

## Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>Arts, Community and Events</b>									
185	Citizenship Ceremonies - Waitakere Ranges	Delivery of an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	The following decision point is required:  1. Increase in citizenship budget by 20% to cover costs of increased number of ceremonies now held. Budget will increase from \$13,328 to \$15,994.	CS: ACE: Events	\$15,994 ABS: Opex	In progress	Green	The Civic Events team delivered three citizenship ceremonies on three separate occasions during Q2 with 295 people from the local board area becoming new citizens.	The Civic Events team delivered three citizenship ceremonies on two separate occasions during Q3, with 196 people from the local board area becoming new citizens.
186	Local Civic Events - Waitakere Ranges	Delivering and/or supporting civic events within the local board area.	Further decision point:  1. List of projects and/or programmes that will be supported by this fund.	CS: ACE: Events	\$3,000 LDI: Opex	In progress	Green	No civic events were scheduled in Q2.	Huia Domian Celebration was held on 23 March 2019. Approximately 80 people attended the event. In Celebration of the completion of the first stage of the off shore project.
187	Anzac Services - Waitakere Ranges	Supporting and/or delivering Anzac services and parades within the local board area.	Further decision point:  1. Local Board representation at local Anzac Services and Parades.	CS: ACE: Events	\$41,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning commenced in Q2.	Scheduled for Q4. Planning commenced in Q2.
188	Local Events Fund - Waitakere Ranges	Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events.  - Glen Eden Christmas Parade (Glen Eden Protection Society) \$20,000 - Titirangi Festival of Music (Titirangi Music Festival Trust) \$20,000 - Waitangi Day (Te Whanau O Waipareira Trust) \$10,000 - Te Henga Community Day (Te Henga Community Group) \$2,500 - Karekare Beach Races (Lone Kauri Community School Trust) \$2,500 - Outlook for Someday Youth Development (Connected Media) \$5,000 - Titirangi Glow Festival (Bright Lights Little Village) \$8,000 - Seaweed Festival (NZ Association of Environmental Education) \$3,000 - Wheels out West (Glen Eden Business Association) \$3,000 - Matariki at Arataki (Regional Parks) \$8,000 - Arataki Kids Day (Friends of Arataki) \$3,000 - Light Show (Glen Eden Baptist Church) \$1,500 - Luke Tipene Day (Glenora Rugby League Club) \$4,000 -Total = \$90,500	Further decision points:  1. Confirm activities and delivery organisations included within this line. 2. Confirm funding allocations to each activity.	CS: ACE: Events	\$90,500 LDI: Opex	In progress	Green	Eight grants with a value of \$55,500 have been paid out to recipients.  Confirmed dates for funded events: Glen Eden Christmas Parade - 1 December 2018 Waitangi Day - 6 February 2019 Titirangi Glow Festival - 12 November 2018 to 6 January 2019 Outlook for Someday Youth Development - 5 March 2019 to 31 July 2019 Seaweed Festival - 2 March 2019 to 10 March 2019 Children's Event at Arataki - 28 October 2018 Luke Tipene Day - 15 June 2019 Te Henga Community Day - 27 January 2019 - 100 year Influenza Pandemic Commemorative Service (to be delivered by the Auckland Council Civic Delivery team)  Due to the two event cancellations the local board has \$2,500 to reallocate from this budget.	As a result of the two cancelled events the board has \$2,500 to reallocate. The funds can either be reallocated to another priority or to top up a future contestable funding round.  Ten grants with a value of \$78,500 have been paid out to recipients.  The remaining grant of \$8,000 to support the delivery of Matariki at Arataki has yet to be internally journalled across to Regional Parks.

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189	Movies in Parks	Programme and deliver a regional Movies in Parks series event.	No further decision points.	CS: ACE: Events	\$13,500 LDI: Opex	In progress	Green	Planning for Movies in Parks is on track with pre-entertainment booked and event permit issued for Duck Park screening 15 February 2019. Public screening licences for "Jumanji: Welcome to the Jungle" has been approved. Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.	Movies In Parks, "Jumanji: Welcome to the Jungle" was screened on Friday, 15 February at Duck Park, Glen Eden including pre-entertainment and activities with approximately 2,000 attendees. A detailed debrief report will be presented post-season.
190	WW1 Commemorations & Heritage - Waitakere Ranges	Funding to support community led programmes and events with a heritage or WW1 focus. - Artillery Band Concert - \$5,000 - Heritage Conference - \$18,000 Total = \$23,000	Confirm funding allocations to Artillery Band Concert and Heritage Conference.	CS: ACE: Events	\$23,000 LDI: Opex	Completed	Green	Heritage Conference and Film night held on 6 and 7 October 2018 as part of the Heritage Festival. Attendances were similar to other years.	The events were delivered in Q1 and Q2. No further update is required.
197	Glen Eden Community House, Funding and Licence year 3	Funding Agreement: Glen Eden Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Glen Eden Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.  Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.  Licence to occupy and Manage: Glen Eden Community House Incorporated for operation of Glen Eden Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated to be made in 2018/2019.	CS: ACE: Community Places	\$39,176 ABS: Opex	In progress	Green	The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners.	A Neighbours Day event was held on 21 March 2019 - Mature Movement Morning. This event was successful, with approximately 20 people attending. Received positive feedback and suggestions on new events to be scoped and possibly planned for later in 2019. Family Night Out was held on 22 March 2019 - a picnic in the park with free activities and popcorn for children. Approximately 50 people attended. Staff engaged with people regarding the park upgrade projects, with contact made for future support. The January Holiday programme had between 20-30 attendees each day, with activities that included GE Ninja, Tie Dye activities, flax weaving; and trip days - Ice Skating and bus, ferry and train to Devonport. Before School Care and After School Care has an 11 week programme in term one, Monday to Friday with numbers similar from term four. Planning has started for the annual presentation in Q4.
198	Hoani Waititi Marae, Three year Funding	A three year term agreement with Hoani Waititi Marae Trust towards operation and maintenance associated costs enabling Hoani Waititi Marae to be open and available for public use for 2018/2019, commencing 1 July 2018 and terminating 30 June 2021.  Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	No further decisions anticipated to be made in 2018/2019.	CS: ACE: Community Places	\$67,158 ABS: Opex	In progress	Green	The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners.	Nga Tumanako are now world champions of the Te Matatini, a 4 day competition that celebrates excellence in Kapa Haka. This team are affiliated to the marae and their names are derived from the meeting house. The leaders of this team are the children of the first kohanga reo. The annual presentation will occur in Q4.
199	Titirangi Community House, Funding and Licence year 3	Funding Agreement: Titirangi Community House Society Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Titirangi Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Licence to occupy and manage to Titirangi Community House Society Incorporated for the operation of Titirangi Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated to be made in 2018/2019.	CS: ACE: Community Places	\$39,176 ABS: Opex	In progress	Green	The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners.	The regular yoga teacher has returned for pre natal and ante natal classes and numbers are growing steadily as a result. A new Mat Pilates class has started and there is interest in running a meditation class, but no room is available at the day/time required. Numbers are steady for Claymation and the children participating now have access to the internet for background music. Mt St Mary's Homework class numbers continue to be steady. Head Held High, a speech and drama classes for children has begun this term, with more classes starting next term. The Sunday Walkers continue to use the Community House each Sunday and the Wednesday Walkers congregate on the deck. Many seniors attend Hatha Yoga, Pilates and Feldenkrais classes. Planning has started for the annual presentation in Q4.

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259	Operational Expenditure - Lopdell Precinct (Council Facility)	Fund the Lopdell Trust to provide gallery and office space for community arts partners (\$130,000), and to deliver an ongoing programme of community arts activity and events at the Precinct (\$23,166).	No further decisions anticipated	CS: ACE: Arts & Culture	\$153,166 ABS: Opex	In progress	Green	Hirer activity in Q2 remained steady for the seminar room, theatre and rooftop terrace. Spaces were used for a range of activity including, the annual heritage conference, an APO concert, community film fundraisers, Open Studios Waitakere opening, and the Annual Twilight Christmas Market saw record numbers attend. Visitor numbers reached 4742 for the quarter. The Titirangi theatre staged their final show for 2018 "Shirley Valentine" to good crowds.	Maintenance and cleaning was carried out in January 2019. In February 2019, the venue hosted four weddings, four film events, seminar room hires, drama classes and theatre rehearsals. Titirangi theatre presented their first show for the year 'A Bunch of Amateurs'. As part of the community arts programming Lopdell presented a short film and talk series that was free to visitors in collaboration with Seaweek 2019.
260	Operational Grant - McCahon House	Fund the McCahon House Trust to operate the McCahon House as an artist's residence, providing residencies and exhibitions.	No further decisions anticipated	CS: ACE: Arts & Culture	\$21,723 ABS: Opex	In progress	Green	In Q2 McCahon House hosted an open studio/artist talk with Nicola Farquhar. Group visits included, Eastgate Community Trust, Selwyn Retirement Village and Open Studios which saw 35 visitors and additional two booked groups through the site. Other highlights included holding another successful Gate Studio Dinner for our top tier supporters, this event pairs our residency artist with upcoming chefs in Auckland.	In Q3, 314 attendees visited McCahon House. Highlights included, The Open studio session with artists talk from current artist in residence, Jess Johnson, and two alumni artists (Gavin Hipkins and Sorawit Songstaya). The GATE members collaborative dinner between artist in residency Jess Johnson and Chef Alex Davies (Gatherings) was held in March prior to Jess finishing her residency McCahon House.
261	Operational Grant - Te Uru Waitakere Contemporary Gallery	Fund Te Uru Waitakere Contemporary Gallery Inc to operate Te Uru; a 'destination' arts facility that develops and attracts visual arts exhibitions of local and regional significance.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$645,054 ABS: Opex	In progress	Green	Q2 numbers included; 9238 visitors, 631 volunteer hours, 102 programmes and 23 initiatives connected to Maori outcomes. American Portage judge, Bari Ziperstein, hosted a masterclass organised by Ceramics NZ – her workshop tour of the country sold out. 280 people attended the Portage Ceramic Awards night and 40 for the judge's talk. Offsite exhibits; The From Scratch exhibition opened at City Gallery Wellington with 360 attending the opening events and an estimated 6000 over the first two weeks. The Pocket Histories exhibition continues at the Dowse in Lower Hutt - visitation is about 16,000/month.	Q3 numbers included 9521 visitors, 41 programmes with 16 sessions and four programmes with Māori outcomes. New exhibitions were opened by Gavin Hipkins, Sorawit Songsataya and Emma Fitts, the latter two as alumni from the McCahon House residency programme. School visits began with a project by Mark Harvey, delivered in collaboration with Woodlands Park Primary through outreach workshops at the school, concluding with a public performance on the Lopdell House rooftop attended by 50. There was a full house for two Auckland Arts Festival performances and two performances for the Titirangi Festival of Music.
262	Operational Grant - Upstairs Art Gallery	Fund Titirangi Community Arts Council to operate the Upstairs Art Gallery, providing exhibition opportunities, workshops, talks and resources to the community.	No further decisions anticipated	CS: ACE: Arts & Culture	\$48,614 ABS: Opex	In progress	Green	In Q2 the Upstairs Gallery continued to connect with new audiences. Highlights included, Smita Uphadhye exhibited her works, exploring the history of the sari. Students from Oaklynn Special School were thrilled to have the entire gallery to exhibit their works. Parents confirmed that arts programmes were vital for the development of their children. The public loved this exhibition and the students sold many of their works. 2 local Piha artists, Kairava Gullatz (ceramics) and Julia Marin (jewellery) exhibit coincided with the Lopdell Precinct Twilight market. A delightful array of squids and octopuses in ceramic and clay.	In Q3, to celebrate Chinese New Year, Chinese artist LiLi displayed his works. LiLi's daughter owns a gift shop in Titirangi village centre and both have ties to the community. The annual end of the year member show ran to January 2019. Affordable and diverse works are for sale and some artists showing for the first time, giving them the confidence to submit their works for exhibitions. Over 30 artists displayed works in this popular show.
263	Operational Grant - West Coast Gallery	Fund West Coast Community Arts Trust to operate the West Coast Gallery, providing exhibitions and public programmes.	No further decisions anticipated	CS: ACE: Arts & Culture	\$15,041 ABS: Opex	In progress	Green	Highlights included a Christmas exhibition where members produced small, affordable gifts. This was successful in both sales and promoting member artists, it also inspired member artists to come up works which for many, was out of their comfort zone. Members now see the benefit of producing small works that tourists can take home in their suitcases. Due to its success, this exhibition will be repeated in 2019.	In Q3, the gallery connected with four Māori artists and they are now exhibiting their Pounamu and paintings, which have previously been asked for by visitors. Andy Mardell Wood Sculpture Exhibition was the gallery's most successful exhibition to date. Andy's artistic intent is to show off the unique qualities of New Zealand's native timbers and to encourage people to connect with nature through art. Andy lives in Piha and is a volunteer at the Fire station. All flood damaged plinths have now been replaced with new flood proof glass cabinets.

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264	Community Arts Programmes - Open Studios Waitākere	Fund a contract for the project management of Open Studios Waitākere, including a programme launch event and capability building workshops for local artists.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$25,000 LDI: Opex	Completed	Green	The 2018 Open Studios Waitakere received a record number of 83 artists registering (up from 78 in 2017), including several new artists who were encouraged by attending the event previously as visitors. The 2018 event also attracted a significant number of new artists (12) which made up 14 per cent of the artists opening their studios. The aim to increase the geographical spread was achieved with an increase of participants in Bethells and Langholm. The Open Studios Bus Tours received positive feedback with the introduction of an increased number of studio visits and a packed lunch included. Prior to the event, the Marketing workshop for artists involved was well attended and appreciated by the artists.	The Open Studios programme was completed in Q2.
265	Community Arts Programmes - Glen Eden	Develop and support art activities and initiatives to be delivered in Glen Eden that activate local spaces and engage the community as participants or audience.	Priorities and objectives to be set with the local board and projects to be scoped in Q1. Options will be presented to the local board prior to delivery.	CS: ACE: Arts & Culture	\$19,000 LDI: Opex	Approved	Green	A workshop has been booked for February 2019 to discuss options with the local board.	At the March 2019 workshop the local board discussed the use of this fund for a Māori-led Matariki event held in Glen Eden town centre. The event is tentatively booked for Sunday 23 June 2019. A project manager is currently being procured prior to the outcomes and KPI's being confirmed for the funding agreement.
266	Festival Grant - Going West Festival	Fund the Going West Trust to deliver Going West, an annual literary festival based in Titirangi, but encompassing events in other parts of the West as well. The Festival will include a Literary Weekend featuring New Zealand writers in conversation, panel discussions, reading and more; a Gala Opening featuring the Curnow Reader (a noted New Zealand poet performing their work) and the Douglas Orator (a respected writer speaking to the theme of the year's festival); a slam poetry showcase; a theatre season; film screening; and other satellite events.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$60,000 LDI: Opex	In progress	Green	In Q2, Going West Trust prepared a report for the 2018 event. The event organiser met with the new Arts and Culture advisor to discuss early preparation for the 2019 programme.	Planning for the 24th Going West Writers Festival is underway. Authors confirmed include Elisabeth Knox and Witi Ihimaera. New additions to the festival include a daily HUB in Lopdell Precinct, talks at Arataki Centre and Te Uru, a Dinner and Debate, a Grand Poetry Slam and Theatre Productions at Arataki Centre, Titirangi Theatre and Te Poh. The festival will close with a Sand Scribing event at Piha Beach featuring leading poets and calligraphers.
267	Operational Grant - Shadbolt House	Fund establishment and set-up costs of a writers' centre at Shadbolt House (35 Arapito Road).	Options to be scoped and discussed prior to execution.	CS: ACE: Arts & Culture	\$10,170 ABS: Opex	On Hold	Amber	Community Facilities asset assessment was finalised just before Christmas. Q3 will see a cross Council working group meet to discuss scoping options for the local board to pursue. The grant remains on hold until a decision is made.	This activity is on hold until further decisions are made by the local board on how to fund building restoration work.  With the final asset assessment received, the local board have discussed spending renewals capex on the facility. The grant will be released in Q4. The cross Council working group met to discuss options for the local board to move forward on their commitment to the residency. A workshop will be held with the local board in Q4.
268	Operational Grant - Glen Eden Playhouse	To respond to the establishment needs of asset based service provision at the Glen Eden Playhouse.	Options to be scoped and discussed with the local board prior to execution.	CS: ACE: Arts & Culture	\$18,157 ABS: Opex	On Hold	Amber	The funding agreement with the Waitakere Playhouse Theatre Trust is on hold at the local board's discretion. The local board has approached the Trust to discuss moving forward and the possibility of reinstating a council representative on the Trust's board.	Previous grant acquittal requirements have not been met. The funding agreement is on hold at the local board's discretion.  The funding agreement with the Waitākere Playhouse Theatre Trust remains on hold at the local board's discretion. The local board has approached the Trust to discuss moving forward and the possibility of reinstating a council representative on the Trust's board. The local board liaison officer is pursuing this opportunity.
269	Community Arts Programmes - West Coast Arts Trust programme development	Provide additional funding to the West Coast Arts Trust to support local artists and explore opportunities for expanding their arts programmes in Piha, including analysis of current gaps, opportunities and the development of a programme plan.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$8,000 LDI: Opex	In progress	Green	In Q2, the gallery expanded its hours of operation to 7 days a week and open later in the summer evenings, offering greater opportunity for community and visitor engagement. Visitor numbers were 4682 up from 3794 in the same period last year.	In Q3, the expanded hours of operation continued, offering greater opportunity for community and visitor engagement.

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273	Community Halls Partnership year 2	Fund the Community Halls to provide safe and accessible facilities to meet the needs of the community for the years 2017-2020, commenced 1 July 2017 and terminating 30 June 2020. <ul style="list-style-type: none"> <li>Glen Eden Community and Recreation Centre War Memorial Hall \$3,000</li> <li>Laingholm Village Hall \$3,000</li> <li>Oratia Settlers Hall \$3,000</li> <li>Oratia Small Hall \$3,000</li> <li>Waiatarua Hall \$3,000</li> <li>Waitākere Domain Hall \$3,000</li> <li>Barnett Hall \$6,000</li> <li>Huia Hal \$6,000</li> <li>Waitākere Township Hall \$6,000</li> <li>Paturoa Bay Hall \$6,000</li> </ul>	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$42,000 LDI: Opex	In progress	Green	The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners.  Huia hall payment still on hold, anticipate payment in Q3. Will provide an update on accountability for 2017/2018 via ACE work programme updates in late Q3.	The Huia hall instalment was processed early Q3. Accountaility reports for 2017/2018 have been completed and submitted for five of the 10 halls, extensions have been requested to allow trusts to submit their reports anticipate remainder reports will be submitted late Q4.
274	Community House, wifi-pilot year 2	Fund wifi provision for Glen Eden Community House (Glen Eden Community House Incorporated) \$2,000 and Titirangi Community House (Titirangi Community House Society Incorporated) \$2,000 as a two year pilot for the years 2017-2019, commenced 1 July 2017 and terminating 30 June 2019.	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$4,000 LDI: Opex	Approved	Amber	Glen Eden Community House wifi is still on hold due to delays receiving the correct permissions for work to be carried out, including trench being dug on council owned land. Titirangi Community House Wifi is working well, with no complications or issues. Approximately 30- 40 people per week use the wifi. This consists of a twice weekly after school animation class, various workshop attendees, two Raukauri Music Therapy tutors and many other regular group facilitators. There are also casual users of the wifi, mainly parents/caregivers waiting to pick up their children from classes.	Glen Eden Community House wifi is still on hold due to delays receiving the correct permissions for work to be carried out, including trench being dug on council owned land. The Glen Eden Community House wifi has been installed and is in use by the house visitors. The house staff are working with users to understand what they are using the wifi for and what changes it makes for current/new hirers. Titirangi Community House Wifi is working well, with no complications or issues. The wifi was helpful to participants, performers and organisers of the Titirangi Music Festival.
338	Community Grants (WTK)	Community Grants to support local community groups through a contestable grants process.		CS: ACE: Community Empowerment	\$75,000 LDI: Opex	In progress	Green	The local board has had one local grant round and two quick responce grant rounds, allocating a total of \$52,017. This leaves an amount of \$22,983 this financial year.	Local Grant Round Two closed in March. Decisions on grants allocations will be made by the local board in Q4.
752	Venue Hire Service Delivery - WTK	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q2, hirer satisfaction remains high with 86 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers and booking hours have increased significantly compared to the same period last year due to Titirangi War Memorial Hall being closed this time last year. Staff held an open-drop in session on 11 December 2018 at Avondale Community Centre. A number of topics were raised by hirers who stopped in to talk to the staff. Hirers were generally happy with how service has been overall. In quarter three, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.	During Q3, staff updated the local board on fees and charges for 2019/2020.  Community drop in sessions were held across Auckland to help hirers with the online booking process. This also gave hirers the opportunity to raise any questions they have with the hire process or the venue they hire.  Bookings for 2019/2020 opened on 5 March 2019. By the end of the day there were over 18,000 bookings across the network. 81 per cent was self-service online bookings.  Hirer satisfaction shows that 88 per cent would recommend the venues they have visited within the local board area. The statistics are based on the first eight months of 2018/2019.
1011	Build capacity - community leadership skills training delivered by Community Waitakere	Partner with Community Waitakere to deliver leadership skill training in the Waitakere Ranges Local Board area. These courses aim to give people confidence and tools to plan and lead projects in their communities (for example place making or environmental projects).	No further decisions anticipated	CS: ACE: Community Empowerment	\$5,500 LDI: Opex	In progress	Green	Community Waitākere progressed the planning and promotion of the next Leading in Communities programme. The programme will be delivered in Q3 and Q4.	The delivery of three Leading in Community programmes, including one extension course started on 5 March 2019 and will run until 18 April 2019. These courses are organised in Glen Eden, New Lynn and Henderson. Around 40 people are attending the programmes.

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1012	Building capacity - funding for core activities of Community Waitakere Resource Centre	Funding contribution to the Community Waitakere Resource Centre's core activities. This enables community groups to access networking events and Open Door Days (including with Hoani Waititi marae and other Māori organisations), social wellbeing campaigns (including White Ribbon Day event at Hoani Waititi marae), training opportunities, e-noticeboard, resource material, meeting rooms and administration/management support.	No further decisions anticipated	CS: ACE: Community Empowerment	\$30,500 LDI: Opex	In progress	Green	Community Waitakere delivered a training session on leadership development. The meeting and working spaces at the Community Resource Centre were used at 80 per cent capacity by community organisations, with an average of 23 users per month. Community Waitakere connected community groups with three Open Door Days held and co-hosted with Kalandra Education Group, Te Whanau o Waipareira and Hoani Waititi Marae, through the digital hub. Twenty-nine e-newsletters were sent to over 1100 subscribers. From 26 October 2018 to 7 December 2018, Community Waitakere worked with Te Kura Kaupapa Māori o Te Kōtuku, WAVES and Auckland Libraries in West Auckland to take the Kei Tua o Te Tatau (Behind Closed Doors) Art Exhibition on a Hīkoi across the West (including the Glen Eden Library) in support of Te Hā o Hine Tītama (White Ribbon) Campaign. The exhibition was well received by the public with many welcoming the insights and perspectives from young Maori educated in Kaupapa Māori Philosophical world view regarding family harm and violence.	Community Waitākere continues to be a key source of information and connection for community groups. Open Door Days were organised at the Day Springs Trust and the local board. Discussions about mother and whanau health services, the role of local boards and the Glen Eden town centre re-vitalisation programme were prominent.
1013	Build capacity - Tula'i Pasifika Youth Leadership Programme – Waitākere Ranges	Fund West Auckland Pasifika Forum to deliver a leadership training programme for Pasifika youth over the 2019 academic year.	No further decisions anticipated	CS: ACE: Community Empowerment	\$12,000 LDI: Opex	In progress	Green	West Auckland Pasifika Forum (WAPF) progressed the planning for delivery of the Tula'i youth leadership programme. The programme will be delivered to Pasifika youth across the three west Auckland local boards during the 2019 academic year. Staff supported the WAPF as they develop their new strategic direction. The group is considering ways to build their capacity and expand their activities, including by registering WAPF as a legal entity. Staff will continue to provide support to the group in Q3 and Q4.	The West Auckland Pasifika Forum (WAPF) has progressed towards their goal of establishing WAPF as a charitable entity by 30 June 2019. Staff provided support to the WAPF operational planning team in preparation of the Tula'i youth leadership programme. The programme will run during the 2019 academic year. Seventy students from eight west Auckland schools, teachers and elected members from the Whau, Henderson-Massey and Waitākere Ranges Local Boards from eight west Auckland schools attended the 'summit' launch event in March 2019. The youth board is currently recruiting. A team building and planning retreat is scheduled for May 2019. Beach clean-up and youth awards events are planned for Q4. The Whau Youth Providers Network are organising a youth workers symposium in Q4.
1014	Build capacity – Youth Fund Waitākere Ranges	Fund youth providers, including Te Kura Kaupapa Māori o Hoani Waititi Marae, to facilitate placemaking, place activation or environmental projects that are led and delivered by young people.	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	The student-led stream restoration project at Te Kura Kaupapa Māori o Hoani Waititi Marae initiated during 2018 school year is progressing. The work will continue in 2019, and the resources required to implement the new plan will be determined with the students in Q3. Another project is being scoped with the tutors to involve senior students in the design and construction of small park improvements in Glen Eden, using a kaupapa Māori approach. This connects to the work supported through Community Waitakere's placemaking programme (refer to activity line 1016). The Glen Eden Youth Providers Network met at the Glen Eden Community House to share some of the achievements of 2018, future projects and opportunities for collaborations, particularly for the organisation of youth events and engaging young people in environmental matters.	Te Kura o Hoani Waititi marae completed their 2018 stream restoration programme. Forty-seven students aged 11 to 18 took part in the work. Weeding activities focussed on removing Trandescantia which infested the stream banks and restricted water flow. Re-planting with native vegetation was completed. The students noted improvements to water flow and learned how to test the water quality. In 2019, the kura will continue their Kaiao programme which involves: - Learning mātauranga Māori from tohunga. - Continuing the stream restoration work. - Developing a green-house to grow plants for the garden and the stream. - Documenting the programme in Te Reo Māori on digital media.

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1015	Community-led place making - Glen Eden Safety Hub	Fund the lease and outgoings for Glen Eden Safety Hub. The hub provides a co-location space for the local community constable, safety voluntary patrol groups and the town centre manager.	No further decisions anticipated	CS: ACE: Community Empowerment	\$21,000 LDI: Opex	In progress	Green	Staff investigated options to support the local board's decision-making regarding the renewal of the safety hub lease which expires in April 2019. A decision is expected in Q3. The hub continued to provide a space for community safety volunteers and the New Zealand Police to operate from and collaborate on events such as the Glen Eden Christmas Parade and Business Association Christmas events.	The community safety volunteers, New Zealand Police and Business Association staff continued to use the Glen Eden Safety Hub for their operational needs. Staff provided advice and options to the local board regarding the future of the hub. In accordance with the local board's decision on 14 March 2019 to renew of the lease for the hub, the lease will be renewed from May 2019. Staff anticipate that Vision West's Housing First staff will trial the use of the hub as a working space, alongside existing users, while they do outreach activities in and around the town centre during Q4.
1016	Community-led place making - neighbourhood planning - Parrs Park and Prospect Park areas	Fund Community Waitākere to develop the skills of local residents for planning, collaborating with others, and leading neighbourhood improvements in the Parrs Park/Hoani Waititi Marae area and Prospect Park/Glen Eden Community House area.  Facilitate the involvement of relevant council services where required.	No further decisions anticipated	CS: ACE: Community Empowerment	\$52,000 LDI: Opex	In progress	Green	Following on from last year's engagement on local parks improvements, Community Waitākere facilitated discussions between residents groups, community organisations and Council staff. A core group of residents in the Maywood Park area is progressing action planning for the establishment of a community orchard and gardening activities. Council staff and community groups are progressing the planning of improvements in Prospect Park, with sport equipment, seating and barbecue equipment being considered for the short and medium term. Improvements are expected to be implemented by Auckland Council in the coming months in Sunvue Park, including a water drinking fountain and the installation of a re-locatable pump track for several months.	Supported by Community Waitākere, the mobilisation of residents and planning of small parks improvements is progressing. At Maywood Reserve, residents are advancing the concept of a fruit orchard for the reserve. They have organised a Neighbours Day event to bring the neighbours together for discussions. At Sunvue Park, local children are able to enjoy the new mobile pump track inaugurated by the local board in February 2019. Staff and Community Waitākere are scoping work with Māori designers to mentor students from Te Kura o Hoani Waititi marae to develop cultural design concepts for Sunvue park. Community Waitākere and staff are supporting the community in liaising with council on improvements to seating, shading and play facilities in the parks.
1017	Community-led placemaking - Neighbour's Day - Waitākere Ranges	Fund Community Waitākere to deliver Neighbours Day activities.	No further decisions anticipated	CS: ACE: Community Empowerment	\$6,500 LDI: Opex	In progress	Green	Staff continue to work with Community Waitākere on planning for Neighbours Day 2019 activities. Community Waitākere have developed promotional material to distribute prior to and after Christmas to raise community awareness. Neighbours Day activities will run 22 to 31 March 2019.	Community Waitākere promoted the Neighbours Day grant programme with posters and application forms distributed widely, on Facebook, newsletters, community pages and in libraries. The applications closed on 9 March 2019. Twenty-six applications were received from the local board area, which were all able to be supported with grants from \$50 to \$200. The community events are taking place from 22 March to 30 April 2019.
1018	Increase diverse participation – Waitākere Ranges	Contribute funding to community-led place-making activities that celebrate diverse local identities.  Support the engagement of the diverse ethnic groups that reside in an area (including Māori, Pasifika and new migrant residents), including the young people, in place-making projects (e.g. Glen Eden Town Centre re-development, community parks development, community places programming).		CS: ACE: Community Empowerment	\$13,000 LDI: Opex	In progress	Green	Staff met with key stakeholders and undertook initial scoping for a project to enhance Glen Eden as a welcoming and inclusive place for newcomers. Staff planned a programme of free and informal activation in the town centre that will be delivered in Q3.	The delivery of the Glen Eden Beats and Eats programme started on 2 March 2019 and will run until 6 April 2019. This is an activation programme where people can have a meal outside the Glen Eden Library while listening to performances by local musicians. The programme has grown in attendance from 25-30 people in its first week to 50-55 in its 4th week, with positive feedback from audience and artists. Staff supported the scoping of a community-led initiative, "Welcome Home". This programme connects new residents to Glen Eden, to their new community and to services and businesses. This initiative is expected to start in Q4. Staff worked with Auckland Emergency Management to draft community engagement initiatives for the Piha Community Resilience Plan. This Plan is expected to be finalised in Q4.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1019	Māori responsiveness – Waitākere Ranges	Partner with mana whenua and mataawaka organisations to support collaborative projects that respond to Māori aspirations. This includes providing funding to support:- engagement with manawhenua and mataawaka groups - capacity building (supporting leadership development and strategic planning)- the implementation of actions from the Toitu Waitakere Report and subsequent hui.		CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	Hui with Te Kawerau Iwi Tribal Authority in November enabled iwi and staff to exchange information and input into local park projects, and kauri dieback management in local parks, heritage area matters and community lease matters. The draft West Local Board's Maori Responsiveness plan was finalised and is expected to be adopted in Q3.	A hui held in late March 2019 with Te Kawerau Iwi Tribal Authority enabled iwi and staff to exchange information and input into local projects. The local board adopted Waitākere Ki Tua, the West Local Board's Māori Responsiveness plan, on 28 March 2019. Staff are facilitating the scoping of projects led by Te Kura Kaupapa Māori o Hoani Waititi Marae. These align with rangatahi development and environmental actions identified in Waitākere Ki Tua, such as the kura's Kaiao programme stream restoration and gardening skill development and design skill development. These projects will start in Q4. Staff are supporting kura staff with developing funding applications for other programmes, including sporting and cultural wananga for rangatahi.
1266	Apply the empowered communities approach – connecting communities (WTK)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> <li>Engaging communities: <ul style="list-style-type: none"> <li>reaching out to less accessible and diverse groups - focussing on capacity building and inclusion</li> <li>supporting existing community groups and relationships.</li> </ul> </li> <li>Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> <li>provide input into placemaking initiatives</li> <li>influence decision-making on place-based planning and implementation.</li> </ul> </li> </ol> <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> <li>Enabling council: <ul style="list-style-type: none"> <li>supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment.</li> </ul> </li> <li>Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> <li>this does not replace or duplicate any stand-alone local board Maori responsiveness activities.</li> </ul> </li> <li>Reporting back - to local board members on progress in activity areas 1 - 4.</li> </ol>		CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	Staff led the facilitation and finalisation of a Memorandum of Understanding between South Tairāngi Neighbourhood Network and Auckland Council, which was adopted by the local board in October. Staff supported the strategic planning sessions of Pest Free Waitākere/Pure Forest Waitākere, a collective of community conservation groups with long term biodiversity restoration goals. Staff advised on future implementation of community-led aspirations expressed in Local Area Plans adopted for the Waitākere Ranges Heritage Area in the last 10 years. In their brokering role, the staff helped community groups, including Māori organisations access Council services, funding and capacity building opportunities, and contributed to local networking and collaborative events (e.g. housing, new migrant communities, youth, community services) sharing information and connections as relevant.	Staff collaborated with Environmental Services and Community Facilities in the first stages of delivery of the South Tairāngi Pest Free Strategy. A consultant has been appointed to develop the strategy with community. Staff will support the consultation briefing and community engagement planning. In a brokering role, staff helped groups including residents, community, environmental and staff at Te Kura o Hoani Waititi Marae, to access council services. These services included information on funding and capacity building opportunities, and highlighted connections to local networking events including Housing Call to Action, Greater Glen Eden and Pest Free Waitākere.
1384	Kauri Karnival	A free family event that celebrates the Kauri, raises awareness of Kauri die-back disease and encourages young people to develop an interest in conservation.		CS: ACE: Events	\$30,000 LDI: Opex	In progress	Green	Event planning is underway, with the date scheduled for delivery on 31 March 2019. A concept review by discussion with the local board is in scope, with collaboration with the Kauri Dieback team to enhance the educational and activation capacity of the event.	The event was delivered on Sunday, 31 March 2019 at Parks Park. Approximately 1,000 people attended the free family day, which included performances, connecting with animals and learning about nature. Healthy Families food offering principles were applied to stalls, with educational stands also involved.
1413	Hire fee subsidy - WR	A waiver of the venue hire fee for Tairāngi War Memorial Hall for the Going West Books and Writers Festival, and Tairāngi Painters Exhibition for three years (2017-2020)	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$2,301 LDI: Opex	In progress	Green	Staff have administered the additional subsidised rates as approved by the local board.	A debrief report will be presented in Q4. Staff have administered the additional subsidised rates as approved by the local board.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2811	Community Response Fund - Waitākere Ranges	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$93,000 LDI: Opex	In progress	Green	WTK/2018/172- \$3,500 LDI opex for relocation and set up costs at Piha Bal: \$89,500	WTK/2019/19 - \$4K - for refreshed branding and signage for the commercial space at 2 Glenmall Place WTK/2019/33 - \$15K - for the establishment of a three-year west Auckland Māori broker project Balance: \$70,500
<b>Community Facilities: Build Maintain Renew</b>									
816	Waitakere Ranges Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$2,574,410 ABS: Opex	In progress	Green	Audit results of the full facility contract undertaken in quarter two indicate continued excellent performance with an average of approximately 95% pass rates. Rainfall and soil temperature readings are down from the historical average which has resulted in the spring growth flush not being particularly intensive. Sports fields preparations were undertaken early in the quarter, with summer sports generally commencing in early November 2018. Works for this include line marking, adjusting the mowing heights (to a shorter height) and the preparation of cricket wickets at Parris Park, to ensure a safe and fit for purpose playing surface. A positive outcome in this space was repairing the vandalised softball backstop net at Duck Park, to allow training for the Glenora Eagles. The building space has been relatively uneventful over this quarter with the only major issue being the closure of the South Piha toilet block for several days due to sand blocking the septic tank pipes, which in turn blocked the toilets. The primary focus for the contractor has been ensuring all the summer hot spots (particularly coastal sites) are fit for purpose, and that cleaning and litter collection frequencies are adequate to meet expected demand.	Audit results over quarter three indicate excellent performance, averaging over 90 per cent. The first three months of the calendar year have been warm and very dry, which has had the effect of slowing grass growth but also placing stress on gardens. In the Waitakere Ranges Local Board area, the contractor has been advised to be particularly aware of the risks of fire.
819	Waitakere Ranges Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$470,357 ABS: Opex	Approved	Green	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.	Wet conditions towards the later part of quarter two gave way to drought conditions over much of February into March. The conditions provided a challenge to keep trees planted during last winter sufficiently watered. Regrettably the drought conditions had an adverse effect on some larger trees through parks and streets. The conditions did allow easy access into parks to undertake the summer works programme. As the weather turns, there will be a transition from park tree maintenance, back to a street tree maintenance focus. Quarter four will also see the commencement of the annual tree replanting programme to replace those trees removed over the preceding year.
821	Waitakere Ranges Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$368,245 ABS: Opex	Approved	Green	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.	Key focus areas for the third quarter consisted of high value pest plant control, pulse three of the rat control programme and reactive works. High value pest plant control is a high summer priority as the plants are more active and visible, making them easier to locate and control. Pulse four scheduled to begin in May. RFS work orders received for the quarter were the highest received since contract commencement. Frequently reported issues consist of rat sightings and wasp nests.
1739	4 Lookout Drive, Laingholm - renew roof	Minor renewals to the roof of the building ensuring the building is future proofed for community use. Investigate, scope and deliver within this financial year. Estimated completion date yet to be confirmed. Occupier: Roundabout Society	No further decisions anticipated	CF: Investigation and Design	\$11,000 ABS: Capex - Renewals	Completed	Green	Current status: Works are underway. Next steps: Monitor works until completion.	Current status: Physical works have been completed in January 2019. Next steps: Close project.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1741	Armour Bay Reserve - renew park roading and drainage	Renew park roading and drainage. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2462).	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Design phase is now completed and engineer's estimate received. The estimated cost is higher than the current allocated budget and additional budget will be required to undertake the work to the required standard. The recommendation will be to undertake this project in financial year 2020 and 2021. This will be discussed with the board at the next opportunity. Next steps: Submit resource consent application.	Current status: An engineer is being engaged to compile the detailed design and tender documents and apply for all necessary resource consents. Next steps: Prepare procurement documents to tender professional services.
1742	Ceramco Park Function Centre - investigate and scope refurbishment of centre	Refurbish and upgrade the function centre to ensure fit for purpose for community use. Current status - stage one - investigate, design and scope the physical work options for the board to approve. Stage two - plan and deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	In progress	Green	Current status: Awaiting fee proposal from specialist for scoping of works. Next steps: Engage consultant.	Current status: Contract has been awarded. Physical works will start in January, weather permitting. Working with stakeholders to establish the best time to deliver works, with minimal disruption. Stakeholders would prefer the project to start in January. Physical works were completed in January 2019. Next steps: Close out project.
1743	Concordia Reserve - renew pathways	Renew pathways in conjunction with the development of a new reserve at 4-10 Sunnyvale Road. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Amber	Current status: Awaiting fee proposal from specialist for scoping of works. Next steps: Engage consultant.	Current status: Project placed on hold. Park will remain closed with pathway works postponed due to Kauri Dieback.  Current status: Project placed on hold. Next steps: Park will remain closed with pathway works postponed due to Kauri Dieback.
1744	Glen Eden Community and Recreation Centre War Memorial Hall - refurbish hall	Renew roof and interior wiring. Refurbish exterior including signage. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2464).	No further decisions anticipated	CF: Project Delivery	\$15,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed June 2018
1746	(OLI) Glen Eden Town Square - develop civic space	In alignment with the town square concept plan, develop a town centre civic and pedestrian area, designed to be welcoming and allow for multiple community activity uses. Stage one - investigate, design and consultation. Stage two - prepare acquisition assessment for the properties identified in the investigation stage. Stage three - acquire land to develop the civic space - this stage of the initiative is estimated to be undertaken in 2021. Stage four - detailed design of business case for the physical works proposed. Stage five - scope and obtain consents as required. Stage six - plan the physical works. Stage seven - deliver the staged physical works, in accordance with the priority agreed by the local board. Estimated timeframes are yet to be established. This is the local board's priority initiative. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2468).	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Development	Approved	Green	Current status: The acquisition of 202-208 West Coast Road has been completed, Council took possession of this property on 28 September 2018 and titles have now been issued. Next steps: To schedule a project initiation workshop with the local board and assembling the cross-council team that will work on developing a master plan for the project and preparing an indicative business case. The likely time frame for completion of the indicative business case is before the end of 2019.	Current status: The acquisition of 202-208 West Coast Road has been completed. Council took possession of this property on 28 September 2018 and titles have now been issued. Next steps: To schedule a project initiation workshop with the local board and assembling the cross-council team that will work on developing a master plan for the project and preparing an Indicative Business Case. The likely time frame for completion of the indicative business case is before the end of 2019.
1748	Harold Moody Park - renew sport fields	Renew sport fields for continued enjoyment. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2469).	No further decisions anticipated	CF: Investigation and Design	\$295,000 ABS: Capex - Renewals	In progress	Green	Current status: Site has been set up and fenced, Physical works are underway. Next steps: All primary drainage systems have been installed and irrigation has been completed. Sand slits are to be installed after the turf grass has established, currently the ground conditions are not suitable.	Current status: Physical works are underway, primary drainage system has been installed and irrigation has been completed. Next steps: Sand slits are to be installed after the turf grass has established, currently the ground conditions are not suitable. Planning to install slit drains in March 2019. Fertilising weekly and irrigating to improve turf cover is ongoing.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1749	Harold Moody Park to Savoy Road Cycleway Bridge - develop connection	Develop design for a cycleway bridge to connect Harold Moody Park and the existing Savoy Road cycleway section. \$60,000 is provided by Watercare for the inconvenience to residents and park users at Harold Moody Reserve. This is a one off payment. The board have indicated that this fund is to be used for the design to be presented to the board for approval. Public engagement to be undertaken prior to consenting for the connection. Current Status - stage one - investigate, design, consult and consent the development. Stage two - plan and deliver physical works. Estimated dates for these works are yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$60,000 External funding	On Hold	Amber	Current status: This project is on hold awaiting for strategic assessment from Community Services.	Community Services consulting with landowners and trusts. Awaiting feedback and action. Project on hold until advices and funding received.  Current status: Community Services consulting with landowners and trusts. Awaiting feedback and action. Project on hold until advice and funding received.
1750	Huia Domain - refurbish toilet	Refurbish toilet block at Huia Domain. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$3,500 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and design has been completed. The scope is ready for project delivery. Contract documentation is being created. Next steps: Procurement of physical work.	Current status: Contract is currently being prepared. Next steps: Procurement of physical work and award to successful contractor.
1751	Huia Domain - renew park roading and car park	Renew park roading and car park. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2471).	No further decisions anticipated	CF: Investigation and Design	\$150,500 ABS: Capex - Renewals	In progress	Amber	Current status: Design phase is now completed and engineer's estimate received. The estimated cost is higher than the current allocated budget and additional budget will be required to undertake the work to the required standard. This will be discussed with the board at the next opportunity. Next steps: Submit resource consent application.	Project delay through coastal project requiring access to the shore through the Huia carpark. Current status: A project is underway at Huia Domain to stabilize the beach. The stabilization project is due for completion between August and September, following which the carpark will be renewed to avoid being damaged by the heavy machinery movement involved with the stabilisation project. Next steps: Prepare tender documents for works to commence between August and September 2019.
1754	Laingholm Hall - refurbishment of exterior and signage	Refurbish roof, replace signage with the local board logo, refurbish cladding and disability access to main entrance. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2472).	No further decisions anticipated	CF: Project Delivery	\$32,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed in June 2018
1755	Laingholm Reserve - renew court	Renew park courts as required to continued community enjoyment. Investigate, scope and deliver within this financial year. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$7,000 ABS: Capex - Renewals	Cancelled	Grey	Current status: Award contract and start physical works in March. Next steps: Monitor works until completion.	Project cancelled and bundled to sharepoint reference 1739 for work completion.  Current status: Project cancelled and bundled to combine work from Sharepoint ID 1739 to be completed in tandem. Next steps: No further action required, work to be completed under referenced workstream.
1756	Parrs Park - refurbish toilet	Refurbish 2 pan toilet on the east side of the soccer club. Investigate, scope and deliver within this financial year. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Scope has been finalised and contract documentation has been completed. Next steps: Release contract for pricing in the new year.	Current status: Contractor is currently pricing renewal works. Next steps: Award contract and start works.
1759	Te Henga Park - renew waste water system pump	Renew pump for waste water system. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2480).	No further decisions anticipated	CF: Project Delivery	\$15,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1760	Titirangi Community House - refurbish interior	Renew interior of building to ensure the facility is fit for purpose and future proofed for community use. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Project scoping has been completed and is awaiting manager approval. Once endorsed, the project will be handed over to Project Delivery for tendering. Next steps: Award contract and monitor physical works.	Current status: Project scoping has been completed and is awaiting manager approval. Once endorsed, the project will be handed over to a project manager for tendering. Award contract and monitor physical works. Next steps: Contractor has completed ninety per cent of the work, carpet laying and electrical work to be completed. Carpet to be installed in early March 2019 and complete hanging pin boards in the foyer in April 2019.
1761	Titirangi Town Centre - replace toilet block	Replace town centre toilet to new site.&nbsp; Local Board noted that they would like Muehlenbeckia to be planted against the new toilet block in Titirangi Village.Current status - stage one - investigate, design, scope and plan the works required.Stage two - deliver physical works.Estimated completion date yet to be confirmed.This project is a continuation of the 2017/2018 programme (previous SP18 ID 3406).	Design to be approved by the local board	CF: Investigation and Design	\$298,803 ABS: Capex - Renewals	In progress	Amber	Current status: Following public consultation, the local board identified their preferred design option. A business report will be submitted for the February local board meeting. Consultants have been engaged to complete the detailed design and resource consent application.Next steps: Liaise with adjacent property owner to agree services connection into public waste water line located within adjacent private carpark.	Deliver delays have occurred due to compliance queries and private landowner approvals.Current status: Watercare approval has been received. Resource consent application is being processed. Landowner agreements have been issued.Next steps: Engage with artist. Lodge building consent.
1762	Titirangi War Memorial Hall - replace joinery	Replace timber joinery with timber joinery (not aluminium) including glazing. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2483).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: The wooden joinery to be assessed to confirm full scope. Once assessment is complete works are to be tendered. Next steps: Complete assessment and tender joinery works.	Current status: The wooden joinery to be assessed to confirm full scope. Next steps: Complete assessment and tender joinery works. Urgent repair work will be completed to replace rotten door and door jams.
1763	Waitakere Domain Hall - renew roof on hall	Renew the roof hall in collaboration with the Heritage team. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$2,000 ABS: Capex - Renewals	In progress	Amber	Current status: Scoping of project is underway. Next steps: complete scope and tender works.	Project is no longer proceeding this FY. Funding has been moved to FY22.  Current status: Project is no longer proceeding in financial year 2019/2020. Works are now moved to financial year 2021/2022. Next steps: Condition report has been commissioned to enable prioritisation of works.
1764	Waitakere Ranges - investigate options for sports lighting and sportsfield upgrades	Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 66 hours per week. Options to be approved by the local board.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Current status: Investigation has commenced. Council operations and maintenance team to assess which fields will be suitable to create capacity. Singer Park has been identified as a park in need of capacity due to the increasing number of football clubs. Supplier has been engaged to conduct the investigation and design work. Next steps: Supplier to deliver concept options by the end of January 2019.	Current status: A consultant has been engaged to deliver concept design work which is targeted for Singer Park. The consultant is currently carrying out the site investigation work that will outline feasible options for council to upgrade and create capacity for the Waitakere Ranges sport network. Next steps: We hope to receive the concept designs by the end of May 2019.
1766	Waitakere Ranges - renew carparks 2018/2019+	Renew the carparks at Karekare Reserve and Bethells Beach. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Application for additional budget has been submitted. Next steps: Hand project over to project delivery team once availability of additional budget is confirmed.	Current status: Work is underway on preparing resource consents application. Next steps: Lodge and obtain resource consents once all information for a consent package is obtained.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1767	Waitakere Ranges - renew community facility & park signage 2018/2019+	Renew community facility and park signage at the following sites: Titirangi War Memorial, Titirangi Beach, Piha Domain, Alex Jenkins Memorial, Foster Bay Reserve, Kamara Walk, Herrings Cove, Ceramco Park, Les Waygood Park, Piha South Road Reserve, Herrings Cove, Seaview Walkway, Seaview Road Plant Reserve - 1, Beverly Hills Scenic, Les Waygood Park. Current Status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$37,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Review signage and site list and confirm with if any are subject to the initial dual language naming. Next steps: Progress scoping.	Signage content for dual language signage.  Current status: Awaiting confirmation of content of dual language signage. Next steps: Proceed with concept design once confirmation is received.
1768	Waitakere Ranges - renew footpaths 2017/2018+	Renew footpaths at the following sites: Foster Ave Walkway and Harold Moody Reserve. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2489).	No further decisions anticipated	CF: Project Delivery	\$30,000 ABS: Capex - Renewals	Completed	Green	Current status: Path construction at Harold Moody is near completion. Next steps: Inspect works once completed.	Current status: All works have been completed and final inspection undertaken. Next steps: Close project.
1769	Waitakere Ranges - renew park fencing 2018/2019+	Renew park fencing at the following sites: Alex Jenkins Memorial, Herrings Cove, Mt Atkinson, Robert Knox Memorial Park, Sherrybrooke Esplanade and Te Henga Park. Current Status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$8,500 ABS: Capex - Renewals	In progress	Green	Current status: Scoping document and budget estimate review is underway. Next steps: Tender and award works.	Current status: Scoping document and budget estimate review is underway. Compiling contract documentation and required consents. Next steps: Award contract and commence physical works contract.
1770	Waitakere Ranges - renew park fixtures and furniture 2018/2019+	Renew park fixtures and fittings at the following sites: Parris Park, Huia Domain, Swanson Oaks, Piha South Road Reserve, Tangiwai Reserve, Titirangi Beach, Alex Jenkins Memorial, Foster Bay Reserve, Seibel Scenic Reserve and Sherrybrooke Esplanade. Current Status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$20,400 ABS: Capex - Renewals	In progress	Green	Current status: Project scoping is complete. Next steps: Tender and award works.	Current status: Project scoping is complete. Tender and award works. Next steps: Award contract and monitor construction works.
1771	Waitakere Ranges - renew park structures 2017/2018+	Renew park structures at the following sites: Oratia Esplanade, Garden Walkway Reserve, Duck Park, Piha South Rd Reserve, Sandys Parade and Western Park. Stage one - investigate, design, scope and plan the works required - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2489).	No further decisions anticipated	CF: Investigation and Design	\$82,000 ABS: Capex - Renewals	In progress	Green	Current status: Compile Project Initiation Form. Next steps: Handover to Project Delivery team for physical works to be tendered.	Current status: Physical work contract is currently out for tender. Next steps: Award tender and commence physical works. All works are scheduled for completion by the end of May 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1772	Waitakere Ranges - renew park structures 2018/2019+	Renew park structures at the following sites: Kowhai Reserve, Clarence Reserve, Clayburn Reserve, French Bay Reserve, Alex Jenkins Memorial Park, French Bay Esplanade, Kaurimu Park, Swanson Oaks, Piha South Road Reserve, Piha Domain, Titirangi War Memorial Park, Sandys Parade, Kawaka Reserve, Miha Road Reserve, Oratia Esplanade, Seaview Road Plant Reserve - 1, Bishop Park, Seaview Walkway and Tinopai Reserve. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Compile Project Initiation Form. Next steps: Handover to the project delivery team for physical works to be tendered. 26 Garden Road: design and outline specification are underway to enable an engineers estimate of works required. Once received this information will be supplied to the legal team for confirmation of the next steps.	Current status: Contract for physical works is currently out for tender. Next steps: Award contract to enable commencement of works in financial year 2020.
1773	Waitakere Ranges - renew playspace 2018/2019	Renew half court back board at Laingholm Reserve, renew cushion fall at Wood Bay Reserve, Waima Reserve, Titirangi Beach Reserve and Nicolas Reserve. Investigate, scope and deliver within this financial year. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$40,500 ABS: Capex - Renewals	Completed	Green	Current status: Project completed and handed back to Operations and Maintenance.	Project completed.
1774	Waitakere Ranges - renew toilet doors	Replace toilet doors at Karekare Reserve and Titirangi Beach. Investigate, scope and deliver within this financial year. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Procurement of works is underway. Next steps: Award contract and monitor works.	Current status: Procurement of works is underway. Award contract and monitor works. Next steps: Swanson train station door frames have been replaced and replacement doors have been ordered. Titirangi beach doors have been ordered. Door installation is forecast for May 2019.
1775	Waitakere Ranges - renew walkways and paths 2017/2018+	Renew walkways and pathways at the following sites: Marine Parade Plantation Reserve, Ceramco Function Centre, Clarence Reserve, Kaurimu Park, Kawaka Reserve, Kowhai Reserve, Miha Road Reserve, Oratia Esplanade, Seaview Road Plant Reserve - 1 and Tinopai Reserve. Current status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed. A component of this project is a continuation of the 2017/2018 programme (previous SP18 ID 2490).	No further decisions anticipated	CF: Investigation and Design	\$65,500 ABS: Capex - Renewals	In progress	Green	Current status: Tender documents are being compiled and will be completed in January 2019. Next steps: Procure physical work.	Current status: Tenders have been evaluated and contract has been awarded. Delivery of this project is being combined with Sharepoint ID 1715. Next steps: Commence construction works.
1776	West Coast Gallery - renew facility	Renew the facility, this project is to be delivered in alignment to the project at 42 Seaview Road, Piha. Current Status - stage one - investigate, design, scope and plan the works required. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$12,000 ABS: Capex - Renewals	On Hold	Amber	Current status: This project has been placed on hold pending condition rating data. Next steps: Proceed as instructed by Community Services following review of condition rating data.	Project placed on hold until condition data assessment complete, and a decision on the future of the facility is confirmed.  Current status: This project has been placed on hold pending condition rating data. Next steps: Proceed as instructed by Community Services following review of condition rating data.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2882	Huia Domain - renew coastal structure	Huia Domain - retaining wall renewal. This project is carried over from the 2017/2018 programme (previous ID 2470).	No further decisions anticipated	CF: Project Delivery	\$398,181 ABS: Capex	In progress	Amber	Current status: All sand nourishment works completed. The top soiling and seeding has been recently completed. The contractor tidied up the site including removal of the debris and reinstated the carpark. The facility maintenance contractor has tidied up the ground and around the trees. Huia beach western rock revetment work: Responded back to section 92 request from consenting team. We didn't receive the tender price from the tenderers who were able to complete the project by Christmas 2018. We have retendered for this extension work project requesting to nominate the proposed commencement date of the physical work as early as possible after the Christmas and new year break. Only one tender was received - the contractor can commence the work by mid March with a completion date of end of June 2019. Next steps: Handover the project to the maintenance team. Huia beach western rock revetment work: Awaiting resource consent. Evaluate tender price for carrying out construction of the rock revetment extension.	Issues and risks, works within coastal area have sensitive project stakeholders. Sensitive site, trees, archaeological, cultural, delay on resource consent approval and consent conditions. Availability of the contractor and limited timeframe to carry out the rock revetment extension work prior to December 2018. None of the tenderer can complete this additional extension work prior to December 2018. Even after retendering for this work with the expectation of commencement of the work as early as possible after December 2018 and the beginning of January 2019, Auckland council obtained only one tender who can commence the work by middle March 2019 with the completion date of end of June 2019. Due to delay on obtaining the resource consent until the fourth March, the expected completion date has been extended to the end of July 2019. Project completed on December 2018. For Huia beach western rock revetment extension work, Auckland Council have obtained approved resource consent. Awarded the contract for carrying out physical work for construction of the rock revetment extension work. Next steps: Regarding Huia beach western rock revetment extension work, the contractor has been requested to provide construction management plan for approval from consenting team. Once approved, commence physical work on site. The contractor proposed to commence physical work as from middle of April which is expected to be completed by the end of July 2019.
2955	Parrs Park Table Tennis - renew carpark	Parrs Park Table Tennis carpark renewal. This project is carried over from the 2016/2017 programme (previous ID 4276).	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Cancelled	Grey	Current status: All plans and reporting are complete. Project is on hold until Waitemata Table Tennis have upgraded their facility. Next steps: Car park renewal is on hold and will begin when Waitemata Table Tennis have completed their work on site.	Project canceled until the table tennis club extension is completed. No further action required.  Current status: Project cancelled due to project not being able to be completed until the building extension is completed. Next steps: Parrs Park Table Tennis cannot confirm a timeframe at present. No further action required.
3018	Piha Domain - install effluent recycling alkalinity dosing system	Health and safety Reactive Renewals, Piha Domain-Supply and install effluent recycling alkalinity dosing system. This project is carried over from the 2017/2018 programme (previous ID 3157).	No further decisions anticipated	CF: Project Delivery	\$75,000 ABS: Capex	Completed	Green	Project completed.	Project completed.
3070	Ceramco Park - driveway renewal	Renew area of driveway. This project is carried over from the 2017/2018 programme (previous ID 2463).	No further decisions anticipated	CF: Project Delivery	\$17,645 ABS: Capex	Completed	Green	Current status: Contract has been awarded. Physical works will start in January 2019, weather permitting. Working with stakeholders to establish the best time to deliver works, with minimal disruption. Stakeholders would prefer the project to start in January. Next steps: Complete the physical works and close out project.	Current status: Contract has been awarded. Physical works will start in January, weather permitting. Working with stakeholders to establish the best time to deliver works, with minimal disruption. Stakeholders would prefer the project to start in January. Physical works were completed in January 2019. Next steps: Close out project.
3096	Mahoe Walk - renew walkways and path	Renew walkway. This project is carried over from the 2017/2018 programme (previous ID 2473).	No further decisions anticipated	CF: Project Delivery	\$45,337 ABS: Capex	On Hold	Amber	Current status: Currently awaiting direction on whether to proceed due to the Kauri Dieback issues. This project is now on hold and pushed out to the next financial year. Next steps: Receive advice and direction due to the Kauri Dieback issues.	Project on hold awaiting direction on whether to proceed due to the Kauri trees being present in the project area.  Current status: Currently awaiting direction on whether to proceed due to the Kauri Dieback issues. This project is now on hold and pushed out to the 2020 financial year. Next steps: Receive advice and direction due to the Kauri Dieback issues.
3114	Piha - renew interpretative signage	Renewal of unique heritage, bylaw and Health and safety signs. This project is carried over from the 2017/2018 programme (previous ID 2477).	No further decisions anticipated	CF: Project Delivery	\$24,485 ABS: Capex	Completed	Green	Current status: All surfboard panels that needed to be moved have been shifted to their correct places. Three signs remain to be fixed to the boards, following which the project will be completed. Next steps: Inspect completed works.	Current status: All works have been completed. Next steps: No further works remain. Project to be closed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3124	Waitakere Ranges - renew park lighting 2017-18	French Bay Esplanade, Nicolas Reserve, Owen's Green, Parrs Park, Piha South Road Reserve, Titirangi Beach. This project is carried over from the 2017/2018 programme (previous ID 2486).	No further decisions anticipated	CF: Project Delivery	\$11,065 ABS: Capex	In progress	Green	Current status: Physical works tender submissions have been received, and are currently being evaluated. Next steps: Award the physical works contract.	Current status: Physical works have commenced. Next steps: Progress physical works to completion by mid April 2019.
3168	Withers Reserve - replace pedestrian bridge	Replace the failed pedestrian bridge. This project is carried over from the 2017/2018 programme (previous ID 3466).	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex	In progress	Green	Current status: Investigation of options for the renewal of the bridge is underway. Two options have been finalised and both will be priced. Resource consent applications are in progress and the detailed design is underway. Next steps: Tender construction works. Construction works are expected to start in April 2019.	Current status: Investigation of options for the renewal of the bridge is underway. Two options have been finalised and costing of both options is underway. Next steps: Gain approval and budget from the local board and programme physical works.
3169	Laingholm Scenic Reserve - renew track	Renew track which failed due to a land slip. This project is carried over from the 2017/2018 programme (previous ID 3467).	No further decisions anticipated	CF: Project Delivery	\$25,000 ABS: Capex	In progress	Green	Current status: Site visit will be undertaken early July to confirm scope for the renewal of the track. Iwi consultation requirements to be confirmed. Next steps: Obtain required consents and procure physical works.	Current status: Contract is currently out for tender. Next steps: Award contract and commence physical works.
3258	Waitakere Ranges - small park improvements project	Project requires installation of park assets across various sites - more detail will be provided as board agrees to individual projects. 1. Vale Reserve - 2 x picnic tables	No further decisions anticipated	CF: Project Delivery	\$25,000 LDI: Capex	In progress	Green	Current status: The project scope has now been finalised and approved. Procurement of priority projects are now underway. Contract has been released for tender. Next steps: Award contract and monitor physical works.	Current status: The project scope has now been finalised and approved. Procurement of priority projects is now underway. Contract has been released for tender. Next steps: Awarded contract and monitor physical works.
3312	Waitakere Ranges - Heritage Area Gateways	Consultation and design phase of Heritage Area gateway signage.	Design to be approved by the local board	CF: Project Delivery	\$40,000 LDI: Opex	Approved	Green	0	Current status: Feasibility investigations are underway. Next steps: Communicate findings to key stakeholders..
3313	Sunvue Park - install modular pump track and counter	Supply and install a modular pump track with a counter at Sunvue Park in the car park.		CF: Project Delivery	\$94,000 LDI: Capex; LDI: Opex	In progress	Green	0	Current status: Resource consent documentation is currently being compiled and will be submitted for approval. Next steps: Relocate the pumptrack to Les Waygood Park, Piha.
<b>Infrastructure and Environmental Services</b>									
435	Long-tailed bat research, protection and recovery - Waitakere Ranges Heritage Area Act work programme	To complement the Regional Environmental and Natural Heritage Fund grant to Community Waitakere for their bat-tagging research into roost use in the Waitakere Ranges, it is proposed to run a complementary education programme to promote and advocate the research outcomes to the wider local community. An education and awareness programme by Community Waitakere and partners will include open community events, targeted community events, and educational resource promotion. All promotional materials and communications will acknowledge the Waitakere Ranges Local Board, and the funding they have provided to bat research over the past six years.	No further decisions anticipated	I&ES: Environmental Services	\$5,000 ABS: Opex	In progress	Green	A funding agreement with Community Waitakere was signed for five bat walks over the summer 2018/2019 period. Regionally funded bat tracking work caught a pregnant long-tailed bat which is a significant sign of breeding in the population. The five funded bat walks will begin in February 2019 with dates to be confirmed. Details will be sent to the local board when available.	Community Waitakere have organised five bat walks. All walks were booked out within a day. A regionally funded, funding agreement was signed with Community Waitakere to support a bat art exhibit in October 2019. A short report analysing the bat walks success will be prepared during quarter four. This will be presented to the local board at completion.



## Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
437	Waitākere Weed Action Project (Our Backyard)	This project will involve working with the communities at Piha, Karekare and Huia to reduce the density of the ecosystem transformational weed climbing asparagus on private property. The goal is to achieve zero density of this weed (within three seasons). Climbing asparagus is an ecosystem transforming pest plant - smothering desirable plants and preventing regeneration. It is becoming an increasing issue within the regional park with infestations associated with human settlement. Weed management was occurring on the park but not on private land. Birds can spread seed up to one kilometre from a mature fruiting plant, so without a whole of landscape approach this pest plant will continue to threaten the high biodiversity values of the Waitākere Ranges. This project involves direct engagement, survey (with results and information fed back to landowner), control (including follow up), and now community feedback via newsletter (completed 2017 for Piha, planned 2018 for Huia).	No further decisions anticipated	I&ES: Environmental Services	\$100,000 LDI: Opex	In progress	Green	Ecomatters is currently undertaking initial engagement in Karekare (lower Lone Kauri Road). Follow-up and initial control has commenced in Huia and Piha, with Ecomatters liaising with landowners to book in future control. 251 hours were completed between September and November 2018. Surveying has commenced in Karekare on larger properties. In quarter 3 Ecomatters will continue with initial engagement in Karekare, contacting landowners that were previously part of the old Piha Strategic Weed Initiative programme (whilst being cognisant of other issues in the Glen Esk Rd area), and attempting to get in contact with landowners previously uncontactable. Control and surveying will continue in all three community areas.	Ecomatters is continuing engagement in Karekare (lower Lone Kauri Road) with 37 new properties now part of the project. Eight new properties have been added in Piha. Surveying is continuing, with 14 large properties now surveyed in Karekare of which two had climbing asparagus present. The bulk of the control hours occurred during this quarter due to the dry weather with 383 hours spent in Piha and Huia. The majority of climbing asparagus found in Karekare was controlled manually at the time of survey. The control portion of the budget has now been completely spent, however control is continuing over quarter four due to a top-up from the natural environment targeted rate funding. A total of 714 properties are now involved in the Our Backyard Waitākere project.
718	Septic tank pumpout programme - Waitākere Ranges Local Board	This programme will see the triennial pumpout of septic tanks within the former Waitākere City Council area.	No further decisions anticipated	I&ES: Healthy Waters	\$632,766 ABS: Opex	In progress	Green	There were 359 scheduled and seven unscheduled pumpouts completed in the Waitākere Ranges area for quarter two.	There were 307 scheduled and four unscheduled pumpouts completed in the Waitākere Ranges area in quarter three.
719	Kauri Dieback Community Coordinator - Waitākere Ranges	The kauri dieback community co-ordinator will deliver a programme of engagement, education and capacity building within the communities and groups of the Waitākere Ranges, with schools and pre-schools, and the wider public. This will include talks, workshops, education and art programmes, resource provision, supporting the Kauri Karnival, and managing summer track ambassadors.	A further decision is required from the board before this project can proceed.	I&ES: Environmental Services	\$48,000 LDI: Opex	On Hold	Red	A statement was prepared for the board which clarified the scope of the kauri dieback coordinator description. Feedback from the board is needed before the recruitment can commence.	Recruitment for the role within this financial year is no longer a viable option. The funding should be released for another project.  Feedback from the board was not received in quarter three. Recruitment for this position is no longer viable for the 2018/2019 financial year and this project will not be delivered.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
731	Manukau Harbour Forum - Waitākere Ranges	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and an education project.	No further decisions anticipated.	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Amber	In quarter two the forum:• provided feedback on projects to be considered under the natural environment targeted rate• presented to the Environment and Community Committee on the small sites ambassador report advocating for more funding for sedimentation and pollution regulatory activity• distributed the October-November 2018 forum newsletter• supported the proposed industry education programme which will deliver a construction field day event in either Drury or Takanini in quarter three • supported a proposal to expand the symposium and community event into several staggered components, including a stand at the February 2019 Onehunga Festival, support for March 2019 Sea Week, and a symposium in quarter four.In quarter three the next issue of the forum's newsletter will be distributed, the governance review will begin and the promotional video will be ready for publication. The youth leadership programme wānanga is scheduled for quarter four in April 2019.	This work programme is at risk of not being delivered due to the governance and management review not starting until quarter four. Arrangements for releasing governance staff resource to undertake the review are being finalised and the review will be undertaken and completed in quarter four.In February the forum supported a community focused Manukau Harbour Forum stall at the Onehunga Festival, presenting an integrated display with the Our Water Future engagement staff and resulting in at least 80 face to face interactions with the public. The stall was well attended by elected members and supported by council's Sustainable Schools team and participants from the youth leadership programme.February also saw the distribution of the forum's newsletter and the online publication of the forum's video project, which was shared and promoted via social media channels.The governance and management review, which was due to begin in quarter three, will begin in April 2019. Planning is underway for a one-day symposium event to be held in June 2019. Planning for the model small site field day event was finalised in March 2019 and the event will be held in Pukekohe on the 18 April 2019. The youth leadership programme wānanga will take place over 15 – 17 April 2019. Invitations to forum members to participate in the wānanga were sent in late March 2019.
739	Community weed bins - Waitākere Ranges Heritage Area Act	The Waitākere Ranges Heritage Area Act work programme budget is a regional budget held by the North West Planning Team. The biosecurity team within Infrastructure and Environmental Services will deliver this community weed bin project via contract as part of the work programme for the north-west planning team. A workshop will be held with the local board in early 2018 to determine the scope of the weed bin project for the 2018/2019 financial year. Based on the current locations of the weed bins, the estimated total budget required for this project in the 2018/2019 financial year is \$77,000.	No further decisions anticipated	I&ES: Environmental Services	\$77,000 ABS: Opex	In progress	Red	A variation agreement between Auckland Council Biosecurity and EcoMatters was finalised during this time to cover the increased costs of a service that changed to meet kauri dieback hygiene protocols. For this reason, the amnesty bins were missed out in August 2018 due to contract negotiations with the supplier. The contents of the permanent bins continue to be an issue for this service with results mirroring previous quarters. For example, Huia was estimated at 20 per cent targeted weeds, 50 per cent other vegetation (mainly general garden waste) and 20 per cent contaminants. In contrast, September 2018 amnesty bins at Kauri Loop Road and Victory Road were estimated at 90 per cent targeted weeds and 10 per cent other vegetation. It has also been reported that additional dumping has occurred in and around the bin. People are still happy with the service although the bin liners have got people talking about the vegetation going to landfill. We also have had to make a bin site change from Kauri Loop Road to Waiatarua Community Hall due to the close proximity of a kauri tree. Next quarter there will be discussions with all stakeholders involved about the service delivery.	There have been several overweight charges and illegal dumps in this quarter which add extra costs to the contract. Additionally, there have been slightly higher than average bin deliveries which may result in the budget running over the allocated contract value. This will be discussed with the contractor and some bins may need to be withdrawn in the next quarter.  The contractor reported a large dumping of vegetation at Kowhai Reserve in February 2019 which was removed by the waste solutions team and paid for through regional biosecurity budget. There have been some logistical challenges with the use of bin liners. For example, if bins are not lined quickly enough, weeds get put inside the bin prior to the liners being in place resulting in double handling for the contractor. The bins have also been overfilled on occasion which makes it harder for the contractor to overlap and tape up. There has been a continual issue with garden waste being disposed of in bins. The contractor has engaged with locals to monitor this at the permanent sites (Piha and Huia). Huia Domain bin is getting a lot of dumping and clean-up time is costly. It has been reported that overall there has been good uptake by community using the bins and positive engagement during the weed bin amnesty days. A workshop will be held at the end of this quarter with the board to discuss the programme's future for the next financial year.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
740	Coastal and marine project	This project will be framed within the actions and gaps analyses in the Big Blue Waitākere report. Feedback from a community hui in May 2018 will be used to determine where funding can be provided to community groups to:- support community efforts to protect marine and coastal environments- enable communities to protect vulnerable coastal animals and plants through provision of funding, management plans, traps or other resources. Recommendations on potential projects to be funded through this budget will be reported to the local board following the May 2018 community hui.	Potential project options for the allocation of this funding will be workshopped in October 2018, and a decision on a project for delivery with this funding will be bought in late 2018.	I&ES: Environmental Services	\$30,000 LDI: Opex	Approved	Amber	At report was submitted to the December 2018 business meeting outlining three streams of work. The board approved the recommended sea bird and shore bird surveys from the report allocating \$15,000 to each. An information memo will be submitted to the board with the full scope of each survey in early 2019. Work will also commence in early 2019.	Due to savings with contractor costs, the budget required to deliver this project has been revised from \$30,000 down to \$12,600. The outcomes for this project will still be delivered this financial year. The remaining budget of \$17,400 is recommended to be reallocated to local grants. The shorebird survey work has largely been completed by a local contractor. The seabird dog is booked in for May 2019 to help with survey work. Full reporting will be provided to the board upon completion in July 2019. This work will achieve more than was originally proposed but due to cheaper than estimated rates and restricted contractor availability approximately \$12,600 of the budget is required.
742	EcoMatters Environment Centre and Sustainability Hub (EcoHub) (Waitākere Ranges)	This funding will support the operation of EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for Ecomatters Trust. Ecomatters deliverables include: <ul style="list-style-type: none"> <li>managing the Ecomatters Environment Centre (EcoHub)</li> <li>promoting service to the diversity of Waitākere Ranges communities</li> <li>providing and promoting free or affordable meeting space to other environmentally focused community groups</li> <li>delivering a minimum of 26 sustainability-related seminars or workshops within the funding period.</li> </ul>	No further decisions anticipated	I&ES: Environmental Services	\$35,000 LDI: Opex	In progress	Green	In quarter two the EcoMatters environment centre (EcoHub) was open to the public in line with its operating target of 30 hours per week. This included continuing with revised opening hours to enable the EcoHub to operate on Saturdays and Sundays from 10am to 2pm, providing enhanced access for the community. Five workshops were held in quarter two. A workshop highlight was the Love Our Kauri hui and webinar held on 24 November 2018, which included a panel of experts. The workshop was made live via Facebook and live questions from around the world were passed to panellists. As of 5 December 2018 there were 1211 unique views of the workshop, significantly expanding the workshop's reach. Other workshop topics included vertical gardening, worm farming, solar hot water, low waste cooking and coaching in nature. The 'Spring into Action' event at the EcoHub on 6 October 2018 featured a range of sustainable living activities, including a group cycle ride, composting, potting up native seedlings, making produce bags and a panel discussion about community collaboration and food. Events planned for quarter three include the EcoWest Festival launch event on 16 March 2019.	In quarter three the EcoMatters environment centre (EcoHub) was open to the public in line with its operating target of 30 hours per week. The new EcoHub operating hours now include Saturdays and Sundays 10am to 2pm, providing enhanced access for the community. Workshop topics included organic gardening, bug hotel making, beeswax foodwrap making, and healthy soil workshops in both Mandarin and English. These events were promoted via social media, direct email and the Western Leader newspaper. Other hosted events included a hui on emerging contaminants, several community groups contributing to the Whau Wildlink initiative, and community groups dedicated to improving Olympic Park. Next quarter will seek opportunities to collaborate on local disposal and decomposition of weeds to drive an eco-social enterprise.
744	Love Your Neighbourhood (EcoMatters) (Waitākere Ranges)	This funding will: <ul style="list-style-type: none"> <li>provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives such as environmental clean ups and restoration, community planting and food growing</li> <li>provide practical assistance to not-for-profit preschools to enable environmental education initiatives; in particular edible gardens and water saving/collection devices</li> <li>promote the availability of the assistance through appropriate networks across the Waitākere Ranges Local Board area</li> <li>respond to requests from the Waitākere Ranges Local Board to support community action.</li> </ul> This budget includes a \$10,000 underspend from the EcoMatters work programme last financial year, as agreed by the local board.	No further decisions anticipated	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Green	Five applications were approved in quarter two, resulting in a total of \$9,129 allocated to date and \$8,871 remaining (these figures include the balance of the additional \$10,000 of funding provided for this initiative by the board at the end of the 2017/2018 financial year). Initiatives supported in quarter two included the ginger removal activities of residents at 852-860 West Coast Road and gardening-related initiatives being undertaken by four early childhood centres (Laingholm Playcentre and Oratia, Glen Eden West and Titirangi Rudolf Steiner Kindergartens).	To date 19 funding applications have been approved, with \$10,869 allocated and \$7,141 remaining. Four applications were approved in quarter three. Funded projects currently include pest trapping, community and organic gardens, seed workshops, ginger removal, community clean ups, water conservation, composting and worm farming, and citizen science. Pataka Pantries submitted positive feedback in receiving the grant as it enabled them to run cooking classes and offer ideas for simple meals. It also allowed them to extend their programme by creating sustainable sanitary pads and making these available from the bathroom pataka. Focus for quarter four will be the continued promotion of the Love Your Neighbourhood programme to the community.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
745	Love Your Place Awards (EcoMatters) (Waitākere Ranges)	This funding will support environmental champion recognition awards that will specifically be for board constituents. The awards will recognise volunteer work in the environment.	No further decisions anticipated	I&ES: Environmental Services	\$5,000 LDI: Opex	Completed	Green	Two board members participated in a preliminary debrief for the Love Your Place Awards on 26 November 2018. Further feedback from board members was received on 13 December 2018 during a workshop covering the 2017/2018 outcomes achieved in the board area through the partnership with EcoMatters Environment Trust. Feedback from board members will be incorporated into the planning for next Love Your Place Awards to be delivered in 2020.	The Love Your Place Awards initiative was fully completed in quarter two.
757	New project: Pop Up Bike Hub (EcoMatters)	<ul style="list-style-type: none"> <li>• Develop and operate a 'pop up' repair centre for bikes at selected events.</li> <li>• Develop and deliver bicycle skills programmes via a pop up bike hub at selected events.</li> <li>• Educate users about active transport.</li> </ul>	No further decisions anticipated	I&ES: Environmental Services	\$5,000 LDI: Opex	In progress	Green	Planning and development for the pop up bike hub for events initiative commenced in quarter two. The pop up bike hub service will be provided at three events across quarters three and four, including the Kauri Karnival and Wheels out West.	EcoMatters activated a pop-up bike hub at the Kauri Karnival on 31 March 2019. In quarter four the focus for EcoMatters will be to support other local events scheduled in the area, including attending Wheels Out West to promote cycling to the community, provide cycling information, bike checks and novelty bikes to try. A further project will be to implement an activity with Hoani Waititi Marae.
764	EcoWest Festival (EcoMatters) Waitākere Ranges	<p>Funding to support the running of EcoWest festival which will run from March-April 2019.</p> <p>EcoMatters deliverables include:</p> <ul style="list-style-type: none"> <li>• Provide a community-based environmental festival with access to free public events</li> <li>• Design and deliver an event that provides information and practical ideas for making sustainable living easy</li> <li>• Market the festival to businesses, institutions and community groups acknowledging Waitākere Ranges Local Board's funding</li> <li>• Promote the festival in ways that target the diversity and distribution of the population</li> <li>• To work collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time</li> </ul>	No further actions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	Planning and development for the 16 March to 14 April 2019 EcoWest Festival commenced in quarter two. A request for expressions of interest from event organisers to register their events was issued in November 2018. Event organisers have until 28 January 2019 to submit expressions of interest. The EcoWest Festival will commence with a new official launch event on 16 March 2019.	A request for expressions of interest for event organisers to register for EcoWest was issued in November 2018, with a deadline of 29 January 2019. A total of 127 events were submitted, with 51 events in Whau, 38 in Henderson-Massey and 30 in Waitākere Ranges. An additional five events were scheduled across multiple local board areas, and three events in neighbouring local board areas due to their close proximity and accessibility to communities in the three western local board areas. February and March 2019 focused on promotion of the festival through websites, as well as targeting relevant media channels with press releases throughout west Auckland. Cycle-powered Cinema, a major festival event originally scheduled for the opening day of the festival on 16 March 2019 was postponed until 6 April 2019 due to the significant incident in Christchurch. The EcoWest Festival will run through to 14 April 2019.
768	War on Weeds (EcoMatters) Waitākere Ranges	A campaign to be run in March 2019, where jumbo bins are provided at key sites in the local board area for a four week period for community disposal of weeds.	Bin sites will be confirmed with the board in February 2019	I&ES: Environmental Services	\$23,000 LDI: Opex	Completed	Green	Planning continued in quarter two for the delivery of the war on weeds campaign in March 2019. Changes made to the closely related community weed bins programme as a result of industry cost increases and kauri dieback protocols will likely impact the delivery of the campaign. Planning is focussed on ensuring the initiative can be delivered within the available funding, which may necessitate some changes to delivery compared with previous years. Any changes to war on weeds will be clearly communicated to the local board and the public when the campaign is promoted in February 2019.	The War on Weeds project was rolled out in March 2019 as planned. As of 14 March 2019 there were 41 bin exchanges across Henderson-Massey and Waitākere Ranges Local Board areas, equating to approximately 80 tonnes of weeds. All 11 bins in the Waitākere Ranges Local Board area have been well utilised, with positive feedback on the services provided. EcoMatters has worked closely with local community members and community bin monitors have been established in French Bay, Piha, Huia, Parau, Waiatarua, Te Henga, Konini, Waima, Laingholm and Tangiwai Reserve.
771	Community Nurseries (EcoMatters)	This budget will support the establishment of community nurseries, and will ensure that advice is provided to the community on how best to establish and maintain new nurseries. In the 2018/2019 financial year, EcoMatters are aiming to provide at least 2,000 native plants for community planting projects within the Waitākere Ranges Local Board area. EcoMatters are also planning to germinate and pot an additional 2,500 native plants at the EcoMatters nursery site for future community planting projects.	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	In quarter two, EcoMatters maintained increased staff resources assigned to the community nurseries initiative to enable increased education-related delivery without compromising the level of plant propagation. Education activity has included increased collaboration with the Department of Corrections, enabling positive behaviour through learning about native plant species. In quarter two approximately 160 people participated in education activities in the nursery at the EcoMatters site, which equates to about 350 hours of education time. Approximately 3,000 plants were germinated and potted, and over 4,500 will be available for planting during the 2019 planting season.	In quarter three, EcoMatters maintained the increased staff resources assigned to the community nurseries initiative to enable increased education-related delivery without compromising the level of plant propagation activity. Three interns provided further support for nursery activity in quarter three. Education activity has included more Department of Corrections engagement, enabling connection to community and papatūānuku through learning about native plant species. In quarter three approximately 200 people participated in education activities in the nursery at the EcoMatters site, which equates to about 350 hours of education time. Approximately 3,000 plants were germinated and potted, and over 4,500 will be available for planting during the 2019 planting season which occurs in quarter four.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
773	Project HomeWise (EcoMatters) Waitākere Ranges Local Board	A minimum of three workshops to be provided to communities on topics such as: <ul style="list-style-type: none"> <li>• Waste minimisation (how to sort your household rubbish, including home composting, options and demonstration)</li> <li>• Water saving (how to reduce your water consumption and bills)</li> <li>• Energy efficiency (cut your power bill)</li> <li>• Sustainable living</li> </ul>	No further decisions anticipated	I&ES: Environmental Services	\$5,000 LDI: Opex	In progress	Green	No workshops were held in the Waitākere Ranges Local Board area in quarter two. In quarters three and four, workshops are planned for Titirangi Steiner School Parent Teacher Association, Hoani Waititi Marae, LifeWise, Glen Eden United Church of Tonga and Islamic Centre Masjid E Balil. A giveaway kit was developed to help motivate change and improve the health and wellbeing of the low income families participating in the workshops. Kit contents currently include a draft stopper, LED bulb, hydrometer (for measuring dampness), thermometer, shower timer and a window moisture remover. EcoMatters is working with a number of other organisations to provide helpful advice to residents. This has included collaboration with Glen Eden Community House, VisionWest and Plunket playgroups.	In quarter three the programme workshop title was changed to 'healthy homes on a budget' to better describe the offering and to present a wider appeal. One workshop was held at Oratia Kindergarten for parents and caregivers which had 14 attendees. Giveaway kits were offered to attendees to motivate change and improve the health and wellbeing of households. The kits included a draft stopper, LED bulb, hydrometer (to measure dampness), shower timer and window moisture remover. Planned activity for quarter four includes a workshop with the Glenora netball team which is confirmed for May 2019. Potential workshops with Oratia District School parents and at Hoani Waititi Marae have been discussed with these stakeholders, but not yet confirmed.
1539	New project: Pest Free South Titirangi strategy development	This project will involve the development of a strategy to achieve Pest Free South Titirangi, which is endorsed by community and agency stakeholders.  The strategy will involve: <ul style="list-style-type: none"> <li>- establishing a clear understanding of the key stakeholders and their organisational or community focus and collaborative process to date</li> <li>- exploring issues, possible solutions and a common agenda and purpose going forward</li> <li>- identifying opportunities for alignment and adaptation of existing activity and resourcing to support Pest Free South Titirangi</li> <li>- developing a collective strategy for achieving Pest Free South Titirangi.</li> </ul>	No further decisions anticipated	I&ES: Environmental Services	\$30,000 LDI: Opex	In progress	Green	Staff have met with the Waitākere Ranges Local Board to confirm the board's expectations of the project. A project manager is expected to be assigned to the project by mid-December 2018 and procurement of an independent facilitator will be complete by mid-February 2019. It is expected that this person will deliver the work over five to six months with support from Environmental Services and Community Services staff.	A contractor has engaged and began work at the end of March 2019. They will be connecting with community and agency stakeholders and organising a series of facilitated workshops over quarter four which they will use to inform the development of a Pest Free South Titirangi Strategy. The management of this project is being shared between Environmental Services and Community Facilities.
<b>Libraries</b>									
1192	Provision of Library Service - Waitākere Ranges	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: <ul style="list-style-type: none"> <li>- Glen Eden Library for 52 hours over 6 days per week. (\$481,918)</li> <li>- Titirangi Library for 52 hours over 6 days per week. (\$390,256)</li> </ul>	No further decisions anticipated	CS: Libraries & Information	\$872,174 ABS: Opex	In progress	Green	Visits and issues are significantly up for Titirangi compared to the same quarter last year due to the July-November 2017 closure at this branch. Glen Eden's visits are down for the same reason. The closure affected statistics similarly for public PC and wifi use in both sites also. Digital services are promoted at both branches, with GE supplying consistent one on ones to lift digital literacy. Learning centre sessions are constant at Glen Eden and steady at Titirangi.	At both Titirangi and Glen Eden Libraries visits, issues, programme and events participation numbers are fairly consistent with 2018. While PC & Wi-Fi sessions have been steady at Glen Eden, Wi-Fi use was down in Titirangi, possibly due to improvements in local home internet services. Digital services are promoted at both branches, with Glen Eden seeing an increase in Book a Librarian sessions aimed at lifting digital literacy this quarter. Similar sessions are steady at Titirangi.
1193	Preschool programming - Waitākere Ranges	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	During this quarter 1959 children and caregivers attended Wriggle & Rhyme, Toddler Time and Storytime sessions in both libraries. Christmas storytimes at both libraries were family affairs with strong numbers attending, and over 50 attended Titirangi's community evening storytime on the deck complete with Santa, activities, music and refreshments. Titirangi had a strong outreach programme to Titirangi Playcentre and Kindergarten, Green Bay Kindy, Shining Stars, Laingholm Kindy and Woodlands Park Community Kindy this quarter.	Wriggle and Rhyme, Toddler-time, Rhymetime and Storytime remain popular at both libraries. Regular sessions were suspended during the summer school holidays to make way for the summer reading programme. 2070 children and caregivers attended sessions this quarter. Special sessions included Lunar New Year, Pasifika and German language story-times. Both Libraries promoted early literacy through outreach to local community childcare centres, including Glen Eden Primary, Prospect School, Lupesina Aoga Amata Preschool, Kaurilands Kindergarten and Titirangi Kindergarten.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1194	Children and Youth engagement - Waitākere Ranges	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Makerspace is running consistently in both libraries. Titirangi's craft sessions for children and adults had high attendance throughout this quarter with 170 people attending Christmas craft sessions in December. The weekly/fortnightly Lego and Minecraft Clubs remain popular and attracted approx. 500 children this quarter. Titirangi's ukelele lessons have attracted a core group weekly throughout the term. Outreach to primary schools in both branches was extensive to promote the Kia maia te whai summer reading programme and included Titirangi, Green Bay, Woodlands Park, Laingholm, Prospect, Oratia and Konini schools. By December end registrations for the programme were 250 for Titirangi and 165 at Glen Eden. The programme runs until the end of January 2019.	Both Titirangi and Glen Eden Libraries ran successful Kia Māia te Whai/Dare to Explore programmes over the summer holidays helping to maintain the literacy levels of our tamariki. 439 school aged children in the Waitākere Ranges board registered for the programme. Activities included science experiments, traditional Māori games, making kaleidoscopes and kindness rocks, and taste test challenges. 222 family members attended the finale parties. Outreach to schools continues to create strong ties with the community with regular visits to Titirangi Primary, Prospect School, Glen Eden Primary and Kaurilands School. After school activities remain popular and include Mindcraft, Unicorn Maker, Electronics, Lego Clubs, ukelele lessons, craft workshops and science sessions
1195	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Waitākere Ranges	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Glen Eden hosted the Green Living Festival with events and workshops enjoyed by 190 people. Both libraries celebrated Diwali with craft activities and displays. Retirement villages Crestwood and Glenburn visit Titirangi monthly for readers advisory and music. Human Libraries continues monthly in Titirangi, sharing community stories from local artists, experts and enthusiasts. The Titirangi Poets continue to meet monthly.	Glen Eden hosted a Vegan Living Workshop with Amanda Sorenson of the Vegan Society. The Waste Solutions team provided a session on effective recycling. Glen Eden hosted author/poet Iona Winter who shared her latest work "Then the Wind Came". Both sites are partnering with Outlook for Someday to showcase films on sustainability created by our youth. Titirangi is working with O-Tū-Kapua on a living tree project within the library that uses craft and augmented reality to study our environment. Titirangi Library launched a lendable local history and writers collection. Over 450 locals celebrated Titirangi Music Festival at the library and other activities included an Urban Sanctuaries panel discussion and the Te Uru art trail.
1196	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Waitākere Ranges	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Titirangi continues to have a strong partnership with Titirangi Primary School promoting the Kapa Haka group in the library space for the public. Storytimes always include bilingual songs and stories while staff continue to build staff confidence and capability in using Te Reo.	Titirangi Library held a traditional Māori games event in January which was well attended. Staff at both sites continue to expand on their use of Te Reo Māori in greeting customers and in email greetings and sign-offs.
1197	Learning and Literacy programming and digital literacy support - Waitākere Ranges	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Bookchats continue monthly in both branches for participants to share the best of what they're reading and recommending to others. Titirangi celebrated Mental Health Awareness month with several events attended by 60+ people including yoga and sessions about mental health and alternative therapies. Author talks this quarter include ex SAS operative Michael Graham which was keenly attended by local RSA members. Sue Bradford was another highlight speaker in Titirangi. Glen Eden hosted a special toddler time with Stephanie Thatcher a local author while Sharon Davies enjoyed the launch of her book 'Little and loud: my life story'. Over 185 people have attended author talks this quarter.	Both libraries main focus in January was the Kia Māia te Whai/Dare to Explore programme. February and March have seen continued interest in book chat groups. Titirangi held monthly local poetry events and these regularly attract over 40 attendees, including a World Without Walls event supporting world-wide equality through poetry. Residents of Glenburn Resthome continue to attend monthly singalong sessions at Titirangi Library which receive positive feedback from carers. Homebound patrons are well catered for by both libraries, receiving monthly deliveries with the help of local volunteers.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>Local Economic Development: ATEED</b>									
615	Glen Eden Investment Attraction	<p>The local board aspires for Glen Eden to be an attractive and welcoming town centre. It intends to do this by working with the Business Improvement District to improve Glen Eden Town Centre through promotion and attraction of investments that lift the experience of the centre for locals and visitors.</p> <p>The board has already funded the Business Improvement District to develop the Glen Eden Prospectus and an investment attraction plan has been outlined subsequently to build on that. The next stage to understand what users of the town centre want is underway. This will inform the business association and its members where it should focus its efforts to improve the visitor experience.</p> <p>Dependent on the findings this could involve the following in 2018/19:</p> <ol style="list-style-type: none"> <li>1. Market the town centre investment opportunity</li> <li>2. Improve the retail mix to meet the needs of town centre users</li> <li>3. Stimulate and support organic investment by existing local businesses and landlords</li> <li>4. Build a vision for the town centre</li> <li>5. Upgrade the public amenity and signage</li> <li>6. Promote the vision.</li> </ol>		ATEED: Local Economic Growth	\$20,000 LDI: Opex	In progress	Red	Local Board and Business Association representatives met to discuss the report on last year's research and identify next steps. A summary note for circulation to local board and BID has been prepared setting out some potential next steps to be implemented from Q3.	<p>It has not been possible to identify a project that the local board, business association and BID team are all in agreement can deliver the outcomes sought.</p> <p>Local Board, Auckland Council BID Team and business association have had several discussions on what the focus of the business association may be going forward.</p>
<b>Parks, Sport and Recreation</b>									
454	WTK: Harold Moody Reserve: Service Assessment	Undertake a service assessment including technical expertise to identify feasibility and outcomes for Harold Moody Reserve to inform the service provision need and the best use of the Watercare mitigation funding (\$60K).	No further decisions anticipated	CS: PSR: Park Services	\$3,000 LDI: Opex	In progress	Green	Feasibility report provided to the local board. Awaiting the outcome of a meeting with Glenora Rugby Club.	Glenora Rugby League Club and Trust scheduled a meeting for April. We understand, they plan to confirm access through their carpark at the meeting. Project pending outcome of that scheduled meeting.
455	WTK: Kay Rd Balefill: Service Assessment	Undertake a Service provision assessment including technical expertise to identify feasibility and outcomes for the development of the Kay Rd Balefill site as a public park.	No further decisions anticipated	CS: PSR: Park Services	\$5,000 LDI: Opex	In progress	Green	Site meeting with technical experts organised for mid December.	Site meeting completed. Kauri identified on site, additional work required to ensure any tracks will not impact on kauri. Mapping of kauri underway. Feasibility work will commence in April. Contaminated site team are fully supportive and working together with parks services to confirm outcomes. Iwi have been advised of presence of kauri. Once kauri are located and mapped, the information will be shared with iwi.
565	WTK: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including:•Community planting events;•Plant and animal pest eradication;•Litter and green waste removal;•Contractor Support;•Tools and Equipment;•Beach/stream Clean Ups;•Brochures	No further decisions anticipated	CS: PSR: Park Services	\$33,000 LDI: Opex	In progress	Green	254 volunteer hours accumulated in this quarter, community weeding and general restoration activities, no planting completed in this quarter.	Volunteers worked 330 volunteer hours in this quarter, mostly weeding. The community park ranger is organising the upcoming planting season starting in May.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
588	WTK: Māori naming of reserves and facilities Phase one	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	Approve Tranche 1 names once a shortlist of names has been finalised with the board.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Amber	At the 15 November 2018 local board workshop staff presented information for discussion with the local board which included: Library Research findings for existing community parks; Parks data for all community parks and Parks specialists advice for the board to consider for inclusion in a first tranche.  A Q3 workshop will discuss local board feedback, a draft list of community parks to consider for a first tranche and seek guidance for a communications approach.	The programme is making progress but has experienced some time delays against original plan.  During the third quarter a new Te Kete Rukuru project manager has been appointed. Work has focussed on managing overlapping interests and getting mana whenua access to GIS systems. Of note is that January is down time for mana whenua and Council so time in this quarter has been limited. The naming programme has generally been more elongated than hoped and it is currently forecast that there will be new names and a workshop before the end of the financial year but reporting and adoption of names will not occur until later in 2019
1518	WTK: Parks strategic assessments programme FY19	Complete strategic assessments in order of priority for: 1. Concordia Reserve 2. Piha Stream 3. Ministry of Education land at Piha 4. Penihana 5. Recreation Assessment 6. Waitakere Quarry 7. Piha Skatepark	Workshops and business meeting reports will be scheduled for Q4.	CS: PSR: Park Services	\$0 LDI: Opex	In progress	Green	1. Concordia Reserve report scheduled for approval at the local board business meeting on 13 December. 2. Piha Stream recommendations are pending the outcomes of flooding assessment discussions. 3. Building safety assessment underway to identify any risks in relation to flooding. This land is located within the flood zone in Piha next to Piha Stream. 4. A community meeting is planned for February with local residents to discuss potential outcomes for the parks land. Local Board have requested a site meeting to be scheduled in early 2019. 5. Met with Cycle West to discuss cycling plans for Waitakere to feed into the assessment. 6. Report due to local board on Waitakere Quarry scheduled for Feb /March 2019. Any further service assessment will occur once that report is received and actions finalised. 7. Temporary pump track is planned for Piha and Glen Eden that will test location and usage and help to inform future plans for the areas. Report on agenda for 13th Dec Business meeting.	"1. Concordia Reserve assessment completed. 2. Piha Stream. Report completed. Final decision on preferred option on hold pending outcomes of flooding assessment and building stability report. 3. Similar to Piha stream, as it is an adjacent site. Meeting held with Community Facilities staff, who have incorporated the grass area and bund into the maintenance contract. 4. Site meeting requested and completed with local board and Fletchers. Open day confirmed for 10 April to get community input into options for park design. 5. Working with council's geomaps team to produce maps to inform recreational assessment. 6. No further update this quarter. 7. Relocatable pump track purchased and installed in Glen Eden. The resource consent is being undertaken for Piha. Confirmed installation date for September 2019 at Les Waygood site. No further input from community has been received on permanent pump track/skate park. "
1519	WTK: Waitemata Table Tennis Association facility partnership programme FY19	Continue to support Waitemata Table Tennis Association redevelopment of table tennis facility on Parrs Park. Facility Partnership grant \$290,000 to Waitemata Table Tennis Association. LDI Opex not required in 18/19. Staff time only.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Waitemata Table Tennis Association received a request from Building Control for further information on its building consent application. Waitemata Table Tennis Association is working with its architect to provide the requested information.	Waitemata Table Tennis Association submitted further information as requested for its building consent application. A second request for further information was received in March. Waitemata Table Tennis Association is working with its architect to provide the further information.
1520	WTK Deliver an Activation programme FY19	Sport and Recreation initiatives designed to get residents active in parks in the Waitakere Ranges Local Board area.	No further decisions anticipated	CS: PSR: Active Recreation	\$20,000 LDI: Opex	In progress	Green	Staff receive reports monthly reports from and hold bi-monthly meetings with, Sport Waitakere to ensure delivery is on track and future planning of events are received. There have been some adjustments to delivery and reporting early into the agreement, Sport and Recreation staff are working with Sport Waitakere to ensure delivery meets expectations and provides quality return on investment. The planned Q2 workshop has not taken place. Summer programming is expected to be promoted online and linked with council's Out and About activation brand and local board Facebook pages.	Sport Waitakere made limited progress during the last quarter in providing activations in the Waitakere Ranges local board area. A Q4 workshop will present Sport Waitakere's 9 month progress report and offer an overview of the funding Sport Waitakere has received. Staff will provide options for the \$20,000 budget line in the new financial year.
1521	WTK: Project Twin Streams community maintenance 2018/2019	Complete contracts with community organisations to deliver maintenance activities in the Project Twin Streams areas in the Waitakere Ranges local board area.  Enable and monitor delivery of Project Twin Streams community contracts in the Waitakere Ranges local board area.	No further decisions anticipated	CS: PSR: Park Services	\$219,175 ABS: Opex	In progress	Green	Maintenance and Health & Safety audits were all passed for Ecomatters and Maclaren Park Henderson South (MPHS)	306 volunteer hours recorded for the months of January and February this quarter. Plantings have been planned and ordered for upcoming season. Volunteer activities continuing for pest animal and weed control.



## Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>Plans and Places</b>									
1567	Waitakere Ranges Bufferzone	Weed management on private land bordering the Waitakere Ranges Regional Park	Decision on amount allocated completed. No further decisions required	CPO: Plans and Places	\$63,000 Regional	In progress	Green	Work underway, invoices being received, preparations for site visit by Local Board members is underway	0
1568	Heritage Project in Waitakere Ranges Heritage Area	Heritage information in Waitakere Ranges Heritage Area improved	Review of Local Area Plans actions underway, to be reported March 2019	CPO: Plans and Places	\$0 Regional	In progress	Green	Stocktake continues to be compiled	Stocktake continues to be compiled
<b>The Southern Initiative</b>									
1022	Youth Connections:	Youth Connections will: <ul style="list-style-type: none"> <li>• Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market.</li> <li>• Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways</li> <li>• Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community</li> <li>• Develop tools to build an enabling environment for young job seekers and youth-friendly employers.</li> </ul> Note: the 2018/2019 budget figure shown for this activity includes the \$20,000 originally approved plus \$3,500 deferral from 2017/2018.	Local board to approve Youth Connections youth employment initiatives to be delivered by The Western Initiative from 1 November 2018.	TSI: The Southern Initiative	\$23,500 LDI: Opex	In progress	Green	73 youth registered onto Youthworx over the duration of the 6-month program from June 2018-December 2018. 41 youth completed the Youth Service West First Gear Learner Licence training and gained their learners licence. 40 youth completed the job ready program 6 youth gained full or part time employment from direct support through YouthWorx which will help these youths to not be dependent on financial assistance from work and income in the future. These were hospitality roles and also trades. Over 97% of the youth that registered, participated or completed the program were of Pasifika or Maori descent. The other 3% were NZ European. The youth that participated with Youthworx either lived in the Glen Eden / Waitakere Ranges area or were connected by family, friends, Church, sports clubs, groups, teams, schools, library, restaurants, Toby's, Bakery's, playhouse theatre, RSA, PTE's, train station, dentist or doctors.           Challenges <ul style="list-style-type: none"> <li>• Financial money issues,</li> <li>transport issues</li> <li>• Drug use, bail conditions, police involvement/records and Gang affiliation</li> <li>• mental health, suicide ideation, self-harm,</li> <li>Disconnection/exclusion from school, bullying, homelessness, anger management, learning difficulties, language and cultural barriers,</li> </ul> Solutions <ul style="list-style-type: none"> <li>• Funded licences, Lunches provided, transport provided, Hop Card – Public transport offered</li> <li>• 1:1 support, individual learning plans for licences and jobready</li> <li>• Individual Needs assessments completed for each youth – referrals made where appropriate.</li> </ul>	Over 50 students successfully completed the Vocational Pathways Programmes offered in 2018. They had several mini-community events that consisted of expose style events to share their programmes with their whānau and community, including external stakeholders. Five teachers were fully engaged in the delivery of the vocational programmes to support the delivery of further programmes in 2019 and beyond. All students completed individual outcomes plans. If required a comprehensive report This information can be provided as part of our kura data analysis to highlight the achievement, engagement and retention of students.

## Work Programme 2018/2019 Q3 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>CF: Community Leases</b>											
1340	Glen Eden Library, Glendale Road, Glen Eden: Lease to Auckland Citizens Advice Bureaux (Glen Eden)	Renew building lease to existing group for three years from 1 July 2018	CF: Community Leases	1/07/2016	2 x 3 years	30/06/2024	\$1.00	Approved	Green	The draft lease is with council's solicitors for review following input from CAB and council staff. If no further issues are raised, the revised deed will be sent to CAB for execution and any renewals under the lease can be progressed. This is anticipated to be finalised in quarter four.	The draft lease has been returned from council's consultant solicitors following the review of input from Citizen Advice Bureau (CAB) and council staff. The draft deed is being checked by Legal Services and will be sent to CAB for execution. This is anticipated to be finalised in quarter four.
1341	Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi: Lease to Royal New Zealand Plunket Trust (Titirangi)	Renew building lease to existing group for five years from 28 August 2018	CF: Community Leases	28/08/2013	1 x 5 years	27/08/2023	\$1.00	Completed	Green	This lease project was completed in quarter one.	This lease project was completed in quarter one.
1342	Waiatarua Reserve, 911 West Coast Road, Waiatarua: Lease to The Waiatarua Ratepayers & Residents Association Incorporated	Renew building lease to existing group for five years from 1 June 2019.	CF: Community Leases	1/06/2014	2 x 5 years	31/05/2024	\$1.00	In progress	Green	An application for renewal of lease will be sent to the tenant and a site visit undertaken in quarter three. Once these have been completed a workshop will be held with the Waitakere Ranges Local Board.	A site visit has been undertaken and a workshop held with the Waitakere Ranges Local Board. A formal report recommending a renewal of community lease will be presented to the local board in quarter four.
1343	Laingholm Hall Reserve, 4 Lookout Drive, Laingholm: Lease to The Roundabout Society Incorporated	New building lease to existing group	CF: Community Leases	17/10/2016	Nil	16/10/2018	\$1.00	Completed	Green	This lease project was completed in quarter one.	This lease project was completed in quarter one.
1553	Les Waygood Park, 2A North Piha Road, Piha: Lease to United North Piha Lifeguard Service (Incorporated)	New building lease to existing group	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	Completed	Green	This lease project was completed in quarter one.	This lease project was completed in quarter one.
1554	42 Seaview Road, Piha: Lease to The West Coast Community Arts Trust	New building lease to group	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	Approved	Green	This project is pending asset assessment reports from both council departments and external contractors regarding the buildings structure and the past flooding issues and potential future flooding. These reports are expected to be received in quarter three.	The asset assessment report from council and the external contractors report on the past flooding issues and potential future flooding have been received. A report is proposed to go to the Environment and Community Committee of the Governing Body in March 2019 regarding options going forward.
2693	Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi: Lease to Auckland Playcentres Association Incorporated (Titirangi)	New building lease to existing group. Deferred from the 2017/2018 work programme due to classification of land required to be completed prior to lease.	CF: Community Leases	1/12/2007	1 x 5 years	30/11/2017	\$1.00	Approved	Green	A report on recommendations regarding public access to the walking bush tracks in Titirangi War Memorial Park is expected to be presented to the Waitakere Ranges Local Board in late February 2019. The resolution passed by the board will determine the next steps for the classification of the park.	The report relating to public access to the bush tracks on Titirangi War Memorial Park is now expected to be presented at the end of March 2019. If approved, a report recommending public notification of council's intention to classify the reserve will be presented. Progression of the application by the Playcentre for a new lease can only occur once the reserve has been classified.
2694	35 Arapito Road, Titirangi: Vacant facility	New lease to a West Auckland Writers Trust	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	In progress	Green	The further asset assessment report was received in late December 2018. During quarter three the leasing staff will meet with council's legal team to discuss leasing options going forward and then report to the Waitakere Ranges Local Board at a workshop.	Leasing staff and the Arts & Culture Advisor have met with council's legal team to discuss the leasing options, risks and mitigations going forward. A joint memorandum is being prepared and will be presented to the Waitakere Ranges Local Board in quarter four.
2695	42 Seaview Road, Piha: Vacancy to manage Wetlands	New licence	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	Approved	Green	This project is pending a report from external contractors regarding the past flooding issues and potential future flooding. This report is expected to be received in quarter three.	The report from the external contractors the past flooding issues and potential future flooding has been received. A report is proposed to go to the Environment and Community Committee of the Governing Body in March 2019 regarding options going forward.