Howick Local Board

OPEN MINUTES

Minutes of a meeting of the Howick Local Board held in the Howick Local Board Meeting Room, Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga on Monday, 17 June 2019 at 6.02pm.

PRESENT

Chairperson
David Collings

Deputy Chairperson
Katrina Bungard

Members
Garry Boles
Jim Donald
John Spiller
Mike Turinsky
Adele White
Bob Wichman
Peter Young, JP

ABSENT

ALSO PRESENT

Deputy Mayor
Bill Cashmore
left 7.23pm

Councillor
Paul Young
left 6.06pm

IN ATTENDANCE
1 Welcome
The Chairperson opened the meeting and welcomed all those present.

2 Apologies
There were no apologies.

3 Declaration of Interest
Member J Donald declared an interest in Item 14 – Howick Quick Response Round Two 2018/2019 grant allocations clause b).

Member P Young declared an interest in Item 14 – Howick Quick Response Round Two 2018/2019 grant allocations clause b).

Member M Turinsky declared an interest in Item 14 – Howick Quick Response Round Two 2018/2019 grant allocations clause b).

Chairperson D Collings declared an interest in Item 14 – Howick Quick Response Round Two 2018/2019 grant allocations clause c).

4 Confirmation of Minutes
Resolution number HW/2019/78
MOVED by Chairperson D Collings, seconded by Member G Boles:

That the Howick Local Board:

a) confirm the ordinary minutes of its meeting, held on Monday, 20 May 2019 and the ordinary minutes of its meeting, held on Thursday, 6 June 2019 as true and correct subject to the following change:

Under Item 16 of the 20 May Howick Local Board meeting, Local Grants Round Three and Multiboard Grants Round Two 2018/2019 grant allocations, resolution number HW/2019/65 ‘Member M Turinsky declared a perceived interest in clause b) with respect to being associated through a family members membership of CrossNet Incorporated and took no part in the discussion or voting on the matter’. Noting this was incorrectly captured and should read ‘Member M Turinsky declared a perceived interest in clause b) with respect to being involved in the same industry as CrossNet Incorporated and took no part in the discussion or voting on the matter’.

CARRIED

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements
There were no acknowledgements.
7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation - Hilltop Heights Residents Association – Upgrade of Earnslaw Park

Resolution number HW/2019/79

MOVED by Chairperson D Collings, seconded by Member G Boles:

That the Howick Local Board:

a) receive the deputation from Tony Bracefield on behalf of the Hilltop Heights Residents Association and thank him for his presentation.

CARRIED

Attachments

A 17 June Howick Local Board, Item 8.1 Deputation - Hilltop Heights Residents Association

9 Public Forum

9.1 Public Forum – Matthew Brajkovich - Flooding issues in Cockle Bay and solution planning

Resolution number HW/2019/80

MOVED by Chairperson D Collings, seconded by Member M Turinsky:

That the Howick Local Board:

a) receive the presentation and thank Matthew Brajkovich for his attendance.

CARRIED

9.2 Public Forum - Karen Gibson - Board of Trustees, Te Uho o te Nikau Primary

Resolution number HW/2019/81

MOVED by Chairperson D Collings, seconded by Member M Turinsky:

That the Howick Local Board:

a) receive the presentation and thank Karen Gibson for her attendance.

CARRIED

Attachments

A 17 June Howick Local Board, Item 9.2 Public Forum - Karen Gibson

9.3 Public Forum - Janet Dickson - Plan change 26

Resolution number HW/2019/82

MOVED by Chairperson D Collings, seconded by Member M Turinsky:
That the Howick Local Board:
   a) receive the presentation and thank Janet Dickson for her attendance.
CARRIED

Attachments
A  17 June Howick Local Board, Item 9.2 Public Forum - Janet Dickson

10 Extraordinary Business

There was no extraordinary business.

11 Chairperson's report

Resolution number HW/2019/83

MOVED by Member J Donald, seconded by Member B Wichman:
That the Howick Local Board:
   a) note the Chairperson's verbal update and written report.
CARRIED

Attachments
A  17 June Howick Local Board, Item 11 Chairpersons Report

12 Deputy Mayor update

Resolution number HW/2019/84

MOVED by Chairperson D Collings, seconded by Deputy Chairperson K Bungard:
That the Howick Local Board:
   a) note the verbal report from Deputy Mayor Bill Cashmore.
CARRIED

13 Councillor update

Resolution number HW/2019/85

MOVED by Chairperson D Collings, seconded by Member A White:
That the Howick Local Board:
   a) note the verbal report from Councillor Paul Young and apologies from Councillor Sharon Stewart.
CARRIED

14 Howick Quick Response Round Two 2018/2019 grant allocations

Resolution number HW/2019/86

MOVED by Member A White, seconded by Member G Boles:
That the Howick Local Board:

a) agree to fund, part-fund or decline each application received in Howick Quick Response Round Two 2018/2019 listed in Table One.

Table One: Howick Quick Response Round Two 2018/2019

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility / Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1907-204</td>
<td>Auckland Seniors Support and Caring Group Incorporated</td>
<td>Arts and culture</td>
<td>Towards the performance fees, venue hire, refreshments and speaker fees to host a Chinese moon festival.</td>
<td>$3,000.00</td>
<td>Eligible $1,000.00</td>
</tr>
<tr>
<td>QR1907-211</td>
<td>Auckland Bone and Stone Carving Academy Limited</td>
<td>Arts and culture</td>
<td>Towards the facilitator, administration and photography fees to run two one-day bone carving workshops.</td>
<td>$2,000.00</td>
<td>Eligible $1,757.00</td>
</tr>
<tr>
<td>QR1907-220</td>
<td>Harlequin Musical Theatre</td>
<td>Arts and culture</td>
<td>Towards the musician's fees to deliver 14 performances of the production, &quot;Company.&quot;</td>
<td>$3,000.00</td>
<td>Eligible $2,000.00</td>
</tr>
<tr>
<td>QR1907-223</td>
<td>Howick Art Group</td>
<td>Arts and culture</td>
<td>Towards the venue hire and advertising costs to deliver an art exhibition.</td>
<td>$2,500.00</td>
<td>Eligible $1,500.00</td>
</tr>
<tr>
<td>QR1907-201</td>
<td>Howick Village Business Association</td>
<td>Community</td>
<td>Towards the purchase of ten steel gazebos.</td>
<td>$2,125.00</td>
<td>Eligible $425.00</td>
</tr>
<tr>
<td>QR1907-203</td>
<td>Combined Probus Club of Botany Downs</td>
<td>Community</td>
<td>Towards the venue hire of Highland Park Community House, Howick Croquet Club and Eastview Baptist Church to conduct</td>
<td>$1,000.00</td>
<td>Eligible $1,000.00</td>
</tr>
<tr>
<td>QR1907-208</td>
<td>Pakuranga Inter-Church Charitable Trust (operating as Pakuranga Counselling Centre)</td>
<td>Community</td>
<td>Towards counsellor fees to deliver counselling sessions for young people.</td>
<td>$3,000.00</td>
<td>Eligible $3,000.00</td>
</tr>
<tr>
<td>QR1907-209</td>
<td>South East Auckland Senior Citizens' Association Incorporated</td>
<td>Community</td>
<td>Towards the venue hire, hall setup and clean up, decorations, entertainment and newsletter to host a Diwali celebration.</td>
<td>$3,000.00</td>
<td>Eligible $500.00</td>
</tr>
<tr>
<td>QR1907-210</td>
<td>Royal New Zealand Plunket Trust</td>
<td>Community</td>
<td>Towards the purchase of wooden toys and resources for the Howick Pakuranga and Pakuranga Chinese playgroups.</td>
<td>$1,670.00</td>
<td>Eligible $705.00</td>
</tr>
<tr>
<td>QR1907-213</td>
<td>Life Education Trust Counties Manukau</td>
<td>Community</td>
<td>Towards the cost of printing take-home workbooks for students in the Howick Local Board area.</td>
<td>$3,000.00</td>
<td>Eligible Decline due to insufficient funds to support lower priority applications</td>
</tr>
<tr>
<td>QR1907-215</td>
<td>River of Life Christian Church Trust</td>
<td>Community</td>
<td>Towards the purchase of lollies, prizes and toys for a family-friendly Halloween event.</td>
<td>$900.00</td>
<td>Eligible $600.00</td>
</tr>
<tr>
<td>QR1907-218</td>
<td>River of Life Christian Church Trust</td>
<td>Community</td>
<td>Towards a mini golf course hire and a magician's fee as part of a youth holiday programme.</td>
<td>$1,075.00</td>
<td>Eligible $1,075.00</td>
</tr>
<tr>
<td>QR1907-221</td>
<td>Sowers Trust</td>
<td>Community</td>
<td>Towards petrol costs to deliver youth mentoring services.</td>
<td>$2,000.00</td>
<td>Eligible $1,000.00</td>
</tr>
<tr>
<td>QR1907-222</td>
<td>Highland Park Community Creche Incorporated</td>
<td>Community</td>
<td>Towards the annual rental cost.</td>
<td>$3,000.00</td>
<td>Eligible $3,000.00</td>
</tr>
<tr>
<td>QR1907-224</td>
<td>Sports Implementation Foundation</td>
<td>Community</td>
<td>Towards the costs to deliver the &quot;Believe and You Will Achieve&quot; programme to students at Buckland's Beach Intermediate.</td>
<td>$2,300.00</td>
<td>Eligible Decline due to insufficient funds to support lower priority applications</td>
</tr>
<tr>
<td>QR1907-225</td>
<td>Anjie Wang</td>
<td>Community</td>
<td>Towards the advertising and hosting costs to deliver a female youth empowerment conference.</td>
<td>$400.00</td>
<td>Eligible Decline due to grant round oversubscribed</td>
</tr>
<tr>
<td>QR1907-226</td>
<td>Parenting Place Charitable Trust</td>
<td>Community</td>
<td>Towards the cost of delivering mental health and life skills presentations to schools in the Howick local board area, including wages, materials, transport and communication.</td>
<td>$3,000.00</td>
<td>Eligible Decline due to insufficient funds to support lower priority applications</td>
</tr>
<tr>
<td>QR1907-227</td>
<td>Inner Wheel Club of Howick</td>
<td>Community</td>
<td>Towards venue hire and the purchase of resources, clothing and hygiene products for children at Stand Children Services.</td>
<td>$2,000.00</td>
<td>Eligible $1,000.00</td>
</tr>
<tr>
<td>QR1907-228</td>
<td>The Depot Management Committee (The Depot Community Trust)</td>
<td>Community</td>
<td>Towards the purchase of cleaning and maintenance equipment.</td>
<td>$2,693.00</td>
<td>Eligible $2,693.00</td>
</tr>
<tr>
<td>QR1907-229</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards the purchase of 20 chairs.</td>
<td>$1,110.00</td>
<td>Eligible Decline due to insufficient funds to support lower priority applications</td>
</tr>
<tr>
<td>QR1907-231</td>
<td>The Howick Golf Club Incorporated</td>
<td>Environment</td>
<td>Towards the purchase of native plants.</td>
<td>$3,000.00</td>
<td>Eligible $1,500.00 Strategic Broker or Environmental Advisor discuss other planting options</td>
</tr>
<tr>
<td>QR1907-206</td>
<td>Auckland Ice Figure Skating Club</td>
<td>Sport and recreation</td>
<td>Towards ice rink hire for the Auckland club championships.</td>
<td>$2,000.00</td>
<td>Eligible $2,000.00</td>
</tr>
<tr>
<td>QR1907-207</td>
<td>Pakuranga Tennis Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the purchase of tennis balls.</td>
<td>$1,486.00</td>
<td>Eligible Decline due to grant round oversubscribed</td>
</tr>
<tr>
<td>QR1907-212</td>
<td>Howick Softball Club (Fencibles) Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the purchase of a line marking machine.</td>
<td>$1,000.00</td>
<td>Eligible $1,000.00</td>
</tr>
<tr>
<td>QR1907-214</td>
<td>Howick Gymnastic Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards operational costs including power, water, phone and rubbish removal.</td>
<td>$3,000.00</td>
<td>Eligible Decline due to grant round oversubscribed</td>
</tr>
<tr>
<td>QR1907-216</td>
<td>Te Tumu</td>
<td>Sport and recreation</td>
<td>Towards the purchase of twelve paddles and two steering blades.</td>
<td>$1,000.00</td>
<td>Eligible Decline due to insufficient funds to support lower priority applications</td>
</tr>
<tr>
<td>QR1907-219</td>
<td>Pakuranga Athletic Club</td>
<td>Sport and recreation</td>
<td>Towards the costs to deliver a junior track and field day, including newspaper advertising, participation ribbons and various equipment.</td>
<td>$2,616.00</td>
<td>Eligible $2,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>****</td>
<td>****</td>
<td>****</td>
<td><strong>$69,789.00</strong></td>
<td><strong>$32,755.00</strong></td>
</tr>
</tbody>
</table>

**CARRIED**

Member J Donald declared an interest in clause b) with respect to being associated with the Manukau Orchestral Society Incorporated and took no part in the discussion or voting on the matter.

Member P Young declared an interest in clause b) with respect to being associated with the Botany and Flat Bush Ethnic Association Incorporated and took no part in the discussion or voting on the matter.

Member M Turinsky declared a perceived interest in clause b) with respect to being associated through a family member of the Cession Community Trust and took no part in
Member J Donald declared an interest in clause b) with respect to being associated with the St Marks Catholic School Pakuranga and took no part in the discussion or voting on the matter.

Resolution number HW/2019/87

MOVED by Member A White, seconded by Member G Boles:

That the Howick Local Board:

b) agree to fund, part-fund or decline each application received in Howick Quick Response Round Two 2018/2019 listed in Table Two.

Table Two: Howick Quick Response Round Two 2018/2019

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisatio n</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility / Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1907-230</td>
<td>Manukau Orchestral Society Incorporated</td>
<td>Arts and culture</td>
<td>Towards rent and storage costs at Te Tuhu Centre for the Arts.</td>
<td>$3,000.00</td>
<td>Eligible Decline due to insufficient funds to support lower priority applications</td>
</tr>
<tr>
<td>QR1907-205</td>
<td>Botany and Flat Bush Ethnic Association Incorporated</td>
<td>Community</td>
<td>Towards venue hire, trainer wages and equipment for a weekly exercise group.</td>
<td>$2,800.00</td>
<td>Eligible $1,000.00</td>
</tr>
<tr>
<td>QR1907-234</td>
<td>Cession Community Trust</td>
<td>Community</td>
<td>Towards hosting the &quot;Easter Hunt&quot;, &quot;Halloween Carboot Party&quot; and &quot;Christmas on the Lawn&quot; events, including advertising costs, supplies and bouncy castle hire.</td>
<td>$2,450.00</td>
<td>Eligible $1,000.00</td>
</tr>
<tr>
<td>QR1907-233</td>
<td>St Marks Catholic School Pakuranga</td>
<td>Sport and recreation</td>
<td>Towards the purchase of a basketball hoop.</td>
<td>$2,789.00</td>
<td>Eligible $2,000.00</td>
</tr>
</tbody>
</table>

CARRIED
Chairperson D Collings declared an interest in clause c) with respect to being an honorary member of the Rotary Club of Pakuranga Trust and took no part in the discussion or voting on the matter.

Resolution number HW/2019/88

MOVED by Member J Donald, seconded by Member M Turinsky:

That the Howick Local Board:

c) agree to fund, part-fund or decline from the 2019/2020 Community Grants budget each application in the Local Grants Round Three 2018/2019 deferred grant applications as outlined in Table Three:

Table Three: Howick Local Grants Round Three 2018/2019 deferred applications

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility / Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG1907-311</td>
<td>The Howick Childrens Charitable Trust</td>
<td>Events</td>
<td>Towards the overall costs to run the Howick Santa Parade, including traffic management, website build, setup and clean up, advertising, management and entertainment.</td>
<td>$40,198.00</td>
<td>Eligible $30,000.00 Funds to be released under the condition the applicant has agreed that the sum of funding granted will allow the event to go forward.</td>
</tr>
<tr>
<td>LG1907-328</td>
<td>Rotary Club of Pakuranga Trust</td>
<td>Events</td>
<td>Towards the overall costs to deliver a community firework display and festival.</td>
<td>$50,000.00</td>
<td>Eligible $30,000.00 Funds to be used primarily for infrastructure costs. Funds to be released under the condition the applicant has agreed</td>
</tr>
</tbody>
</table>
that the sum of funding granted will allow the event to go forward.

LG1907-347 NewHope Community Church Trust Events Towards the infrastructure costs needed to deliver a Christmas event. $55,000.00 Eligible $25,000.00 Funds to be released under the condition the applicant has agreed that the sum of funding granted will allow the event to go forward.

Total $145,198.00 $85,000.00

CARRIED

15 Allocation of Community Safety Fund

Resolution number HW/2019/89

MOVED by Chairperson D Collings, seconded by Member M Turinsky:

That the Howick Local Board:

a) request that $520,000 of the Community Safety Fund is allocated to building a new pedestrian bridge of the Flatbush Culvert to provide safe access to Te Uhu o te Nikau Primary School.

b) note the memo from Auckland Transport dated 14 June 2019 tabled at this meeting which includes indicative costings of up to $500,000 to improve the Botany Downs Secondary College Chapel Road crossing.

c) request that $465,896 of the Community Safety Fund is allocated to improving the Botany Downs Secondary College Chapel Road crossing.

d) authorise if required $35,000 of the Local Board Transport Capital Fund is allocated to improving the Botany Downs Secondary College Chapel Road crossing.

e) request that Auckland Transport confirm the costs associated with improving
the Botany Downs Secondary College Chapel Road crossing as soon as practical and report this to the Howick Local Board.

CARRIED

Attachments
A 17 June Howick Local Board, Item 15 Allocation of Community Safety Fund

16 Transfer of Local Board Transport Capital Fund to Auckland Council for work at Barry Curtis Park

Resolution number HW/2019/90

MOVED by Member A White, seconded by Member J Donald:

That the Howick Local Board:

a) authorise Auckland Transport to transfer $339,500 of the Howick Local Board's Local Board Transport Capital Fund to Auckland Council to allow Community Facilities to deliver the section of footpath and pedestrian refuge in front of Barry Curtis Park's Flat Bush School Road carpark.

CARRIED

Deputy Mayor Bill Cashmore left the meeting at 7.21 pm.
Member J Spiller left the meeting at 7.21 pm.

17 Howick monthly Auckland Transport update

Resolution number HW/2019/91

MOVED by Member J Donald, seconded by Member B Wichman:

That the Howick Local Board:

a) receive the Auckland Transport June 2019 monthly update report.

CARRIED

Member J Spiller returned to the meeting at 7.23 pm.
Member P Young left the meeting at 7.26 pm.
Member P Young returned to the meeting at 7.29 pm.

18 Advice on the progression of a change to zoning for properties near Stockade Hill, Howick

Resolution number HW/2019/92

MOVED by Chairperson D Collings, seconded by Deputy Chairperson K Bungard:

That the Howick Local Board:

a) note the advice relating to a plan change to amend the zoning around Stockade Hill.

b) resolve to obtain independent planning and other necessary supporting advice to inform the board on options available to advocate for a change of zoning or control development around Stockade Hill;

c) resolve to fund the advice in recommendation (b) from the 2019/2020 Community Response Fund to a limit of $20,000;

d) request Plans and Places urgently prepare, in consultation with the board Chair, a brief of services to enable an independent planning contractor and other
necessary supporting contractors to be retained;

e) request Plans and Places urgently procure a contractor or contractors to deliver recommendation (b) and to then manage the delivery of the agreed services;

f) delegate to the Chair, in consultation with the board, to make any other decisions necessary to progress recommendation (b) and

g) forward the above recommendations to the Planning Committee

CARRIED

19 Changes to Local Board Standing Orders

Resolution number HW/2019/93

MOVED by Member J Donald, seconded by Member B Wichman:

That the Howick Local Board:

a) Note the new statutory responsibility of the chief executive:

facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001;

b) Amend standing order 2.3.3 by replacing:

Calling an extraordinary meeting at earlier time

The chairperson, or if they are unavailable, the chief executive, may call a meeting for an earlier time if this is necessary to deal with the business.

The person calling such a meeting must give each member and the chief executive notice of the time and place of the meeting and the matters in respect of which the meeting is being called, by whatever means is reasonable in the circumstances, at least 24 hours before the meeting.

with:

Calling an emergency meeting

The chairperson, or if they are unavailable, the chief executive, may call an emergency meeting for an earlier time than is provided in Standing Order 2.3.2 if this is necessary to deal with the business.

The person calling such a meeting must give each member and the chief executive notice of the time and place of the meeting and the matters in respect of which the meeting is being called, by whatever means is reasonable in the circumstances, at least 24 hours before the meeting.

c) Amend standing order 7.2.2 by replacing:

Notification of extraordinary meetings

Where the council calls an extraordinary meeting, but cannot give public notice to the extent required in Standing Order 7.2.1, the council must publicly notify the meeting, and the general nature of business to be considered at it, as soon as reasonably practicable before the meeting.

with:

Notification of extraordinary / emergency meetings

Where the council calls an extraordinary or emergency meeting, but cannot give public notice to the extent required in Standing Order 7.2.1, the council must publicly notify the meeting, and the general nature of business to be considered at it, as soon as reasonably practicable before
the meeting. If it is not practicable to publish a notice in newspapers before the meeting, the council must publicly notify the meeting as soon as practicable on the council’s website and in any other manner that is reasonable in the circumstances.

d) Amend standing order 9.4 (Definitions) by replacing:

Extraordinary meeting has the meaning defined in clause 22 of Schedule 7 of the Local Government Act 2002.

with:

Emergency meeting has the meaning defined in clause 22A of Schedule 7 of the Local Government Act 2002.

Extraordinary meeting has the meaning defined in clause 22 of Schedule 7 of the Local Government Act 2002.

e) Amend standing order 9.4 (Definitions) by replacing:

Meeting means:

(a) any first or ordinary or extraordinary meeting of the governing body

with:

Meeting means:

(a) any first or ordinary or extraordinary or emergency meeting of the governing body

f) Amend standing order 9.4 (Definitions) by replacing:

Publicly notified means notified to members of the public by a notice printed in appropriate newspapers circulating in the Auckland region.

with:

Publicly notified means made known to members of the public by a notice on the council’s website, until any opportunity for review or appeal has lapsed, and by a notice printed in appropriate newspapers circulating in the Auckland region.

g) Amend standing order 9.4 (Definitions) by replacing:

Working day means any day of the week other than:

(a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

(b) a day in the period commencing with 25 December in any year and ending with 15 January in the following year.

with:

Working day means any day of the week other than:

(a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

(b) Where Waitangi Day or ANZAC Day falls on a weekend, the following Monday

(c) Auckland Anniversary Day

(d) a day in the period commencing with 20 December in any year and ending with 10 January in the following year.

h) Amend the following standing orders:

i) SO 2.3:
replace the heading “Extraordinary meetings” with “Extraordinary and emergency meetings”

ii) SO 7.2.4:
replace the heading “Extraordinary meetings” with “Extraordinary and emergency meetings”

iii) SOs 1.1.3, 2.4.1, 2.4.2, 7.3.1:
replace the words “extraordinary meeting” with “extraordinary or emergency meeting”

i) Amend standing order 3.3.3 to remove the requirement to be representing the council:

*Conditions for attending by electronic link*

The local board or its committees may give approval for a member to attend meetings by electronic link, either generally or for a specific meeting. Situations where approval can be given are:

a) where the member is at a place that makes their physical presence at the meeting impossible or impracticable

b) to accommodate the member's illness or infirmity

c) in emergencies.

The member who is seeking to attend by electronic link may not take part in the vote to give approval. The only exception is where there is an emergency, in which case the member seeking to attend by electronic link can take part in the vote.

CARRIED

20 Approval of the Howick Local Board 2019 - 2022 Community Facilities Work Programme

Resolution number HW/2019/94

MOVED by Chairperson D Collings, seconded by Member G Boles:

That the Howick Local Board:

a) approve the 2019/2020 Community Facilities Work Programme as detailed in Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report.

b) approve in principle the 2020 – 2022 Community Facilities Work Programme (years 2 and 3) as detailed in Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report.

c) approve the risk adjusted programme (RAP) projects identified in Attachment A to the agenda report as projects that may be delivered in advance of the expected delivery year, if required to meet expected financial expenditure for the 2019/2020 financial year.

d) note that approval of budget allocation in the 2019/2020 year for multi-year projects may commit the board to the allocation of subsequent years budgets.

e) note that the inclusion in the work programme of projects that are funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets are subject to approval of the identified budget allocation by the Environment and Community Committee in July 2019.
f) provide feedback for consideration by the Environment and Community Committee in relation to the projects funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets.

g) note that budget allocation for all projects in the 2019 – 2022 Community Facilities Work Programme are best current estimates, and amendments may be required to the work programme to accommodate final costs as the year progresses.

h) delegate to the chairperson authority to approve minor amendments to the 2019 – 2022 Community Facilities Work Programme, following receipt of written advice from staff.

i) delegate to the Manager Community Leases authority to use the agreed streamlined renewal process for lease renewals without variations.

j) delegate to the chairperson approval of the minor capital works projects, following receipt of written advice, in accordance with work programme item SharePoint identification number SPID 3241 Howick LDI Minor Capex Fund 2019/2020.

k) approve $2,500 of the 2019/2020 Community Response Fund be transferred to work programme line #3289 Howick-Install permanent festive lighting, for the tree on Stockade Hill to be lit for the month of July 2019.

CARRIED

21 Approval of the Howick Local Board 2019/2020 community services work programme

Resolution number HW/2019/95

MOVED by Member J Spiller, seconded by Member J Donald:

That the Howick Local Board:

a) approve the community services annual work programme 2019/2020 included as Attachment A to this report.

b) delegate to the Howick Local Board Chair, in consultation with the board, to approve minor changes to the community services annual work programme 2019/2020 and/or associated changes in budget of up to $20,000 at any one time, provided any changes made under this delegation are noted in the next business meeting report that provides an update on delivery of the work programme.

CARRIED

22 Approval of the Howick Local Board 2019/2020 Local Environment work programme

Resolution number HW/2019/96

MOVED by Member J Spiller, seconded by Member A White:

That the Howick Local Board:

a) approve the work programme for local environmental projects to be delivered by the Infrastructure and Environmental Services directorate in 2019/2020 as summarised in the table below:
<table>
<thead>
<tr>
<th>Project</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pest free Howick</td>
<td>$150,000</td>
</tr>
<tr>
<td>Howick stream improvement programme</td>
<td>$80,000</td>
</tr>
<tr>
<td>Industrial Pollution Prevention programme</td>
<td>$29,000</td>
</tr>
<tr>
<td>Sediment related water quality testing</td>
<td>$25,000</td>
</tr>
<tr>
<td>Household hazardous waste collection day</td>
<td>$11,250</td>
</tr>
<tr>
<td>Para Kore programme for business waste minimisation</td>
<td>$15,000</td>
</tr>
<tr>
<td>Waste minimisation in schools</td>
<td>$40,000</td>
</tr>
<tr>
<td>Tāmaki Estuary Environmental Forum</td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>Total budget</strong></td>
<td><strong>$355,250</strong></td>
</tr>
</tbody>
</table>

b) delegate authority to the chair, in consultation with the board, to approve minor changes to the 2019/2020 Howick local environment work programme and/or associated changes in budget of up to $20,000 at any one time, provided any changes made under this delegation are noted in the next business meeting report providing an update on the delivery of the local environment work programme.

CARRIED

23 Approval of the Howick Local Board 2019/2020 Local Economic Development Work Programme

Resolution number HW/2019/97

MOVED by Member B Wichman, seconded by Member J Donald:

That the Howick Local Board:

a) approve the local economic development annual work programme 2019/2020 included as attachment A to this report.

CARRIED

24 Approval of the Howick Local Board 2019/2020 External Partnerships Work Programme

Resolution number HW/2019/98

MOVED by Member P Young, seconded by Member M Turinsky:

That the Howick Local Board:

a) approve the External Partnerships annual work programme Business Improvement District top-up grants for 2019/2020 of $45,000 included as
25 Approval of the Howick Local Board 2019/2020 Plans and Places Work Programme
Resolution number HW/2019/99
MOVED by Member A White, seconded by Member J Donald:
That the Howick Local Board:
  a) approve the Plans and Places annual work programme for 2019/2020 included as Attachment A to this report.
  b) note that the Plans and Places work programme for 2019/2020 is regionally funded.
  c) delegate to the Howick Local Board Chair, in consultation with the board, to approve minor changes to the Plans and Places annual work programme 2019/2020 provided any changes made under this delegation are noted in the next business meeting report providing an update on delivery of the work programme.

CARRIED

26 Proposal to grant Pakuranga Tennis Club funding for lease rental
Resolution number HW/2019/100
MOVED by Member G Boles, seconded by Member B Wichman:
That the Howick Local Board:
  a) provide a grant of $15,207.12 from the 2019/2020 Community Response Fund to the Pakuranga Tennis Club Incorporated to cover rental due under the lease between the Pakuranga Tennis Club Incorporated and the Tūpuna Maunga Authority for the period 1 October 2017 to 30 June 2019.
  b) provide a grant of $8,700 from the 2019/2020 Community Response Fund to the Pakuranga Tennis Club Incorporated to cover rental due under the lease between the Pakuranga Tennis Club Incorporated and the Tūpuna Maunga Authority for the period 1 July 2019 to 30 June 2020, provided that the lease is renewed.

CARRIED

27 Proposal to grant new community leases to Fencibles United Association Football Club Incorporated
Resolution number HW/2019/101
MOVED by Member G Boles, seconded by Member J Donald:
That the Howick Local Board:
  a) grant a new community lease to Fencibles United Association Football Club Incorporated, for the footprint of the club-owned building comprising approximately 312m², more particularly shown in Attachment A and situated at 600R Pakuranga Road, William Green Domain, Pakuranga, described as
Allotment 67 Section 1 Small farms near the Village of Howick subject to the following terms and conditions:

i) term – initial term of 10 years commencing 17 June 2019 with one 10-year right of renewal with final expiry 16 June 2039

ii) rent – one dollar ($1.00) plus GST per annum if requested

iii) approve Fencibles United Association Football Club Incorporated’s Community Outcomes Plan to be attached to the lease as a schedule (Attachment C)

iv) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.

b) grant a new community lease to Fencibles United Association Football Club Incorporated, for the footprint of the club-owned building comprising approximately 640m², more particularly shown in Attachment B and situated at 168R Gossamer Drive, Riverhills Park, Howick, described as Lot 1 DP 52077 subject to the following terms and conditions:

i) term – initial term of 10 years commencing 17 June 2019 with one 10-year right of renewal with final expiry 16 June 2039

ii) rent – one dollar ($1.00) plus GST per annum if requested

iii) approve Fencibles United Association Football Club Incorporated’s Community Outcomes Plan to be attached to the lease as a schedule (Attachment D).

c) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.

CARRIED

Proposal to grant new community leases to Howick Children’s and Youth Theatre Incorporated and The Girl Guides Association New Zealand Incorporated

Resolution number HW/2019/102

MOVED by Deputy Chairperson K Bungard, seconded by Member M Turinsky:

That the Howick Local Board:

a) grant a new community lease to Howick Children’s and Youth Theatre Incorporated for the land and building comprising 647 square metres (more or less) at 29R Granger Road, Star of the Sea Reserve, Howick legally described as Lot 3 DP 188910 comprising 3915 square metres and contained in certificate of title NA118D/390 (Attachment A) subject to the following terms and conditions:

i) approve the public notification of Auckland Council’s intention to grant a new community lease to Howick Children’s and Youth Theatre Incorporated for the land at 29R Granger Road, Star of the Sea Reserve, Howick

ii) term – five years commencing 17 June 2019 with one five-year right of renewal and a final expiry date of 16 June 2029

iii) rent – one dollar ($1.00) plus GST per annum if requested

iv) maintenance fee – $1,000 plus GST per annum

v) delegate authority to the Chair and Deputy Chair to approve the Community Outcomes Plan to be attached to the lease as a schedule
vi) all other terms and conditions in accordance with the Local Government Act 2002 and the Auckland Council Community Occupancy Guidelines 2012.

b) grant a new community lease to The Girl Guides Association New Zealand Incorporated for the land comprising 180 square metres (more or less) at 50R Vincent Street, Blundell Park, Howick legally described as Lot 47 DP 37405 comprising 1,019 square metres and contained in Part NA681/3 (Part-Cancelled) (Attachment B) subject to the following terms and conditions;
   i) term – 10 years commencing 17 June 2019 with one 10-year right of renewal and a final expiry date of 16 June 2039
   ii) rent – one dollar ($1.00) plus GST per annum if requested
   iii) delegate authority to the Chair and Deputy Chair to approve the Community Outcomes Plan to be attached to the lease as a schedule.

c) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.

CARRIED

29 Proposal to grant a new joint deed of lease to Shelly Park Cruising Club Incorporated and The Scouts Association of New Zealand

Resolution number HW/2019/103

MOVED by Member J Spiller, seconded by Member B Wichman:

That the Howick Local Board:

a) resolve pursuant to Section 16 (2A) of the Reserves Act 1977 to classify The Sandspit Reserve legally described as Allotment 305 Parish of Pakuranga as classified recreation reserve.

b) subject to the classification of the land being approved, grant a new community lease to Shelly Park Cruising Club Incorporated and The Scout Association of New Zealand as joint tenants for the land comprising approximately 3,611m², more particularly shown in Attachment A and situated at 197R Sandspit Road, The Sandspit, Shelly Park, described as Allotment 305 Parish of Pakuranga subject to the following terms and conditions:
   i) public notification of Auckland Council’s intention to grant a new community lease to Shelly Park Cruising Club Incorporated and The Scout Association of New Zealand as joint tenants for the land at 197R Sandspit Road, The Sandspit, Shelly Park
   ii) term – initial term of 10 years commencing 17 June 2019 with one 10-year right of renewal
   iii) rent – one dollar ($1.00) plus GST per annum if requested
   iv) access to the walking track and The Sandspit reserve will remain open to public use
   v) delegate to the Chair to appoint a panel to consider submissions or objections received following the public notification of the intention to lease, and for the panel to decide in that regard
   vi) delegate to the Chair and Deputy Chair authority to approve the community outcomes plan to be attached to the lease as a schedule
   vii) the current operative community leases for Shelly Park Cruising Club and
The Scout Association of New Zealand for their occupation of The Sandspit reserve will surrender upon a new lease being granted to both as joint tenants

viii) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.

CARRIED

30 Governance Forward Work Calendar
Resolution number HW/2019/104
MOVED by Member A White, seconded by Member G Boles:
That the Howick Local Board:
a) note the Howick Local Board Governance Forward Work Calendar.

CARRIED

31 Workshop Records
Resolution number HW/2019/105
MOVED by Member A White, seconded by Member G Boles:
That the Howick Local Board:
a) note the workshop records for workshops held on 2, 7, 9, 14, 16, 21 and 28 May 2019.

CARRIED

32 Consideration of Extraordinary Items
There was no consideration of extraordinary items.

8.13 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE HOWICK LOCAL BOARD HELD ON

DATE:....................................................................................................................

CHAIRPERSON:..............................................................................................