Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 27 June 2019 at 6.05pm.

PRESENT

Chairperson
Greg Presland
Deputy Chairperson
Saffron Toms
Members
Neil Henderson
Steve Tollestrup
Ken Turner

ABSENT

Member
Sandra Coney, QSO
Councillors
Linda Cooper (with apologies)
Penny Hulse (with apologies)
1 Welcome
Chairperson Greg Presland opened the meeting and welcomed those present.

2 Apologies
Resolution number WTK/2019/77
MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:
That the Waitakere Ranges Local Board:
a) accept the apology from Member S Coney for absence.
CARRIED

3 Declaration of Interest
Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitakere Ranges Local Board:

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Organisation/Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra Coney</td>
<td>- Waitemata District Health Board – Elected Member</td>
</tr>
<tr>
<td></td>
<td>- Women’s Health Action Trust – Patron</td>
</tr>
<tr>
<td></td>
<td>- New Zealand Society of Genealogists – Member</td>
</tr>
<tr>
<td></td>
<td>- New Zealand Military Defence Society – Member</td>
</tr>
<tr>
<td></td>
<td>- Cartwright Collective – Member</td>
</tr>
<tr>
<td></td>
<td>- Titirangi RSA – Member</td>
</tr>
<tr>
<td></td>
<td>- Portage Trust – Member</td>
</tr>
<tr>
<td></td>
<td>- West Auckland Trust Services – Director</td>
</tr>
<tr>
<td></td>
<td>- Community Waitakere – partner has contract</td>
</tr>
<tr>
<td>Neil Henderson</td>
<td>- Portage Trust – Elected Member</td>
</tr>
<tr>
<td></td>
<td>- West Auckland Trust Services (WATS) Board – Trustee/Director</td>
</tr>
<tr>
<td></td>
<td>- Kaipatiki Project - Employee</td>
</tr>
<tr>
<td>Greg Presland</td>
<td>- Lopdell House Development Trust – Trustee</td>
</tr>
<tr>
<td></td>
<td>- Whau Coastal Walkway Environmental Trust – Trustee</td>
</tr>
<tr>
<td></td>
<td>- Combined Youth Services Trust – Trustee</td>
</tr>
<tr>
<td></td>
<td>- Glen Eden Bid – Member</td>
</tr>
<tr>
<td></td>
<td>- Titirangi Ratepayers and Residents Association - Member</td>
</tr>
<tr>
<td></td>
<td>- Waitakere Ranges Protection Society - Member</td>
</tr>
<tr>
<td></td>
<td>- Titirangi RSA - Member</td>
</tr>
<tr>
<td></td>
<td>- Maungakiekie Golf Club - Member</td>
</tr>
<tr>
<td>Steve Tollestrup</td>
<td>- Waitakere Licensing Trust – Elected Member</td>
</tr>
<tr>
<td></td>
<td>- Waitakere Task force on Family Violence – Appointee</td>
</tr>
<tr>
<td></td>
<td>- Piha RSA - Member</td>
</tr>
<tr>
<td>Saffron Toms</td>
<td>Nil</td>
</tr>
<tr>
<td>Ken Turner</td>
<td>Nil</td>
</tr>
</tbody>
</table>
Member appointments
Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council:

<table>
<thead>
<tr>
<th>Board</th>
<th>Organisation/Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra Coney</td>
<td>Friends of Arataki Incorporated – Trustee</td>
</tr>
<tr>
<td>Neil Henderson</td>
<td>Friends of Arataki Incorporated – Trustee</td>
</tr>
<tr>
<td></td>
<td>Rural Advisory Panel – Member</td>
</tr>
<tr>
<td>Steve Tollestrup</td>
<td>Glen Eden Business Improvement District – Member</td>
</tr>
<tr>
<td></td>
<td>Aircraft Noise Consultative Committee Group – Member</td>
</tr>
<tr>
<td></td>
<td>Local Government New Zealand Zone One Committee – Member</td>
</tr>
<tr>
<td>Greg Presland</td>
<td>Glen Eden Business Improvement District (alternate)</td>
</tr>
<tr>
<td>Saffron Toms</td>
<td>Ark in the Park</td>
</tr>
<tr>
<td></td>
<td>Manukau Harbour Forum – Chair</td>
</tr>
</tbody>
</table>

4 Confirmation of Minutes
Resolution number WTK/2019/78

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday, 6 June 2019, as true and correct.

CARRIED

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements
There were no acknowledgements.

7 Petitions
There were no petitions.

8 Deputations
8.1 Deputation - rebuilding Waitakere Primary School garden beds, Ger Tew

Ger Tew was unable to attend the meeting to present on rebuilding the Waitakere Primary School garden beds.

8.2 Deputation - rollout of 5G wireless, Laurie Ross

A powerpoint presentation was provided and a copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment. Resolution number WTK/2019/79

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) receive the presentation on the rollout of 5G wireless and thank Laurie Ross, Lisa Er and Catherine Smith, on behalf of Concerned Citizens for 5G Free West Auckland, for their attendance.

CARRIED

Attachments
9 Public Forum

9.1 Public Forum - Gayle Marshall and Leanne Appleby - Whispers the Wind book

Gayle Marshall and Leanne Appleby, on behalf of the Friends of Waikumete, attended the meeting to present board members with a copy of Whispers the Wind book on volunteers and veterans pre-World War II.

Resolution number WTK/2019/80

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

a) receive the presentation on the Whispers the Wind book on volunteers and veterans pre-World War II and thank Gaye Marshall and Leanne Appleby, on behalf of the Friends of Waikumete, for their attendance.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Waitākere Ward Councillor Update

Councillors Linda Cooper and Penny Hulse were unable to attend the meeting and sent their apologies.

12 2018/2019 Waitākere Ranges Quick Response, Round Three

Resolution number WTK/2019/81

MOVED by Member S Tollestrup, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) agree to fund, part-fund or decline applications received for Waitākere Ranges Quick Response Grants, Round Three 2018/2019, Waitākere Ranges Local Grants, Round Two 2018/2019 and Waitākere Ranges Multi-board Local Grants Round Two 2018/201, as listed in table one below.


<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1919-301</td>
<td>Matuku Reserve Trust Board</td>
<td>Towards taxidermied animals for education purposes.</td>
<td>$1,100.00</td>
<td>$1,100</td>
</tr>
<tr>
<td>QR1919-303</td>
<td>Birdsong Opanuku</td>
<td>Towards costs of possum traps, mustelid traps and bait for pest control project.</td>
<td>$1,000.00</td>
<td>$1,000</td>
</tr>
<tr>
<td>QR1919-304</td>
<td>Glen Eden Residents Association under the umbrella of Glen Eden Community House Incorporated</td>
<td>Towards cleaning materials, petrol vouchers and rubbish tags for the volunteer pātaka hosts.</td>
<td>$1,500.00</td>
<td>$1,500</td>
</tr>
<tr>
<td>QR1919-306</td>
<td>Bay Bee Club</td>
<td>Towards a learning apiary at Woodlands Park School.</td>
<td>$1,500.00</td>
<td>$1,500</td>
</tr>
<tr>
<td>QR1919-307</td>
<td>Royal New Zealand Plunket Trust</td>
<td>Towards new toys and resources for the Titirangi playgroup.</td>
<td>$800.00</td>
<td>$800</td>
</tr>
<tr>
<td>QR1919-309</td>
<td>Royal Forest and Bird Protection of NZ - Waitakere Branch</td>
<td>Towards pest traps for “Habitat Te Henga” project.</td>
<td>$1,443.00</td>
<td>$1,443</td>
</tr>
<tr>
<td>QR1919-310</td>
<td>Glen Eden Community House Incorporated</td>
<td>Towards tutor costs for the brain gym workshop series.</td>
<td>$1,500.00</td>
<td>$1,500</td>
</tr>
<tr>
<td>QR1919-311</td>
<td>Show Me Shorts Film Festival Trust</td>
<td>Towards print and design, advertising and programming costs of staging Show Me Shorts at Lopdell House.</td>
<td>$1,500.00</td>
<td>$1,500</td>
</tr>
<tr>
<td>QR1919-312</td>
<td>Bishop Stream Neighbourhood Garden</td>
<td>Towards replacement of logs on raised garden beds.</td>
<td>$1,000.00</td>
<td>$1,000</td>
</tr>
<tr>
<td>QR1919-313</td>
<td>Ann Ross</td>
<td>Towards maintenance of the Forest Ridge Animal Pest Control project including bait station and trap installation and maintenance.</td>
<td>$1,485.00</td>
<td>$1,485</td>
</tr>
<tr>
<td>QR1919-315</td>
<td>Blue Light Ventures Incorporated</td>
<td>Towards costs of the Blue Light Rainbows End Funday event</td>
<td>$1,890.00</td>
<td>$1,500</td>
</tr>
<tr>
<td>QR1919-316</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Towards training costs for volunteer counsellors.</td>
<td>$1,500.00</td>
<td>$1,500</td>
</tr>
<tr>
<td>QR1919-317</td>
<td>West Auckland Kiribati Association Inc</td>
<td>Towards costs of the Kiribati 40th Independence anniversary event.</td>
<td>$1,467.00</td>
<td>$1,467</td>
</tr>
<tr>
<td>QR1919-318</td>
<td>Waitakere Japanese Supplementary School (WJSS)</td>
<td>Towards the WJSS after-school programme.</td>
<td>$780.00</td>
<td>$780</td>
</tr>
<tr>
<td>QR1919-320</td>
<td>The Titirangi Community House Society Incorporated</td>
<td>Towards a white board for use in the community house.</td>
<td>$389.00</td>
<td>$389</td>
</tr>
<tr>
<td>QR1919-321</td>
<td>Euphoria Entertainment</td>
<td>Towards venue hire of the Playhouse Theatre.</td>
<td>$1,500.00</td>
<td>$1,500</td>
</tr>
<tr>
<td>QR1919-322</td>
<td>Empowerment Trust</td>
<td>Towards the facilitation and delivery costs of Kidpower programme and resource kits. <strong>Decline – Project outside of Local Board area</strong></td>
<td>$1,500.00</td>
<td>0</td>
</tr>
<tr>
<td>QR1919-323</td>
<td>Piha Surf Life Saving Club Incorporated</td>
<td>Towards a fingertip pulse oximeter for first aid responses.</td>
<td>$495.00</td>
<td>$494.50</td>
</tr>
<tr>
<td>QR1919-324</td>
<td>Asian Community Theatre</td>
<td>Towards venue hire of the Playhouse Theatre.</td>
<td>$1,500.00</td>
<td>$1,500</td>
</tr>
<tr>
<td>QR1919-327</td>
<td>Stephanie Tong</td>
<td>Towards costs for the Piha Nature Connection and Bushcraft School Holiday Programme. <em>Conditional on further information about location and health and safety plan.</em></td>
<td>$1,000.00</td>
<td>*$1,000</td>
</tr>
<tr>
<td>QR1919-328</td>
<td>New Zealand Eid Day Trust</td>
<td>Towards costs of New Zealand Eid Day 2019 Decline – Retrospective request for funding</td>
<td>$1,500.00</td>
<td>0</td>
</tr>
<tr>
<td>QR1919-329</td>
<td>Trevor Pollard</td>
<td>Towards printing, choir and musician costs for the Carols by Candlelight event.</td>
<td>$725.00</td>
<td>$725</td>
</tr>
<tr>
<td>LG1919-211</td>
<td>Oratia District Ratepayers and Residents Association Incorporated</td>
<td>Towards the purchase of materials for the construction of the tunnel traps.</td>
<td>$751.00</td>
<td>$751</td>
</tr>
<tr>
<td>LG1919-222</td>
<td>Nicole Otte</td>
<td>Towards venue hire for the home schooling whanau in west Auckland project. Decline – Grant round over subscribed</td>
<td>$1,400.00</td>
<td>0</td>
</tr>
<tr>
<td>MB1819-220</td>
<td>Project Litefoot Trust</td>
<td>Towards a contribution for the overall costs of the project, including salaries, materials installed at the club, administration costs, travel costs, and promotion. Decline – Grant round over subscribed</td>
<td>$4,059.94</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td><strong>$33,284.94</strong></td>
<td><strong>$23,435</strong></td>
</tr>
</tbody>
</table>

CARRIED
Approval of the 2019-2022 Community Facilities work programme

Resolution number WTK/2019/82

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

a) approve the 2019/2020 Community Facilities Work Programme as detailed in Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report.

b) approve in principle the 2019–2022 Community Facilities Work Programme (years 2 and 3) as detailed in Attachment A – Build, Maintain, Renew and Attachment B – Community Leases to the agenda report.

c) approve the Risk Adjusted Programme (RAP) projects identified in Attachment A to the agenda report as projects that may be delivered in advance of the expected delivery year, if required to meet expected financial expenditure for the 2019/2020 financial year.

d) note that approval of budget allocation in the 2019/2020 year for multi-year projects may commit the board to the allocation of subsequent years budgets.

e) note that the inclusion in the work programme of projects that are funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets are subject to approval of the identified budget allocation by the Environment and Community Committee in July 2019 and the local board supports these projects funded by these budgets are Huia Domain – renew coastal structure, Penihana Park – develop site, Waitakere Ranges - investigate options for sports lighting and sports field upgrades, Withers Reserve - renew footbridge.

f) provide feedback for consideration by the Environment and Community Committee in relation to the projects funded from the Coastal Renewals, Slips Prevention and Local Parks and Sports Field Development budgets.

g) note that budget allocation for all projects in the 2019 – 2022 Community Facilities Work Programme are best current estimates, and amendments may be required to the work programme to accommodate final costs as the year progresses.

h) endorse the specific regional projects as follows:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Description</th>
<th>ABS: CAPEX - renewals (coastal)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Huia Domain - renew coastal structure</td>
<td>Renew and upgrade seawall. FY16/17, FY17/18, FY18/19 - consultation, investigation, concept design, consenting and detailed design. FY18/19 &amp; FY19/20 - plan, procure and undertake physical work.</td>
<td></td>
</tr>
<tr>
<td>Penihana Park - develop site</td>
<td>Develop new neighbourhood park to meet the new population growth demand arising from the new Swanson subdivision in the area.</td>
<td>Improved open spaces for our community to enjoy</td>
</tr>
<tr>
<td>Waitakere Ranges - investigate options for sports lighting and sportsfield upgrades</td>
<td>Investigate and undertake sports field and sports lighting upgrades.</td>
<td>Improved open spaces for our community to enjoy</td>
</tr>
</tbody>
</table>
i) delegate to chairperson G Presland authority to approve minor amendments to the 2019 – 2022 Community Facilities Work Programme, following receipt of written advice from staff.

j) delegate to the Manager Community Leases authority to use the agreed streamlined renewal process for lease renewals without variation as outlined in paragraph 49 in the report.

CARRIED

14 Approval of the 2019/2020 Local Environment work programme

Resolution number WTK/2019/83

MOVED by Deputy Chairperson S Toms, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

a) approve the allocation of $308,400 for environmental projects to be delivered by the Infrastructure and Environmental Services directorate in 2019/2020 as summarised in the table below:

<table>
<thead>
<tr>
<th>Project</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waitākere Weed Action Project (Our Backyard)</td>
<td>$100,000</td>
</tr>
<tr>
<td>Coastal and marine project</td>
<td>$15,000</td>
</tr>
<tr>
<td>Manukau Harbour Forum</td>
<td>$8,000</td>
</tr>
<tr>
<td>New project: Co-ordination of community-led ecological restoration in the Waitākere Ranges</td>
<td>$75,000</td>
</tr>
<tr>
<td>New project: Kerbside recycling collection for commercial premises in Piha</td>
<td>$3,500</td>
</tr>
<tr>
<td>EcoMatters Environment Trust funding</td>
<td>$106,900</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$308,400</strong></td>
</tr>
</tbody>
</table>

b) request staff to prepare advice for the local board on how it can respond to the recently declared Climate Emergency

c) note that with the funding of $106,900, EcoMatters Environment Trust will deliver the following projects in the 2019/2020 financial year:

i) EcoMatters Environment Centre and Sustainability Hub - $36,300

ii) Love Your Neighbourhood - $10,400

iii) Love Your Place Awards - $5,200

iv) Pop up bike hub - $5,200

v) EcoWest Festival - $10,400

vi) War on Weeds - $23,850

vii) Community nurseries - $10,350

viii) Project HomeWise - $5,200.

d) approve the allocation of $10,000 towards the long-tailed bat research, protection and recovery programme as part of the 2019/2020 Waitākere Ranges Heritage Area work programme
e) approve the allocation of $70,000 towards community weed bins programme as part of the Waitākere Ranges Heritage Area work programme

f) note the allocation of $745,400 of asset based services operational expenditure for the septic tank pumpout programme.

CARRIED

15 **Approval of the 2019/2020 Youth Connection work programme**
Resolution number WTK/2019/84

MOVED by Deputy Chairperson S Toms, seconded by Member S Tollestrup:

**That the Waitākere Ranges Local Board:**

a) approve the allocation of $20,000 for the 2019-2020 Youth Connections work programme.

b) looks forward to a collaborative governance approach being developed.

CARRIED

16 **Approval of the 2019/2020 Plans and Places work programme**
Resolution number WTK/2019/85

MOVED by Member N Henderson, seconded by Member S Tollestrup:

**That the Waitākere Ranges Local Board:**

a) approve the allocation of $5,000 for the Plans and Places Department to progress the Dark Sky accreditation for the Waitākere Ranges Heritage Area

b) approve the allocation of $10,000 for the Plans and Places Department to coordinate the visitor impact assessment for the west coast beaches

c) approve the allocation of $10,000 for the Plans and Places Department to coordinate the development of material for heritage interpretation signage

d) approve the allocation of $50,000 for the Plans and Places Department to progress the weed buffer zone project

e) approve the allocation of $8,000 for the Thrive magazine

f) note that the Plans and Places Department will review the re-appraisal of landscape units to begin the preparation of the third State of the Environment report for the Waitākere Ranges Heritage Area.

CARRIED

17 **Approval of the 2019/2020 Community Services work programme**
Resolution number WTK/2019/86

MOVED by Deputy Chairperson S Toms, seconded by Chairperson G Presland:

**That the Waitākere Ranges Local Board:**

a) approve the 2019/2020 Community Services work programme.

b) note that from 1 July 2019, recognise Rudolf Steiner Schools (Titirangi) Trust – Titirangi Village Market as a programme provider, qualifying for preferential access to Titirangi War Memorial Hall and car park and a 50 percent community subsidy of standard hire fee.

CARRIED
Responding to flood safety risk in Piha

Resolution number WTK/2019/87

MOVED by Deputy Chairperson S Toms, seconded by Member S Tollestrup:

That the Waitakere Ranges Local Board:

a) endorse a combined intervention package of initiatives from options one – three outlined in Table 1 below and as detailed in Attachment A to this report:

Table 1: Combined intervention package of initiatives

<table>
<thead>
<tr>
<th>Current situation to keep people away from flooding</th>
<th>Option one: Local responses to minimise the impact of storm events (status quo)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enhancing readiness and response to flooding</td>
<td>Option two: Increase flood warning time</td>
</tr>
<tr>
<td></td>
<td>Option three: Enhance ways of warning people</td>
</tr>
</tbody>
</table>

b) note that it has asked for changes to be made to the report that will be provided to the Environment & Community Committee to help make it more accessible to the public.

c) thank staff for speeding up the process through to this stage.  

CARRIED

Changes to Local Board Standing Orders

Resolution number WTK/2019/88

MOVED by Chairperson G Presland, seconded by Member K Turner:

That the Waitakere Ranges Local Board:

a) note the new statutory responsibility of the chief executive:

facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001;

b) amend standing order 2.3.3 by replacing:

Calling an extraordinary meeting at earlier time

The mayor or chairperson, or if they are unavailable, the chief executive, may call a meeting for an earlier time if this is necessary to deal with the business.

The person calling such a meeting must give each member and the chief executive notice of the time and place of the meeting and the matters in respect of which the meeting is being called, by whatever means is reasonable in the circumstances, at least 24 hours before the meeting.

with:

Calling an emergency meeting

The mayor or chairperson, or if they are unavailable, the chief executive, may call an emergency meeting for an earlier time than is provided in Standing Order 2.3.2 if this is necessary to deal with the business.

The person calling such a meeting must give each member and the chief executive notice of the time and place of the meeting and the matters in respect of which the meeting is being called, by whatever means is reasonable in the circumstances, at least 24 hours before the meeting.
c) Amend standing order 7.2.3 by replacing:

**Notification of extraordinary meetings**

Where the council calls an extraordinary meeting but cannot give public notice to the extent required in Standing Order 7.2.1, the council must publicly notify the meeting, and the general nature of business to be considered at it, as soon as reasonably practicable before the meeting.

with:

**Notification of extraordinary / emergency meetings**

Where the council calls an extraordinary or emergency meeting but cannot give public notice to the extent required in Standing Order 7.2.1, the council must publicly notify the meeting, and the general nature of business to be considered at it, as soon as reasonably practicable before the meeting. If it is not practicable to publish a notice in newspapers before the meeting, the council must publicly notify the meeting as soon as practicable on the council’s website and in any other manner that is reasonable in the circumstances.

d) Amend standing order 9.4 (Definitions) by replacing:

**Extraordinary meeting** has the meaning defined in clause 22 of Schedule 7 of the Local Government Act 2002.

with:

**Emergency meeting** has the meaning defined in clause 22A of Schedule 7 of the Local Government Act 2002.

**Extraordinary meeting** has the meaning defined in clause 22 of Schedule 7 of the Local Government Act 2002.

e) Amend standing order 9.4 (Definitions) by replacing:

**Meeting** means:

(a) any first or ordinary or extraordinary meeting of the local board

with:

**Meeting** means:

(a) any first or ordinary or extraordinary or emergency meeting of the local board

f) Amend standing order 9.4 (Definitions) by replacing:

**Publicly notified** means notified to members of the public by a notice printed in appropriate newspapers circulating in the Auckland region.

with:

**Publicly notified** means made known to members of the public by a notice on the council’s website, until any opportunity for review or appeal has lapsed, and by a notice printed in appropriate newspapers circulating in the Auckland region.

g) Amend standing order 9.4 (Definitions) by replacing:

**Working day** means any day of the week other than:

(a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

(b) a day in the period commencing with 25 December in any year and ending with 15 January in the following year.

with:
Working day means any day of the week other than:

(a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

(b) Where Waitangi Day or ANZAC Day falls on a weekend, the following Monday

(c) Auckland Anniversary Day

(d) a day in the period commencing with 20 December in any year and ending with 10 January in the following year.

h) Amend the following standing orders:

i) SO 2.3: replace the heading “Extraordinary meetings” with “Extraordinary and emergency meetings”

ii) SO 7.2.4: replace the heading “Extraordinary meetings” with “Extraordinary and emergency meetings”

iii) SOs 1.1.3, 2.4.1, 2.4.2, 7.3.2: replace the words “extraordinary meeting” with “extraordinary or emergency meeting”

i) Amend standing order 3.3.3 to remove the requirement to be representing the council:

Conditions for attending by electronic link

The local board or its committees may give approval for a member to attend meetings by electronic link, either generally or for a specific meeting. Situations where approval can be given are:

a) where the member is representing the council at a place that makes their physical presence at the meeting impossible or impracticable

b) to accommodate the member’s illness or infirmity

c) in emergencies.

d) The member who is seeking to attend by electronic link may not take part in the vote to give approval. The only exception is where there is an emergency, in which case the member seeking to attend by electronic link can take part in the vote.

CARRIED

20 Governance Forward Work Programme

Resolution number WTK/2019/89

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

a) receive the governance forward work programme calendar for June 2019.

CARRIED
21 Confirmation of Workshop Records
Resolution number WTK/2019/90
MOVED by Member N Henderson, seconded by Member K Turner:
That the Waitākere Ranges Local Board:
a) receive the workshop records for 9, 16 and 23 May 2019.

CARRIED

22 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.21 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAITĀKERE RANGES LOCAL BOARD HELD ON

DATE:..................................................................................................................

CHAIRPERSON:............................................................................................