with other facilities in the local board area. The Hawkins Theatre is also available to the community for hire.		CS: ACE: Arts & Culture	\$364,425 ABS: Opex	In progress	Green	During Q2, Hawkins Theatre had a total of 1,214 visitors and delivered 145 performances with 13,221 attendees. There were 17 classes delivered with 188 enrolments. Highlights included the Hawkins Youth Theatre Company intermediate and senior student's production of 'Goldilocks on Trial', and the visiting dance school from Australia who hired the Theatre for their dance production.	During Q3, Hawkins Theatre delivered a total of 26 programmes, which included 73 programme sessions, with 3,197 attendees. Highlights included the premier of the Hawkins Theatre Company production 'Big Fish', the extensive maintenance work carried out in the orchestra pit area and the new seating that was installed in the auditorium.
298	Operational Expenditure - Papakura Art Gallery (Council Facility)	Operate the Papakura Art Gallery, developing and delivering a diverse programme of quality curated contemporary art exhibitions featuring a range of art forms by local, national and international artists, both emerging and established. Artists are selected through an Expression of Interest process. Each exhibition period will have an opening event and connected public programming based on the ideas and themes of the exhibition. A coordinated approach shall be taken to align activities and programming with other facilities in the local board area.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$109,676 ABS: Opex	In progress	Green	During Q2, 806 people visited the Papakura Art Gallery and 259 people participated in 28 programmes that were delivered. Highlights included the two public programmes that were delivered; Sarah Yates women only car maintenance workshop which helped women to learn about how to take basic care of their vehicles, and Laura Marsh's music workshops which introduced senior citizens to the art of DJing with turntables.	During Q3, nine programmes were delivered to 727 attendees and participants, nine of which had Māori outcomes. Highlights included a public programme workshop that was delivered by exhibiting artist Zena Elliot and explored new ways of painting on pre made wooden boards in the shape of a tiki.
300	Operational Grant - Papakura Brass	Fund Papakura Brass to provide community performances, a major annual performance as part of a Papakura music event, large community concerts and training/tuition for learner musicians.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$12,000 LDI: Opex	In progress	Green	During Q2, the Brass Band continued with the junior and senior band rehearsals and delivered 16 performances. Highlights included the series of community concerts and carols that were performed over the Christmas period in Pahurehure, Papakura Town Centre, Conifer Grove and Opaheke.	During Q3, the Brass Band continued with the junior and senior band rehearsals and delivered 17 performances. Highlights included the bands Principal Cornet player and Assistant Conductor's performance in the International Musical Aladdin.
301	Operational Grant - Papakura Museum	Fund the Papakura & Districts Historical Society to operate the Papakura Museum in accordance with the organisation's updated business plan and strategic action plan:- providing essential museum services to the local and wider community through the provision of a museum and research facility;- developing and delivering a visitor programme aimed at fostering a sense of community; - developing and implement an education programme of guided tours, lectures, workshops, special events, schools and school holiday programmes aimed at the general community, schools and community groups with a special emphasis on the history of the district. A coordinated approach shall be taken to align activities and programming with other facilities in the local board area.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$115,706 ABS: Opex	In progress	Green	During Q2, a total of 3,755 people visited the museum, and 2,118 people participated in the 11 programmes that were delivered. The museum recorded a total of 542.78 volunteer hours. Highlights included the 'Influenza Pandemic 1918 Exhibition' which explored the repercussions of the silent and deadly virus that killed around 20 per cent of those it infected after WW1 in Papakura.	During Q3, the Papakura Museum delivered 19 programmes, which included four programme sessions, and was attended by 3,181 people. Highlights included: - The summer tote making workshop that used non electric sewing machines and recycled materials and was very popular with the age group six years and above.- The collaboration with The Papakura Art Group which saw a series of paintings and hangings inspired by Museum artefacts displayed in the Museum.- The opening exhibition 'Built for Justice' and the accompanying community talk by Terry Carson on New Zealand Courthouses.
302	Operational Grant - Papakura Pipe Band	Fund the Papakura Pipe Band to deliver public performances and provide training/tuition for learner musicians.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$10,000 LDI: Opex	In progress	Green	During Q2, a total of 18 programmes were delivered with 11,525 attendees. Highlights included the band's performance for the Papakura Santa Parade and the band's 1st place positioning in the Palmerston North Square Day Concert, the Hamilton Gardens Contest and the Auckland Highland Games.	During Q3, the Papakura Pipe Band delivered five programmes, which included 16 programme sessions, to 4,500 participants and attendees, three of which had Māori outcomes. Highlights included the bands 1st place positioning in the Paeroa Highland Games, and the Mini Pipe Band Contest that was hosted by the Papakura Pipe Band at Murphy's Law Irish Bar in Drury.

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303	Community Arts Programmes - Papakura	Fund and develop arts and culture activities across the local board area, including initiatives that celebrate Matariki, the Māori New Year, youth and Pacific arts and culture (\$48,000).	Projects to be scoped in Q1, and options will be presented to the local board prior to delivery.	CS: ACE: Arts & Culture	\$48,000 LDI: Opex	In progress	Green	Local artist Sam Evans has been contracted to deliver the second edition of the town centre activation which is expected to be installed in vacant shop windows in Papakura Town Centre during Q3. Local artist Kelly King has been contracted to deliver the Matariki ki Papakura event as part of the Matariki festival of events in 2019.	The launch date for the Town Centre Photography project has been set for Saturday 11 May 2019. Local artist Kelly King has been contracted to deliver the Matariki ki Papakura event as part of the Matariki festival of events in 2019.
305	Business Plan Initiatives - Papakura Art Gallery	Implement the business plan for the Papakura Art Gallery including delivery of the Ako Art Bus project.	No further decisions required.	CS: ACE: Arts & Culture	\$2,000 LDI: Opex	Approved	Green	The Ako art bus project will be delivered as part of the Matariki festival of events in 2019.	The Ako art bus project will be delivered as part of the Matariki festival of events in 2019.
334	Community grants (PPK)	Grants to support local community groups through contestable grant processes Budget: Local community grants \$127,000. Note: - includes Senior Citizen's funding of \$2k.		CS: ACE: Community Empowerment	\$129,000 LDI: Opex	In progress	Green	The local board has completed Round One Local Board and Multi-board Round One grant 2018/2019, allocating a total of \$62,626.00. The local board has also completed Round Two Small Grants 2018/2019 allocating a total of \$20,302.00. This leaves a total of \$33,418.00 for the remaining grant rounds.	In Q3 an additional \$23,266 was allocated to grants from the Community Response Fund. Local Grant Round Two closed in March 2019. Decisions on grants allocations will be made by the local board in Q4.
762	Venue Hire Service Delivery - PPK	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q2, hirer satisfaction remains high with 80 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers have increased by 1.5 per cent and booking hours have increased by 6.4 per cent. The statistics are based on the first five months of 2018/2019. Staff held an open drop-in session on 28 November 2018 at Massey Park Grandstand Function Room. A number of topics were raised by regular hirers who stopped in to talk to the staff and hirers were pleased to see that staff were readily available in person to assist. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.	During Q3, staff updated the local board on fees and charges for 2019/2020. Community drop in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any questions they have with the hire process or the venue they hire. Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings. Hirer satisfaction shows that 83 per cent would recommend the venues they have visited within the local board area. The statistics are based on the first eight months of 2018/2019.
778	Building capacity: build the capacity and capability of Papakura community networks	Build the capacity and capability of community groups by providing funding and opportunities for training and support. This will allow the various groups to contribute to the Local Board outcomes through sharing of resources which will enrich the work they do in the community. Support opportunities for the networks to collaborate with each other so they are operating in a joined up way. Potential groups include Papakura Networks, local community gardens, civil defence groups, residents and ratepayers.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	The Papakura Network meetings are consistently attended by over 50 local community groups, individuals and organisations. The focus for Q3 and Q4 is to create an effective steering group made up of community members to organise relevant and engaging meetings and to further develop the Networks. Staff will support the steering group and will look to make these meetings more inclusive and action-based. The Corner is developing an online resource for Papakura which will house the community database of contacts and a calendar of events in the local board area. There is a strong desire for an online platform to support connection and information sharing. The aim is to have this platform up and running in March 2019. Auckland Emergency Management have identified community organisations in Papakura to partner with to deliver 'In Case of Emergency' workshops to grow neighbourhood connectedness and resilience, and to help families and communities consider how they can get ready for an emergency. These workshops are being prepared for delivery in Q4. The process of mapping community-led places to shelter in the event of an emergency is ongoing in parallel with these workshops.	Staff supported the development of the Papakura Networks, and facilitated the development of a new terms of reference, a programme of upcoming meeting topics, and advice regarding growth in membership of the Networks. Staff worked with Kootitui Trust to allocate Neighbours Day grants for groups to hold neighbourhood events to celebrate Neighbours Day. Staff collaborated with Auckland Emergency Management (AEM) for emergency preparedness education during Neighbours Day week at Papakura Marae and the planning of In case of Emergency (ICE) workshops to be held in Q4. Staff are currently undertaking a capacity building needs analysis among local community organisations, with a view to delivering a range of group courses in Q4, including targeted 1:1 mentoring for key organisations. This needs analysis will also inform development of a programme of capacity building activity for 2019/2020.

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779	Build capacity: assist young people to develop their workforce skills and access further education and training through youth scholarships	<p>Assist young people to develop their workforce skills, access further education and training, and achieve their desired careers.</p> <p>To be implemented in association with schools, the Papakura Youth Council and local training providers. In developing scholarships:</p> <ul style="list-style-type: none"> • ensure they are accessible to a diverse range of ethnic groups • use established community networks, including Papakura Marae, Papakura Business Association, local church/places of worship groups, high schools and local community places. 	Decision on award recipients in Q3.	CS: ACE: Community Empowerment	\$30,000 LDI: Opex	Completed	Green	<p>The local board has completed Papakura Youth Pathways and Excellence Grants 2018/2019 allocating a total of \$18,734 (PPK/2018/219). This leaves a balance of \$11,266 to reallocate in Q3 and Q4.</p> <p>A Papakura Youth Pathways and Excellence Grants 2018/2019 celebratory event was held on 19 December 2018.</p>	As the 2018/2019 Papakura Youth Pathways and Excellence Grants were allocated in Q2, there is no further activity to report on. The local board reallocated the remaining budget in March 2019 to support other local board projects.
780	Community led placemaking: facilitate community-led planning and neighbourhood development in Smiths Ave	<p>Facilitate community-led planning and neighbourhood development through:</p> <ul style="list-style-type: none"> • engaging a community co-ordinator to work with the community and local organisations • convening and facilitating a whole of council approach which will be driven internally by a steering/working group. • change in operating model from venue hire to community place • Regular activity occurring on site 	No further decisions anticipated	CS: ACE: Community Empowerment	\$55,000 LDI: Opex	In progress	Green	<p>A part time community co-ordinator for Smiths Ave has been employed by Papakura Marae with support from council staff. The co-ordinator Wilhemina Laulu has been running programmes out of Smiths Ave for the past year and staff will be supporting Wilhemina and regular users and leaders in the community to work together in a collaborative, community-led way. Work will progress on the use of Awhi House with the view to several groups having access to the house. In December, the Smiths Ave project team from CEU and The Southern Initiative met with senior council executives and confirmed support for continued work and investment in the development of the people and physical space at Smiths Ave. Staff continue to work with Community Facilities on prioritising aspects of the stage one concept plan. Offers of philanthropic investment are being followed up to support physical works.</p>	<p>The Community Connector is coordinating activation of the Smiths Ave space, with 14 groups regularly using/activating the space. Regular Smiths Ave Community Connect hui are held on site to invite organisations to collaborate with community and council to achieve whānau aspirations, and to communicate progress on the concept plan. Staff have supported the community's priority of waste minimisation by connecting the group with Sustainable Papakura and council Waste staff. Staff are working with Community Facilities in the investigation and scoping phase, leading up to stage one of the implementation of the Smiths Ave concept plan. The land survey and civil works design are due at the end of March 2019. Toilet renewal works are scheduled for April 2019. Drainage design and the associated tender for drainage work are also scheduled for Q4. The Southern Initiative team will lead engagement with the community to inform the playspace design.</p>
781	Community-led placemaking: support community led and council supported placemaking through town centre initiatives	<p>Support community led and council supported place-making initiatives – total budget: \$60K and includes:</p> <ul style="list-style-type: none"> • Providing opportunities for local groups and talent to showcase and contribute to a welcoming and safe town centre. • Support the activation of empty retail shops in Papakura, towards the development of a community hub supporting youth and unemployed with various innovative activities and training opportunities. • Work in conjunction with Youth Connections and Papakura Youth Council to connect youth to projects and activities in the town centres. <p>Safety Initiatives – total budget \$229,000 (see further split below):</p> <ul style="list-style-type: none"> • \$60K – To fund established community organisations to manage safety issues in the town centres (Papakura and Takanini), and increase collaboration and co-ordination with police and community volunteer groups • \$169k for Papakura Town Centre safety and security initiatives, which includes: <ul style="list-style-type: none"> - \$99k to other safety initiatives aligned with the BECA report - \$70k to contract Papakura Business Association to continue to fund a Crime Prevention Officer role. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$289,000 LDI: Opex	In progress	Green	<p>The local board have funded The Corner to support youth-led activation of the town centre. This consists of murals and pop up events. There is a programme of activity planned for the summer months.</p> <p>Community Empowerment, Arts and Culture and The Creative Souls Project have worked together to support local talent and project managers to submit expressions of interest for the Representing Papakura Project headed up by Arts and Culture. This has resulted in a local artist being awarded the contract.</p> <p>Staff are continuing to work with the Crime Prevention Officer and the Business Association on actions from the BECA report and meet on a six-weekly basis.</p> <p>It has been identified that Neighbourhood Support needs some capacity building support and staff are investigating how to do this in the New Year.</p> <p>Staff will also convene meetings with all entities contributing to safety initiatives in the town centre to ensure all parties are aware of the future vision for safety and their part in that.</p>	<p>The local board supported several Neighbours Day 2019 events and initiatives in March 2019. Accountability reports will be presented to the local board in Q4.</p> <p>The crew at The Corner have led placemaking activations in Q3, including the Back to School Scavenger Hunt, DJs in Town Square, Chalk the Square and the Papakura Amazing Race. The Corner has facilitated new murals in the town centre, with the support of the Papakura Business Association (PBA) and local businesses and landlords. Staff are supporting the transition of The Corner project from project founders Creative Souls to a new local mentor to be appointed in Q4.</p> <p>Staff met with the Crime Prevention Officer and Papakura Business Association on actions from the BECA report in January and March 2019. Staff will bring recommendations for the BECA funding allocation to the local board in Q4.</p> <p>The first Papakura community safety network meeting took place on 20 February 2019 with Neighbourhood Support, Police, PBA, Crimewatch and Maori Wardens. A follow up meeting is scheduled for April 2019 with the aim of increasing collaboration and cooperation between the groups.</p>

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783	Increase diverse participation: fund key community partners to develop and support youth initiatives	Fund key community partners to develop and support youth engagement, youth initiatives and build the capacity of the Papakura Youth Council. Specific activities include:• implement youth-led projects and events• lead the implementation of the Integrated Area Plan concept "A voice for YOUth" This concept is to be developed and led by youth for youth• increase the participation and engagement of Māori youth through partnerships with mana whenua and matawaka• build the capacity of youth council to participate in local board workshops. Budget: Youth Council: \$25,000 Capacity Building/Mentoring: \$7,000 Youth Initiatives: \$43,000	No further decisions anticipated	CS: ACE: Community Empowerment	\$75,000 LDI: Opex	In progress	Green	Youth Council: Staff presented recommendations to approve the amended Papakura Youth Council Terms of Reference to the local board. This was approved by the local board at a business meeting on 12 December 2018 and has been implemented by the Papakura Youth Council. A payment of \$32,000 was processed for YouthTown Inc. to continue to develop, support and build the capacity of the Papakura Youth Council. Youth initiatives: The Corner is continuing to gain traction and tweaking its service offerings to adapt to community needs. The Corner is partnering with a local community group to host Christmas Lunch for 100 local people, which is open to the public. The Corner is yet to secure additional funding, so it is operating on reduced hours until further funding is secured. Staff are working with The Corner and The Creative Souls Project to conduct an expression of interest (EOI) process to identify local leadership for The Corner for the remaining part of the contract, from March onwards. The EOI process opened in December 2018 and closes towards the end of January 2019. The local board may want to consider future investment in The Corner for a three year period so they are able to fully establish themselves and attract philanthropic investment.	Youth initiatives: The Corner secured additional funding of \$20,000 from Ministry of Youth Development to support lease, programming and staffing budget. The young people are designing creative ways to activate the town centre to increase perceptions of safety and create vibrancy in the town centre. An Expression of Interest process was carried out in Q3 for mentoring and support to the youth management team of The Corner. The successful candidate has been contracted to manage The Corner Creative space until end of October 2019.
784	Placemaking Mara Kai: community gardens	Fund community organisations (eg Gardens for Health and Auckland Teaching Garden) to work with local neighbourhoods and communities to create sustainable gardens and provide a source of locally grown food for community use. Facilitate cross council alignment to make it easier for communities to establish community gardens. Support Rollerson community garden Includes: \$5,000 Gardens for Health. \$4,000 Rollerson Gardens.	No further decisions anticipated	CS: ACE: Community Empowerment	\$9,000 LDI: Opex	In progress	Green	A payment of \$5,000 was processed for the Gardens for Health umbrella organisation in Q2. This has enabled Gardens for Health to deliver capacity building through education and maintenance of the local community garden network. A funding agreement for Rollerson Gardens will be completed in Q3.	The Rollerson Park Community Garden purchased essential garden supplies to manage and maintain the community garden and increase community and gardening activity. Gardens for Health continue to provide programme support services, coaching and advice tailored for community-led gardening projects in Papakura. A final accountability report is due in June 2019, reviewing total activity for the preceding 12 months.
787	Responding to Māori aspirations: engage with Mana Whenua, Mataawaka and local board members - identify activities that respond to Māori aspirations	Engage with the Mana Whenua, Mataawaka and local board members to identify appropriate projects that respond to Māori aspirations in a practical and effective way. Align with the "Māori Input Into Local Board Decision Making Group" (multi-board Māori decision making group) and recommendations that the group have made. Work alongside Te Oro O Manukau and Papakura Marae to support projects that improve Māori outcomes as well as align to the local boards priorities.	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	The Strategic Broker is on the Project Delivery Team for Improving Māori Input Into Local Board Decision Making. Meetings this quarter were held at Ngāti Tamaoho Offices. A work programme has been ratified by mana whenua and local board members. Actions agreed are:-Working together to focus council effort and resources on increasing Māori voter participation in the urban south, incorporating ideas and suggestions of mana whenua.-Working together to ensure opportunities for education of local government.-Working together to explore holding swearing-in ceremonies for the new local board members on local marae in November 2019, to commence a strong partnership in the new electoral term. The Strategic Broker has listened to aspirations of Papakura Marae for Destination Papakura – Te Manaakitanga, to provide cultural experiences including Iwi stories, Kapa Haka and Powhiri unique and memorable to Papakura. Staff encouraged the application of a local board grant for the creation of a business plan. The Papakura Māori Wardens increased their patrols around the town centre by 10 per cent with four new routes and 10 new recruits. The trainees require a formal uniform to participate in warden duties, providing visibility and presence to the community. Staff encouraged the application of a local board grant to cover the new uniforms.	In Q3 the strategic broker:- has contributed to progressing the actions for the Project Delivery Team of Improving Māori Input into Local Board Decision Making;- supported 'culturally rich activity' in Papakura. This involved supporting Whiri Aroha Papakura to apply for a local board grant to showcase traditional weaving of Korowai (cloaks). Whiri Aroha gifted over one hundred Anahera (Angel) Korowai to Middlemore Hospital Bereavement Unit and presented a korowai to the local board;- collaborated with Animal Management and Papakura Marae to provide a focus on education rather than on infringements for local homeless dog owners and to assist them with registration and de-sexing of their animals;- collaborated with Auckland Emergency Management (AEM) and Papakura Marae on key messaging on emergency preparedness to the community during Neighbours Day week at the Papakura Marae community dinner. This attracts approximately 200 members of the community each Thursday.

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1257	Apply the empowered communities approach – connecting communities (PPK)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthening community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.	No further decisions anticipated	CS: ACE: Community Empowerment	\$0 ABS: Opex	In progress	Green	In Q2, the Strategic Broker has: -supported the Papakura Community Networks Steering Group ensuring an inclusive network with capability to maintain and share a database of groups, produce newsletters and a calendar of events to minimise clashes of events within the Papakura Community. - facilitated Papakura Athletic and Harrier Club to have their field bookings reinstated by council for their free community modules that Parks, Sport and Recreation had inadvertently declined. -assisted Innovation South to collaborate with Council departments and CCO's on their Paradigm Leap which was presented to the Papakura Commercial Project Group. -connected Innovation South, Paula and Kurt Schultz, to TSI for a meeting with Deputy Mayor and now working on a meeting with ATEED. - supported community placemaking with collaborations between council departments and community. -brokered relationships with The Corner and the Papakura Art Gallery for promotion of 'work in the window'. There have been positive comments on social media from the collaboration with The Corner and The Papakura Business Association with town centre activations and murals. See 'Creativity rules at Papakura's The Corner': A community hub is fostering creativity in young people to help improve their local area.	In Q3 the Strategic Broker has brokered connections for; - Haumarū Housing to assist elderly residents to access community facilities and community activities in Papakura- Housing New Zealand (HNZ) for their Redhill pilot of 480 properties to connect to local activities and facilities- The Papakura Project, an art project to ensure a diverse range of the community has been considered - Silver Fern Art Centre to showcase Chinese art during Chinese language week and assist connections for sustainability- Takanini Sikh Temple as an example of a community facility showing emergency preparedness - Office of Ethnic Communities to assist with their local connections and focus change from regional to local - Local youth to hold a community-led vigil at Central Park, empowering the community to arrange the programme and speakers.
1417	Hire fee subsidy - PPK	Administer further subsidy of hire fee \$2,089 for specific groups funded by LDI.		CS: ACE: Community Places	\$2,089 LDI: Opex	Completed	Green	In Q2, staff have administered the additional subsidised rates as approved by the local board.	Staff have administered the additional subsidised rates as approved by the local board.
3273	Papakura Museum Business plan	Work with the Papakura Museum in the creation of a business plan.		CS: ACE: Arts & Culture	\$20,000 LDI: Opex	In progress	Green	A call for proposals for the development of a business plan for the Papakura Museum was advertised during Q2. The proposals will be reviewed and the successful applicant will be engaged to begin the project in Q3.	In Q3 the proposals were presented to the local board and the successful applicant was engaged and introduced to the local board. An updated project timeline was presented to the local board.
3279	Community Response Fund - Papakura	Discretionary fund to respond to community issues as they arise during the year		CS: ACE: Advisory	\$42,000 LDI: Opex	In progress	Green	A new work programme line for Community Response Fund has been created, with \$42,000 which was a refund from the MBCT unused grant PPK/2015/98b	PPK/2019/12 - \$42,000 to multiple items. Balance: Nil
Community Facilities: Build Maintain Renew									
795	Papakura Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$2,510,565 ABS: Opex	In progress	Green	Rainfall and soil temperature readings were down from the historical average which has resulted in a rather slower growth than expected during this quarter. Sports fields preparations were undertaken early in the quarter with, summer sports generally commencing in early November 2018. Sportsfield preparations included line marking, adjusting the mowing heights and the preparation of cricket wickets to ensure a safe and fit for purpose playing surface. However, the rain in December 2018 created the ideal growth condition which saw a lot of the turf growth across the RIMA Region. This was notable in December and was picked up in the audits for the period. The building space has been relatively uneventful over this quarter. The primary focus for the contractor has been ensuring all the summer hot spots (particularly coastal sites) are fit for purpose and that cleaning and litter collection frequencies are adequate to meet expected demand.	This quarter has been warm and dry which resulted in the slow grass growth on the parks, as well as some of the gardens. The long warm weather did however bring a number of people out onto the parks and beaches. The primary focus for the contractor has been ensuring all open spaces were maintained, fit for purpose and that cleaning and litter collection was adequately managed. The summer sports season was successful, with no sports cancellations on the sports parks. The summer season is winding down, and preparation is underway to get the different sports codes ready for winter sports, which generally commence in the month of April 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
796	Papakura Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$309,987 ABS: Opex	In progress	Green	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.	Wet conditions towards the later part of Q2 gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Q4 will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceeding year.
797	Papakura Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$64,573 ABS: Opex	In progress	Green	Works during the second quarter have predominantly been undertaken in high value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. Request for service work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.
1474	Bruce Pulman Park - renewals	Bruce Pulman Park base course, goalposts, lighting, rubbish bin, seats, signs and fence renewals. This project is a continuation from the 2016/2017 programme (previous ID 3254).	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Development	Completed	Green	Project completed.	Project completed.
1476	Conifer Grove Esplanade Reserve - renew park structures	Parks Structure renewal of - steps, pedestrian bridge, deck, handrail, pontoons and seats. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2708).	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
1477	Cross Street Reserve - renew playground and signs	Investigate playground provision, design and deliver appropriate playground and signs including a no smoking and liquor ban sign	Design to be agreed with local board	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Community engagement and consultation is underway to determine the demographics and ideals of the community and through the Have Your Say website. Letters have been delivered. This will help inform a draft concept of each playspace that was identified in the scope. Findings will be presented to the local board to make decisions for future funding and programming. Next steps: Present the draft concept plan to the board for any additional funding and upgrades and determine a priority for future programming.	Current status: Draft concepts completed and have been reviewed for renewal assessment. Advise board of concept designs continue with detailed design and consents. Next steps: Proceeding with detailed design for delivery.
1478	Drury Hall - renew car park	This project was initially resolved to renew 40sqm of carpark surface, upon further investigation this carpark requires a full renewal and is currently posed as a health and safety risk for users.	No further decisions anticipated	CF: Project Delivery	\$150,000 ABS: Capex - Renewals	Completed	Green	Project completed November 2018.	Current status: Physical works complete. Next steps: Defects liability period.
1479	Hawkins Theatre - renew auditorium seating	Replace main auditorium seat upholstery.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Completed	Green	Current status: Contract has been awarded for this project. Next steps: Monitor project to completion	Current status: Contractor has completed work on site. Next steps: Close the project
1480	Hingaia Park - development	Develop new park including: entrance, car park, playground and open green.	Design to be signed-off by local board	CF: Investigation and Design	\$71,000 ABS: Capex - Growth	In progress	Green	Current status: Development design near completion and resource consent lodged October 2018. Next steps: Preparation of detailed design following resource consent decision.	Current status: Resource consenting underway with decision expected by April 2019. Next steps: Preparation of detailed design following resource consent decision.
1481	Karaka Harbourside - erosion	Seawall extension, additional drainage, footpath realignment, slip restoration. Project will require \$100,000 renewals funding and \$200,000 LDI CAPEX.	Design to be approved by local board	CF: Project Delivery	\$300,000 ABS: Capex - Renewals; LDI: Capex	In progress	Green	Current status: Consultant undertaking scoping, preparation of issues and options report and concept design. Next steps: Lodge resource consent application.	Current status: Consultation completed. Developing consent design, drafting coastal processes report and assessment of environmental effects. Next steps: Lodge resource consent application.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1483	Keri Downs Park - renew changing block	Refurbish facility. Year one - investigation and scoping, year two - physical works	No further decisions anticipated	CF: Investigation and Design	\$4,000 ABS: Capex - Renewals	In progress	Green	Current status: At the November workshop staff presented outcomes from public consultation for the overall park development. Next steps: Progress to complete concept plan in 2019.	Current status: Scope and investigation is complete. Next steps: Delivery scheduled for end of April 2019.
1484	Keri Downs Park - renew park assets	Renew pergola and retaining wall. Year one - investigation and scoping, year two - physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3281).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: At the November workshop staff presented outcomes of the public consultation for the overall park development. Next steps: Progress to complete concept plan in 2019.	Current status: This project is part of the overall park development. Next steps: Progress to complete concept design to present to the local board April 2019 and identify delivery items.
1485	Keri Downs Park - renew skate park	Renew skate park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2712).	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: At the November workshop staff presented outcomes of the public consultation for the overall park development. Next steps: Progress to complete concept plan in 2019.	Current status: Concept design for this park will be presented to the board in April 2019. Next steps: Progress to complete concept plan to prioritise delivery on renewal items.
1486	Opaheke Reserve - develop toilets and changing room	Develop four new changing rooms and four new toilets. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2850).	Design to be agreed with local board	CF: Project Delivery	\$1,570,000 ABS: Capex - Growth	In progress	Green	Current status: The most recent cost estimate exceeds the available budget. The design is being reviewed to find opportunities for cost saving and the local board will be kept informed of these opportunities. Next steps: Establish if there is any opportunity for cost saving, then either implement the changes or seek additional budget.	Current status: Procurement plan has been approved, and professional services are being engaged. Water services options are being reviewed. Next steps: Establish the way forward with regard to fresh and waste water, issue tender for construction.
1487	Opaheke Reserve development	Installation of sand carpets on field 1 and 2. Installation of lighting on fields 1 and 2. Install new turf cricket block on field 1. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2820).	Design to be agreed with local board	CF: Project Delivery	\$300,000 ABS: Capex - Growth	In progress	Green	Current status: Replacement grass species is growing well. The new turf cricket block is being prepared for use early in the new year 2019. Next steps: Complete preparation of the grass block, and continue to closely manage the growth of new grass on the fields.	Current status: Couch grass species sown in December is growing well. The flood-lighting is being adjusted and calibrated to achieve correct coverage. Next steps: Continue to manage the growth of new couch grass on the fields, over-sow of protective cold-season grass species in April.
1488	Pahurehure Esplanade (Young's Beach Reserve) - renew boardwalk and walkway	Renew boardwalk and walkway including the cracks in the concrete and drainage issues identified along the Prince Edward Park side of the walkway. Investigation, design, and consenting in year one; physical works year two.	No further decisions anticipated	CF: Investigation and Design	\$90,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and design completed. Business case is approved now. Next steps: Engaging a contractor to proceed with the physical works.	Current status: Consultation with planner for boundary guidelines. Next steps: Building consent application for approval of construction.
1489	Pahurehure Esplanade Reserve (Young's Beach Reserve) - renew playground	Replace the playspace that was removed ensuring this is sited back from the coast.	Design to be signed off by local board	CF: Project Delivery	\$220,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works tender has been awarded. Next steps: Commence physical works in February 2019.	Current status: Physical works is in progress. Next steps: Monitor physical works until completion. Anticipated to be complete early April 2019
1492	Papakura - renew park car parks and roading 2018/19+	Renew roading and car parks at McLennan Park, Massey Park, Ray Small Park, Katavic Park, Smiths Reserve and Southern Park.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	On Hold	Amber	Current status: The civil engineer is preparing options to renew these car parks and working on cost estimates. Next steps: Get cost estimates for options to renew the carparks, evaluate the options and prepare for delivery.	The Papakura Local Board have prioritised playgrounds over car parks for Financial Year 2020. This project has been put on hold until the future work programme is confirmed. Current status: The Papakura Local Board have prioritised playgrounds over car parks for Financial Year 2020. This project has been put on hold until the future work programme is confirmed. Next steps: Monitor the future work programme.
1493	Papakura - renew park furniture and fixtures 2017/18+	Army Fields, Children's Forest, Drury Domain, Hingaia Stream Esplanade Reserve, Hunua Road 75, Old Dog Pound, Keri Downs Park, Kirks Bush, Longford Park Esplanade Reserve, Takanini Reserve (plaques, chain on basketball hoop, vandalised furniture), Smiths Reserve, Southern Park, Te Koiwi Park furniture equipment renewals.	No further decisions anticipated	CF: Investigation and Design	\$129,500 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and scoping completed. Next steps: Engaging a contractor to proceed with the physical works.	Current status: Project has been handed over for delivery. Next steps: Engaging a contractor to proceed with the physical works.
1494	Papakura - renew park land fixtures 2018/19+	Scoping for future years physical works. Condition 4 and 5 seats, rubbish bins, and signs. Priority sites identified as: Boundary Road Reserve, Chichester Reserve. Investigate upgrading Chichester Reserve play space concurrently.	Board to decide if Chichester Reserve play space will be upgraded	CF: Investigation and Design	\$10,600 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and scoping phase. Next steps: Business Case with scope and estimated cost of the project	Current status: Investigation and scoping phase are completed now. Next steps: Engaging a contractor to proceed with the physical works.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1495	Children's Forest - renew play space	Renew play space undersurfacing and condition 4 and 5 components	No further decisions anticipated	CF: Investigation and Design	\$21,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Community engagement is underway to determine the demographics and ideals of the community in consultation and the have your say website. Letters have been delivered. This will help inform a draft concept of each playspace that was identified in the scope at the time of the resolution with the board, findings will be presented to the board to make decisions for future funding and programming. Next steps: Present the draft concept plan to the board for any additional funding and upgrades and determine a priority for future programming.	Project on hold, condition assessment determined assets is only condition 3 for entire play-space. Project on hold and to be reprogrammed for works in the future Current status: Project placed on hold. Scope indicates works which are not required currently. Play items are in condition 3 as per external assessment. Concept plan has been completed as per investigation but no renewals required. subsurface and surface condition 3, however drainage is noted as an issue but out of scope. Advise to program project in a future year when condition 4 and 5 are achieved. Next steps: Work program to reprogram project in future years, remain on hold.
1496	Smiths Reserve - renew playspace and courts	Renew condition 4 and 5 courts and playspace at the site	Board to approve playspace design	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Currently working through concept plan and renewals funding for play space and courts. Next steps: Present concept findings to the board.	Current status: Currently working through the concept plan. A site walkover was held with a Playspace Specialist and relevant stakeholders to discuss the community vision for the space. Staff are investigation removal of the courts. Next steps: The Southern Initiative team will lead further engagement with the community in April. Feedback from the site walkover and engagement will form the playspace design for staff to progress.
1497	Smiths Reserve - renew toilet block	Renew the facility.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and scoping phase (in progress). Next steps: Build a business case and determine the cost estimates for year 1.	Current status: Investigation and scoping phase complete. The renewal of this facility will accommodate future outdoor community events. Next steps: Delivery scheduled to start end of April 2019.
1499	Southern Park - renew fitness equipment, carpark & furniture	Renewal of park assets	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: investigation and scoping phase completed. Next steps: Build a business case and determine the cost estimates for year 1.	Current status: investigation and scoping phase are completed. Next steps: Engaging a contractor to proceed with the physical works.
1500	Takanini - develop multi-purpose facility	Develop a multi-purpose facility in Takanini. This project is a continuation of the 2017/18 programme (previous SP18 ID 2732).	Design to be agreed with local board	CF: Investigation and Design	\$1,500,000 ABS: Capex - Development	In progress	Amber	Current status: Concept approved by local board at December business meeting; developed design underway. Next steps: Developed, detailed design and consenting.	Current status: Lease negotiations with Tonea being lead by Panuku and are currently underway; Concept approved by local board at December 2018 business meeting. Next steps: Developed, detailed design and consenting.
1501	Takanini Hall - renew fencing and wall panelling	Refurbish perimeter fencing and exterior wall panelling	No further decisions anticipated	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
1547	Central Park Reserve - renew lighting	Renew condition 4 and 5 lighting. Year one - investigation and scoping; year two - physical works.	No further decisions anticipated	CF: Investigation and Design	\$18,000 ABS: Capex - Renewals	In progress	Green	Current status: Asset condition report complete and pricing for required physical works being completed. Next steps: Complete business case and plan physical works.	Current status: Central Park Reserve lights are in the process of being assessed by City Care. Next steps: Review costings and proceed to works.
1548	Central Park Reserve - renew park public amenities	Renew novaloo toilets. Year one - investigation and scoping, year two - physical works.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and scoping phase. Next steps: Build a business case and determine the cost estimates	Current status: Investigation and scoping phase are completed now. Next steps: Build a business case and determine the cost estimates.
1549	Massey Park Aquatic Centre - comprehensive renewal	Renew all condition 4 and 5 assets in the facility. Year one - investigation, scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Approved	Green	Current status: In discussion with an external consultant to carry out condition survey and scoping. Next steps: Build the business case and plan timelines for physical works to commence next financial year.	Current status: Condition survey and scoping are underway. Next steps: Build the business case and plan timelines for physical works to commence next financial year.
1550	McLennan Park - renew public amenities	Renew condition 4 and 5 components of McLennan Park toilets and changing rooms	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and scoping phase. Next steps: Build a business case and determine the cost estimates for year 1.	Current status: Investigation and scoping phase are completed. Next steps: Engaging a contractor to proceed to physical works.
1551	Papakura Art Gallery - renew interior	Renew interior fit out	No further decisions anticipated	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	In progress	Green	Current status: Pricing for scoped works being obtained. Next steps: Complete business case and plan physical works.	Current status: Finalising the project scope and costing. Next steps: Review quotes submitted and issue a contract for physical works to commence.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1552	Papakura - renew minor park buildings 2018/19+	Scoping for future years physical works. Condition 4 and 5 clubrooms and changing rooms. Priority sites identified as: Prince Edward Park; Southern Park. Alternative priority sites may be nominated by the board.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation, scoping and design phase. Next steps: Business Case with scope and estimated cost of the project.	Current status: Investigation, scoping and design phase are completed now. Next steps: Engaging a contractor to proceed with the physical works.
1555	Papakura - renew park play spaces 2018/19+	Renew play equipment at various sites including playgrounds, skate, half courts. Berwyn Reserve; Challen Reserve; Clarice Reserve; Elsie Morton Reserve; Fernaig Reserve; Ray Small Park Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Community engagement and consultation is underway to determine the demographics and ideals of the community and through the Have Your Say website. Letters have been delivered. This will help inform a draft concept of each playspace that was identified in the scope. Findings will be presented to the board to make decisions for future funding and programming. Next steps: Present the draft concept plan to the board, outline any additional funding and upgrades, and determine a priority for future programming.	Current status: Draft concepts completed and have been reviewed for renewal assessment. Advise board of concept designs continue with detailed design and consents. Concept plans include Berwyn Reserve; Challen Reserve; Clarice Reserve. Elsie Morton Reserve currently under redesign pending drainage issues related with another project for skate park, Fernaig Reserve and Ray Small Park require only minor works, painting and a module replacement. Next steps: Proceeding with detailed design for delivery.
1557	Ray Small Park - refurbish minor park buildings	Renew changing rooms and Novaloo toilets	No further decisions anticipated	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and scoping phase in progress. Next steps: Build a business case and determine the cost estimates for year 1.	Current status: Investigation and scoping phase is now completed. Next steps: Engaging a contractor to proceed with the physical works.
2723	Bruce Pulman Park - sports lighting capital grant	\$200,000, from the Sport and Recreation Partnership Fund, has been granted to the Pulman Park Trust to co-fund the installation of sports lighting at Bruce Pulman Park. \$150,000 LDI CAPEX to further grant towards the sports lighting at Bruce Pulman Park. A funding agreement will be developed that will outline Council and Local Board expectations around community access and increased participation as a result of this investment. The remainder of the funds required to deliver this project will be sourced by the Pulman Park Trust. The project is to be delivered by the Pulman Park Trust in accordance with Auckland Council's sport field lighting design guidelines.	No further decisions anticipated	CF: Investigation and Design	\$150,000 LDI: Capex	Approved	Green	Current status: Final agreement has been prepared and is ready to be executed. Next steps: Sign agreement with Pulman Park Trust. Funding will be released in stages as per the funding agreement.	Current status: Funding agreement has been signed and one progress payment has been made for \$68K. Project is expected to be completed by 30 June 2019. Next steps: Project to be completed and Locally Driven Initiative (LDI) contribution to be paid to the Trust.
2724	McLennan Park - upgrade walkway (stage 1)	Design, consent, and physical works for the first stage of the McLennan Park upgrade project, a shared access way from Battalion Drive to Artillery Drive. \$292,100 LDI CAPEX; \$26,000 renewals (to be funded by 2017/18 LDI carry-over budget).	Sign-off design	CF: Investigation and Design	\$318,110 ABS: Capex - Renewals; LDI: Capex	On Hold	Amber	Current status: Delays due to a delay in the granting of resource consent approval. Healthy Waters has been re-modelling the retention pond and assessing its performance to determine the project's potential impact on the environment. Pathways may be redesigned as a result. Next steps: Obtain resource consent and proceed to detailed design.	This project is on-hold due to a hold up in the granting of resource consent. Healthy Waters is currently re-modelling the retention pond and assessing its performance to determine the project's potential impact on the environment. Outcome of Healthy Waters' study is not expected to materialize during this financial year. Pathways may be redesigned as a result. Current status: This project is on-hold due to a hold up in the granting of resource consent. Healthy Waters is currently re-modelling the retention pond and assessing its performance to determine the project's potential impact on the environment. Outcome of Healthy Waters' study is not expected to materialize during this financial year. Pathways may be redesigned as a result. Next steps: Depending on the outcome from Healthy Waters updated model, decision will be made on resource consent

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2889	Airfield subdivision - general park development of new open space	General park development of new open space to include playground, pathways, seating and signage. This project is a continuation from the 2016/2017 programme (previous ID 3412).	No further decisions anticipated	CF: Investigation and Design	\$0 ABS: Capex	Cancelled	Grey	Current status: Council staff presented an updated concept plan to the local board on 19 September 2018. Next steps: This concept plan will be prepared as a report for approval at a future local board business meeting.	Risks/ issues: This project is cancelled due to budget constraints. Development of the concept plan is under another activity line, see SharePoint ID #3339 (Airfield Village Reserve develop concept plan) for commentary details. Current status: This project is being cancelled as the concept plan has been developed through a separate job (19907 Airfield Village Reserve - develop concept plan) and does not have any identified funding to proceed. Next steps: If funding is identified and assigned, a new project file will be created with the applicable resolution number and associated staff.
2890	Pukekiwiriki Pa	Pukekiwiriki Pa - no scope available. This project is carried over from the 2017/2018 programme (previous SP18 ID 3285).	No further decisions anticipated	CF: Project Delivery	\$101,326 ABS: Capex - Growth	In progress	Green	Current status: Preliminary design review completed by Mana Whenua. Works have commenced for preparing the Assessment of Environmental Effects (AEE) report, arborist report and Heritage NZ authority. Next steps: Undertake detailed design, contact Heritage NZ and proceed for resource consent and building consent.	Current status: Preliminary design review completed by Mana Whenua. Works have commenced for preparing. Assessment of Environmental Effects (AEE) report, arborist report and Heritage NZ Authority. Next steps: Undertake detailed design, contact Heritage NZ Authority and proceed for resource consent and building consent.
2900	Kauri Drive - develop general park	General Park Development of new reserve land - subdivision extending now. This project is carried over from the 2017/2018 programme (previous SP18 ID 3280).	No further decisions anticipated	CF: Project Delivery	\$159,245 Growth	Completed	Green	Current status: Playground is complete. In the following months some edging will be installed around the cushion fall. Estimated installation date April 2019. Next steps: Close-out project	Current status: Playground is completed. In the following months some edging will be installed around the cushion fall. Estimated installation date April 2019. Next steps: Project completed.
2949	Papakura - renew park car parks FY17	Bottle top Bay Esplanade, Central Park Reserve, Papakura Cemetery car park renewals. This project is a continuation from the 2016/2017 programme (previous ID 3262).	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	In progress	Green	Current status: Investigation and scoping completed. Next steps: Engaging a contractor to commence the work.	Current status: Investigation and scoping completed. Next steps: Detailed design and tendering
2987	Ray Small Park - renew skate park	Ray Small skate park renewal. This project is carried over from the 2017/2018 programme (previous SP18 ID 3286).	No further decisions anticipated	CF: Project Delivery	\$53,801 ABS: Capex	Completed	Green	Project completed.	Project completed.
3013	Elsie Morton Reserve - renew skate park	Renewal of skate park elements. This project is carried over from the 2017/2018 programme (previous SP18 ID 2711).	No further decisions anticipated	CF: Project Delivery	\$185,175 ABS: Capex	In progress	Green	Current status: We are in the process to engage a design consultant for designing the features on the skate park. Next steps: Detailed design of the skate park.	Current status: Detailed design of the skate park in progress. Next steps: Physical works on site.
3101	Massey Park Aquatic Centre - replace outdoor grass area shade sail	Renew shade sail. This project is carried over from the 2017/2018 programme (previous SP18 ID 2715).	No further decisions anticipated	CF: Project Delivery	\$23,300 ABS: Capex	Completed	Green	Project completed.	Current status: Contractor has completed work on site. Next steps: Close project
3111	Papakura - renew park lighting 2017-18	Evanda Link walkway renew lighting. This project is carried over from the 2017/2018 programme (previous SP18 ID 2733).	No further decisions anticipated	CF: Project Delivery	\$26,460 ABS: Capex	In progress	Green	Current status: Investigation and design stage is completed. Next steps: Engaging contractor to proceed with the works	Current status: Project has been handed over for delivery. Next steps: Engaging contractor to proceed with the works.
3112	Papakura - renew park structures 2017-18	Chrisarda Reserve, Hingaia Stream Esplanade Reserve, Longford Park Esplanade Reserve, Prince Edward Park Step, Retaining Wall and Carpark Renewals. This project is a continuation from the 2016/2017 and 2017/2018 programme (previous ID 2728).	No further decisions anticipated	CF: Project Delivery	\$16,035 ABS: Capex	In progress	Green	Current status: Investigation and scoping completed. Next steps: Engaging a contractor to proceed with physical works.	Current status: Project has been handed over for delivery. Next steps: Engaging a contractor to proceed with physical works.
3113	Papakura Art Gallery - renew humidity temperature control in storeroom	Install humidity and temperature control unit in storeroom. This project is carried over from the 2017/2018 programme (previous SP18 ID 2729).	No further decisions anticipated	CF: Project Delivery	\$10,450 ABS: Capex - Renewals	Completed	Green	Project completed November 2018.	Current status: Contractor has completed work on site. Next steps: Close project

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3157	Airfield Village Reserve - develop concept plan	Develop a landscape concept plan for the design and development of a new recreation facility at 27 Kauri Heart Ave, part of the Airfield sub-division. This project was carried over from FY2017/2018, previous SP ID 3339	No further decisions anticipated	CF: Investigation and Design	\$0 LDI: Opex	In progress	Green	Current status: Auckland Council staff have reviewed available funding options since presenting the Final Concept Plan to the local board workshop on 19 September 2018. Next steps: Auckland council staff will proceed with seeking a formal approval of the final concept plan at the next available business meeting.	Current status: Auckland Council staff have prepared a business report to seek approval on the final concept plan as presented during the workshop on 19 September 2018. Next steps: Auckland council staff will proceed with seeking a formal approval of the final concept plan in March 2019.
3161	Papakura - develop concept plans	Develop concept plans for Keri Downs Park and Carisbrook Reserve utilising a community led approach. This project was carried over from FY2017/2018, previous SP ID 3455	No further decisions anticipated	CF: Project Delivery	\$37,680 LDI: Capex	In progress	Green	Current status: At the November workshop staff presented outcomes from public consultation for the overall park development. Next steps: Progress to complete concept plan in 2019.	Current status: staff preparing final concept design report. Next steps: Present final concept design to local board in April 2019 for further direction.
3178	Elliot to Freelance Greenway - develop shared path	Prepare report outlining design work and firm order of costs to build the priority Greenway Project Section 12 from the Papakura Greenways Plan - from Elliot Street to Freelance Terrace. This project was carried forward from FY17/18, previous SharePoint ID #3589	No further decisions anticipated	CF: Investigation and Design	\$168,700 ABS: Capex - Growth	In progress	Green	Current status: Auckland Council staff are procuring professional services to assist in the investigation, design, and consultation for sections 12 and 13 of the Papakura Greenways Plan. The period will close end of November 2018, and evaluation of proposals will be carried out during December. Next steps: Contract for professional services is expected to be signed before the end of year. Consultation, concept designs, and site investigations will commence in the new year.	Current status: Engagement is underway with the online Have Your Say is going live on 15 March 2019, to remain open until 12 April 2019. This will feature maps of the site along with a feedback questionnaire. Letters with a link to the Have Your Say website have been distributed, along with an email to all approved stakeholders. An Open Day will be held on 30 March 2019 from 12-2pm on Freelance Terrace so community members can speak directly to Auckland Council staff as well as the lead designer. Next steps: Public engagement will proceed as outlined. The feedback results will be assembled in April and used to refine the draft concept plan and options will be presented to the local board at the next available workshop.
3189	10 Lees Cove, Karaka - renew failed pathway	Reinstate failed pathway and ensure full stability for future use and reduced maintenance. This project is carried over from the 2017/2018 programme (previous SP18 ID 3533).	No further decisions anticipated	CF: Project Delivery	\$148,790 ABS: Capex - Renewals	On Hold	Amber	Current status: Design is currently being finalised for physical works. Next steps: Complete design, tender physical works. It is estimated that all construction works will be completed over the summer/autumn 2019.	Project is awaiting strategic design and assessment from coastal slips team. Current status: Project on hold pending final design and strategic assessment from the geotechnical team. Next steps: Proceed with project once the strategic assessment is completed and design options are obtained.
3220	Massey Park Aquatic Centre - install solar panel heating and thermal pool covers	Install solar panel heating and new thermal pool covers for the outdoor pool at Massey Aquatic Park	No further decisions anticipated	CF: Project Delivery	\$170,000 LDI: Capex	Completed	Green	Current status: reviewing safety planning. Next steps: physical works.	Project completed.
3234	Old Wairoa Reserve (Papakura City Brass Band) - install all-weather parking surface	Install an all-weather parking surface (gobi block or grasscrete) for the Papakura City Brass Band facility. This project was carried forward from FY17/18.	No further decisions anticipated	CF: Project Delivery	\$84,800 LDI: Capex	Completed	Green	Project completed November 2018.	Current status: Complete. Next steps: Defects period.
3235	Papakura - scope fitness equipment	Progress the scoping of fitness style equipment requirements across the Papakura local board area and report back to the Local Board with recommendations. This project was carried forward from FY17/18.	Decide to accept or reject recommendations	CF: Project Delivery	\$5,000 LDI: Capex	In progress	Green	Current status: At the November workshop an assessment progress update was presented to the local board. Next steps: The assessment report will be completed by February 2019 and used for future work programme planning.	Current status: Staff are working to complete the final assessment. Recommendations have been communicated for future work programme planning. Next steps: Work Programme to consider for future planning.
3236	Papakura - scope water drinking fountain requirements	Progress the scoping of water drinking fountain requirements across the Papakura local board area and report back to the Local Board with recommendations. This project was carried forward from FY17/18.	Decide to accept or reject recommendations	CF: Project Delivery	\$5,000 LDI: Capex	In progress	Green	Current status: At the November workshop an assessment progress update was presented to the local board. Next steps: The assessment report will be completed by February 2019 and used for future work programme planning.	Current status: Staff are working to complete the final assessment. Recommendations have been communicated for future work Programme planning. Next steps: Work Programme to consider for future planning.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3257	Smiths Reserve - Implement actions from the concept plan	Overview - Smiths Reserve - Implement actions from the concept plan as agreed. Stage one - investigate, design, obtain consents where applicable and plan the physical works. Stage two - deliver the physical works stage. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$297,256 LDI: Capex	In progress	Green	Current status: This project is in investigation and scope phase to implement stage one of the concept plan. Next steps: Identify elements to deliver in 2019.	Current status: This project is in investigation and scope phase to implement stage one of the concept plan. The land survey and civil works design is due end of March 2019. Next status: .Await drainage design, tender drainage works and prioritise other elements to deliver in stage one of the concept plan.
3260	Drury Library - provide equipment to support learning programmes	Provide equipment to support learning programmes at the Drury library.	No further decisions anticipated	CF: Project Delivery	\$6,000 LDI: Capex	Completed	Green	Project completed.	Project completed.
3284	Massey Park - Install grandstand running track window + scope and investigate additional items	Overview- install the window at the running track		CF: Investigation and Design	\$16,500 LDI: Capex	In progress	Green	Current status: Window installation complete. Next steps: Staff will engage user group to investigate and scope additional items in early February 2019.	Current status: Window installation is completed. Met with user group February to confirm scope. Next steps: Awaiting quotes and will report to local board at next Community Facilities workshop in April 2019.
Community Services: Service Strategy and Integration									
1400	Develop library and community space in the Takanini area to address population growth and existing gaps.	Community engagement and activation to inform concept design scope for fitout and operation	Oversight of community engagement to confirm concept design scope for fitout	CS: Service Strategy and Integration	\$0 ABS: Capex - Growth	Completed	Green	Community engagement results were workshopped with the local board in October 2018. The concept plan was approved by the board on 12 December 2018 which completes this phase of the project. Handover to Community Facilities is complete and reporting on the next phase of the project is under SharePoint ID 1500.	Completed Q2
Infrastructure and Environmental Services									
17	Dominion Reserve Weed Control 2018/2019 to 2020/2021 (three year project)	To continue restoration work in Dominion Reserve over the next three financial years. This will primarily involve weed control of selected species, allowing native species to expand into the resulting gaps. This work will help to connect this area of native forest with Red Hill Scenic Reserve.	No further decisions anticipated.	I&ES: Environmental Services	\$15,000 LDI: Opex	In progress	Green	Procurement for the weed control and planting contract was undertaken in quarter two. The successful supplier will begin work in January 2019 and follow-up visits will be undertaken through the rest of the financial year. This work will primarily involve clearing the remaining bamboo and control of mature privet trees.	The contractor has carried out two visits to the reserve this quarter, primarily focussing on clearing the remaining bamboo and follow up control of previously cleared areas. Their next visits will focus on mature tree privet control and selective control of emerging weeds. Staff are also coordinating with the maintenance contractors for the reserve who will be doing weed control on other species in other parts of the reserve.
55	Manukau Harbour Forum (Papakura)	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and education projects.	No further decisions anticipated.	I&ES: Healthy Waters	\$8,000 LDI: Opex	In progress	Amber	In quarter two the forum:• provided feedback on projects to be considered under the natural environment targeted rate• presented to the Environment and Community Committee on the small sites ambassador report advocating for more funding for sedimentation and pollution regulatory activity• distributed the October-November 2018 forum newsletter• supported the proposed industry education programme which will deliver a construction field day event in either Drury or Takanini in quarter three • supported a proposal to expand the symposium and community event into several staggered components, including a stand at the February 2019 Onehunga Festival, support for March 2019 Sea Week, and a symposium in quarter four.In quarter three the next issue of the forum's newsletter will be distributed, the governance review will begin and the promotional video will be ready for publication. The youth leadership programme wānanga is scheduled for quarter four in April 2019.	This work programme is at risk of not being delivered due to the governance and management review not starting until quarter four. Arrangements for releasing governance staff resource to undertake the review are being finalised and the review will be undertaken and completed in quarter four.In February the forum supported a community focused Manukau Harbour Forum stall at the Onehunga Festival, presenting an integrated display with the Our Water Future engagement staff and resulting in at least 80 face to face interactions with the public. The stall was well attended by elected members and supported by council's Sustainable Schools team and participants from the youth leadership programme.February also saw the distribution of the forum's newsletter and the online publication of the forum's video project, which was shared and promoted via social media channels.The governance and management review, which was due to begin in quarter three, will begin in April 2019. Planning is underway for a one-day symposium event to be held in June 2019. Planning for the model small site field day event was finalised in March 2019 and the event will be held in Pukekohe on the 18 April 2019. The youth leadership programme wānanga will take place over 15 – 17 April 2019. Invitations to forum members to participate in the wānanga were sent in late March 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
439	Wai Care (Papakura)	To work with local schools to create better understanding of streams, undertake riparian restoration and water quality monitoring.	No further decisions anticipated.	I&ES: Environmental Services	\$15,000 LDI: Opex	In progress	Amber	Two contractors have been engaged to deliver the programme. One is focussing on engaging and educating schools and the other is delivering the planting site preparation and maintenance. Education sessions will begin in quarter three and planting will occur in quarter four.	Education sessions were due to begin in quarter three, but will instead be delivered in quarter four due the first education contractor withdrawing from the contract. A new education contractor has been engaged and the project will still be delivered this financial year. Delivery of the education component of the programme has been delayed due to a change in provider for the education contractor. The new contractor has initiated contact with schools for planning and delivery in quarter four. The majority of the education and water quality monitoring with schools will be delivered in quarter four. Site preparation for the planting at Short Street reserve was completed this quarter and planting days will be held in quarter four.
801	Community waste minimisation (Papakura)	To create a sense of belonging and identity within Papakura through learning about waste awareness by utilising the arts as a conduit and practicing a Māori world view has seen quiet achievements in the community which we would like to grow further. This project will use the arts to engage Papakura residents in conversations around waste minimisation and sustainable living through a te ao Māori perspective. In particular, funding will support workshops with local women (teenagers to grandmothers) to learn about waste awareness (reusable menstrual cups and pads, the impact of personal hygiene products on the environment, composting, healthy eating, and consumer habits) leading to a plastic free community. This project will be delivered in partnership with the Papakura art gallery.	No further decisions anticipated.	I&ES: Waste Solutions	\$10,000 LDI: Opex	In progress	Amber	This project is scheduled to commence in quarter three with outcomes delivered over quarter three and four.	Changes in staff have contributed to delays in finalising an agreement with a workshop provider and this project is at risk of not being delivered this financial year. Staff will work alongside the provider to minimise this risk. Staff have identified an alternative workshop provider and have scheduled a workshop discussion with the board on 3 April 2019. If endorsed by the board, staff will finalise an agreement with the new workshop provider and a series of workshops will begin in early April 2019. The workshops will provide practical waste minimisation education and will help community members to build awareness and develop skills to protect the environment and live a zero-waste lifestyle.
826	Papakura Stream restoration (Papakura)	To undertake planting along the Papakura Stream. Planting sites will be upstream noting that significant planting is being undertaken downstream as part of the development of the old Manukau golf course. Upstream planting is where water quality outcomes are best achieved.	No further decisions anticipated.	I&ES: Healthy Waters	\$15,000 LDI: Opex	In progress	Green	At a workshop in December 2018, the board agreed the riparian planting site along the Papakura side of the Papakura Stream would be Papakura Esplanade Reserve. The board also agreed in principle to fund ongoing plant maintenance for the next three to five financial years. A contractor has been engaged to organise weed control and riparian planting for the Papakura Esplanade Reserve. There is limited opportunity for a community planting event due to limited site access, although plans to engage property owners at Taipan Place may provide easier access to make this possible. Staff are investigating options for some planting to be funded through the Mayors Million Trees project. Planting will be undertaken in the winter 2019 planting season.	A contractor has been engaged to organise weed control and riparian planting for the Papakura Esplanade Reserve and weed control is due begin in quarter four. A planting day is being planned for 17 June 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2324	Litter prevention plan (Papakura)	To work with Keep Auckland Beautiful Trust on designing and implementing a plan to address littering. To be delivered in collaboration with Franklin and Manurewa local boards.	No further decisions anticipated.	I&ES: Waste Solutions	\$5,000 LDI: Opex	In progress	Green	One Be A Tidy Kiwi roadside hoarding will be installed on Settlement Road or Dominion Road, and five smaller Be A Tidy Kiwi signs (similar in dimension to council's alcohol ban signs) will be installed around the town centre in early January 2019. Litter monitoring will be undertaken at each site before installation of the signage, and again in February and March 2019. One local school will be engaged in a community litter clean up event in quarter four. The event will promote the Be A Tidy Kiwi message and encourage students to take the Be A Tidy Kiwi pledge. The council's communications team will support and promote this event in quarter three.	In quarter three, one Be A Tidy Kiwi roadside hoarding was installed on Settlement Road and five smaller Be A Tidy Kiwi signs (similar in dimension to council's alcohol ban signs) were installed around the town centre. Litter surveys were undertaken at each site before installation of the signage, and a further two litter surveys will be undertaken before June 2019. The council's sustainable schools team is assisting to find a suitable local primary school to undertake a community litter clean up event in quarter four. The event will promote the Be A Tidy Kiwi message and encourage students to take the Be A Tidy Kiwi pledge. The council's communications team will support and promote this event in quarter four.
Libraries									
1159	Provision of Library Service - Papakura	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - 52 hours over 6 days per week (Monday to Saturday.)	No further decisions anticipated	CS: Libraries & Information	\$601,869 ABS: Opex	In progress	Green	Library visits and issues declined slightly compared to the same period last year.	Library visits and issues have declined this quarter and probably reflect the uptake of ebook usage which is counted regionally.
1160	Preschool programming - Papakura	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Wriggle & Rhyme continues to be our busiest weekly programme with three sessions each Friday morning. Adults and children of varied ethnicities are engaging with Te Reo Māori at Reo & Rhymes using A Wriggle & Rhyme type session is delivered at the fortnightly Plunket Asian session.	Our preschool programming continues to be our most popular activities with over 200 participating over some weeks and Wriggle & Rhyme or Reo & Rhyme sessions. Asian Plunket has held its meetings fortnightly inside the library with a staff member delivering a Wriggle & Rhyme session for them.
1161	Children and Youth engagement - Papakura	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Minecraft club continues to be well attended. Dare to Explore summer reading program was promoted at Hingaia and Edmund Hillary schools.	Students from Te Kura Correspondence school had an introduction to library services. The monthly Games Night continue to take place. A full programme of activities for the school holidays including a Kids Drawing Workshop with Margaret Routen and an author talk by Lisa van Klaveren has been scheduled. Weekly minecraft sessions are well attended.
1162	Support customer and community connection and celebrate cultural diversity and local places, people and heritage - Papakura	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies including service integration of facilities in Papakura town centre. Continue to advise and support the volunteer Drury Library as required. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau Continue to advise and support the volunteer Drury Library as required.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	A workplace 'Upskills' outreach at Dempsey Woods promoting library services and English language resources resulted in new library memberships. Tokelau Language week and Diwali themed storytimes were delivered to Rosehill Special School students. The library hosted exhibitions by Papakura Art Group and Sustainable Papakura's SMART (Sustainably Made ART). A photograph of the library's vegetarian month display was shared by S.A.F.E on their Instagram stories. Auckland Council Drury/Pukekohe structure plan and Love Food Hate Waste held drop in information sessions at the library.	The Project Pepeha filmclip was viewed by 41 people as part of the Auckland Arts Festival. Three childrens activities were held to celebrate Lunar New Year. An introduction to Oracle Bone Writing (Chinese characters) workshop was well received and will be repeated later in the year, A Rainbow storytime was enjoyed by 23 participants. Pasifika themed activities were held throughout March including soap carving, flower crown making, clay craft and a Pasifika dance relay. Our weekly Colour Your World and Ukelele Club sessions continue to be popular with new and regular attendees. JP services are growing with an extra Wednesday evening session starting in April.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1163	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Papakura	Celebrating Te Ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities. 	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	A mobile library bus trial was delivered at Kelvin Road Full Immersion Māori unit. The co-design project focus was 'How might we support kura to empower Te Reo and connection to information literacy'?. Feedback on the prototype will be added into the co-design process. A separate Te Reo Māori Summer Reading Programme Kia Māia te whai has been offered this year - three classes from Kelvin Road School enrolled in the programme following on the strong partnership being built with the Māori Rumaki unit.	Two children's activities were held in Te Reo Māori during January. Storytelling by Toro Pikopiko puppet show for the Kia Māia te Whai finale party engaged the 150 people attending. Planning is underway for a mobile library bus to visit 3 local kohanga during Term 3. Ngāti Tamaoho will be holding a display of artwork in the library throughout Matariki.
1164	Learning and Literacy programming and digital literacy support - Papakura	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Assisting families to connect to internet at home through the Spark Jump partnership has resulted in 17 modems being given out at Papakura Library since October. The Home Energy Audit Toolkits were promoted at Kootuitui Trust Healthy Homes whanau meetings. The weekly Ukelele Group continued throughout this quarter attracting some young people to join in. Book Chat, and Colour your World have regular attendees. 3D printing and coding with Edison bots workshops filled up quickly with both children and adults attending.	Seven people signed up for the free internet modem and low-cost internet through the Jump partnership. Three Upskills classes were delivered at the Griffins Factory resulting in 12 new memberships. Promotion of library services included Lynda.com which is a leading online learning platform that helps anyone learn business, software, technology and creative skills to achieve personal and professional goals and Road to IELTS International English Learning Testing System.
Local Economic Development: ATEED									
665	Commercial Project Group Implementation	<p>The local board has convened a commercial centre project group to drive forward the revitalisation of Papakura and support the transition of the town centre to a metropolitan centre.</p> <p>This fund will provide budget to support the Commercial Centre Project Group and the implementation of any actions identified by the group.</p> <p>Emerging activities that could be pursued by the group include: Looking at how Papakura can build on its sporting assets to attract events and become a sporting destination; producing a video promotion campaign in partnership with tourism operators to promote Papakura as a tourism / visitor destination.</p>	Formal sign off of any use of the funds as a grant will need to be approved by the Local Board.	ATEED: Local Economic Growth	\$80,000 LDI: Opex	In progress	Green	The Key Messages prepared by Business Lab were approved by the local board at its October meeting. Staff are now engaging with the Local Board Communications Team to design up the messages as requested by the Local Board. The Commercial Project Steering group continues to meet on a monthly basis and Auton Associates and Richard Knott Ltd have been retained to support the group over the current financial year.	The commercial projects group has been focused on finalising the key messages with the engagement of Local Board Members, planning for a developers session in June 2019, and progressing the key work streams. To date the current budget commitments run to \$58,000 leaving \$20,000 unallocated.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2727	Takanini Business Association pre BID establishment research project	This project will engage with the Takanini business owners to collect information and feedback on doing business in Takanini and the role of their business within the local business community. The survey information will be collected utilising a number of ways including online, face to face and at business association events. The information collected will include business owner contact details. This information will be used by the Takanini Business Association to provide updates and progress information to the business owners relating to doing business and being part of the Takanini business community. The project will also collect a range of feedback from business owners on how they think their business is doing, identify issues, concerns and opportunities for their business and their collective business community. And lastly the project will identify the level of support for being part of or joining the business association and what level of commitment they would be happy with. The end survey report will provide a range of information for the Takanini Business Association to use to develop the membership, identify those issues, concerns and opportunities that galvanise business owners, using the results to develop a potential Business Improvement District (BID) strategic plan. Lastly the survey will capture the level of interest and appetite to be part of and contribute to a coordinated approach and possible BID programme.	No decisions anticipated. A copy of the survey report will be made available to the Local Board.	ATEED: Local Economic Growth	\$15,000 LDI: Opex	Cancelled	Grey	A draft scope for the survey work has been developed. ATEED will commission the research on behalf of the Local Board in January/February 2019.	Project no longer going ahead. The Business Association have advised that they do not wish to progress with this activity and as such the project has been cancelled.
Parks, Sport and Recreation									
380	PPK: Sports and Volunteer Recognition Awards	Deliver the Papakura sports and volunteers in sports awards.	No further decisions anticipated	CS: PSR: Active Recreation	\$17,000 LDI: Opex	Completed	Green	This year's Sports and Volunteer Recognition Awards were held on Sunday 29 October with 180 attendees. On 7 November the local board evaluated the event funding and made suggestions for the future. This included ensuring that all finalists are acknowledged on the stage. The board's feedback was provided to Counties Manukau Sport on 26 November. In December, Counties Manukau Sport submitted an expression of interest to deliver the event in 2019/2020.	The Sports and Volunteer Recognition Awards were held on Sunday 29 October with 180 attendees. In 2019/2020, delivery of the Sports and Volunteer Recognition Awards will be led by the Arts, Community and Events team.
381	Central Park Reserve: Service provision review	Review the service provision for Central Park Reserve, Papakura. A key driver for the review is linked to the Parks and Open Spaces Strategic Action Plan and delivery at the local level.	No further decisions anticipated.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	Working with Auckland Transport on the proposed walkway through the park to link the transport hub with the King Edward Avenue cul de sac. The resource consent requirements around conditions of use of the stage in the park, were reported to the board in Q2.	A further workshop was held with the local board late in Q3 to confirm the direction for further development of Central Park into the future. This direction includes re-landscaping and rejuvenating the garden areas with CPTED principles being applied. A strategic assessment to inform a new concept plan to be delivered by CF will be drafted.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
546	Massey Park Pool:Operations	Operate Massey Park Pool (through a management agreement with CLM). Deliver a variety of accessible programmes and services that get the local community active to include: learn to swim; recreational swimming and aquatic services.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits Sept-Nov = 69,932; a 9% decrease on the same period last year. Customer satisfaction decreased slightly from Q1; For Q2 there were four detractor comments relating to: lack of lane space in the busy periods; cold pools; pools closing too early; maintenance required of the sauna; and lack of cleaning in the changing rooms.	Massey Park experienced an 8% decrease in centre visits when measured against the same period last year (December–February). This decrease may be attributed, in part, to safety and security concerns. Staff are encouraging the use of lockers and engaged a security contractor during the summer. 16-&-under visits and learn to swim participation have both seen a decrease of 19% and 22% respectively. The decline in swim school numbers is largely due to delivering fewer water safety lessons in December this year. Afterschool care and holiday programme have seen a 15% increase. This is due to some very successful wave raves this quarter. The after-school care numbers are exceeding target each week and the centre is having good feedback on the ABC4Kids programme. Customer experience scores were down 6% during quarter 3 (using a 12-month rolling average). The majority of complaints were due to safety/theft, cleanliness and maintenance issues. The pool maintenance closure has rectified many of the maintenance issues.
548	Papakura Leisure Centre:Operations	Operate Papakura Leisure Centre (through a management agreement with CLM). Deliver a variety of accessible programmes and services that get the local community active to include:fitness; group fitness; early childhood education; recreation activities and facilities for hire.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits Sept-Nov = 33,746; a 32% increase on the same period last year. Customer satisfaction increased from Q1;	Papakura Leisure Centre experienced a slight increase of 2% in centre visits when measured against the same period last year (December–February). Despite a 4% decrease in fitness visits, programmed activities remain popular with a 9% increase in participation. The Chill Out holiday programme and before- and after-school care numbers continue to be high. Fitness membership exceeded targets, following a successful marketing campaign in November 2018. Super Saturday – free attendance to the gym and group fitness classes on the first Saturday of every month has helped increase retention. Customer experience scores were up 6% during quarter 3 (using a 12-month rolling average).
551	Massey Park: Stadium Management	Manage and operate the Massey Park Stadium as a community facility. Provide a facilities coordinator who is based at and manages, Massey Park Stadium for a minimum of 20 hours per week. The facilities coordinator also performs all administration duties related to the monthly Massey Park User Group.	No further decisions anticipated	CS: PSR: Active Recreation	\$50,000 ABS: Opex	In progress	Green	The role of facilities co-ordinator continues to be delivered by Community Leisure Management (CLM) The next payment for the role is due to be released in Q3.	Community Leisure Management continues to provide a facilities coordinator who is based at Massey Park Stadium and manages the stadium as a community facility. The final payment for 2018/2019 was released in Q3.
552	PPK: Out and About active parks programme	Deliver a range of 'free to attend' activities and events in local parks, spaces and places with a greater focus on Papakura East as a community of activity as identified through the Auckland Approach. We will continue to provide activities for children and families, and identify partners who can provide more opportunities for young people and seniors to be physically active.	No further decisions anticipated	CS: PSR: Active Recreation	\$27,000 LDI: Opex	In progress	Green	Q2 events delivered October - Two Amazing Races at Keri Downs and Ray Small Reserves, both with 30 attendees; a Park Fun Day, also at Ray Small Reserve; a Kite Day at Brylee Drive Reserve was popular with 100+ attendees; a Toddlers in the Park event at Central Park had nearly 80 attendees. The Keri Downs Park Play sessions had no engagement, despite advertising at the school and sending out flyers. This may be due to the rain on the day, or that it was too close to the end of school year, so an option could be to schedule activities in the holidays next time.	Community Leisure Management delivered 4 activations from January to March including 1 x Amazing Race (16) at Ray Small Park, 1 x Art in the Park (115) at Central Park, 1 x Park Fun day (142) and 2 x Park Play sessions (9) average attendance, both at Brylee Drive reserve. By end of June staff will have completed a pilot Activation Plan for Papakura which will include a live map giving a snapshot of opportunities for people to be active in Papakura. It will focus on where our effort is most needed, eliminate duplication, build on our collective strengths of council and partnership investment and delivery– all with a shared goal of getting Aucklanders more active, more often.

Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
553	PPK: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including:•Community planting events;•Plant and animal pest eradication;•Litter and green waste removal;•Contractor Support;•Tools and Equipment;•Beach/stream Clean Ups.•BrochuresFull details of the work programme are in the attached memo.	No further decisions anticipated.	CS: PSR: Park Services	\$67,000 LDI: Opex	In progress	Green	246 volunteer hours were recorded in Q2. Volunteer activities in Papakura Local Parks this quarter focused on ongoing restoration work, rubbish clean-ups, weed control and animal pest control.	323 volunteer hours recorded for Q3. Guided walk was held at Kirks and Margans Bush with 12 people attending. Focus on planning for up coming planting season in Q4.
583	PPK: Māori naming of reserves and facilities - Phase one	Identify opportunities for park and facility naming/renaming and engage with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage. Stage one - involves specialist research of existing names, mana whenua involvement in the project and developing communications materials. Stage 2 (year 2) involves working with mana whenua on the adoption of names by the local board, and communication about new names.	Local board have asked mana whenua to provide feedback on priorities before reporting back to a workshop and then a decision making meeting. This will take several months to get to a decision of the board and enable the naming process to formally start.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Amber	Mana Whenua have attended the monthly hui for the Te Kete Rukuruku programme and continue to work with staff on the partnership programme for Māori naming of parks and places. Historical research findings and parks data have been completed and are to be distributed to the local board. A Q2 workshop was deferred and rescheduled for Q3 to discuss the historical research findings, parks data and the communications approach for the programme.	The programme is making progress but has experienced some time delays against original plan, however these are being managed and it expected the first tranche of names will be delivered in 2019. Following two workshops with the local board in this quarter it has been decided that the board would like mana whenua to provide the lead on the shortlist of names to start this programme with. During the third quarter a new Te Kete Rukuruku project manager has been appointed. Work has focussed on managing overlapping interests and getting mana whenua access to GIS systems. The naming programme has generally been more elongated than hoped and it is currently forecast that there will be new names and a workshop before the end of the financial year but reporting and adoption of names will not occur until later in 2019
720	PPK: Sport and recreation partnership fund.	Provide a contestable grant that will contribute to community partnerships which improve the utilisation of existing sport & recreation facilities, develop new facilities or implement programmes to increase participation in sport and active recreation. The assessment criteria will be set by the local board and linked closely to the Facility Partnerships Policy, the Sports Facilities Priority Plan and Papakura's Sports Needs Assessment.	In Q4 report the projects eligible for LDI opex investment.	CS: PSR: Active Recreation	\$88,000 LDI: Opex	In progress	Green	Recommendations in the Papakura Sports Needs Assessment were reviewed with staff from the Community Facilities Team. Many of the recommendations require capex and will need to be added to future Community Facilities work programmes. Options for investment of the \$88,000 remaining LDI opex will be presented to the local board for consideration at a workshop on 13 February 2019.	The local board considered options for investment at a workshop on 13 February. The projects are: i) the preparation of a master plan for Prince Edward Park, ii) the preparation of a master plan for Drury Sports Complex and iii) a needs assessment, feasibility and business case for a multisport building at Opaheke Sports Fields. A report will be presented in Q4 for the board to formally consider the investment options.
738	Pukekiwiriki Pā joint governance committee	Provide support to the Joint Governance Committee which has responsibility for determining the maintenance and development of the Pā.	No further decisions anticipated	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	Mana whenua have provided some input on the track design and project staff have moved the project to detailed design and consent phase. The next joint committee hui is booked in for 27 March. This will include some preliminary review of signage and entranceway options.	At the March Joint Governance Committee the assessment of environmental effects for the access upgrade was approved along with the detail track design. In addition to this the scope of work for future improvements to the entranceway were approved. The other focus over the quarter has been arboricultural and ecological work with unsafe trees removed from site and follow up weed control work continuing on the pā site.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
948	PPK: Local sporting programmes	Provide funding to deliver programmes and events to increase opportunities for children to participate in sport and recreation including, but not limited to, "have a go" days that remove barriers to participation and focus on getting children active and involved.	No further decisions anticipated	CS: PSR: Active Recreation	\$40,000 LDI: Opex	In progress	Green	At a workshop in October, the local board agreed to take a wider approach based on the Active Recreation game plan focus supporting insufficiently active Aucklanders with a range of community based activations primarily through an extension of the out and about programme delivery with a specific focus on play, paths and community group fitness. There were also proposed initiatives expanding the regional youth social sport model in a school setting (Papakura High) with new activities identified as opportunities to gather insight that might provide future direction and advice. November saw the start of 2 new initiatives based out of Pulman park including our Zumba, box fit and boot camp fitness classes based out of a gymbox (20ft container studio), and free bike rides. Saturday morning fitness classes have proved popular despite some challenging weather. Time2Train, a local Māori provider deliver the bike activations, fitting participants with a bike and helmet so they can safely explore the full expanse of the park on a Sunday afternoon 1-3pm. This has attracted a range of participants including families, and couples of all ages. Active Recreation have also been working closely with Aktive Sport and Recreation, who have supported Papakura High to deliver 'glow in the dark' social sport sessions.	We are making a shift to supporting more community led activations so in Q2, and Q3 we have funded container based group fitness activations at Bruce Pulman Park, next to the cricket nets. This has allowed us to essentially set up a mobile fitness hub in the park delivering a range of classes including zumba, boot camp and box fit. Ray Parker, a well known local fitness instructor has been leading these sessions and has had an average of 15 participants to each class with some classes getting up to 30 - 40. What has been really pleasing to see is that parents are bringing the kids along so the whole whanau are able to exercise safely together in an open space. We will be exploring further potential for container based activations in Papakura and other local board areas. We are due to visit Papakura High in term 2 for an update on the 'Glow in the Dark' sports initiative which has been proving so popular the school is seeking funding for a coordinator to run more sessions. By end of June staff will have completed a pilot Activation Plan for Papakura which will include a live map giving a snapshot of opportunities for people to be active in a local board area – current (to 30 June) which will provide focus on where our effort is most needed, eliminate duplication, build on our collective strengths of council and partnership investment and delivery– all with a shared goal of getting Aucklanders more active, more often.
1254	Mangrove removal from Pahurehure Inlet	Undertake a review of mangroves removed to date from the Pahurehure Inlet and identify if the intended outcomes/benefits have been realised. Develop a prioritised work programme for future removals of mature mangroves and seedlings. Implement the removal of mature mangroves permitted under the resource consent, and ongoing seedling removals of areas previously cleared of mature mangroves.	No further decisions anticipated.	CF: Project Delivery	\$50,000 LDI: Opex	In progress	Amber	The maintenance programme is being developed and will be completed in Q3.	The maintenance programme of seedling removals transferred to Community Facilities Implementation is for early in Q4.
Plans and Places									
1560	Coordination of Manurewa-Takanini-Papakura Integrated Area Plan implementation - Papakura actions	Ongoing coordination of implementation of the Manurewa-Takanini-Papakura Integrated Area Plan, including identification of specific actions for delivery in 2018/19		CPO: Plans and Places	\$0 Regional	In progress	Green	Further refinement of implementation plan and actions. The local board will continue to be updated through the monthly Commercial Projects Group Meetings.	Further refinement of implementation plan and actions. The local board will continue to be updated through the monthly Commercial Projects Group.
2393	Heritage trails	Develop a plan to establish options in relation to a heritage trail within Papakura.		CPO: Plans and Places	\$25,000 LDI: Opex	In progress	Green	Lists of potential Heritage Trail sites sent back to Local Board portfolio holders and investigations started for suggestions to Local Board for a project manager to start mid Q3.	Project Manager confirmed from Snapper Graphics, delayed starting until April 2019 and meeting with the Local board scheduled. Technical Specialist Maori Heritage to provide Iwi engagement plan, plan and concept development continues through to the end of the fourth quarter.

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The Southern Initiative									
790	Youth Connections - Papakura	Youth Connections will: <ul style="list-style-type: none"> • Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. • Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways • Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community • Develop tools to build an enabling environment for young job seekers and youth-friendly employers. 	Local board to approve Youth Connections youth employment initiatives to be delivered by The Southern Initiative from 1 November 2018	TSI: The Southern Initiative	\$30,000LDI: Opex	Completed	Green	Youth Connections has now been transitioned over from the CEU to be managed by the Southern Initiative. Introducing the 16 week program to the Papakura community has been hugely successful creating a space to co design and explore what rangatahi are passionate about within the music industry addressing the issues and barriers experienced by rangatahi on their pathway to further education, employment or training. Eight young people focused on Djing, Live Sound, Beat Making and Computer building. The program was delivered from "The Corner" in Papakura. Ongoing relationships are being built with Panuku Development to add value to the program through scoping further hands on (paid) work experience. The station Repfm and Passion To Profession students perform and DJ every 2nd weekend at the Manukau activations run by Panuku Development. Three students were able to play as Dj's at 4 of the events, (Papakura, Manukau and with the Auckland Arts Festival). A graduation was held on 6 January 2019 with Papakura Local Board member 'Felicity Auva'a' speaking on behalf of the class.	Completed in quarter two.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1366	57R Wood Street, Papakura: Lease to Auckland Citizens Advice Bureaux (Papakura)	Renew building lease to Auckland Citizens Advice Bureaux (Papakura). This is the first of two 3-year renewals.	CF: Community Leases	1/07/2016	2 x 3 years	30/06/2024	\$1.00	Approved	Green	The draft lease is with council's solicitors for review following input from CAB and council staff. If no further issues are raised, the revised deed will be sent to CAB for execution and any renewals under the lease can be progressed. This is anticipated to be finalised in quarter four. Board still to approve multi premises lease before this can be progressed.	The draft lease has been returned from council's consultant solicitors following the review of input from Citizen Advice Bureau (CAB) and council staff. The draft deed is being checked by Legal Services and will be sent to Auckland CAB for execution This is anticipated to be finalised in quarter four.
1370	41R Elliot Street, Papakura: Lease to Counties Badminton Association Incorporated	Renew ground lease to Counties Badminton Association Incorporated, for the final term of 10 years.	CF: Community Leases	1/07/2009	1 x 10 years	30/06/2029	\$100.00	In progress	Green	The application pack for a new lease will be sent to the group in quarter three.	The application for renewal of the lease has been received and a site visit will be arranged. A report will be prepared for consideration by the local board once the site visit has been done.
1371	Elizabeth Campbell Centre, 294R Great South Road, Papakura: Lease to Papakura Parents Centre Incorporated	Renew building lease to Papakura Parents Centre Incorporated, for the final term of 10 years.	CF: Community Leases	1/11/2008	1 x 10 years	31/10/2028	\$1,500.00	Completed	Green	Renewal of the lease and a lease for additional premises approved by the Papakura Local Board at the 28 November 2018 meeting under resolution number PPK/2018/195.	This item was completed in quarter two.
1372	200R Dominion Road, Papakura (entrance to gardens off Redcrest Avenue): Licence to Papakura Tongan Otu Motu Anga'ofa Society Incorporated	Renew licence to occupy to Papakura Tongan Otu Motu Anga'ofa Society Incorporated, for the final one year term.	CF: Community Leases	1/10/2017	1 x 1 year	30/09/2019	\$1.00	In progress	Green	Renewal of the licence underway, report due to be presented to the board in February 2019.	This group does not appear to have gardened the space allocated to them. Continued attempts to contact the group have been unsuccessful.
1373	200R Dominion Road, Papakura (entrance to gardens off Redcrest Avenue): Licence to Umutaha Papakura Tongan Community Association Incorporated	Renew licence to occupy to Umutaha Papakura Tongan Community Association Incorporated, for the final one year term.	CF: Community Leases	1/10/2017	1 x 1 year	30/09/2019	\$1.00	In progress	Green	Renewal of the licence underway, report due to be presented to the board in February 2019.	Contact has been made with the group. They wish to continue to garden at Keri Downs Reserve.
1374	2R Ron Keat Drive, Papakura: Lease to Papakura Rugby Football Club Incorporated - Ron Keat Drive	New lease to Papakura Rugby Football Club Incorporated.	CF: Community Leases	1/04/1999	Nil	31/03/2019	\$10.00	In progress	Green	Meeting held with rugby club representatives who will meet with council's consents team to establish whether a resource consent is required for the expanded gymnasium at the clubrooms. The club will advise the outcome of the meeting.	The club will meet with a resource consents planner to establish whether a consent is needed to allow for the expanded gymnasium to operate; once this issue is resolved the lease application will be reported to the local board. Further discussions have been held with the club. They have contacted the resource consent team. Waiting for council legal advice on the operation of the gymnasium.
2584	44-58 Beach Road, Papakura: Lease to Papakura Rugby Football Club Incorporated (Beach Road)	New ground lease to Papakura Rugby Football Club Incorporated, term to be concurrent with Massey Park lease. Deferred from the 2017/2018 work programme. Awaiting finalisation of resource consent issues.	CF: Community Leases	1/11/1997	0	31/10/2017	\$10.00	In progress	Green	The granting of a new lease for the Southern Park building will be considered together with the new lease for the Massey Park clubrooms.	The local board approved the club's request to align the two leases (Southern Park and Massey Park); the Southern Park lease will be actioned when the outstanding issues at Massey Park are resolved. Once the legal issues regarding the Massey Park lease have been resolved the report will be presented to the board for consideration of both leases.
2585	1R Great South Road, Papakura: Lease to Papakura Radio Club Incorporated	Renew ground lease to Papakura Radio Club Incorporated, for the final term of 10-years. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/1996	1 x 19 years + 360 days	26/10/2036	\$10.00	Completed	Green	This item was completed in quarter one.	This item was completed in quarter one.