Date:       Wednesday 24 July 2019
Time:       6.03pm
Meeting Room: Kaipātiki Local Board Office
Venue:      90 Bentley Avenue
            Glenfield

Kaipātiki Local Board Community Forum
OPEN MINUTE ITEM ATTACHMENTS

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Note: The attachments contained within this document are for consideration and should not be construed as Council policy unless and until adopted. Should Councillors require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
Uruamo Maranga Ake / Beach Haven Marae

31 January 2018

Kaipātiki Local Board Workshop

Beach Haven Marae Update

- Update to Kaipātiki Local Board prior to Formal Presentation on 21st February
- Opportunity for clarification and questions
- Uruamo Maranga Ake Marae – Incorporated under the Charitable Trusts Act (September 2017)
- Feasibility study overview
- Council feedback:
  1. Consultation – statutory process
  2. Project Management & consultant planner
Aerial Perspective from South West

Proposed Marae facilities

- Marae ātea / ceremonial courtyard
- Wharehui / Meeting house
- Wharekai / Dining Hall
- Whareiti /Ablutions block
- Caretakers shed
- Programmes building
- Waka berthing facilities
- Car parking
Floor Plans

- Waharoa / formal entrances x 2 from Cresta and Waka berthsage
- Carparking from Cresta Ave – stage 2 parking to programmes building at Soccer Field level
- Stage 1 Administration and caretakers facility
- Stage 1 Kitchen and Dining for 200
- Stage 1 Wharehui to sleep 100
- Stage 2 Programmes Building – flexible teaching / arts facility

Aerial Perspective from South West
The need

- The proposed Marae is required to help bring the local Māori and wider Beach Haven community together within a culturally conducive environment
- The Marae will help to maintain and enhance the presence of Māori culture within the community and provide learning opportunities for all those interested in Te Reo Māori, culture, visual and performing arts
- The proposed Marae is feasible!

Management

- The Uruamo Maranga Ake / Beach Haven Marae is incorporated under the Charitable Trusts Act and an elected Marae committee will manage the marae
- The Incorporated Society has and will continue to attract skilled governance and management personnel with a dedicated Marae manager
Marae Functions

- Tangihanga / funerals
- Visual and performing arts
- Community meetings
- Te Reo Māori / Māori language classes
- Weddings / functions
- Waka ama / health & wellbeing
- Community education courses

Consultation

- Local Board
- Council staff
- Sports groups
- Schools
- Churches
- General public
- Māori community
- Iwi
Next steps

- 21st February Local Board Business meeting
- Iwi consultation (ongoing)
- Council staff consultations – Land use advisory and Lease teams
- Resource Consent application
- Funding applications
Attachment A

Item 8.3

8.3 Glenfield Community Centre

Total Visits – Decreased from 37,441 in 2017/18 to 28,605 in 2018/19

Note: This figure does not include visits to our Tenant Groups' Rooms - Glenfield, Beneficiary Advocacy Information Service, Literacy Services, Auckland North, or Secret Charity.

Bar chart showing total visits by month for 2017/18 and 2018/19.
Attachment A

Item 8.3

Total Hours Booked – Decreased from 8,148 in 2017/18 to 5,536 in 2018/19

70 – 80 Individuals/User Groups Hire on average of 167 times/month
**Item 8.3**

**Engagement**

Enquiries Received, Advice Given, People Referred, General Assistance Provided

- Engagement July 2017 - May 2018 (3,245)
- Engagement July 2018 - June 2019 (3,834)

**Capacity and Capability 2018 - 2020**

**Outcomes**

- Develop Risk Management Plan for Centre.
- Resolve Weather-tightening problem alongside principal stakeholders (Methodist Church, Council).
- Complete Policy review, develop SOP for key areas, incorporate 5 Ways of Wellbeing into best practice.
- Align Constitution with new Inc. Societies Act.
- Develop Succession Plan for Governance and Mgt.

**Measures**

- Risk Management Plan completed and reviewed.
- Formation of Weather-tightening Action Group comprised of lease partners, agreed plan of action.
- Complete key policy schedule and review, policy ratified by Governance.
- Completed Constitution and by-laws accepted by Governance and Members.
- Clear Succession Plan communicated to all key stakeholders.

**Deliverables: 2018 - 2019**

- Weather-tightening
- Legal Class Action
- Updated Constitution
- Policy Review
- Succession Planning
- Mental Health and Wellbeing Training
**Item 8.3**

### Financial Viability 2018 – 2020

**Outcomes**
- Increase room hire and utilisation.
- Integrate online booking system with Xero.
- Develop sponsorship of spaces by Local Business.
- Review Early Learning Centre Business Model and identify opportunities for growth.
- Develop Donations and Bequests programme.

**Deliverables: 2018 – 2019**
- Integrated Marketing Plan
- Shift to Fibre and Office 365
- Environmentally-Friendly Initiatives
- Online Room Bookings

**Measures**
- Monthly Room Hire and Utilisation statistics reports.
- Internal Staff Surveys.
- Customer Satisfaction Surveys.
- Community Engagement review.
- Re-develop ELCC Business Plan.
- Increase in donations and bequests.

### Relationships 2018 – 2020

**Outcomes**
- Partner with Local Businesses and other Social Profit that share the Centre’s values to deliver services that benefit Local Community.
- Deliver Community Events focussed on need.
- Strengthen relationship with Kaipatiki Local Board and Auckland Council.
- Create Community Spaces and Connections.

**Deliverables: 2018 – 2019**
- Local Business Network Meetings
- Glenfield Community Network Survey
- Community Place-making Events
- WW1 Centennial Commemorative Mural
- Community Events

**Measures**
- Increased number of Business and Social Profit contacts and networks.
- Increased range of services provided or accessible.
- Increased number and scale of community events.
- More services align with KLB and Council priorities and planning.
- Increased Community awareness of Centre and services provided.
Future Challenges/Opportunities

- Board-to-Board Engagement and Planning
- Repairs, Renewals and Capital Expenditure
- Attract new Tenants and User Groups
- Space Utilisation and Community-led Programmes through partnering with Local Business

Presentation to Kaipātiki Local Board - July 2019