

**STRATEGIC PROCUREMENT COMMITTEE FORWARD WORK PROGRAMME FY2019**

This committee deals with ensuring sound procurement processes are followed in order to deliver on the work programme and operations outlined in council's adopted Annual Plan. It has responsibility for awarding contracts of \$22.5 million or greater, awarding sensitive contracts and oversight of procurement strategies, processes and procedures.

**Priorities for 2018 will be on initiatives which:**

1. Delivery on Annual Plan Outcomes
2. Review delivery of Capital Projects
3. Endorse Procurement Category Strategies
4. Enhance Group Sourced Procurement
5. Improve Procurement Maturity

**The work of the Committee will:**

- Approve award of contracts and variations within the Committee's delegations.
- Monitor the delivery programme of major capital projects and recommend reporting to Finance and Performance Committee.
- Endorse procurement strategies and process improvements related to the Committee's responsibilities.
- Monitor progress and make recommendations on group sourced procurement activities.

Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known	
					FY19 Apr-Jun	FY20 Jul-Sep
<b>1. Delivery on Annual Plan outcomes (Contracts to be awarded)</b>						
1.1	Daldy Street stormwater outfall project	Approve the supplier recommendation for the Daldy Street stormwater outfall project	<b>Decision:</b> update provided at the 6 March 2019 meeting Resolution number STR/2019/15 – <a href="#">Item 10</a> Supplier recommendation and approve award of contract Next report to be provided in May 2019.		Q4 May 2019	
1.2	Refuse collection contracts	Approval to extend refuse collection contracts	<b>Decision:</b> To approve negotiations to extend refuse collection contracts by up to six months. Next update will be provided in May 2019		Q4 May 2019	
1.3	America's Cup 36 progress update	Provide an update on procurement of the infrastructure needed to host the 36th America's Cup	<b>Receive:</b> progress update Update received at the 6 March 2019 meeting Resolution number STR/2019/13 – <a href="#">Item 8</a> Next update will be considered in Q4 2019	\$212m	Q4 Jun 2019	
1.4	Food scraps processing	Award supplier recommendations for food scraps processing.	<b>Progress to date:</b> <b>Decision</b> taken to approve the procurement plan for food scraps processing services at 11 July 2018 meeting Resolution number STR/2018/37 – Item C2 Next report to be provided by July 2019.			Q1 2020
1.5	Waiheke Island Waste Services	Approve procurement plan for all Waste Services for Waiheke Island	<b>Progress to date:</b> <b>Decision:</b> Approve procurement plan. <b>Decision:</b> Approved contract extension at 11 July 2018 meeting. Update provided at the 11 July 2018 meeting, Resolution number STR/2018/41 – <a href="#">Item 11</a> and Resolution number STR/2018/36 – item C1 <b>Decision:</b> Approve awarding of contract. Next report will be considered in Q1 2020 (September).			Q1 2020

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					FY19 Apr-Jun	FY20 Jul-Sep
1.6	Healthy Waters panel refresh and strategy and professional services panel consolidation strategy	Approval of the Healthy Waters Physical Works & Technical Services Procurement Strategy	<b>Decision:</b> Receive update and approve the strategy Report to be provided in Q4 2019 <b>Update</b> received at 3 April 2019 meeting Resolution number STR/2019/25 – <a href="#">Item 8</a> . Next update will be provided in Q1 2020.			Q1 2020
1.7	Integrated waste collection services procurement plan	Procure new integrated waste collection services	<b>Progress to date:</b> <b>Decision</b> taken to approve the procurement plan for integrated waste collection services at 6 March 2019 meeting. Resolution number STR/2019/23– Item C4 Next update will be provided by December 2019.			Q2 2020
<b>2. Review delivery of Capital Projects</b>						
2.1	Capital Project Delivery	Elected member oversight of progress of Major Projects, including update on the strategy for procurement of city centre development programme and pipeline of forward works.	<b>Receive:</b> no decision required <b>Progress to date:</b> Update received at 6 September 2017 meeting Resolution number STR/2017/37 - Item C2. Update received at 13 December 2017 meeting Resolution number STR/2017/61 - Item C6. Update received at 7 March 2018 meeting Resolution number STR/2018/11- Item C2. Update received at 11 June 2018 meeting Resolution number STR/2018/32 – Item C1 Update received at 5 September 2018 meeting Resolution number STR/2018/54 – Item C1 Update received at 7 November 2018 meeting Resolution number STR/2018/80 – Item C2 Next update will be considered in June 2019.		Q4 Jun 2019	
2.2	Forward Work Programme (Pipeline)	Elected member oversight of pipeline of activity for capital works delivery forward work programme	<b>Receive:</b> no decision required <b>Progress to date:</b> Update received at 11 June 2018 meeting – Resolution number STR/2018/25 – <a href="#">Item 10</a> Update received at 3 October 2018 meeting – Resolution number STR/2018/61 – <a href="#">Item 9</a> Next update to be provided in Q4 2019		Q4 Jun 2019	
2.3	Westgate multipurpose facility (integrated library and community centre) construction	Elected member oversight of progress of Westgate multipurpose facility	<b>Receive:</b> no decision required <b>Progress to date:</b> Update received at the 7 March 2018 meeting Resolution number STR/2018/11- Item C2. Update received at 11 June 2018 meeting Resolution number STR/2018/34- Item C3 Update received at 8 August 2018 meeting Resolution number STR/2018/38 – Item C1 Update received at 5 September 2018 meeting Resolution number STR/2018/56 – Item C3 Update received at 3 October 2018 meeting Resolution number STR/2018/66 – Item C1 Update received at 7 November 2018 meeting Resolution number STR/2018/81 – Item C3		Q4 Jun 2019	

Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known	
					FY19 Apr-Jun	FY20 Jul-Sep
			Update received at 12 December 2018 meeting Resolution number STR/2018/91 – Item C4 Next update to be provided in Q3 2019			
<b>3. Endorse Procurement Category Strategies</b>						
<i>See completed section below.</i>						
<b>4. Enhance Group Sourced Procurement</b>						
4.1	Fleet Optimisation Update	Keep Committee informed on progress of Fleet changes	<p><b>Progress to date:</b></p> <p>Update received at the 7 March 2018 meeting - Resolution number STR/2018/5 – <a href="#">Item 10</a>. Update received at the 11 July 2018 meeting – Resolution number STR/2018/39 – <a href="#">Item 9</a>. Update received at the 7 November 2018 meeting – Resolution number STR/2018/75</p> <p><b>Decision:</b> approve business plan</p>		Q4 June 2019	
4.2	Group Sourced Procurement update	Keep Committee informed on progress against Group Sourced Procurement objectives	<p><b>Progress to date:</b></p> <p>Update provided at the October 2017 meeting Resolution number STR/2017/4 – <a href="#">Item 11</a> Update received at the meeting on 7 March 2018 Resolution number STR/2018/4 – <a href="#">Item 9</a> Update received at the meeting on 8 August 2018 Resolution number STR/2018/42 – <a href="#">Item 9</a> Update received at the meeting on 7 November 2018 Resolution number STR/2018/76 – <a href="#">Item 13</a></p> <p><b>Receive:</b> no decision required</p>		Q4 Jun 2019	
<b>5. Improve Procurement Maturity</b>						
<i>See completed section below.</i>						
<b>6. Other</b>						
6.1	ICT Technology Services	To seek approval for a supplier for Server and Storage Hardware and selecting a supplier for Backup, Data Virtualization, Disaster Recovery and Migration Tools	<p><b>Progress to date:</b></p> <p><b>Decision:</b> approval of transfer. Update received at 12 December 2018 meeting Resolution number STR/2018/90 – Item C3</p>		Q4 May 19	
6.2	Review of Contract performance	Update the Committee on the performance of suppliers against key performance metrics under the Full Facilities Maintenance contracts	<p><b>Progress to date:</b></p> <p>Update received at the 2 May 2018 meeting Resolution number STR/2018/21– Item C2 Update received at the 7 November 2018 meeting Resolution number STR/2018/82 – Item C4</p> <p><b>Update:</b> No decision required. Next update to be provided at June 2019 meeting</p>		Q4 Jun 2019	

Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known	
					FY19 Apr-Jun	FY20 Jul-Sep
6.3	Full Facility agreement transfer of streetscape and waste solutions services	To seek approval for the variation of the current Full Facility agreements to transfer the streetscape services from Auckland Transport and Waste Solutions to Community Facilities.	<p><b>Progress to date:</b></p> <p><b>Decision:</b> approval of transfer.</p> <p>Update received at 12 December 2018 meeting Resolution number STR/2018/89 – Item C2</p> <p>Next update to be provided in Q4 2019.</p>		Q4 Jun 2019	
6.4	Valuation	To consider rating valuations	<p><b>Progress to date:</b></p> <p><b>Decision:</b> approval of proposed commercial opportunity.</p> <p>Update received at 3 April 2019 meeting Resolution number STR/2019/31 – Item C3</p> <p>Next update to be provided in Q1 2020.</p>			Q1 2020

## Completed

1. Delivery on Annual Plan outcomes (Contracts awarded)						
Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)			
1.1	Picton Street stormwater project	To reduce stormwater runoff to the combined sewer network and overflow volumes from the Wynyard Wharf outfall	<b>Decision:</b> Approve supplier recommendation Value below \$20 million, can be signed off by CEO.			
1.2	Stormwater infrastructure to support the Auckland Housing Programme	Approve the supplier recommendation for stormwater infrastructure to support the Auckland Housing Programme	<b>Decision:</b> update received at 3 April 2019 meeting Resolution number STR/2019/30 – Item C2			
1.3	Refuse Collections	Change from collection of Bags to Bins for Waitakere and North Shore. Part of aligning refuse collection services across the region	<b>Decision:</b> Agree to extend current contract with Veolia for a further 2 years – 6 September 2017 – Resolution STR/2017/36 – Item C1			
1.4	Electricity Procurement	Approve Procurement Plan for Electricity procurement	<b>Update</b> provided at the October 2017 meeting Resolution number STR/2017/47 - Item C3			
1.5	External Legal Services	Council has gone out to market for external legal services. Additional scope may mean the contract value over the term of the engagement will exceed \$22.5m	<b>Decision:</b> Agree to contract awards for 2 years. 13 December 2017 meeting, Resolution Number STR/2017/57 – Item C2			
1.6	Graffiti Eradication and Enforcement Services	Approve procurement plan for graffiti Eradication and Enforcement Services	<b>Decision:</b> agree procurement plan- 13 December 2017 meeting, Resolution Number STR/2017/58 – Item C3 <b>Decision:</b> approve procurement plan at 2 May 2018 meeting, Resolution number STR/2018/18 – <a href="#">Item 10</a> and Resolution number STR/2018/20 – item C1			
1.7	Electricity supply SRR	Approve the supplier recommendation report for electricity supply services	<b>Decision:</b> agree SRR- 13 December 2017 meeting, Resolution Number STR/2017/56 – Item C1			

Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)
1.8	Overflow Planning Services	Approve the procurement plan for overflow planning services to process resource consents.	<b>Decision</b> taken to approve the procurement plan at 4 April 2018 meeting. Resolution number STR/2018/15 – <a href="#">Item 10</a> and Resolution number STR/2018/13 – item C2
1.9	External Recruitment Supplier	Current All of Government (AoG) contract expires October 2017. New AoG contracts have been negotiated by MBIE. Council will enter into AoG agreements for six months and assess whether they meet our needs.	<b>Decision</b> taken to extend AoG agreements at 4 April 2018 meeting, Resolution number STR/2018/14 – <a href="#">Item 9</a> and Resolution number STR/2018/12 – item C1
1.10	Building Consents Regional Overflow Model	Approve the supplier recommendation for the Building Consents Regional Overflow Model	<b>Decision:</b> procurement plan agreed - 13 December 2017 meeting, Resolution number STR/2017/60 – Item C5 <b>Decision:</b> Supplier recommendation agreed at 11 June 2018 meeting, Resolution number STR/2018/27 – <a href="#">Item 12</a> and Resolution number STR/2018/33 – Item C2
1.11	Waiheke Island Waste Services Contracts	Approve a contract extension for Waiheke Island waste services contract	Update provided at the 11 July 2018 meeting, Resolution number STR/2018/41 – <a href="#">Item 11</a> and Resolution number STR/2018/36 – item C1 <b>Decision:</b> Approved contract extension at 11 July 2018 meeting.
1.12	Ports of Auckland stormwater project	Approve awarding of contract to successful supplier for Ports of Auckland stormwater project	<b>Decision:</b> Approve awarding of contract Resolution number STR/2018/79 – Item C1 <b>Decision:</b> approved awarding of contract at the 7 November 2018 meeting
1.13	City Centre Development	Provide an update on the strategy for procurement of city centre development programme and pipeline of forward works	Updates will now be provided as part of the update on Capital Project Delivery.
1.14	Ports of Auckland stormwater project	Approve awarding of contract to successful supplier for Ports of Auckland stormwater project	<b>Decision:</b> Approve awarding of contract Decision taken to approve awarding of contract at the 7 November 2018 meeting Resolution number STR/2018/79 – Item C1 Next update to be provided in April 2019 through the \$5 million project report.
1.15	St Marys Bay and Masefield Beach improvement project	Approve supplier recommendations for St Marys Bay and Masefield Beach improvement project	<b>Decision:</b> Supplier recommendations for the first phase of construction Report provided to the 6 March 2019 meeting Resolution number STR/2019/14 - <a href="#">Item 9</a>
1.16	Procurement plan for waste collection services	To provide an update on the procurement plan for waste collection services	<b>Decision:</b> To recommend the waste collections procurement plan to Finance and Performance for approval, incorporating feedback from the Value for Money review on the future of waste services Update provided to the 6 March 2019 meeting Resolution number STR/2019/16 - <a href="#">Item 11</a>
1.17	Graffiti Contracts	To provide an update on the council's graffiti contracts	Update provided at the 6 March 2019 meeting Resolution number STR/2019/19 – Item C1 Receive update on graffiti contracts
<b>3. Endorse Procurement Category Strategies</b>			
3.1	Waste Solutions Procurement Strategy	Create plan for go to market exercise for all waste collection (including food waste) and disposal activity prior to 2020	Update provided at the October 2017 meeting Resolution number STR/2017/40 - <a href="#">Item 9</a> <b>Decision:</b> Confirm strategy/challenge
3.2	Organics (food waste) Processing caddies and food waste bins	Create plan for go to market exercise for all aspects of the planned Organic (food waste) collection and Processing Service together with the caddies and bins required for collection.	Update provided at the October 2017 meeting Resolution number STR/2017/40- <a href="#">Item 9</a> and Resolution number STR/2017/45 – Item C1 Update received at 11 July 2018 meeting Resolution number STR/2018/40 - <a href="#">Item 10</a> and Resolution number STR/2018/43 – Item C1

Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)
3.3	ICT hardware	Create a plan for engaging the market to purchase ICT Hardware.	Update received at 7 March 2018 meeting – Resolution number STR/2018/7 – <a href="#">Item 12</a> and Resolution number STR/2018/10 – Item C1 <b>Receive:</b> No decision required
3.4	ICT Software	Create a plan for engaging the market to purchase Software.	Update received at 11 June 2018 meeting – Resolution number STR/2018/24 – <a href="#">Item 9</a> <b>Decision:</b> agree to endorse the Software Procurement Category Strategy
3.5	Vertical Construction Category Strategy	Development of the overall strategy for vertical construction and building	Update received at 11 June 2018 meeting – Resolution number STR/2018/29 – <a href="#">Item 14</a> and Resolution number STR/2018/34 – Item C4 <b>Decision:</b> endorse the vertical construction procurement category strategy
3.6	ICT Technology Services	Create a plan for engaging the market to purchase Technology Services – Cloud, Data Centre Services, Print, Network.	<b>Decision:</b> update received at 12 December 2018 meeting – Resolution number STR/2018/91 – <a href="#">Item 10</a>
3.7	Professional Technical Services	Implementation of professional technical services category	<b>Receive:</b> No decision required – update from approved strategy by T&P 2016 Update received at 3 October Strategic Procurement Committee meeting – Resolution number STR/2018/63 – <a href="#">Item 11</a>
3.8	Professional Services	Create a plan to go to market and manage professional services across Auckland Council.	<b>Receive:</b> No decision required.
<b>4. Enhance Group Sourced Procurement</b>			
4.1	Sustainable Procurement Framework	Give effect to principles to be agreed in Group Procurement Policy	Update provided at the December 2017 meeting. Resolution number STR/2017/53 <a href="#">Item 9</a>
<b>5. Improve Procurement Maturity</b>			
5.1	Ariba update	Update Committee on implementation of procurement enabling technology	Update provided at the October 2017 meeting Resolution number STR/2017/4 – <a href="#">Item 11</a>
<b>6. Other</b>			
6.1	Update on Waste Solutions contracts	Update the Committee on the current state of all waste contracts prior to the preparation of the Waste Solutions Procurement Strategy	Update provided at the October 2017 meeting Resolution number STR/2017/41- <a href="#">Item 10</a> and Resolution number STR/2017/46 – item C2
6.2	Review of Contract performance	Update the Committee on the performance of suppliers against key performance metrics under the Full Facilities Maintenance contracts	<b>Receive:</b> No decision required. Update provided at May 2018 meeting, Resolution number STR/2018/21 – item C2
6.3	Full Facility agreement transfer of streetscape and waste solutions services	To seek approval for the variation of the current Full Facility agreements to transfer the streetscape services from Auckland Transport and Waste Solutions to Community Facilities.	<b>Decision:</b> approval of transfer. Update received at 12 December 2018 meeting Resolution number STR/2018/89 – Item C2
6.4	ICT Technology Services	Seek approval for the transfer of existing datacentre service to a new multi-cloud environment.	<b>Decision:</b> approval of transfer. Update received at 12 December 2018 meeting Resolution number STR/2018/90 – Item C3