I hereby give notice that an ordinary meeting of the Waitematā Local Board will be held on:

**Date:** Tuesday, 21 May 2019  
**Time:** 2:00pm  
**Meeting Room:** Waitematā Local Board Office Ground Floor  
**Venue:** 52 Swanson Street  
Auckland

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**Waitematā Local Board**  
**OPEN AGENDA**

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**MEMBERSHIP**

Chair  
Pippa Coom

Deputy Chair  
Shale Chambers

Members  
Adriana Avendaño Christie  
Richard Northey, ONZM  
Denise Roche  
Vernon Tava  
Rob Thomas

(Quorum 4 members)

---

Liz Clemm  
Democracy Advisor - Waitematā

17 May 2019

Contact Telephone: (09) 353 9654  
Email liz.clemm@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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34  Consideration of Extraordinary Items
1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Waitematā Local Board:

a) confirm the ordinary minutes of its meeting, held on Tuesday, 16 April 2019, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Waitematā Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Wynyard Quarter Te Wero bridge and Wynyard Quarter Dockline Tramway - Jef Grobben

Te take mō te pūrongo / Purpose of the report

1. To discuss the Wynyard Quarter Te Wero bridge and Wynyard Quarter Dockline Tramway.

Ngā tūtohunga / Recommendation

That the Waitematā Local Board:

a) thank Jef Grobben, Trustee of Auckland Electric Tramways Trust (AETT) for the presentation and attendance at the business meeting.
8.2 Parnell Station Studios Update - Hiraani Himona

Te take mō te pūrongo / Purpose of the report
1. To present an update on the Parnell Station studios project.

Ngā tūtohunga / Recommendation
That the Waitematā Local Board:
a) thank Hiraani Himona, Chief Executive of Te Tuhi for the presentation and attendance at the business meeting.

8.3 March 2019 Neighbours’ Day Shared Community Lunch Feedback - Adam Parkinson

Te take mō te pūrongo / Purpose of the report
1. To present feedback on the Neighbour’s Day shared community lunch held at the Ellen Melville Centre on Saturday 23 March 2019.

Ngā tūtohunga / Recommendation
That the Waitematā Local Board:
a) thank Adam Parkinson, Secretary of City Centre Residents’ Group for the presentation and attendance at the business meeting.

8.4 Auckland’s Low Emission Bus Roadmap - Sarah Thompson

Te take mō te pūrongo / Purpose of the report

Ngā tūtohunga / Recommendation
That the Waitematā Local Board:
a) thank Sarah Thompson for the presentation and attendance at the business meeting.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.
10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

11 Notices of Motion

Under Standing Order 2.5.1 a Notice of Motion has been received from Member R Thomas for consideration under item 12.
Whakarāpopototanga matua
Executive summary
1. Member R Thomas has given notice of a motion that he wishes to propose.
2. The notice is appended as Attachment A.
3. Supporting information is appended as Attachment B.

Motion

That the Waitematā Local Board:

a) receive the Notice of Motion

b) acknowledge the Hearing Commissioners view that the project must not focus on tree removal rather than protecting, enhancing and restoring the Sensitive Ecological Area (SEA)

c) provide the following direction to staff regarding the delivery of the Western Springs Native Bush Restoration Project:

i. request council staff to commission an independent and comprehensive Ecological Management Plan for the area

ii. that the Ecological Management Plan is informed by an independent ecologist undertaking a tree-by-tree assessment of the pines and makes a recommendation of how removal methodology has been designed to achieve the desired outcomes of protecting and enhancing the SEA

iii. that the Ecological Management Plan include an accurate overall site plan and map of priority areas for protection

iv. that the Ecological Management Plan provide for the reinstatement of the walking access track

v. that the Ecological Management Plan is consulted with the community and a community reference group is established to provide further guidance before the Plan is adopted; and

vi. that an independent ecologist is empowered through the Ecological Management Plan to direct tree removal on an as-needed basis consistent with a transition from the dominant pine canopy to native forest.
Waitematā Local Board
21 May 2019

Ngā tāpirihanga
Attachments

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<td>20190319 Waitematā Local Board Item 12 Second Direction by hearing Commissioners under section 41C of the Resource Management Act 1991 for 859 Great North Road</td>
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Signatories

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<tr>
<th>Authors</th>
<th>Rob Thomas - Member, Waitematā Local Board</th>
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<tr>
<td>Authorisers</td>
<td>Trina Thompson - Relationship Manager/Senior Advisor Waitematā Local Board</td>
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Councillor's report

File No.: CP2018/18669

Te take mō te pūrongo / Purpose of the report
1. To provide Waitematā and Gulf Ward Councillor Mike Lee with an opportunity to update the Waitematā Local Board on regional issues.

Ngā tūtohunga / Recommendation/s
That the Waitematā Local Board:
a) receive the verbal update from the Waitematā and Gulf Ward Councillor, Mike Lee.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
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<th>Authors</th>
<th>Liz Clemm - Democracy Advisor - Waitematā</th>
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<td>Authorisers</td>
<td>Trina Thompson - Relationship Manager/Senior Advisor Waitematā Local Board</td>
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</table>
Te take mō te pūrongo
Purpose of the report
1. To provide an update to the Waitematā Local Board on transport related matters in their area including the Local Board Transport Capital Fund (LBTCF).

Whakarāpopototanga matua
Executive summary
2. This report covers:
   • a summary of Auckland Transport projects and operations in the local board area
   • a summary of the board’s transport capital fund
   • a summary of general information items sent to the local board.

Ngā tūtohunga
Recommendation/s
That the Waitematā Local Board:
   a) receive the Auckland Transport May 2019 report
   b) request that Auckland Transport commits $490,000 from the local board’s Transport Capital Fund to the Western Springs Greenway Projects, Motions Road: Option 2 with the understanding that Waitematā Local Board will approach Albert-Eden Local Board for the remaining $200,000 for the section in that local board area
   c) subject to the approval of the Auckland Domain Committee, request that Auckland Transport commits $198,275 from the local board’s Transport Capital Fund to the connection from the Titoki Street carpark to Football Road footpath
   d) subject to the approval of the Auckland Domain Committee, request that Auckland Transport commits $160,485 from the local board’s Transport Capital Fund to the connection from the corner of the Winter Garden through to The Crescent
   e) subject to the approval of the Auckland Domain Committee, request that Auckland Transport commits $88,484 from the local board’s Transport Capital Fund to the connection from Centennial Path to Grafton Mews
   f) subject to the approval of the Auckland Domain Committee, request that Auckland Transport commits $518,215 from the local board’s Transport Capital fund to the connection from Parnell Station to Lovers Lane
   g) request that Auckland Transport commits $76,800 from the local board’s Transport Capital Fund towards lighting for the Victoria Park Greenway project.

Horopaki
Context
3. This report updates the Waitematā Local Board on Auckland Transport (AT) projects and operations in the local board area, it updates the local board on their advocacy and consultations and includes information on the status of the Local Board Transport Capital Fund.
4. AT is responsible for all of Auckland’s transport services, excluding state highways. We report on a monthly basis to local boards, as set out in our Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within the governance of Auckland on behalf of their local communities.

5. The Local Board Transport Capital Fund is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme.

6. The Community Safety Fund is a capital budget established by Auckland Transport for use by local boards to fund local road safety initiatives. The purpose of this fund is to allow elected members to address long-standing road safety issues that are not regional priorities and are therefore being addressed by the Auckland Transport programme.

Tātaritanga me ngā tohutohu
Analysis and advice

Auckland Transport projects and operations in the local board area

7. The table below has a general summary of projects and activities of interest to the board with their current status. Please note that all timings are indicative and are subject to change:

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<td><strong>Great North Road (Previously route 4 of Waitematā Safe Routes) - a high-quality link between Crummer Road and the Karangahape Road on Great North Road.</strong></td>
<td>The business case and design process will begin soon. These will include the learnings from the previous design process. This process is expected to be completed mid-2020 and will then go through the consultation process.</td>
</tr>
<tr>
<td><strong>Westhaven to CBD Cycleway - a commuter cycling facility linking Westhaven Drive with Quay Street.</strong></td>
<td>No update this month. Previous update: The design has been on hold while third party funding has been investigated to fund the streetscape elements. Current project scope will be delivering the cycleway base design with some streetscape enhancements.</td>
</tr>
<tr>
<td><strong>Parnell cycleway – proposed cycleway through Parnell</strong></td>
<td>No update this month. Previous update: The AT Executive Leadership Team (ELT) are finalising the cycleway programme priority and available budget. This will help determine the future of Parnell cycleway and subsequent funding. The project team has worked through a multi-criteria assessment of concept design options and determined AT’s preferred design option. The design can be presented to the community reference group pending the ELT decision.</td>
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| **Pt Chev to Westmere cycleway - a dedicated cycle route along Point Chevalier Road and Meola Road ending near the Westmere Shops** | No update this month.  
Previous update:  
Design and planning is progressing and a public consultation will be carried out later in 2019. Once a design is finalised, the project team will present to the local board. |
| **Wellesley Street Bus Improvement Project (formerly Midtown bus route) – improving how city centre buses operate** | The Wellesley Street Bus Improvements Project Team has been gathering the latest data to develop design options to create an optimal concept for the corridor, which aligns with surrounding city centre plans and meets the needs of bus customers. This work has included option development and assessment, which is expected to continue into May 2019, along with the urban realm framework development. Upon the completion of these workstreams, a new concept design will be available and will be presented to the Waitematā Local Board in May or June 2019, ahead of public consultation from June 2019. |
| **Waitematā Safe Routes project - Route 1: Surrey Crescent to Garnet Road and Route 2: Richmond Road.** | A high-level summary of public feedback was presented to the Local Board at workshop on the 2 April 2019. Feedback has been received from the local board, please see below. 
The project team will finish compiling all the feedback into a public feedback and decisions report. |
| **Herne Bay cycling and walking improvements – proposed changes to encourage slower driving speeds and improve routes for people walking and cycling.** | No update this month.  
Previous update:  
The project has been updating the design to meet the new standards in the Traffic Design Manual. The stormwater design and the lighting design are progressing. |
| **Victoria Street cycleway - dedicated cycle route along Victoria Street West, from the Beaumont Street intersection to the Nelson Street intersection.** | No update this month.  
Previous update:  
The project team is working to progress the detailed design to incorporate more on road safety and to minimise rework due to other proposed projects in the area (such as Linear Park) through a coordinated design approach.  
As a consequence the Victoria St cycleway project’s scope is reduced to finish at Nelson St as there is an existing cycleway connection on Nelson St and Auckland Council is considering future work on Hobson St. The detailed design is progressing. |
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<td>Federal Street Walking and Cycling Improvements (proposed for Federal Street linking Fanshawe Street to Victoria Street until the full Federal Street Upgrade occurs.)</td>
<td>No update this month. Previous update: AT is currently analysing feedback we received from the consultation and will soon produce a report highlighting key themes and changes to be made to improve the safety of the design as a result.</td>
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<tr>
<td>Cook Street &amp; Union Street – road safety improvements</td>
<td>The Project Team is in the process of applying for funding for this project. They anticipate this process will be completed in June 2019.</td>
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<tr>
<td>Tamaki Drive cycle route – cycle route from Quay Street to Ngapipi Bridge</td>
<td>The tender period for contractors starts in April and is expected to be awarded in June 2019. Construction will begin soon after and is expected to be complete July 2020. The Solent Street intersection has been separated out to have greater focus as a safety project. AT will soon begin preconstruction engagement with key stakeholders in the work area.</td>
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<tr>
<td>Grafton Road – clearway</td>
<td>In scheme design phase. The ‘scheme’ develops the concept, addressing more functional and practical considerations. The next step is consultation and then detailed design.</td>
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<tr>
<td>Great North Road Shared Path – shared path, new paired crossings at slip lanes and Western Springs Rd, shared path crossing with cycle lights, raised tables and kerb realignments.</td>
<td>In detail design phase. Construction to commence beginning June 2019.</td>
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<tr>
<td>Wellesley St &amp; Sale Street – new intersection signals</td>
<td>Public consultation phase. Detail design will start following public consultation.</td>
</tr>
<tr>
<td>Grafton Road – midblock pedestrian signal outside of University of Auckland.</td>
<td>In scheme design phase.</td>
</tr>
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<td>St Georges Bay Rd - pedestrian crossing facility.</td>
<td>St Georges Bay Road pedestrian crossing facility is currently going through the legal resolution process. Once legally resolved, it will be passed onto the contractor for construction. We are aiming to construct this financial year.</td>
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<td>Princes St &amp; Eden Cr Intersection - upgrade including raised zebra crossings</td>
<td>In detail design phase. Construction moved to 2019/20</td>
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<td>Karangahape Road Enhancements Project – streetscape upgrade</td>
<td>AT is in ongoing discussions with the preferred contractor. The forecasted costs to complete the project exceed the budget and AT are working to identify items where costs can be reduced along with seeking additional funding. AT remains fully committed to delivering and completing the whole project and is very keen to get the physical works contract signed as soon as possible.</td>
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<td>Parnell Station – installing ticket gates</td>
<td>Still on target for June completion. Some civil works are planned to start in May. Canopies expected to be installed by 29th May.</td>
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| Downtown Infrastructure Improvement Programme –          | Utilities relocation trenching and ducting works are complete, as is service installation. The new water-main is also installed and connected. In late May, we expect to start work on the large, transformational Downtown Programme projects; strengthening Quay Street's seawall, enhancing the streetscape, and redeveloping the ferry basin (subject to securing resource consent approvals). On Monday 6 May we started preparatory works at the Princes Wharf / Quay Street intersection and across the paved footpath in front of Burger Boy. Works will be undertaken in two stages with each expected to take up to three weeks to complete. Storm-water works between Lower Hobson Street and lower Albert Street are ongoing. Works are expected to be completed in early June. The traffic layout is stable and it is not expected to have any major changes to layout through May. We are continuing to monitor and manage traffic on an on-going basis. Public engagement on the Downtown Programme will continue with targeted information pop ups planned for late May and throughout June 2019. These will take a similar format to the successful pop ups / information sessions held in late 2018 and early 2019. Consent updates:  
  - Queens Wharf to Marsden Wharf: mediation has closed and we are waiting on court to issue a consent order (this is expected to take around two weeks).  
  - Princes Wharf and Ferry Basin: consent was approved 26 April, appeal period closes approx. 20 May                                                                                                                                 |
| Quay Street Strengthening                                 |                                                                                                                                                                                                      |
| Quay Street Enhancement                                   |                                                                                                                                                                                                      |
| Britomart East                                            |                                                                                                                                                                                                      |
| Lower Albert                                              |                                                                                                                                                                                                      |
| Downtown Ferry                                           |                                                                                                                                                                                                      |
| Waterfront Park                                           |                                                                                                                                                                                                      |
| Mooring dolphin                                           |                                                                                                                                                                                                      |
| Parnell residential parking zone - proposed permit scheme for residents and businesses | Implementation of the parking zone is underway and expected to be complete by the beginning of May 2019. The changes will be introduced progressively:  
  - Area 1, 2 and 3 are complete  
  - Area 4 and 5 went live on the 6 May 2019 |
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| Franklin Road upgrade - upgrades to improve the road quality and future-proof existing services. | Overall project completion expected by October 2019.  
Phase 1 (Victoria to Wellington St Roundabout) main works predominantly complete with the pedestrian traffic islands, cycle lane sealing and landscaping to be completed.  
A full day road closure is expected in mid-May for final road overlay, exact date to be confirmed.  
Phase 2 (Ponsonby Rd to Wellington St Roundabout) footpath, cycle lane and berm construction underway until May 2019.  
Downhill lane closure while Vector Power / North Power install lighting on Wellington to Ponsonby Road from the first week of June. |
| Wynyard Quarter street and park upgrades – central construction package | No update this month.  
Previous update:  
Work continues to progress well. Planning is starting for work staging on Gaunt Street, to ensure we minimise disruption for the marine businesses. We are starting to communicate with the business about staging the work, timing work to avoid their peak trading months, and maintaining access into their customer car parks. Gaunt Street will likely be one way with a detour in place for traffic traveling in the opposing direction. The detour will also have accompanying signage to direct marine business customers. |
| Parnell Busway - bus priority improvements on Parnell Road between Davis Crescent and St Mary’s Close. | Construction is completed. The new bus lane is operating. |
| Grey Lynn & Arch Hills parking scheme - proposed permit scheme for residents and businesses | No update this month.  
Previous update:  
The Residential Parking zones were implemented in December 2018. Feedback so far has been positive. In line with a resolution passed by the local board, we will re-assess the parking situation in the remaining streets after parking patterns have normalised. |
Local Board Transport Capital Fund

8. The allocation to the board is $3,073,725 in total for this electoral period.

9. From this sum the board has approved:
   - $221,000 as additional funds for the Ponsonby Road pedestrian improvement project.
   - Up to $5,000 for streetscape enhancement incorporating tree planting on St Marys Road.
   - $825,000 for the Greenway connection through Cox’s Bay Reserve to Wharf Road via Bayfield Park.
   - $18,500 for upgrading the footpath along the western side of Bourke Street, Newmarket.
   - $41,000 to install two sets of bollards in St Patricks Square.

10. The local board currently has $1,963,225 uncommitted.

11. Auckland Transport has completed rough order of costs for delivery of:
   - Western Springs Greenway – Motions Road: Option 1: shared use path on Motions Road - Approx. $750,000, including 40 per cent contingency. Option 2: separated two-way cycleway on Motions Road - Approx. $690,000, including 40 per cent contingency
   - Western Springs Greenway – Seddon Fields: Option 1: Direct line past Western Springs Football Club and car park, Cost: $330,000. Option 2: Meandering route along the eastern edge of Seddon Fields adjacent to Jaggers Bush Cost: $940,000 (excluding addition of lighting)

12. Community Facilities has completed a revised costing for the walking and cycling connections in the Auckland Domain:
   - Titoki Street carpark to Football Road path - This has been extended to run along the top of the carpark and meet the new track developed by the museum. The original costing on this was $180,000, this is now $198,275.
   - Corner of the Winter Garden through The Crescent - This has been extended to include the development of a footpath on the west side of The Crescent to the public toilets. The original costing on this was $50,000 this is now $160,485.
   - Centennial Path to Grafton Mews - This has been extended to include a path along the section of Grafton Mews meeting with the path on Lower Domain Drive. The original costing on this was $56,400, this is now $88,484.
   - Parnell Station to Lovers Lane - The quote includes a lot more excavation than originally proposed to ensure the path up the slope was at an appropriate grade, it realigns the track to meet Lovers Lane and includes lighting of the path. The original costing on this was $373,600 this is now $518,215.
13. The original rough order of costs was $749,000 and the new total is $965,459.

14. Auckland Transport is currently working to develop rough order of costs for the following projects:
   - with the Development Programme Office on Newmarket Laneways Plan Project 6 - widen footpath along York Street and look to activate street edge beside multi-storey parking
   - Newmarket Wayfinding Strategy and Signage Enhancement project proposed to coincide with the opening of the new mall
   - the installation of wayfinding signage on No Exit streets with pedestrian access ways, paths leading to reserves and parks, and providing direction to cycleways
   - with Regional Facilities Auckland and MOTAT to confirm the opportunity to upgrade the connection to a greenway standard between Motions Road to Meola Road as part of MOTAT’s car park project.

15. The local board has also been requested by Community Facilities to consider funding the cost of lighting the Victoria Park Greenway project at a projected cost of $76,000.
Commitment of funding from the Local Board Transport Capital Fund

16. Following a workshop with the Board on the 7 May 2019 to discuss the Local Board Transport Capital Fund, the local board has determined that they would like to progress with the following projects:
   - Walking and Cycling Connections in the Domain
   - Western Springs Greenway Projects, Motions Road: Option 2
   - Additional lighting for the Victoria Park Greenway project

17. Resolutions to this effect are found above in the recommendations of this report.

18. This totals $1,532,259 leaving the Board $430,966.

19. The Board has identified the following as priorities for the remaining funds, subject to costs and details being produced:
   - Western Springs Greenway – MOTAT 2
   - Newmarket Wayfinding Strategy and Signage Enhancement project
   - Wayfinding signage on No Exit streets with pedestrian access ways, paths leading to reserves and parks, and providing direction to cycleways

Community Safety Fund

20. Waitematā Local Board’s allocation is $1,450,216.

21. The Local Board Transport Leads have proved an initial list of potential projects for consideration for the Community Safety Fund. Auckland Transport will provide indicative costs and feedback about eligibility to allow the Board to produce a prioritized list for resolution.

Traffic Control Committee resolutions

22. Please see Attachment A which outlines decisions made in the Waitematā Local Board area in March 2019. Auckland Transport’s resolution and approval process ensures the most appropriate controls and restrictions are put in place and can be legally enforced.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

23. The impact of the information in this report is confined to Auckland Transport and does not impact on other parts of the Council group. Any engagement with other parts of the Council group will be carried out on an individual project basis.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

24. The proposed decision of receiving the report has no local, sub-regional or regional impacts.

Local Board Workshops


General information items sent to the board:

26. Please see below for a summary of items sent to the board for their information or feedback:

<table>
<thead>
<tr>
<th>Item</th>
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<tr>
<td>FYI: Whitaker Place - Parking Restrictions</td>
<td>11/04/2019</td>
</tr>
<tr>
<td>Update: Bus Driver Exeloo Programme CBD</td>
<td>12/04/2019</td>
</tr>
<tr>
<td>FYI: Region-Wide Pedestrian Improvements</td>
<td>15/04/2019</td>
</tr>
<tr>
<td>FYI: Hamilton Rd and Sentinel Rd K&amp;C Renewal</td>
<td>16/04/2019</td>
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</table>
Local Board feedback on Waitematā Safe Routes project

27. Auckland Transport thanks the local board for their feedback on the Waitematā Safe Routes project, as outlined below:

**Waitematā Local Board feedback: Waitematā Safe Routes**

Auckland Transport is proposing improvements in Grey Lynn and Westmere which involve creating protected cycleways, new pedestrian crossings, bus stops, raised speed tables at intersections to promote safety and changes to road markings.

These works are the continuation and improvement of the works that were halted in February 2018 on Surrey Crescent and Richmond Road.

Auckland Transport public consultation ran between 16 November and 14 December 2018. The Waitematā Local Board has been briefed on Auckland Transport’s review of the feedback (approximately 1100 responses).

The following Local Board feedback has been prepared by the transport portfolio holders on behalf of the board.

**General feedback**

As outlined in the Local Board Plan 2017, the Waitematā Local Board supports the objectives of a transport network that is integrated and gives people options for moving about with accessible, sustainable and reliable public transport; and, safe, pleasant walking and cycling routes. Our pedestrian-friendly streets are great public spaces. We support the key initiatives of delivering the Auckland Cycle Network, a fit-for-purpose, safe and connected pedestrian network, slow traffic zones and the integration of placemaking in all transport projects.

The Board supports Auckland Transport’s proposed improvements in Grey Lynn and Westmere including creating protected cycleways, new pedestrian crossings, bus stop improvements, raised speed tables at intersections to promote safety, and increasing the numbers of street trees and improved landscaping. We would like AT to bring a best practice standard and approach to the design stage, and to ensure that the Waitematā Safe Routes projects (Routes 1 and 2) add to the neighborhood amenity values, deliver healthy streets, and create an attractive streetscape.

We are concerned that the projects have taken a significant time to deliver since funding was first made available in 2016 and that AT is now revisiting work that should have been completed properly the first time around. Auckland Transport has already acknowledged that the original work did not meet community expectations. Successful delivery of the projects is an opportunity for AT to restore community trust and confidence. We would like to see an end result the whole community feels proud about.

We note the significant amount of feedback and the strong support for the proposed changes with a substantial majority of respondents supporting the need for safe, separated cycleways and improved street design.
We note the community and business concerns about further disruption, project cost and safety (from both those who oppose and support the project).

We also note the need to urgently rectify the compliance issues with the pedestrian crossing outside Big Sur and storm water issues in the West Lynn Village.

### Route 1 – Surrey Crescent, Old Mill Road and Garnet Road

The Local Board supports:
- the project objective to separate people on bikes from pedestrians and vehicles to create a safer and more enjoyable journey for all.
- the inclusion of raised tables across side streets (we note these are working extremely well for pedestrians on Ponsonby Road and Franklin Road).
- the inclusion of new trees, and improved landscaping.

The Local Board does not support the design of the partly constructed cycleway on the berm.

We request, as a matter of urgency, that AT progresses the installation of the pedestrian crossing on Surrey Crescent between Stanmore Street and Richmond Road serving Grey Lynn School walking bus.

We request that AT investigates options for traffic calming at the Richmond Road/Surrey Crescent intersection and implement improvements so that it provides safe crossing points for pedestrians and a safe right-hand turn for people on bikes. Any option needs to be progressed with input from Grey Lynn Business Association (GLBA).

The Local Board would like AT to work closely with residents to finalise the design particularly at the Mill Road intersection and Bullock Track intersection and requests AT to take a proactive approach to communicating changes to parking: for example, encouraging residents to park on road in allocated spaces rather than across driveways.

We note the reconstructed bus stops on Surrey Crescent (between Richmond Road and Great North Road) are no longer served by a bus route. We request that AT review the reinstatement of a Westmere-Grey Lynn shops route, via Surrey Crescent, as part of the review of the central network.

### Route 2 – Richmond Road

We note that this project originated from the Richmond Road Safety Action Plan initiated by the Local Board in 2013, that identified several safety issues raised by the community, including the speed of traffic, illegal parking, and concerns for pedestrian safety particularly at the Warnock Street/Richmond Road and the Peel Street/Richmond Road intersections.

The Local Board supports:
- the project objectives to slow traffic, provide better pedestrian amenity, and enhance the environment for locals and visitors to the West Lynn Village.
- proposals to improve safety for all road users including lowering the speed limit through the Village
- cycleway separation and inclusion of raised tables across side streets.
- inclusion of new trees and improved landscaping.

The Local Board doesn’t support shared paths as part of the design and wishes to see separation of pedestrians and people on bikes.

We request that AT investigate options for meeting project objectives with minimal disruption through the West Lynn village.
We note the concerns that have been raised about the accessibility of the pedestrian crossing outside Big Sur (non-compliant ramp) and the storm water issues in heavy rain. We request that these issues are addressed as a matter of urgency:

**Bus stop locations**

- The Local Board requests that any decision on re-locating the city bound or west bound bus stops are made on objective criteria including the overall operation of the network for customers and best practice spacing between bus stops. We note a slight preference in moving the westbound bus stop to outside Oranga Tamariki (Option 5) but also note opposition to removing car parks as required for Option 5.
- The pros/cons of re-location should be canvassed with the GLBA and impacted businesses including the Grey Lynn Community Centre and Grey Lynn Farmers’ Market with efforts made to reach a broad consensus on any relocation.

**Peel Street roundabout**

- The Local Board supports further improvements to the pedestrian crossing points on the approach roads.

**Parking**

- The Local Board notes the concerns raised in the feedback about the removal of parking.
- The Local Board requests AT continues to improve parking management, enforcement and signage to encourage short-term parking for visitors and to discourage commuter parking.

**Next steps**

The Local Board requests that:
- AT looks at options to open those parts of the Richmond Road cycleway that have already been completed.
- AT puts in place a budget for a Development Response Package that is supported by the GLBA and that any construction is timed to minimise disruption.
- AT continues to improve parking management and signage, and effectively communicates the parking impact of the proposed works by, for example, making it clear that there has not been a net loss of parking spaces in the West Lynn village as many have assumed.
- AT delivers the project without further delay.

28. Auckland Transport acknowledges the Boards requests and suggestions, each will be considered as part of any subsequent design review.

**Response to resolution WTM/2019/49**

29. In resolution WTM/2019/49 part (b) the Board confirmed:

> “local board support for residential parking zones and request Auckland Transport to investigate options for extending the Grey Lynn scheme as soon as practicable.”

30. Auckland Transports Parking Services Team are currently confirming the list of projects for delivery in the financial year 2019/2020. They are currently assessed and prioritising the various proposed projects, including the extension of the Grey Lynn Residential Parking Zone.

31. They expect that this process will be complete by mid-June and they will be able to confirm to the Board the programme and indicative timing for consultation and delivery.

**Response to resolution WTM/2019/48**

32. In resolution WTM/2019/48 part (b) the Board requested:
“Auckland Transport to report back on the status of the Victoria Street cycleway project and provide the local board with a response to the traffic management concerns raised in the presentation.”

33. Auckland Transport provided a workshop to the local board on this subject on the 7 May 2019.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

34. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

**Ngā ritenga ā-pūtea**

**Financial implications**

35. The proposed decision of receiving the report has no financial implications.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

36. The proposed decision of receiving the report has no risks.

**Ngā koringa ā-muri**

**Next steps**

Auckland Transport will provide another update report to the local board next month.

**Ngā tāpirihanga**

**Attachments**

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<td>Auckland Transport Traffic Control Committee decisions - March 2019</td>
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**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Ben Halliwell - Elected Member Relationship Manager</th>
</tr>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon - Team Leader Elected Member Relationship Managers</td>
</tr>
<tr>
<td></td>
<td>Simon Tattersfield - Senior Local Board Advisor - Waitematā</td>
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</tbody>
</table>
Remuneration Authority - policy on child care allowances

File No.: CP2019/07666

Te take mō te pūrongo
Purpose of the report
1. To provide feedback on the Remuneration Authority’s proposed policy on child care allowances.

Whakarāpopototanga matua
Executive summary
2. The Remuneration Authority has previously received submissions from members in other councils stating that if childcare were a claimable expense, then serving in local government might be a more realistic option for parents who are currently deterred from considering the role because of the costs of childcare. Some jurisdictions in other countries provide such allowances.

3. The authority has distributed its proposed policy in order to get feedback from councils and individual elected members. The proposed policy is in Attachment A. The authority has asked for feedback by 31 May 2019 and intends to include the provision in its determination that comes into force on 1 July 2019.

4. At present, the authority determines allowances for vehicle mileage, travel time and communications. Each individual council considers its approach to the expenses and allowances and writes its own policies within the upper limits set by the authority. If the authority determines that childcare allowances are permissible the council could include, within the framework established by the authority, specific rules in the council’s expenses policy.

5. A draft submission on the proposed policy has been prepared and is attached as Attachment B. Elected members can provide individual comments to the Remuneration Authority if they wish, by 31 May 2019.

Ngā tūtohunga
Recommendation/s
That the Waitematā Local Board:

a) endorse the draft submission on the Remuneration Authority’s proposed policy on childcare allowances.

Horopaki
Context
6. LGNZ has formed a Young Elected Members (YEM) committee with members representing LGNZ Zones. These are elected members who are under the age of 40 years. The YEM network has raised the matter of childcare costs with the Remuneration Authority. They cite examples such as a member of a smaller council who is 24 years of age and on a salary of $18,707. Another, struggling to pay for childcare on her councillor’s salary of $20,634 opted instead to bring her child to meetings¹.

¹ https://www.stuff.co.nz/national/109002369/underrepresentation-of-young-elected-members-woeful
7. The group makes the point that other costs of attending to council duties can be claimed, such as mileage and communications, but not the cost of childcare. The group is broadly interested in developing the ability of younger elected members.

8. The Remuneration Authority has researched childcare allowances and is now inviting feedback on its draft policy, which includes the eligibility and payment conditions which will be included in the authority’s formal determination.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

9. The Remuneration Authority has recognised the need to address childcare costs if those with families are not to be deterred from standing for local government office.

10. Salaries paid to Auckland local board members and Governing Body members are generally higher than in smaller council districts in New Zealand, where it is likely elected members particularly struggle to meet childcare costs from their salaries. Nevertheless, the provision of the allowance may encourage greater diversity in those standing for election in Auckland.

11. The cost to the council and the ratepayer is reasonable in terms of the total budget for elected members’ remuneration but is a significant help for the member who has to arrange childcare. The policy places a cap of $6,000 per annum for any member. LGNZ statistics show that approximately 6 per cent of elected members are 40 years of age or below. On that basis, the cost to Auckland Council, if 6 per cent of members (10 members) claimed the allowance, would be $60,000.

12. The Remuneration Authority indicates it is in discussion with the Inland Revenue Department about how the allowance will be treated for tax purposes (as income or as an expense reimbursement). It is possible it will be taxed at source (that is by the council) prior to payment.

13. Payment of the allowance under the proposed conditions requires evidence of the expense incurred. This is supported.

14. The allowance cannot be paid to family members. This is supported.

15. The proposed conditions state that a local authority may pay the childcare allowance as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business. This wording may be too wide. Consider a member who has regularly arranged childcare, irrespective of undertaking council duties, deciding to spend two hours preparing for the next council meeting while the children happen to be in childcare. The member would be “engaged on local authority business” and could claim the childcare cost of those two hours.

16. Staff researched conditions around payment by other councils in other jurisdictions. One council simply paid the full cost of child care. Another specified the meetings and events that could be claimed. Staff believe the intent of the provision is to make a contribution toward the cost of child care where that is necessary in order for the member to undertake council duties, such as attend meetings. The wording should indicate more clearly that the payment is for childcare costs that are necessary in order for the member to undertake council duties and are not simply childcare costs that are incurred at the same time the member is undertaking council duties and would have been incurred anyway, if the member was not attending to council duties.

17. Other conditions are:
   
   (i) the child is under 14 years

   (ii) payment cannot be greater than $15 per hour and cannot be greater than the actual expense

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2 [http://www.lgnz.co.nz/assets/e41e5fb07f/Elected-Members-Profile-Report-FINAL.pdf](http://www.lgnz.co.nz/assets/e41e5fb07f/Elected-Members-Profile-Report-FINAL.pdf)
(iii) childcare cannot be for more than 8 hours in any 24 hour period. These are supported.

18. Staff recommend that the council supports the proposed policy with the comment, outlined above, that the purpose should more clearly reflect that the expense is a necessary expense in order for the member to attend to duties.

19. Staff also note that the council itself will decide its own provisions to include in its expenses policy, within the framework set by the authority.

20. Members can provide individual comments to the Remuneration Authority if they wish, by 31 May 2019.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
21. The Remuneration Authority’s policy applies only to elected members and does not impact the group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
22. The policy affects all elected members, including local board members.

Tauākī whakaaweawe Māori
Māori impact statement
23. The Remuneration Authority’s policy may assist those in the Māori community who are potential candidates for election but are deterred by the costs of childcare.

Ngā ritenga ā-pūtea
Financial implications
24. There will be financial implications. As noted in the body of the report, the additional cost is likely to be less than $60,000 and will impact the cost centre for elected members’ remuneration.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
25. There is a small risk of the provision being abused (false claims submitted). The requirement for evidence of the amount paid will mitigate this risk.

Ngā koringa ā-muri
Next steps
26. This report is being presented to local boards for their feedback. It is also being circulated to Governing Body members for their feedback. The draft submission will be amended if there is a clear majority position in favour of an amendment.

Ngā tāpirihanga
Attachments

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Signatories

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<tr>
<th>Authors</th>
<th>Warwick McNaughton - Principal Advisor - Democracy Services</th>
</tr>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Marguerite Delbet - General Manager Democracy Services</td>
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<td></td>
<td>Louise Mason - GM Local Board Services</td>
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<td></td>
<td>Trina Thompson - Relationship Manager/Senior Advisor Waitematā Local Board</td>
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Te take mō te pūrongo

Purpose of the report
1. This report seeks endorsement from the Waitematā Local Board for Panuku Development Auckland (Panuku) to recommend to the Finance and Performance Committee the disposal of the council owned property at 200 Victoria Street West, Auckland Central, in the Waitematā Local Board area.

Whakarāpopototanga matua

Executive summary
2. 200 Victoria Street West, Auckland Central, is an endowment property that was vested in the council by the Crown in 1875 for the purpose of the improvement and benefit of the City of Auckland.

3. The council owns the land only. The property is subject to two ground leases, granted in 1916, that are perpetually renewable at the lessee’s option. The improvements, being a commercial building with retail and office uses, are owned by the lessee. The property has not been used to deliver a council service use since at least 1916. Accordingly, it was identified as a property that could potentially be recommended to the council for disposal.

4. Auckland Council, council-controlled organisations (CCOs) and Mana Whenua iwi authorities have been consulted regarding a proposed disposal of the property. Noting that any alternative use or development potential is constrained by the ground leases, no current or future council service use has been identified through the consultation and the feedback received has been generally supportive of disposal. As such, Panuku recommends the property be divested.

5. As sale of the property was not expressly prohibited on vesting, the property can be sold under section 140(4)(b) of the Local Government Act 2002 (LGA 2002), subject to conditions set out in section 141 of the LGA 2002:
   - the proceeds of sale must be used for a purpose consistent with the purpose of the endowment; and
   - the council must notify the Minister for Land Information and the Minister in Charge of Treaty of Waitangi Negotiations of the proposal to sell the land.

6. Should disposal of the property be approved, any specific proposal for use of the sale proceeds should be assessed in detail to ensure it is consistent with the purpose of the endowment.

Ngā tūtohunga

Recommendation/s
That the Waitematā Local Board:

a) endorses the recommendation of Panuku Development Auckland to the Finance and Performance Committee to dispose of 200 Victoria Street West, Auckland Central.
Horopaki Context

7. Panuku is required to undertake ongoing review of council’s property assets. This includes identifying properties from within council’s portfolio that are no longer required for public work purposes and may be suitable for sale and development if appropriate. Panuku has a particular focus on achieving housing and urban regeneration outcomes.

8. Identifying potential sale properties contributes to the 10-year budget (long term plan) 2018-2028 and the Auckland Plan focus of accommodating the significant growth projected for the region over the coming decades, by providing council with an efficient use of capital and prioritisation of funds to achieve its activities and projects.

9. Once a property has been identified as potentially no longer required for public work purposes, Panuku engages with council departments and its CCOs through an expression of interest process to establish whether the property must be retained for a strategic purpose or is required for a future funded public work.

10. Once a property has been internally cleared of any public work requirements, Panuku then consults with local boards, Mana Whenua and ward councillors. All sale recommendations must be approved by the Panuku Board before a final recommendation is made to the Finance and Performance Committee. The Finance and Performance Committee makes the final decision to approve a property for disposal.

Tātaritanga me ngā tohutohu
Analysis and advice

Property information

11. 200 Victoria Street West is a prominent 1235m² corner site situated at the junction of Victoria Street West and Wellesley Street West, opposite Victoria Park in central Auckland. A map and images showing the site is included at Attachment A.

12. The property was vested in the council by the Crown in 1875 pursuant to the Auckland City Endowments and Reserves Act 1875 (the ‘1875 Act’) for the improvement and benefit of the City of Auckland. Because sale of the property is not expressly prohibited by the ‘1875 Act’, the property can be sold under section 140(4)(b) of the LGA 2002, subject to conditions set out in section 141 of the LGA 2002:
   • The proceeds of sale must be used for a purpose consistent with the purpose of the endowment; and
   • The council must notify the Minister for Land Information and the Minister in Charge of Treaty of Waitangi Negotiations of the proposal to sell the land.

13. The property is subject to two perpetually renewable 21-year ground leases that were established under the Auckland City Parks Improvement and Empowering Act 1916, which authorised the council to grant leases of subject land to lessees displaced by the creation of Victoria Park. Both leases are to the same lessee and have been renewed continuously since establishment. A four-level commercial building covers the entire site and is owned by the lessee. Any alternative use or development potential is constrained by the ground leases.

14. The property is non-service and is managed by Panuku.

15. The Auckland Unitary Plan zone is Business – City Centre. It has a council rating valuation of $27,000,000 capital value, comprising $8,800,000 land value and $18,200,000 improvement value. Council owns the land only.
16. The internal consultation and expressions of interest process for the property concluded in March 2019.

17. The Healthy Waters team advised that a stormwater pipe under the property had previously burst but was repaired and has been monitored without issue for 10 years. A recent CCTV inspection confirmed it has no visible issues to date. Healthy Waters supported disposal of the property, but requested a risk be noted on the title. Staff are seeking legal advice on an appropriate mechanism to record this risk.

18. Auckland Transport (AT) initially requested the property be retained to reduce the risk of consenting conflicts for the future Wellesley Street Bus Improvements Project, while noting that the site itself is not required for the project. However, Panuku staff consider that this potential risk can be managed through conditions on any sale and that the property does not need to be retained for this purpose.

19. The Built Heritage team advised there are no known built heritage interests at the site. The Cultural Heritage team noted that the site is located on the interface between the original shoreline and the 1886 reclamation. Any subsurface remains of previous structures were likely destroyed during construction of the current building in the 1980s.

20. The Plans and Places team indicated there are no major policy planning issues that directly affect the property and recommended that any future development take into consideration the long term moves in the City Centre Masterplan.

21. The Engineering and Technical Services team noted that although the site is not marked as a contaminated site or closed landfill, it is in near proximity to historical gas works and is surrounded by a significant number of contaminated sites. Potential for contaminants on the site cannot be discounted and a full environmental investigation was recommended as part of due diligence prior to rationalisation.

22. Watercare confirmed it has no ongoing interest in the site, but requested that any purchaser be advised of the main sewer line that runs beneath the property and the requirement to obtain works over approval prior to any future construction.

23. No alternative planned or funded public work requirement for 200 Victoria Street West was identified through the internal consultation process. Accordingly, the property is now recommended for disposal.

24. 200 Victoria Street West is not specifically mentioned in the Waitematā Local Board Plan.

25. Panuku attended a workshop with the Waitematā Local Board in April 2019. The local board provided informal feedback that it is generally supportive of the proposed disposal of 200 Victoria Street West and requested further advice on the use of proceeds from the sale of endowment property.

26. General advice from the council legal services team is that, to comply with section 140 and section 141 of the LGA 2002, proceeds from the sale of this property should:

- be used for the improvement and benefit of the City of Auckland, being the geographical area as defined in the Municipal Corporations Act 1867, which includes the current Central Business District, Grafton and Freeman’s Bay areas;
- be used for something that contributes in a positive manner to the social, economic, environmental or cultural wellbeing of the community in the present and for the future;
- be used on something that is enduring or permanent;
be used on something that benefits the community generally (not just a specific group);
• take into account the long-term planning goals for the relevant area.

27. Advice also noted that any specific proposal for use of the sale proceeds should be assessed in detail to ensure it meets the requirements set out in section 141 of the LGA 2002.

28. This report gives the board the opportunity to formalise its views regarding the proposed disposal of this property.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

29. The site itself is not subject to Auckland Unitary Plan Mana Whenua management overlays but is adjacent to land that is subject to sites and places of significance to Mana Whenua management overlay. The site is not a known cultural heritage inventory site but is opposite Maori Heritage site CHI 12696.

30. As the property is an endowment property, any sale must be in accordance with sections 140 and 141 of the Local LGA 2002, including a requirement that the council notify the Minister in Charge of Treaty of Waitangi Negotiations of the proposal to sell the land.

31. Fifteen mana whenua iwi authorities were contacted regarding the potential sale of 200 Victoria Street West, Auckland Central in March 2019. The following feedback was received:

   a) **Te Runanga o Ngāti Whatua**
      No feedback received for this site.

   b) **Ngāti Whatua o Kaipara**
      No feedback received for this site.

   c) **Ngāti Whatua Ōrākei**
      No feedback received for this site.

   d) **Te Kawerau a Maki**
      No feedback received for this site.

   e) **Ngāi Tai ki Tāmaki**
      No feedback received for this site.

   f) **Ngāti Tamaoho**
      No feedback received for this site.

   g) **Te Ākitai - Waiohua**
      No feedback received for this site.

   h) **Ngāti Te Ata - Waiohua**
      No feedback received for this site.

   i) **Te Ahiwaru**
      No feedback received for this site.

   j) **Ngāti Paoa**
      No feedback received for this site.

   k) **Ngaati Whanaunga**
      No feedback received for this site.

   l) **Ngāti Maru**
      No feedback received for this site.
m) Ngāti Tamatera
   No feedback received for this site.

n) Te Patukirikiri
   No feedback received for this site.

o) Waikato-Tainui
   No feedback received for this site.

Ngā ritenga ā-pūtea
Financial implications

32. Capital receipts from the sale of properties contribute to Auckland Plan outcomes and the 10-year budget (Long-term Plan) by providing the council with an efficient use of capital and prioritisation of funds to achieve its activities and projects. In the 2018/2019 financial year, the 10-year budget (Long-term Plan) has forecast the disposal of non-strategic assets to the value of $24 million.

33. As the subject property is an endowment property, the proceeds of sale must be used for the improvement and benefit of the City of Auckland (as it was defined in 1875) in line with the purpose of the endowment. Any specific proposal for use of the sale proceeds should be assessed in detail to ensure it meets the requirements for the sale of endowment property as set out in section 141 of the LGA 2002.

34. In accordance with the LGA 2002, the Panuku Statement of Intent (SOI) sets out the activities and intentions of Panuku, the objectives those activities will contribute to and performance measures and targets as the basis of organisational accountability. For the 2018/2019 financial year Panuku is required to recommend to the council’s Finance and Performance Committee properties from within the council’s portfolio that may be suitable for sale to a combined value of $30 million by 30 June 2019. The recommendation of this property to the Finance and Performance Committee will contribute to this SOI target.

35. Another financial consideration for the proposed disposal of the subject property is the loss of the rental income stream from the ground leases. However, council policy is that although market rental is sought from assets that are held for a future council service use or strategic purpose to reduce holding costs, assets that have no identified future service use or strategic purpose are considered for disposal to contribute to Auckland Plan outcomes.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

36. The Healthy Waters team noted a risk around a previously burst stormwater pipe under the property and requested the risk be noted on the title. Staff are seeking legal advice on an appropriate mechanism to record this risk.

37. AT identified a potential consenting risk for the future Wellesley Street Bus Improvements Project should a subsequent owner of the subject property object to project works through the consenting process. This potential risk will be managed through conditions on any sale. The Engineering and Technical Services team advised there is a potential risk of site contamination. A full environmental investigation will be undertaken as part of due diligence prior to rationalisation.

Ngā koringa ā-muri
Next steps

38. Following receipt of the Waitematā Local Board’s resolution and subject to Panuku Board approval, 200 Victoria Street West will be recommended to the Finance and Performance Committee for disposal. The local board’s resolution will be included in the report to the Finance and Performance Committee.
Ngā tāpirihanga
Attachments

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Ngā kaihaina
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City Fringe Business Associations Web App Development

File No.: CP2019/08022

Te take mō te pūrongo
Purpose of the report

1. To approve grant funding to the Newmarket Business Association for the development of a “web app” to be used and maintained by the City Fringe Business Associations.

Whakarāpopototanga matua
Executive summary

2. This report introduces a proposal from the City Fringe Business Associations to develop a web app that can be used as a template by each business association to promote their respective areas utilising their own branding. The proposal is set out in attachments A and B to this report.

3. The Waitematā Local Board local economic development work programme allocates funds towards the implementation of actions identified in the Auckland’s City Fringe Economic Development Action Plan (2017) with a budget of $20,000 a further $37,773 is available as this was deferred from the previous financial year.

4. To help identify the areas of focus following the adoption of the City Fringe Economic Development Action Plan a workshop was held with the Business Associations on the 14 June 2018.

5. This workshop resulted in the identification of opportunities where the local board could support the City Fringe business association community through the City Fringe Economic Development Action Plan to create a better environment for their members. One of the opportunities was for the local board to collaborate with the City Fringe business association community on developing a collective identity for the City Fringe that promotes the uniqueness of the different hubs within it.

6. The local board approved funding towards the development of an identity project for the City Fringe in February 2019 (resolution WTM/2019/9). However, following the resolution the business associations have proposed an alternative approach and are seeking grant funding to develop a web app rather than a collective identity.

7. A web app is a technology solution that has the same look and feel as a downloadable mobile app and works the same way but is hosted on a web domain. The web app has previously been referred to as a “white label app”.

8. The local board is being asked to approve grant funding of $57,773 to the Newmarket Business Association for the development of the mobile app as an alternative to the collective identity project.

Ngā tūtohunga
Recommendation/s

That the Waitematā Local Board:

a) agree to revoke resolution WTM/2019/9 in full as adopted at its meeting on 19 February 2019

b) approve the scope for the development of a web app as set out in this report and in attachments A and B to this report

c) approve grant funding of $57,773 from the Implementation of the City Fringe Local Economic Development Action Plan to the Newmarket business association for the development of a web app as set out in attachments A and B to this report
d) request that any Funding Agreement entered into requires the Newmarket Business Association to set out the timeframe for the project and requires the business association to set out the regular dates on which it will update the Waitematā Local Board on the progress of the development of the web app.

Horopaki Context

9. The Waitematā Local Board’s Auckland’s City Fringe Economic Development Action Plan 2017 (Action Plan) provides a framework to guide local economic development actions for 3-5 years. The Action Plan:

- facilitates effective engagement between deliverers of economic development initiatives in the City Fringe area
- provides a key mechanism for the Waitematā Local Board to communicate with city fringe businesses and to advocate for maintaining communications and connections between the city fringe and the CBD.
- identifies a set of actions and initiatives for inclusion within the Local Board Plan and future local board agreements.

10. The local board has allocated $20,000 in the current financial year to assist in the implementation of the Action Plan and a further $37,773 was deferred from the previous financial year.

11. A workshop was held with the Business Associations to help identify the two key areas of focus for delivery in the current financial year on the 14 June 2018. This workshop resulted in two clear opportunities where the Local Board could support the City Fringe business association community through the City Fringe Economic Development Action Plan to create a better environment for their members. These were:

- Support the City Fringe business association community in advocating for an improved relationship with Auckland Transport
- Collaborate with the City Fringe business association community on developing a collective identity for the City Fringe that promotes the uniqueness of the different hubs within it.

12. At its February business meeting the Waitematā Local Board resolved to allocate the majority of its FY19 Local Economic Development Budget as follows:

Resolution number WTM/2019/9 That the Waitematā Local Board:

a) approve the scope of the City Fringe Identity project and proposed approach to delivery as set out in the report and in attachment A

b) approve the allocation of $57,773 from the Implementation of the City Fringe Local Economic Development Action Plan budget to the City Fringe Identity Project.

13. The original proposal was intended to be a two-stage process, with Stage Two only commencing subject to the outcomes of Stage One.

14. The scope of the City Fringe Identity Project was endorsed by all relevant business associations and is an initiative in the 2017 City Fringe Economic Development Action Plan. Development of this city fringe identity was identified as a priority during the Action Plan launch workshop in June 2018.

15. After the resolution ATEED notified the business associations regarding the funding allocation. ATEED was then notified by the business associations that they did not wish to go ahead with the project as proposed but preferred to commence an alternative project developing a web app that each of the business associations can make their own with
content and branding. Fundamentally the proposal for a city fringe identity was no longer supported.

16. This report introduces a proposal from the City Fringe business associations to develop a web app that can be used as a template by each business association to promote their respective areas utilizing their own branding. The proposal is set out in attachments A and B to this report.

17. A web app is a technology solution that will look and work the same way that a downloadable mobile app would but is hosted on a web (internet) domain. The business associations propose that it will be used to assist visitors to better understand about the offerings of each of the City Fringe areas. The app will provide access to information and services including community events, art walks, parks and recreational areas, parking/transport, shopping/dining maps, cultural events/festivals, contact details.

Tātaritanga me ngā tohutohu
Analysis and advice

18. Given the project proposed by the business associations varies from the original proposal which was allocated funding by the local board, the views of the local board were sought at its workshop on the 26 March 2019 to confirm how the local board wished to progress the local economic development programme.

19. At the workshop the local board asked staff to seek a proposal from the business associations that addressed the following questions:

- What the White App proposal is and how it will be used
- What the reason for the idea is and how the approach can be validated by examples elsewhere,
- How the proposed initiative would support the delivery of the City Fringe Action Plan. It would be useful to align the proposal to a particular action point or points,
- What the ongoing support for the app will be, who will manage it and the content going forward including any future costs
- Who the target market of the app is
- What the benefits will be to the Local Board area
- The full budget required for delivery of the App, including a breakdown of the tasks required and any match funding that would be provided by the Business Associations i.e. $x from each BID or BA
- Confirmation of which BIDs and BA’s are supportive of the initiative and will participate
- The identification of a Lead Business Association who would manage the initiative and receive any funding in the event that the Local Board agrees to fund it
- The time frame for delivery including reporting back to the Local Board on progress and use of the funds.

20. The response to the local board’s questions is set out in Attachment A to this report, along with a quote from Flight Digital (Attachment B).

21. In regard to the budget the business associations have confirmed that they wish the local board to cover the full costs of developing the web app.

22. The proposal from Flight Digital estimates that costs to develop the web app could be between $47,550 to $68,025.

23. It is recommended that in recognition of the fact the business associations do not wish to support the development of a collective identity that the board rescind the current allocation
Item 17 of funds and grant the funds to the Newmarket Business Association to lead the development of a web app as set out in Attachment A to this report.

24. This will enable the business associations to collectively work together to develop a promotional tool that they can use to promote their respective areas in addition to the websites that they currently have.

25. It is also recommended that in order to monitor the progress of the project and ensure that the local board has oversight of the use of funds that the Funding Agreement requires the Newmarket Business Association to set out the timetable for the delivery of the project, with target dates to report progress back to the local board at key stages during the project.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

26. The Business Improvement District team at Auckland Council has provided support to facilitate engagement with the business associations.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

27. The proposal from the business associations was presented to the Local Board at workshops held on 26 March 2019 and 14 May 2019.

Tauākī whakaaweawe Māori
Māori impact statement

28. There are no direct impacts as a result of this report on Māori. However, any Māori operated businesses within the business associations areas will potentially benefit from any increase in visitation as a result of the web app once developed and live.

Ngā ritenga ā-pūtea
Financial implications

29. The local board has allocated $20,000 in the current financial year to assist in the implementation of the City Fringe Economic Development Action Plan, a further $37,773 was deferred from the previous financial year.

Ngā raru tūpono me ngā whakamauratanga
Risks and mitigations

30. The project is dependent on the business associations managing and delivering the project. There is a risk that the project does not utilise the full funds allocated resulting in a requirement to return funds to the local board.

31. In addition, there is also a risk that the project exceeds the grant funds provided by the local board resulting in a budget shortfall that would need to be met by the business associations.

Ngā koringa ā-muri
Next steps

32. Following approval by the local board the Local Economic Development team at ATEED will draft a Funding Agreement and once signed will issue the grant funding.
Ngā tāpirihanga
Attachments

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<td>A</td>
<td>Proposal from Newmarket Business Association</td>
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<td>B</td>
<td>Proposal and quote from Flight Digital to develop the web /white label app</td>
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Ngā kaihaina
Signatories

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<tr>
<th>Authors</th>
<th>John Norman - Strategic Planner Local Economic Development</th>
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<td>Authorisers</td>
<td>Paul Robinson - Manager Local Economic Growth</td>
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<td>Simon Tattersfield - Senior Local Board Advisor - Waitematā</td>
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Te take mō te pūrongo

Purpose of the report

1. To seek the Waitematā Local Board’s recommendation to the Governing Body to strike the BID (Business Improvement District) targeted rates for the Heart of the City, Karangahape Road, Newmarket, Ponsonby, Parnell, and Uptown business associations for the 2019/2020 financial year.

Whakarāpopototanga matua

Executive summary

2. Auckland Council’s Business Improvement District (BID) programme supports business associations by collecting a targeted rate from commercial properties within a defined geographic area. The funds from the targeted rate are then provided by way of a grant to the relevant BID.

3. The BIDs are incorporated societies that are independent of council. For the council to be confident that the funds provided to the BIDs are being used appropriately, council requires the BIDs to comply with the Business Improvement District (BID) Policy (2016) (Hōtaka ā-Rohe Whakapiki Pakihi), known as the BID Policy.

4. The BID Policy was developed to encourage improved governance of BID committees and staff to improve financial management, programme delivery and transparency to their members.

5. This report indicates that the Heart of the City, Karangahape Road, Newmarket, Ponsonby, and Parnell business associations are in compliance with the BID policy. Uptown Business Association is not in compliance as they have not yet met with the Waitematā Local Board this financial year as required by the BID policy. Information presented in this report is based on documents submitted by the business associations to council’s BID programme team.

6. Staff recommend that the local board should recommend to the Governing Body to strike the targeted rates sought by the Heart of the City, Karangahape Road, Newmarket, Ponsonby, and Parnell business associations as they have not yet met with the Waitematā Local Board this financial year as required by the BID policy. Despite Uptown Business Association not being in full compliance, it is recommended that targeted rates be struck for this business association based on a history of good performance.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

a) recommend to the Governing Body to strike the targeted rates for inclusion in the Annual Budget 2019-2020 for the following Business Improvement District (BID) programmes:

- $4,782,614 for the Heart of the City Business Association
- $435,438 for the Karangahape Road Business Association
- $1,691,613 for the Newmarket Business Association
- $518,744 for the Ponsonby Business Association
- $855,000 for the Parnell Business Association
- $296,500 for the Uptown Business Association
Horopaki

Context

7. The council adopted the Business Improvement District (BID) Policy (Hōtaka ā-Rohe Whakapiki Pakihi) in 2016. This Policy outlines the principles behind the council’s BID programme; creates the process for establishing, expanding, and disestablishing BIDs; prescribes operating standards and guidelines; and sets accountability requirements. Attachment A provides an overview of key elements of the BID programme.

8. BID targeted rates are applied to all commercially-rated properties within a designated area around a town centre or commercial precinct. Those funds are transferred to the business association operating the BID programme.

9. There are currently 48 BID programmes throughout Auckland which represent more than 25,000 businesses and a combined $17.7 million in targeted rates investment. Refer to Attachment B for current and proposed targeted rates budgets for all BIDs.

10. Under the Auckland Council shared governance arrangements, local boards are allocated several decision-making responsibilities in relation to BIDs. One of these is to annually recommend BID targeted rates to the Governing Body. The local board should recommend the striking of the targeted rate if it is satisfied that the BID is substantially complying with the BID Policy.

11. Recommendations arising from this report are put into effect with the Governing Body’s approval of the Annual Budget 2019/2020 and striking of the targeted rate.

12. This report is a requirement of the BID Policy (2016). The local board must decide whether to endorse the BID targeted rates.

Tātaritanga me ngā tohutohu

Analysis and advice

13. The council’s BID programme team monitors compliance with the BID Policy on an ongoing basis and provides governance advice to BID-operating business associations as needed or requested.

14. As BID programmes are operated by private independent societies, their programmes and services are provided according to their members’ stated priorities. In recognition of their independent corporate status, the policy does not prescribe standards for programme effectiveness. Staff, therefore, cannot base recommendations on these factors, but only on the policy’s express requirements.

Compliance with the BID Policy

15. The BID policy is the means for council to ensure accountability for BID targeted rate funding and to encourage good governance. This is achieved by requiring regular reporting by BID-operating business associations specifically by providing to council the following documents, and staying in touch with their local board(s) at least once a year:

- Current Strategic Plan – evidence of achievable medium- to long-term opportunities.
- Audited Accounts – assurance that the BID-operating business association is managing its members’ BID targeted rate funds responsibly.
- Annual Report on the year just completed – evidence that programmes are addressing priority issues that benefit BID targeted ratepayers.
- Business Plan for the coming year – detailed one-year programme, based on the Strategic Plan, to be achieved and resourced.
Item 18

- Indicative Budget for the following year – Auckland Council’s Annual Budget requires targeted rates to be identified a year in advance to inform the Annual Budget process which sets all rates.
- Board Charter – establishes guidelines for effective board governance and positive relationships between the association and its members.
- Annual Accountability Agreement – certification that these requirements have been met.
- Programme Agreement – a good faith agreement between each BID-operating business association and council that sets basic parameters of the council-business association relationship.

16. The BID Policy (2016) requires each business association to ratify the BID grant amount/targeted rate and budget for the following financial year. The Heart of the City, Karangahape Road, Newmarket, Ponsonby, Parnell, and Uptown business associations presented for members’ approval, their 2019/2020 BID grant amount/targeted rates and budgets at their 2018 AGM.

17. The approval at the AGM by way of a resolution accepting the 2019/2020 BID grant amount/targeted rate enables the Waitematā Local Board to recommend to the Governing Body the striking of BID targeted rates for 2019/2020.

18. The Heart of the City, Karangahape Road, Newmarket, Ponsonby, and Parnell business associations comply with the BID Policy and, therefore, it is recommended that the Waitematā Local Board recommends to the Governing Body the striking of the targeted rates for these business associations. Despite Uptown Business Association not being in full compliance, having not yet met with the local board this financial year, it is recommended that targeted rates be struck for this business association based on a history of good performance.

19. The recommendation of this report is supported by evidence of compliance with the BID Policy by these business associations. Refer to Attachments C through H for details.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

20. The proposed decision does not impact other parts of the council group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

21. Recommending that the Governing Body strikes the targeted rates for Heart of the City, Karangahape Road, Newmarket, Ponsonby, Parnell, and Uptown business associations means that these BID programmes will continue to be funded from targeted rates on commercial properties in their district and provide services in accordance with their members’ priorities as stated in their strategic plan, and support business growth.

22. Staff does not comment on the effectiveness of individual BID programmes as that is a matter for the members to assess.

23. The Waitematā Local Board approved a similar recommendation for these BID programmes last year (resolution number WTM/2018/51) as did the 17 other local boards that have BID programmes operating in their areas.

24. Several local boards provide additional funding to local business associations, however, accountability for that funding is set by funding agreements between the local board and the business association. Those requirements are apart from the requirements of the BID Policy and are not covered in this report.
Tauākī whakaaweawe Māori
Māori impact statement
25. BIDs work for the benefits of all members, including Māori businesses.

Ngā ritenga ā-pūtea
Financial implications
26. There are no financial implications for the local board. Targeted rates for BID-operating business associations are raised directly from commercial ratepayers in the district and used by the business association for improvements within that district. The council’s financial role is only to collect the BID targeted rates and pass them directly to the business association on a quarterly basis.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
27. There are reputational risks to the council if ratepayer funds are misused, but this is rare. Otherwise, there are no direct financial risks to the council that could result from this recommendation to approve the BID targeted rates.
28. The requirements of the BID Policy are intended to help minimise the potential for BIDs to misuse funds, by requiring each BID to plan for the intended use of funds, report on its activities to its members, and to have its accounts audited.

Ngā koringa ā-muri
Next steps
29. If the board endorses this report, it will recommend to the Governing Body that the BID targeted rates be struck as part of its approval of the Annual Budget 2019-2020.

Ngā tāpirihanga
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Signatories

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Te take mō te pūrongo

Purpose of the report

1. To adopt key moves to inform the development of the Waitematā Local Board Open Space Network Plan.

Whakarāpopototanga matua

Executive summary

2. Agreement on the key moves will inform the development of a Waitematā open space network plan.

3. Staff recommend adoption of four key moves that focus on improving the quality of, and access to, open space in Waitematā.

4. The network plan will assist decision-making and provide a framework for the development of open space over the next 10 years.

5. There is no additional funding to implement projects in the network plan beyond renewal of existing assets and planned capital expenditure. However, the local board can advocate for more funding as part of the Annual Plan and Long-term Plan processes.

6. The scope of the open space network plan includes all open space that is controlled and managed by the local board, including parks, sports fields, greenways and outdoor civic areas.

7. The key moves will inform the prioritisation of actions to be included in the final open space network plan. A workshop is scheduled with the local board on 11 June 2019.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

a) approve the following key moves to guide the development of the Waitematā Local Board Open Space Network Plan:

   i. respond to the growth of our increasingly diverse communities
   ii. activate and enhance our parks and open spaces
   iii. improve biodiversity and ecological outcomes
   iv. enhance walking, cycling and green corridors to connect our communities.

Horopaki

Context

The local board agreed to develop a plan to guide decision-making and expenditure across its parks and open space network

8. The Waitematā Local Board, at its meeting of 18 September 2018, approved the scope of work for the development of an open space network plan [WTM/2018/137 refers].
9. A network plan provides a resource to guide local board decision-making and expenditure across the park network as the area grows and changes. It sets out key moves for the development of open space over the next 10-years.

10. The scope of work includes:
   - identifying and analysing the current performance of the open space network incorporating, amongst other things, the work of existing local park development plans
   - identifying the aspirations and key moves required to improve performance of the open space network
   - identifying and prioritising local place-based actions to achieve the key moves.

11. The network plan is strategically aligned to three Auckland Plan focus areas:

   **Belonging and Participation - Focus area 1**
   Create safe opportunities for people to meet, connect, participate in and enjoy community and civic life

   **Belonging and Participation - Focus area 7**
   Recognise the value of arts, culture, sport and recreation to quality of life

   **Homes and Places - Focus area 5**
   Create urban places for the future

12. An open space network plan is a key mechanism for Auckland Council to implement the Parks and Open Spaces Strategic Action Plan 2013 at a local level.

**Waitematā is experiencing considerable growth which will increase use of open space**

13. Staff have researched growth projections, demographic data, current provision levels and the state of open space in the Waitematā area with guidance from the local board.

14. The main findings were:
   - Waitematā has the highest population density in Auckland and this is projected to double in some areas by 2043
   - by 2043 the population is forecast to have increased by more than 50 per cent with the highest growth coming from Asian ethnic groups
   - the European population is expected to increase by 37 per cent while Māori and Pacifica populations will remain relatively static
   - the age profile of the board area will rise in the 40 to 64 years of age cohort
   - currently, the percentage of those under 15 years of age is approximately half the Auckland average
   - population growth will increase the numbers of families and young people living in the city
   - Waitematā is a destination for all Aucklanders and tourists
   - open spaces are popular and well-used but the capacity to grow these spaces is limited
   - use is changing and intensifying due to shifting demographics, preferences for more informal recreation and apartment living
   - the ‘greening’ of people’s attitudes means cycling and walking options are essential
   - the Unitary Plan will allow more intensive residential and business development in parts of the local board, including Arch Hill, Surrey Crescent, Newton, Eden Terrace and Parnell.
   - the refresh of the City Centre Master Plan and the Waterfront Development Plan will pedestrianise and change the face of the city centre, attracting even more people.
Waitematā has generally good levels of open space provision

15. There are 102 parks and open spaces in the local board area. Mitigating over-use while still meeting the needs of the local community is critical to preserving the future of these valuable land resources.

16. A total of 19 neighbourhood parks provide basic informal recreation and social opportunities within a short walk of people’s homes. These parks are generally within a 400 to 600 metre walk of residents’ homes depending on the density of housing.

17. There are gaps in neighbourhood park provision in Arch Hill, Ponsonby West and Parnell West.

18. Improved connectivity between parks encourages use and expands the reach of the network to reduce gaps. This can be achieved through new and/or enhanced entry points and signage.

19. A total of eight suburb parks provide a variety of informal recreation and social experiences and some accommodate organised sport facilities such as sports fields. Suburb parks are generally provided within a 1000 to 1500 metre walk of residents’ homes.

20. Waitematā has a shortfall in sports field capacity. Demand is expected to increase in line with population growth but there is limited suitable land to increase capacity.

21. Seven of Waitematā’s 102 parks are classified as ‘destination parks.’ These are:
   - Albert Park
   - Auckland Domain
   - Dove Meyer Robinson Park
   - Myers Park
   - Victoria Park Te Koranga
   - Western Park Tuna Mau
   - Western Springs Lakeside Te Wai Ōrea

22. Destination parks provide for large numbers of visitors who often visit for an extended period. They are typically more than 30 hectares and accommodate specialised facilities and have significant or unique attributes.

23. The proposed headland park in Wynyard Quarter is expected to become the eighth destination park in the board area.

24. Other new open spaces such as 254 Ponsonby Road and the space in Wynyard Quarter are scheduled to become part of the network within the lifetime of this plan. These have been considered within the scope of this plan.

25. There are 18 pocket parks within the board area. Many have limited functionality and may be suitable for optimisation.

26. A significant number of parks have development plans in place with robust renewals and upgrades built in to future planning cycles. Opportunities for new kinds of activation are also featured in these plans.

27. Fourteen parks have reserve management plans including Victoria Park which, although not a reserve, is unique and deemed as requiring this consideration to preserve its status. These should be reviewed to ensure they are current and fulfilling legislative requirements.

28. In 2018, the Parks and Recreation Policy Unit commissioned research to understand how the people in the Waitematā Local Board area use and regard their local parks.

29. The research showed an 89 per cent satisfaction rate with the current network.³ Eighty-eight per cent of respondents described parks as central to their recreational mix.

³ Auckland Council Waitematā Local Board Neighbourhood Parks Research Results, March 2018.
30. Key moves inform the development of options in the network plan.

31. Staff engaged with the local board at four workshops to formulate the key moves. The local board’s foci were:
   - to ensure the key moves address the impact of population growth
   - to support mana whenua recommendations
   - to improve network use and connectivity as a means of maximising capacity for growth.

32. Staff also engaged with mana whenua at four hui. The key issues raised were:
   - prioritise conservation and ecological outcomes for open space management
   - reinstate native plantings, for example, manuka on creek banks to stop nitrates getting into waterways
   - stop spraying with glyphosate
   - improve storm water management
   - recognise that what happens on the land affects the water
   - create a cultural narrative which is more than just signage and wayfinding
   - develop natural and cultural features for play as well as structures.

33. Staff recommend four key moves based on the current state analysis and our discussions with the local board and mana whenua (see Figure 1 below). The proposed key moves are:
   - respond to the growth of our increasingly diverse communities
   - activate and enhance our parks and open spaces
   - improve biodiversity and ecological outcomes
   - enhance walking, cycling and green corridors to connect our communities.

Figure 1: Key moves informed by current state and mana whenua feedback

<table>
<thead>
<tr>
<th>Current state</th>
<th>Mana whenua feedback</th>
<th>Key moves</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population growth puts pressure on the network</td>
<td>Protect our network for future populations by prioritising conservation and ecological outcomes in response to growth</td>
<td>Respond to the growth of our increasingly diverse communities</td>
</tr>
<tr>
<td>Provision levels reasonably good but limited options for expansion</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Protecting and enhancing assets is a priority</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Optimisation of poor quality pool of parks presents an opportunity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parks experiences and amenities vary, with both access and/or waterways as key</td>
<td>Create natural and cultural features for play and recreation as well as traditional structures</td>
<td>Activate and enhance our parks and open spaces</td>
</tr>
<tr>
<td>Walking running and cultural exercises the most popular</td>
<td></td>
<td></td>
</tr>
<tr>
<td>More families will live in the city centre, needing access to open space</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The dense urban environment has rates of ecological significance and value to the community</td>
<td>Reinstating native plantings</td>
<td>Improve biodiversity and ecological outcomes</td>
</tr>
<tr>
<td>Water quality remains poor in parts</td>
<td>Stop spraying glyphosate</td>
<td></td>
</tr>
<tr>
<td>Managing weed loss and encouraging planting is a priority through council and community-led projects</td>
<td>Improve storm water management; what happens on land affects the waterways</td>
<td></td>
</tr>
<tr>
<td>Parks provide opportunities to meet and connect as well as useful alternatives for traversing on area</td>
<td>Create a cultural narrative which is more than just signage and wayfinding</td>
<td>Enhance walking, cycling and green corridors to connect our communities</td>
</tr>
<tr>
<td>Good access and connectivity encourages use</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Waitemata provides a connection to the city centre for people travelling to work and study</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Waitematā Local Board
21 May 2019

Waitematā Local Board Open Space Network Plan - Key Moves

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
34. There are no council group impacts at this stage of development of the network plan.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
35. Staff engaged the local board through a series of workshops. These meetings took place on:
   - 4 September 2018
   - 20 November 2018
   - 6 November 2018
   - 26 March 2019.

Tauākī whakaaweawe Māori
Māori impact statement
36. Māori identity and well-being are important outcomes in the Auckland Plan.
37. Staff engaged with mana whenua on 20 September 2018, 26 September 2018 and 27 February 2019 (two meetings) to seek their views in relation to the open space network in Waitematā.

Ngā ritenga ā-pūtea
Financial implications
38. There are no financial implications arising from the development of the network plan. Parks and Recreation Policy are developing the plan within baselines.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
39. The lack of funding to implement the plan could create a reputational risk. However, the local board can use the network plan to advocate for increased funding as part of the Annual Plan and Long-term Plan processes.

Ngā koringa ā-muri
Next steps
40. The key moves will inform the prioritisation of actions to be included in the final open space network plan. A workshop is scheduled with the local board on 11 June 2019.
41. A draft network plan will be presented to the local board mid-2019 for adoption.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Ann-Marie Quinn - Policy Analyst</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Ruth Woodward - Manager Parks &amp; Recreation Policy</td>
</tr>
<tr>
<td></td>
<td>Paul Marriott-Lloyd - Senior Policy Manager</td>
</tr>
<tr>
<td></td>
<td>Trina Thompson - Relationship Manager/Senior Advisor Waitematā Local Board</td>
</tr>
</tbody>
</table>

Page 51
Waitematā Arts and Creative Industries Needs Analysis and Stocktake of Community Space 2018

File No.: CP2019/06930

Te take mō te pūrongo
Purpose of the report
1. To receive the Waitematā Arts and Creative Industries Needs Analysis and Stocktake of Community Space 2018 (the stocktake) (Attachment A).

Whakarāpopototanga matua
Executive summary
2. As part of the 2017/2018 ACE work programme the local board allocated $20,000 LDI towards an arts and creative industries needs analysis and stocktake of community space to help respond to the above inquiry.
3. The needs analysis and stocktake sought to identify what service needs were unfulfilled within the sector, if there were barriers to accessing community space for the sector, and if there was sufficient space available to meet requirements now and into the future.
4. The stocktake identified that there are sufficient various-use spaces in the local board area for the different kinds of arts and creative industry practice.
5. Interview respondents from the arts and creative industries highlighted the need for greater visibility of, and access to, council and non-council spaces. The Stocktake makes the following recommendations to:
   • create an art spaces coordinator based at Studio One Toi Tū to centralise information on available spaces, provide support for artists and landlords to broker the use of vacant space and assist artists and creatives to connect with collectives.
   • provide strategic support to industry/artist-led initiatives that network and nurture the arts and creative community, currently delivered by groups such as Monster Valley.
6. Based on the findings of the stocktake, staff recommend that the local board consider establishing an art spaces coordinator role.

Ngā tūtohunga
Recommendation/s
That the Waitematā Local Board:
a) receive the Waitematā Arts and Creative Industries Needs Analysis and Stocktake of Community Space 2018 (Attachment A to the agenda report).

Horopaki
Context
7. The Community Facilities Network Plan (CFNP) identifies priority and non-priority actions assessed and prioritised based on the existing network and capacity to cater for forecast population growth. 3 Ponsonby Road is identified as a non-priority action within the CFNP.
8. The local board allocated $20,000 LDI in the 2017/2018 ACE work programme towards an arts and creative industries needs analysis and stocktake of community space available to the arts and creative industry sector.
9. The needs analysis and stocktake sought to identify the following:
   - What service needs were unfulfilled within the sector.
   - If there were barriers to accessing space.
   - If there was sufficient space available to meet requirements now and into the future.

10. The scope for the investigation (Attachment B) was presented to the local board at a workshop in June 2018.

11. The stocktake was contracted to Point Research in June 2018 and the work, assisted with staff across council, took place between June and December 2018.

12. The scope was built around a three-part investigation:
   - Identify community needs in relation to the arts and creative industries (the sector) in the Waitematā Local Board area.
   - Identify current community space in relation to the sector, identify any barriers to accessing available space, and recommend how to address them.
   - If a lack of available space was identified, consider options for the future use of 3 Ponsonby Road.

13. Point Research analysed legislation including the Local Government Act, Arts and Culture and Community Facilities frameworks, statistics and population projections in relation to council’s provision for the arts and creative industries sector in the local board area.

14. They then interviewed and surveyed sector practitioners and creative industry leaders, compiled a stocktake of available council and non-council spaces and took a snapshot of creative industry organisations in Karangahape Road and Ponsonby Road.

15. The draft stocktake was presented to the local board at a workshop on 12 February 2019.

Tātaritanga me ngā tohutohu
Analysis and advice

16. The stocktake provides a robust analysis of the sector and provides a document for the local board to use when making decisions around how to support the arts and creative sector in the central city now and into the future.

17. The stocktake identified the following findings:
   - Seventy council and non-council community spaces available in the local board area.
   - Vacant, transitional available spaces that landlords are interested in offering.
   - That Studio One Toi Tū visual arts residency programme has increased its offerings in the past four years and there is further opportunity to build capacity through programmes delivered within the Studio One Toi Tū building.
   - There are 149 creative industry organisations in Karangahape Road and Ponsonby Road, a number of which offer programmes for emergent practitioners.
   - Sufficient spaces available for the different kinds of sector needs in the local board area and found that there are no gaps in the provision of space.

18. The stocktake identified that there is a need for:
   - greater visibility of, and access to, council and non-council spaces
   - wider provision in the kinds of spaces needed for use
   - greater ability to access vacant space including to assist landlords to broker vacant space with potential users
• greater knowledge on how emergent practitioners can connect with collectives and creative industry business spaces, including exhibition and event spaces, content-creation and collaboration spaces
• access to industry businesses that offer mentorship programmes which, are part of business practice established on goodwill.

19. The stocktake found that there are no gaps in provision and there are sufficient various-use spaces if private provisions, such as halls, and creative business spaces, such as gallery and mixed-use spaces, can be leveraged.

20. Barriers to accessing available spaces include affordability and lack of knowledge.

21. The Stocktake makes the following recommendations to:
• create an art spaces coordinator based at Studio One Toi Tū to centralise information on available spaces, provide support for artists and landlords to broker the use of vacant space and assist artists and creatives to connect with collectives.
• provide strategic support to industry/artist-led initiatives that network and nurture the arts and creative community, currently delivered by groups such as Monster Valley.

22. Based on the findings of the stocktake, staff recommend that the local board consider including the following in their 2019/2020 work programme:
• Establish an art spaces coordinator contract to provide support for artists and to assist individuals and industry leaders to connect practitioners’ need to space, to collectives, and to enable capacity within the sector.
• Explore the kinds of support that would benefit creative industry businesses to sustain their emergent practitioner programmes.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views
23. The findings of the stocktake can be used by Panuku Development to help inform their decision around the options for the dwelling at 3 Ponsonby Road.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views
24. The local board plan outcomes that reflect the opportunities investigated in the stocktake are:
• Outcome 1: Inclusive communities that are vibrant, healthy and connected with an objective to Encourage access to and participation in local events and arts activities and
• Outcome 6: An innovative, productive and resilient local economy.
25. The stocktake has provided a needs analysis which responds to the local board plan initiative to advocate to the Governing Body to create an arts precinct in Ponsonby based around Studio One Toi Tū and including 3 Ponsonby Road

Tauākī whakaaweawe Māori Māori impact statement
26. The stocktake did not include specific engagement activities with Māori, however, engagement with Māori could be included as an outcome within an Arts Spaces Coordinator role.

Ngā ritenga ā-pūtea Financial implications
27. There are no immediate financial implications with receiving the stocktake.
28. Should the local board wish to consider options for the 2019/2020 work programme, budget options will be presented at a workshop.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

29. There are no identified risks associated with this report.

**Ngā koringa ā-muri**

**Next steps**

30. Panuku will report back to the local board on the options for the future of 3 Ponsonby Road.

31. The local board can consider the recommendations of the stocktake by exploring the following options:
   - Establishing an art spaces coordinator in the 2019/2020 work programme to include capacity building within Studio One Toi Tū and the central city neighbourhood.
   - Invite creative industry leaders to a workshop to explore ways that would benefit them in their initiatives to nurture young talent.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>The Waitematā Local Board Arts and Creative Industries Needs Analysis and Stocktake of Community Space 2018</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Scope for the Arts and Creative Industries Needs Analysis and Stocktake</td>
<td></td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Xanthe Jujnovich - Arts and Culture Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Graham Bodman - General Manager Arts, Community and Events</td>
</tr>
<tr>
<td></td>
<td>Trina Thompson - Relationship Manager/Senior Advisor Waitematā Local Board</td>
</tr>
</tbody>
</table>
Waitematā Accommodation Support Fund 2018/2019 grant allocations

File No.: CP2019/06979

Te take mō te pūrongo
Purpose of the report
1. To fund, part-fund or decline applications received for the Waitematā Accommodation Support Fund 2018/2019.

Whakarāpopototanga matua
Executive summary
2. This report presents applications received for the Waitematā Accommodation Support Fund 2018 (see Attachment B).
3. The Waitematā Local Board adopted the Waitematā Local Grants Programme 2018/2019 on 17 April 2018 (see Attachment A). The document sets application guidelines for contestable community grants submitted to the local board.
4. The Waitematā Local Board has set a total accommodation budget of $125,000.00 for the 2018/2019 financial year, with one grant round.
5. Thirty applications were received for the Waitematā Accommodation Support Fund 2018/2019, requesting a total of $377,396.54.

Ngā tūtohunga
Recommendation/s
That the Waitematā Local Board:
a) agree to fund, part-fund or decline each application in Waitematā Accommodation Support Fund, listed in Table One.

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Accommodation location</th>
<th>Amount requested</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASF1920 02</td>
<td>The Actors’ Program</td>
<td>283 Karangahape Road, Auckland Central</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>ASF1920 03</td>
<td>Auckland Writers and Readers Festival Charitable Trust</td>
<td>Wellesley Centre, Suite 9A, 44-52 Wellesley Street, Auckland Central</td>
<td>$20,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>ASF1920 06</td>
<td>OUTLine NZ Limited</td>
<td>31-25 Hargreaves Street, St. Mary's Bay</td>
<td>$12,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>ASF1920 07</td>
<td>Parnell Community Trust</td>
<td>27 Glenville Terrace, Parnell</td>
<td>$20,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>ASF1920 08</td>
<td>Louise Perkins Foundation</td>
<td>1 Prosford Street, Ponsonby</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item</td>
<td>Name of Organisation</td>
<td>Address</td>
<td>Amount</td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>----------------------</td>
<td>---------</td>
<td>--------</td>
<td></td>
</tr>
<tr>
<td>09</td>
<td>Show Me Shorts Film Festival Trust</td>
<td>Trades Hall, 147 Great North Road, Grey Lynn</td>
<td>$5,047.44</td>
<td></td>
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<tr>
<td>10</td>
<td>Spirit of Adventure Trust</td>
<td>Princes Wharf Corner Quay and Hobson Street, Auckland Central</td>
<td>$20,000.00</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Audio Foundation</td>
<td>4 Poynton Terrace, Auckland Central</td>
<td>$10,000.00</td>
<td></td>
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<tr>
<td>13</td>
<td>Body Positive Incorporated</td>
<td>1/3 Poynton Terrace, Auckland Central</td>
<td>$20,000.00</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Raukatauri Music Therapy Trust</td>
<td>15 Surrey Crescent, Grey Lynn</td>
<td>$19,990.00</td>
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<tr>
<td>16</td>
<td>Nightsong (formerly known as Theatre Stampede Charitable Trust</td>
<td>Level 3, 283 Karangahape Road, Auckland Central</td>
<td>$10,000.00</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Indian Ink Trust</td>
<td>323 Queen Street, Auckland Central</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Global Action Plan Oceania</td>
<td>Level 13, 92 Albert Street, Auckland Central</td>
<td>$4,833.00</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>The Royal New Zealand Yacht Squadron Incorporated</td>
<td>181-185 Westhaven Drive, Auckland Central</td>
<td>$13,057.50</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Rainbow Youth Incorporated</td>
<td>Level 1, 11 Edinburgh Street, Auckland Central</td>
<td>$20,000.00</td>
<td></td>
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<tr>
<td>22</td>
<td>Te Karanga Charitable Trust</td>
<td>169 Karangahape Road, Auckland Central</td>
<td>$10,000.00</td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Action Education Incorporated</td>
<td>Youthsline House, 13 Maidstone St, Grey Lynn</td>
<td>$11,220.00</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>New Zealand Dance Festival Trust</td>
<td>Q Theatre, 305 Queen Street, Auckland Central Wellesley Studios, 113 Wellesley St, Auckland Central</td>
<td>$20,000.00</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>The Auckland YMCA Marathon Club</td>
<td>149 Greys Avenue, Auckland Central</td>
<td>$8,000.00</td>
<td></td>
</tr>
<tr>
<td>Item</td>
<td>Name of Trust</td>
<td>Address</td>
<td>Amount</td>
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</tr>
<tr>
<td>------</td>
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<td>---------</td>
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<td>-------------</td>
</tr>
<tr>
<td>26</td>
<td>The Basement Theatre Trust</td>
<td>323 Queen Street, Auckland Central</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>27</td>
<td>Opera Factory Trust</td>
<td>St Marks Parish Centre, 95 Remuera Rd, Remuera Kennards Storage, 3 Porters Ave, Mount Eden</td>
<td>$7,869.60</td>
<td>Eligible</td>
</tr>
<tr>
<td>28</td>
<td>Foundation for Peace Studies Aotearoa New Zealand (The Peace Foundation)</td>
<td>78 Pitt Street, Auckland Central Storage King, 300 Richmond Road, Grey Lynn</td>
<td>$17,647.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>29</td>
<td>Auckland Regional Migrant Services Charitable Trust</td>
<td>8 Virginia Ave East, Eden Terrace</td>
<td>$10,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>30</td>
<td>ECPAT Child Alert Trust</td>
<td>21 Queen Street, Auckland Central</td>
<td>$4,650.60</td>
<td>Eligible</td>
</tr>
<tr>
<td>31</td>
<td>New Zealand Dance Advancement Trust</td>
<td>Wellesley Studios, 113 Wellesley Street, Auckland Central</td>
<td>$20,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>32</td>
<td>CNSST Foundation, formerly known as Chinese New Settlers Services Trust</td>
<td>Jubilee Building, 545 Parnell Road, Parnell</td>
<td>$18,000.00</td>
<td>Eligible</td>
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<tr>
<td>33</td>
<td>Kidzshout Limited</td>
<td>21 Meola Road, Westmere</td>
<td>$7,200.00</td>
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<tr>
<td>34</td>
<td>Fun and Games Toy Library</td>
<td>Holy Trinity Cathedral, Corner of St Stephens Avenue and Parnell Road, Parnell</td>
<td>$5,335.00</td>
<td>Eligible</td>
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<tr>
<td>35</td>
<td>Conservation Volunteers New Zealand</td>
<td>Villa Dalmacija, Level 2, 10 New North Road, Eden Terrace</td>
<td>$12,546.40</td>
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<tr>
<td>36</td>
<td>New Zealand AIDS Foundation</td>
<td>31 Hargreaves Street, St. Mary’s Bay</td>
<td>$20,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$377,396.54</strong></td>
<td></td>
</tr>
</tbody>
</table>
Horopaki

Context

6. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.

7. The Auckland Council Community Grants Policy supports each local board to adopt a grants programme.

8. The local board grants programme sets out:
   - local board priorities
   - lower priorities for funding
   - exclusions
   - grant types, the number of grant rounds and when these will open and close
   - any additional accountability requirements.

9. The Waitematā Local Board adopted their grants programme for 2018/2019 on 17 April 2018 and will operate one accommodation grant round for this financial year.

10. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

Tātaritanga me ngā tohutohu

Analysis and advice

11. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

12. Based on the main focus of an application, a subject matter expert from the relevant department, will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

13. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

14. Local boards are responsible for the decision-making and allocation of local board community grants. The Waitematā Local Board is required to fund, part-fund or deadline these grant applications against the local board priorities identified in the local board grant programme.

15. The local board is requested to note that section 50 of the Community Grants Policy states “We will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time.”

16. A summary of each application received through the Waitematā Accommodation Support Fund (see Attachment B) are provided.
**Tauākī whakaaweawe Māori**  
*Māori impact statement*

17. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council’s Māori Responsiveness Unit has provided input and support towards the development of the community grant processes. Four organisations applying in this round have indicated their project targets Māori or Māori outcomes.

18. Eighteen applicants from the Waitematā Accommodation Support Fund indicated that their project targets Māori or Māori outcomes.

**Ngā ritenga ā-pūtea**  
*Financial implications*

19. The allocation of grants to community groups is within the adopted Long-term Plan 2015-2025 and local board agreements.

20. The Waitematā Local Board has set a total accommodation budget of $125,000.00 for the 2018/2019 financial year, with one grant round.

21. Thirty applications were received for the Waitematā Accommodation Support Fund 2018/2019, requesting a total of $377,396.54.

**Ngā raru tūpono me ngā whakamaurutanga**  
*Risks and mitigations*

22. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

**Ngā koringa ā-muri**  
*Next steps*

23. Following the Waitematā Local Board allocation of funding for the Accommodation Support Fund, Commercial and Finance staff will notify the applicants of the local board’s decision and facilitate payment of the grant.

**Ngā tāpirihanga**  
*Attachments*

<table>
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</tr>
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<tbody>
<tr>
<td>A</td>
<td>Waitematā Local Board Grants Programme 2018/2019</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Waitematā Accommodation Support Fund 2018/2019 Grant Applications</td>
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**Ngā kaihaina**  
*Signatories*

<table>
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<th>Authors</th>
<th>Makenzie Hirz - Senior Community Grants Advisor</th>
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</table>
Waitematā Local Grants Round Two 2018/2019 grant allocations

File No.: CP2019/06994

Te take mō te pūrongo
Purpose of the report
1. To fund, part-fund or decline applications received for Waitematā Local Grants Round Two 2018/2019, including multiboard applications.

Whakarāpopototanga matua
Executive summary
2. This report presents applications received for Waitematā Local Grants Round Two 2018/2019 (Attachment B) including multiboard applications (Attachment C).
3. The Waitematā Local Board adopted the Waitematā Local Grants Programme 2018/2019 on 17 April 2018 (see Attachment A). The document sets application guidelines for contestable community grants submitted to the local board.
4. The Waitematā Local Board has set a total community grants budget of $150,000 for the 2018/2019 financial year. The local board allocated $22,380 to Quick Response Round One, $51,900 to Local Grants Round One and $28,078 to Quick Response Round Two. Auckland Pride Festival (QR1920-220) refunded $2,500 back into the 2018/2019 grants budget after the event did not proceed and Life Education Trust Counties Manukau (QR1920-239) refunded $500 as the grant was not uplifted. This leaves a remaining balance of $50,642 to be allocated between local grants round two and quick response round three.
5. Thirty-four applications were received for Waitematā Local Grants Round Two 2018/2019, including ten multiboard applications, requesting a total of $187,688.24

Ngā tūtohunga
Recommendation/s
That the Waitematā Local Board:
a) agree to fund, part-fund or decline each application received in Waitematā Local Grants Round Two 2018/2019 listed in Table One.

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG1920-202</td>
<td>Tardigrade World Limited</td>
<td>Arts and culture</td>
<td>Towards the costs of studio and workshop hire, car rental, artist fees, maintenance fees and tools to deliver a series of workshops and exhibits.</td>
<td>$7,250.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG1920-207</td>
<td>Auckland &amp; District Pipe Band Incorporated</td>
<td>Arts and culture</td>
<td>Towards the costs of marketing to promote pipe band music and culture.</td>
<td>$2,500.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item</td>
<td>Waitematā Local Board</td>
<td>Grant Number</td>
<td>Purpose</td>
<td>Recipient</td>
<td>Amount</td>
</tr>
<tr>
<td>------</td>
<td>-----------------------</td>
<td>--------------</td>
<td>---------</td>
<td>-----------</td>
<td>--------</td>
</tr>
<tr>
<td>22</td>
<td>Waitematā Local Board</td>
<td>LG1920-223</td>
<td>Arts and culture</td>
<td>The Others Club Limited</td>
<td>Towards the costs to deliver &quot;The Watercooler,&quot; including creative producer fees, audio engineer fees, photography, host and speaker gifts, graphic designer fees and marketing costs.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LG1920-232</td>
<td>Arts and culture</td>
<td>Auckland Youth Orchestra Incorporated</td>
<td>Towards the Auckland Town Hall venue hire, conductor and manager honorariums for a free symphony concert.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LG1920-233</td>
<td>Arts and culture</td>
<td>Action Education Incorporated</td>
<td>Towards the facilitator fees, administration and resources to deliver 15 spoken word poetry workshops at schools in the local board area.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LG1920-236</td>
<td>Arts and culture</td>
<td>David Riley</td>
<td>Towards the illustrator fee and printing of a children's picture biography book about Bryan Williams.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LG1920-201</td>
<td>Community</td>
<td>Auckland Women's Centre Incorporated</td>
<td>Towards the purchase of a laptop, docking station and printer.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LG1920-203</td>
<td>Community</td>
<td>Auckland Seniors Support and Caring Group Incorporated</td>
<td>Towards the venue hire of Outhwaite Hall and the purchase of microphones, cables and a drum set.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LG1920-206</td>
<td>Community</td>
<td>KidsCan Charitable Trust</td>
<td>Towards the purchase of food for school children in the Waitematā area.</td>
</tr>
<tr>
<td>Item Number</td>
<td>Organisation</td>
<td>Community</td>
<td>Description</td>
<td>Amount</td>
<td>Eligible</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------</td>
<td>-----------</td>
<td>-------------</td>
<td>-------------</td>
<td>----------</td>
</tr>
<tr>
<td>LG1920-212</td>
<td>Asthma New Zealand Incorporated</td>
<td>Community</td>
<td>Towards the wages of an asthma nurse educator.</td>
<td>$7,500.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG1920-214</td>
<td>Royal New Zealand Plunket Trust</td>
<td>Community</td>
<td>Towards the playgroup coordinator wages for six months at the city centre and Parnell playgroup centres.</td>
<td>$7,091.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG1920-215</td>
<td>Kidzshout Limited</td>
<td>Community</td>
<td>Towards the costs of general operating expenses relating to food, life skill projects, kitchen equipment and art basics.</td>
<td>$7,500.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG1920-219</td>
<td>Kids Safe With Dogs Charitable Trust</td>
<td>Community</td>
<td>Towards instructor wages, administration and printing of activity booklets for schools in Waitematā.</td>
<td>$7,060.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG1920-221</td>
<td>St Mary’s College Board of Trustees</td>
<td>Community</td>
<td>Towards the costs to purchase and install a playground.</td>
<td>$7,500.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG1920-225</td>
<td>Dance Therapy NZ</td>
<td>Community</td>
<td>Towards programme facilitation, coordination, materials and administration costs for three &quot;Arts 4 Us Specialty&quot; groups.</td>
<td>$5,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG1920-227</td>
<td>Raukatauri Music Therapy Trust</td>
<td>Community</td>
<td>Towards the costs of therapist fees, administration, rent and maintenance of instruments.</td>
<td>$6,158.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG1920-228</td>
<td>Kelmarna Community Garden Trust</td>
<td>Community</td>
<td>Towards the wages of a new part-time farm education coordinator role.</td>
<td>$7,500.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>LG1920-230</td>
<td>Grey Lynn Business Association</td>
<td>Community</td>
<td>Towards the artist fees to create a series of locally themed billboards.</td>
<td>$7,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>Item 22</td>
<td>Application ID</td>
<td>Organisation</td>
<td>Main focus</td>
<td>Requesting funding for</td>
<td>Amount requested</td>
</tr>
<tr>
<td>---------</td>
<td>----------------</td>
<td>--------------</td>
<td>------------</td>
<td>------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Item 22</td>
<td>LG1920-231</td>
<td>The Makers Workshop Limited</td>
<td>Community</td>
<td>Towards workshop tutor fees, a marketing consultant fee, advertising, volunteer lunches and the purchase of an electric saw.</td>
<td>$6,500.00</td>
</tr>
<tr>
<td>Item 22</td>
<td>LG1920-234</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards the costs of training volunteer counsellors and telecommunications.</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Item 22</td>
<td>LG1920-204</td>
<td>New Zealand Eid Day Trust</td>
<td>Events</td>
<td>Towards the venue hire at The Cloud to host an Open Iftaar Night.</td>
<td>$7,500.00</td>
</tr>
<tr>
<td>Item 22</td>
<td>LG1920-226</td>
<td>Show Me Shorts Film Festival Trust</td>
<td>Events</td>
<td>Towards the programming, censorship, marketing and venue costs for the Waitematā season of the &quot;Show me Shorts&quot; film festival.</td>
<td>$7,500.00</td>
</tr>
<tr>
<td>Item 22</td>
<td>LG1920-210</td>
<td>Auckland Basketball Services Limited</td>
<td>Sport and recreation</td>
<td>Towards hall hire, coaching fees and basketballs for a junior development programme.</td>
<td>$7,500.00</td>
</tr>
<tr>
<td>Item 22</td>
<td>LG1920-235</td>
<td>Gladstone Tennis Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the purchase of a three-seat outdoor sofa for the tennis club.</td>
<td>$4,761.00</td>
</tr>
<tr>
<td>Item 22</td>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$143,560</td>
</tr>
</tbody>
</table>

b) agree to fund, part-fund or decline each application received in Waitematā Multiboard Round Two 2018/2019, listed in Table Two.
| MB1819-205 | The Reading Revolution | Community | Towards the costs to deliver the "Read to Lead" programme, including the managers salary from July 2019 to July 2020, venue hire (New Lynn Library) and 25 handbooks. | $5,504.00 | Eligible |
| MB1819-213 | StarJam Charitable Trust | Community | Towards the costs to deliver three music workshops in Waitematā, including coordinator wages, tutor fees and venue hire. | $4,900.00 | Eligible |
| MB1819-214 | Tuileapa Youth Mentoring Service | Community | Towards the salaries of mentors to deliver youth mentoring services to Pacific and Maori male youth. | $2,000.00 | Eligible |
| MB1819-242 | The Girl Guides Association New Zealand Incorporated | Community | Towards the coordinator salary and venue hire costs to support the 33 units across central Auckland. | $10,500.00 | Eligible |
| MB1819-252 | Children’s Autism Foundation | Community | Towards the costs to deliver 60 outreach support sessions, ten community workshops and the Join In programme. | $7,200.00 | Eligible |
| MB1819-256 | Auckland Kids Achievement Trust | Community | Towards the wages of the "Stars" co-ordinators in schools from 1 June to 31 December 2019. | $5,000.00 | Eligible |
| MB1819-261 | Deaf Wellbeing Society Incorporated | Community | Towards the costs for the art and craft drop in community centre including the purchase of a computer, art and craft supplies, venue hire, co-ordinator fees and petrol vouchers. | $2,458.00 | Eligible |
| MB1819-225 | The Kids for Kids Charitable Trust | Events | Towards the venue hire and production costs of the “Kids for Kids” event at the Bruce Mason Centre. | $316.24 | Eligible |
| MB1819-248 | New Zealand Muslim Association | Sport and recreation | Towards transport and instructor fees for a senior’s fitness programme. | $1,250.00 | Eligible |
| **Total** | | | | **$44,128.24** | |

**Horopaki Context**

6. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.

7. The Auckland Council Community Grants Policy supports each local board to adopt a grants programme.

8. The local board grants programme sets out:
   - local board priorities
   - lower priorities for funding
   - exclusions
   - grant types, the number of grant rounds and when these will open and close
   - any additional accountability requirements.

9. The Waitematā Local Board adopted their grants programme for 2018/2019 (Attachment A) on 17 April 2018 and will operate three quick response and two local grant rounds this financial year.

10. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

11. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

12. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

13. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

14. Local boards are responsible for the decision-making and allocation of local board community grants. The Waitematā Local Board is required to fund, part-fund or decline these grant applications against the local board priorities identified in the local board grant programme.

15. The local board is requested to note that section 48 of the Community Grants Policy states “We will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time.”

16. A summary of each application received through Waitematā Local Grants Round Two 2018/2019 (Attachment B) and Multiboard Grants Round Two (Attachment C) is provided.

Tauākī whakaaweawe Māori
Māori impact statement

17. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council’s Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.

18. Twelve applicants applying to Waitematā Local Grants Round Two, including seven multiboard applicants, indicated that their project targets Māori or Māori outcomes.

Ngā ritenga ā-pūtea
Financial implications

19. The allocation of grants to community groups is within the adopted 2018-2028 Long-Term Plan and 2018/2019 local board agreement.

20. The Waitematā Local Board has set a total community grants budget of $150,000 for the 2018/2019 financial year. The local board allocated $22,380 to Quick Response Round One, $51,900 to Local Grants Round One and $28,078 to Quick Response Round Two. Auckland Pride Festival (QR1920-220) refunded $2,500 back into the 2018/2019 grants budget after the event did not proceed and Life Education Trust Counties Manukau (QR1920-239) refunded $500 as the grant was not uplifted. This leaves a remaining balance of $50,642 to be allocated between local grants round two and quick response round three.

21. Thirty-four applications were received for Waitematā Local Grants Round Two 2018/2019, including ten multiboard applications, requesting a total of $187,688.24

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

22. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.
Ngā koringa ā-muri

Next steps

23. Following the Waitematā Local Board allocation of funding for Local Grants Round Two, Commercial and Finance staff will notify the applicants of the local board’s decision and facilitate payment of the grant.

Ngā tāpirihanga

Attachments

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<td>B</td>
<td>Waitematā Local Grants Round Two 2018/2019 grant applications</td>
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<tr>
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Ngā kaihaina

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</tbody>
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Auckland Council’s Quarterly Performance Report: Waitematā Local Board for quarter three 2018/2019

File No.: CP2019/08003

Te take mō te pūrongo
Purpose of the report

1. To provide the Waitematā Local Board with an integrated quarterly performance report for quarter three, 1 January – 31 March 2019.

Whakarāpopototanga matua
Executive summary

2. This report includes financial performance, progress against work programmes, key challenges the local board should be aware of and any risks to delivery against the 2018/2019 work programme.

3. This is a retrospective report intended to provide a transparent overview and reflect the progress of how the Waitematā Local Board work programme is tracking at the end of quarter three 2018/2019.

4. The work programme is produced annually and aligns with the outcomes of the 2017 Waitematā Local Board Plan.

5. The key activity updates from this quarter are:

<table>
<thead>
<tr>
<th>Activity</th>
<th>WP Ref</th>
<th>Update</th>
<th>Q1 RAG</th>
<th>Q2 RAG</th>
<th>Q3 RAG</th>
</tr>
</thead>
<tbody>
<tr>
<td>254 Ponsonby Road, Ponsonby Park develop civic park space (One Local Initiative)</td>
<td>2867</td>
<td>This activity is in progress and on track</td>
<td>☠️</td>
<td>☠️</td>
<td>☠️</td>
</tr>
<tr>
<td>Myers Park Caretakers Cottage and shed - renew and restore</td>
<td>2042</td>
<td>This activity is approved and on track</td>
<td>☠️</td>
<td>☠️</td>
<td>☠️</td>
</tr>
<tr>
<td>Parnell Baths - comprehensive renewal</td>
<td>2043</td>
<td>This activity has been completed</td>
<td>☠️</td>
<td>☠️</td>
<td>☠️</td>
</tr>
<tr>
<td>Pt Erin Pool - comprehensive renewal</td>
<td>2046</td>
<td>This activity is in progress and on track</td>
<td>☠️</td>
<td>☠️</td>
<td>☠️</td>
</tr>
<tr>
<td>Salisbury Park - improve entranceway</td>
<td>2060</td>
<td>This activity is in progress and on track</td>
<td>☠️</td>
<td>☠️</td>
<td>☠️</td>
</tr>
<tr>
<td>Grey Lynn Park - develop new changing rooms</td>
<td>2065</td>
<td>This activity is in progress and on track</td>
<td>☠️</td>
<td>☠️</td>
<td>☠️</td>
</tr>
<tr>
<td>Elam Street - renew walkway</td>
<td>3136</td>
<td>This activity is in progress and on track</td>
<td>☠️</td>
<td>☠️</td>
<td>☠️</td>
</tr>
<tr>
<td>Waitematā - Urban Forest Restoration</td>
<td>2788</td>
<td>This activity is approved and on track</td>
<td>☠️</td>
<td>☠️</td>
<td>☠️</td>
</tr>
<tr>
<td>Waitematā - Western Springs native bush restoration plan</td>
<td>3308</td>
<td>This activity is approved and on track</td>
<td>☠️</td>
<td>☠️</td>
<td>☠️</td>
</tr>
<tr>
<td>Western Springs Bush Restoration - develop pathways</td>
<td>2789</td>
<td>This activity is in progress and on track</td>
<td>☠️</td>
<td>☠️</td>
<td>☠️</td>
</tr>
</tbody>
</table>
6. All operating departments with agreed work programmes have provided a quarterly update against their work programme delivery. Most activities are reported with a status of green (on track), amber (some risk or issues, which are being managed) or grey (cancelled, deferred or merged). This is set out in Attachment A to this report.

7. There are no activities reported with a status of red (behind delivery, significant risk) for this quarter.

8. The financial performance report compared to budget 2018/2019 is set out in Attachment B. There are some points for the local board to note.

9. Overall, the net operational financial performance of the local board is tracking close to the revised year to date budget (101 per cent). Revenue is slightly unfavourable to budget for the year to date and is likely to be on target for the full financial year. From the local board’s Locally Driven Initiatives (LDI) funding, the majority of projects are underway and on track to be completed during the year. Capital projects underway or completed include the Parnell Pools comprehensive upgrade, Western Park boardwalk and paving renewals, Albert Park Cottage renewals, and changing room and toilet development at Grey Lynn Park.

Ngā tūtohunga
Recommendation/s

That the Waitematā Local Board:

a) receive the performance report for the financial quarter ending 31 March 2019.

Horopaki
Context

10. The Waitematā Local Board has an approved 2018/2019 work programme for the following operating departments:

- Arts, Community and Events
- Parks, Sport and Recreation
- Libraries and Information
- Community Services: Service, Strategy and Integration
- Community Facilities: Build Maintain Renew
- Community Leases
- Infrastructure and Environmental Services
- Local Economic Development
- Plans and places.
11. Work programmes are produced annually, to meet the Waitematā Local Board outcomes identified in the three-year Waitematā Local Board Plan. The 2017 local board plan outcomes are:
   - Outcome 1: Inclusive communities that are vibrant, healthy and connected
   - Outcome 2: Attractive and versatile public places that meet our communities’ needs
   - Outcome 3: The natural environment is valued, protected and enhanced
   - Outcome 4: A high-quality built environment that embraces our heritage
   - Outcome 5: An accessible, connected and safe transport network with well-designed streets
   - Outcome 6: An innovative, productive and resilient local economy.

12. The graph below shows how the work programme activities meet the 2017 Waitematā Local Board Plan outcomes. Activities that are not part of the approved work programme but contribute towards the local board outcomes, such as local board advocacy or projects funded by the local board’s transport capital fund, are not captured in this graph.

### Waitematā Work Programme Activities by Outcome

<table>
<thead>
<tr>
<th>Outcome</th>
<th>Number of Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>The natural environment is valued, protected and enhanced</td>
<td></td>
</tr>
<tr>
<td>Inclusive communities that are vibrant, healthy and connected</td>
<td></td>
</tr>
<tr>
<td>Attractive and versatile public places that meet our communities’ needs</td>
<td></td>
</tr>
<tr>
<td>An innovative, productive and resilient local economy</td>
<td></td>
</tr>
<tr>
<td>An accessible, connected and safe transport network with well-designed streets</td>
<td></td>
</tr>
<tr>
<td>A high-quality built environment that embraces our heritage</td>
<td></td>
</tr>
</tbody>
</table>

*Graph 1: Waitematā work programme activities by outcome*

### Tātaritanga me ngā tohutohu

**Analysis and advice**

### Local Board Work Programme Snapshot

13. The work programme activities have two statuses; RAG status which measures the performance of the activity (amber and red show issues and risks); and activity status which shows the stage of the activity. These two statuses create a snapshot of the progress of the work programmes.

14. The graph below identifies work programme activity by RAG status (red, amber, green and grey). It shows the percentage of work programme activities that are on track (green), in progress but with issues that are being managed (amber), activities that have significant issues (red) and activities that have been cancelled, deferred or merged (grey).
15. The graph below identifies work programme activity by activity status and department. The number of activity lines differ by department as approved in the local board work programmes.

**Key activity updates from quarter three**

16. Updates for the following key activities for quarter three are as follows:

- **2867 (OLI) Ponsonby Park - develop civic park space**
  
The project is on track and a resolution from Environment and Community Committee on 4 December 2018 has confirmed the whole land parcel at 254 Ponsonby Road can be developed as civic space. The project is now proceeding to a detailed business case, investigation and design.

- **2042 Myers Park Caretakers Cottage and shed - renew and restore**
  
A contract has been awarded to carry out preliminary health and safety works to ensure the building is safe to access to carry out various assessments. These works do not form part of the main renewal / restoration of the project. The preliminary health and safety works will be followed by detailed assessments around seismic issues, asbestos, heritage and structural integrity. These assessments will provide...
greater insight into the practicality of restoring the cottage to its original state and the findings to be presented to the local board.

- **2043 Parnell Baths - comprehensive renewal**
  Physical works, including new plant and concourse, are complete and the facility re-opened on 1 December 2018. Work is underway to align the project budget with the business case and provide a contingency for final account settlement. Settlement of contractor’s final account is in progress.

- **2046 Pt Erin Pool - comprehensive renewal**
  Consultants have been engaged and the design process with concerned parties is underway. Finalisation of proposed design is progressing.

- **2060 Salisbury Park - improve entranceway**
  Tenders for physical works were received late March 2019. The contracts team will finalise award and the council project manager will establish precise timeframes for the works which are dependent on contractor availability.

- **2065 Grey Lynn Park - develop new changing rooms**
  The developed design is complete and resource consent was lodged 23 January 2019. A workshop with the local board regarding the final design will be held in early April 2019. Preparation of tender documentation will follow with physical works planned to start following completion of Richmond Rover Rugby League winter season (Sept/ Oct 2019)

- **3136 Elam Street - renew walkway**
  The design is complete. Physical works are underway with the staircase being manufactured offsite.

- **2788 Waitematā - Urban Forest Restoration**
  Physical works have been prioritised on maintenance of last year’s plantings at Seddon Fields and Point Erin and site preparation for this year’s new plantings. This will be followed by further pest plant control. Physical works are predicted to run through July in order to achieve the desired outcomes.

- **3308 Waitematā - Western Springs native bush restoration plan**
  Duty commissioners are currently deciding on the outcome of the resource consent application which should be known by the end of April 2019. No tree work has been carried out in this financial year.

- **2789 Western Springs Bush Restoration - develop pathways**
  Investigation and design phase awaiting removal of the pine trees (subject to a resource consent). Options for pathway development to be considered as soon as the programme for the tree removal is established and the new tree planting programme has commenced.

- **690 Waitītiko, Waiateao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative (Waitematā).**
  This project has been cancelled following advice received from staff in the Research, Investigations and Monitoring Unit and Healthy Waters. Previous data collected at the sites for groundwater analysis show high concentrations of nitrogen. This is most likely due to ageing wastewater infrastructure in the area. Solutions to these issues are being addressed through large-scale regional projects such as the Central Interceptor and infrastructure renewals projects. Improvements in groundwater nutrient loads take many years to achieve, so staff have recommended that the remaining budget of $6,800 be reallocated towards the Compost Food Waste Initiative project for the
current financial year. The local board approved this reallocation at the March 2019 business meeting (resolution WTM/2019/35).

- 2108 Additional hours to network standard: Central Library - Waitematā

Library services are making the most of the extra hours and in this quarter hosted 'Elect Women' in the late afternoon on a Saturday where around 60 women discussed how women can obtain leadership positions within local government structures. Due to the extra hour added to the Sunday timetable, staff are also able to continue its popular 'Browse the basement'. This programme is often fully booked and attracts attendees from all walks of life. During a recent tour, a large Iranian contingent attended and excitedly took photos on the basement lower level, a space they described as 'really magical'. Some of the group had never visited the library and were adamant they would return in the future. This visit coincided with local board members visiting the Central Library and some in the group remarked how positive and important it was to have local government figures engaging with the public.

- 366 WTM: City play network assessment

Data analysis is in progress and a draft report will be presented to the local board in Q4.

- 1436 The Parnell Plan

Following adoption of the plan in December 2018, work has progressed on graphic visualisations of key action areas, the front cover photo montage, and the set of photos in the rest of the plan document. Ongoing consultation and feedback with the working group on these aspects has proceeded, in line with the December resolution of the local board. The document content has been completed and submitted to the Chair of the local board for approval, prior to final document design. This is expected to be completed and the plan published in quarter four.

**Activities with significant issues**

17. For this quarter there are no activities identified as having significant issues (a red RAG status).

**Activities with some risk**

18. The following work programme activities have been identified by operating departments as having some risk (amber status):

- 867 Local Māori Responsiveness Action Plan (WTM)

  The scoping is on hold due to staff capacity. A contractor will be engaged to complete the scoping and deliver the plan in Q4. There is a risk that the plan will not be delivered in the current financial year.

- 2452 Future governance and management options for Ellen Melville Centre

  This initiative has been delayed due to staff capacity issues during Q3. It is proposed to advance it in Q4 with a focus on reviewing the progress of the facility through the first 2 years of operation.

- 2067 Olympic Pool - replace main pool sparge line

  Due to urgent repairs required for the spa and other facilities which were critical to the operations of the pool, funds have been redirected to attend to these works.

- 2902 Waitematā - renew signage FY17

  Delays due to release of new design templates and finalised icons for formatting new signs. The Grey Lynn Park signs are the last signs to be installed which is planned for April 2019. Signs also include renewal for Vermont Reserve name sign.
• 2905 Waitematā - renew utilities and furniture FY17
  
The renewal of the water fountains at Western Springs should wait until the design review of the park is complete as was suggested for the sign renewal within the park. Wellpark Reserve path lighting current design costs have been received.

• 2973 Waitematā - Parks Improvement Projects - LDI

Completed works

1. Grey Lynn Park Playground - picnic tables and cycle stands
2. Francis and Moira Reserve entrance poles signs
3. Ernest Davis lookout signage
4. Grey Lynn Park - monkey bars installed
5. Grey Lynn Park - pump track improvements

New works approved by the local board in December 2017:

1. Domain Signage - improve connectivity between the Domain and Parnell Rail Station: Handed over to the Domain team to deliver.
2. 254 Ponsonby Road - notice board signage: Compiling letter from Panuku to local board and community group
3. 70-74 Wellington Street: Local board increased scope in May 2018. In delivery June/July
4. Auckland Women's Centre - new signage: Signage installed and project complete.
5. Kelmarna Community Gardens - redevelop entrance way:
6. Pollinator pathways – opex costings estimate has been supplied by non-full facilities contractor and supplied to Operational Maintenance for review

• 3008 Highwic House - renew roads and car parks

Pavement renewal options were presented to Heritage New Zealand and Council's built heritage team in December 2018. Heritage New Zealand has requested archaeological research be undertaken into historical pavement types used within the Highwic House paved areas. This has delayed any physical works until the investigation has been undertaken and pavement renewal options identified.

• 3047 Albert Park - reinstate Zig Zag track FY17

Consultation has been undertaken with key stakeholders including the Auckland Council Heritage Team, Heritage New Zealand, Auckland Council Stormwater, Arborists and Regional Facilities Authority. Next steps will include confirming iwi consultation and lodging applications for engineering and resource consent and Heritage New Zealand authority to modify.

• 3109 Outhwaite Park – renew playground

Due to public safety concerns regarding the adjacent carpark, it is proposed to extend the original scope of works to renew both the playground and the carpark concurrently. The additional scope to be included in the future work programme and the design for both the carpark and play area will be presented to the local board for review and direction.

• 2388 Digital Safeswim Signs

Procurement processes have delayed the delivery timeline for this work. It is now anticipated that the signs will be operational in June 2019, instead of April 2019 as stated in quarter two. The signs are still expected to be delivered within the financial year. Two signs have been ordered and are expected to arrive in the country in early
to mid-May 2019. Staff are working with planning and regulatory staff to ensure all the appropriate approvals have been secured by the time the signs arrive. At a workshop in March 2019 two alternative options were presented to the board for the sign location at Herne Bay. The Healthy Waters department will cover the additional installation costs of having it located on the roadside instead of at the bottom of the path by the beach. The signs are scheduled to be installed in May 2019 and will be tested in June 2019.

- 873 Implementation of the City Fringe Local Economic Development Action Plan

The City Fringe Business Associations have advised that they would like to seek funding for a ‘white app’ instead of the collective identity as approved by the local board in February 2019. The Business Associations have been invited to submit a proposal to the local board by the 18 April for its consideration. The ability to progress the work programme item is dependent on the Business Associations developing a proposal for the development of a ‘white app’. The deadline for this is the 18 April 2019. If this is not met then the ability to meet the required deadlines for reporting will not be possible.

Activities on hold

19. The following work programme activities have been identified by operating departments as on hold with some risk (amber status):

- 2047 St Stephens Cemetery - renew walkway

  The project has been on hold and remains on hold while working through concerns raised with regard to stormwater and Heritage New Zealand consent. Renewal of paths is opposed by Heritage NZ and Council Heritage. The current budget allocation is insufficient for the required investigation and redesign.

- 2066 Olympic Pool - improve acoustics in main pool

  The project on hold due to a structural assessment of the pools. The schedule unlikely to be achieved and it is recommended the project be rolled into structural remedial works if these works are going to occur.

Changes to the local board work programme

Deferred activities

20. In this quarter no activities have been reported as being deferred from the 2018/2019 work programme.

Cancelled activities

21. The following activity has been cancelled:

- 690 Waitītiko, Waiateao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative (Waitematā)

  As noted above this project was cancelled based on staff advice and the residual budget was reallocated to activity 10 - Compost Food Waste Initiative (resolution WTM/2019/35).

Activities merged with other activities for delivery

22. In this quarter no activities have been merged with other activities for efficient delivery:
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
23. When developing the work programmes council group impacts and views are presented to the boards. As this is an information only report there are no further impacts identified.
24. ATEED has a local economic development work programme in 2018/2019 and has reporting against this work programme in Attachment A.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
25. This report informs the Waitematā Local Board of the performance for the quarter ending 31 March 2019.

Tauākī whakaaweawe Māori
Māori impact statement
26. A number of the key projects set out in this report have involved direct engagement with iwi and the projects themselves have been refined as a result of this engagement. For example the Western Springs Te Wai Orea Development Plan involved consultation with iwi for early direction, the Parnell Plan has been refined through iwi involvement and the Te Ha o Hine Place signage content was developed in partnership with Ngāti Whātua o Ōrākei.
27. The Waitematā Local Board will continue to ensure mana whenua have input into local board projects and that projects are refined in response to this valued input.
28. The Waitematā Local Board supports the use of traditional iwi names and dual names for public spaces as a standard approach to Māori responsiveness and to reflect the history of the local board area.
29. Mana whenua customary practices continue to be embedded into the opening events for the local board's projects such as the blessing event for the Te Ha o Hine Place signage project and a mihi at the opening of the Western Park Stairs.

Ngā ritenga ā-pūtea
Financial implications
30. This report is for information only and therefore there are no financial implications associated with this report.

Financial Performance
31. Operating expenditure relating to Asset Based Services (ABS) is tracking slightly above budget by $591,000 for the year to date, while the LDI operational projects are currently $460,000 below budget. This is due to a variety of projects yet to draw down on financial allocations.
32. Capital spend of $4.9 million represents investments in the Parnell Pools comprehensive upgrade, Western Park boardwalk and paving renewals, Albert Park Cottage renewals, and changing room and toilet development at Grey Lynn Park. The board has also seen progress on projects from their discretionary LDI capital fund.
33. The complete Waitematā Local Board Financial Performance report can be found in Appendix B.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
34. While the risk of non-delivery of the entire work programme is rare, the likelihood for risk relating to individual activities does vary. Capital projects for instance, are susceptible to
more risk as on-time and on-budget delivery is dependent on weather conditions, approvals (e.g. building consents) and is susceptible to market conditions.

35. Information about any significant risks and how they are being managed and/or mitigated is addressed in the ‘Activities with significant issues’ section

Ngā koringa ā-muri
Next steps
36. The local board will receive the next performance update for quarter four following the end of the financial year (June 2019).

Ngā tāpirihanga
Attachments

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<th>Simon Tattersfield - Senior Local Board Advisor - Waitematā</th>
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<td>Authorisers</td>
<td>Trina Thompson - Relationship Manager/Senior Advisor Waitematā Local Board</td>
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Te take mō te pūrongo

Purpose of the report


Whakarāpopototanga matua

Executive summary

2. The achievements report highlights the main projects, initiatives and events that the local board has delivered, funded or supported for the 2018/2019 financial year.

3. At the time of the agenda close the text copy of the achievements report was not available. The draft achievements report will be circulated to local board members separately and tabled at the 21 May 2019 business meeting.

4. Staff recommend delegating approval of final edits, design, supporting photographs and layout to the local board chair.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

a) approve the text copy of the draft Waitematā Local Board Achievements Report – 1 July 2018 – 30 June 2019.

b) delegate to the local board chair to approve:

i. the final draft Waitematā Local Board Achievements Report – 1 July 2018 – 30 June 2019.

ii. the designed version of the Waitematā Local Board Achievements Report – 1 July 2018 – 30 June 2019, including photos and layout prior to publication.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

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Te take mō te pūrongo

Purpose of the report

1. To receive a resolution from the Regulatory Committee and note the opportunity to contribute to the consultation on the proposed Waste Management and Minimisation Bylaw and amendments to the Trading and Events in Public Place.

2. Whakarāpopototanga matua

Executive summary

3. At its meeting on 11 April 2019 the Regulatory Committee considered a report titled “Waste Bylaw Statement of Proposal.”

4. The purpose of the report was to recommend the Governing Body adopt the waste bylaw statement of proposal for public consultation and appoint a panel.

5. The Regulatory Committee resolved as follows (REG/2019/21):

   That the Regulatory Committee:

   a) note that this committee completed the review of the Solid Waste Bylaw 2012 in March 2019 and:
      i) determined a bylaw is still the most appropriate way to address some waste issues, but not others
      ii) gave directions to prepare a new bylaw about waste.

   b) recommend the Governing Body adopt the statement of proposal in Attachment A of the agenda report for public consultation, and confirm that the proposed new Waste Management and Minimisation Bylaw 2019 and amendments to the Trading and Events in Public Places Bylaw 2015:
      i) are the most appropriate form of bylaw
      ii) do not give rise to any implications and are not inconsistent with the New Zealand Bill of Rights Act 1990
      iii) are not inconsistent with the Waste Plan.

   c) appoint Cr L Cooper, Cr P Hulse Cr W Walker and Independent Māori Statutory Board Member Glenn Wilcox to attend ‘Have Your Say’ events, to deliberate and make recommendations to the Governing Body on public feedback to the statement of proposal in Attachment A of the agenda report.

   d) delegate authority to the Regulatory Committee chairperson to make replacement appointments to the panel if a member of the panel is unavailable.

   e) delegate authority through the Chief Executive to a manager responsible for bylaws to appoint staff to receive public feedback at ‘Have Your Say’ events.

   f) delegate authority through the Chief Executive to a manager responsible for bylaws to make any amendments to the statement of proposal in Attachment A to correct errors, omissions or to reflect decisions made by the Regulatory Committee or the Governing Body.
g) request through the Chief Executive that the manager responsible for local board services include this report and attachments on the waste bylaw statement of proposal on the agenda of all local boards for their information.

Ngā tūtohunga
Recommendation/s
That the Waitematā Local Board:

a) receive the 11 April 2019 Regulatory Committee resolution (REG/2019/21) on the proposed Waste Management and Minimisation Bylaw and amendments to the Trading and Events in Public Place

b) receives the Waste Bylaw Statement of Proposal report as set out in attachment A to this report

c) note that public consultation on the proposal is scheduled from 10 May to 16 June 2019. A panel will consider any feedback, deliberate and make recommendations to the Governing Body. A final decision on any new bylaw and bylaw amendments will be made on 22 August 2019.

Ngā tāpirihanga
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Ngā kaihaina
Signatories

Authors:  Simon Tattersfield - Senior Local Board Advisor - Waitematā

Authorisers:  Marguerite Delbet - General Manager Democracy Services
            Trina Thompson - Relationship Manager/Senior Advisor Waitematā Local Board
Feedback on Statement of Proposal for changes to the Trade Waste Bylaw 2013

Te take mō te pūrongo
Purpose of the report
1. To seek Waitematā Local Board’s feedback on the Statement of Proposal for changes to the Trade Waste Bylaw 2013.

Whakarāpopototanga matua
Executive summary
2. The Local Government Act 2002 requires council to review its bylaws to determine whether they are effective, efficient and still needed.
3. The Trade Waste Bylaw 2013 aims to minimise the risk to people, wastewater assets and the environment from potentially harmful substances discharged from trade premises.
4. Auckland Council reviewed the Bylaw and reported its findings in June 2018.
5. Key findings from the Bylaw review included:
   - trade waste discharges continue to pose a risk to the public wastewater system, people and the environment
   - the Bylaw has been efficient and effective in managing risk
   - risks are managed by the classification of trade waste, maximum discharge standards, agreements and management plans
   - stakeholders consider the Bylaw as the most appropriate way to protect the public wastewater system, people and the environment, and identified improvements that could be made.
6. Following the review of the Bylaw, the Governing Body on 28 March 2019 proposed amendments to the Bylaw for public consultation.
7. The proposed amendments are open for public feedback between the 10 April and 10 June 2019. A copy of the statement of proposal is set out in Attachment A of the agenda report.
8. Local boards and advisory panels have an opportunity to input into decisions on proposed amendments in writing by 10 June 2019 and to the Panel appointed by the Regulatory Committee at a session on Friday 31 May 2019.
9. The Environmental and Infrastructure Co-portfolio holder, Member Denise Roche has provided initial high-level feedback supporting the proposed amendments to the Bylaw. A copy of the draft feedback is set out in Attachment B of the agenda report.

Ngā tūtohunga
Recommendation/s
That the Waitematā Local Board:

a) endorse the feedback on the Statement of Proposal for changes to the Trade Waste Bylaw 2013 as set out in Attachment B of the agenda report

b) delegate to the Environment and Infrastructure Portfolio lead and co-portfolio holder to submit any further local board views on the recommended changes to the Trade Waste Bylaw 2013.
Ngā tāpirihanga
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Te take mō te pūrongo
Purpose of the report
1. To receive the Waitematā Local Board formal feedback on the draft Increasing Aucklanders’ Participation in Sport: Sport Investment Plan 2019 – 2039.

Whakarāpopototanga matua
Executive summary
2. The draft Increasing Aucklanders’ Participation in Sport: Sport Investment Plan 2019 – 2039, was endorsed by the Environment and Community Committee in December 2018 for public consultation.

3. Waitematā Local Board endorsed the draft plan at its 19 February 2019 business meeting and delegated authority to the Parks, Sport and Recreation Portfolio lead and co-portfolio holder to prepare and submit local board feedback to the Environment and Community Committee by 18 April 2019 (resolution number WTM/2019/8).

4. Final decision on the adoption of the plan will be sought by the Environment and Community Committee in May 2019.

5. A copy of Waitematā Local Boards formal feedback submitted for consideration is set out in Attachment A of this report.

Ngā tūtohunga
Recommendation/s
That the Waitematā Local Board:

a) receive the Waitematā Local Board formal feedback on the draft Increasing Aucklanders’ Participation in Sport: Sport Investment Plan 2019 – 2039.

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Te take mō te pūrongo
Purpose of the report
1. To receive the Waitematā Local Board feedback in relation to the Department of Conservation (DOC) proposal to revoke most Ministerial delegations to Territorial Authorities under the Reserves Act 1977.

Whakarāpopototanga matua
Executive summary
2. A letter dated 14 March 2019 was received from DOC addressed to all Territorial Authorities seeking feedback on a proposal to revoke most Ministerial delegations currently delegated to councils under the Reserves Act 1977. A copy of the letter is set out in Attachment A of this report.

3. The reason provided for much of the proposed revocation is that under the current delegation, council makes its decision as the territorial authority and then reviews that decision under ministerial delegation. This could be viewed as potentially putting council in a conflict of interest situation, as it is effectively reviewing its own decision(s).

4. Auckland Council prepared a submission in response to the letter, which local boards were given an opportunity to provide input into.

5. At the 16 April 2019 business meeting, the local board delegated authority to Chair P Coom and Member D Roche to provide formal feedback by 18 April 2019 on behalf of the local board in relation to the Department of Conservation proposal to revoke most Ministerial delegations to Territorial Authorities under the Reserves Act 1977 (WTM/2019/60).

6. Local board feedback was considered as part of the final submission and will be reported to the Environment and Community Committee meeting on 14 May 2019.

7. A copy of Waitematā Local Board's formal feedback submitted is set out in Attachment B of this report.

Ngā tūtohunga
Recommendation/s
That the Waitematā Local Board:

a) receive Waitematā Local Board feedback in relation to the Department of Conservation (DOC) proposal to revoke most Ministerial delegations to Territorial Authorities under the Reserves Act 1977.
## Ngā tāpirihanga
### Attachments

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Local Board Appointments and Portfolio Allocations

File No.: CP2019/06807

Te take mō te pūrongo
Purpose of the report

1. To confirm a change to the Waitematā Local Board appointees to the Auckland City Centre Advisory Board and to delegate to the planning and heritage portfolio to prepare and submit input on liquor licence applications on behalf of the local board.

Whakarāpopototanga matua
Executive summary

2. At its meeting on 22 November 2016 the Waitematā Local Board appointed Member Shale Chambers to the Auckland City Centre Advisory Board, with Chair Pippa Coom as alternate (WTM/2016/179).

3. Due to a change in circumstances since that time it is necessary for the local board to appoint two new members to this position.

4. At its meeting on 13 December 2016 the Waitematā Local Board appointed Member Vernon Tava as lead of the Planning and Heritage Portfolio (WTM/2016/206).

5. Following the 2018 by-election Member Tava’s appointment was reaffirmed on 20 March 2018, with Chair Pippa Coom appointed as co-portfolio holder (WTM/2018/35).

6. In December 2016 the Waitematā Local Board resolved to:
   Appoint the planning and heritage portfolio lead or co-portfolio holder where required, to provide input into notification decisions for resource consent application (WTM/2016/206).

7. In April 2018 the local board resolved to delegate responsibility to prepare and submit local board views and speak to those local board views at any hearings on:
   a. Notified resource consents
   b. Notified plan changes
   c. Notices of requirement.

8. Local boards are also able to provide local board views on liquor licence applications and renewals under the Sale and Supply of Alcohol Act 2012.

9. Local boards normally provide their formal views at business meetings. Because local board reporting timeframes don’t usually align with statutory timeframes, in most instances formal reporting at a business meeting will not allow local feedback to be provided by submission closing date.

10. Providing formal local board views by way of a delegation to a local board member is considered the most efficient way of providing formal local board views. This is because the delegate can provide views within the regulatory timeframes and because no additional reporting is required when new applications of interest are notified.
Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

a) appoints a local board representative and alternate onto the Auckland City Centre Advisory Board

b) delegate the authority to the planning and heritage portfolio lead or co-portfolio holder if the lead is not available to prepare and submit local board views and speak to those local board views at hearings on liquor licence applications made under the Sale and Supply of Alcohol Act 2012.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

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<tr>
<th>Authors</th>
<th>Simon Tattersfield - Senior Local Board Advisor - Waitematā</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Trina Thompson - Relationship Manager/Senior Advisor Waitematā Local Board</td>
</tr>
</tbody>
</table>
Chair’s Report

File No.: CP2018/18684

Te take mō te pūrongo / Purpose of the report
1. To provide an update on projects, meetings and other initiatives relevant to the local board’s interests.

Ngā tūtohunga / Recommendation
That the Waitematā Local Board:
a) receive the Chair’s report for the period May 2019.

Ngā tāpirihanga / Attachments

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<td>A</td>
<td>Pippa Coom, Waitematā Local Board Chair - Report May 2019</td>
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Ngā kaihaina / Signatories

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Board member reports

File No.: CP2018/18695

Whakarāpopototanga matua / Executive summary
1. An opportunity is provided for board members to update the board on projects/issues they have been involved with since the last meeting.

Ngā tūtohunga / Recommendation/s
That the Waitematā Local Board:

a) receive the written report from member Vernon Tava and the board member verbal reports for May 2019.

Ngā tāpirihanga / Attachments

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<td>20190521 Member Vernon Tava report for May 2019</td>
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<tr>
<th>Authors</th>
<th>Vernon Tava - Member, Waitematā Local Board</th>
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<td>Simon Tattersfield - Senior Local Board Advisor - Waitematā</td>
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Waitematā Local Board Workshop Records

File No.: CP2018/18710

Te take mō te pūrongo / Purpose of the report
1. The purpose of this report is to present the Waitematā Local Board workshop records to the board. Attached are copies of the proceeding records taken from the workshops held on:
   - 30 April 2019
   - 7 May 2019
   - 14 May 2019

Ngā tūtohunga / Recommendation/s
That the Waitematā Local Board:
   - receive the workshop proceeding records for the meetings held on 30 April 2019, 7 May 2019 and 14 May 2019
   - note that no workshop was held on 23 April 2019.

Ngā tāpirihanga / Attachments

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<tr>
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<td>20190507 Waitematā Local Board workshop record</td>
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<td>C</td>
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<th>Liz Clemm - Democracy Advisor - Waitematā</th>
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Governance Forward Work Calendar

File No.: CP2018/18721

Whakarāpopototanga matua / Executive summary
1. Attached is a copy of the governance forward work calendar for the Waitematā Local Board which is a schedule of items that will come before the board at business meetings.

Ngā tūtohunga / Recommendation/s
That the Waitematā Local Board:

a) receive the governance forward work calendar May 2019 attached to the agenda.

Ngā tāpirihanga / Attachments

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