

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events									
182	Anzac Services - Upper Harbour	Supporting and/or delivering Anzac services and parades within the local board area.	Further decision point: 1. Local Board representation at local Anzac Services and Parades.	CS: ACE: Events	\$10,000 LDI: Opex	In progress	Green	Planning commenced in Q2. Scheduled for Q4.	Scheduled for Q4. Planning commenced in Q2.
183	Event Partnership Fund - Upper Harbour	Funding to support community events through a non-contestable process. his provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. - Mud Rush (Harbour Sport) \$3,000 - Greenhithe Christmas Parade (Harcourts Cooper & Co) \$5,000 - Pascoe NZ Tennis Open (Tennis Northern) \$6,000 - Albany Lakes Summer Series (Running Events) \$6,000 - Shore to Shore (Harbour Sport) \$3,000 Total = \$23,000	Further decision points: 1. Confirm activities and delivery organisations included in this line. 2. Confirm funding allocations to each activity.	CS: ACE: Events	\$23,000 LDI: Opex	Completed	Green	All allocations have been paid out to recipients. Confirmed dates for funded events; - Mud Rush - 8 September 2018 to 9 September 2018 - Greenhithe Christmas Parade - 2 December 2018 - Albany Lakes Summer Series - 20 January 2019 to 24 March 2019. - Pascoe NZ Tennis Open - 11 to 16 December 2018 - Shore to Shore - 31 March 2019.	All allocations have been paid out to recipients. No further update is required.
184	Movies in Parks - Upper Harbour	Programme and deliver 2 Movies in Parks series events.	Further decision points: 1. Confirm venues 2. Confirm movie selection	CS: ACE: Events	\$30,000 LDI: Opex	In progress	Green	Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Luckens Reserve screening on 8 February 2019 and Rosedale Park screening 13 April 2019. Public screening licences for "Ant-Man and the Wasp" and "Jumanji: Welcome to the Jungle" have been approved. Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.	Movies In Parks, "Ant-Man and the Wasp" was screened on Friday, 8 February 2019 at Luckens Reserve, West Harbour with approximately 1,300 attendees. "Jumanji: Welcome to the Jungle" will be screened on Saturday, 13 April 2019. A detailed debrief report will be presented to the local board post-season.
195	Meadowood Community House, Funding year 2	Fund Meadowood House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Meadowood Community House for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$53,477 ABS: Opex	In progress	Green	On 5 December 2018 Meadowood Community House attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts. Highlights from this quarter include hosting their first Repair Café where they had 42 people, 57 items for repair and a saving of approximately \$2,960. This was the same day as the unveiling of the Armenian Alphabet Stone, celebrating the 20 year relationship between the Armenian Society and Meadowood Community House.	Highlights for Q3 include having the bookings increase and the International Mother Language Day celebration that had the Armenian, Arabic, Russian, "Kiwi", Maori and South African traditions and treats. Meadowood Community House has planned their deputation for Q4.
315	Community Grants	Funding to support local community groups through contestable grant rounds.		CS: ACE: Community Empowerment	\$113,425 LDI: Opex	Approved	Green	\$56,651.50 has been allocated for Local Grant Round One and \$10,867 for Quick Response Round One, leaving a total of \$45,906.50 to be allocated for one local grant round, and two quick response rounds.	Local Grant Round Two and Quick Response Round Two closed in March 2019. Decisions on grants will be made in Q4.

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666	Transition Hobsonville Headquarters & Sunderland Lounge from twelve month interim council management to Community-led management.	Interim council management from July 2018 to June 2019, opening Hobsonville HQ once refurbishments to both buildings completed. Establish initial operating practice, procedures, programming and community engagement / initiatives, interest, utilisation and working relationships with local community. Define and confirm preferred expression of interest (EOI) selection criteria with local board. Undertake an EOI process commencing Q3 to select a community group to manage Hobsonville HQ under a Community-Led Model. Undertake transition of Hobsonville HQ, from council managed to a community-led operation, actively supporting the community group through transition phase, with an operational plan in place.	Identify through an expression of interest process, a community organisation, endorsed/approved by agreed local board selection criteria, to operate and manage Hobsonville Community Hub (Headquarters & Sunderland Lounge) as a community-led model. Local board has an oversight and monitoring role.	CS: ACE: Community Places	\$78,029 ABS: Opex	In progress	Green	At the October 2018 business meeting, the local board approved the focus areas for Headquarters and Sunderland Lounge in anticipation of the expression of interest (EOI). The EOI to manage the centre and lounge has been advertised this quarter. In Q3, staff will initiate the EOI process.	Expressions of interest for a local community organisation to manage Headquarters and Sunderland Lounge was advertised on the local board, Hobsonville Residents Society and Hobsonville Point Community Facebook pages, through community and council networks and at Headquarters. Headquarters received interest from the Hobsonville Point Residents Society committee and Hobsonville Community Trust in applying for the expression of interest and staff provided support to both. Applications have closed and a decision is pending. The handover will be in July 2019. Headquarters has been closed since December 2018 due to wastewater and water connection issues. The Headquarters Manager and Venue Hire team organised the relocation of hirers and support for activations and programmes running from the facility. Headquarters community programmes, Level two Te Reo Maori and The Art of Māori Weaving, have had an increase in attendance and were relocated to the Rifle Range Ampitheatre. The Activation and Outreach Lead has relocated to Albany Community Hub to provide activations and programming. The next stages of transition to community led management for Headquarters and Sunderland Lounge have started. Refurbishment of Sunderland Lounge, including carparking is due to be completed in May 2019.
687	Inclusion and Diversity - Age Friendly Upper Harbour - local response to the needs of older residents by implementing recommendations from the 2017 Age Friendly survey	<p>Enable the aspirations and needs of senior residents to be recognised in local decision-making, and to support implementation of recommendations made through the Age Friendly survey undertaken in partnership with Age Concern, in 2017.</p> <p>Support local residents with activities and initiatives identified through the survey by brokering appropriate relationships, identifying resourcing needs and where appropriate providing advocacy – for example, working in conjunction with PSR staff to implement some of the actions proposed in the survey.</p> <p>Work in conjunction with an identified local provider to host an intergenerational forum during the year, and establish an annual event for the International Day of Older Persons (1 October)</p> <p>This project will continue to increase knowledge amongst the older community regarding the process of local government including how residents can participate in decision making, such as through local board and governing body consultations.</p> <p>Facilitate access to and information on similar work in other parts of the Auckland region to help foster a culture of partnering, regional networking and strengthened connectivity within our older communities</p> <p>Encourage and increase awareness of mana whenua in local communities, seeking to enable connection across all cultures in the Upper Harbour area</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Red	<p>In Q2 staff presented a report to the local board on the findings and recommendations from the Age Friendly survey undertaken in partnership with Age Concern 2017. In Q3, staff will share findings with key stakeholders and advocate for recommendations to be addressed through existing work programmes, such as adequate provision of transport, footpath maintenance and access to clean toilets.</p> <p>Staff will also consider holding an age-friendly expo event designed to raise awareness amongst the Upper Harbour community about age-friendly services and opportunities they can access.</p>	<p>Age Concern North Shore originally agreed to deliver this work, but subsequently withdrew due to a lack of capacity.</p> <p>Staff are working towards identifying an appropriate provider with capacity to support delivery of an intergenerational activity.</p> <p>Staff are engaging with another identified provider as at March 2019. With one quarter remaining risk exists that a provider will not be found with capacity to deliver in Q4.</p> <p>In Q3, staff worked to identify the best response to the Age-friendly Upper Harbour research. Following additional research, it was identified there are not enough providers in the Upper Harbour area to support an Active Aging Expo. Staff are developing an intergenerational programme as the preferred approach and are working to identify a suitable provider to support delivery of an intergenerational activity.</p>

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688	Placemaking: Albany CoCo Inc annual work schedule	Fund Albany CoCo Inc to:- provide a range of programmes and activities to meet the needs of Upper Harbour residents and communities, with a particular focus on Albany and immediate neighbouring communities area • work with local neighbourhoods such as Pinehill, Norcross, Oteha Valley and Fairview, to identify and support local initiatives and opportunities for activation • support and, as necessary, co-ordinates key community events, such as Summer Fun and an annual Christmas event • provide support for smaller and emerging groups, acting as an umbrella organisation and fund-holder as required • work in partnership with key sub-regional capacity development agencies, local stake holders and communities, Auckland Council and the Upper Harbour Local Board to develop a culture of partnering, regional networking and strengthened connectivityAlbany CoCo Inc receives annual funding to deliver the above and more specific activities and programmes as detailed in the annual work schedule, which is attached to the annual Funding Agreement.	Staff will develop options for consideration by the local board on the unspent funds (\$45,000).	CS: ACE: Community Empowerment	\$45,000 LDI: Opex	On Hold	Amber	Staff scoped opportunities and identified an organisation to provide an overview and mapping of community activities and organisations in the Albany area. Staff sought input from the local board on future direction of this activity. The Albany Coco continues to operate until the formal winding up of the organisation occurs. In Q3 staff will undertake a community-led process to design a placemaking approach to utilise the Albany Community Hub.	Albany Coco Inc has decided to wind up and cease operating from Albany House. The allocated budget will be directed towards community engagement to support the Expressions of Interest process for Albany Hub and to identify current community development needs. Staff from CEU and Community Places will develop a programme of activation to explore levels of interest and opportunities in the Albany community to refresh a community development approach that is relevant and responsive to the current community. The findings from this engagement will help inform the EOI process and future local board work programming. Staff will provide the board with an update project outline in Q3.In Q3, a series of community activation and engagement activities have been developed in collaboration with Community Places staff and a contractor. Catalyse has been engaged to support community engagement and activation within the Albany area. Planning for two significant community activations have been completed for a family fun day and a community kite day at the Albany Hub site.
689	Placemaking: Fund Greenhithe Community Trust to deliver placemaking activities to meet the needs of local residents and promote community participation and wellbeing	Fund Greenhithe Community Trust to :•provide a range of programmes and services to meet the needs of residents and the community in the Greenhithe area. •support and, as necessary, co-ordinates key community events, such as the annual Lantern Festival and Neighbours Day •co-ordinate a successful youth focussed programme of events and activities working with local youth leaders and in partnership with relevant youth development and employment and training organisations •co-ordinate the Upper Harbour Community Garden network and support local action to improve the natural environment, in partnership with mana whenua, and other relevant local and sub-regional groups •work in partnership with key sub-regional capacity development agencies, local stake holders and communities, Auckland Council and the Upper Harbour Local Board to develop a culture of partnering, regional networking and strengthened connectivityGreenhithe Community Trust receives annual funding to deliver the above and more specific activities, services and programmes as detailed in the annual work schedule, which is attached to the annual Funding Agreement.	No further decisions anticipated	CS: ACE: Community Empowerment	\$45,000 LDI: Opex	Completed	Green	Staff have been working with the Greenhithe Community Trust to consider the delivery of a youth employment project in addition to their current work programme. The Greenhithe Community Trust have employed an operations manager to support a team of part time community facilitators and community volunteers as the trust activities increase. The trust have programmed activities including the weekly youth and plunket groups, fabulous Fridays for Seniors, fearless cooking classes and other community classes. In Q3, funding agreement will be completed to deliver the youth employment website.	Staff supported the work of the Greenhithe Community Trust. Q3 highlights:- A Men's Project facilitator has been engaged by the Trust to deliver programmed activity for men that encourages connectivity and useful activity. - A Newcomers Plunket Group launched in March 2019 on Thursday mornings. The programme is designed to help young families upskill and connect.- Greenhithe youth employment programme (GYEP); a summer holiday programme matching students to employment. Various activities were delivered that focussed on promoting and building community connectivity. This has included Know Your Street Summer BBQs, Youth Camp sponsorship for four youth leaders, Lantern Festival, Greenhithe Beach Day, Urban Rat Project, Upper Harbour Ecology Network, Chinese Education Conservation Trust bush work and Neighbour's Day.

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691	Placemaking: fund Hobsonville Community Trust to deliver placemaking activities to meet the needs of local residents and promote community participation and wellbeing	Fund Hobsonville Community Trust to :• provide a range of programmes and services to meet the needs of residents and the community in the Hobsonville Point area. • support and, as necessary, co-ordinates key community events, such as the Summer Evenings in the park and focus groups for community activation • co-ordinate a successful youth focussed programme of events and activities working in partnership with local schools and other relevant youth development, employment and training organisations • support and, as necessary, co-ordinate community initiatives that encourage sustainable neighbourhood practices in relation to waste minimisation, up-cycling and alternative transport modes • work in partnership with key sub-regional capacity development agencies, local stake holders and communities, Auckland Council and the Upper Harbour Local Board to develop a culture of partnering, regional networking and strengthened connectivityHobsonville Community Trust receives annual funding to deliver the above and more specific activities, services and programmes as detailed in the annual work schedule, which is attached to the annual Funding Agreement	No further decisions anticipated	CS: ACE: Community Empowerment	\$45,000 LDI: Opex	In progress	Green	Staff worked with the Hobsonville Community Trust to identify additional activities that would support the growing population and needs of Hobsonville. Staff and the trust identified ongoing support required for youth as a priority. A funding agreement for a youth activity is being progressed.	Staff supported the Hobsonville Community Trust. The Trust provided a full accountability report to March 2019 which included: - a cultural evening with over 400 in attendance- several volunteer meetings- a men and children's event- promoting a new activity with the Hobsonville Choir- fitness activation through community groups- book clubs and language classes. Stage one and two of the Empower Youth Initiative was completed and reviewed. Stage three is postponed due to the Headquarters venue being closed. This stage will focus on character and leadership development. The local board sponsored resource kit was regularly used for community events, block events, BBQ's, birthday parties and school events.
692	Inclusion and Diversity: support a Newcomers Network to identify the social, professional and recreational newcomer needs and develop a comprehensive programme to meet these.	A Newcomers Network will encourage participation of the diverse migrant communities' resident in the Local Board area, and specifically engage with local mana whenua to foster cross-cultural connection and support local aspirations. Support capacity building and organisational development for a Newcomers Network to enable it to take a lead role in the co-ordination and delivery of relevant programmes, events and support services in the Upper Harbour Local Board area Increased capacity will support greater cross-regional engagement and collaboration with other migrant service providers, newcomer networks and social support agencies, and enable enhanced delivery in the various local communities. A Newcomers Network will actively encourage and promote opportunities for employment skills and social enterprise development, partnering with relevant training providers and sub-regional organisations.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	In Q2, staff met with potential providers to support newcomer activities in the Upper Harbour area. Staff has sought input from the local board on direction for this activity. In Q3, staff will undertake a community-led process to design a placemaking approach to utilise the Albany Community Hub in collaboration with Community Places and negotiate with Harbour Sport a funding agreement to deliver newcomer activities.	In Q3, staff negotiated delivery of newcomer activity with Harbour Sport Trust. A programme of activity is proposed to involve residents from diverse ethnic backgrounds and build capacity for community and resident led activity. Harbour Sport will collaborate with other Albany facilities and resources to engage with Albany newcomers. Delivery will take place in Q4.

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693	Placemaking: Whenuapai - work with the community to develop a local response and community capacity as outlined in the Whenuapai Structure Plan	<p>Engage with the local community in Whenuapai to organise, plan, and effectively contribute to the proposed development in their local area, as outlined in the Whenuapai Structure Plan (WSP) Continue to work with local groups and residents to identify opportunities to engage the wider community Support local residents with activities and initiatives identified by the community to develop momentum around local engagement, decision making and participation Encourage mana whenua participation in community planning activities. Broker relationships between community groups, Council departments, capital developers and external service providers to address the Whenuapai community aspirations and objectives. Support capacity development for groups in the Whenuapai community, including access to resources, meeting rooms, networking, training and administration/management support. This project will continue to increase knowledge amongst the community regarding the process of local government including how residents can engage in the process, such as through Local Board Plan consultation. Work in partnership with key sub-regional capacity development agencies, local stake holders and communities, Auckland Council and the Upper Harbour Local Board to develop a culture of partnering, regional networking and strengthened connectivity</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	In Q2 staff negotiated with the Gecko Trust to deliver additional Curious Tamariki programmes in the wider local board area. Gecko Trust will submit a proposal to activate a funding agreement in Q3.	In Q3, staff completed a funding agreement with Gecko NZ Trust to deliver the Curious Tamariki programme. The Trust will engage with young people to explore issues in their local community and re-tell this through digital storytelling. Specialist film makers will be commissioned to teach technical elements of film making that will benefit youth who wish to aspire to a career in this medium. Delivery is scheduled for Q4. A recent youth survey conducted by the Youth Caucus, found that mental health, parental pressure, environment and unemployment were the top four issues for young people in Upper Harbour. These topics will most likely feature in the digital film making projects.

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694	Children and Young People: Youth Engagement and Capacity Building	Partner with key community partners, local iwi and kaupapa maori organisations. and the Upper Harbour Youth Caucus to support youth engagement, build youth capacity and develop a culture of youth enterprise and employment in the Upper Harbour Local Board area. Support the Upper Harbour Youth Caucus (UHYC) to become a point of engagement and activity for young people in the local board area. Encourage and support youth diversity within UHYC activities and initiatives, acknowledging culture, ability and gender identity. Enable greater engagement of youth with iwi and kaupapa maori initiatives in the local communities, supporting access through Council relationships and resources. Facilitate youth engagement in relevant activities and projects of the Local Board and Council units, including open space developments, neighbourhood plans, town centre and community facility improvements. Work with key community organisations to develop and implement youth-led projects and events in the Upper Harbour area. The UHYC will actively encourage and promote opportunities for employment skills and social enterprise development, partnering with relevant training providers and sub-regional organisations. Provide access to funding support for youth generated enterprise in the local community	No further decisions anticipated	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	In Q2 staff supported the Albany youth caucus HEY (Hearing Everyday Youth) to deliver two events at Rangitoto and Albany Senior High schools. The events were designed to help students address stress and mental health concerns in the run up to end of year exams. HEY administered an online survey completed by 300 students which identified key concerns impacting their wellbeing (poor mental health; parental pressure; the environment and employment). HEY presented their work to the local board in December 2018. -Contracts are being negotiated with Greenhithe Community Trust and Hobsonville Point Community Trust for youth programmes in Q3. -Staff negotiated a \$5,000 contract with Kerry Barnett to produce an overview of youth providers and opportunities in the Upper Harbour area and make recommendations for future local board investment in youth-led community development. These recommendations will be presented to the local board in Q3 and used to inform proposals for the 2019/2020 work programme.	In Q3, the Upper Harbour Youth Services Mapping report designed to inform future investment in youth leadership and engagement was completed. Staff are working to identify gaps and finalise recommendations. This will be presented to the local board in Q4. Staff have completed the following funding agreements: - \$5,000 to Hobsonville Community Trust for after-school youth activation and leadership programmes for 10-14 year olds. - \$5,000 to Greenhithe Community Trust for training and capacity building activities supporting youth enterprise and employment. - \$1000 to Whenuapai Ratepayers and Residents' Easter Festival. A funding agreement was finalised to support two Sustainable Paremoremo Trust initiatives including a 'First Aid, First Response' scheme and a course led by ZooVentures supporting youth in Whenuapai to learn animal care skills and explore career options. HEY Youth Caucus, have developed a youth-led social event bringing together young leaders and ongoing planning for National Youth Week event in May 2019.
751	Venue Hire Service Delivery - UH	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q2, hirer satisfaction remains high with 91 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers and booking hours have increased significantly due to the opening of Headquarters and Albany House. For health and safety reasons relating to waste water issues, Headquarters is temporarily closed from 3 December 2018 until further notice. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.	During Q3, staff updated the local board on fees and charges for 2019/2020. Community drop in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any questions they have with the hire process or the venue they hire. Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings. Hirer satisfaction shows 88 per cent would recommend the venues they have visited in the local board area. The statistics are based on the first eight months of 2018/2019.

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1263	Apply the empowered communities approach – connecting communities (UH)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.		CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	In Q2 a new strategic broker was appointed. This quarter concentrated on building and getting to know the community. -Meetings with Transpower to connect on their Community Care funds and how local organisations can access this fund. -Funding agreement in progress with Greenhithe Trust to deliver a youth activity for a web based youth employment link. -Meetings with Gecko Trust to offer a further Curious Tamariki programme in the local board area. -Facilitated meeting with West Harbour Tennis Club and North Harbour Sport to increase tennis club profile.	Staff continued facilitation and collaboration with community groups. Explored opportunities between retirement villages and community centres to increase attendance at community centres for age friendly activities. This opportunity revealed that retirement villages were heavily invested into their onsite activities and interest in attending local venues were not considered priority. Facilitated with youth group to attend local board workshop to highlight achievements. Attended various community meetings such as the financial literacy workshop that was initiated by Sustainable Paremuremo. In Q4 staff will continue the empowered communities approach to support community groups.
1459	Community-led placemaking : Take PART Community Art	Develop an integrated programme of neighbourhood creative and arts focused community-led placemaking initiatives. Partner and co-design with community organisations already working in the local board area to deliver creative and arts activities. Engage with Mana Whenua regarding any notable historical events, relevant flora and fauna, and cultural importance for mana whenua in the Upper Harbour area, to inform the planning and placement of proposed local installations.	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	Staff identified a preferred contractor to lead this work line. Gecko Trust have been invited to submit a proposal to further develop their successful Curious Tamariki work and deliver a project supporting youth-led arts, engagement and placemaking in community locations across the Upper Harbour area. Staff anticipate that a contract will be finalised and the project will commence in Q3.	In Q3, staff completed a funding agreement to Gecko Trust to deliver a creative programme in Upper Harbour schools, that will enable young people to explore issues impacting their local community. The programme builds on the 2018 Whenuapai Curious Tamariki project. The local board will be updated on the project outcomes in Q4.

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1529	Hobsonville Headquarters & Sunderland Lounge Interim Council Management and Programme Delivery 2018/2019	Twelve month council management from July 2018 to June 2019, opening Hobsonville HQ and establishing operating practice, procedures and programmes.		CS: ACE: Community Places	\$51,000 ABS: Opex	In progress	Green	During Q2, Headquarters has further developed relationships with key stakeholders, Hobsonville Land Company, Hobsonville Point Residents Society, Hobsonville Community Trust, Hobsonville Point Secondary School and Primary School as well as local business partners through regular meetings and engagement as well as local business and organisations. This has been further established through activating Headquarters and engaging in community meetings, initiating activities and working collaboratively with the community. Some highlights and successes have been the Hobsonville Point Photography Exhibition, Te Reo Maori classes, Teeny Boppers playgroup, Combat Centre kids leadership course, and a Diwali Celebration. In planning for 2019, Headquarters has been working alongside Hobsonville Point Secondary School to establish the Hobsonville Point Youth Theatre Company and the Hobsonville Point Community Library both based at Headquarters. Headquarters have also established a good relationship with the Albany Village Outreach team to provide a connection for the whole community. The Outreach team are interested in connecting with the wider Hobsonville Point community particularly as there is no immediate library facility available. Support and guidance has been given to both Hobsonville Community Trust and Hobsonville Point Residents Society around the Expressions of Interest application process. Both interested parties have visited community facilities in the North Shore area as part of their application research.	Headquarters has been temporarily closed since December 2018 due to wastewater and water connection issues. Community Places staff have organised the relocation of hirers and support for activations and programmes running from the facility. Headquarters community programmes, Level two Te Reo Maori and The Art of Māori Weaving, have continued on from term four with an increase in attendance and interest and were relocated to the Rifle Range Ampitheatre, Hobsonville. The Activation and Outreach Lead has been relocated to Albany Community Hub to continue to provide activations and programming. External and internal refurbishment of Sunderland Lounge, including carparking for both facilities, is almost complete and due to be ready for June 2019.
1530	Transition Albany Community Hub from council to community led management.	Define / confirm preferred expression of interest (EOI) selection criteria with local board. Undertake an EOI process commencing Q3 to select a community group to manage Albany Community Hub under a Community-Led Model. Undertake transition of Albany Community Hub, from council managed to a community-led operation, actively supporting the community group through this transition phase, and with an operational plan in place. Actively support preferred community-led operator prior, during and post transition as applicable to ensure smooth, successful transition.	Endorsement of selection criteria - Q2 Adoption of community provider - Q4	CS: ACE: Community Places	\$0 ABS: Opex	Deferred	Grey	The local board has decided to delay the transition of the Albany Community Hub. Staff will work with the local board to establish a new plan in early 2019.	The project has been deferred because the local board have decided to defer the EOI process. Staff held a workshop with the local board to discuss options for the Albany Community Hub and will bring the recommendation to the local board in Q4 for the Albany Community Hub to remain in Council management until there is interest and capacity in the community to make running an expression of interest process viable.

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1538	Albany Community Hub Interim Council Management and Programme Delivery 2018/2019	Extend council management from July 2018 to June 2019 at Albany Community Hub to continue operating practice and programming.		CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q2, the Hub introduced a new herb garden, which so far has been a great success. A herb gardening group who use the building have taken the garden as a project and have filled the garden with different herbs and vegetables. These are also used in the cooking classes, which are held at the Hub. A Solution for Inclusion workshop was organized by the Hub for local community groups and organizations to learn better ways to work more effectively with people with disability. The introduction of the Fairy Doors to 15 reserves and parks was launched on 8 December 2018, with 45 doors to find. The participants can register on the Facebook page that has been created and runs until 30 March 2019. In Q2, over 9000 people have attend an activity at the Hub which means 750 people each week are using the Hub. In Q3, a community network meeting is to be set up, to bring together all community groups and organisations to share the work they are doing.	During Q3, We have received some great feedback from the members of the community who got involved and enjoyed finding the Fairy Doors in parks and reserves. There were 54 families who made comments through the Facebook page and 10 families put in their completed forms. Two families have won these prizes. In collaboration with Meadowood Community House and the Headquarters in Hobsonville, the first Upper Harbour Community Network meeting was held at the Albany Community Hub. Over 20 people and 15 community organisations attended. These network meetings will take place every two months. A Family Fun Day and Kite day at the Albany Hub and Albany Domain are scheduled for Q4.
1781	Legacy ARST contestable funding – Upper Harbour allocation	Legacy Auckland Regional Services Trust Fund (ARST) for arts and culture purposes. Reallocation of residual funds granted by the former North Shore City Council to be returned by the Shore Exhibition Centre Trust in FY19, and added to LDI budgets across four local boards. The funds must be used for arts and culture purposes and as per the policy, any unallocated budget at the end of the 2018/19 financial year will go towards savings.	Detail on how the contestable funding will be administered will be brought back to the local board.	CS: ACE: Community Empowerment	\$55,650 LDI: Opex	Completed	Green	The local board allocated the balance of its Arts Regional Services Trust (ARST) funding of \$55,650 to the Manuhiri Kaitiaki Charitable Trust (MKCT) to develop one or several public art installations in the Albany area.	The Manuhiri Kaitiaki Charitable Trust (MKCT) of Ngati Manuhiri are in the process of completing their art installation proposal for presentation to the local board. A workshop has been arranged in Q4 to discuss this in more detail. Once this is finalised a funding agreement will be completed.
809	Upper Harbour Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$3,670,322 ABS: Opex	Approved	Green	The final quarter of the year ran smoothly from an operational perspective. The overcast, wet and somewhat cool spring conditions suppressed the grass growth significantly, due to the mowing and edging teams carrying out virtually 100% of their maintenance responsibilities. December 2018 was particularly wet with much higher than usual rainfall levels recorded and with the warm summer days, grass growth and weed growth increased a lot as the year ended. This could lead to some maintenance issues occurring in the early new year if the contractors are not particularly vigilant with mowing and gardening schedules. The Limeburners Bay Reserve has additional funding made available at the expense of the developer, due to the reserve being handed to Auckland Council in a sub-standard state. This funding has been bundled up into a stand alone project that will tackle pest plant issues, garden maintenance issues, paving issues, lawn issues and the development of two small riparian planting/s at the two stormwater outfalls located within the reserve. This work started in mid December 2018 and will be running through until at least June 2019. The maintenance of Upper Harbour buildings overall ran smoothly and the planned shutdown of the Albany Stadium Pool to carry out essential, preventative maintenance, as well as wear and tear repair work, ran well. The Headquarter building, Hobsonville, sadly was closed on the lead into Christmas due to the sewer feed being destroyed by a neighbouring development. The old sewer line is now completely unusable and the plan is to connect the building to a nearby new sewer feed. This work is anticipated to be completed by the end of February 2019.	The extended warm weather has not slowed the growth of pest plants. Morning glory has presented itself to be a major concern in colonising and rapidly spreading through some bush and natural plantings in Upper Harbour. Hooton Reserve has a particularly heavy infestation and additional resources have been brought to bear to deal with the problem. Pampas has benefitted from the warm sunny days with plants growing at rapid pace with the Albany Village Cemetery bush margins becoming colonised with them. Control methods are underway to deal with the Pampas before the seeds mature, become airborne and take hold in other areas.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Community Facilities: Build Maintain Renew									
813	Upper Harbour Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$352,889 ABS: Opex	Approved	Green	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.	Wet conditions towards the later part of quarter two gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Quarter four will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceeding year.
814	Upper Harbour Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$266,209 ABS: Opex	Approved	Green	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. Request for service work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.
1235	Upper Harbour - Local Park Art Maintenance	Maintenance of art work at the local parks	No further decisions anticipated	CF: Operations	\$8,000 LDI: Opex	Completed	Green	The annual, protective re-oiling of the Kell Park wooden art pieces is due to take place in February 2019.	Completed in March 2019
1672	Albany Coronation Hall - renew toilets	Stage one - investigate options to renew the asset to ensure it remains fit for purpose - complete. Current status - stage two - implement works for the hall toilet renewal. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2563). Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$70,000 ABS: Capex - Renewals	In progress	Green	Current status: The physical works contract has been awarded. Currently waiting for building consent approval. Next steps: Building consent to be approved.	Current status: Physical works are underway. Next steps: Progress physical works to completion by mid June 2019.
1673	Alexander Underpass - improvement contribution	Contribution to the investment into improving the underpass in Upper Harbour. The opportunity to do this work comes through the northern corridor improvement works.	Design to be approved by the local board	CF: Investigation and Design	\$1,250,000 ABS: Capex - Renewals; ABS: Capex - Growth	Approved	Green	Current status: Awaiting confirmation of scope. Next steps: The project has been put on hold.	Current status: This is a joint venture project between NZTA, Auckland Transport and Auckland Council. There is \$1,250,000 approved in the local board work programme which is subject to the board approving the design (via a resolution) and then a funding agreement would need to be executed. Next steps: Funding Agreement to be arranged, council will pay the lump sum at receipt of claim.
1674	Exeter Reserve - replace steps to Devonshire Place and renew walkways	Replace the failed steps that connect Exeter Reserve to Devonshire Place to ensure they are fit for purpose. This project will be investigated, scoped and delivered within this financial year.	No further decisions anticipated	CF: Investigation and Design	\$7,000 ABS: Capex - Renewals	In progress	Amber	Current status: Initial site visit completed. Scoping of works is underway in conjunction with other renewals within Exeter Reserve. Next steps: Review schedule of works and concept design for new steps and footpath.	current budget will be insufficient to complete scope of works required to renew to today's standards Current status: Schedule of works and concept design for steps, boardwalk and track renewal has been confirmed. A significant budget increase is required to cover the required scope of works. Next steps: Complete business case and secure budget required.
1675	Fernhill Escarpment - renew walkway and wayfinding signage	Renew failed walkways to future proof the asset in accordance to the current Greenways Plan, including updated wayfinding signage. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	Wayfinding signage design to be approved by the local board	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Site investigation has been completed. A Project Execution Plan has been established and approved. Some final design clarifications and directives will be sought from the Upper Harbour Local Board before engaging a design consultant to progress to developed design. Next steps: Work with the Upper Harbour Local Board to narrow the project scope further. Engage a consultant to take the high level concept plan to a developed design, with an accompanying feasibility and cost analysis.	Current status: A consultant has been engaged to take the concept design through to developed design, and to complete associated cost assessments. A site walk over with the design consultant was completed in March 2019. Next steps: Complete the planning assessment, feasibility, developed design and associated cost estimate to inform decision-making by the Upper Harbour Local Board.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1676	Herald Island Hall - renew heating and electrical system	Replace the hall heating and electrical system as required. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	Completed	Green	Current status: Project is scheduled to commence in January 2019 and will be complete early in February 2019. Next steps: Ensure the work commences as scheduled.	Project completed.
1677	Hobsonville Headquarters - redevelopment, exterior landscaping and car park construction	Hobsonville Headquarters redevelopment - construction of a car park and landscaping. Redevelopment of the Hobsonville HQ building to create a community hub that provides community focused activities, services and programmes, designed to promote the overall wellbeing and connectedness of Hobsonville Point and is associated with the outcomes of the Upper Harbour Local Board Plan. Development of a car park with 25 parking spaces. Landscaping in accordance with the plans to be developed through the Headquarters design process. Refurbishment, construction, plus minor furniture and fittings, to be included in the Headquarters building (including asbestos removal and furniture and fixtures, car park and landscaping). This project is a continuation of the 2017/2018 programme (previous SP18 ID 3012).	Design to be approved by the local board	CF: Project Delivery	\$600,399 ABS: Capex - Development; ABS: Capex - Renewals	In progress	Red	Current status: Surfacing and line marking of the car park is complete. Landscaping elements to the car park are commencing with an extended maintenance period for planting, given the dry planting conditions. Minor items that still require attention in the Headquarters building are being addressed. A heritage architect has been engaged to assess external signage options against relevant planning legislation. Specialist heritage images have also been provided by the Royal New Zealand Airforce Museum so that internal interpretive signage can be designed. Pricing has been received for landscaping works and negotiations with the contractor are in progress. In late 2018 there was an issue with the existing public wastewater line connection. This issue is unrelated to the Headquarters redevelopment. Next steps: Complete the car park landscaping works and have the car park vested to Auckland Council. Address the signage and minor internal items at the Headquarters building. Newly developed roads are expected to be vested to the Hobsonville Land Company shortly, and at this point the Headquarters building can be connected to new public services infrastructure (wastewater line).	Risks/ issues: Car park is significantly delayed. The contractor and developer, who with Auckland Council have an Infrastructure Funding Agreement, have not achieved compliance sign-off for the car park. The car park will only be operational once local connecting roads are completed and all compliance is complete. The Headquarters building has also been forced to close following issues with the wastewater connection. Current status: All carpark works are complete, however the developer is yet to submit evidence of engineering sign-off. The carpark is not available for use until surrounding roads are vested to Auckland Transport. Minor items still requiring attention in the Headquarters building are being completed now including landscaping, internal signage and other miscellaneous building works. Headquarters has been closed since late November 2018 due to an issue with the wastewater connection which is ex-Royal New Zealand Air Force infrastructure, and not a public asset. The existing wastewater connection was damaged in a nearby development and cannot be repaired. A new wastewater line is being constructed now and once this is complete, Headquarters will be in a position to re-open to the public. Next steps: Obtain engineering sign-off for the carpark works. Complete minor building works and landscaping at Headquarters, and provide a new wastewater connection for Headquarters.
1678	Rosedale Park - renew sports fields 3 and 4	Renew sports fields 3 and 4. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous ID 2578).	No further decisions anticipated	CF: Investigation and Design	\$500,000 ABS: Capex - Renewals	In progress	Green	Current status: Infrastructure works completed. Couch seed and stolons planted to commence the grass grow-in phase. Next steps: Continue grow-in phase to completion by end of March 2019.	Current status: Turf grow-in substantially complete. Next steps: Completion early April 2019. Install new softball artificial bases.
1679	Scott Point - develop sustainable sports park	The provision of local parks amenity within Scott Point Park. Sports field replacement and development at Hobsonville Point. The installation of four new changing rooms and four toilets. Develop pathways to connect the new sports fields, pedestrian and cycling linkages. Stage one - investigate, design, scope and plan the works required. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2826).	Design to be approved by the local board	CF: Project Delivery	\$300,000 ABS: Capex - Growth	In progress	Green	Current status: Supplier has produced a detailed program of works that meet the project timelines. Both Council and the supplier have had a greenhack forum that provided a collective brainstorm which helped collate key deliverables for the project. The aim behind the greenhack was to draw collaborative ideas that can then be implemented throughout the design. The local board received an update on the project from council and the supplier. Next steps: Continue to work with Auckland Transport with regards to the funding agreement for Wallace Road. Supplier to provide draft options of what stage one asset types will consist of by the end of December 2018.	Current status: Supplier has provided a preliminary design that formalises the Masterplan design. The sports field design types are Blue2Green, Recycled glass (Onepu) and synthetic. Auckland Transport are funding Wallace Road but have delegated these funds for Council to lead the design. The leases on 121, 131 and 129 Clark Road will be all off-site from the 1 August. Next steps: Supplier to progress through to detailed design and lodge for resource consent by the end of April 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1680	Upper Harbour - renew fixtures and furniture 2017/2018+	Renew fixtures and furniture at the following sites: Malcolm Hahn Memorial Reserve; Marina Esplanade; Herald Island Domain; Pahiki Reserve; Picasso Reserve; Hobsonville War Memorial; Rahui Reserve; Starlight Park; Unsworth Quarry Reserve and Greenhithe War Memorial Park. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2016/2017 programme (previous ID 3030).	No further decisions anticipated	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	Completed	Green	Current status: The remaining seats will be ready from the manufacturer in December. Depending on when the seats are received, the works are anticipated to be completed before the end of January 2019. Next steps: Inspect works once seats have been installed.	Project completed.
1682	Upper Harbour - renew park toilets 2018/2019+	Renew toilet blocks at the following parks: Christmas Beach; Kell Park and Pahiki Reserve. Current status - stage one - investigate, design, scope and plan the works required (including proposals to the board with recommendations for an increased level in service, where required). Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$38,000 ABS: Capex - Renewals	In progress	Green	Current status: Site visits are underway. Consultants to complete first review of assets to identify requirement of refurbishment and/or replacement are appointed. Next steps: Continuation of site visits to establish scope of works.	Current status: Preparing schedule of works for tender documentation. Complete project handover documentation. Next Step: Procurement for physical works.
1683	Upper Harbour - renew walkways and paths 2017/2018+	Renew walkways and paths at the following parks: Churchouse Esplanade Reserve; Rame Reserve and Paremoredemo Scenic Reserve. Stage one - investigate, design, scope and plan the works required (including proposals to the board with recommendations for an increased level in service, where required) - completed. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2583).	No further decisions anticipated	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Amber	Current status: Project scoping has been completed for all three walkways. Paremoredemo Scenic Reserve - a resource consent has been approved and the tender documentation is being prepared. Tender to be release in early January 2019. Churchouse Esplanade - a contract is in place for construction. Currently awaiting a confirmed programme for delivery. Rame Esplanade - a resource consent has been approved and the tender documentation is being prepared. Tender to be release in early January 2019. Next steps: Paremoredemo Scenic Reserve - release tender for physical works in a package with Rame Reserve, and award if appropriate. Churchouse Esplanade - release physical works tender package. It is endeavoured to deliver this track before Christmas. Rame Esplanade - release tender for physical works in a package with Paremoredemo Scenic Reserve, and award if appropriate.	Changes in national environmental standards for tracks adjacent to kauri may require alterations to current resource consented design for the Paremoredemo Scenic Reserve track. Churchouse and Rame still on track for completion in Financial Year 19. Current status: Project scoping has been completed for all three walkways. Paremoredemo Scenic Reserve/Rame Esplanade - Tender for physical works has now closed and negotiations are in progress. There are kauri present within Paremoredemo Scenic Reserve. The Kauri Die Back specialist team are investigating where recent design regulations may affect this piece of renewal work. It may only be possible to award a contract for Rame Reserve, with Paremoredemo following as soon as the design has been approved. Churchouse Esplanade - Has reached practical completion. Next steps: the Paremoredemo Scenic Reserve/Rame Esplanade - Review the proposed design for Paremoredemo Scenic Reserve with the Kauri Die Back specialist team. Award the contract for Rame Reserve. Churchouse Esplanade - Physical Works complete March 2019.
1684	Wharepapa Reserve - reconfigure playspace	Due to the playspace being built prior to the housing development being completed, there are privacy issues to the neighbouring homes which need to be addressed. This project is for design and scoping only, design to be approved by the local board. Current status - stage one - investigate, design and scope the works required. Stage two - (if approved by the local board to proceed) deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Early engagement with local Iwi and the development of engagement plan is underway. Next steps: Development of draft concept design to reconfigure the playspace within the envelope of the reserve, and consultation with neighbouring properties owners.	Current status: Reviewing draft concept design. Iwi engagement on concept design. Presentation of concept design to local board for further input and feedback. Next steps: Establish engagement plan.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2016	Upper Harbour - renew walkways and paths 2018/2019+	Renew walkways and paths at the following sites: Awatahi Reserve; Bay City Park; Brookfield Stream Reserve; Centorian Reserve; Gills Reserve; Herald Island Domain - Access; Malcolm Hahn Memorial Reserve; Northwood Reserve; Sanders Reserve; Te Wharau Creek Esplanade Reserve and Wharf Reserve - Albany. Current status - stage one - investigate, design, scope and plan the works required (including proposals to the local board with recommendations for an increased level in service, where required). Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	In progress	Green	Current status: Initial site visits are in progress. Identifying scope of works for individual sites and assets. Next steps: Continuation of scoping works required per site.	Current budget is not sufficient to renew these walkway. Will need to unbundle the project and ensure the works and cost estimates are incorporated into the forward work programme. Current status: Works required for Exeter Reserve will be undertaken as part of the project, Exeter Reserve renew steps to Devonshire Place and renew walkways, therefore has been removed from this project scope. Bay City Park and Centorian Reserve walkway assets have been investigated and identified as requiring minor maintenance only, therefore have been referred to the operations and maintenance team to remedy, and have removed from this project scope. Draft scopes have been reviewed for Awatahi Reserve, Brookfield Stream Reserve, Herald Island Domain Access, Malcolm Hahn Memorial Reserve and Te Wharau Creek Esplanade Reserve. Next steps: Review and refine draft scopes. Continue to scope works required for the remaining two sites: Gill Reserve and Wharf Reserve. Discuss scope of works for each site with the local board at a workshop and seek budget for the required works.
2116	Hooton Reserve - improvements	Investigate and design stage of the improvement works in collaboration with Auckland Transport at Hooton Reserve. This project is in relation to the major roading development which will have both Auckland Transport and Massey University involvement. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$40,000 LDI: Capex	On Hold	Amber	Project on hold. Auckland Transport will be undertaking major projects around this reserve in the near future, which will have an impact on the site. The project has been put on hold so that future planning can be co-ordinated with Auckland Transport's work programme.	Project on hold until works currently taking place on site by third parties is completed Project on hold. Auckland Transport will be undertaking major projects around this reserve in the near future, which will have an impact on the site - project put on hold so that future planning can be co-ordinated with Auckland Transport's work programme.
2117	Hosking Reserve - development	Investigate and design stage of the development of Hosking Reserve. As approved by the local board (UH/2018/94) the prioritised works to be undertaken are: (i) traffic access assessment, prior to committing significant funding to any other elements of the project; (ii) the development of a fencing plan; (iii) water provision options. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$40,000 LDI: Capex	In progress	Green	Current status: A traffic planner has been engaged to assess potential access ways into and out of the reserve, with a particular focus on safety around entry points and logical parking spaces from entry points. Next steps: Planner to submit their report around February 2019.	Current status: A draft report identifying potential entry, exit and parking areas has been prepared. Next steps: Review report and report back to the local board on parking options.
2118	Huntington Reserve - develop playspace	Investigate and design stage of the development of playspace at Huntington Reserve. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$30,000 LDI: Capex	In progress	Amber	Current status: Initial site visit completed. Engagement of playground design specialist to develop concept design is underway. Next steps: Review of draft concept report, design elements and draft cost estimate.	Current status: Presenting concept plans to local board. Next steps: Begin community consultation based on feedback by local board.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2119	Luckens Reserve - improve park facilities	Investigate and design stage of the park facility improvement initiative at Luckens Reserve. All works to be agreed by the local board. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This initiative will be funded by the renewals budget and the local board discretionary budget.	Design to be approved by the local board	CF: Investigation and Design	\$20,000 LDI: Capex	In progress	Green	Current status: Review Strategic assessment and complete site visit. Next steps: Appoint specialists to commence concept design phase.	Current status: Review draft concept plan. Next step: Meeting with landscape architect to refine concept plans.
2121	Limeburners Reserve - develop esplanade with walkway	Investigate and design stage of the development of the esplanade with a walkway at Limeburners Reserve. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$30,000 LDI: Capex	In progress	Green	Current status: Initial site visits completed. Engaged specialists to begin concept phase and site investigation. Site walk over and drone discovery. Next steps: Identify preferred option and alignment for potential walkway. Develop draft concept plan.	Current status: Present concept plan to local board for feedback and further decision making. Next step: Define concept plans based on feedback provided by local board. Begin initial community consultation.
2122	Upper Harbour - renew fixtures and furniture 2018/2019+	Renew fixtures and furniture at the following sites: Albany Cemetery; Albany Domain; Awatahi Reserve; Bass Reserve; Bay City Park; Centurion Reserve; Churchouse Esplanade Reserve; Clear Reserve; Crimson Park; Devonshire Reserve; Fairview Reserve; Gills Reserve; Hooton Reserve; Kell Park; Lucas Esplanade Reserve; Marae Reserve; Meadowood Reserve; Orchard Reserve – Greenhithe; Rame Esplanade Reserve; Rame Reserve; Redfern Nature Reserve; Remu Reserve; Saunders Reserve – Rosedale; Tawa Reserve; The Knoll; Wainoni Park North; Wharf Reserve – Albany; Windsor Park and Wiseley Reserve. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$54,000 ABS: Capex - Renewals	In progress	Green	Current status: A consultant has been approached to undertake condition assessments to establish the project scope. Next steps: Finalise the consultant engagement and undertake the condition assessments. Once the scope has been established, obtain approval to proceed to delivery.	Current status: A consultant has been engaged to undertake condition assessments to establish the project scope. The scope is due to be completed Mid-March for review with the maintenance team. Next steps: Finalise the condition assessments and prepare a final scope of works based on highest priority sites being addressed first. Review budget if necessary. Once the scope has been established obtain approval to proceed to delivery.
2124	Upper Harbour - implement actions from the Marine Sport Facility audit	Investigate and design stage of the actions to implement from the Marine Sport Facility audit. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. Design to be approved by the local board.	Design to be approved by the local board	CF: Investigation and Design	\$20,000 LDI: Capex	On Hold	Amber	Current status: Community Services are still to complete the Marine Facility Audit. Once this is completed actions from the audit can be investigated. Next steps: On hold until Community Services complete the audit.	programme prioritisation and reporting team have request project to be placed on hold until marine facility audit has taken place and further steps advised. Current status: Project is on hold as Community Services are still to complete the marine facility audit. Next steps: Once this is audit is completed, actions from the audit can be investigated.
2321	Upper Harbour additional parks planting maintenance	Additional maintenance of reserve planting per annum	No further decisions anticipated	CF: Operations	\$20,000 LDI: Opex	Approved	Green	A further \$20k has been allocated via the local board to continue this piece of work. Community Facilities will be working directly with the local board on these mini planting project priorities.	Community Facilities will continue to work directly with the local board on these mini planting project priorities.
2717	Upper Harbour - implement actions from the Greenways Plan	Investigate and design stage of the actions to implement from the Greenways Plan. Propose the Mallard Place to Calypso Way works as priority. Design to be proposed to the local board for approval prior to physical works commencing. Current status - stage one - investigate, design and cost estimate works. Stage two - propose to the local board for approval, plan and deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$40,000 LDI: Capex	Cancelled	Grey	Current status: A memo was discussed at the December 2018 workshop to put this project on hold, pending the outcome of the Greenways Plan refresh. This requires agreement. Next steps: Complete Greenways Plan refresh and reallocate this budget to priorities identified in the Greenways Plan.	Suggest that Greenways review is completed prior to further work being undertaken on this small section. Current status: The project is on hold. Next steps: Pending the outcome of the Greenways Plan refresh.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2731	Upper Harbour - LDI scoping fund 2018/2019	Investigate and scope potential Locally Driven Initiative (LDI) discretionary projects as approved by the board throughout the financial year. Information is to be presented to the local board for their consideration and further decision making.	Details to be approved by the local board	CF: Investigation and Design	\$25,000 LDI: Opex	Approved	Green	Current status: The local board resolved to approve the inclusion of the Caribbean Drive sports field service provision assessment within the 2018/2019 work programme and approved the reallocation of budget from the locally driven initiatives scoping fund to the delivery of the Caribbean Drive sports field service provision assessment budget. Next steps: Community Services to complete assessment.	Current status: Community Services department are undertaking a Caribbean Drive Service Assessment – this will cover the sports fields and the toilets etc which will then inform future decision making. Next steps: Complete service assessment.
2732	Upper Harbour – renew signage 2018/2019+	In conjunction with the findings of the signage audit undertaken in 2017/2018, investigate and scope renewing all old council signage throughout the Upper Harbour Local Board area at the community facilities. Current status – stage one – identify and scope the signage to be replaced. Stage two – prioritise the sites with the local board, plan and deliver physical works. Estimated completion date yet to be confirmed.	Details to be approved and prioritised with the local board	CF: Investigation and Design	\$2,750 ABS: Capex - Renewals	In progress	Green	Current status: Project requirements are being reviewed. An initial signage audit is under review. Next steps: Complete review of the signage audit document and engage a consultant to produce a scope of works.	Current status: A consultant has been engaged to review reserves in the Upper Harbour area and make recommendations on signage requiring updating. Next steps: Receive recommendations on priority signage and use this to develop a scope for possible delivery in financial year 2020.
2866	(OLI) Upper Harbour - develop an indoor sports facility	Overview - development of an indoor sports facility in the Upper Harbour area. Stage one - investigate feasibility and develop a business case for the indoor sports facility requirements. Stage two - yet to confirm the full staged approach to the initiative. The local board have indicated that they will contribute \$500,000 from their LDI Capex budget towards the project.	Ongoing decision making anticipated throughout the delivery of this initiative.	CF: Project Delivery	\$100,000 ABS: Capex - Development; LDI: Capex	Approved	Green	Current status: Updated Upper Harbour Local Board on needs assessment progress which informs the strategic case. Next steps: Planning on further updates in the new year.	Current status: A meeting with local board is scheduled in March to update them on progress of the strategic case to date and the next steps for the economic case. Next steps: Finalise the strategic case and seek approval of the local board in April / May 2019. Report to the Environment and Community Committee in May / June 2019.
2881	Centorian Reserve - develop walkway	Project is to formalise the grass access way by constructing a concrete pathway through the reserve creating a connection to Windsor Park. In addition the fill from Windsor Park works will be used to reduce fall height from existing playspace for pre-schoolers	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	In progress	Green	Current status: Resource Consent has been granted for physical works following the establishment of a restoration planting plan. Indicative pricing has been received which is in line with expectations. A Watercare representative has been in contact to discuss the programme and funding. It appears that Watercare's works are now going to proceed and the delivery of the pathway may be delayed. Next steps: Obtain further information from Watercare around programme and funding, and award a contract to enable delivery as soon as possible.	Current status: Works have commenced on site and due to be completed in mid-April. Next steps: Complete the physical works and award practical completion.
2925	Upper Harbour – renew coastal assets 2017/2018	Christmas Beach – seawall renewal, Attwood Esplanade; Rame Reserve – remove coastal assets, Landing Reserve – renew boat ramp and Waimarie Beach – renew seawall. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous ID 2569).	No further decisions anticipated	CF: Project Delivery	\$48,156 ABS: Capex	Completed	Green	Project completed August 2018.	Project completed.
2926	Connemara Reserve - renew courts	Connemara Reserve court renewal. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous ID 2572).	No further decisions anticipated	CF: Project Delivery	\$4,200 ABS: Capex	Completed	Green	Project completed 30 November 2018.	Project completed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2966	Sunderland Lounge - exterior and interior renewal	Exterior and interior renewal - stage 1. This is a refurbishment project on a recently purchased building. No physical improvement works carried out as yet. Facility does not meet Council standards. This project has an estimated completion date of March 2019. This project is carried over from the 2017/2018 programme (previous ID 3204).	No further decisions anticipated	CF: Project Delivery	\$1,409,883 ABS: Development	In progress	Amber	Current status: Physical works are underway. Next steps: Progress physical works to completion. Forecast completion date is middle of May 2019.	Delay of completion due to additional works required. Current status: Physical works are well underway for interior refurbishment works. Due to the redevelopment of the land area around Sunderland Lounge property, the existing stormwater and wastewater connections have been terminated by the developer and we are now required to reroute our stormwater and wastewater connections to the new pits provided by the developer. These works and landscaping works on the property will push the completion date out to June 2019. Next steps: Progress physical works to completion. Expected completion date now is end of June 2019.
3001	Hosking Reserve - demolish lower chicken shed	Remove the lower chicken shed from Hosking Reserve, along with all inorganic waste. This project has an estimated completion date of March 2019. This project is carried over from the 2017/2018 programme (previous ID 3017).	No further decisions anticipated	CF: Project Delivery	\$11,074 Growth	In progress	Green	Current status: Mulch will be applied over the site to provide the depth of cover required over the site. This will occur between January and February 2019. Next steps: Check depth of mulch once applied.	Current status: Mulch has been spread on site and the project can be closed pending on final inspection to be carried out by the asbestos specialist. Next steps: Close project following final inspection.
3002	Gills Reserve - install concrete walkway	Overview - install a concrete walkway. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of December 2018. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 2991).	No further decisions anticipated	CF: Project Delivery	\$16,135 LDI: Capex	In progress	Amber	Current status: This project is dependent on an Auckland Transport project and cannot be done in isolation. It also appears that there are potentially some budget issues with the related Auckland Transport project as well that will impact on the Community Facilities project. Next steps: Follow up with Auckland Transport on their project's status.	Risks/ issues: Budget is very low, based on old unit rates. Current status: This project is dependent on an Auckland Transport project and cannot be done in isolation. It also appears that there are potentially some budget issues with the related Auckland Transport project that will impact on our project. Next steps: Follow up with Auckland Transport on their project's status.
3140	Hobsonville War Memorial Park - install cricket nets	Install cricket nets to ensure they are fit for purpose. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous ID 3377).	No further decisions anticipated	CF: Project Delivery	\$120,905 LDI: Capex	Completed	Green	Project completed October 2018.	Project completed.
3141	Herald Island Domain - install basketball hoop	Install basketball hoop at the domain for local enjoyment. This project has an estimated completion date of August 2018. This project is carried over from the 2017/2018 programme (previous ID 3378).	No further decisions anticipated	CF: Project Delivery	\$20 LDI: Capex	Completed	Green	Project completed 8 August 2018.	Project completed.
3142	Malcolm Hahn Reserve - install basketball hoop	Install basketball hoop at the reserve for local enjoyment. This project has an estimated completion date of August 2018. This project is carried over from the 2017/2018 programme (previous ID 3380).	No further decisions anticipated	CF: Project Delivery	\$12,713 LDI: Capex	Completed	Green	Project completed 8 August 2018.	Project completed.
3143	Douglas Alexander Reserve - install picnic tables	Install picnic tables at the reserve for local enjoyment. This project has an estimated completion date of July 2018. This project is carried over from the 2017/2018 programme (previous ID 3381).	No further decisions anticipated	CF: Project Delivery	\$14,250 LDI: Capex	Completed	Green	Project completed July 2018.	Project completed.
3144	The Landing Reserve - install security measures	Install security measures. This project has an estimated completion date of September 2018. This project is carried over from the 2017/2018 programme (previous ID 3382).	No further decisions anticipated	CF: Project Delivery	\$9,625 LDI: Capex	Completed	Green	Current status: Initial gate installation was not acceptable to the boating community and a second gate was requested to allow for a much bigger opening and easier access for boat users to launch their boats. The manufacturing of the 2nd gate is currently underway and is expected to be complete by mid to end-November 2018. It was decided to commence with the work end of January 2019. Next steps: Install the 2nd gate and inform the call centre of the new access arrangements at this reserve.	Project completed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3152	Albany Pool - install disability amenities	Installation of disability toilet, shower and changing table. Minor changes to the shop changing room. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme.	No further decisions anticipated	CF: Project Delivery	\$29,250 LDI: Capex	In progress	Green	Current status: Final design and requirement being finalised. Next steps: Once the design is finalised, business case will be initiated for approval.	Current status: Final location and design completed. Next steps: Awaiting approval to proceed to detailed design stage.
3160	Kell Park – develop car park	Extension of the existing car park adjacent to the Plunket building, to provide additional car park facilities. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous ID 3433).	No further decisions anticipated	CF: Project Delivery	\$420,387 LDI: Capex	In progress	Green	Current status: A design and build tender has been completed and the contract awarded. Next steps: Update the Upper Harbour Local Board and receive project programme.	Current status: A design and build tender has been completed and the contract awarded. Resource consent has been lodged. Next steps: Receive resource consent and start construction works.
3196	Rosedale Park - install disc golf	Installation of disc golf for the community to enjoy. This project has an estimated completion date of July 2018. This project is carried over from the 2017/2018 programme (previous ID 3232).	No further decisions anticipated	CF: Project Delivery	\$1,900 LDI: Capex	Completed	Green	Current Status: The local board approved an additional scope and funding for the Rosedale Park disc golf course to install boxed tee-pads in December 2018. Next steps: Installation of boxed tee-pads.	Project completed.
3197	Bill Moir Reserve - install signage	Installation of signage at Bill Moir Reserve. This project has an estimated completion date of September 2018. This project is carried over from the 2017/2018 programme (previous ID 3569).	No further decisions anticipated	CF: Project Delivery	\$8,500 LDI: Capex	Completed	Green	Project completed October 2018.	Project completed.
3324	Jack Hinton Drive - Exeloo (Toilet) renewal	Health and Safety requirement to renew the metal frame of the Exeloo toilet and blast the metal frame and recoat/repaint with anti-corrosive paint.	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	In progress	Green	No Q2 commentary required.	Current status: Project received by Project Delivery 28 March 2019. Next steps: Review project file and prepare scope of works for Exeloo to price to replace support posts and framing structure for roof.
1387	Upper Harbour Open Space Management Plan	Develop a multi-park management plan (year 1 of 2) that assists the Upper Harbour Local Board in managing use, development and protection of all parks, reserves and other open space they have allocated decision-making for. \$40k will be required in 2019/20 for year 2 of this project.	Anticipate formal decisions on intention to notify plan; and land classification in May 2019.	CS: Service Strategy and Integration	\$80,000 LDI: Opex	In progress	Green	Classification review in progress. Initial local board contact scheduled for quarter three. Q3 deliverables: classification review completed, including initial mana whenua feedback, February - introductory LB workshop for LPMP and land classification review findings, March - two dedicated classification workshops are scheduled.	Classification review nearly complete, some outstanding queries on individual parcels. Three classification workshops held with local board. Presented to mana whenua at North West Forum in March, and have held two hui to review land classification. Q4 deliverables: Full table of relevant parcels to be circulated to local board and mana whenua in mid-April. One additional hui scheduled in April. Workshop session scheduled in May to discuss stakeholder engagement. Report to May business meeting on intention to notify the plan and confirm land classification.
Community Services: Service Strategy and Integration									
1404	Investigate provision of library facilities in this area giving consideration to tenure and suitability.	Investigate options for provision of library services in Upper Harbour acknowledging the final lease expiry of Albany Library	Formal decision on option to progress to business case phase expected in Q2-Q3 2019-2020.	CS: Service Strategy and Integration	\$0 Regional	Approved	Green	Current state assessment has commenced. Q3 deliverables: The project scope and current state assessments will be presented in local board workshops in quarter three.	Project scope and initial findings were presented to the local board in a workshop in March. Current state assessment is ongoing. Q4 deliverables: Completion of current state analysis and options development.
362	Sustainable Schools Project - Our Local Streams	Provide expertise and assistance for schools in the Upper Harbour Local Board area to connect with their local streams. To test and monitor water quality, connect with community restoration groups working in the same catchment and take action for improvement of the stream area. Link to the Marine Metre Squared Programme.	No further decisions anticipated.	I&ES: Environmental Services	\$30,000 LDI: Opex	In progress	Amber	The Whitebait Connection Trust have been confirmed to deliver this project in quarters three and four. Delivery will start in quarter three with all schools working with the facilitator on stream monitoring.	This project has been delayed due to the procurement process taking longer than anticipated. The project is still expected to be delivered within the financial year. Six schools have confirmed their participation in the project. Five schools are continuing from 2017/2018 (Kristen College, Upper Harbour Primary School, Ridge View Primary, Albany Senior High and Albany Junior High) and one school, Pinehurst School, is new to the programme. Delivery has begun in three of these schools. Three fresh water sites are being monitored: Lucas Creek, Alexander Stream and Te Wharau Creek. In quarter four the remaining three schools will begin delivery and will monitor Paremoremo Creek, Oteha Stream and Laurel Oak Reserve Stream.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Infrastructure and Environmental Services									
363	New Project - Small Building Sites Ambassador - Upper Harbour	Engagement of an ambassador to work with and support Council's compliance team to reduce the amount of sedimentation, run off and litter produced from small building sites which are entering the waterways. Targeted areas within the Upper Harbour Local Board area to be identified after consultation with the consents team and the local board. This could include Te Wharau Creek catchment in stage one.	No further decisions anticipated.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	The contractor commenced project scoping in quarter two in consultation with the compliance and targeted initiatives team. Site visits are due to commence in February 2019. The targeted initiatives team will assist with compliance in quarters three and four, in areas identified after the contractor has completed the education awareness programme.	The contractor is working with the targeted initiatives team to confirm preferred target areas and coordinate enforcement following this programme. Site visits will commence in quarter four after preferred sites have been confirmed targeted initiatives. On 30 March 2019 the contractor delivered a streamside community event at the Te Wharau Creek. The events aimed to educate the local community on the importance of water quality, how to measure it and the type of fish and crickets that live in Auckland streams.
386	Industry Pollution Prevention Programme - Upper Harbour	This programme is primarily educational and aims to inform urban industry and businesses about the impacts their activities may be having on local waterways. The programme includes a site inspection and discussion with the business owners about potential pollution issues as well as waste minimisation techniques and spill training. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways. The exact area for the project is to be identified after further research and feedback from the local board. Staff have suggested Rosedale may be an area to consider as this would benefit the Oteha and Alexandra Streams. The Rosedale area is a large catchment and may take several years to complete.	No further decisions anticipated.	I&ES: Healthy Waters	\$20,000 LDI: Opex	Completed	Green	The contract for this project was finalised in quarter one. The contractor has rescheduled this project to begin in quarter three.	The sites visits were completed in quarter three with 81 businesses visited. Issues were identified at 22 sites and reports recommendin changes to practice have been sent to these businesses. Follow up on recommendations has been scheduled for April 2019. The contractor will present the results of the project to the board at a workshop in May 2019.
387	Septic tank pumpout programme Upper Harbour Local Board	To manage the pumpout of septic tanks within the Upper Harbour Local Board area.	No further decisions required.	I&ES: Healthy Waters	\$112,610 ABS: Opex	In progress	Green	There were no scheduled and no unscheduled pumpouts in the Upper Harbour area for quarter two. In November 2018 the local board endorsed a report recommending replacing this programme with compliance monitoring of septic systems.	There were no scheduled and no unscheduled pumpouts in quarter three.
391	Upper Harbour North-West Wildlink Assistance Programme	Assist and grow capability to deliver community-led initiatives for safe, healthy and connected habitat in priority areas across the North-West Wildlink. Provide technical advice, practical support and facilitation to private landowners and community groups to undertake restoration actions that improve biodiversity values and native habitat linkages across the local board area. Feedback from the Upper Harbour Ecology Network and local board will continue to be used to shape the approach to delivery of this assistance programme. The Lucas Creek Sedimentation report will also be used to select priority areas for riparian restoration. The assistance programme will continue to build on community-led restoration activities aiming to engage and encourage more people and groups to take action across the whole local board area.	No further decisions anticipated.	I&ES: Environmental Services	\$80,000 LDI: Opex	In progress	Green	The local board members were provided an update for this work at a workshop held 4 December 2018. The Upper Harbour Ecology Network is developing, delivering projects together and sharing skills. Ecological decision-making around the choice and design of projects has improved and community-focussed engagement groups have shifted from coordinating within the group to coordinating across their local communities. These improvements will enable the delivery of localised biodiversity projects that add up to regionally valuable outcomes. The final funding agreement has been completed for Gecko Trust (\$19,400) to work with four of the communities to develop cross-community engagement and provide mapping tools to assist communities to build engagement and motivation. This will be undertaken in quarters three and four.	The Upper Harbour Ecology Network attended local community forums on 7 March and 4 April 2019 to discuss with board members their achievements since mid-2018. The network is highly engaged, and their capability to reach widely across communities continues to expand. An example of this is the new mapping tools that have been developed and are now starting to be implemented. Whenuapai, Herald Island and Greenhithe are all using this to develop strategic plans with the help of Gecko Trust. The mapping tool and strategic plans will inform their decision-making for the coming years. In quarter four an integrated landscape spatial analysis will be undertaken that will inform a proposed pest free plan for Upper Harbour in the next financial year. These are large commitments and will be major milestones in the development of the network capabilities.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1180	Provision of Library Service - Upper Harbour	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: 56 hours over 7 days per week.	No further decisions anticipated	CS: Libraries & Information	\$416,272 ABS: Opex	In progress	Green	Library usage remains in keeping with regional trends, with an eight per cent increase in visits and issues for the same period compared to last year.	The Library has seen an increase in visits over this quarter and registrations have increased in keeping with the trend Auckland wide. The library attended Massey University Orientation and 221 students registered online. Services to housebound people is being promoted.
Libraries									
1181	Preschool programming - Upper Harbour	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	As part of 'Babywearing Month' a workshop was held in the library by local representatives from Babywearing North Shore. A keen group of eight new parents learnt the intricacies of baby slings and carriers; In a new partnership with the Hobsonville Community Hub Lana - our Children's & Youth librarian - delivered three Wriggle and Rhyme sessions 10-16 families each visit; Lana also speaks Russian and delivers Russian Storytime to four-five Russian family groups each week.	Preschool programming resumed after the summer break with storytime and Wriggle & Rhyme continuing to be well attended. Lunar New Year celebrations included activities for preschool children with Magicland preschool visiting the library with 27 children for stories and craft. The Children's librarian presented 2 Pacific themed storytimes during Pasifika month.
1182	Children and Youth engagement - Upper Harbour	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The library continues to be a popular destination for families during the school holidays. Various activities include: movie and popcorn afternoons, shoebox dioramas, old-fashioned games, and papercraft. Local children's author, Helen Easson, also gave a talk about her writing process and inspiration. Attendees asked many questions and kept her talking for 90 minutes. In November, two librarians spent two days at Albany Primary School talking to over 200 students about books, literacy, and reading. A successful visit that encourages greater library use.	Kia Māia te Whai - Dare to Explore, Auckland Libraries summer reading programme had 242 registrations at Albany Village Library. The Children's Librarian and staff presented events ranging from digital to reading picnics in Kell Park to scavenger hunts. There was a total of 14 events with numbers attending ranging from 8 to 40 children. The end party with a circus performer had 56 children attend. Upper Harbour School visited the library in March. The Children's librarian and staff ran 2 sessions for 88 children in total. The theme was Local History as requested by the school, activities included a session on local history of the area and a session in Kell Park.
1183	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Upper Harbour	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	In partnership with local historian Lesley Wilson librarians opened the doors to the Albany War Memorial Library during October Heritage Week. This was a moving experience as people of all ages came to look. Diwali celebrations took place with the following activities and attendance numbers: Chair yoga (12), Diwali crafts (17), and a music and dance performance by Samarth Sangreer School (37). In a new project, librarians visited Aria Gardens Home and Hospital in November and December to engage patients with books and reading. This has been well received by Hospital staff and patients and will continue on a monthly basis.	Lunar New Year was celebrated in the library with the team from Albany Chinese Association and Taiji and Wushu Academy Trust performing dancing, musical and Tai Chi performances. Events for preschoolers and school age children also took place. Chinese Tea & Topics hosted several speakers including Travel with Mr Li Wei, Travelling and Art with Mr Jiankang Li and Age Concern
1184	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Upper Harbour	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	All team members have attended Council-run workshops on Te Reo Māori pronunciation; introduction to tikanga, whakatao and pōwhiri; and/or giving mihimihi and karakia. The Māori literature collection has been moved to a more prominent area of the library promoting a cultural awareness of matauranga Māori traditions, practices, legends and te reo Māori.	Te Reo was included in a number of the Kia māia te whai - Dare to Explore. events including 'The use of NZ plants for Maori medicine'. An interactive Waitangi Day display featured a korowai inviting people to write on a feather 'what we appreciate about our community' and add to the display.
1185	Learning and Literacy programming and digital literacy support - Upper Harbour	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Toby Malcolm from Triplesweet Technology ran six Android and Apple workshops in the library. This was well received by customers and staff. Customers continue to need assistance on public PCs and their own devices and more recently with downloading eBooks and eAudiobooks.	The Chinese language classes have changed to Basic English to appeal to the wider community. The numbers attending (20-30) have been increasing over time and classes are now held alternately at the Albany Community Hub rooms and the library. Time spent teaching Digital Literacy to customers with the public PCs and personal devices continues to be a large part of customer service.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
531	UH Pop-up Business School	Upper Harbour Local Board aspires for the area to become a base for entrepreneurial growth with more self-employed people able to work locally. The Pop Up Business School provides a free 10 day business school to provides education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided. This initiative could be co-funded with a neighbouring local board	Confirmation of any financial contribution from ATEED and any neighbouring local boards. It is likely that one neighbouring local board will be fully funding its own Pop-Up Business School. This would have implications for how the Upper Harbour Local Board could support the initiative without a partnering local board. i.e. the contribution would need to be larger. This could be offset by using unspent 2017/18 funds for the deposit to secure the business school.	ATEED: Local Economic Growth	\$7,500 LDI: Opex	Approved	Green	Hibiscus and Bays Local Board and MSD also providing funding. Expect to hold the event in March 2019.	PopUp Business School ran in March 2019 at AUT Millennium. A report on participation and outcomes of the event will be available to the local board in quarter 4.
Local Economic Development: ATEED									
657	Young Enterprise Scheme (UH)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated.	ATEED: Local Economic Growth	\$2,000 LDI: Opex	Completed	Green	The Auckland Chamber of Commerce has invoiced for the allocated funds from local boards and payment has been made.	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.
414	UH: Third Party Facility Sport and Recreation Service Assessment	Complete service assessment that identifies public access opportunities, for sport and recreation purposes, to facilities owned/operated by third parties (for example: schools and sports clubs)	Workshop quarter 4.	CS: PSR: Active Recreation	\$15,000 LDI: Opex	In progress	Green	The procurement process for professional services to carry out the third party service assessment has been initiated. On completion, a draft of the assessment will be workshopped with the local board.	The tender process has been completed and a consultant has been engaged to deliver the service assessment. The consultant is currently undergoing the engagement phase of the service assessment. A draft report will be presented to the Local Board for feedback once completed.
Parks, Sport and Recreation									
181	Citizenship Ceremonies - Upper Harbour	Delivery of an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$25,168 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2, with 134 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies on two occasions during Q3, with 182 people from the local board area becoming new citizens.
3330	UH: Provision of water sport facilities: Feasibility and options assessment.	Complete feasibility and options assessment examining provision of marine water sport facilities in the Upper Harbour area. (Project deferred from 2017/2018).	No further decisions anticipated	CS: PSR: Active Recreation	\$20,000 LDI: Opex	In progress	Amber	N/A	the activity/project was expected to be completed in 2017/2018 but was deferred to 2018/2019. This project, started in 2017/2018 was added to the 2018/2019 work programme to ensure visibility.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
429	UH: Greenways Plan Service Assessment	Complete refresh of the Upper Harbour Greenways (Local Path) Plan.	Approval of refreshed Greenways Plan in quarter 4.	CS: PSR: Park Services	\$40,000 LDI: Opex	In progress	Green	A workshop with the board took place in quarter 2. The existing greenways maps have been updated to include all the recently completed, planned and proposed greenway projects. Engagement will focus on capturing the aspirations and opportunities from the community and stakeholders. Stakeholder engagement is expected to start early in 2019.	Community engagement is underway with local board, internal departments and other agencies such as NZTA. The next stage is to engage with Iwi through the Auckland Council Mana Whenua forum. Following this, targeted community engagement will take place with stakeholder groups before wider engagement with the community is undertaken via Shape Auckland.
488	UH: Specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	Develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Draft Ngahere assessment report for discussion quarter 4.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	A workshop took place with the board in quarter 2. Feedback confirmed key deliverables for the ngahere knowing phase. This will inform the planning options for the ngahere growing phase for 2019/2020 delivery. Continued analysis of the data released from the regional LiDAR mapping and initial drafting of the local ngahere assessment report is in progress.	Analysis ongoing of the data from the regional LiDAR mapping. Drafting of the Ngahere assessment report is underway for local board review in quarter 4.
559	UH: Tennis Charitable Trust Facility Partnership Grant	Support Tennis Charitable Trust to investigate multi-sport opportunities and the sustainable development of Albany Tennis Park together. A Facility Partnership grant of \$240,000 was provided to Tennis Charitable Trust from the 2013/14 Facility Partnership Scheme, no additional budget required.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Multiple facility case studies are being collated to enable informed local board feedback on the preferred sport delivery model for the Albany Tennis Park. A workshop with the board is scheduled in February 2019.	A workshop was held in quarter 3 during which further detail on the different types of operating models was presented. Board feedback was for tennis to explore commercial/sustainable investment options for further tennis park development.
560	Albany Stadium Pool: Operations	Operate in a safe and sustainable manner the Albany Stadium Pool. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The centre experienced a 52% increase in active visits when measured against the same period from the previous year (September - November). Customer satisfaction decreased slightly during Q2 (when compared with Q1). Memberships increased by 16% when compared with the same period from the previous year. Whilst the centre experienced a rolling maintenance closure during the quarter, customer visits grew significantly with more than 110,000 people using the centre (over 65,000 in the pool and 45,000 in the gym). The swim school has 1,125 members and gym has over 2,000 members. The customer retention plan encourages members to stay active, through initiatives including regular member breakfasts, aqua fitness morning teas, green prescription lunches and member challenges.	"Active visits have increased by 10% when measured against the same period (Jan-Mar) last year. Customer satisfaction has decreased slightly since Q2, however we are still sitting at 73. The top 3 issues identified by customers were: the pool is too small and crowded, lap swimming issues, concerns about water quality. Customers top 3 positives were: great staff, good for kids, great design. Learn-to Swim has increased by 300 in Q3 which takes our swim school to 1300 swimmers per week. Membership has also increased following two seasonal offers and we are now sitting at 2,200 members. We have had 2 local schools coming for swim lessons this term and have also run two successful community safe boating courses in conjunction with Coastguard."
561	UH: Equitable Access to Sport and Recreation	Provision of funding to schools, communities and sporting organisations to support equitable access to sport and recreation. Funding allocation informed by Third Party Sport and Recreation Service Assessment. (Equitable access: providing opportunities to participate in sport and recreation across the range of sporting codes and related activities).	Workshop quarter 4.	CS: PSR: Active Recreation	\$30,000 LDI: Opex	In progress	Green	The third party facility sport and recreation service assessment (work programme reference: 414) will be commenced in Q3. Provision of funding to schools, communities and sporting organisations will be informed by the assessment.	An options analysis will be provided to the local board on completion of the draft third party service assessment to consider investment opportunities moving forward. Awaiting information from the third party service assessment engagement currently underway.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
562	UH: Ecological Volunteers and Environmental Programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated.	CS: PSR: Park Services	\$40,000 LDI: Opex	In progress	Green	Volunteer activities in Upper Harbour local parks this quarter focused on rubbish clean-ups, weed control, planning with the groups for winter planting and ongoing animal pest control. One guided walk was undertaken.	1250 volunteer hours recorded this quarter. Volunteer activities have focused on plant and animal pest control, park clean ups, track maintenance and mulching. One general public guided walk took place at Gills Road Reserve. Three volunteer training days took place: First Aid, Growsafe and Risk Assessment. Planning is underway for the 2019 planting season.
1249	Sanders Reserve: Service Assessment	Review the service provision of walking, cycling and equestrian activities on Sanders Reserve to identify how to deliver an enhanced user experience.	Workshop in quarter 4 to present options, followed by a report to a business meeting.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Professional services have been engaged,. Onsite meetings held with representatives of community groups actively involved with the reserve. The next steps are to analyse how the current tracks are being used and engage with the community on how they would like to use the track network in the future. Visual representations of options will be prepared for discussion with the local board and reserve users.	Following further site visits with representatives of the local community, options to approach the improvement of the track network are being prepared, in order that feedback from the wider community and the local board can be sought.
2772	UH: Tennis Northern operational grant	To provide maintenance support to Tennis Northern, for the Albany Tennis Park	No further decisions anticipated.	CS: PSR: Active Recreation	\$50,000 LDI: Opex	In progress	Green	Funding agreement draft prepared and expected to be delivered in quarter 3. Update to be provided to local board in quarter 3.	Payment has been made. Report due in quarter 1 of the 2019/2020 financial year.
3281	Caribbean Drive Sports Field service provision assessment	Complete Caribbean Drive Sports Field service provision assessment. The assessment will include a feasibility and options assessment of sports provision at the Caribbean Drive Sports Field and incorporate an assessment of toilet facility provision at this location and Unsworth Reserve. The assessment will examine how the Caribbean Drive Sports Field might be optimised to meet the winter sport code shortfall and include consideration of lighting and field upgrades.	Local board workshop: May 2019	CS: PSR: Park Services	\$10,000 LDI: Opex	In progress	Green	This is a new work programme activity. Approved by the Upper Harbour Local Board 13 December 2018 (resolution number: UH/2018/157)	Professional services engaged to deliver the service provision assessment and an orientation visit scheduled in April. A draft assessment will be presented to internal stakeholders within three weeks of project commencement. A local board workshop is scheduled in May where feedback on the draft assessment will be sought.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1356	Albany Domain, 575 Albany Highway, 0632: lease to Albany Community Preschool Incorporated.	New ground lease to existing group.	CF: Community Leases	1/08/1998	1 x 10 years	31/07/2018	\$1.00	Completed	Green	Completed quarter one.	Completed quarter one.
2606	Picasso Reserve, Picasso Drive, Waitakere: New lease to Waitakere City Racquets Sports Trust	New ground lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	31/10/2017	\$1.00	In progress	Green	The proposed new lease was workshopped with the local board on 22 November 2018. The board supported a new lease to the group, but wished to explore arrangements for public use of the courts. Further discussion is required with the group and Parks, Sports and Recreation.	New lease to be progressed separate from the public access issue. New community lease for courts and clubrooms to be reported to the Upper Harbour Local Board business meeting April/May 2019.
2607	321 Library Lane, Albany, Albany Hall Committee (formerly Fruitgrowers Association) Incorporated:	New ground lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	1/08/2017	\$1.00	In progress	Green	The new lease was workshopped with the local board on 22 November 2018. The board supported a new lease to the group but requested options for including/excluding the car park in the leased area. These options have been provided to the local board for a response. The local board also requested costs for car park maintenance and renewal. This information will be discussed with the group and local board. Lease continues to hold over on the same terms and conditions.	Schedule a meeting with Hall committee to discuss the minimum number of car spaces required in front of the hall and report back to Upper Harbour Local Board in quarter four.
2608	New lease at Rosedale Park, Albany to Harbour Hockey Charitable Trust	New ground lease to existing group for the North Harbour Hockey Stadium as a result of the Northern Corridor Improvements (NCI) project. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	Two (2) renewals	0/01/1900	\$1.00	Completed	Green	Completed quarter one.	Completed quarter one.
2814	Chichester Cottage, Buckley Road, Hobsonville	New ground lease to Hobsonville Point Residents Society	CF: Community Leases	0/01/1900	1 x 10 years	0/01/1900	\$1.00	Completed	Green	Subsequent to Q1 commentary society advised of boards position not to include additional lease area. This was accepted. Lease deed and direction letter has been prepared. Awaiting sending to society until the building is ready for occupation. Requires power to be connected so that certificate of practical completion can be issued. Completed.	Completed in Quarter two.
2815	Sand turf, Rosedale Park North	New lease to Harbour Hockey Charitable Trust for the sand turf, Rosedale Park	CF: Community Leases	29/09/1989	2 x 10 years	28/09/2021	\$0.00	Completed	Green	Completed quarter one.	Completed quarter one.
2816	Licence for off-site grazing at Brigham Creek Road	Proposed licences for grazing of land at 161 -167 Brigham Creek Road, Whenuapai.	CF: Community Leases	1/12/2018	30/11/2023	30/11/2028	\$1.00	In progress	Green	Iwi engagement and public notification were completed this quarter on 6 November 2018. No adverse submissions were received. This was reported to the local board. Implementation of the resolution is now proceeding. The group is working through a process to register as an incorporated charitable entity, which is required to qualify for a community lease. The deadline for the Trust to complete this is 31 March 2019, to gain access to the land.	Final terms have been negotiated and agreed with tenant. Deeds of lease/licence to be executed this quarter.
2837	Rosedale Park, North Harbour Softball Association Incorporated, Jack Hinton Drive	New licence to occupy to existing group for kiosk to align with ground lease 2012-2022	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	On Hold	Grey	The Association is revisiting its plans until further notice.	The Association is revisiting its plans until further notice.No action required from leasing at this stage.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3214	Deed of additional premises	Approval of deed of additional premises to Rosedale Park Sports Charitable Trust, Rosedale Park, 320 Rosedale Road, Albany	CF: Community Leases	15/11/2018	1 x 10 years	14/11/2038	\$1.00	Completed	Green	Completed. Resolved by local board on 1/11/18 Resolution number UHCF/2018/50. Project was added in quarter two after omission from previous year's work programme. Terms and conditions of the lease dated 14 November 2003 and subsequent renewals, remain in effect and will apply to the deed of lease for additional premises.	Completed in quarter two.
3278	New ground lease to Kaipatiki Project Incorporated at Bomb Point Drive, Hobsonville Point	New ground lease for a building for use by the Kaipatiki Trust as a community focussed meeting and office space, education facility, nursery and ecological space.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	In progress	Green	This lease project will be progressed in quarter three.	This lease project will be progressed in quarter four.