I hereby give notice that an ordinary meeting of the Puketāpapa Local Board will be held on:

**Date:** Thursday, 20 June 2019  
**Time:** 4.00pm  
**Meeting Room:** Local Board Office  
**Venue:** 560 Mt Albert Road  
Three Kings

---

**Puketāpapa Local Board**  
**OPEN AGENDA**

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**MEMBERSHIP**

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<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson</td>
<td>Harry Doig</td>
</tr>
<tr>
<td>Deputy Chairperson</td>
<td>Julie Fairey</td>
</tr>
</tbody>
</table>
| Members        | Anne-Marie Coury  
                 | David Holm  
                 | Shail Kaushal  
                 | Ella Kumar, JP |

(Quorum 3 members)

---

Selina Powell  
Democracy Advisor - Puketapapa  
11 June 2019

Contact Telephone: 021 531 686  
Email: selina.powell@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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<tr>
<td>C1</td>
<td>Confidential: Three Kings land exchange</td>
<td>145</td>
</tr>
</tbody>
</table>
1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Puketāpapa Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday, 6 June 2019, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Puketāpapa Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-
(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,

   (i) The reason why the item is not on the agenda; and

   (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,

(a) That item may be discussed at that meeting if-

   (i) That item is a minor matter relating to the general business of the local authority; and

   (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Puketāpapa Quick Response Round Three 2018/2019 grant allocations

File No.: CP2019/09231

Te take mō te pūrongo
Purpose of the report
1. To fund, part-fund or decline applications received for Puketāpapa Quick Response Round Three 2018/2019.

Whakarāpopototanga matua
Executive summary
2. This report presents applications received for Puketāpapa Quick Response Round Three 2018/2019 (refer Attachment B).
4. The local board has set a total community grants budget of $72,500 for the 2018/2019 financial year. A total of $66,528 has been allocated in previous grant rounds. This leaves a total of $5,972 to be allocated to one quick response grant round.
5. Nine applications were received for Puketāpapa Quick Response, Round Three 2018/2019, requesting a total of $9,488.

Ngā tūtohunga
Recommendations
That the Puketāpapa Local Board:

a) agree to fund, part-fund or decline each application in Puketāpapa Quick Response Round Three 2018/2019 listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1915-302</td>
<td>Citizens Advice Bureau Auckland City Incorporated</td>
<td>Community</td>
<td>Towards the purchase of a data projector and a screen for the Mount Roskill branch of the Citizen Advice Bureau.</td>
<td>$829.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>QR1915-305</td>
<td>Royal New Zealand Plunket Trust</td>
<td>Community</td>
<td>Towards the purchase of wooden toys and resources for the Epsom-Roskill playgroup centre.</td>
<td>$970.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>QR1915-308</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards training volunteer counselors and telecommunication costs for the period of July 2019 to March 2020.</td>
<td>$1,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>QR1915-310</td>
<td>The Upside Downs Education Trust</td>
<td>Community</td>
<td>Towards the costs to deliver speech-language therapy to one child with Down Syndrome.</td>
<td>$1,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>QR1915-306</td>
<td>Hay Park School</td>
<td>Environment</td>
<td>Towards setting up of a glasshouse.</td>
<td>$989.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>QR1915-303</td>
<td>Genealogical Computing Group of New Zealand Society of Genealogists</td>
<td>Events</td>
<td>Towards all projects costs for the Auckland Family History Expo 2019.</td>
<td>$1,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>QR1915-307</td>
<td>Mt Roskill Baptist Church</td>
<td>Events</td>
<td>Towards the hiring of the bouncy castles, inflatable jousting arena, ride-on preschool toys and partial funding of the photo booth for the Light Party on 31 October 2019.</td>
<td>$1,000.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>QR1915-301</td>
<td>Almanar Trust</td>
<td>Sport and recreation</td>
<td>Towards the gym hire cost for the “Youth Weekly Soccer” from 1 July 2019 to 12 October 2019.</td>
<td>$700.00</td>
<td>Eligible</td>
</tr>
<tr>
<td>QR1915-309</td>
<td>Life Education Trust Counties Manukau</td>
<td>Community</td>
<td>Towards the cost of printing take-home workbooks for students in the Puketāpapa Local Board area.</td>
<td>$2,000.00</td>
<td>Ineligible</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$9,488.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Horopaki Context**

6. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.

7. The Auckland Council Community Grants Policy supports each local board to adopt a grants programme.
8. The local board grants programme sets out:
   • local board priorities
   • lower priorities for funding
   • exclusions
   • grant types, the number of grant rounds and when these will open and close
   • any additional accountability requirements.


10. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

11. The local board has set a total community grants budget of $72,500 for the 2018/2019 financial year. A total of $66,528 has been allocated in previous grant rounds. This leaves a total of $5,972 to be allocated to one quick response grant round.

12. Tātaritanga me ngā tohutohu

Analysis and advice

13. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

14. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage. Based on the main focus of an application, a subject matter expert from the relevant department, will provide input and advice.

15. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

16. Local boards are responsible for the decision-making and allocation of local board community grants. The Puketāpapa Local Board is required to fund, part-fund or decline these grant applications against the local board priorities identified in the local board grant programme.

17. The board is requested to note that section 48 of the Community Grants Policy states; ‘we will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time’.

18. A summary of each application received through Puketāpapa Quick Response, Round Three 2018/2019 is provided in Attachment B.

Tauākī whakaaweawe Māori

Māori impact statement

19. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive
outcomes for Māori. Auckland Council’s Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.

20. Three applicants applying to quick response round three, has indicated that their project targets Māori or Māori outcomes.

Ngā ritenga ā-pūtea
Financial implications

21. The allocation of grants to community groups is within the adopted Long-term Plan 2018-2028 and local board agreements.

22. The local board has set a total community grants budget of $72,500 for the 2018/2019 financial year. A total of $66,528 has been allocated in previous grant rounds. This leaves a total of $5,972 to be allocated to one quick response grant round.

23. Nine applications were received for Puketāpapa Local Grants, Round Two 2018/2019, requesting a total of $9,488.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

24. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

Ngā koringa ā-muri
Next steps

25. Following the Puketāpapa Local Board allocating funding for round three of the quick response, Commercial and Finance staff will notify the applicants of the local board’s decision.

Ngā tāpirihanga
Attachments

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<tr>
<td>B</td>
<td>Puketāpapa Quick Response Round Three 2018/2019 applications (Under Separate Cover)</td>
<td></td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moumita Dutta - Community Grants Coordinator</td>
<td>Fran Hayton - Principal Grants Advsr &amp; Incentives TL</td>
</tr>
<tr>
<td></td>
<td>Shane King - Head of Service Support</td>
</tr>
<tr>
<td></td>
<td>Trina Thompson - Relationship Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To provide an update to the Puketāpapa Local Board (the Board) on transport-related matters in its area, an update on its local board transport capital fund (LBTCF) and relevant consultations and the decisions of Auckland Transport’s (AT) Traffic Control Committee.

Whakarāpopototanga matua
Executive summary
2. This report informs the Board of progress on its funded local board capital fund projects (LBTCF). The Board has allocated all of its LBTCF for this electoral term. If any savings are made on projects, they will be credited back to the fund.
3. Progress on the new Community Safety Fund (CSF) allocation and is covered here and by a separate report on this agenda.
4. It provides an update to the Board on significant Auckland Transport (AT) projects in the Board area.
5. Relevant consultations and decisions of AT’s transport control committee are noted, as they affect the Puketāpapa Local Board area.

Ngā tūtohunga
Recommendation/s
That the Puketāpapa Local Board:
a) receive the Auckland Transport June 2019 report.

Horopaki
Context
6. This report addresses transport related matters in the local board area.
7. AT is responsible for all of Auckland’s transport services, excluding state highways. It reports on a monthly basis to local boards, as set out in its Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.
8. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport (AT). Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of AT’s work programme. Projects must also:
   • be safe
   • not impede network efficiency
   • be in the road corridor (although projects running through parks can be considered if there is a transport outcome).
Tātaritanga me ngā tohutohu
Analysis and advice
Responses to May 2019 Resolutions

9. That the Puketāpapa Local Board:

Advocate to Auckland Transport for improvements to support safer road sharing by buses and cyclists, particularly in bus lanes, by including the following in bus company service contracts and standard operating procedures:

   i) require all bus drivers and managers to participate in a programme about safe sharing with cyclists, such as “Share The Road”, every five years, and as part of induction

   ii) timetabling that allows adequate breaks for drivers, so that they do not have to rush during or between routes to be on time

   iii) include effective and easy to use complaint procedures for those concerned about bus movements in relation to other road users, in particular those on bicycles, which have options for restorative justice focused on behaviour change to support safety

Encourage Auckland Transport to work with accessibility and active transport advocates and local boards to identify places in the roading network where there is risk and conflict between buses and more vulnerable road users, and investigate opportunities to address these danger spots as a priority.

10. Auckland Transport responds that it is already working with Cycle Action Network (CAN) to promote ‘Share the Road’ workshop and part of this training is being rolled out by some bus operators as part of their bus driver training.

11. Additional contractual requirements can only be implemented into new service contracts. The first such opportunity for this will be in 2023.

12. We are in discussion with CAN on how ‘Share the Road’ training should be part of driver licencing training to incorporate all drivers especially those of all heavy vehicles (urban buses are only ~2% of total heavy motor vehicle fleet).

13. Our timetabling already allows adequate breaks for drivers between trips mandated in contracts, and we review run times regularly to ensure timetables keep up with changes travel pattern due to traffic congestions or route changes and diversions. Employment law changes with new Rest and Meal Breaks Rule from 6 May 2019 provide additional minimum 10 minute paid breaks for bus drivers.

14. AT is already working with CAN and we consider them as the leading advocate group for people on bikes. We have regular meetings with PTAG - accessibility transport advocates. Our Facilities team already meets monthly with Bike Auckland and Bikes Welcome to discuss any issues and opportunities for improvement.

15. There could be scope for a more coordinated approach to communicate this engagement more widely or expand the stakeholder group to merge with activities and engagement that our active modes team have.

16. In relation to complaint procedures, the complaint handling process is being reviewed to make it easier to manage. Our customer focused team (CRM) has developed a new process for handling sensitive cases. Bus versus bicycle incidents usually triggers the sensitive case criteria.

17. The new process is now being consulted with bus operators and will include:
   - Welfare call by AT Customer Liaison (CL) person to the complainant as soon as the complaint is received (logged in CRM)
   - Investigation by bus operator with direct input into the CRM case
   - CL making a follow-up call to the impacted customer / other road user (i.e. cyclist)
- A target of 3 days to resolve the case (where possible, note; in some cases due to availability of CCTV, bus driver and HR processes between the employer and employee this period may extend).

18. The bus operators already include bus driver remedial training and performance improvements plans focused on behaviour change to support safety as part of their HR process following investigation into sensitive or dangerous driving cases.

19. AT cannot commit to including any contractual requirement with options that would enable “restorative justice”. The responsibility for handling employees’ behaviour and conduct is with bus operators – the employers. AT does not employ bus drivers and the employer (bus operator) must conduct their HR investigation and processes within the provisions of the Employment Relations Act 2000 and the terms and conditions of their individual and collective agreements with bus drivers.

20. If an incident resulted in injury, property damage or near miss, and is reported to and investigated by NZ Police, when fault is assigned to a bus driver then the bus driver will be subject to any Police fines or subsequent court proceedings (this may be due to breaches of Road Traffic Rules or Passenger Service Licence held by the bus operator) and subject to NZ judicial system.

21. Any property damage can be subject to a claim against the bus operator and their insurance provider to compensate for such property damage (eg. bicycle). AT already requires in service contracts all bus operators to provide insurance policy that covers all incidents while delivering bus services on behalf of AT Metro.

22. Details of the operator are provided to third party as part of the complaint handling process to enable the third party to make a claim with their insurer who will in turn recover the repair / restoration costs of a bicycle and any gear from the bus operator’s insurer (and bus operator).

Update on Puketāpapa Local Board Transport Capital Funded Projects

23. The table below reflects the status of projects which have been supported by resolution and are progressing using the LBTCF.

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Status</th>
<th>Projected Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richardson Road carpark realignment and Lighting project</td>
<td>A project to shift parking in the carpark to facilitate the construction of a shared path past the kindergarten. This will complete the missing link in the Mt Roskill safe route scheme.</td>
<td>This project is completed. Lighting is operational from Richardson Road to Noton Road.</td>
<td>$220,000</td>
</tr>
<tr>
<td>Keith Hay Park Lighting – Southern Section</td>
<td>Continuing the lighting project from the northern section to the southern end of the park past Noton Road carpark to Richardson Road.</td>
<td>This project is expected to be completed in May/June 2019. Noton Road to Arundel Street lighting will be operational once the pathway work is completed.</td>
<td>$350,000</td>
</tr>
<tr>
<td>Greenway Cycling Project – Route D (modified)</td>
<td>This route includes shared paths on Frost Road and then a combination of traffic calming measures, signs, markings along Britton and Dornwell Roads, shared paths through the laneways and then traffic calming on Hayr Road and Haughey Avenue</td>
<td>Material for public consultation is being prepared. Consultation is timed to begin in early July 2019.</td>
<td>$600,000 (allocated)</td>
</tr>
</tbody>
</table>
### Item 12

<table>
<thead>
<tr>
<th>Project</th>
<th>Details</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hillsborough Road Crossing (1)</td>
<td>The installation of a pedestrian refuge on Hillsborough Road, vicinity of Haughey Street/Delargey Avenue. This will support the greenway cycle route by aiding access to Monte Cecilia Park.</td>
<td>Resolved March 2019, project being set up. May be funded from the Community Safety Fund.</td>
</tr>
<tr>
<td>$90,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hillsborough Road (2) Signalised Pedestrian Crossing</td>
<td>The installation of a signalised crossing of Hillsborough Road in the vicinity of Goodall Street. Residents have reported that Hillsborough Road can be very difficult to cross as there is a considerable distance between pedestrian facilities.</td>
<td>Resolved March 2019, project being set up. May be funded from the Community Safety Fund.</td>
</tr>
<tr>
<td>$338,000</td>
<td></td>
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<tr>
<td>Dominion Road Bus stop 8345</td>
<td>Improvements at bus stop 8345 on Dominion Road, including extending the hard surface and area and the provision of a new seat.</td>
<td>Concrete pour is completed. New seat will be fitted as soon as it arrives in stock.</td>
</tr>
<tr>
<td>$14,400</td>
<td></td>
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<tr>
<td>Mt Roskill Village Upgrade</td>
<td>The Board approved a draft streetscape design on 16 August 2018. Some changes arose from Auckland Transport internal feedback, an independent road safety audit and a hui. Key design themes are retained. The aim is to create an improved environment for pedestrians, bus passengers, shoppers and the business community at Mt Roskill village. High-quality footpaths, seating and landscaping are proposed within the road corridor.</td>
<td>The project scope is out for competitive tender, which closes on 10 June 2019.</td>
</tr>
<tr>
<td>$244,787</td>
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</tbody>
</table>

### Progress being made on significant investigations and projects in the Board area

<table>
<thead>
<tr>
<th>Project</th>
<th>Details</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safer Communities 2018-21</td>
<td>This programme focuses on walking improvements in the Mount Roskill community. It aims to create safer walking environments for local people to get to and from key destinations such as schools, public transport hubs, shops, community centres and more, on foot.</td>
<td>The proposals for Frost Road and Carr Road were discussed following the analysis of the recent consultation. We are aiming for construction in late 2019 to tie in with the school holidays. This will be closed out with the public soon. Progress on Mt</td>
</tr>
<tr>
<td>Item 12</td>
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</tr>
<tr>
<td>Albert Road/Hayr Rd area is on-going with discussions being held with Three Kings Plaza.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Dominion Road Double Decker Route</strong></td>
<td>Changes are being made to the bus stops in the village area to accommodate double decker buses.</td>
<td>Line marking and signage is now completed. The LED luminaires and the new bus shelter will be installed as soon as they arrive.</td>
</tr>
<tr>
<td><strong>Carlton Street</strong></td>
<td>AT has reviewed the safety audit completed by consultants and provided responses to the matters raised at the May 2018 public meeting. AT has designed bus-friendly infrastructure designs that will ensure all vehicles travel slowly on Carlton Street.</td>
<td>Consultation on changes to the speed calming infrastructure in Carlton Street went live in early March, 2019. AT will analyse the results and report back to the Board in July 2019.</td>
</tr>
<tr>
<td><strong>Mt Eden Road Buslane Upgrade</strong></td>
<td>Tender documents have been finalised and approval from the Traffic Control Committee has been obtained. The work in the Puketāpapa Board area between Mt Albert Road and Landscape Road is on hold. Mt Eden Road reseal in the same area will be confined to the traffic lanes and flush median.</td>
<td>The work in the Puketāpapa Local Board area is on hold. Reasons for this were discussed with the Board in March 2019.</td>
</tr>
<tr>
<td><strong>Duke Street Traffic Calming</strong></td>
<td>Speed calming devices will be constructed on Duke Street similar in design to the existing devices.</td>
<td>The project is almost complete. The location of the last hump is being finalised so it avoids a new driveway. AT is aiming to complete the construction before the end of June.</td>
</tr>
<tr>
<td><strong>May Road pedestrian crossings</strong></td>
<td>AT is developing a design for two new signalised crossings on May Road, in the vicinity of Glynn Street and Roma Road. A pedestrian refuge is proposed close to Denny Avenue.</td>
<td>Board and public consultation was completed in May 2019.</td>
</tr>
</tbody>
</table>
New Community Safety Fund

24. The 2018 Regional Land Transport Plan allocated $20m for local initiatives in road safety: $5m in financial year 2019/2020 and $15m in financial year 2020/2021. It is apportioned to local board areas by formula focused on numbers of Deaths and Serious Injuries (DSI).

25. The fund has been named the Community Safety Fund (CSF) and Puketāpapa Local Board has been allocated $604,664 over the two years, with decisions on projects due by 30 June 2019.

26. Projects may be supplemented with the board’s transport capital fund surplus (if there is one) but all CSF funding must be spent, with no carryover possible.

27. Criteria include physical measures raised by the local community to prevent, control or mitigate identified local road and street safety hazards. These hazards expose people using any form of road and street transport to demonstratable hazards which may result in death or serious harm.

28. The Board workshopped a list of projects and these have now been assessed and costed. A separate report to finalise the list of projects for delivery under the community safety fund is on this agenda.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

29. The impact of information in this report is confined to Auckland Transport and does not impact on other parts of the Council group. Any engagement with other parts of the Council group will be carried out on an individual project basis.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

Infrastructure and Heritage Meeting – May 2019

30. A cluster meeting was held with the Board in May 2019. Topics covered included footpath safety, discussion on the consultation material for the Board’s Greenway D project and reasons for the delay to the Mt Roskill streetscape project.

Auckland Transport Consultations

31. AT provides the Puketāpapa Local Board with the opportunity to comment on transport projects being delivered in their area. There were no public consultations in this reporting period.

Traffic Control Committee resolutions

32. These are the decisions of the Traffic Control Committee that affected the Puketāpapa Local Board area in April and May 2019.

<table>
<thead>
<tr>
<th>Street/Area</th>
<th>Description</th>
<th>Work</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Griffen Park Road, Hillsborough Road, Commodore Drive, Orcades Place, Lynfield</td>
<td>Permanent Traffic and Parking changes Combined</td>
<td>No Stopping At All Times, Bus Stop, Removal of Bus Stop, Lane Arrow Markings, Traffic Island, Flush Median, Stop Control</td>
<td>Carried</td>
</tr>
<tr>
<td>Sandringham Road Extension, Gifford Avenue, May Road, Denny Avenue, William Blofield Avenue, Mt Roskill</td>
<td>Temporary Traffic and Parking changes (Event)</td>
<td>Temporary Traffic and Parking restrictions</td>
<td>Carried</td>
</tr>
</tbody>
</table>
Item 12

Herd Road, Aramatu Road, Hillsborough
Permanent Traffic and Parking changes Combined
No Stopping At All Times, Clearway, Lane Arrow Markings, No Passing
Carried

Farnol Street, Hillsborough
Permanent Traffic and Parking changes
No Stopping At All Times
Carried

Tauākī whakaaweawe Māori
Māori impact statement
33. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

Ngā ritenga ā-pūtea
Financial implications
34. There are no financial implications that result from receiving this report.
35. The Board has $604,664 in its Community Safety Fund to allocate to projects before the end of June 2019. This is discussed in a separate report on this agenda.
36. The LBTCF has been fully allocated. Any savings from projects or change in funding streams from LBTCF to the CSF reported next month.

Local Board Transport Capital Fund Summary

<table>
<thead>
<tr>
<th>Puketāpapa Local Board Transport Capital Fund Financial Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Funds Available in current political term</strong></td>
</tr>
<tr>
<td><strong>Amount committed to date on projects approved for design and/or construction</strong></td>
</tr>
<tr>
<td><strong>Remaining Budget left</strong></td>
</tr>
</tbody>
</table>

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
37. There are no risks associated with receiving this report.

Ngā koringa ā-muri
Next steps
AT will provide a further update report next month

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Lorna Stewart, Elected Member Relationship Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon – Manager Elected Member Relationship Member Unit</td>
</tr>
<tr>
<td></td>
<td>Trina Thompson - Relationship Manager</td>
</tr>
</tbody>
</table>

Auckland Transport June 2019
Page 17
Allocation of Puketāpapa Local Board Community Safety Fund

File No.: CP2019/10363

Te take mō te pūrongo

Purpose of the report
1. The purpose of the report is for the Board to consider how to allocate its share of the Community Safety Fund to road safety projects in its area and to decide on a prioritised list of projects to fully utilise the Puketāpapa Local Board area’s allocation of the fund.

Whakarāpopototanga matua

Executive summary
2. The Board has put forward a number of potential projects to be delivered with its Community Safety Fund. These have been assessed, scoped and an estimated cost developed. The scoped and costed list of projects is scheduled to be workshopped with the Board and a prioritised list developed. The prioritised list will then be tabled at this meeting to enable the Board to make a decision on the list.

Ngā tūtohunga

Recommendation/s
That the Puketāpapa Local Board:

a) prioritise the attached list of projects to utilise the Community Safety Fund allocated to the Puketāpapa Local Board area.

Horopaki

Context
3. The 2018 Regional Land Transport Plan allocated $20 million for Financial Year 2019/2020 and Financial Year 2020/2021 for local initiatives in road safety. ($5 million in Financial Year 2019/2020 and $15 million in Financial Year 2020/2021). In order to promote safety at the local community level, the fund is apportioned to each local board area based on a formula that focuses on the numbers of Deaths and Serious Injuries (DSI) in that area.

4. The objective is to accelerate local community initiated safety projects, around identified high-risk locations and local schools. Local Boards were invited to submit proposals for projects addressing safety issues their communities have identified and also worked with Auckland Transport’s Community Transport Team to identify projects using the new toolbox developed for the Safe School Streets pilot.

5. The Puketāpapa Local Board share of the Community Safety Fund is $604,664 over the two years.

6. Criteria for the fund includes physical measures raised by the local community to prevent, control or mitigate identified local road and street safety hazards which expose people using any form of road and street transport to demonstratable hazards which may result in death or serious harm. Individual project cost is to be no greater than $1 million. Projects must consist of best practice components, conform to AT standards and comply with New Zealand law.

7. The fund does not cover the following:
• Projects that are funded by existing AT road safety or other capital works programmes including, but not limited to setting speed limits, seal extensions, maintenance, renewals and planned footpath upgrades (but can be used to augment these projects).
• Projects not within the street, including parks, rail corridor, beaches and property not owned or controlled by AT.
• Projects that have unacceptable effects on network efficiency or introduce unacceptable secondary hazards or effects.
• Projects with an unacceptably high maintenance cost.
• Projects that clash with other planned public projects.
• Complex projects that may take greater than 2 years to deliver including but not limited to projects requiring significant engineered structures, complex resource consents and complex traffic modelling.
• Projects containing unconventional or unproven components including new trials or pilot projects.
• Projects or components of projects that have no demonstratable safety benefit unless they are integral with a safety project.

8. The Puketāpapa Local Board developed a list of projects over workshop sessions and received advice from AT’s Community Transport team in regard to requests for safety measures from local schools.

9. That list of projects has now been costed by AT. If this costing is more than the budget allocated to the particular local board under this funding, then it has the option of using any of it’s available Local Board Transport Capital Fund to top up the project budget.

10. The Board is expected to prioritise its list of projects at its June workshop and resolve on this list at its June business meeting in order to allow time for design and implementation of the projects in the two following years.

11. The prioritised list will tabled at the June business meeting.

Tātaritanga me ngā tohutohu
Analysis and advice

12. The list of projects put forward for assessment and costing by the Board is attached to this report as Attachment A.

13. The Board will prioritise this list at its June workshop and the prioritised list will be tabled at the meeting.

Ngā whakaawaeawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

14. The impact of information (or decisions) in this report is/are confined to AT and do/does not impact on other parts of the Council group.

Ngā whakaawaeawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

15. The projects allocated funding in this report will improve the road safety environment in the communities within the Puketāpapa Local Board area.
Māori impact statement
16. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

Financial implications
17. The Puketāpapa Local Board area’s allocation of the Community Safety Fund is fully utilised.

Risks and mitigations
18. There are no risks associated with receiving this report.

Next steps
19. Design and construction of approved list of projects.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>20190620 AT Community Safety Project Proposals - Attachment A</td>
<td>23</td>
</tr>
</tbody>
</table>

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Lorna Stewart – Elected Member Relationship Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon – Manager Member Relationship Unit</td>
</tr>
<tr>
<td></td>
<td>Trina Thompson – Relationship Manager</td>
</tr>
<tr>
<td>Project Name</td>
<td>Description</td>
</tr>
<tr>
<td>---------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>65 Hillsborough Road</td>
<td>To provide a safe crossing place for pedestrians and cyclists to access Monte Cecilia Park and to change between bus stops.</td>
</tr>
<tr>
<td>244 Hillsborough Road Pedestrian Facility (near Goodall Street)</td>
<td>Bus patrons have complained that there are no crossings in this vicinity of Hillsborough Road. It is a very busy road in peak times and difficult to cross safely.</td>
</tr>
<tr>
<td>Hillsborough Road/Mt Albert Rd Crossing</td>
<td>Pedestrians here are experiencing danger in crossing the slip lane with cars swinging around the corner. Concern has also been expressed at crossing the other legs of the intersection.</td>
</tr>
<tr>
<td>Pah Road Crossing Awareness</td>
<td>Decrease in vehicle speeds as they approach the mid-block crossing near the</td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
</tr>
<tr>
<td>639 Richardson Rd Pedestrian Crossing</td>
<td>Hay Park School has raised concerns about the safety of the pedestrian crossing outside the school, at 639 Richardson Rd.</td>
</tr>
<tr>
<td>383 Hillsborough Road</td>
<td>A crossing facility here for pupils to cross Hillsborough Road to get to Waikowhai School.</td>
</tr>
<tr>
<td>Melrose Rd shops - pedestrian facility</td>
<td>Those crossing Melrose Road to the shopping area find it difficult due to cars and speed. This applies especially to kids. This road provides access to a frequent bus route (over the overbridge)</td>
</tr>
<tr>
<td>Wesley Primary School</td>
<td>Safety measures requested around Wesley Primary School particularly on Potter Avenue. Speeding was cited.</td>
</tr>
</tbody>
</table>
### Allocation of Puketāpapa Local Board Community Safety Fund

**Item 13**

| Arundel, Stamford Park, Rogan intersection | Complaints about this intersection and anecdotally quite a few minor accidents. Residents have requested a roundabout. | Pass | Complex – Investigation and Design Roundabout with speed humps on all approaches | $350,000 | CSFP 1.11 |
| 40 Stoddard Rd, near Tory Street | Those using the zebra crossing have expressed some trepidation that cars will stop. | Pass | Routine – Detailed investigation required Revisit road marking alignment from Sandringham Road Extension to May Road (flush median to be added). Reconstruct islands on zebra to reduce crossing distance and improve pedestrian visibility. | $170,000 | CSFP 1.12 |

The projects below failed to be eligible for the Community Safety Fund due to cost and complexity.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Description</th>
<th>Status</th>
<th>Comment</th>
<th>Budget</th>
<th>ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Littlejohn Street and Olson Avenue</td>
<td>Residents have raised concerns about speed, cite a number of incidents, are concerned about the streets being used as “rat runs” and how traffic will increase as a result of 39 new townhouses being built.</td>
<td>Fail</td>
<td>Complex – Investigation and Design 2015 tube counts on Olsen Avenue show 85th as 52 km/h. 2017 tube counts on Littlejohn Street show 85th as 51.7 km/h. 8 crashes identified over 5-year period. Area wide speed calming treatment is recommended instead of localised treatment.</td>
<td>Over 1 million</td>
<td>CSFP 1.4</td>
</tr>
<tr>
<td>Lynfield Traffic Calming</td>
<td>Reports of excessive speeds in the road</td>
<td>Fail</td>
<td>Complex – Investigation and Design</td>
<td>Over 1 million</td>
<td>CSFP 1.5</td>
</tr>
<tr>
<td>Item 13</td>
<td></td>
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<td>--------</td>
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<td></td>
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<tr>
<td><strong>around The Avenue in Lynfield.</strong></td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>Area wide traffic calming required. Driver feedback signs in the short term may have little effect.</strong></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Not considered suitable to be delivered in stages as traffic would just shift to alternate routes.</td>
<td></td>
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</tr>
</tbody>
</table>
Approval of the Puketāpapa Local Board Local Environment FY2019-2020 Work Programme

File No.: CP2019/09855

Te take mō te pūrongo
Purpose of the report
1. To approve the 2019/2020 Puketāpapa local environment work programme, totaling $155,350 of locally driven initiatives operational expenditure.

Whakarāpopototanga matua
Executive summary
2. The Puketāpapa Local Board identified an aspiration in its 2017 local board plan to achieve a ‘treasured and enhanced natural environment’.
3. To give effect to this aspiration, staff developed 11 options for projects for the board to consider supporting in the 2019/2020 financial year.
4. The board provided feedback to council staff regarding which of these projects it would like to fund at its 14 March 2019 and 9 May 2019 workshops. The board did not support the proposed establishment of a low carbon hub due to budgetary constraints.
5. The ten projects supported by the board are focused on improving water quality and promoting low carbon living. These projects are outlined in the recommendations below and in the draft work programme in Attachment A.
6. Staff recommend that the board approve this local environment work programme and associated budgets for delivery within the 2019/2020 financial year. The draft work programme has a total value of $155,350. The proposed 2019/2020 budget represents a 29 per cent increase on the board’s local environmental investment in 2018/2019.

Ngā tūtohunga
Recommendation
That the Puketāpapa Local Board:

a) approve the allocation of $155,350 for environmental projects to be delivered by the Infrastructure and Environmental Services directorate in 2019/2020 as summarised in the table below:

<table>
<thead>
<tr>
<th>Project</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>New project: Arkles Reserve Weed Control and Volunteer Planting</td>
<td>$6,800</td>
</tr>
<tr>
<td>New project: EcoNeighbourhoods</td>
<td>$30,000</td>
</tr>
<tr>
<td>Healthy rentals</td>
<td>$20,000</td>
</tr>
<tr>
<td>Low carbon network</td>
<td>$10,000</td>
</tr>
<tr>
<td>Low carbon lifestyles</td>
<td>$36,750</td>
</tr>
<tr>
<td>Increasing local employment through Freeland Reserve stream restoration project</td>
<td>$10,000</td>
</tr>
</tbody>
</table>
Item 14

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>New project: Safeswim testing at Lynfield Cove, Wattle Bay Beach and Waikōwhai Bay</td>
<td>$6,800</td>
</tr>
<tr>
<td>Keith Hay Park plant maintenance</td>
<td>$2,000</td>
</tr>
<tr>
<td>Community Management Plan for Te Auaunga and Mount Roskill schools</td>
<td>$25,000</td>
</tr>
<tr>
<td>Manukau Harbour Forum</td>
<td>$8,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$155,350</strong></td>
</tr>
</tbody>
</table>

Horopaki

Context

7. In late 2018, in alignment to its local board plan outcomes, the Puketāpapa Local Board provided strategic direction to staff in regard to the projects it would like to fund in the 2019/2020 financial year. The board noted its strong commitment to the environment, and in particular noted its:

- support for improving the health and amenity of harbours and waterways
- continued support for low carbon projects including the addition of EcoNeighbourhoods
- support for biodiversity initiatives, particularly around kauri dieback.

8. In response to the direction set by the board, Infrastructure and Environmental Services staff provided a draft local environment work programme for the board’s feedback at a workshop on 14 March 2019.

9. The board indicated its support in principle for ten of the proposed projects, but did not support a new low carbon hub project due to budgetary constraints. The board instead indicated support for a new EcoNeighbourhoods project. The board also requested additional budget options for its existing low carbon projects to allow for the inclusion of the EcoNeighbourhoods project in 2019/2020.

10. In response to this, staff presented budget options for the board’s consideration at its 9 May 2019 workshop. With these options the board requested that the Healthy Rentals budget be reduced from $25,000 to $20,000, and indicated its support for the EcoNeighbourhoods project with a budget of $30,000.

11. Based on these workshop discussions, a total of ten local environmental projects are proposed to be funded from the board’s locally driven initiatives operational budget. These will be delivered by the Infrastructure and Environmental Services directorate as part of the board’s 2019/2020 local environment work programme. The draft work programme has been amended to reflect local board feedback and is included as Attachment A to this report.

Tātaritanga me ngā tohutohu

Analysis and advice

12. A brief description of each of the proposed projects for delivery as part of the board’s 2019/2020 local environment work programme is provided below. Further detail on these projects is provided in Attachment A.
New project: Arkles Reserve weed control and volunteer planting - $6,800

13. To achieve the local board plan objective ‘the mana of our harbour, waterways and maunga is recognised’, the board has indicated that it would like to fund a new project around weed control and volunteer planting at Arkles Reserve.

14. It is recommended that the board allocate $6,800 of its locally driven initiatives operational budget towards this project in the 2019/2020 financial year. Deliverables for 2019/2020 financial will include:
   - weed control and site preparation at Arkles Reserve
   - stream care and restoration education at a community planting event.

New project: EcoNeighbourhoods - $30,000

15. To achieve the local board plan objectives ‘people and businesses adopt sustainable practices’ and ‘provision of more healthy and affordable housing’, the board indicated it would like to fund a new EcoNeighbourhoods project in the 2019/2020 financial year.

16. An EcoNeighbourhood group comprises of groups of six or more neighbours from different households within the board area, with an objective to adopt sustainable practices and increase resilience within their homes, lifestyles and neighbourhoods.

17. It is recommended that the board allocate $30,000 of its locally driven initiatives operational budget towards this project in the 2019/2020 financial year.

18. The 2019/2020 budget will enable up to six EcoNeighbourhood groups to receive up to 12 hours of facilitation support from the project manager. The groups can receive up to $1,000 worth of support including incentives, discounts and training to support behavior change.

19. The first year will be spent setting up the programme, promoting it and getting it established in the local board area. It is envisaged if the project continues to receive support that with each year it will improve its economy of scale and move away from setup costs. This has occurred in the Albert-Eden Local Board over the past five years.

20. EcoNeighbourhood groups decide what sustainable living actions they wish to undertake and a project manager supports these groups to take action. The activities that groups have undertaken as part of the Albert-Eden project include carbon footprinting, beekeeping, sustainable food production, water conservation, waste minimisation, energy reduction and biodiversity initiatives.

Healthy rentals - $20,000

21. To achieve the local board plan objective ‘provision of more healthy and affordable housing’, the board has indicated that it would like to continue to fund the Healthy rentals project in 2019/2020. This project aims to support tenants and landlords to create warmer and drier rental homes, and to reduce household energy use and associated carbon emissions. In the 2018/2019 financial year the board funded $25,000 towards this project (resolution PKTPP/2018/102).

22. The project is targeted at private rental properties with housing quality issues and low income tenants, or tenants who have health conditions exacerbated by cold, damp housing. It is designed to align with and complement the regional Healthy Home Initiative programme To Kainga Whare, a partnership between Habitat for Humanity AWHI and Kainga Ora.

23. It is recommended that the local board allocate $20,000 towards the continuation of this project in the 2019/2020 financial year. Deliverables for 2019/2020 financial year include:
   - a visit to rental properties and provision of advice for tenants on how they can improve the health of their home and save money through low cost measures and behaviour changes.
• installation of energy efficiency measures such as LED bulbs, hot water cylinder wraps, shower flow restrictors, draught stopping, and curtains

• an assessment of the condition of rental properties and a report to the landlord with recommendations that will improve the warmth and dryness of the home and meet the government's new healthy homes standards.

24. It is not anticipated that central government legislation will have a significant impact on demand for the healthy rentals project for the 2019/2020 financial year. The Healthy Homes Guarantees Act amended the Residential Tenancies Act, and set healthy home standards for insulation, heating, ventilation, draught stopping and moisture control measures. From 1 July 2021, landlords will need to meet the standards for any new tenancy, otherwise they have until 2024 to become compliant.

25. In the interim four year period, tenants will still benefit from the improvements, advice and resources offered by the healthy rentals project and landlords will be educated about their upcoming legal responsibilities. Other than some low cost draught stopping, the installations carried out by the healthy rentals project do not contribute to the improvements landlords will be required to undertake to meet the requirements of the healthy home standards.

Puketāpapa Low Carbon Network - $10,000

26. To achieve the local board plan objective 'people and businesses adopt sustainable practices', the board funded the creation of a low carbon network in the 2017/2018 financial year. A low carbon network is a community-led network of individuals, households, community groups, and businesses working together within the local board area to promote, support and implement community level low carbon activities. The local board allocated $10,000 towards the network in 2018/2019.

27. It is recommended that the local board allocate a further $10,000 towards the network in 2019/2020 to support implementation of the local board's ‘Becoming a low carbon community: An action plan’ (low carbon action plan).

28. Participants determine the direction of the network and priority areas they would like to focus on through a low carbon broker. This could include activities such as:

• promoting low carbon-related activities in the local board area to their networks via online channels

• hosting and supporting low carbon events that promote low carbon initiatives

• implementing carbon reduction actions in accordance with the action plan.

Puketāpapa Low Carbon Lifestyles - $36,750

29. This project will contribute towards the local board plan objectives around ‘people and businesses adopt sustainable practices’ and ‘provision of more healthy and affordable housing’. In the 2018/2019 financial year the board allocated $45,000 towards this project to empower householders to lead low carbon lifestyles, helping them to live well, save money and care for the planet.

30. The project involves a doorstep conversation with residents to support and empower householders to lead low carbon lifestyles. Targeted advice will be provided to residents on home energy efficiency with the potential to extend this to water conservation, waste reduction, smarter mobility and low carbon food choices. Energy saving devices may also be provided. The aim is to reduce home energy use and associated carbon emissions, and to improve the health of residents by keeping houses warmer and drier.

31. It is recommended that the local board allocate $36,750 to this project in the 2019/2020 financial year. This will support doorstep conversations with up to 200 residents in the Puketāpapa Local Board area. Success will be measured through a follow up survey which assesses (self-reported) actions taken by the residents to improve their energy efficiency.

Increasing local employment through Freeland Reserve stream restoration project – $10,000
32. The Freeland Reserve Stream restoration is a regionally-funded project which will be delivered in the local board area in 2019/2020.

33. The local board plan includes a key initiative to ‘seek opportunities for youth training programmes modelled on the scheme trialled by the Te Auaunga Walmsley/Underwood stormwater project’. In 2018/2019, the local board allocated $10,000 towards a social procurement approach for a Te Auaunga restoration project. This enabled local unemployed youth to receive mentoring and training to enable them to work as apprentices on the construction.

34. Te Whangai Trust was also employed to provide a nursery and plantings for the project. The trust provides local people who have struggled to obtain work (for example, those with mental health conditions, discharged prisoners and people coming from drug and alcohol services) with training and employment.

35. Building on the lessons learned from the Te Auaunga project, it is proposed that the board funding will be used to support Te Whangai Trust to target unemployed youth in the catchment to be involved in the Freeland Reserve stream restoration project. The aim would be to support youth who are not in education, employment or training to overcome barriers to employment through training in topics such as community education specialising in horticulture, health, safety and wellbeing.

New project: Safeswim testing at Lynfield Cove, Wattle Bay Beach and Waikōwhai Bay - $6,800

36. To achieve the local board plan objective ‘the mana of our harbour, waterways and maunga is recognised’, the board has indicated that it would like to fund Safeswim testing to measure water quality in Lynfield Cove, Wattle Bay Beach and Waikōwhai Bay. The testing at these sites will allow for faster integration onto the Safeswim network.

37. It is recommended that the board allocate $6,800 of its locally driven initiatives operation budget towards this project in the 2019/2020 financial year.

38. Lynfield Cove, Wattle Bay Beach and Waikōwhai Bay are being considered for future Safeswim model integration. To date, the Safeswim team has insufficient data to add these sites to Safeswim. Funding this project will provide data so that these sites can be considered for future incorporation into the Safeswim network.

39. Testing will be conducted on these sites between July 2019 and March 2020. After testing is completed the water quality test results, and any evaluation recommendations will be presented to the board for discussion around next steps for these sites.

Keith Hay Park plant maintenance – $2,000

40. To achieve the local board plan initiative to ‘support projects and restoration strategies that improve the health and amenity of waterways’, the local board in 2017/2018 funded native planting beside the stream that runs through Keith Hay Park, next to the Akarana Golf Course. In the 2018/2019 financial year the board funded $2,000 towards planting and maintenance.

41. This project would fund three visits by a contractor to maintain these riparian plantings in spring, summer and autumn. In addition, alligator weed would be manually removed from the stream when water levels are low (late summer or early autumn).

42. Benefits of the project include restoring and improving local waterways and increasing biodiversity by enhancing ecological corridors and riparian margins.

43. In future years, maintenance of these plantings will be transferred to Community Facilities as part of their overall maintenance of the local park.

Community Management Plan for Te Auaunga and Mount Roskill schools – $25,000

44. The Puketāpapa Local Board Plan 2017 includes a key initiative to ‘support projects and restoration strategies that improve the health and amenity of waterways… and seek funding in the 10-year Budget for further naturalisation of the upper catchment of Te Auaunga /
Item 14

45. For 2019/2020, the focus of the Te Auanga work will be delivered through a community management plan for Te Auaunga and Mount Roskill schools. This project will focus on the development and future implementation of a restoration plan for the stream section that runs through Mount Roskill Primary, Mount Roskill Intermediate and Mount Roskill Grammar Schools.

46. It is recommended that the local board allocate $25,000 towards this project in the 2019/2020 financial year. Deliverables for 2019/2020 financial include:
   • consultation with schools, iwi and community groups
   • a restoration plan for the section of Te Auaunga awa flowing through the schools
   • implementation of the restoration plan (as funding allows).

Manukau Harbour Forum - $8,000

47. To achieve the local board plan objective ‘the mana of our harbour, waterways and maunga is recognised’, the board has indicated that it would like to continue to fund the Manukau Harbour Forum in the 2019/2020 financial year. The board is one of nine local boards who make up the Manukau Harbour Forum (Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Puketāpapa, Waitākere Ranges, and Whau Local Boards).

48. The board provided $10,000 towards the Manukau Harbour Forum’s work programme in the 2018/2019 financial year. It is recommended that the board allocate $8,000 of its locally driven initiatives operational budget towards the Manukau Harbour Forum in the 2019/2020 financial year. This budget will deliver several initiatives as recommended by the forum and detailed below. In February 2018 the forum provided direction to staff to host a symposium every second year as opposed to annually. Staff have recommended a slightly reduced budget for 2019/2020 as funding for that activity is not needed next year.

49. At a workshop in May 2019, the forum indicated it would like to consider supporting the following initiatives in 2019/2020:
   • youth leadership programme
   • industry education programme
   • communications campaign
   • mana whenua engagement and support programme
   • a part-time community and stakeholder liaison resource.

50. Detailed project options are being investigated by staff and will be presented to the forum for consideration early in the 2019/2020 financial year.

51. The forum funded a governance and management support review as part of its 2018/2019 work programme. At the time of writing this report, the review was still underway with findings due to be presented to the forum in July 2019. The findings of the review are expected to assist in making the forum’s work programme more strategic and governance-oriented. These recommendations will have implications for the types of projects and initiatives to be funded by the member local boards in future financial years.

Additional project option (not supported): Low carbon hub - $10,000

52. To achieve the local board plan objective ‘people and businesses adopt sustainable practices’ staff proposed the development of a low carbon hub in the 2019/2020 financial year.

53. A low carbon hub would promote and develop a co-ordinated approach to link community and social enterprise with centre users, the low-carbon broker and network as well as wider community.
54. Benefits of this project include:
   • demonstration and promotion of low-carbon related activities such as efficient and solar energy use options within buildings
   • demonstrations of waste sorting and processing
   • increased opportunities keep commercial activity local.

55. At its 14 March 2019 workshop the board indicated that it did not support the development of a low carbon hub in 2019/2020 due to other environmental priorities and budgetary constraints. The local board has supported a new EcoNeighbourhoods project and the continuation of low carbon lifestyles, low carbon network, healthy rentals projects as previously outlined.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

56. The draft 2019/2020 work programme has been developed in consultation with other council departments as part of the council’s integrated local board work programme approach. This approach aimed to improve the quality of advice for the local board through collaboration and understanding across departments.

57. In particular, the council's Park, Sport and Recreation department were involved in the development of the Community Management Plan for Te Auaunga and Mount Roskill schools project scope. If approved, they will contribute towards the delivery of the project in the 2019/2020 financial year.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

Local impacts

58. The projects proposed for inclusion in the board’s 2019/2020 local environment work programme will have positive environmental outcomes across the Puketāpapa Local Board area. Particular focus areas for the 2019/2020 work programme include Te Auaunga Awa (including the stream in Keith Hay Park and the stream that runs through Freeland Reserve), Lynfield Cove, Wattle Bay Beach, Walkōwhai Bay, and energy efficiency initiatives for rental housing.

Local board views

59. The projects noted above align with the Puketāpapa local Board Plan environmental outcome, a ‘treasured and enhanced natural environment’ and social outcome, ‘urban development meets community needs’.

60. The proposed local environment work programme was discussed with the board at workshops on 14 March 2019 and 9 May 2019. The board indicated its support of the proposed projects outlined in this report at its 9 May 2019 workshop.

Tauākī whakaaweawe Māori

Māori impact statement

61. It is recognised that environmental management, water quality and land management has integral links with the mauri of the environment and concepts of kaitiakitanga.
62. Table 1 below outlines how each of the projects contributes towards Māori outcomes.

**Table 1. Māori impact assessment of proposed projects for inclusion in the Puketāpapa Local Board’s local environment work programme**

<table>
<thead>
<tr>
<th>Project</th>
<th>Māori impact assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Low carbon network</strong></td>
<td>Mana whenua were invited to attend the launch of the low carbon network and several representatives attended. Mana whenua will be invited to attend and be involved in future events and participate in the network.</td>
</tr>
<tr>
<td><strong>Low carbon lifestyles</strong></td>
<td>This project does not specifically target the housing needs of Māori communities, however according to 2013 census data Māori are more likely to live in rental housing. The home energy advice project will increase opportunities for promoting and improving living standards that could contribute to better Māori health and wellbeing. It is also acknowledged that sustainable living practices have integral links with concepts of kaitiakitanga and the Māori world view, where people are closely connected to the land and nature.</td>
</tr>
<tr>
<td><strong>Healthy rentals</strong></td>
<td>This project will improve the health and wellbeing of all tenants of participating properties including Māori families. Mana whenua, marae and community organisations will be asked to promote the project to Māori households within their networks.</td>
</tr>
<tr>
<td><strong>Increasing local employment through Freeland Reserve stream restoration project</strong></td>
<td>Through contributing to the restoration of the stream, this project will achieve some of the environmental aspirations identified by mana whenua in the Te Auaunga restoration strategy. This project also has potential to contribute to Māori outcomes, through employment or training of local rangatahi. However, since the majority of youth in the catchment are Pasifika, it is not confirmed that rangatahi will receive assistance through this project.</td>
</tr>
<tr>
<td><strong>Community Management Plan for Te Auaunga and Mount Roskill schools</strong></td>
<td>Iwi and mana whenua were heavily involved in the development of the Te Auaunga vision and restoration strategy and will be asked to provide feedback on the draft restoration plan.</td>
</tr>
<tr>
<td><strong>Manukau Harbour Forum</strong></td>
<td>Mana whenua have expressed particular interest in improving the Manukau Harbour. In May 2019, the Manukau Harbour Forum indicated that it would like to fund a potential mana whenua engagement and support project to be delivered within the 2019/2020 financial year. This is being investigated by staff as part of the development of project options to be considered by the forum in early 2019/2020.</td>
</tr>
<tr>
<td><strong>Keith Hay Park plant maintenance</strong></td>
<td>Mana whenua were involved in development of the <em>Te Auaunga Awa (Oakley Creek): He Rautaki Puna Ora o Te Auaunga. Vision and Restoration Strategy for the Upper Catchment</em>. This project is aligned to the aspirations identified by iwi in this strategy, to restore and naturalise the upper catchment of Te Auaunga.</td>
</tr>
<tr>
<td><strong>New project: EcoNeighbourhoods</strong></td>
<td>This project does not specifically target sustainable living for Māori. However, it is acknowledged that sustainable living practices have integral links with concepts of kaitiakitanga and the Māori world view, where people are...</td>
</tr>
</tbody>
</table>
Ngā ritenga ā-pūtea

Financial implications

63. The proposed 2019/2020 local environment work programme requires the allocation of $155,350 of the board’s locally driven initiatives operational budget. This amount can be accommodated within the board’s total draft budget for 2019/2020. As such, the board’s approval will not have significant financial implications unless projects experience a significant overspend or underspend. Regular quarterly updates on projects will be provided to the board tracking expenditure and identifying any projects at risk of non-delivery, over or underspend.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

64. If the proposed local environment work programme is not approved at the board’s June 2019 business meeting, there is a risk that the proposed projects may not be able to be delivered within the 2019/2020 financial year.

65. The risks and proposed mitigation measures associated with each of the proposed projects have been outlined in Attachment B to this report.

Ngā koringa ā-muri

Next steps

66. Subject to the board’s approval, the delivery of this work programme will commence in the new financial year (1 July 2019). Regular reporting on project delivery will be provided through the board’s quarterly performance report.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Draft 2019/2020 local environment [and development] work programme</td>
<td>39</td>
</tr>
<tr>
<td>B</td>
<td>Risks and proposed mitigation measures for proposed projects</td>
<td>45</td>
</tr>
</tbody>
</table>
Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Nick FitzHerbert - Relationship Advisor</td>
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</tbody>
</table>
| Authorisers| Barry Potter - Director Infrastructure and Environmental Services  
|            | Trina Thompson - Relationship Manager |
### Infrastructure and Environmental Services Work Programme 2019/2020

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dep/Unit or GCO</th>
<th>Further Decision Points for LB</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>FY19/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>470</td>
<td>New project: Ariketi Reserve Weed Control and Volunteer Planting</td>
<td>This project supports stream improvement, water quality and biodiversity outcomes in the local board area. Project funding will contribute toward: • contractor weed control and site preparation • plant ordering and delivery from Ngāti Whātua Ōrākei nursery • community planting day • stream care and restoration education at community planting event • communication via social and print media to promote the project and stream care messages to the wider community. • project management and reporting.</td>
<td>Project benefits include: • enhanced biodiversity and stream habitat in the reserve, • engaged neighbours and local community stakeholders (schools, community groups) in project opportunities • community awareness of the benefits of stream enhancement.</td>
<td>Treasured and enhanced natural environment</td>
<td>M&amp;E: Healthy Waters</td>
<td>Local board approval of 2019/2020 funding to be sought in May or June 2019.</td>
<td>Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$6,800</td>
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<tr>
<td>640</td>
<td>New project: EcoNeighbourhoods Puketāpapa</td>
<td>Drawing on the learnings and expertise from delivering this project in Albert-Eden for the previous five years, an EcoNeighbourhood comprises of groups of six or more neighbours from different households within a local board area, with an objective to adopt sustainable practices and increase resilience within their homes, lifestyles and neighbourhoods. A minimum of four EcoNeighbourhoods will be set up in the local board area. The project utilises a community empowerment approach and is promoted through various local channels. Anyone interested can register via an online registration system. People can register either as an existing group, or as individuals. A project coordinator looks at where people live and helps to arrange groups accordingly. An EcoNeighbourhood group decides what sustainable living actions they wish to undertake, and the project coordinator supports these groups to act. Groups receive up to 12 hours of facilitation support and can receive up to $1,000 to fund activities. This includes incursions, discounts and training to support behaviour change.</td>
<td>The benefits from this project will include: • more connected and resilient neighbourhoods, with low carbon champions • increased ability of residents to learn about and live more sustainable low carbon lifestyles, through reducing energy demand, reducing waste, trying out sustainable transport options, increasing local food production and consumption, improving biodiversity and reducing pests, and talking about climate change, thus reducing carbon emissions • local examples of environmentally sustainable and low carbon living within the community which can inspire others • informed tenants and homeowners who can help improve impacts of climate change and health outcomes.</td>
<td>Treasured and enhanced natural environment</td>
<td>M&amp;E: Environmental Services</td>
<td>Local board approval of 2019/2020 funding to be sought in May or June 2019.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$30,000</td>
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| 641 | Healthy Rentals Puketāpapa | The healthy rentals project aims to raise housing literacy, support tenants to create warmer, drier homes, and reduce energy use and associated carbon emissions. It is targeted at private rental tenants living in cold, damp homes and where the tenants either are on a low income or suffer from a health condition related to cold, damp housing. This project is a continuation of an existing project and involves the following elements:  
  - a visit to the rental property and advice for tenants on how they can improve the health of their home and save money through low cost measures and behaviour changes  
  - installation of energy efficiency measures  
  - an assessment of the condition of the rental property and a report to the landlord with recommendations for improvements that will improve the warmth and dryness of the home.  
This project is aligned with and complements the Ministry of Health funded Auckland Healthy Homes Initiative Minor Repair Service. A mixed delivery model is involved whereby the local board’s funding for homes that qualify for the Minor Repair Service is limited to certain energy efficiency interventions, but other homes outside the eligibility of Minor Repair Service are fully funded by the board for all of the above aspects. | Benefits of this project will include:  
  - increase housing literacy  
  - empower landlords and tenants with information on how to create warm, dry healthy and energy efficient homes  
  - improve the health and wellbeing of tenants – warmer, healthier homes and reduced incidence of cold, flu, respiratory illnesses such as asthma, rheumatic fever etc.  
  - contribute towards lowering the carbon footprint of Auckland residents through energy saving and contributing towards the goal of the Low Carbon Auckland Action Plan to achieve a 40 per cent reduction in greenhouse gas emissions by 2040  
  - support tenants to make more efficient use of energy and achieve cost savings in the form of lower power bills. | Urban development meets community needs | IES: Environmenta l Services | Local board approval of 2019/2020 funding to be sought in May or June 2019. | Q1, Q2, Q3, Q4 | LDI Opex | $ 20,000 |
| 646 | Puketāpapa Low Carbon Network | This project will expand and maintain the low carbon network for Puketāpapa local board area. The low carbon network is a collection of individuals, households, groups, businesses, operating within the local board area working together to promote, support and implement community level low carbon activities. Through a low carbon community broker the network will determine the direction of and priority areas they would like to focus on, in accordance with the low carbon plan. The network could continue to consist of the following elements:  
  - communicate and promote low carbon-related activities occurring in the local board area via online channels  
  - provide opportunities for residents through existing communication channels to develop a membership base for the network  
  - host event(s)  
  - facilitate ongoing coordination to implement low or no cost actions in accordance with the action plan  
  - provide opportunities for residents to measure their carbon footprint and actions to reduce impact. | Benefits of this project will include:  
  - helping implement Puketāpapa Local Board’s Low Carbon Action Plan.  
  - a forum for knowledge sharing - an eco-chamber for sharing great ideas and low carbon events and activities going on in the Puketāpapa  
  - creating an opportunity for networking and collaboration for residents, businesses and practitioners undertaking low carbon activities in or connected to the local board area  
  - amplifying local low carbon activities and encourage greater action. | Treasured and enhanced natural environment | IES: Environmenta l Services | Local board approval of 2019/2020 funding to be sought in May or June 2019. | Q1, Q2, Q3, Q4 | LDI Opex | $ 10,000 |
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<td>049</td>
<td>Low Carbon Lifestyles Puketāpapa</td>
<td>The project supports and empowers householders to lead low carbon lifestyles, helping them to live well, save money and care for the planet. The project has two objectives: to reduce residential energy use and associated carbon emissions and improve resident health by keeping houses warmer and drier. Home insulation, ventilation and efficient heating are critical to making homes warmer, lowering energy use and improving health outcomes in Auckland. Lower income areas are targeted as part of this project, as determined by census data. Targeted advice will be provided to residents on home energy efficiency with the potential to extend this to water conservation, zero waste, smarter mobility and food security. The project involves a doors-to-door conversation with residents and may also include the provision of energy saving devices. A follow up survey evaluates the effectiveness of the action taken, converting to carbon and money saved.</td>
<td>The project helps: • Auckland contribute towards the COP21 Paris Agreement goal of constraining global temperature rise to no more than 1.5 degrees Celsius above the pre-industrial average • New Zealand achieve its goal of net zero carbon emissions by 2050 • Implement Puketāpapa Local Board Plan and Low Carbon Action Plan • the healthy rentals project by potentially increasing referrals and targeting householders who may not be eligible for the healthy rentals project • residents reduce their carbon emissions and save money on energy and water costs • improve home health, comfort and living conditions • enable carbon savings to be calculated per household, and • improve home health and comfort through smarter energy use behaviours.</td>
<td>Treasured and enhanced natural environment</td>
<td>M&amp;S: Environment &amp; Services</td>
<td>Local board approval of 2019/2020 funding to be sought in May or June 2019</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LDI Opex</td>
<td>$36,750</td>
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<tr>
<td>814</td>
<td>Increasing local employment through Freeland Reserve stream restoration project</td>
<td>The Freeland Reserve Stream Restoration Project is a regionally funded stormwater project that is being delivered in the Puketāpapa Local board area. In 2018/2019 the board allocated $10,000 towards the Freeland Reserve Stream restoration project to support the achievement of social outcomes. The requested funding would be used to support the regional project. The mechanisms for achieving this would be similar to those used in the Te Auaungar Waldheim-Underwood project. For the Te Auaungar project, Te Whangai Trust was employed to provide a nursery and plantings for the project. The trust provides local people who have struggled to obtain work (for example, those with mental health conditions, discharged prisoners and people coming from Drug and Alcohol services) with training and employment. It is proposed that Te Whangai Trust will be asked to achieve additional social outcomes by targeting unemployed youth in this catchment to be involved in the Freeland Reserve stream restoration project.</td>
<td>• Reduce local unemployment • Provide tangible support to those in need of work • Support unemployed youth to achieve their full potential</td>
<td>Thriving local economy and good job opportunities</td>
<td>M&amp;S: Healthy Waters</td>
<td>Local board approval of 2019/2020 funding to be sought in May or June 2019</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LDI Opex</td>
<td>$10,000</td>
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</thead>
<tbody>
<tr>
<td>834</td>
<td>New project: Safeswim testing, Lynfield Cove, Wattle Bay beach and Waikowhai Bay</td>
<td>The board has expressed an interest in additional Safeswim locations for their area. The feedback received indicated that the board is considering funding this as part of the 2019/2020 work programme. Lynfield Cove, Wattle Bay Beach and Waikowhai Bay are being considered for future Safeswim model integration. To date, the Safeswim team has insufficient data to add these sites to Safeswim. The Safeswim team would like to propose that exploratory water sampling commence for the duration of six months. After six months, Safeswim proposes that the water quality test results, and any evaluation recommendations be presented to the board for discussion, as well as reaching an agreement on next steps for these sites. There is potential for the board to contribute towards funding the water quality testing of these sites for the initial six months (see enclosed estimate) and for any further funding thereafter - pending next steps decision. It's important to note, based off nearby sites, that there is a risk of poor water quality results, but this has yet to be determined. This can only be determined after water quality sampling takes place. Another important note is that the timeframe to build new sites into the Safeswim model take up to approximately three to five years (including validation with the Safeswim model).</td>
<td>Funding this project will allow for water quality data collection at Lynfield Cove, Wattle Bay Beach and Waikowhai Bay that will inform if these sites will be included in Safeswim. This project will also contribute towards improving the Manukau Harbour.</td>
<td>M&amp;ES, Healthy Waters</td>
<td>Local board approval of 2019/2020 funding to be sought in May or June 2019.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI Opex</td>
<td>$6,800</td>
</tr>
<tr>
<td>804</td>
<td>Keith Hay Park plant maintenance</td>
<td>Funding this project will allow three visits to maintain 2017 riparian plantings in spring, summer and autumn. It will also allow the manual removal of altiplano weed when water levels are low which happens in late summer or early autumn.</td>
<td>Benefits of this project will include: • restoring and improving local waterways • empowering local communities to connect and advocate for their local natural environment • increasing both terrestrial and aquatic biodiversity by creating ecological corridors and riparian margins</td>
<td>M&amp;ES, Healthy Waters</td>
<td>Local board approval of 2019/2020 funding to be sought in May or June 2019.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI Opex</td>
<td>$2,000</td>
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<tr>
<td>866</td>
<td>Community Management Plan for Te Auaunga and Mount Roskill schools</td>
<td>In 2016, the Puketāpapa Local Board, in partnership with mana whenua, completed a Vision and Restoration Strategy as well as an Implementation Strategy for the Upper Catchment of Te Auaunga Awa (Oakley Creek). The strategy development was a significant investment of both time and the board (it was developed over a year-long period) and it represents the board’s strong commitment to its vision: “We aim to integrate maatauraua Māori and environmentally sustainable practices to restore Te Auaunga Awa so that it becomes an alive, flowing awa in a green corridor that is treasured and respected for generations to come.” The Puketāpapa Local Board has the opportunity to continue its leadership role for the restoration of Te Auaunga by supporting the development and future implementation of a restoration plan for the stream section that runs through the following schools: Mount Roskill Primary, Mount Roskill Intermediate and Mount Roskill Grammar.</td>
<td>Benefits for this project will include: • restoring and improving local waterways. • empowering local communities to connect and advocate for their local natural environment. • increasing both terrestrial and aquatic biodiversity by creating ecological corridors and riparian margins.</td>
<td>Treasured and enhanced natural environment</td>
<td>M&amp;ES, Healthy Waters</td>
<td>Local board approval of 2019/2020 funding to be sought in May or June 2019.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI, Opex</td>
</tr>
<tr>
<td>872</td>
<td>Manukau Harbour Forum - Puketāpapa</td>
<td>To continue to support the implementation of the Manukau Harbour Forum work programme. The future work programme will be informed by the governance review of the forum which will occur over 2019.</td>
<td>The Manukau Harbour Forum encourages joint decision-making and advocacy on issues impacting the Manukau Harbour. The operational work programme will encourage increased awareness and knowledge about the Manukau Harbour, and improving water quality</td>
<td>Treasured and enhanced natural environment</td>
<td>M&amp;ES, Healthy Waters</td>
<td>Local board approval of 2019/2020 funding to be sought in May or June 2019.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI, Opex</td>
</tr>
</tbody>
</table>
### Attachment B – Risks of proposed 2019/2020 local environmental projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Risks</th>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low carbon network</td>
<td>The network’s success is dependent on its members being motivated and willing to be involved and take action.</td>
<td>Funds are provided to an external facilitator to support the engagement process and generate community interest.</td>
</tr>
<tr>
<td>Low carbon lifestyles</td>
<td>If this project focuses on home energy efficiency, as it has in previous years, this project is best run in cooler months, when the issues of cold and damp are most apparent. Any delay in the onset of winter therefore poses a significant risk of not completing project delivery before the end of the financial year.</td>
<td>The low carbon lifestyles project will be run when the weather cools as issues of cold, dampness and high energy costs are most apparent, and there is an increased likelihood of household uptake. The project is due to start in Puketāpapa at the beginning of the 2019/2020 financial year (July or August 2019) which is in the middle of winter. If there is a delay in the onset of winter, this won’t affect the project as households will still be engaged with during the winter months.</td>
</tr>
<tr>
<td>Healthy rentals</td>
<td>Home energy efficiency initiatives are most successful when delivered in winter as participants are more receptive to change when power bills are high and houses are cold and damp. This creates a significant challenge for delivering this type of programme within the financial year. Any delay in the onset of the cooler winter weather reduces the time available to complete delivery of the project.</td>
<td>Promotion of the project will commence in February 2020 to get a longer lead time ahead of project delivery in winter 2020.</td>
</tr>
<tr>
<td>Increasing local employment through Freeland Reserve stream restoration project</td>
<td>The project is dependent upon availability of preferred contractor. The timeframes dependent upon approval of the resource consent in Freeland’s reserve.</td>
<td>Te Whangai Trust have indicated that they wish to continue the project in 2019/2020. The delays in consent issues experienced in Freeland’s reserve will be resolved for the 2019/2020 financial year.</td>
</tr>
<tr>
<td>Community Management Plan for Te Auaunga and Mount Roskill schools</td>
<td>There is a risk that a suitable contractor cannot be identified to carry out this project or that community and schools will not engage in the project.</td>
<td>Several contractors are being identified before the start of the new financial year and contact with schools has begun.</td>
</tr>
<tr>
<td>Project</td>
<td>Risks</td>
<td>Mitigation</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>-----------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Manukau Harbour Forum</td>
<td>The governance review may propose a new support structure for the forum, which may need to be funded within the local board budget allocation for 2019/2020. There is a risk that projects approved for delivery cannot be delivered within the 2019/2020 financial year, if they are not approved by the forum by August 2019.</td>
<td>Any changes arising to the forum structure, support, or work programme will be discussed with the forum when the governance review findings are presented in July 2019. This discussion will occur ahead of the finalisation of initiatives to be delivered as part of the forum's 2019/2020 work programme, so will not result in the cancellation of projects for delivery. Project options will be presented to the forum for approval in early 2019/2020 to ensure delivery can occur within the financial year.</td>
</tr>
<tr>
<td>Keith Hay Park plant maintenance</td>
<td>Plant dieback is a risk in this recently restored area.</td>
<td>The experienced contractor engaged for the previous financial year will continue to deliver this project and carry out infill planting should it be required.</td>
</tr>
<tr>
<td>New project: EcoNeighbourhoods</td>
<td>The collective knowledge of this project as delivered within the Albert-Eden Local Board area sits with three people (two contractors and one staff member). Should both contractors be lost then there would be a significant workload to maintain the project.</td>
<td>The contractors have confirmed that they will undertake the programme in 2019/2020 if it is approved by the board.</td>
</tr>
<tr>
<td>New project: Arkles Reserve Weed Control and Volunteer Planting</td>
<td>There is a risk that there will be lack of public interest in the community planting day.</td>
<td>A suitable volunteer coordinator will be used to advertise and manage the community planting day.</td>
</tr>
<tr>
<td>New project: Safeswim testing: Lynfield Cove, Wattie Bay Beach and Waikowhai Bay</td>
<td>Water quality testing is dependant on wet weather events.</td>
<td>Testing will start will in July 2019 in order to take advantage of as much rain fall as possible over the financial year.</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To approve the 2019/2020 community services work programme (Attachment A).

Whakarāpopototanga matua
Executive summary
2. Each financial year, a work programme is developed that details the activities to be delivered in the local board area. The development process is supported by a series of workshops with the local board.
3. To prepare for the 2019/2020 work programme staff representing relevant operational council departments worked together to ensure an integrated approach.
4. This report presents the draft 2019/2020 community services work programme, which responds to Puketāpapa Local Board Plan 2017 outcomes and reflects the priorities that have been agreed by departments across council.
5. Delivery of new activities in the work programme will commence from 1 July 2019. The local board will be updated quarterly on delivery progress, highlights, potential delays and budget implications.

Ngā tūtohunga
Recommendation/s
That the Puketāpapa Local Board:
a) approve the 2019/2020 community services work programme (Attachment A to the agenda report).

Horopaki
Context
6. The local board decides which activities to allocate its annual work programme budget to in order to achieve the outcomes set out in its 2017 local board plan.
7. The development of the 2019/2020 work programme has built on the approach piloted for 2018/2019, which enabled staff to work in a more integrated way across departments to improve local outcomes.
8. In preparation for the 2019/2020 work programme process, an overview group was created from the following council departments to develop an agreed approach to achieve improved integration:
   • Arts, Community and Events
   • Community Facilities
   • Libraries
   • Infrastructure and Environmental Services
   • Parks, Sports and Recreation
9. Teams made up of representatives from these departments were established to explore shared priorities and objectives for each local board area, and to develop the work programme in a collaborative way in response to local board plan outcomes.

10. Table one shows the business objectives and strategic alignment for community services departments.

### Table 1: Adopted community-based strategies and plans

<table>
<thead>
<tr>
<th>Department</th>
<th>Business objectives</th>
<th>Strategies and plans</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Arts, Community and Events</strong></td>
<td>Provision of services, programmes, events and facilities that strengthen and connect communities and create a sense of belonging and pride</td>
<td>• Hire Fee Framework&lt;br&gt;• Events Policy&lt;br&gt;• Toi Whītiki&lt;br&gt;• Thriving Communities</td>
</tr>
<tr>
<td><strong>Libraries</strong></td>
<td>Provision of library services and programmes that support Aucklanders with reading and literacy, and opportunities to participate in community and civic life</td>
<td>• Te Kauroa</td>
</tr>
<tr>
<td><strong>Parks, Sports and Recreation</strong></td>
<td>Provision of services to actively engage Aucklanders to lead healthy lives, connect with nature and value our cultural identity</td>
<td>• Parks and Open Space Strategic Action Plan&lt;br&gt;• Sport and Recreation Strategic Action Plan&lt;br&gt;• Auckland Growing greener framework&lt;br&gt;• Urban Ngāhere Strategy</td>
</tr>
<tr>
<td><strong>Service, Strategy and Integration</strong></td>
<td>Provision of service and asset planning advice and support more integrated delivery of community outcomes</td>
<td>• Community Facilities Network Plan&lt;br&gt;• Parks and Open Space Strategic Action Plan</td>
</tr>
</tbody>
</table>

Tātaritanga me ngā tohutohu

**Analysis and advice**

11. The local board provided feedback on proposed activities for the new financial year at a series of workshops between September 2018 and May 2019.

12. Initial workshops were an opportunity for the local board to communicate to staff its strategic direction. At subsequent workshops, the local board discussed its priorities for budget allocation and requested further scoping for existing and new activities.

13. The activities in the work programme responds to the outcomes and objectives that the local board identified in its 2017 local board plan.

14. The work programme is made up of approved activities from previous financial years, including annually occurring events or projects and ongoing programmes. It also includes new initiatives supported by the local board.

15. Budget is allocated to activities for the 2019/2020 financial year. If zero-dollars is shown this reflects that the project is able to be delivered in-house with no additional external technical advice and support.
16. Table two shows activities and allocated budget that are new in 2019/2020 or are significantly different to the 2018/2019 work programme.

**Table 2: New and significant changes activities**

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Local board plan outcome: Vibrant and popular parks and facilities</strong></td>
<td></td>
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</tr>
<tr>
<td>825 (change)</td>
<td>Open space service provision planning</td>
<td>To undertake investigation at network level to prioritise future projects and programmes within parks and open space, and to deliver parks planning initiatives included in the Puketāpapa Local Board Plan.</td>
<td>$65,000</td>
<td>$50,000</td>
</tr>
<tr>
<td>958 (change)</td>
<td>Additional hours to network standard</td>
<td>Two additional opening hours at Mt Roskill Library</td>
<td>$9,700</td>
<td>$19,400</td>
</tr>
<tr>
<td><strong>Local board plan outcome: Connected communities with a sense of belonging</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>746 (new)</td>
<td>Puketāpapa parks partnerships with schools</td>
<td>To investigate partnership opportunities with schools in the Puketāpapa Local Board area related to parks and open space.</td>
<td>$0</td>
<td>$5,000</td>
</tr>
<tr>
<td>879</td>
<td>Increase diverse participation: Seniors participation</td>
<td>Identify opportunities for seniors to participate in the wider community and on council decision-making. Support existing seniors’ groups to collaborate on joint activities. Assist with the establishment of new satellite seniors groups</td>
<td>$0</td>
<td>$5,000</td>
</tr>
<tr>
<td>881 (new)</td>
<td>Build capacity; Maori Responsiveness. Responding to the key aspirations and priorities for Māori in the Puketāpapa Local Board area</td>
<td>Explore key aspirations and priorities of Māori who reside in the local board area. Strengthen and grow relationships to assist with identifying agreed shared goals with local Māori.</td>
<td>$0</td>
<td>$3,000</td>
</tr>
<tr>
<td>884 (new)</td>
<td>Puketāpapa migrant community volunteer coordinator</td>
<td>This role is to co-ordinate and encourage non-English speakers and diverse communities to participate in conservation programmes in Puketāpapa.</td>
<td>$0</td>
<td>$20,000</td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
<td>Details</td>
<td>Budget</td>
<td></td>
</tr>
<tr>
<td>------</td>
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<td></td>
</tr>
<tr>
<td>1277</td>
<td>Increase diverse community participation: Responsive programming for identified communities</td>
<td>Fund a community organisation to deliver responsive programmes for migrant communities experiencing isolation and increase their sense of connection, safety and wellbeing.</td>
<td>$0</td>
<td>$6,000</td>
</tr>
<tr>
<td>3182</td>
<td>Strategic relationship grants</td>
<td>To support local strategic relationships through contestable grant funding.</td>
<td>$0</td>
<td>$119,000</td>
</tr>
</tbody>
</table>

### Local board plan outcome: Urban development meets community needs

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Details</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1275</td>
<td>Social Cohesion in new housing areas</td>
<td>Building social cohesion in new Auckland Housing Programme areas – a pilot collaboration to support development of inclusive existing and new communities in Roskill South and Owairaka.</td>
<td>$0</td>
</tr>
</tbody>
</table>

17. The way in which Community Places activities are presented in the work programme has changed for 2019/2020. Work related to the operation of venues for hire, community centres, houses, hubs and rural halls will now be reported by the following levels of service: Access, Activation and Intervention Programming.

18. Service, Strategy and Integration does not have any activities in the 2019/2020 work programme for the Puketāpapa area.

### Ngā whakaawaewe me ngā tirohanga a te rōpū Kaunihera
#### Council group impacts and views

19. The work programme has been developed by a collective of operational council departments.

20. The interdepartmental connections made throughout the process will enable an integrated approach to delivery of the activities and allow for further collaboration throughout the year. These working relationships will also support an integrated approach to work programme development in future years.

### Ngā whakaawaewe ā-rohe me ngā tirohanga a te poari ā-rohe
#### Local impacts and local board views

21. The local board provided direction and feedback on the draft work programme at a series of workshops.

22. These workshops provided an opportunity for staff to gain an understanding of local board strategic direction and priorities. Budget allocation, activity content and scoping were discussed and refined.

23. The activities in the final work programme support achieving local board plan outcomes and objectives.
Tauākī whakaaweawe Māori
Māori impact statement

24. Community services and Community Facilities have developed Karanga Atu! Karanga Mai!, a relationship approach which guides staff to deliver on agreed work programme activities and support the local board to achieve outcomes in its local board plan.

25. The approach responds to Māori aspirations and delivers on council’s statutory obligations and relationship commitments to Māori.

26. Table three outlines the activities in the 2019/2020 work programme where Māori responsiveness is the primary outcome.

Table 3: Māori impact of proposed activities

<table>
<thead>
<tr>
<th>Line number</th>
<th>Activity</th>
<th>Māori impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>367</td>
<td>Te Kete Rukuruku (Māori naming of parks and places)</td>
<td>Māori naming (and associated story telling) of parks and places in partnership with mana whenua to value and promote Auckland’s Māori identity and use of te reo Māori.</td>
</tr>
<tr>
<td>570</td>
<td>Manu Aute Kite Day</td>
<td>Delivered event to celebrate Matariki.</td>
</tr>
<tr>
<td>881</td>
<td>Build capacity: Maori Responsiveness. Responding to the key aspirations and priorities for Māori</td>
<td>Increased Māori participation in democratic processes and understanding of Māori aspirations. Increased levels of trust and confidence from Māori and improved community cultural understanding.</td>
</tr>
<tr>
<td>962</td>
<td>Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori – Puketāpapa</td>
<td>Celebrating Te Ao Māori with events and programmes including regionally coordinated and promoted programmes:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Te Tiriti o Waitangi, Matariki and Māori Language Week</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- engaging with Iwi and Māori organisations</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.</td>
</tr>
</tbody>
</table>

Ngā ritenga ā-pūtea
Financial implications

27. Activities are funded from one or multiple budget sources which include: Asset Based Services (ABS) Opex; Locally Driven Initiatives (LDI) Capex and Opex.

28. Each activity line has a budget allocation, which covers the delivery for the 2019/2020 period. Where activity lines show a zero-dollar budget, this reflects that the implementation costs are met through staff salary or other funding sources.

29. The LDI budget for the local board for the 2019/2020 financial year is $810,880.

30. Where activities are cancelled or no longer required, the local board can reallocate the budget to an existing work programme activity or to create a new activity.
Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

31. The key risks for activities that are managed through the work programme are non-delivery, time delays and budget overrun. The local board will be updated quarterly on delivery including highlighting any potential delays and budget implications.

32. As the work programme includes ongoing activity and annually occurring events or projects, the associated risks have been identified and managed in previous years. Additional risk management for these activities is ongoing and can be reported quarterly.

33. Risks and mitigations for new activity lines were considered during the scoping phase. There may be risks associated with trialling a new activity for the first year. These will be continually assessed and reported to the local board through quarterly reporting when required.

Ngā koringa ā-muri
Next steps

34. Delivery of approved activities will commence at the beginning of the financial year, 1 July 2019 and progress will be reported to the local board for each quarter.

35. The work programme identifies further decisions and milestones for each activity, these will be brought to the local board when appropriate.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Puketāpapa community services 2019/2020 work programme</td>
<td>53</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

Authors
- Graham Bodman - General Manager Arts, Community and Events
- Mirla Edmundson - General Manager Libraries & Information
- Mace Ward - General Manager Parks, Sports and Recreation
- Lisa Tocker - Head of Service Strategy and Integration

Authorisers
- Ian Maxwell - Director Community Services
- Trina Thompson - Relationship Manager
## Arts, Community and Events Work Programme 2019/2020

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/ Unit of GO</th>
<th>Further Decision Points</th>
<th>Timeframe</th>
<th>Budget</th>
<th>FY19/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>143</td>
<td>Build capacity: Support Roskill Community Network</td>
<td>Enable Roskill Together to use feedback from 2018 Roskill Community Network survey to support local groups make connections and build capacity so they can deliver community-led initiatives and establish partnering opportunities. Support Roskill Together to coordinate and run the existing providers network and the new Wesley Community Centre meeting (in partnership with Wesley Community Centre), with the vision of combining the two at a later stage, to encourage collaboration and to strengthen communication between local providers and local residents. This activity is part of an ongoing support for the Roskill Community Network, funded by the Puketapapa Local Board. Evaluate the network to determine value for money and to confirm how it benefits the community.</td>
<td>Community groups have opportunities to undertake relevant training, learning and development. Enhanced partnering and collaborative ways of working between council and communities. Reduction in need for support projects for individual community groups and increased opportunities for increased peer mentoring and support. Communities have more influence over what happens in their areas. Increased ability for communities to share information and knowledge to improve community wellbeing. Increased community access to council information and resources.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: ACE Community Empowerment</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$10,600</td>
</tr>
</tbody>
</table>
| 144 | Build capacity: Increase children’s participation in council decision-making | Fund key community organisations to increase children’s participation in council activities and decision making.  
- Facilitate children’s panel engagement in schools during the 2019 and 2020 school calendar years.  
- Following the panel engagement community organisations will work with a group of children (hereafter known as the Children’s Stakeholder group) to plan an activity from the ideas of the children’s engagement.  
- Following the activity, children will report their experiences back to the Local Board for decision making on issues important to children. The community organisation will also provide a report with collated information from each participating school to the Local Board.  
A key focus for 2019/2020 will be “What does it mean to be healthy?” Explore scope to develop future activities under the Healthy Puketapapa Action Plan. Children’s engagement, including panel facilitation for 8 schools in the area. | Connected communities with a sense of belonging | CS: ACE Community Empowerment | No further decisions anticipated | Q1, Q2, Q3, Q4 | LDI: Opex | $20,000 |
<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LF Plan Outcome</th>
<th>Lead Dept/ Unit of GO</th>
<th>Further Decision Path/LT</th>
<th>Timeframe</th>
<th>Budget (K$)</th>
<th>FY20/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>145</td>
<td>Build capacity - Youth Development</td>
<td>Fund key community partner to develop and support youth engagement, youth initiatives and build youth capacity. Funding will support young people to provide input into local board decision making on issues that affect young people. Activities may focus on strengthening relationships between police and young people in the community. (Identified in the 2018 Youth Summit feedback) connecting with youth who are not in formal education, work or training; providing workshops to connect with seniors and combat loneliness.</td>
<td>Youth are better able to participate and influence community outcomes, creating a community where all feel they belong, included and are safe. Increased levels of influence by young people over what happens in their area. More opportunities for youth-led and delivered activities. Connected, community-led approach, sense of belonging, sense of pride, sense of identity, bringing people together, diversity, unity and support for our volunteers and community organisations. Opportunities for a diverse range of people to influence decision-making and decide what is important. Improved understanding of rangatiri Maori aspirations.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: ACE Community Empowerment</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI Opex</td>
<td>$15,000</td>
</tr>
<tr>
<td>146</td>
<td>Community-led placemaking Support Neighbours Day Campaign</td>
<td>Fund community organisations to support communities to engage with their neighbours and the wider community through community place-making activities.</td>
<td>Enhanced partnering and collaborative ways of working between council and communities (funding community provider to administer funds, partnering with local businesses to promote Neighbours Day events). Increased participation in community events. Increased pride of place. Stronger community connections. Resilient communities.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: ACE Community Empowerment</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI Opex</td>
<td>$3,500</td>
</tr>
<tr>
<td>148</td>
<td>Apply the empowered communities approach - connecting communities (PKTP)</td>
<td>Broker strategic collaborative relationships and networks within the community. This includes five key activity areas: 1. Engaging communities • reaching out to less accessible and diverse groups • focusing on capacity building and inclusion • supporting existing community groups and relationships 2. Strengthen community-led placemaking and planning initiatives • empowering communities to • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments, council-controlled organisations and actions associated with facilitating community focussed connections with Te Awa Awa. 3. Enabling council • supporting groups to gain access to operational and technical expertise and identity and address barriers to community empowerment 4. Responding to the aspirations of mana whenua, maatawhaka, marine and Miari organisations • this does not replace or duplicate any stand alone local board Miari responsiveness activities 5. Reporting back • to local board members on progress in activity areas 1 - 4.</td>
<td>Increased diverse community participation in council planning and activities. Communities and local people have greater influence over the things they care about. Identifying and addressing organisational barriers to improving community outcomes. Communities have improved access to tools to support enabling ways of working. Local initiatives are designed and delivered locally. Local boards are able to respond to Miari aspirations.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: ACE Community Empowerment</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI Opex</td>
<td>$90</td>
</tr>
</tbody>
</table>
## Arts, Community and Events Work Programme 2019/2020

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/ Unit of OEO</th>
<th>Further Decision Required</th>
<th>Timeframe</th>
<th>Budget</th>
<th>FY19/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>149</td>
<td>Increase diverse participation: social innovation</td>
<td>Provide funding through industry partners to emerging</td>
<td>Increased entrepreneurship.</td>
<td>Connected communities with a</td>
<td>CS: ACE Events</td>
<td>No further decisions</td>
<td>Q1, Q2, Q3, Q4</td>
<td>$15,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td>and enterprise</td>
<td>enterprises towards their identified development need or</td>
<td>Social enterprises become more sustainable.</td>
<td>belonging</td>
<td></td>
<td>anticipated</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>project.</td>
<td>New groups are identified and supported.</td>
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<td></td>
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<td></td>
<td>Increased collaboration and partnership within the sector and the industry</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>partners.</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>292</td>
<td>Puketapapa Christmas Event</td>
<td>Deliver the annual Puketapapa Christmas Event</td>
<td>Builds stronger community connections.</td>
<td>Connected communities with a</td>
<td>CS: Events</td>
<td>Approve plan and</td>
<td>Q2</td>
<td>$25,000</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>belonging</td>
<td></td>
<td>expenditure budget.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>293</td>
<td>Movies in Parks - Puketapapa</td>
<td>Programme and deliver a Regional Movies in Parks series event.</td>
<td>Builds stronger community connections.</td>
<td>Connected communities with a</td>
<td>CS: Events</td>
<td>Confirmation of the</td>
<td>Q3, Q4</td>
<td>$13,500</td>
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<td></td>
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<td></td>
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<td>belonging</td>
<td></td>
<td>movie selection.</td>
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<tr>
<td>294</td>
<td>Taste of Puketapapa – eat, shop and live in</td>
<td>Contracted delivery of the Taste of Puketapapa programme</td>
<td>Promoting local businesses and increasing brand awareness of the</td>
<td>Connected communities with a</td>
<td>CS: Events</td>
<td>Confirmation of dates,</td>
<td>Q3, Q4</td>
<td>$12,000</td>
<td></td>
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<tr>
<td></td>
<td>Puketapapa</td>
<td></td>
<td>local board area as a dining destination.</td>
<td>belonging</td>
<td></td>
<td>contractors/providers</td>
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<td></td>
<td>and programme.</td>
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<tr>
<td>295</td>
<td>Local Civic Events - Puketapapa</td>
<td>Deliver and/or support civic events within the local</td>
<td>The local community can celebrate or recognise moments, places or events that</td>
<td>Connected communities with a</td>
<td>CS: Events</td>
<td>Draft list of events to</td>
<td>Not</td>
<td>$30,000</td>
<td></td>
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<td></td>
<td></td>
<td>board area including - The public launch of the borough</td>
<td>are significant to them.</td>
<td>belonging</td>
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<td>be supplied to civic</td>
<td>scheduled</td>
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<td></td>
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<td>building - The opening of Te Awananga tale and open space -</td>
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<td>events no later than</td>
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<td>Puketapapa Community Awards.</td>
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<td>August so resources</td>
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<td>individual event</td>
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<td>budgets agreed.</td>
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<tr>
<td>296</td>
<td>ANZAC Services - Puketapapa</td>
<td>Deliver Anzac services and parades within the local board</td>
<td>Local people have the opportunity to remember fallen servicemen and women</td>
<td>Connected communities with a</td>
<td>CS: Events</td>
<td>No further decision</td>
<td>Q4</td>
<td>$4,000</td>
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<tr>
<td></td>
<td></td>
<td>area; -Mt Roskill $4,000.</td>
<td>through a meaningful and respectful commemoration.</td>
<td>belonging</td>
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<td>required</td>
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</tr>
<tr>
<td>297</td>
<td>Citizenship Ceremonies - Puketapapa</td>
<td>Deliver an annual programme of citizenship ceremonies in</td>
<td>Local people have the opportunity to recognize and celebrate important</td>
<td>Connected communities with a</td>
<td>CS: Events</td>
<td>No further decisions</td>
<td>Q1, Q2, Q3, Q4</td>
<td>$18,438</td>
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<td></td>
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<td>conjunction with the Department of Internal Affairs.</td>
<td>occasions.</td>
<td>belonging</td>
<td></td>
<td>anticipated.</td>
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<tr>
<td>347</td>
<td>Community grants (PKPP)</td>
<td>Support local community groups through contestable grant</td>
<td>Enhances partnering and collaboration between council and community</td>
<td>Connected communities with a</td>
<td>CS: ACE Events</td>
<td>No further decisions</td>
<td>Q1, Q2, Q3, Q4</td>
<td>$72,000</td>
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<td></td>
<td></td>
<td>funding.</td>
<td>organisations.</td>
<td>belonging</td>
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<td>anticipated.</td>
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<td></td>
<td>Holt budget breakdown.</td>
<td>Increases the level of control and influence communities have over</td>
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<td>$50k - local board grant round.</td>
<td>the things they care about.</td>
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<td>$12k - quick response grant round.</td>
<td>Ensures a range of community activities are supported at a local level.</td>
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<td></td>
<td>Provides seed funding for community development initiatives.</td>
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<td></td>
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<td></td>
<td>Encourages community participation.</td>
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</table>
## Arts, Community and Events Work Programme 2019/2020

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/ Unit (F&amp;C)</th>
<th>Further Decision Required</th>
<th>Timeframe</th>
<th>Budget</th>
<th>FY19/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>506</td>
<td>Operational Grants - TSB Bank Wallace Arts Centre (Poh Homestead)</td>
<td>Administer a funding agreement with the James Wallace Arts Trust at Poh Homestead for operational funding of and funding for programmes at the arts centre, including an exhibition programme plus associated events and administration of a relationship agreement.</td>
<td>The James Wallace Arts Trust will use the funding solely for the following purposes - To provide opportunities for communities to engage with visual arts free of charge, including seven exhibitions a year - To highlight excellence in the field of visual arts through hosting the Annual Wallace Arts Awards, hosting a touring exhibition and showcasing the work of emerging artists - As a contribution towards public programmes - The operational funding is a contribution towards the operational costs of the arts centre and shall only be used by the recipient for that purpose. The funding may not be used for any of the recipient’s other activities.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>No further decisions anticipated.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$440,304</td>
</tr>
<tr>
<td>507</td>
<td>Auckland Council - JWAT Joint Liaison Board relationship monitoring</td>
<td>Provide communications and recent documentation and performance updates on the activities of the Auckland Council - James Wallace Arts Trust Joint Liaison Board.</td>
<td>- The community benefits and local board/Auckland Council investment performance is maximised, and the transactions of the board are transparent. - The Puketapapa Local Board is well informed regarding issues requiring decisions.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>No further decisions anticipated.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>Regional</td>
<td>$0</td>
</tr>
<tr>
<td>508</td>
<td>Manu Ate Kite Day</td>
<td>Delivered event to celebrate Matariki with a Manu Ate Kite Day</td>
<td>Opportunity for the local community to gather for a free Matariki event. This encourages people to experience local parks and contributes to stronger connected communities.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>Approve event plan.</td>
<td>Q3, Q4</td>
<td>LDI: Opex</td>
<td>$28,000</td>
</tr>
<tr>
<td>509</td>
<td>Event delivery support</td>
<td>Funding support for International Cultural Festival $6,800</td>
<td>Events delivered support local board priorities and community initiatives. Events celebrate diversity and inclusion.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: ACE: Events</td>
<td>No further decisions anticipated</td>
<td>Q3, Q4</td>
<td>LDI: Opex</td>
<td>$14,000</td>
</tr>
<tr>
<td>510</td>
<td>Increase diverse participation: Seniors participation</td>
<td>Identify opportunities for seniors to participate in and engage with the wider community and on council decision-making. Support existing seniors groups to collaborate and partner on joint interests and activities. Assist with the formation and establishment of new satellite seniors groups in Puketapapa.</td>
<td>Seniors have greater control and influence over matters they care about. Community outcomes for seniors are improved through communities and council working together in joint up ways. Seniors have opportunities to be connected with other seniors in their communities. Seniors have opportunities to participate in interest groups and activities. Seniors isolation is reduced through the establishment and co-ordination of seniors interest groups.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: ACE: Community Empowerment</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$5,000</td>
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</tbody>
</table>
## Arts, Community and Events Work Programme 2019/2020

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit of GO</th>
<th>Further Decision Due Date/LT</th>
<th>Timeframe</th>
<th>Budget</th>
<th>FY19/20</th>
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</thead>
<tbody>
<tr>
<td>881</td>
<td>Build capacity, Māori</td>
<td>The Puketāpapa local board will engage with local Māori to - explore key aspirations and priorities of Māori who reside in the local board area - strengthen and grow relationships to assist with identifying shared goals and with local Māori - engage with students and whānau of To Kura Kaupapa Māori o Ngā Moingaaroa, HLC/YNZ tenants, kaumatua, rangatira, tamariki to strengthen relationships and improve outcomes for Māori residents</td>
<td>The local board meets its statutory obligations to Māori Increased understanding of Māori aspirations Increased Māori participation in democratic processes Increased levels of trust and confidence from Māori Improved community cultural understanding</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: AOE Community Empowerment</td>
<td>No further decisions anticipated</td>
<td>Not scheduled</td>
<td>LD1: Opex</td>
<td>$3,000</td>
</tr>
<tr>
<td>883</td>
<td>Healthy Puketāpapa Action Plan</td>
<td>Year two of three year HPAP development and project delivery Year One saw development of the HPAP Framework and initial identification of actions within the Action Plan. Manage the implementation of the Healthy Puketāpapa Action Plan on behalf of the local board, ensuring central government agencies, community organisations, groups and members are engaged in the process. Contract provider to focus on five chosen areas to ensure all sectors of the community benefit.</td>
<td>- Increased understanding of 'gaps' in health responses within Puketāpapa and community ability to respond to these - Increased targeted delivery on health and wellbeing initiatives - Increased community involvement in the design, development and delivery of local initiatives and activities - Increase council, agency and community collaboration - Increase community partnerships - Increase in social connectedness and sense of belonging</td>
<td>Improved wellbeing and safety</td>
<td>CS: AOE Advisory</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LD1: Opex</td>
<td>$42,000</td>
</tr>
<tr>
<td>964</td>
<td>Enabling shared use of space - year 2 of 3</td>
<td>This is an integrated project across two local board areas (AELB and PKTU). In YR 2 of this 3 year programme, the contract provider will work closely with five identified community lease groups to support them to effectively and efficiently share use of their space</td>
<td>Increase effective use and utilisation of community lease spaces Increase community benefit from investment in the provision of lease shared cubicles to share spaces within the community Promote cooperation and collaboration between community groups Establish/review need for a collaborative community hub/agency has been identified with the PSR program, specifically H458 (Sport and Active Recreation facility plan). AOE will work collaboratively with PSR to deliver shared outcomes.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: AOE Advisory</td>
<td>Year 2 of a 3 year programme No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LD1: Opex</td>
<td>$10,000</td>
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<tr>
<td>1682</td>
<td>Access to Community Places - PPK</td>
<td>Provides fast, easy and affordable access to a safe and welcoming venues in the Puketāpapa Local Board area. Council delivery: Fickling Convention Centre Mt Roskill War Memorial Hall Roskill Youth Zone Three Kings Pavilion Wesley Community Centre.</td>
<td>Provides access to Community Places that enable Aucklanders to run locally responsive activities that promote community participation, inclusion and connection.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: AOE Community Places</td>
<td>No further decisions are anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>30</td>
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### Arts, Community and Events Work Programme 2019/2020

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<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
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<th>LB Plan Outcome</th>
<th>Lead Dept/ Unit of CCD</th>
<th>Further Decision Point(s)</th>
<th>Timeframe</th>
<th>Budget</th>
<th>FY19/20</th>
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</table>
| 1083 | Activation of Community Places - PPK               | Enable and co-ordinate a wide range of activities that cater to the diversity of the Puketāpapa local community.  
Council delivery:  
Roskill Youth Zone  
Wesley Community Centre. | Supports access along with the coordination of activation and activities.  
Ensures there are a wide range of activities meeting the wider community needs and interests.  
Provides staffed hours to enable excellent customer and community interaction and service. | Connected communities with a sense of belonging | CS: ACE Community Places | No further decisions anticipated | Q1, Q2, Q3, Q4 | ABS: Opex | $0      |
| 1084 | Programming in Community Places - PPK              | Develop and deliver programmes that respond to a need or gap in the Puketāpapa community.  
Council delivery:  
Roskill Youth Zone (86,372)  
Wesley Community Centre (145,931) | - Local residents feel an increased sense of connectedness and belonging through participation in the centres activities.  
- Aucklanders can connect, learn and have fun in their community centres.  
- Activities respond to local interests and support a sense of identity and belonging.  
- Aucklanders will feel a sense of ownership and be proud of their local facilities.  
- Diverse participation is enabled as a result of delivering programmes that cater to local residents. | Connected communities with a sense of belonging | CS: ACE Community Places | No further decisions anticipated | Q1, Q2, Q3, Q4 | ABS: Opex | $232,303 |
<p>| 1275 | Social Cohesion in new housing areas PLB - proposed| Building social cohesion in new Auckland Housing Programme areas – a pilot collaboration to support development of inclusive existing and new communities in Roskill South and Owairaka. | To develop social cohesion and community connectedness between new residents and established neighbourhoods | Urban development needs community needs | CS: ACE Community Empowerment | No further decisions anticipated | Q1, Q2, Q3, Q4 | LD1: Opex | $5,000  |
| 1277 | Increase diverse community participation. Responsive programming for identified communities PLB | Fund a community organisation to deliver responsive programmes for four different communities experiencing isolation and increase their sense of connection, safety and wellbeing. | • Increase in awareness of services and opportunities • To build capacity of diverse communities to help themselves • To foster a spirit of mutual help and interdependence in the community • To address the needs of, and to empower diverse communities in the local board area. • To enhance community cohesion between various groups • To spark diverse community participation • To engage, involve and empower hard-to-reach communities in the local board area. | Connected communities with a sense of belonging | CS: ACE Community Empowerment | No further decisions anticipated | Q1, Q2, Q3, Q4 | LD1: Opex | $6,000  |
| 1286 | Capacity building for delivery                      | Placeholder for continued support for community organisations offering diverse activities. Total budget is $8,000 carry forward from 2018/2019 | - More diversity in activity in the areas. | Connected communities with a sense of belonging | CS: ACE Advisory | No further decisions anticipated | Q1, Q2, Q3, Q4 | LD1: Opex | $0      |</p>
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<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/ Unit of ECO</th>
<th>Further Decision Points &amp; Liabilities</th>
<th>Timeframe</th>
<th>Budget</th>
<th>FY19/20</th>
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<tbody>
<tr>
<td>3182</td>
<td>Strategic Relationship grants (PKTPP)</td>
<td>Support local strategic relationships through contestable grant funding.</td>
<td>Enhances partnering and collaboration between council and community organisations.</td>
<td>Connected communities with a sense of belonging</td>
<td>CS: ACE</td>
<td>Community Empowerment</td>
<td>No further decisions anticipated</td>
<td>Q3, Q4</td>
<td>LD1 Opex</td>
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Te take mō te pūrongo

Purpose of the report
1. To approve the 2019 – 2022 Community Facilities Work Programme for the Puketāpapa Local Board.

Whakarāpopototanga matua

Executive summary
2. The Community Facilities department is responsible for the building, maintaining and renewing of all open spaces and community buildings. This includes the community leasing and licensing of council-owned premises.

3. The Puketāpapa Local Board 2019/2020 Community Facilities Work Programme was developed through a series of iterative workshops between key staff and local boards since October 2018. The projects identified in the work programme have been prioritised for investment based on a combination of local board feedback, staff assessments of assets and key stakeholder input.

4. The work programme provided in Attachments A and B to this report reflect the projects that were presented in the last local board workshop with modifications based on feedback from the local board, and with the inclusion of projects proposed to be funded from regional programmes.

5. This report recommends that the local board approves the 2019 - 2022 Community Facilities Work Programme and associated budget in full for projects commencing in the first year of the programme and in principle for subsequent two years.

6. The work programme includes projects proposed to be funded from regional programmes, including local and sports field development (growth), coastal and slips prevention programmes. Inclusion of these projects in the local board work programme is subject to approval by the Environment and Community Committee in July 2019.

7. It is recommended that the local board approve the inclusion of these projects in the work programme and provide feedback for consideration by the Environment and Community Committee.

8. A number of projects have been identified in the work programme as “risk adjusted programme (RAP)” projects. These are projects that have budget allocated in the 2020/2021 financial year.

9. Approval is sought for staff to commence work on these projects in the 2019/2020 year so that they can be delivered early in the event that other approved projects are delayed for any reason.

10. In order to expedite delivery of the work programme, and to manage changes that may be required in a timely way, staff recommend that the local board delegate decision making for amendments to the approved programme to the chair.
Ngā tūtohunga
Recommendation/s

That the Puketāpapa Local Board:

a) approve the 2019/2020 Community Facilities Work Programme as detailed in Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report.

b) approve in principle the 2020 – 2022 Community Facilities Work Programme (years two and three) as detailed in Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report.

c) approve the risk adjusted programme (RAP) projects identified in Attachment A to the agenda report as projects that may be delivered in advance of the expected delivery year, if required to meet expected financial expenditure for the 2019/2020 financial year.

d) note that approval of budget allocation in the 2019/2020 year for multi-year projects may commit the local board to the allocation of subsequent years budgets.

e) note that the inclusion in the work programme of projects that are funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets are subject to approval of the identified budget allocation by the Environment and Community Committee in July 2019.

f) provide feedback for consideration by the Environment and Community Committee in relation to the projects funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets.

g) note that budget allocation for all projects in the 2019 – 2022 Community Facilities Work Programme are best current estimates, and amendments may be required to the work programme to accommodate final costs as the year progresses.

h) delegate to the chairperson authority to approve minor amendments to the 2019 – 2022 Community Facilities Work Programme, following receipt of written advice from staff.

i) delegate to the Manager Community Leases authority to use the agreed streamlined renewal process for lease renewals without variations.

j) delegate authority to the Chair to approve minor capital works projects, following receipt of written officer advice, in accordance with work programme item SharePoint identification number SPID 3098 activity name Puketāpapa - LDI minor Capex fund FY20 ($5,000).

Horopaki
Context

11. Community facilities and open spaces provide important community services to the people of Auckland. They contribute to building strong, healthy, and vibrant communities by providing spaces where Aucklanders can participate in a wide range of social, cultural, art and recreational activities. These activities improve lifestyles and a sense of belonging and pride amongst residents.

12. Work programmes are presented to local boards for approval each year. The 2019 – 2022 Community Facilities Work Programme, detailed in the attachments, contains information on all proposed projects to be delivered by Community Facilities, including capital works projects, leasing and operational maintenance.
13. Staff have engaged with the local board in the development of the work programme through a number of workshops, including:

- 1 November 2018 where the local board discussed their priorities for the future work programme
- 14 March 2019 where the local board reviewed the first draft work programme and provided feedback
- 9 May 2019 where staff provided any further information requested in workshop two and reviewed the revised draft work programme.

14. This year’s work programme is a three year programme to clearly demonstrate the phasing of project delivery and to enable the organisation to prepare for delivery. The work programme is subject to a rolling review and each year the local board will be asked to approve a new three year work programme.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

**Capital works programme**

15. Investment in the capital works programme will ensure that council facilities and open spaces in Puketāpapa Local Board remain valuable and well-maintained community assets.

16. The overall capital works programme includes projects for which the local board has discretion to allocate budget, referred to as the local programme, and projects from regional programmes.

17. Specific projects within the work programme may have budget allocated from two or more budget sources, including budgets from both local and regional programmes.

18. The work programme includes both new projects and existing projects that have been continued from the previous financial year where those projects require multiple years for delivery (multi-year projects).

19. Projects funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets are listed below:

- Keith Hay Park development - Contribution to the community led development being delivered under a facilities partnership agreement to install a toilet and changing room block to meet the needs of increased usage and population growth. Refer work programme item SharePoint identification number SPID 2073.
- Keith Hay Park install lighting - Install lighting to light fields 10 and 13 at Keith Hay Park. Install irrigation to four existing sand carpet fields 4, 9, 10 and 13 to increase the playing capacity at the park and meet the demands of population growth in the Puketāpapa area. Refer work programme item SharePoint identification number SPID 2425.
- Waikowhai install coastal boardwalk stage 2 - Stage two of the boardwalk development linking Banfield Place to Taylors Bay Reserve to meet the demands of population growth in the immediate area and as identified in the Greenways plan to connect Onehunga to Blockhouse Bay. Refer work programme item SharePoint identification number SPID 1976.

20. Any projects that have budget approved in the current 2018/2019 financial year, but are unable to be delivered this year, will be deferred. Deferred budgets will be added to the work programme at a later date.
Local Programme

21. The local programme includes those projects that the local board is funding from its discretionary capex budgets, including:
   - Renewals
     The local board can allocate its renewals budget towards the renewal of any council owned asset.
   - Locally Driven Initiative (LDI)
     The local board has the discretion to allocate its LDI budget to any projects that deliver a council asset or as a capital grant to a third party to deliver an asset made available for public use.

22. In preparing recommendations for the local programme a number of matters have been considered, including:
   - strategic documents (e.g. local board plan)
   - service assessment input from Community Services
   - asset condition assessments
   - input from operational maintenance teams and staff working within facilities
   - budget availability.

23. The Community Facilities work programme supports the achievement of the following 2017 Puketāpapa Local Board Plan priorities:
   - Connected communities with a sense of belonging
   - Improved wellbeing and safety
   - Thriving local economy and good job opportunities
   - Transport choices meet our varied travel needs
   - Urban development meets community needs
   - Vibrant and popular parks and facilities
   - Treasured and enhanced natural environment.

24. Other strategic documents of particular relevance have included:
   - Puketāpapa Local Board Plan 2017
   - Puketāpapa Open Space Network Plan
   - Puketāpapa Youth Voice (Puketāpapa Youth Summit 2018)
   - Diversity in Parks report

25. These have influenced recommendations in the work programme by providing strategic guidance for the prioritisation of the projects within the forward planning of the work programme.

26. Some of the key projects to be accommodated in the work programme include:
   - Arthur Faulkner Reserve:
     o Renewal of the tennis courts ready for summer period 2019/2020 to enable the community to come together and play tennis and pickleball.
New pedestrian pathway from the main carpark through to the carpark off Hazel Street entrance.

Maintenance works and investigation of the longer-term solution required for the Hazel Street entranceway and carpark renewal / upgrade.

- Harold Long Reserve and Fearon Park:
  - Stage three development funded to enable this stage to be completed with the hard-court construction. Stage four to be scoped and presented for future investment planning.
  - Renewal of the car park that has suffered damage during the recent large development works.

- Keith Hay Park:
  - Completion of the renewal and upgrades of the car parks and entrance ways off Noton Road and Richardson Roads.
  - Progression of the physical works stages for lighting to light fields numbers 10 and 13 at Keith Hay Park. Install irrigation to four existing sand carpet fields numbers 4, 9, 10 and 13 to increase the playing capacity at the park and meet the demands of population growth in the Puketāpapa area.
  - Development works - capital grant contribution from Auckland Council to go towards the installation of toilets and changing rooms. This project is being led and managed by the football club.
  - Renewal of the play space in the south. Due to extensive use by nearby schools and child care facilities, the current play space including the edging and climbing frame will be renewed.

- Waikowhai - Manukau Harbour’s Waikōwhai coast:
  - Coast pine tree removals - continuation of the removal of pines and revegetation along the Manukau Harbour foreshore, enables on-going preservation of the significant stands of native bush.
  - Coastal boardwalk – completion of the stage two construction of the boardwalk from Bamfield Place to Taylors Bay Reserve, ensures the Waikōwhai coast is enhanced and accessible.
  - Walkways development – design, consult and consent ready for physical works delivery of the agreed priority walkway routes.
  - Play space - renewal of the full play space at Waikōwhai Reserve.

27. The phasing of projects over various years is recommended to meet budget requirements. In this regard careful consideration has been given to the delivery timing of Waikōwhai play space renewal, which is a condition four. This has meant that the full replacement of the play space at the Wesley Community Centre will be phased in later years.

28. In addition, the investigation phase planned for the carpark renewal at Arthur Faulkner off Hazel Road in FY19 the 2019/2020 financial year, will enable physical works requirements to be more accurately defined and phased in the later years for delivery.

29. Of particular note in the work programme is the investigation for the renewal of assets at Cameron Pool, the renewal of the building management system (BMS), heating ventilation and air conditioning systems (HVAC), filtration plant and bleacher seating. Funding in the 2019/2020 financial year will enable a full site investigation and recommendations report to be prepared. This report will outline the assets requiring renewal, the criticality of the timing of the renewal works and the level of investment budget required over future financial years. The report will be brought to a workshop with the local board late in quarter two of the 2019/2020 financial year for review and forward work programme planning.
30. The proposed work programme in Attachment A contains:
   • Number of projects excluding leases and contract lines over three years: 42
   • Indicative cost for proposed projects in the 2019/2020 financial year: $4,292,423

Regional Programme
31. The Long-term Plan 2018 - 2028 includes budgets which support the delivery of regional programmes. These budgets are allocated to specific projects within a regional programme by the governing body.
32. Where budget is allocated to a project in the regional programme that falls within a local board decision making allocation (e.g. a local park), that project is included in the local board work programme. The local board then has decision making responsibility for that project, within the parameters set by the governing body, namely location, scope and budget.
33. Regional budgets include:
   • Local parks and sports field development (growth)
   • Coastal renewals
   • Slips prevention and remediation.
34. Projects in these regional programmes are identified and prioritised based on consideration of a number of factors.
35. For the local parks and sports field development programme, this includes:
   • Extent to which residential growth is generating demand for the project
   • Current levels of provision
   • Available budget.
36. For coastal renewals and slips prevention and remediation this includes:
   • Asset condition
   • Relative hazard and risk
   • Available budget.
37. The allocation of budget to specific projects will be approved by the Environment and Community Committee in July 2019.
38. The local board has an opportunity to provide formal feedback, through resolution to this report, for consideration by the Environment and Community Committee prior to approval of the regional programmes.

Capital Programme Delivery
Cost estimates subject to change
39. Budget allocations within the work programme are best estimates only. Project costings are subject to change and refinement as projects progress through the design and delivery process. Greater clarity will be determined around the specific work required and the cost of delivery of that work once the details are defined.
40. The delivery of individual projects is managed within the overall work programme budget for each local board. Where significant changes to project budgets may need to be considered, or if new projects are added to the work programme, changes may be required to the programme to accommodate final project costs as the year progresses.
Risk adjusted programme

41. A number of projects have been identified in the work programme as “risk adjusted programme (RAP)” projects.

42. These are projects that have budget allocated in the 2020/2021 financial year (i.e. year two of the three-year programme). Staff propose to commence work in the 2019/2020 year on the delivery of these risk adjusted projects.

43. By progressing these identified projects alongside the 2019/2020 projects in the programme, it is intended that, should projects identified for delivery in year one of the work programme be delayed for any reason, staff will be able to proceed with agreed alternative projects to ensure that the full annual budget is delivered each year.

44. Approval is sought from the local board for staff to commence work on those projects identified in the work programme as risk adjusted programme projects in the 2019/2020 year.

Delegation for approval of changes to the work programme

45. The delivery of the proposed work programme in an efficient and timely manner may require amendments to be made to the agreed work programme during the course of the year. Such amendments could include:

- changes to project scope, budgets, timing
- addition of new projects within available budget
- cancelling or putting approved projects on hold.

46. Any changes to the approved work programme require approval from the local board. Approval will normally be sought through resolution at a business meeting.

47. Local boards are also able to delegate authority to approve some or all amendments to the work programme to the chair, to another member of the local board, or to staff. Such delegation would allow changes to be made without the timeframes required to provide formal reports and would support the efficient delivery of the work programme.

48. Should the local board choose to delegate authority to approve changes to the work programme, it is anticipated that any changes would be workshopped with the local board prior to any delegated decision being taken. Any changes made under delegation would be reported back to the local board in their quarterly report.

Leasing work programme

49. Community leases, commonly on public parks and reserves, are a valuable way in which the council provides support to community organisations across the region. These groups provide a wide range of community activities and services aligned with recognised local priorities and are a key part of the mosaic of community activity and infrastructure in Auckland.

50. Attachment B – Community Leases provides a detailed list of the community leases and licences that will expire or are due for renewal over the 2019/2020 financial year. Following approval of the work programme staff will proceed with review and renewal of these leases and licences as appropriate during the course of the financial year.

51. Two additional project lines include those leases and licences proposed to be progressed in the 2020/2021 and 2021/2022 financial years respectively. It also includes the additional leases and licences that will be deferred from the 2018/2019 financial year to the 2019/2020 financial year.

52. Straight forward lease renewals without variations will be processed in accordance with agreed delegations with a written memo to the local board providing the opportunity for the local board to request further information or a formal report. More complex community leases will be reported to the local board at a business meeting.
Operational maintenance work programme

53. The regular maintenance of all council-owned built and open space assets plays an important part in:
   - increasing the long-term durability of Community Facilities assets
   - improving the safety of Community Facilities assets
   - ensuring the enjoyment of Community Facilities assets by the users.

54. In the 2019 - 2022 Community Facilities Work Programme, there are three-line items dedicated to all maintenance in the local board area:
   - Full Facilities Maintenance Contracts – these contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage response. From 1 July 2019 council is responsible for streetscapes maintenance from Auckland Transport.
   - Arboriculture Maintenance Contracts – these contracts include all tree management and maintenance
   - Ecological Restoration Maintenance Contracts – these contracts include pest plant management within ecologically significant areas and animal pest management across all parks and reserves.

55. Staff will be able to provide regular reporting on maintenance through monthly updates to the local boards and through the quarterly report. Community Facilities is also providing additional weekly updates to all elected members on contractor performance.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

56. The 2019 - 2022 work programme has been developed in consultation with other council departments as part of the council’s integrated local board work programme approach. This approach aimed to improve the quality of advice for the local board through collaboration and understanding across departments.

57. In particular, the council’s Community Services and Community Facilities Landscape Design departments were involved in the development of key concept and actions plans, which set the future strategic vision for these open spaces. These plans seek to ensure safe and accessible facilities for the whole community and include:
   - Waikōwhai Walkways - development of the priority routes along the Waikōwhai Coastal Walkway as per the adopted Action Plan.
   - Mt Roskill War Memorial concept plan
   - Margaret Griffin Park concept plan
   - Hillsborough Cemetery one, concept plan.

58. Council’s Parks Sport and Recreation team have led a number of service provision studies to identify the current provision and the future provision needs across the local board area for drinking fountains, toilets and shade sails. These provide a strategic prioritised action plan that will guide future asset investment.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

59. The Community Facilities Work Programme has been created through a combination of local board feedback, asset condition assessments and agreed levels of service.

60. The 2019 - 2022 Community Facilities Work Programme has been considered by the local board in a series of workshops from October 2018 to May 2019. The views expressed by
local board members during the workshops have informed the recommended work programmes.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

61. The 2019-2022 Community Facilities Work Programme ensures that all facilities and open space assets continue to be well-maintained assets that benefit the local community, including Māori. When developing and delivering work programmes consideration is given to how the activities can contribute to Māori well-being, values, culture and traditions.

62. Where any aspects of the proposed work programme are anticipated to have a significant impact on sites of importance to mana whenua then appropriate engagement will be undertaken.

63. Staff are also attending mana whenua forum’s monthly to receive feedback on specific projects within the 2019-2022 Community Facilities Work Programme.

64. Puketāpapa Local Board value the strengthened relationship and will continue to seek mana whenua advice and guidance on key projects, particularly those relating to the environment. An upcoming project on a tohu (marker) for Te Auaunga / Oakley Creek has brought several local boards together to work across boundaries.

65. Activities in the work programmes that are specific to Māori outcomes include:

- Te Auaunga Awa Placemaking - The local board has worked with mana whenua to develop a vision and restoration strategy for the upper catchment of Te Auaunga / Oakley Creek. A project is underway to deliver a number of those placemaking outcomes, which include for wayfinding and interpretive signage, trail markers, storytelling and Tohu implementation at significant sites along the Oakley Creek in the Puketāpapa Local Board area.
- Te Kete Rukuruku (Māori naming of parks and places)
- Auckland Urban Forest (Ngahere) Strategy – growing phase
- Puketāpapa - native forest restoration and ecological restoration programme which ensures biodiversity and significant trees are protected

**Ngā ritenga ā-pūtea**

**Financial implications**

66. Table 1 below summarises the relevant budgets, proposed allocation and the balance of unallocated budget available.

<table>
<thead>
<tr>
<th>Local Budgets</th>
<th>2019/2020</th>
<th>2020/2021</th>
<th>2021/2022</th>
</tr>
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<tbody>
<tr>
<td>Renewals - Budget</td>
<td>$1,188,060</td>
<td>$706,546</td>
<td>$496,742</td>
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<tr>
<td>Renewals - Proposed Allocation</td>
<td>$1,174,423</td>
<td>$706,546</td>
<td>$496,742</td>
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<td>Renewals - Unallocated budget</td>
<td>$13,637</td>
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<td>$0</td>
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<tr>
<td>Growth and Development - Allocation</td>
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<td>$1,720,000</td>
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<tr>
<td>Coastal Renewals - Allocation</td>
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<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Slips Prevention – Allocation</td>
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<td>$0</td>
<td>$0</td>
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<tr>
<td>LDI Capex - Proposed Allocation</td>
<td>$535,000</td>
<td>$440,000</td>
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<tr>
<td>LDI Opex - Proposed Allocation</td>
<td>$34,000</td>
<td>$0</td>
<td>$0</td>
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</table>
67. The proposed work programme can be accommodated within the available local board budgets. Approval of the work programme does not have significant financial implications, unless projects experience a significant overspend or underspend.

68. Regular updates on the delivery of the programme will be provided to the local board. These updates will identify progress of all projects and potential amendments to the approved programme including changes to budget allocation and timing.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

69. Where a work programme activity cannot be completed on time, due to unforeseen circumstances, this will be signalled to the local board at the earliest opportunity. The risk adjusted programme (RAP) will be used to progress those projects identified as ready to proceed under the RAP.

70. If the proposed Community Facilities work programme is not approved at the business meeting, there is a risk that the proposed projects may not be delivered within the 2019/2020 financial year.

Ngā koringa ā-muri

Next steps

71. Once approved, delivery of activities identified in the Community Facilities work programme will commence from 1 July 2019.

72. The work programmes identify if further decisions are required for each activity. These will be brought to the local board when appropriate.

73. Progress and updates on work programmes will be reported to the local board for each quarter of the financial year.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Puketāpapa Community Facilities BMR Work Programme 19_22</td>
<td>71</td>
</tr>
<tr>
<td>B</td>
<td>Puketāpapa Community Leases Work Programme 19_20</td>
<td>81</td>
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Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Katrina Morgan - Senior Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td>Authorisers</td>
<td>Trina Thompson - Relationship Manager</td>
</tr>
</tbody>
</table>
### Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points for LB</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/ Unit or GCO</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>2019/2020</th>
<th>2020/2021</th>
<th>2021/2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>3149</td>
<td>Puketāpapa Full Facilities maintenance contracts</td>
<td>The Full Facilities maintenance contracts include maintenance and repair of all assets across buildings, parks and open spaces, and sports fields, funded from local board budgets. These contractors also undertake coastal management and storm damage works, and improving town centre cleaning, street litter bin emptying, and vegetation clearance and bare mowing works, although these are funded from regional budgets. This activity and related budget also includes smaller built system contractors such as pool plant specialists and technical systems contractors.</td>
<td>With the maintenance contracts, local board assets are able to be maintained to the approved level of service. These contracts provide for regular compliance testing and scheduled activities including planned preventative maintenance to be completed, and in response to requests for maintenance. These contracts benefit all members of the public as local board assets are able to be fully utilised if they are fit for the intended purpose, and it offers better value to ratepayers if assets remain in service for their expected life.</td>
<td>No further decisions anticipated</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF Operations</td>
<td>Q1, Q2, Q3, Q4</td>
<td>AFS, Opex</td>
<td>$3,420,051</td>
<td>$3,488,452</td>
<td>$3,550,271</td>
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<tr>
<td>3150</td>
<td>Puketāpapa Arboriculture Contracts</td>
<td>The Arboriculture maintenance contracts include tree management and maintenance in parks and on streets, funded from local board budgets. These contractors also undertake storm damage works although these are funded from regional budgets.</td>
<td>With the Arboriculture Contracts, trees in parks and reserves, and on streets, are able to be maintained to the approved level of service. These contracts provide for a programme of tree inspection and maintenance, and in response to requests for maintenance of trees which have become damaged or are obstructions. These contracts benefit all members of the public as trees which are properly maintained are more likely to remain in good health, are less likely to become health and safety issues, and offer greater visual amenity.</td>
<td>No further decisions anticipated</td>
<td>Treasured and enhanced natural environment</td>
<td>CF Operations</td>
<td>Q1, Q2, Q3, Q4</td>
<td>AFS, Opex</td>
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<td>$626,434</td>
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<tr>
<td>3151</td>
<td>Puketāpapa Ecological Restoration Contracts</td>
<td>The Ecological Restoration maintenance contracts include pest plant within ecologically significant areas and animal pest management across all parks and reserves funded from local board budgets.</td>
<td>With the maintenance contracts, local board assets are able to be maintained to the approved level of service. These contracts provide for a programme of restoration planting and pest animal and plant control for high value sites, and in response to requests for animal pests in parks. These contracts benefit all members of the public as they improve ensure ecologically significant sites on our local parks and reserves are pest free and offer ecological and wider benefits.</td>
<td>No further decisions anticipated</td>
<td>Treasured and enhanced natural environment</td>
<td>CF Operations</td>
<td>Q1, Q2, Q3, Q4</td>
<td>AFS, Opex</td>
<td>$329,674</td>
<td>$338,287</td>
<td>$342,992</td>
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</tbody>
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Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

| ID  | Activity Name                                                                 | Activity Description                                                                 | Activity Benefits                                                                 | Further Decision Points for LE Workshops options with local board to seek direction prior to implementation | LB Plan Outcome | Lead Dept/ Unit or CCO | CF Investigation and Design | Timeframe | Budget | 2018/2019 & 2020 | 2020/2021 | 2021/2022 | 2022/2023+ | Total Budget |
|-----|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|----------------|------------------------|-----------------------------|-----------|-------|------------------------|------------|------------|-------------|-------------|----------|
| 3604 | Action priorities - provision reports for drinking fountains, toilets and shade sails | Action priority actions from the provision reports for drinking fountains, toilets and shade sails across the local board area. These reports are due completion in FY20/21 by Community Services. | Improved open spaces for our community to enjoy. | Workshop options with local board to seek direction prior to implementation. | Vibrant and popular parks and facilities | CF Investigation and Design | Estimated Project Completion Date May 2021 | LD1 Capex | $0 | $25,000 | $25,000 | $0 | $0 | $50,000 |
| 1953 | Arthur Faulinner Reserve - investigate renewal car park, minor renewal works | Maintain and investigate the renewal requirements for the Hazel Avenue car park and path by the VIF Club to enable all year round accessible parking and access around to the tennis courts and play space. | Improved capacity and use of recreational assets for local community use. | Workshop delivery options with local board to seek direction for agreement on the timing and budget for future proposed physical works. | Vibrant and popular parks and facilities | CF Investigation and Design | Estimated Project Completion Date October 2019 | ABS Capex - Renewals | $0 | $20,000 | $0 | $0 | $0 | $20,000 |
| 3605 | Arthur Faulinner Reserve - renewal of main tennis courts | Removal of the existing two tennis courts with a full asphalt replacement to provide suitable flat surface for tennis and pickle ball users. This includes for full asphalt resurfacing, removal and reconnecting of existing light poles, installation of fences for tennis and pickleball nets, line marking for tennis and pickleball. Delivery is to be undertaken in quarter one and quarter two of FY19/20. | Improved capacity and use of recreational assets for local community use. | Workshop options with local board to seek direction prior to implementation. | Vibrant and popular parks and facilities | CF Investigation and Design | Estimated Project Completion Date October 2019 | ABS Capex - Renewals | $0 | $120,000 | $0 | $0 | $0 | $120,000 |
| 3066 | Cameron Pool - investigation for the renewal of assets | Undertake an investigation for the renewal of the building management system (BMS), heating ventilation and air conditioning systems (HVAC), filtration plant and bleacher seating. | Maintain current levels of service provision through planned renewal of the assets. | Workshop options with local board to seek direction prior to implementation. | Vibrant and popular parks and facilities | CF Investigation and Design | Estimated Project Completion Date January 2020 | ABS Capex - Renewals | $0 | $100,000 | $0 | $0 | $0 | $100,000 |
| 2820 | Car parks and park roads - renewal | Renew car parks or car parks of sites including for Plantation Reserve (St Rosilda), Hillsborough Cemetery 1, FY21/22 - investigate and scoping of options for presentation to the local board. FY21/22 - undertake physical works. This project will be unbundled for the physical works component upon approval of the individual sites to be renewed. This is a multi-year funded project to be initiated in FY20/21 programme. | Maintain current levels of service provision through planned renewal of the assets. | Workshop options with local board to seek direction prior to implementation. | Vibrant and popular parks and facilities | CF Investigation and Design | Estimated Project Completion Date June 2022 | ABS Capex - Renewals | $0 | $0 | $50,000 | $50,000 | $250,000 | $350,000 |
| 3821 | Feanen Park - renewal park and car park | Risk Adjusted Programme (RAP) project for the renewal of the existing Feanen car park which has sustained damage during the four year development works at Harold Long and Feanen Park bringing forward its renewal requirements. This is a multi-year funded project to be initiated in FY20/21. | Maintain current levels of service provision through planned renewal of the assets. | Workshop options with local board to seek direction prior to implementation. | Vibrant and popular parks and facilities | CF Investigation and Design | Estimated Project Completion Date May 2020 | ABS Capex - Renewals | $0 | $150,000 | $150,000 | $0 | $0 | $300,000 |

Attachment A

Item 16

2 / 9
<table>
<thead>
<tr>
<th>#</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points for LE Workshop Options with local board to seek direction prior to implementation</th>
<th>LE Plan Outcomes</th>
<th>Lead Dept/ Unit or COO</th>
<th>CF Investigation and Design</th>
<th>Timeline</th>
<th>Budget Source</th>
<th>2018/19 &amp; prior budget</th>
<th>2019/20</th>
<th>2020/2021</th>
<th>2021/2022</th>
<th>2022/2023+</th>
<th>Total Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>3669</td>
<td>Flicking Centre and Mt Road Library - renewal condition 4 and 5 assets.</td>
<td>Renewal of assets as per the asset assessment report. These works include for energy loss improvements, concrete blockwork painting, or detail downward pipes, re-surfacing stairs, install geo textile fabric over drains, install handrails on entry ramp, leaf guards in the gutters and undertaking of a seismic assessment. FY19/20 - undertake investigation. FY20/21 - undertake physical works.</td>
<td>Risk Adjusted Programme (RAP) project.</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>FY19/20 - select projects, prioritize, and seek direction prior to implementation.</td>
<td>LEI - Investigation</td>
<td>CF - Investigation and Design</td>
<td>Estimated Project Completion Date May 2021</td>
<td>ABS - Capex - Renewals</td>
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<td>$60,000</td>
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<td>$0</td>
<td>$80,000</td>
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<tr>
<td>1864</td>
<td>Harold Long and Feenan Reserve - develop greenways and linkages</td>
<td>Implementation of the concept plan to improve the connectivity of the two parks, further develop the greenways/linkages as per the local board adopted Greenways Plan. This project is a continuation of the FY17/18 programme. This project is now complete and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed.</td>
<td>Providing improved connectivity and opportunities for health, wellbeing and enjoyment of the outdoors.</td>
<td>No further decisions anticipated</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>LEI - Capex</td>
<td>CF - Project Delivery</td>
<td>Project Completion Date April 2019</td>
<td>ABS - Capex - Development</td>
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<td>$1,545,285</td>
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<tr>
<td>2410</td>
<td>Harold Long and Feenan Reserve - Stage 3</td>
<td>Undertake delivery of stage three of the development plan. Local Board approved priority actions - undertake the bush playground and hard court construction. FY18/19 - $100,000 LDI capex to progress detailed design, tendering, construction of the bush play area. FY19/20 - $200,000 LDI capex proposed to construct the hard court. This project is part of a multi-year programme to be initiated FY18/19.</td>
<td>Improved open spaces for our community to enjoy.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>LEI - Capex</td>
<td>CF - Project Delivery</td>
<td>Estimated Project Completion Date June 2020</td>
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<td>3067</td>
<td>Hilsborough cemetery one - capital plan - design and consent.</td>
<td>Upon completion and adoption of the Hilsborough cemetery one concept plan by the local board, progress detailed design, consultation and required consents to enable the physical works stages to be planned. FY19/20 - progress detailed design, obtain resource consent and engineers estimates</td>
<td>Safe and accessible facilities for the whole community.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>LEI - Capex</td>
<td>CF - Investigation and Design</td>
<td>Estimated Project Completion Date June 2020</td>
<td>LDI - Capex</td>
<td>$0</td>
<td>$30,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$30,000</td>
</tr>
<tr>
<td>2960</td>
<td>Keith Hay Park - (Norton and Richardson Road - renew both car parks, install amenity lighting.</td>
<td>Renewal and upgrade of the existing carparks at the entrances to the park off Norton Road and Richardson Road. Lighting to be installed, continuing on through the Norton Road entrance car park through to Richardson Road. The upgrades are in accordance with the Keith Hay Park Development Plan (17/25 - $265,000 LDI contribution)/20/20 - $322,000 Auckland Transport capital fund). This project is a continuation of the FY17/18 programme. This project is now in delivery in advance of the planned timeframe. This budget remains in the original allocated year as it was committed Risk Adjusted Programme (RAP) project.</td>
<td>Improved capacity and use of recreational assets for local community use.</td>
<td>Improved capacity and use of recreational assets for local community use.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>LEI - Capex</td>
<td>CF - Project Delivery</td>
<td>Expected Delivery Date October 2019</td>
<td>ABS - Capex - Renewals, LDI - Capex, External Funding</td>
<td>$1,312,000</td>
<td>$140,000</td>
<td>$100,000</td>
<td>$0</td>
<td>$0</td>
<td>$1,552,000</td>
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## Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points for LB</th>
<th>LDB Plan Outcomes</th>
<th>Lead Dept/ Unit or COO</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>Total Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2673</td>
<td>Keith Hay Park - development</td>
<td>Auckland Council’s capital grant contribution to go towards the installation of toilets and changing rooms. This project is being led and managed by the football club. A facilities partnering agreement will be executed. Physical works are estimated to commence in FY19/20. This project is part of a multi-year programme initiated FY18/19.</td>
<td>Increase in sports infrastructure provision to meet the demand due to population growth in the area.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF: Investigation and Design</td>
<td>Estimated project completion June 2020</td>
<td>ADB: Capex - Growth</td>
<td>$1,774,143</td>
</tr>
<tr>
<td>2425</td>
<td>Keith Hay Park - install lighting and irrigation</td>
<td>Install lighting to light fields 10 and 13 at Keith Hay Park. Install irrigation to four existing sand carpet fields 4, 9, 10 and 13 to increase the playing capacity at the park and meet the demands of population growth in the Puketāpapa area. FY19/20 investigation, design and obtain required consents. FY20/21 progress works. (External contribution $385,000 FY18/19). Risk Adjusted Programme (RAP) project.</td>
<td>Increase in sports infrastructure provision to meet the demand due to population growth in the area.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF: Project Delivery</td>
<td>Estimated project completion June 2020</td>
<td>ADB: Capex - Growth</td>
<td>$385,000</td>
</tr>
<tr>
<td>3068</td>
<td>Keith Hay Park (South) - renew play space</td>
<td>Renew the current play space including the edging and climbing frame. FY19/20 investigation and scoping of options for presentation to the local board, with options for increasing the level of service. FY20/21 undertake physical works. This is a multi-year funded project initiated FY19/20 programme.</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF: Investigation and Design</td>
<td>Estimated Project Completion Date May 2021</td>
<td>ADB: Capex - Renewals</td>
<td>$0</td>
</tr>
<tr>
<td>3069</td>
<td>Margaret Griffin park - concept plan - design and concept</td>
<td>Upon completion and adoption of the Margaret Griffin park concept plan by the local board, progress detailed design, consultation and required consents to enable the physical works stage to be planned. FY19/20 - progress detailed design, obtain resource consent and engineers estimate. Restoration of the historic. With the idea of a pencil top. This is a multi-year funded project initiated FY19/20.</td>
<td>Improved open spaces for our community to enjoy.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF: Investigation and Design</td>
<td>Estimated Project Completion Date May 2020</td>
<td>LDI: Capex</td>
<td>$0</td>
</tr>
<tr>
<td>2198</td>
<td>Monte Cecile Park - restore historic Whare</td>
<td>Preservation of heritage assets in the local community.</td>
<td>Workshop options with local board to seek direction during investigation and design phase.</td>
<td>Connected communities with a sense of belonging</td>
<td>CF: Investigation and Design</td>
<td>Not scheduled</td>
<td>ADB: Capex - Development</td>
<td>$10,550</td>
<td>$0</td>
</tr>
<tr>
<td>2813</td>
<td>Mt Roskill Library - comprehensive renewal</td>
<td>Comprehensive building refurbishment inclusive of the furniture, fixtures and equipment. FY21/22 – investigation, design and concepting in partnership with the Librarian team. FY22/23 – progress the physical works. This is a multi year funded project to be initiated in FY21/22 programme.</td>
<td>Maintain current levels of service provision through planned renewal of the assets reducing long term maintenance costs.</td>
<td>Workshop options with local board to seek direction during investigation and design phase.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF: Investigation and Design</td>
<td>Estimated Project Completion Date June 2023</td>
<td>ADB: Capex - Renewals</td>
<td>$0</td>
</tr>
<tr>
<td>3616</td>
<td>Mt Roskill War Memorial - concept plan - design and concept</td>
<td>Safe and accessible facilities for the whole community.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF: Investigation and Design</td>
<td>Estimated Project Completion Date May 2020</td>
<td>LDI: Capex</td>
<td>$0</td>
<td>$30,000</td>
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<tr>
<td>2457</td>
<td>MI Roskill War Memorial Hall - renew kitchen</td>
<td>Renew kitchen to ensure it is fit for purpose to meet current service requirements</td>
<td>Promoting the wellbeing of our communities through guardianship of community facilities.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF Project Delivery</td>
<td>Estimated Project Completion Date December 2019</td>
<td>ARS Capex - Renewals</td>
<td>$2,500</td>
</tr>
<tr>
<td>2522</td>
<td>Pak Homestead - install HVAC system</td>
<td>Improve the air conditioning system at the facility to ensure it is functional and fit for purpose.</td>
<td>Promoting the wellbeing of our communities through guardianship of community facilities.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF Project Delivery</td>
<td>Estimated Project Completion Date December 2019</td>
<td>ARS Capex - Development</td>
<td>$527,553</td>
</tr>
<tr>
<td>2366</td>
<td>Park buildings - renew - FY18/19 to FY19/20, Paketapapa</td>
<td>Renew park buildings including toilets, changing rooms and small park buildings, Sites: Margaret Griffith Park, Richardson Road Car Park and Keith Hay Park South, FY18/19 - investigation and scoping of options for presentation to the local board, FY19/20 - undertake physical works.</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF Project Delivery</td>
<td>Estimated Project Completion Date March 2020</td>
<td>ARS Capex - Renewals</td>
<td>$15,000</td>
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<tr>
<td>2814</td>
<td>Park buildings - renew - FY20/21 to FY21/22, Paketapapa</td>
<td>Renew of park buildings, Sites for investigation, Hillsborough Park, Ray Park, War Memorial Park, FY20/21 - investigation and scoping of options for presentation to the local board, FY21/22 - undertake physical works. This project may be unbundled for the physical works component, to be advised once the investigation and design phase is complete.</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF Investigation and Design</td>
<td>Estimated Project Completion Date June 2022</td>
<td>ARS Capex - Renewals</td>
<td>$0</td>
</tr>
<tr>
<td>2815</td>
<td>Park furniture and fixtures - FY19/20 to FY20/21, Paketapapa</td>
<td>Renew seats, bins, bollards at various parks, Sites for investigation: Seats: Lynfield Reserve, Beltair Reserve, Three Kings Reserve, Margaret Griffith Park, May Road War Memorial Park, Binc: Paketapapa / Mount Roskill</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF Investigation and Design</td>
<td>Estimated Project Completion Date June 2021</td>
<td>ARS Capex - Renewals</td>
<td>$0</td>
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## Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points for LB</th>
<th>LB Plan Outcomes</th>
<th>Lead Dept/ Unit or COO</th>
<th>Timeframe</th>
<th>Estimated Project Completion Date</th>
<th>Estimated Project Completion Date</th>
<th>Budget 2019/20 &amp; Prior Budget</th>
<th>2019/2020</th>
<th>2020/2021</th>
<th>2021/2022</th>
<th>2022/2023+</th>
<th>Total Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2816</td>
<td>Park furniture and future renew - FYZ21/22 - Puketapapa</td>
<td>Renew seats, bins, bollards at various parks. Sits for investigation include: Seats at Waitakaruru Reserve, Tauramata Park, Redlands.</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>CF Investigation and Design</td>
<td>Estimated Project Completion Date June 2022</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>2817</td>
<td>Play spaces - renew - FYZ21/22 - Puketapapa</td>
<td>Renew of park play spaces. Renew the play components or comprehensive renewal of playgrounds, skateparks and foot courts.</td>
<td>Maintain recreational facilities for the local community to enjoy.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>CF Investigation and Design</td>
<td>Estimated Project Completion Date May 2022</td>
<td>$0</td>
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<td>$0</td>
<td>$0</td>
<td>$220,000</td>
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<tr>
<td>2811</td>
<td>Puketapapa - Auckland Urban Forest Strategy</td>
<td>Delivering the Planning Plan identified in the growing phase of the local board specific implementation of Auckland’s higher order strategy.</td>
<td>To increase and protect the urban forest so that no local board area has less than 15 per cent canopy cover.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>CF Operations</td>
<td>Estimated Project Completion Date June 2020</td>
<td>LDI Capex</td>
<td>$0</td>
<td>$25,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$25,000</td>
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<tr>
<td>2843</td>
<td>Puketapapa - improve accessibility initiative</td>
<td>The Puketapapa Bio-Accessible report is complete and local board approved.</td>
<td>Safe and accessible facilities for the whole community.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>CF Investigation and Design</td>
<td>Estimated Project Completion Date June 2020</td>
<td>LDI Capex</td>
<td>$0</td>
<td>$80,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$80,000</td>
<td></td>
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</tr>
<tr>
<td>2868</td>
<td>Puketapapa - LDI minor CAPEX fund FY23</td>
<td>Funding to deliver minor CAPEX projects throughout the financial year as identified and approved during the monthly local board workshops.</td>
<td>Improved open spaces for our community to enjoy.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>CF Investigation and Design</td>
<td>Estimated Project Completion Date June 2020</td>
<td>LDI Capex</td>
<td>$0</td>
<td>$5,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$5,000</td>
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<tr>
<td>2843</td>
<td>Puketapapa - native forest restoration and ecological restoration programme</td>
<td>Ecological program top up to target particular areas across the local board, including intensive ecological improvement, community education funding, and control pest awareness.</td>
<td>Ensuring ecologically significant sites on our local parks and reserves are pest free and offer ecological and water benefits.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>CF Operations</td>
<td>Estimated Project Completion Date June 2020</td>
<td>LDI Capex</td>
<td>$8,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$16,000</td>
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</tr>
<tr>
<td>2812</td>
<td>Puketapapa - Te Keta Rukuru - Miqor naming of parks and places</td>
<td>Implementation of the Te Keta Rukuru - Miqor naming of parks and places strategy ensuring the delivery aligns to the planning renewal of signage.</td>
<td>Improved open spaces for our community to enjoy.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>CF Investigation and Design</td>
<td>Estimated Project Completion Date June 2021</td>
<td>LDI Capex</td>
<td>$0</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$0</td>
<td>$0</td>
<td>$10,000</td>
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Attachment A
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</tr>
</thead>
<tbody>
<tr>
<td>2618</td>
<td>Signage - renew - FY19/20 - Puketapapa</td>
<td>Renewal of open space signage; with consideration to the Māori dual naming strategy and Te Aunga tohu inclusion. Sites for investigation: Alberts Reserve, Arthur’s Richards Memorial Park, Bokor Reserve, Big King Reserve, Francis Park, Flatland Reserve, Hillarys Cemetery 1, Hillborough Park, Lichfield Cove Reserve, Mountbatten Reserve, Nayland War Memorial Park, Newmarket Park, Seymour Park, Taylor Bay Road Reserve, Underwood Park, Walkway Park, Warakis Stream Reserve 1, Wattle Bay, Wilson Comer Reserve.</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF</td>
<td>Investigation and Design</td>
<td>Estimated Project Completion Date June 2020</td>
<td>ARS - Capex - Renewals</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>2623</td>
<td>Signage - renew - FY20/21 - Puketapapa</td>
<td>Renew signage as required FY20/21 - investigation (including options for sites that would benefit from an increase level of service to propose to the local board).</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF</td>
<td>Investigation and Design</td>
<td>Estimated Project Completion Date June 2022</td>
<td>ARS - Capex - Renewals</td>
<td>$0</td>
<td>$0</td>
<td>$10,000</td>
<td>$40,000</td>
</tr>
<tr>
<td>2627</td>
<td>Structures - renew - retaining walls - FY19/20 to FY21/22 - Puketapapa</td>
<td>Renew park structures. Retaining Wall - Monte Cecilia Park, Three Kings Reserve, Hillarys Cemetery 1, FY19/20 - investigation and scoping of options for presentation to the local boards. FY20/21 and FY22 - undertake physical works. This project may be unbundled for the physical works component, to be advised once the investigation and design phase is complete.</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF</td>
<td>Investigation and Design</td>
<td>Estimated Project Completion Date June 2022</td>
<td>ARS - Capex - Renewals</td>
<td>$0</td>
<td>$15,000</td>
<td>$50,000</td>
<td>$20,000</td>
</tr>
<tr>
<td>2658</td>
<td>Te Aungatangi Awa Placemaking</td>
<td>Minor asset budget top up to achieve the priorities outlined by Parks Sport and Recreation. FY19/20 - $50,000.00 LDR capital budget to progress the adopted Plan, including for wayfinding and interpretive signage; trail markers, storytelling and significant sites along the Oakley Creek in the Puketapapa Local Board area. FY19/20 - minor annual budget top up for Tuhu implementation. FY21/22 - minor annual budget top up for Tuhu implementation.</td>
<td>Improved open spaces for our community to enjoy.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF</td>
<td>Project Delivery</td>
<td>Estimated project completion June 2021</td>
<td>LDR - Capex</td>
<td>$90,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$0</td>
</tr>
<tr>
<td>1916</td>
<td>Vaukonohi instal mental boardwalk - stage 2</td>
<td>Stage 2 - Construction of the boardwalk from Bamfield Plaza to Taylor’s Bay Reserve. Inclusive of design, engineering investigations, public consultation, resource consenting, funding and commencement of physical works. FY18/19 investigate and design FY20/21 deliver physical works.</td>
<td>Improving connectivity through the open space for the local community to enjoy.</td>
<td>Workshop options with local board to seek direction during the design phase and prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF</td>
<td>Project Delivery</td>
<td>Estimated project completion June 2021</td>
<td>ARS - Capex - Grants</td>
<td>$230,368</td>
<td>$150,000</td>
<td>$1,720,000</td>
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</table>
## Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points for LF Workshops with local board to seek direction prior to implementation.</th>
<th>LG Plan Outcomes</th>
<th>Lead Dept/ Unit or CCO</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>2018/19 &amp; 2020</th>
<th>2020/2021</th>
<th>2021/2022</th>
<th>2022/2023+</th>
<th>Total Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2229</td>
<td>Waitakere Reserve - renew play space</td>
<td>Renewal of the full play space at Waitakere Reserve, upon completion of the on site bund wall remediation works FY20. FY19/20 - design, public consultation and consenting. Design options to be presented to the local board to review and approve.</td>
<td>Maintaining recreational facilities for the local community to enjoy.</td>
<td>Workshop design options and estimated costs with local board to seek direction prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF - Project Delivery</td>
<td>Estimated Project Completion Date June 2020</td>
<td>ABS - Capex - Renewals</td>
<td>$210,575</td>
<td>$60,000</td>
<td>$90,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>2519</td>
<td>Waitakere Walkways - development of priority walkway routes</td>
<td>Further development of the Waitakere Coastal Walkway as per the adopted Action Plan FY19/20 - undertake the design, resource consent approval for the priority routes as outlined in the Waitakere Walkways Action Plan (Route #2 Cape Horn, #3A Kingsford, #4 Lynfield Care and #2 Waitakere) FY20/21 - undertake physical works. This project is part of a multi-year programme to be initiated FY19/20 Risk Adjusted Programme (RAP) project.</td>
<td>Providing improved connectivity and opportunities for health, wellbeing and enjoyment of the outdoors.</td>
<td>Workshop all design options, costings, timing of delivery with local board to seek direction during the design phase and prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF - Project Delivery</td>
<td>Estimated Project Completion Date June 2020</td>
<td>LDI - Capex</td>
<td>$0</td>
<td>$100,000</td>
<td>$400,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>2828</td>
<td>Walkways and paths - renew - FY18/19 - Puketapapa</td>
<td>Renew walkways and paths at identified sites including for Waitakere Bay.</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF - Investigation and Design</td>
<td>Estimated Project Completion Date June 2020</td>
<td>ABS - Capex - Renewals</td>
<td>$0</td>
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<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>2829</td>
<td>Walkways and paths - renew - FY20/21 - Puketapapa</td>
<td>Renew walkways and paths at identified sites; Ballard Reserve; Sunnyvale Reserve; Kingsford Reserve; Kingsford; Cape Horn Road to foreshore. FY19/20 - investigation and scoping of options for presentation to the local board FY20/21 - undertake physical works. This project may be unbundled for the physical works component, to be achieved once investigation and design phase is complete. This is a multi-year funded project to be initiated FY20/21.</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>Workshop options with local board to seek direction prior to implementation.</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF - Investigation and Design</td>
<td>Estimated Project Completion Date June 2023</td>
<td>ABS - Capex - Renewals</td>
<td>$0</td>
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<td>$10,000</td>
<td>$50,000</td>
<td>$80,000</td>
</tr>
<tr>
<td>3084</td>
<td>Walkways and paths - renew - FY21/22 - Puketapapa</td>
<td>Renew walkways and paths at identified sites may include for May Road War Memorial Park, Three Kings Reserve, Waitakere Park, Wattle Bay, Wynstone Park, Greenvale Farm. Further sites may be identified during the scoping stage FY21/22 - investigation and scoping of options for presentation to the local board FY22/23 - undertake physical works. This project may be unbundled for the physical works component, to be achieved once investigation and design phase is complete. This is a multi-year funded project to be initiated in FY21/22.</td>
<td>Maintain current levels of service provision through planned renewal of the assets.</td>
<td>No further decisions anticipated</td>
<td>Vibrant and popular parks and facilities</td>
<td>CF - Investigation and Design</td>
<td>Estimated Project Completion Date June 2023</td>
<td>ABS - Capex - Renewals</td>
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### Community Facilities: Build Maintain Renew Work Programme 2019 – 2022

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<tr>
<td>2243</td>
<td>Wesley Community Centre - comprehensive renewal</td>
<td>Renew the interior of the Wesley Community Centre including the removal of the operable wall in the Tenupunga room, carpet replacement, repaint of the interior and the upgrade of the HVAC and heating. This project is now complete and was delivered in advance of the planned timeframe. The budget remains in the original allocated year as it was committed.</td>
<td>Maintain current levels of service provision through planned renewal of the assets reducing long term maintenance costs.</td>
<td>No further decisions anticipated.</td>
<td>Vibrant and popular parks and facilities</td>
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[Page 9/9]
## Community Facilities: Community Leases Work Programme 2019/2020

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<th>Further Decisions Points for LB</th>
<th>LB Plan Outcome</th>
<th>Local Department or GCO</th>
<th>Timetable</th>
<th>CL Lease Commencement Date</th>
<th>CL Final Lease Expiry Date</th>
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<th>CL Annual Opera Fee (excluding GST)</th>
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<tr>
<td>1438</td>
<td>20-24 Ponsonby Ave, Epson (Waiake Lawn Tennis Club Incorporated)</td>
<td>Renewal of ground lease</td>
<td>Provide classrooms and tennis courts for club members</td>
<td>At lease renewal</td>
<td>Connected communities with a sense of belonging</td>
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<td>1434</td>
<td>6A Fairhall Avenue, Epson (The Fairhall Tennis Club Incorporated)</td>
<td>Renewal of ground lease</td>
<td>Manage classrooms and tennis courts for club members</td>
<td>At lease renewal</td>
<td>Connected communities with a sense of belonging</td>
<td>Q3, Q4</td>
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<td>1435</td>
<td>Keith Hay Park, 600 Richardson Road, Mt Roskill (Three Kings United Soccer Club Incorporated)</td>
<td>New building lease; Deferred from the 2018/2019 work programme due to classification of land required to be completed prior to lease.</td>
<td>Provide classrooms for soccer club members and for the public to hire</td>
<td>At lease expiry</td>
<td>Connected communities with a sense of belonging</td>
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<td>Oneata Reserve, 14 The Avenue, Lynfield (Lynfield Tennis Club Incorporated)</td>
<td>New building lease; Included in Work Programme 2019/2020 due to an increase in the club current lease agreement</td>
<td>Provide classrooms for tennis club members and for the public to hire</td>
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<td>Developing a sense of belonging and engagement with the community</td>
<td>At lease expiry/renewal</td>
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<td>Q1, Q2, Q3</td>
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<td>Leases to be progressed in the 2021-2022 Work Programme year.</td>
<td>Developing a sense of belonging and engagement with the community</td>
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<td>1437</td>
<td>Waitematā Memorial Park, 75A Littet Ave, Mt Roskill (EdenRoost Softball Club Incorporated)</td>
<td>New ground lease; Deferred from 2018/2019 Work Programme due to the development of a concept plan for the park which will map out future investment in the park</td>
<td>Provide classrooms for softball club members and for the public to hire</td>
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Approval of the Puketāpapa Local Board ATEED FY2019-2020 Work Programme

File No.: CP2019/10341

Te take mō te pūrongo
Purpose of the report
1. To approve the Puketāpapa local economic development programme for the 2019/2020 financial year.

Whakarāpopototanga matua
Executive summary
2. This report introduces the proposed 2019/2020 financial year local economic development work programme for the Puketāpapa Local Board as set out in attachment A.
3. The proposed work programme comprises:
   - Pop-up Business School ($7,500)
   - Young Enterprise Scheme ($1,000)
4. The total value of the Local Economic Development programme is $8,500.
5. The board is being asked to approve the 2019/2020 local economic development

Ngā tūtohunga
Recommendation/s
That the Puketāpapa Local Board:
a) approve 2019/2020 local economic development work programme as presented in attachment A to this report:

Horopaki
Context
6. This report provides the local board with the proposed local economic development work programme for the coming financial year.

Tātaritanga me ngā tohutohu
Analysis and advice
7. The 2018/2019 local economic development work programme has been developed having regard to the local board’s priorities for local economic development set out in the Puketāpapa Local Board Plan 2017.

PopUp Business School ($7,500)
8. The PopUp Business School provides a free 10-day business school to provide education and support for local people interested in starting their own business. Previous Auckland events have had 50-60 attendees and have had positive results in terms of the numbers of businesses established. The course typically attracts people who may not ordinarily access business training with many participants being on some form of benefit or out of the labour market due to child care responsibilities.
9. Events have been funded in partnership by adjacent local boards, Ministry of Social Development and ATEED, with each contributing a share of the total cost of $25,000 plus venue costs. In 2018/19 Puketāpapa Local Board contributed $7,500 alongside Henderson-Massey and Whau Local Board to help support an event held in New Lynn. The total cost of that event was $27,500 with ATEED and MSD funding the outstanding $5,000. Sixty-nine people attended that 2-week event, over half of those were from the three funding local board areas.

10. For 2019/20 the cost of the PopUp has increased to $30,000. ATEED and Ministry of Social Development are committed to providing further funding to help bring the PopUp to different parts of Auckland in 2019/20.

11. Promotion of the PopUp Business School events will be targeted locally, and local residents will be prioritised for attendance to ensure local participation is in line with the share of the funding provided by local boards. In addition, for 2019/20 we will programme the PopUp Business Schools well in advance and promote them jointly so that local people are made aware of when a PopUp Business School event will take place nearest them so that we can promote more local attendance. In 2018/19 this was not possible as funding was not all in place at the start of the financial year.

12. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided.

**Young Enterprise Scheme ($1,000)**

13. Auckland Business Chamber, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students.

14. Fostering youth entrepreneurship is a key requirement for developing an innovative economy and creating employment pathways for our young people. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and real profit and loss. Students learn key work skills and business knowledge including: business fundamentals, planning, interpersonal relations, financial, decision making, reporting, risk management and team work. YES helps create a culture of innovation and entrepreneurship amongst Auckland’s young people.

15. The funding from the local board will support the delivery of the overall YES program, including the Kick Start days in February 2020 where we will specifically acknowledge local board support. The Kick start days are held in sub-regions (North, South, East, Central/West) and are the first day students get to meet the Young Enterprise team, and find out about their 2020 year, what YES is about, and what is in store for them. All schools in the local board area that have shown an interest in YES are invited. In addition, the invite is extended to those schools who have not shown an interest to enable them to make a decision as to whether to participate.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views**

16. The Local Board Economic Development Work Programme will be managed on behalf of the local board by ATEED.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views**

17. The projects noted above align with the local board plan outcome “Thriving local economy and good job opportunities” by supporting a wide range of local businesses and social enterprises and supporting employment opportunities for people who face barriers to employment.
18. The proposed local economic development work programme was workshopped with the local board on 14 March 2019, and a final draft was presented on 9 May 2019 workshop. Edits have been made to reflect the direction received at the workshops.

Tauākī whakaaweawe Māori
Māori impact statement
19. There are no direct impacts as a result of this report on Māori. However, in implementing the programme consideration will be given to the need to consult with Iwi and consider any impacts on Māori arising from the specific projects being undertaken. The PopUp Business School events have been well attended by Māori following targeted promotion of the events through forums such as the Whāriki Māori Business Network. Local businesses will potential benefit from receiving business sustainability advice if they chose to partake in.

20. In regard to the YES Māori students at participating schools will be able to benefit from the experience and learnings from the YES.

Ngā ritenga ā-pūtea
Financial implications
21. The proposed 2019/2020 local economic development work programme will see the allocation of $8,500 of the board’s locally driven initiatives operating expenditure budget. This amount can be accommodated within the board’s total draft budget for 2019/2020.

22. The local economic development work programme progress will be reported directly to the local board as part of the quarterly local board work programme report produced by Local Board Services.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
23. The Young Enterprise Scheme is of a low risk as this is a national programme delivered locally by the Chamber of Commerce.

24. The PopUp Business School has run successfully before in Auckland, once in the Whau Local Board area with Puketāpapa providing a share of the funding. Each time the target number of registrations has been exceeded. As we are reliant on other local boards allocating funding there is a risk should some not support the project financially that the planned number of events for 2019/20 will need to be reviewed. However, ATEED and Ministry of Social Development funding contributions mitigate this risk.

Ngā koringa ā-muri
Next steps
25. Following approval by the local board the Local Economic Development team at ATEED will begin to implement the programme from 1 July 2019. Where there is a need for further scoping of activities this will be undertaken and presented back to the local board as required.
Ngā tāpirihanga
Attachments

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Signatories

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<th>Author</th>
<th>Jonathan Sudworth</th>
</tr>
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<tr>
<td>Authorisers</td>
<td>John Norman – Strategic Planning Manager – Local Economic Development ATEED Trina Thompson - Relationship Manager/Senior Advisor Waitemata Local Board</td>
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<td>Pop Up Business School (PKTPP)</td>
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Te take mō te pūrongo
Purpose of the report
To approve the 2019/2020 Puketāpapa Local Board Plans and Places work programme.

Whakarāpopototanga matua
Executive summary
1. Work programmes are presented to local boards for approval each year. They outline the local activities to be delivered in each local board area for the next financial year.
2. This report presents three items in the draft 2019/2020 Puketāpapa Local Board Plans and Places work programme, namely:
   - Scoping of planning for the Three Kings town centre (Attachment A)
   - Scoping of planning for the Stoddard Road centre (Attachment A)
3. The Mt Roskill streetscape project is the third item. No recommendation is included as this item and budget are being carried forward into the 2019-2020 financial year.
4. The timing of the two scoping projects will be undertaken to ensure integration with the Urban Development Group (UDG, previously Home Land Community) housing programme for the Owairaka, Mount Roskill and Three Kings area. It is not yet known whether and to what extent the Three Kings town centre and the Stoddard Road centre will be impacted by the UDG’s housing programme. This will become clearer as the planning for the housing programme in this area is developed.
5. Staff will update the Local Board on progress and highlight risks on these two work programme items on a quarterly basis.

Ngā tūtohunga
Recommendation/s
That the Puketāpapa Local Board:
   a) approve Plans and Places Department to undertake the scoping of planning for the Three Kings town centre and the Stoddard Road centre in the event this is required to support/respond to the Urban Development Group’s housing programme.

Horopaki
Context
6. Work programmes are presented to local boards for approval each year. They outline the local activities to be delivered in each local board area for the next financial year.
7. The two items in the draft Puketāpapa Local Board Plans and Places work programme were included in the 2018/2019 work programme. However, neither project was progressed during the 2018/2019 year as both were intended to integrate with UDG’s housing programme for the area as well as central government’s light rail project. The housing programme will progress during 2019/2020 while the alignment of the City Centre to Airport light rail alignment has yet to be confirmed.
8. The Puketāpapa Local Board led the development of the Three Kings Plan. Finalised in 2014 and taking a 30 year view the Three Kings Plan remains relevant. However scoping of planning for the Three Kings centre will need to take into account UDG’s housing programme which is in the early stages of being developed.

9. While it is highly likely that planning by the UDG for the housing programme in the Owairaka, Mount Roskill and Three Kings area will progress significantly during 2019/2020, it is not yet known whether and to what extent the programme will impact on the Three Kings town centre and the Stoddard Road centre. The items listed in this report will enable scoping of planning to occur in the event that it turns out that this required.

10. Plans and Places is working with Auckland Transport on the Mt Roskill streetscape project. No recommendation is included as the item and budget are being carried forward into the 2019-2020 financial year.

Tātaritanga me ngā tohutohu
Analysis and advice

11. The two scoping projects will contribute towards achieving the Local Board Plan 2017’s outcome that “urban development meets community needs”, in the event that these are required as a result of the housing programme

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

12. In the event that these are required the two scoping projects will be undertaken in close liaison with key council stakeholders and council-controlled organisations.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

13. The two scoping projects, if undertaken, will support the Local Board’s work to achieve the outcomes outlined in the Local Board Plan 2017.

Tauākī whakaaweawe Māori
Māori impact statement

14. Inclusion of these projects in the board’s work programme will not generate a particular impact for Māori. However Plans and Places will consider potential impacts for Māori at the project formulation stage and in the event that each project progresses.

Ngā ritenga ā-pūtea
Financial implications

15. Both projects will be funded from the 2019/2020 regional budget.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

16. The exact timing of the housing programme is not currently known and hence it is not possible to predict whether and when any scoping of planning for the Three Kings town centre and the Stoddard Road centre is likely to occur. It is anticipated that this will become clearer during the course of 2019/2020. Plans and Places will keep the Local Board updated on progress and will include the Local Board in any of the scoping for these two centres.
Ngā koringa ā-muri

Next steps
17. Delivery of both scoping projects if undertaken, will occur in an integrated manner with UDG’s housing programme for the area and is likely to be progressed during 2019/2020.

18. Progress will be reported to the Local Board for each quarter of the financial year.

Ngā tāpirihanga

Attachments

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<tr>
<th>Author</th>
<th>Marc Dendale - Team Leader Planning - South</th>
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<tr>
<td>Authorisers</td>
<td>John Duguid - General Manager - Plans and Places</td>
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<td></td>
<td>Trina Thompson - Relationship Manager</td>
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<td>Scoping of centre planning for the Three Kings town centre</td>
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<td>Scoping of planning for Stoddard Road centre</td>
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Approval of Puketapapa Local Board Youth Connection FY2019/2020 Work Programme

File No.: CP2019/10627

Te take mō te pūrongo
Purpose of the report
To approve the 2019/2020 Youth Connection work programme for the Puketapapa Local Board.

Whakarāpopototanga matua
Executive summary
1. This report introduces the proposed 2019/2020 financial year Youth Connections work programme for the Puketapapa Local Board.
2. The total value of the Youth Connection programme is $25,000.
3. The board is being asked to approve the 2019/2020 Youth Connection programme.
4. Staff report to the local board on work programme activities quarterly to provide an update on progress and highlight risks. Along with any insights and learnings at the end of the programme.

Ngā tūtohunga
Recommendation/s
That the Puketapapa Local Board:

a) approve the allocation of $25,000 for the Youth Connections projects to be delivered by the Southern Initiative (TSI) for 2019/2020.

Horopaki
Context
5. This report provides the local board with the proposed Youth Connections work programme for the coming financial year.

Tātaritanga me ngā tohutohu
Analysis and advice
6. The 2019/2020 Youth Connections work programme has been developed having regard to the local board’s priorities set out in the Puketapapa Local Board Plan 2017, in particular:
   a) seek opportunities for youth training programmes modelled on the scheme trialled by the Walmsley / Underwood stormwater project.
   b) support organisations that help people make the move into education, self-employment or the workforce, e.g. by providing driver licence training.
7. The Southern Initiative (TSI) staff have been engaging with the local community groups, businesses and the support and connections provided by the fellow Southern Initiative (TSI) staff in identifying work programmes that will benefit the young people in Puketapapa Local Board area.
8. The development of draft work programmes was supported by a workshop with the local board. Workshop provided strategic direction and identified priority activities to support that
Further decisions required for allocation of funding by The Southern Initiative (TSI) will be brought to the local board in August/September 2019. Some of the options that have been discussed include:

**Option One:**
Employment Broker and Coach to support employment into infrastructure and construction in your area in partnership with the HLC development. This will also be supported by TSI’s Employment Broker and Coaches to adopt best practice standards to ensure quality employment outcomes

**Option Two:**
Commission quantitative research on young people in Puketāpapa Local Board areas to help make decisions based on actual research on your local board area – BERL

Option One was recommended and will inform the work programme.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

9. The Southern Initiative (TSI) have worked with the Community Empowerment unit to ensure the smooth transition and effective on-going delivery

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

10. The projects noted above align with the local board plan outcome ‘Thriving local economy and good job opportunities’.

11. The proposed work programme was workshopped with the local board on Monday, 29 April 2019.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

12. The Southern Initiative have developed strong relationships with local Māori community organizations and iwi.

13. All our programmes will include Māori community to provide training, quality employment outcomes and wellbeing.

14. Some of the Youth Connections funding will be directed to Māori organisations to improve Māori outcomes in terms of education and employment.

**Ngā ritenga ā-pūtea**

**Financial implications**

15. The proposed 2019/2020 Youth Connections work programme will see the allocation of $25,000 directly to the community organisations to deliver youth outcomes.

16. The Youth Connections work programme progress will be reported directly to the local board as part of the quarterly local board work programme report produced by Local Board Services.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

17. There is a risk that the activities in the work programme will not be delivered within indicative timeframes and budget. Where unforeseen delays occur, this will be communicated to the local board through quarterly reporting and where appropriate emails, memos or meetings.
Ngā koringa ā-muri

Next steps

18. Following approval by the local board The Southern Initiative team will come back to the local board as agreed in August/September 2019 to finalise confirm the detail of this work programmes with the local community groups.

19. Quarterly reports will be provided to the local boards as well as regular updates and insights as the programme progresses.

20. At the end of the programme delivery learnings and insights gained from the programme will be shared with the local board.

Ngā tāpirihanga

Attachments

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<tr>
<th>Author</th>
<th>Dhaya Haron – Specialist Advisor Youth Employment</th>
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<tr>
<td>Authorisers</td>
<td>Sue Travagila Manager – Shared Prosperity – The Southern Initiatives/West Worx Trina Thompson - Relationship Manager</td>
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### The Southern Initiative Work Programme 2019/2020

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<td>Youth Connections - Puketapapa</td>
<td>Youth Connections will: • retain and build on the impactful work of Youth Connections to date particularly the community-led solutions demonstrated to create impact; • boost and scale up tried and tested The Southern Initiative activities relating to young people and employment or entrepreneurship; • trial and experiment new approaches to support young marginalized youth (such as those in care, in the youth justice system or discriminated against).</td>
<td>Community outcomes: • young people, particularly those further from the labour market, are connected into quality, sustainable jobs, delivered through local and regional initiatives • inclusive, just, circular and regenerative economic development where young South and West Aucklanders share more equitably in Auckland’s prosperity or are set up to contribute to and share in this prosperity in the future.</td>
<td>Thriving local economy and good job opportunities</td>
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Te take mō te pūrongo
Purpose of the report
1. To provide information about the implications of the Local Government Regulatory Systems Amendment Act 2019 and to recommend changes to the Puketāpapa Local Board’s standing orders to align with the change in the legislation.

Whakarāpopototanga matua
Executive summary

3. Prior to the legislation change, the Local Government Act provided for an extraordinary meeting where:
   a) it could be called by resolution, or by requisition by the mayor or one third of the members
   b) the notice period was three days (unless it was called by resolution in which case the notice period could be not less than 24 hours)
   c) if it needed to be called earlier it could be called by the mayor, or, if the mayor was unavailable, the chief executive. The notice period could be not less than 24 hours.

4. As a result of the change, the meeting called under c) above is referred to as an ‘emergency meeting’ rather than an ‘extraordinary meeting’.

5. There is a change to the definition of public notice – which requires notification on a council’s website in addition to a newspaper.

6. There is a change to the definition of ‘working day’ to exclude a province’s anniversary.

7. Staff are taking the opportunity, while considering changes to standing orders, to propose an unrelated change to the current standing orders regarding attendance by electronic link. The current standing order requires a member seeking to attend by electronic link to be representing the council and unable to attend. The proposed change removes the requirement to be representing the council.

8. As detailed in the Local Government Act 2002 Schedule 7 clause 27 (3), a change to standing orders requires a 75 percent majority vote. The Puketāpapa Local Board’s standing orders need to be changed to reflect the changes in the law.

Ngā tūtohunga
Recommendation/s
That the Puketāpapa Local Board:

a) note the new statutory responsibility of the chief executive:

   *facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001;*

b) amend standing order 2.3.3 by replacing:

   *Calling an extraordinary meeting at earlier time*
The mayor or chairperson, or if they are unavailable, the chief executive, may call a meeting for an earlier time if this is necessary to deal with the business.

The person calling such a meeting must give each member and the chief executive notice of the time and place of the meeting and the matters in respect of which the meeting is being called, by whatever means is reasonable in the circumstances, at least 24 hours before the meeting.

Calling an emergency meeting

The mayor or chairperson, or if they are unavailable, the chief executive, may call an emergency meeting for an earlier time than is provided in Standing Order 2.3.2 if this is necessary to deal with the business.

The person calling such a meeting must give each member and the chief executive notice of the time and place of the meeting and the matters in respect of which the meeting is being called, by whatever means is reasonable in the circumstances, at least 24 hours before the meeting.

c) Amend standing order 7.2.3 by replacing:

Notification of extraordinary meetings

Where the council calls an extraordinary meeting but cannot give public notice to the extent required in Standing Order 7.2.1, the council must publicly notify the meeting, and the general nature of business to be considered at it, as soon as reasonably practicable before the meeting.

with:

Notification of extraordinary / emergency meetings

Where the council calls an extraordinary or emergency meeting but cannot give public notice to the extent required in Standing Order 7.2.1, the council must publicly notify the meeting, and the general nature of business to be considered at it, as soon as reasonably practicable before the meeting. If it is not practicable to publish a notice in newspapers before the meeting, the council must publicly notify the meeting as soon as practicable on the council’s website and in any other manner that is reasonable in the circumstances.

d) Amend standing order 9.4 (Definitions) by replacing:

Extraordinary meeting has the meaning defined in clause 22 of Schedule 7 of the Local Government Act 2002.

with:

Emergency meeting has the meaning defined in clause 22A of Schedule 7 of the Local Government Act 2002.

Extraordinary meeting has the meaning defined in clause 22 of Schedule 7 of the Local Government Act 2002.

e) Amend standing order 9.4 (Definitions) by replacing:

Meeting means:

(a) any first or ordinary or extraordinary meeting of the local board

with:

Meeting means:

(a) any first or ordinary or extraordinary or emergency meeting of the local board

f) Amend standing order 9.4 (Definitions) by replacing:
Publicly notified means notified to members of the public by a notice printed in appropriate newspapers circulating in the Auckland region.

with:

Publicly notified means made known to members of the public by a notice on the council’s website, until any opportunity for review or appeal has lapsed, and by a notice printed in appropriate newspapers circulating in the Auckland region.

g) Amend standing order 9.4 (Definitions) by replacing:

Working day means any day of the week other than:

(a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

(b) a day in the period commencing with 25 December in any year and ending with 15 January in the following year.

with:

Working day means any day of the week other than:

(a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

(b) Where Waitangi Day or ANZAC Day falls on a weekend, the following Monday

(c) Auckland Anniversary Day

(d) a day in the period commencing with 20 December in any year and ending with 10 January in the following year.

h) Amend the following standing orders:

i) SO 2.3:
replace the heading “Extraordinary meetings” with “Extraordinary and emergency meetings”

ii) SO 7.2.4
replace the heading “Extraordinary meetings” with “Extraordinary and emergency meetings”

iii) SOs 1.1.3, 2.4.1, 2.4.2, 7.3.2:
replace the words “extraordinary meeting” with “extraordinary or emergency meeting”

i) Amend standing order 3.3.3 to remove the requirement to be representing the council:

Conditions for attending by electronic link

The local board or its committees may give approval for a member to attend meetings by electronic link, either generally or for a specific meeting. Situations where approval can be given are:

a) where the member is representing the council at a place that makes their physical presence at the meeting impossible or impracticable

b) to accommodate the member’s illness or infirmity

c) in emergencies.

d) The member who is seeking to attend by electronic link may not take part in the vote to give approval. The only exception is where there is an emergency, in which case the member seeking to attend by electronic link
Horopaki

Context


10. The LGRSAA amends the Local Electoral Act 2001 to include a new principle for “representative and substantial electoral participation in local elections and polls”, and imposes a new responsibility on the Chief Executive of the council by amending the Chief Executive’s responsibilities in the Local Government Act 2002 (LGA) section 42(2)(d):

   (d) facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001;

11. It amends the definition of “public notice” and “publicly notified” under the LGA and the Local Government Official Information and Meetings Act 1987 (LGOIMA) to require notification both on the council’s website and in newspapers.

12. It creates a new category of council meeting called an “emergency meeting”, separate from “extraordinary meeting”. Previously, extraordinary meetings had two types of notice requirements. Where the more urgent form of notice is used, the meeting is now referred to as an emergency meeting. This applies to giving notice to members under the LGA and to public notices under LGOIMA.

13. It amends the definition of working day under the LGA and LGOIMA to exclude a province’s anniversary day being counted as a “working day”.

14. It makes minor amendments to The Dog Control Act 1996, the Local Electoral Act 2001, the Rates Rebates Act 1973 and makes changes to the LGA by specifying timeframes for making certain documents publicly available. These legislative changes are minor in nature and do not impact on local board standing orders.

Tātaritanga me ngā tohutohu

Analysis and advice

15. The changes made by the LGRSAA are minor in nature, nevertheless it is necessary to amend the Puketāpapa Local Board's standing orders to align the language to reflect current legislation.

16. The Puketāpapa Local Board may also wish to consider a change to standing orders which is not related to LGRSAA. Standing order 3.3.3 provides conditions for attending a meeting by electronic link:

   Conditions for attending by electronic link

   The local board or its committees may give approval for a member to attend meetings by electronic link, either generally or for a specific meeting. Situations where approval can be given are:

   a) where the member is representing the council at a place that makes their physical presence at the meeting impossible or impracticable

   b) to accommodate the member’s illness or infirmity

   c) in emergencies.

   The member who is seeking to attend by electronic link may not take part in the vote to give approval. The only exception is where there is an emergency, in which case the member seeking to attend by electronic link can take part in the vote.
17. This standing order was adopted in 2015. Since that time the technology has improved, and remote attendance to most local board business meetings is now possible. However, the conditions in the standing order are very limiting and do not allow attendance by a member who is out of Auckland for non-council reasons.

18. Staff recommend amending the standing order by removing the requirement to represent the council in SO 3.3.3 (a):

a) where the member is representing the council at a place that makes their physical presence at the meeting impossible or impracticable

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
19. The changes to the standing orders do not impact on the wider council group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
20. This is a report to 21 local boards. All local boards need to make changes to align their standing orders to LGRSAA.

Tauākī whakaaweawe Māori
Māori impact statement
21. The changes to standing orders brought about through the LGRSAA do not impact on the Māori community.

Ngā ritenga ā-pūtea
Financial implications
22. There are no financial implications to making these changes to standing orders.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
23. LGA Schedule 7 clause 27 (2) states that the standing orders of a local authority must not contravene the LGA or any other Act. If local board standing orders are not aligned to changes in the legislation, there is a risk that the local board may act inconsistently with the legislation by relying on standing orders that are not up to date.

Ngā koringa ā-muri
Next steps
24. Following the Puketāpapa Local Board resolution to amend the standing orders, staff will make the appropriate changes and recirculate the updated standing orders.
Changes to Local Board Standing Orders

Item 20

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Polly Kenrick – Business Manager - Local Board Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Keri Foote – Operations &amp; Improvements Manager – Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Trina Thompson – Relationship Manager</td>
</tr>
<tr>
<td></td>
<td>Louise Mason - GM Local Board Services</td>
</tr>
</tbody>
</table>
Albert-Eden-Roskill Ward Councillor Update

File No.: CP2019/09754

Te take mō te pūrongo / Purpose of the report
1. To enable the Albert-Eden-Roskill Ward Councillors to verbally update the Board.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:

a) thank Albert-Eden-Roskill Ward Councillors Cathy Casey and Christine Fletcher for their update.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Selina Powell - Democracy Advisor - Puketapapa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Trina Thompson - Relationship Manager</td>
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</table>
Chairperson's Report

File No.: CP2019/09761

Te take mō te pūrongo / Purpose of the report
1. To provide the Chairperson, Harry Doig, with an opportunity to update board members on the activities he has been involved with since the last meeting.

Whakarāpopototanga matua / Executive summary
2. It is anticipated that the Chairperson will speak to the report at the meeting.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:
a) receive Chair Harry Doig's report for May 2019.

Ngā tāpirihanga / Attachments

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<tr>
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<td>Chair Harry Doig's report, 01 May - 31 May 2019</td>
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<table>
<thead>
<tr>
<th>Author</th>
<th>Selina Powell - Democracy Advisor - Puketapapa</th>
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<tbody>
<tr>
<td>Authoriser</td>
<td>Trina Thompson - Relationship Manager</td>
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</tbody>
</table>
Report Name: Chair's report  
Report covering the period 01 May to 31 May 2019

Auckland Council workshops, meetings and briefings

01 May   Chair / Deputy Chair catch up
01 May   Chair/ Deputy Chair meeting with advisors and relationship manager
01 May   Community Forum
02 May   Board Workshop
03 May   Catch up with Cr Casey and AELB chair
03 May   Monthly communications catch-up
06 May   Attend Tupuna Muanga Authority hui
08 May   Chair / Deputy Chair catch up
08 May   Chair / member Kumar catch up
08 May   Present to Governing Body – Finance and Performance workshop on annual budget incl OLI
09 May   Board Workshop
09 May   Local Board Citizenship Ceremony
13 May   Attend Finance and Performance committee item on OLIs
13 May   Local Board Chairs’ Forum (part)
13 May   Local boards’ cluster meeting with Dean Kimpton
15 May   Meet with Community Places managers about "review"
15 May   Chair / Deputy Chair catch up
15 May   Members Cluster Working Group
15 May   Chair/ Deputy Chair meeting with advisors and relationship manager
16 May   Finance Catch-up
16 May   PLB Business Meeting
17 May   Communications catch-up
19 May   Harold Long Reserve Playground Opening
20 May   Attend Auckland/Guangzhou sister city event at Pah Homestead
21 May   Catch-up with HLC Community Development & Engagement Coordinator
22 May   Chair / Deputy Chair catch up
23 May   Board Workshop
27 May   Met with Three Kings plaza owner’s representative re PLB planning work
27 May   Attend joint JWAT AC liaison meeting
28 May   Chair/PA catch up
29 May   Chair/ Deputy Chair meeting with advisors and relationship manager
29 May   Joint Governing Body/Local Board Chairs meeting
30 May   Board Workshop
30 May   With Relationship Manager met with member Coury re monthly reports
31 May   Catch up with Cr Casey

Other meetings, events

03 May   Met with resident of Webster Ave re issues with neighbours
06 May   With local MP met with HLC and HNZ
10 May   Met with residents concerning issues in Molley Green PI
10 May  Attend and take part in Pop-Up School certificate awarding ceremony
11 May  Attend UMMA Trust Break the Fast event
17 May  With Deputy Chair Fairey met with Local MP
18 May  Attend ReUnion of Growing Confident Communities Together – Climate Change
18 May  Attend Community Patrol AGM
25 May  Attend Auckland Africa Day for speeches
28 May  Attend Samoan language week celebration at Wesley
31 May  Attend Interfaith Community iftar with Somali Education and Development Trust

Other Issues/challenges
Nil

Disclosures
No additional disclosures

Recommendation/s
a) That the report be received.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>H Doig</th>
</tr>
</thead>
</table>

Te take mō te pūrongo / Purpose of the report
1. To provide an update to the local board members on the activities they have been involved with since the last meeting.

Whakarāpopototanga matua / Executive summary
2. It is anticipated that Board members will speak to their reports at the meeting.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:
a) receive the member reports for May 2019.

Ngā tāpirihanga / Attachments

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<td>C</td>
<td>Ella Kumar’s Report, 01 May 2019 - 31 May 2019</td>
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</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Selina Powell - Democracy Advisor - Puketapapa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Trina Thompson - Relationship Manager</td>
</tr>
</tbody>
</table>
Report Name: Board Member Julie Fairey’s report  
Report covering the period 3rd May to 5th June 2019

Auckland Council workshops, meetings and briefings

4 May  
Attended part of the regional Have Your Say event, in Onehunga, on Dog Management Bylaw Review, with IMSB Member Glenn Wilcox, Crs Linda Cooper and Cathy Casey (photo)

8 May  
Regular catch-up with Chair
8 May  
Attended Infrastructure and Heritage Cluster with Member Holm (facilitating), and Member Kumar

9 May  
Attended regular local board workshop with Chair Doig, Members Holm, Kumar, Kaushal, and Member Coury from 10.34am.

13 May  
Attended Chair’s Forum on behalf of Chair Doig (until he arrived at 1.35pm, after that I stayed as an observer)

15 May  
Meeting with member of the Waitakere Ranges Local Board, and their Democracy Advisor, regarding meeting procedures
15 May  
Regular catch-up with Chair
15 May  
Attended Members Cluster, facilitated by Member Kaushal, with Chair Doig, Member Coury, and Member Holm from 1.10pm

16 May  
Draft minutes meeting (preparation for business meeting) with Chair
16 May  
Monthly business meeting

17 May  
Monthly comms meeting with Chair

19 May  
Attended opening celebration for Harold Long Reserve playground, with Chair Doig, Members Kaushal and Kumar, and local MP for Mt Roskill (photo)

23 May  
Attended regular local board workshop with Chair, Members Kumar, Holm, and Member Coury from 9.34am

29 May  
Regular advisor catch-up with Chair
29 May  
Brief catch-up with Chair

30 May  
Attended regular local board workshop with Chair, Members Holm, Kaushal, Coury, and Member Kumar from 9.41am
5 June  Regular catch-up with Chair
5 June  Regular advisor catch-up with Chair
5 June  Attended June community forum, with Chair, Members Holm, Kaushal, Coury, and Member Kumar from 7.05pm (photo)

Other meetings, events

4 May  Went to the Great Junkyard Playground at Western Springs Gardens Community Hall (photo)
6 May  Attended “Turning the Tide” research presentation on transport mode change (away from private cars) with Pippa Coom (Waitemata) and Angela Fulljames (Franklin) and others from the community, Auckland Council and Auckland Transport.
6 May  Meeting with consultant scoping setting up to support integrated projects in the future, talking about Te Auaunga Project from local board member perspective
7 May  Visiting off-leash dog access parks to check signage
9 May  Attended citizenship ceremony with Chair, Members Kumar, Kaushal and Coury (photo)
17 May  Bi-monthly meeting with MP for Mt Roskill, with Chair
25 May  Dropped in to Africa Day Festival
26 May  Attended the Blueprints on the Awa art workshop at Unitec, organized in conjunction with Friends of Oakley Creek (photo)
5 June  Attended Keith Hay Park Users Group, with Member Kumar
Other issues/challenges

Over the reporting period I have worked on issues in response to constituent queries or my own observations in regard to the following list of areas. This has usually involved seeking and supplying information, a request for service, and/or forwarding to relevant Board members/officers for their action/information. Often these are conversations on social media (Facebook and Twitter, sometimes Neighbourly).

- Illegal dumping, especially in regard to the long-term issues at Somerset Rd
- Local resource consent applications and alcohol licences monitoring
- Keith Hay Park sports fields, clubroom development, parking enforcement
- Mt Roskill War Memorial Park needs assessment and concept plan, water quality
- Wesley Community Centre carpark one-way system
- Noton Rd and Richardson Rd carpark projects (part of Keith Hay Park) (photo)
- Arthur Faulkner Reserve concept plan implementation, including pickleball and VHF club
- Waikowhai Coast boardwalk Stage 2
- Fearon and Harold Long Park park upgrade – current project and future possibilities
- Rendcomb Pl steps, fencing and handrail – now fixed! (photo)
- Footpath and pathway clearance eg weeds
- Faded parking lines, particularly mobility parks at Denny Ave’s carpark for Mt Roskill War Memorial Park
- Mowing issues in Ernie Pinches area, on Housing NZ property
- SH20 cycleway maintenance including Frost Rd spiral
- Mt Roskill Village upgrade works
- Inorganic collection issues
- Missing Greenways plinth sign on Frost Rd
- Lights out at Keith Hay Park Arundel St carpark
- Arkells Reserve works
- Dog off-leash areas signage
- Te Auaunga Project (including multiple visits to those parks over this month!) (photo)
- Playground upgrade queries for Waikowhai Park and Keith Hay Park south
- Speed-related crash issues on Hillsborough Rd
- 252 bus timetable changes
- Bamfield Reserve path closure
- The Avenue bus stop changes and issues with visibility
- Dog bylaw review
- Freedom camping bylaw changes
- Sandringham Rd Ext pedestrian crossing maintenance (and nearby cycling infrastructure)
- Fearon Park bleachers safety issue
- Repeated flooding at Molley Green Place

Thank you to our PA Liaison and other officers and elected members, including AT, for their assistance with these and other matters

Disclosures
I am an individual member of the Auckland branch of the National Council of Women. During the reporting period I attended the 13th April branch meeting, and have been organizing a local government forum for the June meeting on behalf of the Auckland branch. www.ncwnz.org.nz

I am a trustee, and board secretary, for The Aunties, a charity established to expand and make sustainable work done to meet the needs of families dealing with domestic violence. During the reporting period I attended a monthly trust board meeting on 27th May. www.aunties.co.nz

I am also a trustee on the HE Fairey Family Trust, which gives grants to people with disabilities through CCS/Disability Action, but I am not currently one of the two “active” trustees. I attended a meeting with other trustees on 4th June.

In my last report I included in my disclosures my intention to travel to Wellington, return, from Friday 31st May to Sunday 2nd June, funded by Parliamentary Services to accompany my husband in his work. However I did not end up taking this up and stayed in Auckland instead.

Recommendation/s

a) That the report be received.

Signatories

| Author | Julie Fairey |
Board Member Report – David Holm

1 to 31 May 2019.

Board Workshops and Meetings Attended

1 May       Attended Community Forum – Main topic pest plants.
2 May       Attended Board Workshop.
9 May       Attended Board Workshop.
16 May      Attended Board Business Meeting.
23 May      Attended Board Workshop.
30 May      Attended Board Workshop.

Transport Meetings and Issues

8 May       Infrastructure and Heritage Cluster Meeting. Covered footpath safety and streetscapes.
30 May      Meeting with Board Adviser following up on footpath safety resolution.

In response to my question at the May business meeting about decisions on localities for which ride-share e-scooters would be speed restricted to 15 kilometres per hour, I am advised that the proposals as to where this would apply were made by staff under operational delegations not by elected members.

Environmental Meetings and Issues

13 May      Manukau Harbour Forum Workshop and Business Meeting.

Other Meetings/ Functions

3 May       Observed part of Pop Up Business School promoted by ATEED.
18 May      Friends of Wairaki Creek weeding working bee.
18 May      Annual General Meeting Mt. Roskill Community Patrol with Chair Doig.
22 May      Drop in session : Draft Strategy for an Ageing Population.

Other organisations

14 May      Roskill Together Board meeting.

Declaration of interest I am Treasurer of Roskill Together.

Recommendation

That the Puketapapa Local Board:-
receive the report from Member Holm.
Report Name: Board Member Ella Kumar report
Report covering the period  01st May 2019 to 31st May 2019

Auckland Council Workshops, meetings and briefings

1st May
Community Forum
Rotary Club meeting with Chair H Doig

2nd May
Local Board Workshop
- Quarter three Work Programme Shop Update
- ACE events
- PSR Work Programme project details
- Community Facilities Update
- Existing Services levels reports/Governance framework

8th May
Monthly meeting with Board Chair
Cluster Meeting Infrastructure and Heritage

9th May
Local Board Workshop
- FY 19/20 Work Programme
- Agenda Run Through
- Local Grants Applications
- Strategic Relationship Grants Recommendations Part 1.

Citizenship Ceremony

19th May
Fearon Park Opening

23rd May
Local Board Workshop
- Local Board Agreement
- Community Empowerment FY 20 Work Programme
- Tree Consent
- Watercare Central Interceptor
- Healthy Puketapapa Action Plan
- Community Empowerment Neighbours 2019
  Neighbours 2019 presented by Neighbourhood Support
- Strategic Relationship Grant recommendation part 2
30th May

Local board Workshop
- PSR Concept Plan, Accessibility Map Direction
- ACE events
- Better Later Life strategy
- Keith Hay Park Daylighting Detailed Design stage 2
- FY 20 Wesley and Roskill Youth Zone Business Plan

Other meetings

31st May
Invited to and attended the Interfaith community iftar event.
Dropped into the Samoan Language week event at Roskill Youth Zone.

Disclosures:

Contractor for YMCA as an aerobics instructor to deliver fitness classes. (Cameron Pools Leisure Centre and Lynfield Leisure and Recreation Centre is situated in PLB area who own the buildings).

Roskill Together Committee Member

I volunteered for many years before being on the local board and will continue with community as requested in my personal capacity in various ways like events, support, fitness or as required at many organisations where the board may have funded or will fund in the future and will declare these situations as they arise and applications come to the local board and when local board engages and fund groups.

Recommendations

a) That the report be received.

Signatories

| Author | Ella Kumar |
Governance Forward Work Programme Calendar

File No.: CP2019/09755

Te take mō te pūrongo / Purpose of the report
1. To present the Puketāpapa Local Board with its updated governance forward work programme calendar (the calendar).

Whakarāpopototanga matua / Executive summary
2. The calendar for the Puketāpapa Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.
3. The calendar was introduced in 2016 as part of Auckland Council’s quality advice programme and aims to support local boards’ governance role by:
   • ensuring advice on meeting agendas is driven by local board priorities
   • clarifying what advice is expected and when
   • clarifying the rationale for reports.
4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:
a) receive the governance forward work programme calendar for June 2019.

Ngā tāpirihanga / Attachments
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Ngā kaihaina / Signatories
<p>| Author                      | Selina Powell - Democracy Advisor - Puketapapa                  |
| Authoriser                  | Trina Thompson - Relationship Manager                         |</p>
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<td>22 March 2019</td>
<td>Auckland Transport Report</td>
<td>Oversight and monitoring</td>
<td>Receive update on progress</td>
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<td>Business Meeting</td>
<td>18 April 2019</td>
<td>Local Board Agreement - Advocacy and Finance</td>
<td>Setting direction / priorities / budget</td>
<td>Define board position and feedback</td>
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<td>Adopt Local Board Work Programme FY20</td>
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<td>Business Meeting</td>
<td>18 July 2019</td>
<td>Auckland Transport Report</td>
<td>Oversight and monitoring</td>
<td>Receive update on progress</td>
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<tr>
<td>Business Meeting</td>
<td>15 August 2019</td>
<td>Open Space Management Framework</td>
<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>19 September 2019</td>
<td>Auckland Transport Report</td>
<td>Oversight and monitoring</td>
<td>Receive update on progress</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>October 2019</td>
<td>Auckland Transport Report</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / inform future direction</td>
</tr>
</tbody>
</table>
Record of Puketāpapa Local Board Workshop Notes

File No.: CP2019/09756

Te take mō te pūrongo / Purpose of the report
1. To provide a summary of Puketāpapa Local Board (the Board) workshop notes.

Whakarāpopototanga matua / Executive summary
2. The attached summary of workshop notes provides a record of the Board’s workshops held in May 2019.
3. These sessions are held to give an informal opportunity for board members and officers to discuss issues and projects and note that no binding decisions are made or voted on at workshop sessions.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:
a) receive the Puketāpapa Local Board workshop records for 09 May 2019, 23 May 2019 and 30 May 2019

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tr>
<td>A</td>
<td>Puketāpapa Local Board Workshop Record, 09 May 2019</td>
<td>129</td>
</tr>
<tr>
<td>B</td>
<td>Puketāpapa Local Board Workshop Record, 23 May 2019</td>
<td>131</td>
</tr>
<tr>
<td>C</td>
<td>Puketāpapa Local Board Workshop Record, 30 May 2019</td>
<td>135</td>
</tr>
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</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Selina Powell - Democracy Advisor - Puketapapa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Trina Thompson - Relationship Manager</td>
</tr>
</tbody>
</table>
Puketāpapa Local Board Workshop Record

Workshop record of the Puketāpapa Local Board held in the Puketapapa Local Board office, 560 Mt Albert Road, Three Kings, Thursday, 09 May 2019 commencing at 9.30 am.

PRESENT
Chairperson: Harry Doig
Members: Anne-Marie Coury
         Julie Fairey
         David Holm
         Shail Kaushal
         Elia Kumar

Apologies:
Also present: Victoria Villaraza, Mary Hay, John Adams and Selina Powell
<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Declarations of Interest</td>
<td></td>
<td>Nil</td>
</tr>
</tbody>
</table>
| Mary Hay  
Senior Local Board Advisor - Puketāpapa Local Board Services  
John Adams  
Local Board Advisor - Puketāpapa Local Board Services  
David Rose  
Lead Financial Advisor Corporate Finance and Property Corporate & Local Board Performance | Setting direction/priorities/budget | The board reviewed and provided final feedback on FY19/20 Work Programme. Next steps: The board to resolve on the FY19/20 Work Programmes at the Puketāpapa Local Board Business meeting 20 June 2019. |
| Item 2: Agenda Run through  
Harry Doig  
Chair | | The board reviewed the business meeting agenda for the Puketāpapa Local Board Business meeting being held on 16 May 2019. |
| Item 3.0 Local Grant Applications (Round Two)  
Moumita Dutta  
Senior Grants Advisor Operations - Commercial and Finance Operations Support | Local initiatives/specific decisions | The board reviewed the local grant applications. Next steps a report to the Puketāpapa Local Board Business meeting 16 May 2019. |
| Item 4: Strategic Relationship Grants recommendation 19/20 part 1  
Rosetta Fuimaono  
Specialist Advisor Arts Community and Events Community Empowerment  
Matthew Appleyard  
SA Research Innovation & Best Practice Arts Community and Events Community Empowerment  
Juanita De Senna  
Strategic Broker Arts Community and Events Community Empowerment | Oversight and monitoring | Officers presented part one of a two part workshop updating the board on projects progress. The second workshop is scheduled for 23 May 2019. |

The workshop concluded at 3.00 pm.
Puketāpapa Local Board Workshop Record

Workshop record of the Puketāpapa Local Board held in the Puketapapa Local Board office, 560 Mt Albert Road, Three Kings, Thursday, 23 May 2019 commencing at 9.30 am.

PRESENT
Chairperson: Harry Doig
Members: Anne-Marie Coury arrived 9.34 am
Julie Fairey
David Holm
Shail Kaushal arrived 10.34 am
Elia Kumar

Apologies:
Also present: Mary Hay, Trine Thompson, John Adams and Selina Powell
<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
</table>
| **Item 1: Local Board Agreement**  
Mary Hay  
Senior Local Board Advisor - Puketāpapa  
Local Board Services  
David Rose  
Lead Financial Advisor  
Corporate Finance and Property | • Setting direction/priorities/budget | David Rose, Lead Financial Advisor presented to the board and worked with them on their feedback.  
Next steps Puketāpapa Local Board Business meeting 6 June to approve the Puketāpapa Local Board Agreement. |
| **Item 2: Community Empowerment FY20 Work Programme development**  
Juanita De Senna  
Strategic Broker  
Arts Community and Events  
Ronelle Baker  
Practice Manager - Operations  
Arts Community and Events  
David Rose  
Lead Financial Advisor  
Corporate Finance and Property | • Oversight and monitoring | The officers updated the board on the following:  
• Children’s panel  
• Youth Panel  
• Roskill Community Network  
• Strategic Relationship Grants |
| **Item 3.0 Tree Consent**  
Clive Barnes  
Senior Arboriculture & Eco Specialist  
Community Facilities  
Will Kerry  
Senior Arboriculture and Eco Specialist  
Community Facilities  
Rodney Klaassen  
Stakeholder Advisor  
Community Facilities | • Oversight and monitoring | The officer introduced the Tree Consent Team to the board.  
The Tree Consent Team talked to the board about the trees on Somerset Road.  
The board to have further discussions with officers. |
### Item 4: Watercare Central Interceptor Update

**Brent Evans**  
Manager Local Board Stakeholder Liaison

- **Oversight and monitoring**
  
  The officer presented on the Central Interceptor Project. The interceptor is a 13 km underground tunnel from Western Springs to the Watercare’s Mangere Treatment Plant.

  A site visit to be organised for board members to see the area.

  Updates to be provided to the board from Watercare.

### Item 5. Healthy Puketāpapa Action Plan

**Ailsa Wilson**  
Project Manager

**Gill Plume**  
Project Manager

- **Local initiatives/specific decisions**
  
  The Project Manager updated the board on the project to date.

  Next steps a further workshop session. The Healthy Puketāpapa Action Plan to go to the Puketāpapa Local Board Business meeting in July.

### Item 6: Weekly 6

**Delwym Burke**  
Local Board PA Liaison

- **Local initiatives/specific decisions**
  
  The board was updated on events in their calendar for the next fortnight.

### Item 7: Community Empowerment – Neighbours Day 2019 presentation by Neighbourhood support

**Rosetta Fuimaono**  
Specialist Advisor  
Arts Community and Events  
Community Empowerment  
Avon Line and Annie Heem

**Neighbourhood Support Auckland**

**Juanita de Senna**  
Strategic Broker  
Arts Community and Events

- **Local initiatives/specific decisions**
  
  The officer introduced Avon Line and Annie Heem from Neighbourhood Support to the board. Neighbourhood Support spoke to the Board about the event and their report on the event.

  Member Kumar left the room for part of the Neighbours Day discussion.

  The board also started the conversation with the officer on Neighbour’s Day 2020. Member Kumar was present for this discussion.
**Item 8 Strategic Relationship**  
Grants recomm 19/20 part 2 (report to PLB Jul Bus Meeting)

<table>
<thead>
<tr>
<th>Dhaylan Bragnza</th>
<th>Oversight and monitoring</th>
<th>The officer updated the board on the projects.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operations Advisor</td>
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<tr>
<td>Rosetta Fuimaono</td>
<td></td>
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<tr>
<td>Specialist Advisor</td>
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<td>Arts Community and Events</td>
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<tr>
<td>Community Empowerment</td>
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<tr>
<td>Matthew Appleyard</td>
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<tr>
<td>SA Research Innovation &amp;</td>
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<td>Best Practice</td>
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<tr>
<td>Juanita De Senna</td>
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<tr>
<td>Strategic Broker</td>
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<tr>
<td>Arts Community and Events</td>
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</table>

The workshop concluded at 3.29 pm.
Puketāpapa Local Board Workshop Record

Workshop record of the Puketāpapa Local Board held in the Puketapapa Local Board office, 560 Mt Albert Road, Three Kings, Thursday, 30 May 2019 commencing at 9.30 am.

PRESENT
Chairperson: Harry Doig
Members: Anne-Marie Coury
Julie Fairey
David Holm
Shail Kaushal
Elia Kumar arrived 9.41 am

Apologies:
Also present: Mary Hay, John Adams, Trina Thompson and Selina Powell
<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Declarations of Interest</td>
<td>Anne-Marie Coury Item 4 Better Later Life for Grey Power</td>
<td></td>
</tr>
<tr>
<td>Item 1: Agenda Run Through for additional business meeting 6 June 2019</td>
<td>Harry Doig Chair</td>
<td>The board reviewed the agenda items for the 6 June meeting.</td>
</tr>
</tbody>
</table>
| Item 2: PSR | Netty Richards Parks & Places Specialist Parks Sports and Recreation Park Services | **Local initiatives specific decision.** The officer gave an update on the three concept plans:  
- MT Roskill War Memorial Park  
- Hillsborough Cemetery  
- Margaret Griffen Park  
Next steps a further workshop with the board. A report to the Puketapapa Local Board Business meeting in August for Hillsborough Cemetery and Margaret Griffen Park. A report on the Mt Roskill War Memorial Park later in the year. |
<p>| (a) Concept Plan Update |  | |
| (b) Accessibility Map Direction |  | <strong>Local initiatives specific decision.</strong> The officer discussed with the board the accessibility maps. The board provided feedback on the maps. Next steps Deputy Chair to collate final feedback and present it to officers. Officers to publish maps to the website. |
| Weekly 5 Update | Delwyn Burke PA/Liaison | The board was updated on events in their calendar for the next fortnight. |
| Item 3.0 ACE Events | Sherry Bekhet Event Facilitator Arts Community and Events | <strong>Oversight and monitoring</strong> The officer spoke about the Waimesley Underwood Opening. Next steps the officer to send to the board information about the opening event. |</p>
<table>
<thead>
<tr>
<th>Item 3 FY 19/20 Civic Events Budget</th>
<th>Setting direction/priorities/budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robyn Henry</td>
<td>The officer asked the board for their feedback on a list of events for FY 19/20 Civic Events Budget.</td>
</tr>
<tr>
<td>Manager Civic Events</td>
<td>Next steps this feedback to be incorporated in the FY19/20 Work Programme that will go to the Puketāpapa Local Board 20 June Business Meeting for approval.</td>
</tr>
<tr>
<td>Arts Community and Events Events</td>
<td></td>
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<tr>
<td>Mikaela Otene</td>
<td></td>
</tr>
<tr>
<td>Team Leader Event Facilitation (Central) Arts Community and Events Events</td>
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<tr>
<td>Ronelle Baker</td>
<td></td>
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<tr>
<td>Practice Manager - Operations Arts Community and Events Events joined by Skype</td>
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<tr>
<td>David Rose</td>
<td></td>
</tr>
<tr>
<td>Lead Financial Advisor Corporate Finance and Property</td>
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<table>
<thead>
<tr>
<th>Item 4.0 Better Later Life Strategy</th>
<th>Input into regional decision making.</th>
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<tbody>
<tr>
<td>John Adams</td>
<td>The officer presented to the board on the “Better Later Life Strategy” seeking the board’s feedback.</td>
</tr>
<tr>
<td>Local Board Advisor</td>
<td>The next steps: submissions due to Ministry of Social Development by 13 June. This feedback will be sent to the officer to be incorporated with the overall feedback that will need to be endorsed by the Environment and Community Committee on 11 June 2019.</td>
</tr>
</tbody>
</table>
### 5.0 Keith Hay Park
Daylighting
detailed design
stage two and
resource
consenting.

**Theresa Pearce**
Senior Healthy Waters
Specialist
Healthy Waters

**Sonia Parra Beltran**
Senior Healthy Waters
Specialist
Healthy Waters

**Nick FitzHerbert**
Relationship Advisor
Relationship Management
Unit

**Oliver Ferrick**
(Morphum Environmental
Ltd)

**Katie**
(Martha)

The officer gave the board an update on the project to date.

### 6.0 FY20 ID 1086
Wesley and RYZ
Business Plan

**Peter Matvos**
Manager Community
Centres
Arts Community and
Events
Community Places

**Echo Janman**
Manager Service Improvement
Arts Community and Events
Community Places

**Juanita De Senna**
Strategic Broker
Arts Community and Events
Community Empowerment

**Ronelle Baker by
SKYPE**
Practice Manager - Operations
Arts Community and Events
Community Empowerment

The officer gave a presentation on the Roskill Youth Zone Business Plan seeking the boards feedback.

Next steps the board to make a decision at their Puketāpapa 20 June Business meeting through the FY19/20 CEU Work Programme.

The workshop concluded at 2.30pm.
Te take mō te pūrongo
Purpose of the report

1. To delegate responsibility to a member of the Puketāpapa Local Board to provide input into Auckland Council's submission on the The Kāinga Ora – Homes and Communities Bill.

Whakarāpopototanga matua
Executive summary

2. The Kāinga Ora – Homes and Communities Bill was introduced into Parliament on the 31 May 2019. The Bill establishes Kāinga Ora – Homes and Communities as a new Crown entity by:
   - disestablishing HNZC and HLC
   - putting HNZC and HLC’s assets into Kāinga Ora- Homes and Communities
   - repealing the Housing Corporation Act 1974
   - putting some of the functions and assets related to KiwiBuild that currently sit in the Ministry for Housing and Urban Development into Kāinga Ora - Homes and Communities
   - setting up a new board of 6-8 members.

3. The objective of the new entity is to contribute to sustainable, inclusive and thriving communities that:
   - provide people with good quality, affordable housing choices that meet diverse needs; and
   - support good access to jobs, amenities and services; and
   - otherwise sustain or enhance the overall economic, social, environmental and cultural wellbeing of current and future generations.

4. The entity has two key functions;
   - being a public housing landlord
   - leading and co-ordinating urban development.

5. The Bill is the first of two pieces of legislation applying to the new entity. A further Bill is expected in the third quarter of this year which will set out the powers that Kāinga Ora-Homes and Communities can assume to enable it to undertake urban development in specified development areas.

6. The May 2017 Council submission supported, in principle, the establishment of urban development authorities but raised a number of issues relating to its powers and the process for selecting development locations. Eleven local boards provided feedback that was appended to the submission. The Puketāpapa Local Board’s feedback did not support the government’s proposed Urban Development Authorities in Auckland discussion document and they resolved their feedback on this on 20 April 2017 (Attachment A).

7. A draft submission on The Kāinga Ora – Homes and Communities Bill will be circulated to local boards 25 June 2019 and Planning Committee 2 July 2019. The final deadline for local board feedback to be appended to the council submission is 9 July 2019.
Ngā tūtohunga
Recommendation/s
That the Puketāpapa Local Board:
a) delegate authority to a member to input into Auckland Council’s submission on the The Kāinga Ora – Homes and Communities Bill.

Ngā tāpirihanga
Attachments

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<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>20170420 Feedback on Government Urban Development discussion document</td>
<td>141</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Mary Hay - Local Board Advisor - Puketapapa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Trina Thompson - Relationship Manager/Senior Advisor Waitemata Local Board</td>
</tr>
</tbody>
</table>
Feedback on: Government’s Urban Development Authorities
Discussion Document: 20 April 2017

For clarifications and questions, please contact:
Harry AJ Doig, Chair, Puketāpapa Local Board

The Puketāpapa Local Board does not support the Government’s proposed Urban Development Authorities in Auckland for the reasons explained below.

In view of this decision, the Board will limit its feedback to the three questions relating to the proposal in general.

A. General Comments

1. The Productivity Commission’s brief summary of town planning in New Zealand indicates that Local Government overall has successfully worked with existing legislation to provide for their communities, amenity, growth, housing, environment and wellbeing.

These achievements have taken place despite the time successive governments have taken to develop a National Policy Statement on Urban Development Capacity under the Resource Management Act 1991. This is an essential guide to local authorities on what government considers are the important objectives and policies for urban development as a matter of national significance. This document has been twenty five years in the making.

2. The undersupply of housing in Auckland points to four critical factors:
   (a) the challenges faced by previous Auckland councils to align regional and city plans relating to zoning and development options;
   (b) the extent of recent migration growth, from both internal and external sources, that Auckland Council has little control over;
   (c) the national approach to housing that has morphed from a social necessity in 1967 to an investment necessity in 2017. The expected behaviours that lead to land banking and property speculation therefore come as no surprise and are generally encouraged by taxation regimes;
   (d) the cost of building materials in New Zealand.

3. Since its creation in 2010, Auckland Council has successfully developed, consulted on and adopted the Auckland Plan and its associated Unitary Plan. The issues raised in the Productivity Council’s 2015 ‘Using Land for Housing Inquiry’ that underpins the Government’s Urban Development Authorities proposal have been overtaken by Auckland Councils recent success in adopting their own solution for housing intensification.
B. Responses to Specific Proposals.

1. To what extent do you agree (or disagree) with the overall proposal to enact new legislation?

The Puketāpapa Local Board does not agree with the proposed new legislation being applied in Auckland. Panuku Development, an Auckland Council Controlled Organisation, has been created with a particular focus on quality urban development, regeneration and transformation. It has a mandate very similar to that proposed in the Government’s Urban Development Authorities document including the capacity to work with other partners. This would include government, government departments and State Owned Enterprises as, and when, this would assist in achieving the purpose of a particular development.

The proposal that Urban Development Authorities would override district, regional or unitary plans if the government believed that the public benefit of the project would be sufficiently high to justify it, negates the purpose of both the Local Government Act 2010 and the Resource Management Act 1991.

The inference from this suggestion is that both of the above Acts are a hindrance to urban developments of scale irrespective of who undertakes them. If that is the case, the most effective and efficient process for government to follow would be to review both Acts with a view to providing a more supportive development environment. It needs to be noted however that Panuku Development has been able to work within the parameters of the current legislation.

2. What additional development powers would you like to see enacted in the proposed legislation (if any)?

Rather than the additional development powers proposed in the new legislation, we would suggest that government focus its attention on improving the existing legislation as the powers to achieve appropriate housing intensification already exists within that legislation.

Sections 207A – 211 of the Local Government Act 2010 specifically provides for development agreements and amending these would be a simple, cost effective and democratic option where government could be included as a development partner if that is what government considered necessary. This is especially pertinent given that the current proposals provide for a veto power for local authorities. This points to partnering being a more constructive option for all parties as compared to the proposed overriding legislation.

The Puketāpapa Local Board would suggest that there is an opportunity for government to consider alternate legislative changes related to immigration. Further funding options for urban development could well be available through the various New Zealand Immigration categories. This could be in the form of a general, and additional, infrastructure contribution to the area of residency or a more deliberate focus on larger infrastructure bonds within the investor or entrepreneur categories.

The Puketāpapa Local Board would also like to see a more purposeful government agenda to prioritise the construction of affordable housing over larger, luxury property developments.
3. What additional limitations or protections would you like to see included in the proposed legislation (if any)?

If government progresses the current Urban Development Authorities proposal to legislation, the Puketapapa Local Board would want to see the Auckland Council area exempted from the Act as it replicates the organisational structures that are already in existence – and that have taken years to establish.

All parties need to recognise, that New Zealand has not just arrived at a housing shortage – it has been simmering away for decades fed by the factors identified earlier. The processes outlined in the Government’s Urban Development Authorities document will not resolve this housing shortage any faster than using the legislation that already exists in Auckland.

The time needed to progress the steps outlined in the Discussion Document from ‘Initiating Development Projects’ through to ‘Dealing with Infrastructure when winding-up a Development Project’ will take years even if the powers contained in the Public Works Act 1981 are required. The suggestion that this legislation would only be used as a last resort indicates that any development period could take a very long time indeed.

By comparison, the Auckland Council Unitary Plan has now been adopted and Auckland is ready for multi-unit developments to commence across the entire region now. Appropriate zoning is in place through the Auckland Unitary Plan and the three Council Controlled Organisations - Panuku Development Auckland, Watercare and Auckland Transport – are all capable of providing the necessary infrastructure to support intensified urban development in Auckland.

This intensification may, or may not, involve changes to some classifications of reserves in order to streamline or fast track development as outlined in the Urban Development Authorities proposals. Of particular interest is that any changes to Reserves Classifications in Auckland would go through the usual community consultation rather than the compulsory acquisition and reclassification process suggested in the Discussion Document.

However, the limitations to intensified urban development in Auckland are no longer legislative or structural as is being suggested with this Urban Development Authorities proposal. The biggest challenge currently is the means of funding infrastructure plus the skills needed to undertake the construction work needed.

A better approach to accelerating and supporting urban development may well be through targeted funding and education rather than another layer of legislation. Auckland’s current growth of 45,000+ p.a. will create the need for some 14,000 new residential units p.a. and, with the adoption of the Unitary Plan, the only impediment to these being built is the lack of funds and skills.

The Puketapapa Local Board would urge government to give priority to addressing these issues in order to ensure that the building of homes needed in Auckland and other urban centres can be expedited.
Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the Puketāpapa Local Board

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<table>
<thead>
<tr>
<th>C1 Confidential: Three Kings land exchange</th>
</tr>
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<tbody>
<tr>
<td>Reason for passing this resolution in relation to each matter</td>
</tr>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>