I hereby give notice that an ordinary meeting of the Upper Harbour Local Board will be held on:

**Date:** Thursday, 18 July 2019  
**Time:** 9.30am  
**Meeting Room:** Upper Harbour Local Board Office  
**Venue:** 30 Kell Drive  
Albany

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**Upper Harbour Local Board**

**OPEN AGENDA**

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**MEMBERSHIP**

Chairperson  
Margaret Miles, QSM, JP

Deputy Chairperson  
Lisa Whyte

Members  
Uzra Casuri Balouch, JP  
Nicholas Mayne  
John McLean  
Brian Neeson, JP

(Quorum 3 members)

---

Cindy Lynch  
Democracy Advisor

11 July 2019

Contact Telephone: (09) 4142684  
Email: Cindy.Lynch@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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<td></td>
</tr>
</tbody>
</table>
1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council’s Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

i. a financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member.

ii. a non-financial conflict interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member’s Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request. Any questions relating to the code or the guidelines may be directed to the Relationship Manager in the first instance.

4 Confirmation of Minutes

That the Upper Harbour Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday, 20 June 2019, as true and correct.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.
8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Upper Harbour Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and
(b) The presiding member explains at the meeting, at a time when it is open to the public,-
   (i) The reason why the item is not on the agenda; and
   (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-
   (i) That item is a minor matter relating to the general business of the local authority; and
   (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Purpose of the report

1. The open unconfirmed minutes of the Upper Harbour Local Board ordinary meeting held on Thursday, 20 June 2019, are attached at item 11 of the agenda for the information of the board only.

Recommendation/s

That the Upper Harbour Local Board:

a) note that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 20 June 2019, are attached at item 11 of the agenda for the information of the board only and will be confirmed under item 4 of the agenda.

Attachments

<table>
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<th>Title</th>
<th>Page</th>
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<td>Upper Harbour Local Board open unconfirmed minutes - 20 June 2019</td>
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<td>B4</td>
<td>Upper Harbour Local Board minutes attachments - 20 June 2019</td>
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Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Upper Harbour Local Board

OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Thursday, 20 June 2019 at 9.32am

PRESENT

Chairperson
Margaret Miles, QSM, JP
Lisa Whyte
Nicholas Mayne
John McLean
Brian Neeson, JP

Deputy Chairperson

Members

Until 2.05pm [Item 17]

Absent

Member
Uzra Casuri Balouch, JP

Attachment A

Item 11
1. **Welcome**

   The chairperson opened the meeting and welcomed those present.

2. **Apologies**

   Resolution number UH/2019/59
   MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:
   That the Upper Harbour Local Board:
   a) accept the apology from Member Uzra Casuri Balouch for absence.

   CARRIED

3. **Declaration of Interest**

   Member N Mayne declared an interest in Item 9.2 – Kathleen Waldock / Nick Whiteacre, and will not ask questions of speakers or otherwise seek to obtain information or clarification on matters raised by the speakers at the item.

4. **Confirmation of Minutes**

   Resolution number UH/2019/60
   MOVED by Member J McLean, seconded by Member N Mayne:
   That the Upper Harbour Local Board:
   a) confirm the ordinary minutes of its meeting, held on Thursday, 16 May 2019, including the confidential section, as true and correct.

   CARRIED

5. **Leave of Absence**

   There were no leaves of absence.

6. **Acknowledgements**

   There were no acknowledgements.

7. **Petitions**

   There were no petitions.

8. **Deputations**

   There were no deputations.
9 Public Forum

9.1 Hao (Owen) Xu and Yvon Na - Albany Primary School re-zoning

Hao (Owen) Xu and Yvon Na were in attendance to address the board in relation to Item 13 - Notice of Motion - Member N Mayne - Proposed amendment to the Albany Primary School enrolment scheme.

A PowerPoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2019/61

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:
That the Upper Harbour Local Board:
  a) receive the public forum item from Hao (Owen) Xu and Yvon Na and thank them for their attendance and presentation.

CARRIED

Attachments
A 20 June 2019 Upper Harbour Local Board: Item 9.1 - Albany Primary School re-zoning data analysis

9.2 Kathleen Waldock / Nick Whiteacre

Kathleen Waldock and Nick Whiteacre were in attendance to address the board in relation to Item 21 – 2019/2020 Upper Harbour Community Services work programme.

Resolution number UH/2019/62

MOVED by Deputy Chairperson L Whyte, seconded by Member B Neeson:
That the Upper Harbour Local Board:
  a) receive the public forum item from Kathleen Waldock and Nick Whiteacre and thank them for their attendance.

CARRIED

Note: Under Standing Order 9.7.1, Member N Mayne requested his abstention be recorded.

9.3 Ngā Maunga Whakahii o Kaipara Development Trust

Daniel Clay and Adrian Noda representing the Ngā Maunga Whakahii o Kaipara Development Trust, and Ryan Fleming from Fletcher Living, were in attendance to address the board in relation to Item 23 – New road names for the Te Uku superblocks in the subdivision at 56-73 Hobsonville Point Road, Hobsonville.

Resolution number UH/2019/63

MOVED by Chairperson M Miles, seconded by Member N Mayne:
That the Upper Harbour Local Board:
  a) receive the public forum item from Daniel Clay, Adrian Noda and Ryan Fleming and thank them for their attendance.

CARRIED
Precedence of Business
Resolution number UH/2019/64
MOVED by Member N Mayne, seconded by Deputy Chairperson L Whyte:
That the Upper Harbour Local Board:
  a) agree that ‘Item 23 - New road names for the Te Uru superblocks in the subdivision at 60-73 Hobsonville Point Road, Hobsonville’ be accorded precedence at this time.

CARRIED

23 New road names for the Te Uru superblocks in the subdivision at 60-73 Hobsonville Point Road, Hobsonville
Resolution number UH/2019/65
MOVED by Member B Neeson, seconded by Member N Mayne:
That the Upper Harbour Local Board:
  a) approve the following road names for the two new public roads and seven new private roads (jointly owned access lots), created by way of subdivision at 60-73 Hobsonville Point Road, Hobsonville, for the Te Uru superblocks 2 and 3:

<table>
<thead>
<tr>
<th>Road number</th>
<th>Proposed name</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Ringa Matau Road</td>
</tr>
<tr>
<td>4</td>
<td>Taranui Road</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>JOAL number</th>
<th>Location</th>
<th>Proposed name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TU3, superblock 2</td>
<td>Matimati Place</td>
</tr>
<tr>
<td>2</td>
<td>TU5, superblock 3</td>
<td>Uma Grove</td>
</tr>
<tr>
<td>3</td>
<td>TU5, superblock 3</td>
<td>Ringamaui Place</td>
</tr>
<tr>
<td>5</td>
<td>TU6, superblock 3</td>
<td>Ko Roa Lane</td>
</tr>
<tr>
<td>6</td>
<td>TU6, superblock 3</td>
<td>Ko Nui Place</td>
</tr>
<tr>
<td>8</td>
<td>TU4, superblock 2</td>
<td>Paihere Lane</td>
</tr>
<tr>
<td>9</td>
<td>TU5, superblock 3</td>
<td>Hapori Whänui Lane</td>
</tr>
</tbody>
</table>

  b) request that the developer provide a copy of the updated home user guide to all new residents, outlining the significance of the road names in the development.

CARRIED

10 Extraordinary Business

There was no extraordinary business.
11 Notices of Motion

Under Standing Order 2.5.1, a Notice of Motion has been received from Member N Mayne for consideration under item 13.

12 Minutes of the Upper Harbour Local Board meeting held Thursday, 16 May 2019

Note: that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 16 May 2019, are attached at item 11 of the agenda for the information of the board only and were confirmed under item 4 of the agenda.

Item 13. Notice of Motion - Member N Mayne - Proposed amendment to the Albany Primary School enrolment scheme - has been moved to another part of the document.

14 Destination indoor court facility Upper Harbour - indicative business case

The Principal Policy Analyst and Policy Manager were in attendance via Skype to support the item. The Sport and Recreation Lead Team Leader and the Sport and Recreation Lead were in attendance to support the item.

Resolution number UH/2019/66

MOVED by Chairperson M Miles, seconded by Member N Mayne:

That the Upper Harbour Local Board:

a) receive the report, ‘Destination indoor court facility Upper Harbour – indicative business case’.

b) do not endorse the report findings of an indicative business case for the proposed project ‘Development of a destination multisport indoor facility’, for the following reasons:

   i) lack of evidence that research into the profile of the relevant community, including projected growth data, was carried out: the report refers to an undefined area entitled ‘North-West’ with no evidence that this refers to the study area of Hobsonville/Whenuapai and Upper Harbour Local Board area east of the Greenhithe bridge, and provides no evidence of official growth data for this study area which shows a higher than average growth

   ii) no evidence of recent social research and any relevant community engagement surveys: no indication of investigation into the demand from relevant sport codes (e.g. basketball); no indication of considerations of public submissions on the Long-term Plan 2018-2028 and Local Board Plan 2017; no indication sector surveys considered, for instance the Sport New Zealand Active New Zealand 2017 survey

   iii) lack of evidence that community facility stock-take has been carried out: the report references only the Massey Leisure Centre, without details on which sport codes currently experiencing insufficient capacity in the study area are served by this facility, and with information inconsistent with the 2018 North-West Community Facilities Provision Report, which indicates this facility only serves a catchment of 5km, leaving out many of the communities in the eastern periphery of the actual study area (e.g. Greenhithe)

   iv) lack of evidence that a gap analysis which assesses current provision against council policy has been carried out.
c) expect an indicative business case to inform a decision on the local board’s ‘one local initiative’, which is the development of a destination multisport indoor facility, to include:

i) evidence that the proposal has been assessed based on regional prioritisation criteria for investment as outlined in the framework agreed between Auckland Council, Sport New Zealand and sector organisations, under the ‘Auckland Sport Sector: Facilities Priority Plan’

ii) clear definition of study area, with the Hobsonville/Whenuapai area as the centre of the study area, and inclusion of relevant Upper Harbour Local Board area communities such as the communities east of Greenhithe bridge

iii) consideration of relevant sector strategies and plans, including but not limited to:

A) the previously mentioned ‘Auckland Sport Sector: Facilities Priority Plan’ which states that a total of 21 indoor courts are needed by 2021 and 42 by 2031

B) the ‘National Facilities Strategy for Indoor Sports’ which indicates the high demand for multi-sport facilities in Auckland currently, which is expected to increase further over the next decades

C) the ‘Sport New Zealand Future Sport’ report

iv) investigation of relevant sport codes, including feedback regarding insufficient capacity, and strategic documents, such as the ‘New Zealand Basketball Facilities Guide’ which indicates the sport is gaining interest but growth in participation in this sport is currently limited by a critical shortage of access to indoor court space, particularly in Auckland

v) growth data based on official Auckland Council projection models and relationship between growth and demand consistent with Auckland Council’s official position, for instance under the ‘Sport and Recreation Strategic Action Plan’ which acknowledges that ‘growth, intensification and changing population composition will create more pressure on our existing facilities and resources, some of which are struggling to meet demand now’

vi) review of relevant public submissions and surveys, in particular but not limited to:

A) Auckland Council’s 2018-2028 Long-term Plan, from sector organisations such as Aktive – Auckland Sport and Recreation, Sport New Zealand, Sport Waitakere, Sport Auckland, which highlight the current shortfall of 30 indoor courts right now, with a further 24 courts required over the 10-year budget period

B) the Upper Harbour Local Board Plan 2017, where 35 comments calling for an indoor facility in the local board area, 27 of which specifically mention the need for indoor basketball courts

C) the Sport New Zealand’s ‘Active New Zealand 2017’ survey, which highlights the growth in sport participation in the North Harbour area and among the growing Asian population.

d) exercise the local board chairperson/deputy chairperson’s speaking rights at the Environment and Community Committee meeting where this matter is considered, to provide input directly to the committee.

CARRIED UNANIMOUSLY
15 Compensation funding for the loss of park land

The Principal Policy Analyst and the Kakariki Team Leader were in attendance to support the item.

Member B Neeson left the meeting at 11.20am.
Member B Neeson returned to the meeting at 11.23am.

Resolution number: UH/2019/67

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) request that the Finance and Performance Committee allocate the compensation funding provided by the New Zealand Transport Agency (noting that this is currently $6.044 million but that further compensation in respect of Rook Reserve and Rosedale Landfill site is still under negotiation), following their compulsory acquisition of open space land in the Upper Harbour Local Board area, to fund the following park improvement projects, as these projects are already within advanced stages of planning and consenting:

i) development of park assets, play spaces and supporting infrastructure at Caribbean sports field and Unsworth Reserve

ii) development of walking and cycling trails (greenways) at Rosedale Park

iii) development of Scott Point Sustainable Park, in the event there is any remaining funding, for the following reasons:

A) the project meets two of the three criteria listed in the report: ‘identified in a local board strategic document; in an area facing significant population growth where no further land may be acquired for open space’

B) the project will become both a regional and sub-regional facility which will be beneficial to residents from across the local board area, as well as neighbouring local boards.

b) note that more accurate costings for these projects will be developed as they move through the Community Facilities asset development process.

c) exercise the local board chairperson/deputy chairperson’s speaking rights at the Finance and Performance Committee meeting where this matter is considered, to provide input directly to the committee.

CARRIED

16 2018/2019 Upper Harbour Quick Response Grants round three

The Grants Advisor was in attendance to support the item.

Resolution number: UH/2019/68

MOVED by Deputy Chairperson L Whyte, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) agree to fund, part-fund or decline each application in round three of the Upper Harbour Quick Response Grants 2018/2019 listed in the following table:
## Attachment A

### Item 11

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1917-312</td>
<td>Action Education Incorporated</td>
<td>Arts and culture</td>
<td>Towards ‘Spoken Word Poetry Workshops for Youth’ including the facilitator’s costs and resources between 01/07/2019 and 01/07/2020</td>
<td>$3000</td>
<td>$3000</td>
</tr>
<tr>
<td>QR1917-305</td>
<td>North Shore Community Toy Library Incorporated</td>
<td>Community</td>
<td>Towards the purchase of educational toys for preschool children at North Shore Community Toy Library</td>
<td>$800</td>
<td>$800</td>
</tr>
<tr>
<td>QR1917-308</td>
<td>North West Toy Library</td>
<td>Community</td>
<td>Towards resources to establish the North-west Toy Library including costs of software setups, toys and toy storage between 01/07/2019 and 13/12/2019</td>
<td>$2000</td>
<td>$2000</td>
</tr>
<tr>
<td>QR1917-309</td>
<td>Action Committee of the Paremoremo Ratepayers and Residents Association Incorporated</td>
<td>Community</td>
<td>Towards the costs of stage one of the fencing project</td>
<td>$2000</td>
<td>$2000</td>
</tr>
<tr>
<td>QR1917-310</td>
<td>Royal New Zealand Plunket Trust</td>
<td>Community</td>
<td>Towards ‘Hobsonville Pipis Playgroup and Albany Playgroup’ including purchase of educational toys and arts kit between 01/07/2019 and 30/06/2020</td>
<td>$2170</td>
<td>$2170</td>
</tr>
<tr>
<td>QR1917-318</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards training, support and supervision costs to Youthline Helpline at Youthline Auckland Charitable Trust between 01/07/2019 and 31/03/2020</td>
<td>$5000</td>
<td>$5000</td>
</tr>
<tr>
<td>QR1917-319</td>
<td>Greenhithe Community Trust</td>
<td>Community</td>
<td>Towards a defibrillator set for Greenhithe Community Trust including the defibrillator, locked box, signage, and training courses for the community members between 15/07/2019 and 29/07/2019</td>
<td>$4366</td>
<td>$4366</td>
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<tr>
<td>QR1917-320</td>
<td>Mobility Assistance Dogs Trust</td>
<td>Community</td>
<td>Towards mobility dog care and training equipment including dog collars, leashes, and wheelchair hook attachments for Mobility Assistance Dogs Trust</td>
<td>$2000</td>
<td>$1000</td>
</tr>
<tr>
<td>QR1917-306</td>
<td>All Heart New Zealand Charitable Trust</td>
<td>Environment</td>
<td>Towards annual truck and vehicle costs for corporate environmental sustainability and a zero waste Auckland</td>
<td>$5000</td>
<td>$0 (Not a high priority at this time)</td>
</tr>
<tr>
<td>QR1917-316</td>
<td>Kay Mathewson</td>
<td>Environment</td>
<td>Towards battery recycling costs including buckets, shipping and fees</td>
<td>$724</td>
<td>$723.50</td>
</tr>
</tbody>
</table>
## Attachment A

### Item 11

| QR1917-317 | Scout Association of New Zealand - Tauhini Sea Scout Group | Environment | Towards the purchase of four recycling bins | $446 | $0 Other funding sources available |
| QR1917-307 | Windsor Park Community and Multisport Hub Incorporated | Sport and recreation | Towards electricity costs at Windsor Park between 1/7/2019 and 31/10/2019 | $2000 | $0 Not a high priority at this time |
| QR1917-311 | Albany Badminton Club Incorporated | Sport and recreation | Towards the purchase of shuttecocks for Albany Badminton Club between 18/05/2019 and 18/08/2019 | $1050 | $1050 |
| QR1917-313 | East Coast Bays and Districts Cricket Club Incorporated | Sport and recreation | Towards the ‘Junior Winter Programme’ including indoor net hire, coaching and administration costs between 01/07/2019 and 30/09/2019 | $1020 | $1020 |
| QR1917-314 | North Harbour Synchronised Swimming Club (under the umbrella of Synchronised Swimming NZ) | Sport and recreation | Towards the purchase of a new training equipment cage for North Harbour Synchronised Swimming Club | $1950 | $1950 |

**Total** | **$33,526** | **$25,079.50**

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**CARRIED**

**Note:** Chairperson M. Miles requested that her decision not to participate in the debate on application QR1917-309 ‘Action Committee of the Paremoremo Ratepayers and Residents Association Incorporated’ be recorded.

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Item 17. Rosedale Park disc golf course. Additional funding for tee pads – has been moved to another part of the document.
18 Auckland Transport monthly report - June 2019

The Elected Member Relationship Manager, Auckland Transport, was in attendance to support the item.

Member B Neeson left the meeting at 12.04pm.

Resolution number UH/2019/69

MOVED by Chairperson M Miles, seconded by Member J McLean:

That the Upper Harbour Local Board:

a) receive the monthly update report from Auckland Transport for June 2019.

CARRIED

Member B Neeson returned to the meeting at 12.17pm.

Item 19. 2019/2020 Upper Harbour Local Economic Development work programme – has been moved to another part of the document.

Item 20. 2019/2020 Upper Harbour Local Environment work programme - has been moved to another part of the document.

Item 21. 2019/2020 Upper Harbour Community Services work programme - has been moved to another part of the document.

Member N Mayne left the meeting at 1.14pm.

Member N Mayne returned to the meeting at 1.18pm.

22 2019/2020 Upper Harbour Community Facilities work programme

The Work Programme Lead and the Manager Programme Development were in attendance to support the item.

Member B Neeson left the meeting at 12.34pm.

Member B Neeson returned to the meeting at 12.36pm.

Resolution number UH/2019/70

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) approve the 2019/2020 Upper Harbour Community Facilities work programme as detailed in Attachments A and B to the agenda report, subject to the following amendment:

i) an additional $20,000 be added to project ID 3054 – Upper Harbour local parks maintenance (which brings the total budget to $40,000), noting that the additional budget will be sourced from a $20,000 reduction to the Upper Harbour North-West Wildlink Assistance Programme included within the 2019/2020 Local Environment work programme.

b) approve in principle the 2020-2022 Community Facilities work programme (years 2 and 3) as detailed in Attachments A and B to the agenda report.

c) approve the risk-adjusted programme projects identified in Attachment A to the agenda report as projects that may be delivered in advance of the expected
Item 11

2019/2020 Upper Harbour Local Environment work programme

The Relationship Advisor was in attendance via skype to support the item.

Member B Neeson left the meeting at 1.34pm.

Resolution number UH/2019/71

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

Ngā tūhunga
Recommendation/s

That the Upper Harbour Local Board:

a) approve the allocation of $172,000 for environmental projects to be delivered by the Infrastructure and Environmental Services directorate in 2019/2020 as summarised in the table below, subject to the amendment in clause a) i):

CARRIED
Project | Budget
--- | ---
Sustainable Schools Project - Our Local Streams | $30,000
New project: Pest Free Upper Harbour | $28,000
Industrial Pollution Prevention Rosedale phase two | $29,000
Upper Harbour North-West Wildlink Assistance Programme | $60,000
New project: Sediment related water quality testing - Upper Harbour | $25,000

Total | $172,000

i) amend the activity description for ‘Pest-free Upper Harbour strategy’ to:

This program is to deliver an initiative signalled to the community in the 2017 Upper Harbour Local Board Plan. The programme will build on and be developed concurrently with an integrated landscape spatial analysis project that is planned to occur from July 2019 to June 2020, funded through the natural environment targeted rate. It is intended to deliver a strategy for prioritising future projects, delivered by community and Auckland Council, to contribute to achieving a pest-free status in Upper Harbour. The project would involve a facilitator working with stakeholders to identify risks and opportunities, and develop the strategy. Key stakeholders that would get specific attention include mana whenua, the Upper Harbour Ecology Network, North Harbour Business Association, NZ Defence, Massey University, local schools, and Auckland Council and its ecological services provider. In addition to this, it is proposed that a series of community workshops be held in different communities across Upper Harbour to capture any other views in the community.

b) note that the $29,000 reduction to the Upper Harbour North-West Wildlink Assistance Programme has been allocated to project ID 3064 – Upper Harbour local parks maintenance, included within the 2019/2020 Community Facilities work programme.

c) approve the implementation of the sediment related water quality testing project without a control site (Option A in the agenda report).

d) note the allocation of $114,870 of asset-based services operational expenditure for the septic tank pump-out programme.

Note: Under Standing Order 1.9.7, Member N Mayne wished to record his vote against reducing funding to the North-West Wildlink Assistance Programme, and clause c) above.

13 Notice of Motion - Member N Mayne - Proposed amendment to the Albany Primary School enrolment scheme

Resolution number UH/2019/72

MOVED by Member N Mayne, seconded by Chairperson M Miles;

That the Upper Harbour Local Board:

a) advocate to the Ministry of Education supporting the resident’s views expressing that Unsworth Heights should not be removed from the Albany Primary School home zone as they believe it is their local school, and question
If there are more appropriate ways in which to amend the zone or increase capacity.

b) support a grandparenting clause whereby siblings of students at Albany Primary School as at 18 December 2019 may be enrolled for a further five years.

CARRIED

Note: Changes to the original motion in Item 13 were made with the support of the meeting.

Member N Mayne left the meeting at 2.05pm.

17 Rosedale Park disc golf course: Additional funding for tee pads

Resolution number UH/2019/73

MOVED by Member J McLean, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) approve an additional $6513.50 funding from the local board locally driven initiatives capital expenditure fund to allow for the installation of the tee pads.

CARRIED

19 2019/2020 Upper Harbour Local Economic Development work programme

Resolution number UH/2019/74

MOVED by Deputy Chairperson L Whyte, seconded by Chairperson M Miles:

That the Upper Harbour Local Board:

a) approve the 2019/2020 Upper Harbour Local Economic Development work programme (total value of $9500), as presented in Attachment A to the agenda report.

CARRIED

24 Changes to Upper Harbour Local Board standing orders

The Relationship Manager was in attendance to support the item.

Resolution number UH/2019/75

MOVED by Chairperson M Miles, seconded by Member J McLean:

That the Upper Harbour Local Board:

a) note the new statutory responsibility of the chief executive:

facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001.

b) amend standing order 2.3.3 by replacing:

Calling an extraordinary meeting at earlier time

The chairperson, or if they are unavailable, the chief executive, may call a meeting for an earlier time if this is necessary to deal with the business.

The person calling such a meeting must give each member, and the chief executive, notice of the time and place of the meeting and the matters in respect of which the meeting is being called, by whatever means is reasonable in the circumstances, at least 24 hours before the meeting.
Item 11

with:

Calling an emergency meeting

The chairperson, or if they are unavailable, the chief executive, may call an emergency meeting for an earlier time than is provided in standing order 2.3.2, if this is necessary to deal with the business.

The person calling such a meeting must give each member, and the chief executive, notice of the time and place of the meeting and the matters in respect of which the meeting is being called, by whatever means is reasonable in the circumstances, at least 24 hours before the meeting.

c) amend standing order 7.2.3 by replacing:

Notification of extraordinary meetings

Where any extraordinary meeting of the local board or a committee is called, and notice of that meeting cannot be given in the manner required or permitted (by Standing Order 7.2.1 as appropriate), Auckland Council shall publicly notify or otherwise advertise that meeting and the general nature of business to be transacted at the meeting as soon as practicable before the meeting is to be held, as is reasonable in the circumstances.

with:

Notification of extraordinary / emergency meetings

Where the council calls an extraordinary or emergency meeting but cannot give public notice to the extent required in standing order 7.2.1, the council must publicly notify the meeting, and the general nature of business to be considered at it, as soon as reasonably practicable before the meeting. If it is not practicable to publish a notice in newspapers before the meeting, the council must publicly notify the meeting as soon as practicable on the council’s website and in any other manner that is reasonable in the circumstances.

d) amend standing order 9.4 (Definitions) by replacing:

Extraordinary meeting has the meaning defined in clause 22 of Schedule 7 of the Local Government Act 2002.

with:

Emergency meeting has the meaning defined in clause 22A of Schedule 7 of the Local Government Act 2002.

Extraordinary meeting has the meaning defined in clause 22 of Schedule 7 of the Local Government Act 2002.

e) amend standing order 9.4 (Definitions) by replacing:

Meeting means:

a) any first or ordinary or extraordinary meeting of the local board

with:

Meeting means:

a) any first or ordinary or extraordinary or emergency meeting of the local board.

f) amend standing order 9.4 (Definitions) by replacing:

Publicly notified means notified to members of the public by a notice printed in appropriate newspapers circulating in the Auckland region.

with:
g) amend standing order 9.4 (Definitions) by replacing:

Working day means any day of the week other than:

a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

b) a day in the period commencing with 25 December in any year and ending with 15 January in the following year.

c) a day in the period commencing with 25 December in any year and ending with 15 January in the following year.

with:

Working day means any day of the week other than:

a) Saturday, Sunday, Waitangi Day, Good Friday, Easter Monday, ANZAC Day, the sovereign’s birthday and Labour Day

b) where Waitangi Day or ANZAC Day falls on a weekend, the following Monday

c) Auckland Anniversary Day

d) a day in the period commencing with 20 December in any year and ending with 10 January in the following year.

h) amend the following standing orders:

i) standing order 2.3:

   replace the heading ‘Extraordinary meetings’ with ‘Extraordinary and emergency meetings’

ii) standing order 7.2.4:

   replace the heading ‘Extraordinary meetings’ with ‘Extraordinary and emergency meetings’

iii) standing orders 1.1.3, 2.4.1, 2.4.2, 7.2.2, 7.2.3, 7.2.4, 7.3.2:

   replace the words ‘extraordinary meeting’ with ‘extraordinary or emergency meeting’.

i) amend standing order 3.3.3 to remove the requirement to be representing the council:

   Conditions for attending by electronic link

   The local board or its committees may give approval for a member to attend meetings by electronic link, either generally or for a specific meeting. Situations where approval can be given are:

   a) where the member is representing the council at a place that makes their physical presence at the meeting impossible or impracticable

   b) to accommodate the member’s illness or infirmity

   c) in emergencies

   d) in any other circumstances the local board deems appropriate.

The member who is seeking to attend by electronic link may not take part in the vote to give approval. The only exception is where there is an
25 **Governance forward work calendar - July 2019 to June 2020**

Resolution number UH/2019/76

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

That the Upper Harbour Local Board:

a) receive the Upper Harbour Local Board governance forward work calendar for the period July 2019 to June 2020, as set out in Attachment A to this agenda report.

CARRIED

26 **Record of the Upper Harbour Local Board workshops held on Thursday 9 and 23 May, and 6 June 2019**

Resolution number UH/2019/77

MOVED by Member J McLean, seconded by Chairperson M Miles:

That the Upper Harbour Local Board:

a) receive the record of the Upper Harbour Local Board workshops held on Thursday 9 and 23 May, and 6 June 2019 (refer to Attachments A, B and C to the agenda report).

CARRIED

27 **Board members’ reports - June 2019**

There were no board members’ reports at this time.

21 **2019/2020 Upper Harbour Community Services work programme**

The Parks Sport and Recreation Portfolio Manager and the Strategic Broker were in attendance to support the item.

Resolution number UH/2019/78

MOVED by Deputy Chairperson L Whyte, seconded by Chairperson M Miles:

That the Upper Harbour Local Board:

a) approve the 2019/2020 Upper Harbour Community Services work programme (Attachment A to the agenda report), with the exception of:

i) project ID 159 – ‘Fund Hobsonville Community Trust to deliver placemaking’, with regard to the following:

A) defer consideration of this project to enable further conversations between the local board and Hobsonville Community Trust

B) requests that staff prepare a report to a future meeting of the local board to consider project ID 159 once the conversations referred to in i) A) above are completed.
ii) project ID 1093 – ‘Activation of Community Places’, with regard to the following:

A) defer consideration of the operational grant identified for the Hobsonville Headquarters Building and Sunderland Lounge (currently identified within the work programme as $191,802) pending receipt of further information from staff, as the budget shown within the work programme is not in line with budget information and reports previously received by the local board

B) request that staff prepare a report to a future meeting of the local board to consider the operational grant for the Hobsonville Headquarters Building and Sunderland Lounge once the budget discrepancies have been resolved

C) that the operational grant identified for the Meadowood Community House ($54,635) is approved by the local board for allocation, and should be distributed as soon as possible, independent of the deferral of the operational grant for the Hobsonville Point facilities identified in a) ii) A) above.

CARRIED

28 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

2.21 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE UPPER HARBOUR LOCAL BOARD HELD ON

DATE:..........................................................

CHAIRPERSON:...........................................
Date: Thursday 20 June 2019
Time: 9.30am
Meeting Room: Upper Harbour Local Board Office
Venue: 30 Kell Drive
Albany

Upper Harbour Local Board
OPEN MINUTE ITEM ATTACHMENTS

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<td>Hao (Owen) Xu - Albany Primary School re-zoning</td>
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<tr>
<td></td>
<td>A. 20 June 2019 Upper Harbour Local Board: Item 9.1 - Albany Primary School re-zoning data analysis</td>
<td>3</td>
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</tbody>
</table>

Note: The attachments contained within this document are for consideration and should not be construed as Council policy unless and until adopted. Should Councillors require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
• Part 1 – Historical Children Population in Albany Primary School Zone
• Part 2 – Historical and Predictive Enrolment Data in Albany Primary School
Part 1 – Historical Children Population in Albany Primary School Zone

Notes:

• The original dataset was Auckland Individual Dataset 1 which can be downloaded from NZ Stats:

• These data is based on NZ census 2001, 2006 and 2013, which is not the best to present the most recent situation but still indicates the stability in Unsworth Heights.

• The original dataset was cleaned and recategorized for age 0-4 and 5-14 before sent to Rstudio for visualization

• Paremoremo East, and Pinehill and Redvale data could be ± 10%

Analysis by Owen Xu, 06/12/2019, updated on 06/19/2019
Districts in Albany Primary School Zone

- Part of Pinehill and Redvale
- Albany
- North Harbour East
- Unsworth Heights
- Part of Paremoremo East
  - North Harbour West (excluding schnapper rock)

Analysis by Owen Xu, 09/12/2019, updated on 05/19/2019
Attachment B

Item 11

Attachment A

Item 9.1

Upper Harbour Local Board

18 July 2019

Minutes of the Upper Harbour Local Board meeting held Thursday, 20 June 2019

Page 34

Children Population at Age 0 - 14 Distributed in The Districts of Albany Primary School Zone
Data in each district is grouped by pre-school and primary school age

*NZ Census 2018 data will be released on Sept. 23rd, and it is highly desirable to extend this analysis to the 2018 data to correctly sort out the current children population.

Analysis by Owen Xu. 05/12/2019. Updated on 06/19/2019

Page 34
Conclusions:

• Unsworth Heights have the largest age 0-4 and 5-14 children population from 2001 to before 2013

• Unsworth Heights have the most stable age 0-14 children population since 2001

• Albany has the largest growth ratio of 20% for age 5-14 children population from 2006 to 2013, most likely due to newly built houses in this area during that period.

• NZ Census 2018 data is expected to reveal more truthful children population distribution data in recent years to reflect the development in Albany/Pinehill area.
Part 2 – Historical and Predictive Enrollment Data in Albany Primary School
(provided by Principal of Albany Primary School on 06/19/2019, based on census)

It was stated by the principal that this data is underestimating the actual roll.

Analysis by Qwen Xu, 06/13/2019, updated on 06/19/2019.
Conclusions:

- Before 2013 the students number actually were slightly dropping which matches previous analysis of Unsworth Heights school-age children population based on NZ stats data.
- During 2015 - 2017 the roll number started to increase in a steady slope, which is around the time Rose Garden Apartments were firstly completed.
- This gives ground argument that whatever residential construction finished during 2015 – 2017 in either Albany majorly or other areas, but not Unsworth Heights, caused the main pressure.
- **Keep the stable and move out the rising!**
Approval of deed for additional land: North Harbour Softball Association Incorporated, Rosedale Park, Albany

File No.: CP2019/12482

Te take mō te pūrongo
Purpose of the report

1. To approve a deed for additional land to North Harbour Softball Association Incorporated on part of Rosedale Park at 1 Jack Hinton Drive, Albany.

Whakarāpopototanga matua
Executive summary

2. North Harbour Softball Association Incorporated has a community lease with Auckland Council, commencing on 1 March 2012 for 10 years, to 28 February 2022. The lease has one further renewal term of 10 years and will finally expire 28 February 2032. There are no further renewal terms available. The building and improvements are owned by the softball association.

3. Auckland Council granted landowner approval on 1 March 2019 for the softball association to operate a kiosk between the two softball diamond pitches for the remainder of the 2018/2019 softball season.

4. The occupation of the area has not been formalised as the area is outside the approved lease area. This can be remedied with the provision of a deed of lease of additional land, which will extend the terms of the current lease to include the kiosk.

5. The property sited at 1 Jack Hinton Drive, Albany, is legally described as part allotment 653 parish of Paremoremo and held as a classified recreation reserve, subject to the Reserves Act 1977.

6. Additional future facilities at Rosedale Park are contemplated and supported in the reserve management plan for Rosedale Park dated, June 1996.

7. This report recommends that the Upper Harbour Local Board grant a deed of lease for additional land for the kiosk between the two softball diamond pitches on Rosedale Park.

Ngā tūtohunga
Recommendation/s

That the Upper Harbour Local Board:

a) grant a deed of lease for additional land to North Harbour Softball Association Incorporated for 224m² (more or less) on part of Rosedale Park, Albany, described as part allotment 653 parish of Paremoremo (refer to Attachment A to the agenda report).

b) note that the commencement date of the deed of lease to North Harbour Softball Association Incorporated on part of Rosedale Park for additional land is scheduled to be 18 July 2019.

c) note that all other existing terms and conditions of the current lease commencing 1 March 2012 and subsequent renewals, remain in effect and will apply to the deed of lease for additional premises.
Horopaki
Context
8. This report considers authorising the occupation of additional land at Rosedale Park for a mobile kiosk. The terms and conditions of the lease for the additional land can be extended by way of a deed of lease for additional premises.
9. The Upper Harbour Local Board holds allocated decision-making authority relating to local, recreation, sport and community facilities, including community leasing matters.

Tātaritanga me ngā tohutohu
Analysis and advice
Rosedale Park
10. The property sited at 1 Jack Hinton Drive, Albany, is legally described as part allotment 653 parish of Paremoremo and held as a classified recreation reserve, subject to the Reserves Act 1977.
11. Commercial activities are contemplated and permitted under the Reserves Act 1977, only in circumstances where trading is necessary or for the convenience of the public to enjoy the reserve.
12. The Rosedale Park Reserve Management Plan supports an additional playing area and a building in future years to meet the expanding demand for softball facilities.

North Harbour Softball Association Incorporated
13. The softball association has a community lease with Auckland Council commencing 1 March 2012 for 10 years, to 28 February 2022. The lease has one further renewal term of 10 years. The lease finally expires on 28 February 2032 and there are no further renewal terms available. The building and improvements are owned by the softball association.
14. The softball association applied for landowner approval on 27 August 2018 to operate a kiosk and occupy land in addition to the current leased premises at Rosedale Park. Land owner approval was granted on 1 March 2019 for the kiosk (refer to Attachment B).
15. The kiosk will be utilised during softball games to provide goods and services ancillary to the activities of softball, with the intention of improving the overall experience for softball participants and spectators.
16. Any revenue generated from sales through the kiosk will contribute to the costs and funds required to operate softball activities at Rosedale Park, with the intention of continuing to provide softball activities and to host tournaments.
17. The occupation of the additional area needs to be formally authorised. This can be done by way of a ‘deed of lease for additional land’ which extends the terms of the current lease and renewals to the additional area.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
18. Staff have obtained input from colleagues in Parks, Sport and Recreation and Operational Management and Maintenance.
19. The development of the additional area is supported by council staff as the design will improve safety and enjoyment of the park for players, visitors and spectators.
20. The deed of lease for additional land has no identified impact on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.
Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe  
Local impacts and local board views

21. The Upper Harbour Local Board holds allocated decision-making authority to approve the granting of a deed of lease for additional premises.

22. The Upper Harbour Local Board were consulted on the land owner approval proposal in February 2019. Staff responded to queries raised by the Upper Harbour Local Board concerning litter control, the kiosk’s location, maintenance and the proposed duration of trading. The Upper Harbour Local Board were satisfied with staff responses and land owner approval was supported and subsequently granted on 1 March 2019.

23. No public notification or iwi consultation is required as there is an approved reserve management plan that contemplates the proposal.

Tauākī whakaaweawe Māori  
Māori impact statement

24. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents; the Auckland Plan, the Long-term Plan 2018-2028, the Unitary Plan and local board plans.

Ngā ritenga ā-pūtea  
Financial implications

25. There are no cost implications for Auckland Council.

Ngā raru tūpono me ngā whakamaurutanga  
Risks and mitigations

26. If a deed of lease for additional premises is not granted, this will inhibit the softball association’s ability to:
   - provide services ancillary to the activities of softball
   - generate revenue to contribute to the costs to operate softball activities at Rosedale Park.

Ngā koringa ā-muri  
Next steps

27. Subject to the Upper Harbour Local Board granting a deed of lease for additional land, staff will work with key representatives of the softball association to finalise the lease documents.
Ngā tāpirihanga
Attachments

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<th>No.</th>
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<td>Rosedale Park site map</td>
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<tr>
<td>B</td>
<td>Land owner approval to operate a kiosk and occupy additional land at</td>
<td>45</td>
</tr>
<tr>
<td></td>
<td>Rosedale Park</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Michelle Knudsen - Lease Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
North Harbour Softball Association Incorporated

Site Map of part of Rosedale Park, 1 Jack Hinton Drive, Albany outlined in blue
Current leased area being approximately 795 m² outlined in red
Proposed kiosk area being approximately 224 m² outlined in yellow
Proposed new leased area being approximately 1019 m² outlined in red and yellow
1 March 2019

North Harbour Softball Association
C/- Trevor Smith
Private Bag 3G2-124
North Harbour
Auckland 0751

Via email: trev.jan@xtra.co.nz

RE: Land owner approval to operate a kiosk and occupy additional premises at Rosedale Park

Dear Trevor,

I refer to your application to operate a kiosk and occupy premises which are in addition to the North Harbour Softball Association’s existing leased premises at Rosedale Park.

Community Facilities Department accepts the proposal because:

- the reserve is classified as a recreation reserve under the Reserves Act 1977 ("the Act"), which permits temporary commercial activity under section 54. The proposed activity provides for public benefit and enjoyment at the reserve, consistent with the Act,
- any potential adverse effects of the activity will be mitigated by the below conditions,
- the additional area will be utilised during softball games to provide services ancillary to the activity of softball with the intention of improving the overall experience for softball participants and spectators,
- any revenue generated from sales through the kiosk will contribute to the costs and funds required to operate softball activities at Rosedale Park, with the intention of putting the North Harbour Softball Association in more favourable circumstances to continue providing softball training and hosting tournaments,
- the development of the additional area is supported by the Maintenance Delivery Co-ordinator and Parks and Places Specialist for Upper Harbour, as the design will improve safety for park visitors and spectators,
- this landowner approval will permit the applicant to occupy the additional premises outside of its leased area and operate a kiosk for the remainder of the 2018/2019 softball season until a deed of additional premises is entered into between the North Harbour Softball Association and Auckland Council, and
- the Upper Harbour Local Board has been consulted and supports the proposal.
This letter provides formal landowner approval on behalf of Auckland Council and is contingent upon the below signatures of those persons authorised to bind the party they sign for and on behalf of.

The proposal is subject to the following conditions and additional mobile trading terms and conditions attached as Attachment B.

1. The activity must proceed in general accordance with the land owner approval application, attached as Attachment A.
2. Public liability insurance must be obtained for a sum of at least $2,500,000.00 and provide a copy of the cover certificate to Licensing & Compliance Services prior to receiving a license to trade. Council accepts no liability in respect of any damage caused to or by the Licensee, their employees, or agents.
3. The approved trading period is from 1 March 2018 to 31 May 2019. No trading is permitted outside of this period.
4. The activity must operate during softball games, tournaments, competitions and similar events only.
5. The activity must only operate in between the two softball diamond pitches adjacent to the applicant’s leased premises at Rosedale Park.
6. The applicant must remove and control all their litter caused as a result of the activity.
7. At all times the operator must conduct the activity in such a manner that it does not displace or adversely affect any other park user(s) and does not detract from the enjoyment and/or experience of the public.
8. The operator is responsible for satisfying all occupational health and safety legislation and regulations.
9. The council shall not be responsible for any property of the operator, its employees or participants that may be left on the parks or for any loss of any property.
10. The operator must indemnify and must keep indemnified the council against all claims made by any person in respect of any injury, loss, or damage, caused or suffered as a result of or arising out of any act or omission on the part of the operator, its employees or participants.
11. This written approval expires on 31 May 2019, with the opportunity for renewal at the discretion of council. A new application for landowner approval will be required at this time, providing a deed of additional leased premises has not been entered into between the applicant and Auckland Council.
12. Any breach or contravention of any individual condition(s) herein will be deemed to be a breach of the whole of this approval and shall entitle the council to immediately suspend or to terminate this approval in its sole discretion.
13. This letter provides landowner approval only and does not replace the requirement for resource consent or the need to comply with all other applicable laws or acts (including the Property Law Act 2007), regulations, and bylaws. All works must be completed in accordance with the rules of the relevant Auckland Council Operational District Plan, Auckland Unitary Plan or the conditions of any resource consents or permits issued by Auckland Council, including those under the Building Act 2004, Resource Management Act 1991 and the Heritage New Zealand Pouheta Taonga Act 2014.

Please note, the council is granting approval for temporary access and works in its non-regulatory capacity. This approval does not bind the council in its capacity as a regulatory authority in any way, and any consent or approval given under this agreement is not an approval or consent in its...
regulatory capacity, and vice versa. The council will not be liable to any other party if, in its regulatory capacity, the council declines or imposes conditions on any consent or permission any party seeks for any purpose associated with this approval.

If there are any amendments to this proposal a new assessment will need to be undertaken by Community Facilities prior to any works commencing and approval will be subject to the Manager Land Advisory Services.

Please return this letter in its entirety, including the applicant’s signature below, to Blanka Lee, Land Use Advisor, Community Facilities via email at Blanka.Lee@aucklandcouncil.govt.nz. Upon Manager Land Advisory Services signing, you will be provided with a counter-signed copy and this approval will be deemed effective.

Should you have any queries, do not hesitate to contact Blanka Lee via email or phone (021534540).

Auckland Council as landowner under delegated authority by

Allan Christensen
Authorised Signatory

Print Name

North Harbour Softball Association as by

Authorized Signatory

Trevor Smith
Print Name NHSRA President
Appendix A - Land owner approval application form

[appended separately]
Land Owner Approval - Application Form

Project Details - The following is to be completed for the assessment of the project

Project No: (Office Use) LOA1 0 __ __
Project Name: (Office Use)

Site Details:

Subject site: Rosedale Softball Stadium
Park name and address: Rosedale Park North
Jack Hinton Drive Albany

Group Details If Applicable:

Club, Group or Business: North Harbour Softball Association
Club Office Position: NHSA President

Lease Number: naUse ___
Lease Period: 

Are planned works within the leased area: Yes

This Application is for

☐ Installing a public utility facility or service over or on the park
  Please specify:
☐ Installing a private utility facility or service over or on the park
  Please specify:
☐ Creating a new asset on the park
☐ Modifying an existing private / club / user group asset on the park
☐ Undertaking planting on a park
☐ Establishing a community garden on a park
☐ Requesting an easement, right of way on parkland
☐ Requesting a temporary access over parkland
☐ License to occupy
☐ Other – please describe: Mobile Kiosk container Approx 6m x 2.4m
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<tr>
<td><strong>Project Details</strong></td>
</tr>
<tr>
<td>Detailed description of project:</td>
</tr>
<tr>
<td>Are you providing plans/aerial maps/sketches/photos? If so, please list names of attachments:</td>
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<tr>
<td>How will the project impact on park, users and other stakeholders:</td>
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<tr>
<td>Mitigation works for impact:</td>
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<tr>
<td>Proposed physical works start date:</td>
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<td>Proposed physical works completion date:</td>
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<td>Alternative Options researched:</td>
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<tr>
<td>Detailed description of other alternative options that have been explored:</td>
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<tr>
<td>Reason why alternative option was dismissed:</td>
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<tr>
<td>Contractors Details if applicable:</td>
</tr>
<tr>
<td>Consultant Details if applicable:</td>
</tr>
<tr>
<td>Resource consent No. and details:</td>
</tr>
<tr>
<td>Building consent No. and details:</td>
</tr>
<tr>
<td>Other details:</td>
</tr>
<tr>
<td>Applicant Details</td>
</tr>
<tr>
<td>-------------------</td>
</tr>
<tr>
<td>Name:</td>
</tr>
<tr>
<td>Postal Address:</td>
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<tr>
<td>Contact:</td>
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<tr>
<td></td>
</tr>
<tr>
<td>Email:</td>
</tr>
<tr>
<td>The applicant is:</td>
</tr>
<tr>
<td>(Please select)</td>
</tr>
<tr>
<td>Applicant Signature</td>
</tr>
</tbody>
</table>

Please submit completed application form along with relevant plans via email to permissbra@aucklandcouncil.govt.nz.

<table>
<thead>
<tr>
<th>Application Received Date:</th>
<th>Received Name:</th>
<th>Specialist Name:</th>
<th>Date:</th>
</tr>
</thead>
</table>
Item 12

Attachment B
North Harbour Softball Association

NHSA are seeking Auckland Council approval to extend the lease area at Rosedale Park.

Please see below pictures and dialogue explaining the area concerned. NHSA have been pursuing approval from Council for sometime and ask for the Upper Harbour Board support in this proposal.

The Event Kiosk is to have multiple functions. Serve food and drinks to patrons and NHSA require to serve alcohol-based beverages when senior games are to be played.

Currently we are applying for a Special license for major/tournaments events

Originally, we considered two options. Using the grassed area between Diamond 1 and 2. This area is very hard to maintain given the high-volume foot traffic. Although outside our current leased area.

The other option was to utilise the area under grandstand and this proved problematic in enclosing and reducing the area of people flow and congregation for viewing games.

NHSA have since enhanced the original grassed area and beautified to make an ideal congregating area. We have added the Kiosk and now seek Auckland Council approval to extend the leased area and to support approval for an application for a club license.
Appendix B – Additional mobile trading terms and conditions

Temporary License to Trade (Mobile)

Additional Conditions

To be incorporated in and attached to License to Trade issued by Auckland Council’s Licensing & Compliance Services

1. USE OF PREMISES CONSISTENT WITH LAND CLASSIFICATION

1.1 Permitted Uses: The Licensee may only operate from the Trading Location;

   a) Permitted use: for the Permitted Use indicated in the Land Owner Approval Letter; and

   b) Classification: in a manner consistent with Classification of the land at which
      the Trading Location is located and at all times consistent with the Reserves Act
      1977.

2. HEALTH AND SAFETY

2.1 Health and safety: Without limiting any additional obligations set out in this
   License, the Licensee must at all times:

   a) Comply: comply with all health and safety legislation, regulations, applicable
      codes of practices and standards, the Landowner’s health and safety policies and
      procedures, and any standard operating procedures;

   b) Practicable Steps: ensure that takes all practicable steps to ensure the health
      and safety of all personnel of the Licensee, and any other persons at the Trading
      Location, including the public and visitors;

   c) Qualifications: have and keep current, all relevant health and safety
      qualifications;

   d) Information: keep full records and documentation in relation to its use and
      occupation of the Trading Location and immediately provide the Landowner
      with information about any health and safety matters relating to the Trading Location and
      its use and occupation of the same, if requested; and

   e) Directions: comply with all reasonable directions given by the Landowner in
      relations to health and safety in connection with the Trading Location and the
      Licensee’s occupation of the same.

2.2 Health and Safety Plans: The Licensee shall, if requested by the Landowner,
   undertake a site specific risk assessment and prepare and submit to the Landowner
   a site specific safety plan for its use and occupation of the Trading Location.

2.3 Principal Site: If the Trading Location form part of a site containing multiple
   occupants then the Licensee must:

   a) Participate: participate in the Landowner’s emergency procedures, workplace
      assessments, training or orientation and any other relevant health and safety
      activities (if requested);
b) Worker participation: participate in the Landowner’s worker participation practices (if requested); and

c) Special needs: identify and address any special needs requirements.

2.4 Audits: The Landowner (or its representatives) may carry out an audit of the Licensee to ensure compliance with all obligations set out under this clause 2. The Licensee must:

a) Actively cooperate: actively cooperate and participate in any health and safety audits carried out by the Landowner;

b) Access: provide all necessary access and information required by the Landowner in relation to the audit and any other health and safety monitoring; and

c) Rectify issues: take all reasonable steps to immediately rectify any issues raised by the Landowner.

2.5 Suspension: If the Landowner is not satisfied that the requirements of this clause 2 are being met, it will issue the Licensee with a written notice specifying the health and safety requirement it considers the Licensee is not meeting, and the reasons for this view. Any recommended actions the Licensee would take to meet the requirement and remedy the issue, and a reasonable timeframe for improvement. If the Licensee does not take sufficient steps to remedy the issue or breach, the Landowner has the right to suspend this License and the Licensee’s access to and use of the Trading Location without further notice. In issuing notices under this clause 2.5, the Licensee is entitled to take alternate steps than those suggested or provided by the Landowner in the notice, provided that the steps that are taken, in the reasonable opinion of the Landowner, effectively address the issue.

3. SMOKEFREE POLICY

3.1 The Licensee agrees and acknowledges that the Premises are to be designated as a smokefree area and in addition will comply with any policy adopted from time to time by the Landowner and any legislation governing smokefree areas.

3.2 The Licensee will take all practicable steps to ensure that its members, employees, visitors, contractors, agents and invitees comply with clause 3.1 while on the Trading Location.

4. PUBLIC LIABILITY INSURANCE

4.1 The Licensee agrees to obtain public liability insurance for a sum of at least $2,000,000.00 and provide a copy of the cover certificate to Licensing & Compliance Services prior to receiving a license to trade. Council accepts no liability in respect of any damage caused to or by the Licensee, their employees, or agents.

5. LANDOWNER NON-REGULATORY FUNCTION

5.1 Auckland Council is granting approval for temporary access to and to operate from the Trading Location in its non-regulatory capacity as Landowner. This approval does not bind the Council in its capacity as a regulatory authority in any way, and any
consent or approval given under this agreement is not an approval or consent in its regulatory capacity, and vice versa. The Council will not be liable to any other party if, in its regulatory capacity, the Council declines or imposes conditions on any consent or permission any party seeks for any purpose associated with this approval.

6. EARLY TERMINATION

6.1 The Landowner has the right, in its absolute sole discretion, to amend or revoke this licence at any time during the term of this Licence to the extent deemed necessary in the Landowner's opinion. This clause shall have effect notwithstanding any other provisions in this Licence to the contrary.
Te take mō te pūrongo

Purpose of the report
1. To approve the names gifted by mana whenua for the dual-naming of Headquarters and Sunderland Lounge at Hobsonville Point.
2. To approve 2019/2020 work programme lines and associated budgets relating to Headquarters and Sunderland Lounge, in response to resolutions passed by the local board at its June 2019 business meeting.

Whakarāpopototanga matua

Executive summary
3. In July 2018, the local board requested that staff invite Te Kawerau a Maki, to gift Māori names for the dual naming of the Headquarters building located at 214 Buckley Avenue, Hobsonville Point, and the Sunderland Lounge located at 5 Marine Parade, Hobsonville Point (resolution number UH/2018/81).
4. The names will be used alongside the existing names of the facilities as a dual naming, with neither being a translation of the other.
5. Mana whenua from Te Kawerau a Maki have gifted ‘Te Mahere’ for dual naming with Headquarters and ‘Te Rere’ for dual naming with Sunderland Lounge.
6. In June 2019, the local board deferred consideration of the 2019/2020 work programme activity ID 1093 ‘Activation of Community Places’ because the reporting of the operational grant budget for delivery of the Hobsonville Point Headquarters building and Sunderland Lounge was incorrect.
7. The local board also deferred consideration of the 2019/2020 activity ID 159 ‘Fund Hobsonville Community Trust’ (HCT) with a budget of $50,000 to deliver placemaking, to enable further conversations with HCT prior to approval.
8. Staff recommend that the local board approve both 2019/2020 work programme activity lines because the operational budget allocation discrepancy has been rectified, and the local board have met with HCT and discussed the purpose of the funding and the importance of a robust monitoring and accountability process to support future decision-making.

Ngā tūtohunga

Recommendation/s
That the Upper Harbour Local Board:

a) approve the name ‘Te Mahere’ for the dual-naming with the existing Headquarters at 214 Buckley Avenue, Hobsonville Point.

b) approve the name ‘Te Rere’ for the dual-naming with the existing Sunderland Lounge at 5 Marine Parade, Hobsonville Point.

c) approve 2019/2020 work programme activity line 1093 – Activation of Community Places, including a budget of $164,000 for the community delivery of Hobsonville Point Headquarters and Sunderland Lounge.

d) approve 2019/2020 work programme activity line 159 with a budget of $50,000 to fund Hobsonville Community Trust (HCT) to deliver placemaking activities to meet...
the needs of local residents and promote community participation and wellbeing, noting that the following activities will be undertaken over the life of the service agreement to ensure robust monitoring and accountability on behalf of both council and HCT through the following mechanisms:

i) monthly activity updates

ii) quarterly activity updates

iii) six monthly updates

iv) regular meetings between staff and HCT representatives to address any issues that may arise in a timely manner

v) a review of HCT activity and anticipated reduction of budget allocation for placemaking.

Horopaki Context

9. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its obligations to Māori are informed in the key strategic planning documents Whiria Te Muka Tangata - The Māori Responsiveness Framework, and Māori Language Policy.

10. In July 2018, the local board requested that staff work with Te Kawerau a Maki to identify a Māori name for the Headquarters building located at 214 Buckley Avenue, Hobsonville Point, and the Sunderland Lounge located at 5 Marine Parade, Hobsonville Point (resolution number UH/2018/81).

11. Staff have engaged with mana whenua from Te Kawerau a Maki to progress the naming process, including site visits to the Headquarters building and the Sunderland Lounge.

Tātaritanga me ngā tohutohu
Analysis and advice

12. Mana whenua from Te Kawerau a Maki have gifted a name for the Headquarters building and a name for the Sunderland Lounge.

13. The names will be used alongside the existing names of the facilities as a dual naming, with neither being a translation of the other.

14. The proposed additional names and narrative behind them are outlined in the table below:

Proposed additional names and narratives

<table>
<thead>
<tr>
<th>Existing name</th>
<th>Additional name</th>
<th>Te Kawerau a Maki narrative</th>
</tr>
</thead>
</table>
| Headquarters          | Te Mahere      | ‘Te Mahere’ means to plan, to map, to chart and supports the historical theme of travel. Mahere can be used when talking about mapping a journey and when planning for something in the future.  
                        |                | Te Mahere suits the Headquarters building because it is a space where members of the community can come together, to meet, to learn and ‘plan for’ the future of the community.                                             |
| Sunderland Lounge     | Te Rere         | ‘Te Rere’ means to move, flow, go into action, which supports the notion of the Sunderland Lounge as a ‘doing’ space on a larger scale than that of the Headquarters building.                                                                 |
15. In May 2019, the local board approved HCT as the service provider for community centre management of the Headquarters building and the Sunderland Lounge at Hobsonville Point for a term of three years, for $164,000 per annum (resolution number UH/2019/1).

16. In June 2019, the local board deferred consideration of the operational grant to support this because the budget was presented as $191,802 in the 2019/2020 work programme report (resolution number UH/2019/78). Staff can confirm that the budget is $164,000 and this has been updated in the 2019/2020 activity ID 1093 ‘Activation of Community Places’. Staff can confirm that this activity line is now correct and recommend that it be approved by the local board.

17. During the long-term plan process, it was advised that $191,802 was the optimum amount required to operate this type of facility. By the time of opening the expression of interest process, however, it was recommended that $164,000 would be sufficient. Staff recommend that any remaining budget is retained within the service line, to be allocated as required in 2019/2020. This approach supports the establishment period of a community led operational model as unforeseen financial requirements can arise in the first months of operation and this budget can be made available to allocate to those requirements as and if required.

18. In June 2019, the local board deferred consideration of the 2019/2020 activity ID 159 ‘Fund HCT’ with a budget of $50,000 to deliver placemaking, to enable further conversations with HCT prior to approval (resolution number UH/2019/78).

19. The local board met with HCT on 3 July 2019 to discuss the funding allocation purpose and the importance of robust monitoring and accountability processes for 2019/2020. Staff will work with the trust and seek relevant information to update the local board through:
   - monthly activity updates
   - quarterly activity updates
   - a six-month update
   - regular meetings with staff to address issues in a timely manner
   - review of HCT activity and anticipated reduction of budget allocation for placemaking.

20. Staff recommend that the local board approve the funding allocation of $50,000 in 2019/2020 activity ID 159 to enable placemaking activity to continue in Hobsonville while a review of HCT activity is progressed.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

21. The new signage for the Headquarters building and the Sunderland Lounge will be implemented by Community Facilities at no cost to the local board.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

22. In July 2018, the local board requested that staff work with Te Kawerau a Maki to identify a Māori name for the Headquarters building and the Sunderland Lounge buildings (resolution number UH/2018/81).

23. The dual naming of the Headquarters and Sunderland Lounge buildings supports the delivery of the Upper Harbour Local Board Plan outcome ‘Empowered, engaged and connected Upper Harbour communities’.

Tauākī whakaaweawe Māori Māori impact statement

24. The proposed additional names have been gifted by Te Kawerau a Maki.
25. The increase in Māori language and stories through facility naming will enable Māori to see and hear their culture and language being used in their community and will play a role in supporting this.

**Ngā ritenga ā-pūtea**

**Financial implications**

26. Existing operational budget will be used to fund internal and external signage associated with naming of both buildings.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

27. There is a risk that renaming an existing community facility may cause confusion with users and hirers, which could result in a reduction in community usage and identity. This will be mitigated with a communications plan to inform customers of the change and to support creating connection to the new names.

**Ngā koringa ā-muri**

**Next steps**

28. Staff will work with Community Facilities to progress the signage implementation.

29. Staff will work with HCT to progress an activity review and update the local board.

**Ngā tāpirihanga**

**Attachments**

There are no attachments for this report.

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Sharon McGinity - Project Manager Community Places</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Graham Bodman - General Manager Arts, Community and Events</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. The purpose of this report is to provide:
   - an update on the current status of the Local Board Transport Capital Fund (LBTCF)
   - a summary of consultation material sent to the local board
   - transport-related information on matters of specific application and interest to the Upper Harbour Local Board and its community.

Whakarāpopototanga matua
Executive summary
2. In particular, this report includes:
   - updates on the Local Board Transport Capital Fund (LBTCF) in the Upper Harbour Local Board area
   - consultation information sent to the local board for feedback
   - decisions of the Traffic Control Committee (TCC) as they affect the local board area.

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:
  a) receive the monthly update report from Auckland Transport for July 2019.

Horopaki
Context
3. This report addresses transport-related matters in the Upper Harbour Local Board area.
4. Auckland Transport (AT) is responsible for all of Auckland’s transport services, excluding state highways. AT reports monthly to local boards, as set out in local board engagement plans. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.

Tātaritanga me ngā tohutohu
Analysis and advice
Local Board Transport Capital Fund (LBTCF) update
5. The Local Board Transport Capital Fund (LBTCF) is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of AT’s work programme. Projects must also:
   - be safe
   - not impede network efficiency
• be in the road corridor, although projects running through parks can be considered if there is a transport outcome.

6. The Upper Harbour Local Board’s LBTCF allocation was $1,835,080 for the current political term. In addition, there is a sum of $764,795 which was approved by the council and became available from 1 July 2018.

<table>
<thead>
<tr>
<th>Upper Harbour Local Board Transport Capital Fund financial summary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total funds available in current political term</strong></td>
</tr>
<tr>
<td><strong>Amount committed to date on projects approved for design and/or construction</strong></td>
</tr>
<tr>
<td><strong>Remaining budget</strong></td>
</tr>
</tbody>
</table>

7. The following table outlines the status of the LBTCF projects as at 27 June 2019:

<table>
<thead>
<tr>
<th>Local Board Transport Capital Fund project status as at 27 June 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rame Road project</strong></td>
</tr>
<tr>
<td><strong>Kyle Road footpath</strong></td>
</tr>
<tr>
<td><strong>Upper Harbour Drive junction</strong></td>
</tr>
<tr>
<td><strong>Kingsway Road pedestrian access upgrade</strong></td>
</tr>
</tbody>
</table>
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

8. The impact of information in this report is confined to AT and does not impact on other parts of the council group. Any engagement with other parts of the council group will be carried out on an individual project basis.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

Consultation documents on proposed improvements

9. Consultation documents for the following proposal have been provided to the Upper Harbour Local Board for feedback:
   • Albany park and ride – signalised pedestrian crossing on Elliot Rose Avenue, Albany.

10. After consultation, AT considers the feedback received and determines whether to proceed further with the proposal as consulted on, or whether to proceed with an amended proposal if changes are considered necessary.

Major capital works in the Upper Harbour Local Board area

11. The following table outlines the status of major capital works in the Upper Harbour Local Board area as at 27 June 2019:

<table>
<thead>
<tr>
<th>Major capital works as at 27 June 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Gills Road link project</strong></td>
</tr>
<tr>
<td>The Dairy Flat Highway upgrade and Gills Road link projects have been</td>
</tr>
<tr>
<td>strategically re-evaluated, taking a more holistic view of the issues and</td>
</tr>
<tr>
<td>opportunities to determine the most appropriate improvements required.</td>
</tr>
<tr>
<td><strong>Dairy Flat Highway/ The Avenue project</strong></td>
</tr>
<tr>
<td>The Dairy Flat Highway upgrade and Gills Road link projects have been</td>
</tr>
<tr>
<td>strategically re-evaluated, taking a more holistic view of the issues and</td>
</tr>
<tr>
<td>opportunities to determine the most appropriate improvements required.</td>
</tr>
<tr>
<td><strong>Medallion Drive link project</strong></td>
</tr>
<tr>
<td>Design has been completed. Land negotiation and purchase is extended due to</td>
</tr>
<tr>
<td>court proceedings. Hearing is expected in July 2019 and should be complete</td>
</tr>
<tr>
<td>by January 2020. The construction phase will start in February 2020 and will</td>
</tr>
<tr>
<td>take approximately 18 months.</td>
</tr>
<tr>
<td><strong>Pedestrian signal on Oteha Valley Road</strong></td>
</tr>
<tr>
<td>AT has completed internal consultation and revised the concept. AT is now</td>
</tr>
<tr>
<td>undertaking external consultation and once completed, feedback will be sent</td>
</tr>
<tr>
<td>to the local board.</td>
</tr>
<tr>
<td><strong>Dairy Flat Highway safety improvements 2018/19</strong></td>
</tr>
<tr>
<td>AT is currently in the procurement stage of the project and a start date for</td>
</tr>
<tr>
<td>physical works has yet to be determined.</td>
</tr>
<tr>
<td>The timing for construction of the individual upgrades is yet to be</td>
</tr>
<tr>
<td>decided, although it is anticipated that this could take place in October/</td>
</tr>
<tr>
<td>November 2019. This work also includes construction for the Coatesville-Riverhead/Dairy Flat Highway roundabout. A traffic management plan will be in place for all road construction, with some work potentially beginning as soon as July 2019.</td>
</tr>
<tr>
<td>In August 2019, an additional presentation will be provided to the local</td>
</tr>
<tr>
<td>board on the outcome of the investigation for the northbound passing lane.</td>
</tr>
<tr>
<td><strong>Albany park and ride extension</strong></td>
</tr>
<tr>
<td>The car park has been sealed and AT contractors are currently finishing the</td>
</tr>
<tr>
<td>street lights and landscaping work. AT is aiming for the park and ride to be</td>
</tr>
<tr>
<td>open to the public on Monday, 8 July 2019.</td>
</tr>
</tbody>
</table>
Issues investigated and responses
12. The local board has requested the following issue be considered, which is still currently under investigation:
   - Hooton Reserve parking controls – meeting with Auckland Council parks department to discuss options for the board’s consideration.

Bush Road parking removal and afternoon/evening clearway
13. AT has undertaken queue length observations and conducted a parking occupancy survey. The survey results were supportive of a clearway, although AT has received some negative feedback from Bike Auckland on similar projects on the grounds that broken yellow lines and/or a clearway may worsen safety for cyclists. AT is undertaking internal consultation, with external consultation to follow and an update will be provided to the local board once consultation is completed.

Traffic control committee (TCC) decisions
14. Decisions of the TCC during the month of May 2019 affecting the Upper Harbour Local Board area are listed in the following table:

<table>
<thead>
<tr>
<th>Street / suburb</th>
<th>Type of report</th>
<th>Nature of restriction</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elliot Rose Avenue, McClymonts Road – Albany</td>
<td>Permanent traffic and parking changes combined</td>
<td>Berm parking prohibition</td>
<td>CARRIED</td>
</tr>
<tr>
<td>Greenhithe Road, Tauhinu Road – Greenhithe</td>
<td>Permanent traffic and parking changes</td>
<td>No stopping at all times, traffic island, give-way control, flush median, edge line</td>
<td>CARRIED</td>
</tr>
</tbody>
</table>

Tauākī whakaaweawe Māori
Māori impact statement
15. Receipt of this monthly report presents no impacts on or opportunities for Māori. Any engagement with Māori or consideration of impacts and opportunities will be carried out on an individual project basis.

Ngā ritenga ā-pūtea
Financial implications
16. There are no financial implications to the local board in receiving this monthly update.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
17. Receipt of this monthly report has no risks. AT has risk management strategies in place for the transport projects undertaken in the local board area.

Ngā koringa ā-muri
Next steps
18. AT provides the Upper Harbour Local Board with the opportunity to comment on transport projects being delivered in the local board area.
Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Owena Schuster – Elected Member Relationship Manager, Auckland Transport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon – Elected Member Relationship Team Manager, Auckland Transport</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo

Purpose of the report
1. To provide local board feedback on the draft Pathways to Preparedness: A Planning Framework for Recovery.

Whakarāpopototanga matua

Executive summary
2. The draft Pathways to Preparedness: A Planning Framework for Recovery has been developed to ensure Auckland is better prepared to recover from a disaster.
3. The planning framework sets out in the document:
   - identifies community values and priorities
   - sets a vision for recovery
   - focuses on the consequences to be addressed in recovery
   - focuses on building capacity and capability and addressing barriers
   - identifies actions to build momentum.
4. It has been developed with local board engagement over 2018 and local board feedback is now sought particularly on:
   - community values
   - community priorities
   - the vision
   - the way we will work in recovery
   - the work to be done to be better prepared for recovery.

Ngā tūtohunga

Recommendation/s
That the Upper Harbour Local Board:
a) provide feedback on the draft Pathways to Preparedness: A Planning Framework for Recovery.

Horopaki

Context
5. Following the Christchurch and Kaikoura earthquakes, the Civil Defence Emergency Management Act 2002 was amended and new guidelines were issued requiring better preparation for, and implementation of, recovery from a disaster.
6. Auckland Emergency Management began development of the Resilient Recovery Strategy to ensure Auckland is better prepared. This included:
   - workshops on recovery with local boards between 24 May and 12 July 2018
   - reporting back on the workshops in September 2018
7. At the beginning of this year, the Resilient Recovery Strategy was renamed ‘Pathways to Preparedness: A Planning Framework for Recovery’ (refer Attachment A) as it better described the document’s intent and contents.

8. The Civil Defence Emergency Management Group Committee approved the draft pathways document for targeted engagement in February 2019.

Tātaritanga me ngā tohutohu
Analysis and advice


10. The pathways document is structured around this process, as illustrated in the components of Figure 1 on page 3 of the document:

   i) Identifying community values and priorities:

   The planning framework set out in the pathways document is described as community centric. Community values and priorities guide us in our preparations enabling recovery to be set up and implemented in a way that helps to meet community needs and aspirations.

   An initial set of community values and priorities was derived from workshops with local boards and advisory panels. They will be refined through community engagement as a part of actions to build a better understanding of recovery.

   ii) Setting the recovery vision:

   The pathways document sets the vision whereby ‘Auckland’s people, communities, businesses and infrastructure are well-placed to recover from a disaster.’

   Being well placed means being well-prepared.

   iii) Anticipation of consequences and opportunities of Auckland hazards and risks:

   Anticipating potential consequences and opportunities from the impacts of Auckland’s hazards and risks provides insight into what might be required of a recovery. Auckland’s hazards and risks are identified in the Group Plan and some are the focus of the Natural Hazards Risk Management Action Plan. Building on previous work is part of the work programme resulting from the planning framework under the pathways document.

   iv) Building capacity and capability, addressing barriers to recovery:

   Another way in which the planning framework is community centric is in the way we will work in a recovery. Taking a collaborative, partnership approach means structuring and implementing recovery in a way that maintains its focus on community outcomes.

   A significant recovery will require ‘big government’ structures and processes to effectively mobilise resources and coordinate large scale effort. Such approaches can seem remote from local communities. Effort is required to ensure good communication and community engagement are effectively maintained.

   v) Identifying actions to build momentum:

   Another significant focus is the work to be done to be better prepared. There are 43 actions identified under five focus areas: Recovery is communicated; Recovery is
understood; Capacity and Capability is available; Collaboration is supported; and progress is monitored and evaluated. The actions will form a work programme to be implemented in the lead-up to the review of the Auckland Civil Defence Emergency Management Group Plan which is due by October 2021, unless delayed by events.

11. Against this background, comments and views on the pathways document strategy is particularly required on:
   - community values
   - community priorities
   - the vision
   - the way we will work in recovery
   - the work to be done to be better prepared for recovery.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

12. Many parts of the Auckland Council group potentially become involved in responding to a disaster and subsequent recovery. The planning framework in the pathway's document seeks to provide clarity about what will be required to support effective collaboration across the council group in recovery.

13. Views from across the council group are being sought during targeted engagement through June and July 2019.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

14. Auckland’s hazards and risks may give rise to events with local, sub-regional or region-wide impacts. Their consequences will be influenced by the circumstances of the time and place in which the event took place.

15. Local board views on their community’s values and priorities are important in determining the way we will work together collaboratively in recovering from a disaster.

Tauākī whakaaweawe Māori
Māori impact statement

16. Recovery addresses the consequences of an emergency and their impacts across the natural, social, built and economic environments. The goals, objectives and execution of recovery holds implications for iwi, environmental guardianship, Māori communities (iwi, hapu and mataawaka), marae, assets and the Māori economy.

17. Building relationships amongst Auckland’s Māori communities to develop a deeper understanding of our potential collaboration across reduction, readiness, response, resilience and recovery, is a goal of Auckland Emergency Management. It is also part of the work plan arising from the planning framework set out in the pathways document.

Ngā ritenga ā-pūtea
Financial implications

18. There are no financial implications arising out of this report.
Risks and mitigations

19. Pathways to Preparedness: A Planning Framework for Recovery and the work programme it will establish are intended to address the risk of Auckland being unprepared to recover from a disaster.

20. Recovering from a disaster is complex, lengthy and costly. An absence or lack of preparation can:
   - delay commencement of recovery efforts and lengthen the time taken to complete recovery
   - inhibit multi-agency collaboration
   - lead to increased costs, disruption and distress for affected communities and individuals.

Next steps

21. Local board feedback is required by 31 July 2019. All feedback will be collated and considered for reporting to the Civil Defence Emergency Management Committee and incorporated into the final iteration of the pathways document.


Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Pathways to Preparedness: A Planning Framework for Recovery</td>
<td>71</td>
</tr>
</tbody>
</table>

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Wayne Brown - Principal Recovery Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jacques Victor - GM Auckland Plan Strategy and Research Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Draft

Pathways to Preparedness:
A Planning Framework for Recovery

February 2019
Introduction

How Auckland might recover from a disaster\(^1\) is important.

Pathways to Preparedness: A Planning Framework for Recovery (the Framework) sets the scene for recovery, provides direction based on community values and principles, outlines our approach to recovery and identifies actions to build momentum on improving our preparedness to recover from a disaster.

A detailed recovery work programme will be developed to deliver on these actions across Auckland Council group and with our partners.

The process we followed

In the wake of lessons learned from Christchurch’s unanticipated, catastrophic earthquakes the Civil Defence Emergency Management Act 2002 was amended to make greater provision for recovery. Among other things, the amendments require strategic planning to be undertaken to prepare for recovery before disaster strikes. The Ministry of Civil Defence and Emergency Management issued guidelines stepping out how this can best be done.

We followed this process to:

- identify an initial set of community values and priorities to inform our planning.
- set our recovery vision
- anticipate the consequences and opportunities of Auckland’s hazards and risks
- focus on building capacity and capability, and addressing barriers to recovery
- identify actions to build momentum.

\( ^1 \) ‘Disaster’ in the Recovery Framework is defined as an emergency (under section 4 of the Civil Defence Emergency Management Act 2002) event that requires a recovery.
Pathways to Preparedness: A Planning Framework for Recovery

Figure 1. Pathways to Preparedness
Community Values and Priorities

The Framework takes a community centric approach, recognising the significant challenges confronting all recovery efforts (from relatively localised events to large-scale disasters).

Community wellbeing is the focus of recovery. In the aftermath of a significant event, individuals and communities will want to get things moving back to normality as quickly as possible. They will also want to see how we keep community at the heart of any recovery effort.

Understanding community values and priorities provides guidance on what will be important to communities, as a basis for pre-event planning and preparations for recovery. They indicate preferences for community involvement and the things communities hold dear. For example, decision-making underestimated the value, the people of Christchurch attached to their built heritage, meaning the pace, manner and extent of demolition caused great upset. Through understanding community values and priorities, we are better able to ensure appropriate decision-making and priority setting processes, and opportunities for participation.

Identifying community values and priorities

Auckland Emergency Management has worked with Auckland Council’s local boards and Auckland Council’s demographic Advisory Panels (Seniors, Ethnic Peoples, Pacific Peoples, Disability, Youth and Rainbow Communities). Our discussions have highlighted some key values and priorities that will be consulted on across Auckland communities.

Strong themes centred on retention of heritage in the natural built and cultural context. The need for local knowledge, leadership, partnerships and voice. Communication and connection was a common theme in the discussions. It was felt that multiple avenues for communicating was a high priority and suggestions for connecting across diversity, hard to reach communities and leveraging traditional and digital media would need to be sought.

The importance of getting key infrastructure such as hospitals, lifelines utilities and social and community infrastructure up and running fast was also identified. Personal safety was also highlighted.

<table>
<thead>
<tr>
<th>Community Values</th>
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</thead>
<tbody>
<tr>
<td>Identity, Diversity and Tolerance</td>
</tr>
<tr>
<td>Independence, Resilience and Self Reliance</td>
</tr>
<tr>
<td>Community, Connection and Culture, Heritage, Amenity</td>
</tr>
<tr>
<td>Local Knowledge, Leadership, Partnership and Voice</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Community Priorities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical and Social Connections, Communication</td>
</tr>
<tr>
<td>Enabling Local Input, Lifelines and Key Infrastructure, Economic Recovery</td>
</tr>
<tr>
<td>Safety, Health and Personal Wellbeing (including our pets)</td>
</tr>
<tr>
<td>Security and Personal Property</td>
</tr>
</tbody>
</table>
Pathways to Preparedness: A Planning Framework for Recovery

Our Recovery Vision

Auckland’s people, communities, businesses and infrastructure are well-placed to recovery from a disaster.

Recovery

Recovery means “the coordinated efforts and processes used to bring to about the immediate, medium-term, and long-term holistic regeneration and enhancement of a community following an emergency.”

Correspondingly, recovery activities deal with the consequences of an emergency. An emergency is when something happens which causes or may cause loss of life or injury, or endangers public safety or property that:

- cannot be dealt with emergency services or
- requires a significant and coordinated response.

The definition of an emergency refers to the likes of earthquakes, tsunami, tornado, plague and floods as well as the leakage or spillage of dangerous substances or failure of or disruption to an emergency service or lifeline utility. For convenience and brevity, we use ‘disaster’ to mean and emergency event that requires a recovery.

The essential issue of recovery is that; what has been built up over many decades through private and publicly funded development, individual, family and civic effort can be destroyed or damaged all at once, needing to be regenerated within a comparatively short period of time. Resulting disruption to businesses, housing, infrastructure networks, facilities and amenities impact on daily life and living standards, potentially for some time.

Recovery is complex and takes time. Recovery initially faces high levels of uncertainty, as the situation evolves. Time required for recovery to be completed can challenge people’s expectations and aspirations. They may feel like their life is on hold.

Preparations for recovery under this Framework aim to respond to and be fit for purpose for any scale of event. For example, depending on its scale, Auckland Council may have to reprioritise its activities to support a recovery.

What does Well-placed mean?

An underlying theme of recovery and its essential problem is complexity. Well-placed means being well prepared.

Lessons have been learnt from recent large events such as the Christchurch earthquakes and Kaikoura earthquakes. Intentionally preparing for recovery rather than leaving matters to chance or orchestrating recovery on the fly, greatly increases the prospects of more effective recovery – that is:

- the early commencement of organised recovery activities

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3 Adapted from definitions in the Civil Defence Emergency Management Act 2002.
Pathways to Preparedness: A Planning Framework for Recovery

- with a clear sense of purpose
- supported by participants and affected communities.

Achieving a successful start to a recovery requires a shared understanding of what a recovery is; what needs to be done (at least initially), and access to funding and resources. This in turn requires clear roles and responsibilities supporting cooperation and collaboration across many organisations and people, across many work streams. At a more detailed level it requires:

- clear, well understood processes for the transition to recovery
- assessing people’s needs and the damage to buildings and infrastructure
- procuring, allocating and managing resources
- managing the delivery of services and implementation of activities and projects.

Reinstatement, regeneration or enhancement?

Ultimately questions arise as to how ambitious or achievable recovery should be.

‘Build Back Better’ is a term arising out of the fourth priority for action (of 4) – “Enhancing disaster preparedness for effective response and to build back better in recovery, rehabilitation and reconstruction”, of the Sendai Framework for Disaster Risk Reduction endorsed by the United Nations.

“Over the years there has been an appreciation that reconstruction is an opportunity to build back better. Today recovery is defined as the restoration and improvement of facilities, livelihoods and living conditions of disaster-affected communities, including efforts to reduce disaster risk factors,” and is reflected in the definitions for recovery and recovery in the Civil Defence Emergency Act 2002.

What this means in practice can be very difficult. What was lost may not be able to be replaced exactly, the values of assets written down, insurance may only cover what previously existed in its then condition and regulations may impose their own requirements.

Responsible and cost-effective rehabilitation of a community does not guarantee a community will be restored to its original state. However, there may be opportunities to enable communities to improve on previous conditions. Through taking a broad, flexible or innovative view, enhancements may include new behaviours increased personal or community resilience, application or urban design and or universal design principles rather or improved structures or upsized infrastructure.

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4 UN World Conference on Disaster Risk Reduction, 14-16 March 2015, Sendai, Japan.
Pathways to Preparedness: A Planning Framework for Recovery

**Understanding consequences and opportunities**

New Zealand and international experience demonstrates the advantages of pre-event planning and preparation over leaving it to chance or having to orchestrate a recovery on the fly.

Pre-event planning and preparation for recovery is supported by analysis of the likely impacts and consequences of emergency events. The potential hazard and its impacts interact with the circumstances existing at the time and in the area the emergency event takes place. Further community values and priorities form part of and inform these circumstances. Understanding the impacts and circumstances, and their interaction in time and place is integral to planning for recovery. Scenario planning and running scenario-based exercises can assist greatly in this area.

This approach helps identify critical factors to an effective recovery, opportunities to improve community resilience and where possible, mitigate existing and identified hazards and risks. Through working with communities, we can prioritise areas of vulnerability while leveraging and supporting continued resilience within recovery.

![Diagram](attachment:A/7715/image1.png)

Figure 2. Anticipating what recovery may have to address.

The Auckland CDEM Group’s Plan ‘Resilient Auckland’ identifies several hazards and risks to the Auckland region, including natural events (such as volcanic eruption, severe weather events, tsunami, and coastal inundation) and infrastructure and lifeline utility failures (such as disruption to electricity, water, and transport networks).

When planning for impacts of hazards and risks, consideration needs to be given to the four recovery environments – social, built, economic and natural.

Auckland faces unique challenges - super diversity, rural and urban contexts, housing supply, homelessness, aging infrastructure and high rates of growth and development, which are key considerations for a potential disaster and ongoing recovery effort.

Emergencies and their consequences can be localised, affecting an area within a single local board’s boundaries or of wider impact, affecting an area that is part of multiple local boards, or the entire region.

Some emergencies may involve a series of cascading events, each of which may require different, but complimentary recovery activities. For example, a volcanic eruption in the north...
of the Auckland Volcanic Field may cause evacuations and damage on the North Shore, but ashfall may progressively damage wastewater treatment networks that eventually leads to region-wide lifeline utility failures. The context of a recovery can be extremely dynamic.

It should be noted however, there are limitations to the extent to which impacts of hazards and circumstances can be fully anticipated. Work to better understand Auckland’s hazards and risks and their impacts is part of Auckland Emergency Management’s ongoing work programme.
Building capacity and capability, and addressing barriers

Auckland Emergency Management and the Auckland CDEM Group are particularly focused on building capacity and capability for recovery and to addressing barriers that may inhibit or obstruct effective recovery.

The Framework takes a board view to shaping the way we will work in recovery and enabling the work we will do recovery, informed by the community values and priorities.

The way we work – a partnership approach

Auckland Emergency Management and the CDEM Group takes a partnership approach, seeking the best of organic forms, supportive of community action and emerging solutions, and highly structured, institutional / governmental forms to provide coordination and operate at scale. This will enable Auckland Emergency Management, Auckland Council and our partners to deliver a more effective and coordinated recovery informed by community values and priorities.

The partnership approach recognises and respects diversity to ensure recovery is inclusive and provides opportunities for community participation. It is implemented through:

- prioritising the wellbeing of individuals, families and communities and their recovery
- restoring and/or improving the function of infrastructure, structures, physical networks and urban fabric that support communities
- enabling the restoration and/or regeneration of natural environments and their habitats and ecosystems
- supporting the interactions between businesses, business people, employees, resources and assets, and the commerce and trade generated in the economic environment.

The partnership approach identifies scalable, flexible and adaptable coordinating structures, aligned to key roles and responsibilities. It is a mechanism to link local and central government, the private sector and non-government (NGO) and community organisations that play a vital role in recovery. For example – the larger the scale of a recovery the more likely it will orient towards government structures and processes. This raises potential for flexibility, innovation and empowering the recovery of individuals to be unintentionally inhibited.

This approach builds on the work of Auckland’s CDEM Group / Auckland Emergency Management across the 5 R’s – reduction, readiness, response, recovery and resilience, our focus on communities and strengthening resilience and the strengths of the Auckland Council group and its partners. It provides opportunities for communities of practice to be activated, and guides and champions in the community to play a role informing and supporting the recovery effort assisting their communities.

Building upon existing partnerships the approach will also work across wider groups to embrace new formal and informal partnerships.
The way we work – collaborating across formal and informal partnerships

Auckland Emergency Management provides the specialist roles serving Auckland Council’s civil defence function under the Civil Defence Emergency Management Act 2002 and would lead the initial stages of recovery.


Auckland Council’s governing body has delegated responsibility to the Civil Defence Emergency Management Committee as the decision maker for the Group.

Auckland Emergency Management and the CDEM Group works closely and collaboratively with many stakeholders. For example, the Auckland Welfare Coordination Group is made up of 26-member agencies active in response. Many of these emergency services, social and health service and non-governmental organisations will also support recovery.

Auckland Emergency Management engages Auckland Council’s local boards across the pre-event recovery work programme and will work closely with local boards when undertaking a recovery in their area or areas.

Auckland Emergency Management will further develop its relationships across the emergency management sector and its communities through the implementation of this Framework. Developing and building relationships with Auckland’s iwi and mataawaka is a particular focus and a priority.

The work we do – addressing barriers to recovery

Recovery gives rise to a range of inherent challenges and issues, as multiple activities are delivered simultaneously across workstreams addressing recovery in the natural, social, built and economic environments.

Through the development of this Framework, engagement with the Ministry of Civil Defence Emergency Management, recovery literature and our engagement with our partners we have identified five focus areas to assist in preparing for recovery. They direct activity towards what is crucial to recovery or address barriers to recovery in Auckland. Focusing on effective recovery the five areas seek to ensure:

- capacity and capability is available
- collaboration is supported
- recovery is communicated
- recovery is understood
- monitoring and evaluation.
It is recognised that effective recovery requires supporting work programmes in addition to implementation of the Framework, such as:

- refining Standard Operating Procedures for recovery
- implementing the readiness work programme of the Incident Management Team
- incorporating and learning from international and New Zealand recovery efforts
- supporting the development of emergency management recovery networks, like the Northern Recovery Managers Group.
Pathways to Preparedness: A Planning Framework for Recovery

Actions to build momentum

The following section outlines high-level, short to medium-term actions. They respond to the set of initial community values and priorities outlined earlier and are directed towards the five focus areas.

They will drive the recovery work programme across the breadth of preparation, relationship building and communication. Delivering on the identified actions will progress us towards achieving the longer-term vision, and that progress will be monitored and evaluated.

Auckland Emergency Management will develop a prioritised work programme to deliver on the identified actions. Our Civil Defence Emergency Management partners will be involved along the way to ensure inter-agency operability is maintained, operational needs are assured and to affirm our shared understanding.

Initially focused within Auckland Emergency Management, a whole-of-council approach to implementing the work programme will involve Auckland Council group first, and then our partners, before expanding outwards engaging additional partners and reaching out into the community.
## Auckland’s diversity

<table>
<thead>
<tr>
<th>Opportunities</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland hosts a rich and diverse population by age, gender, religion,</td>
<td>Cultivate improved cultural awareness to be able to understand specific concerns, to enable them</td>
</tr>
<tr>
<td>sexuality, nationality and culture. This is a strength of Auckland while</td>
<td>to be addressed.</td>
</tr>
<tr>
<td>also meaning specific needs might present themselves in a recovery. A</td>
<td>Access and tap into resources across the Auckland Council group and externally to better</td>
</tr>
<tr>
<td>vailing effective recovery will require the flexibility to ensure recovery</td>
<td>communicate and engage.</td>
</tr>
<tr>
<td>works for all Aucklanders and their communities.</td>
<td>Leverage the potential of Auckland Council’s demographic Advisory Panels – Seniors, Ethnic</td>
</tr>
<tr>
<td>Communication, understanding recovery, and being able to engage and</td>
<td>Peoples, Pacific Peoples, Disability, Youth and Rainbow Communities.</td>
</tr>
<tr>
<td>participate may be challenging for some communities.</td>
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## Building a better understanding of Recovery

<table>
<thead>
<tr>
<th>Opportunities</th>
<th>Actions</th>
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</thead>
<tbody>
<tr>
<td>Understandably, recovery is not well understood.</td>
<td>Develop a ‘Recovery story’ supported by key messages and education materials (translated in</td>
</tr>
<tr>
<td>It has a limited profile beyond the CDEM sector and people with personal</td>
<td>different languages).</td>
</tr>
<tr>
<td>knowledge.</td>
<td>Leverage opportunities to raise the profile and discuss recovery with new audiences through the</td>
</tr>
<tr>
<td>The current level of understanding is a barrier to people’s ability to</td>
<td>CDEM Group, Auckland Council group, partners and communities.</td>
</tr>
<tr>
<td>anticipate and prepare in advance of an emergency event.</td>
<td>Support Auckland Emergency Management’s education and outreach programme across the five R’s.</td>
</tr>
<tr>
<td>Auckland hosts a rich and diverse population by age, gender, religion,</td>
<td>Cultivate improved cultural awareness to be able to understand specific concerns, to enable them</td>
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<tr>
<td>sexuality, nationality and culture. This is a strength of Auckland while</td>
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</tr>
<tr>
<td>participate may be challenge in some communities.</td>
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</table>
### Managing Expectations

<table>
<thead>
<tr>
<th>Opportunities</th>
<th>Actions</th>
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</thead>
<tbody>
<tr>
<td>The disruption to daily life and routines can be sudden and significant. Previously routine tasks become complicated and can subject to repeated change.</td>
<td>Clear and consistent communication is critical to maintaining trust in the community.</td>
</tr>
<tr>
<td>The level of upset can be exacerbated by ongoing change due to recovery activities or weather changes. Previous plans go on hold.</td>
<td>Strike a balance between ambition and achievability in planning and preparations for recovery / in a recovery.</td>
</tr>
<tr>
<td>Change of this magnitude can be disempowering and a source of frustration and distress for many.</td>
<td>Leverage creativity, community spirit and participation in a recovery to promote solutions and assist in the recovery effort.</td>
</tr>
<tr>
<td>Everyone is eager to return to something that resembles what was normal before the event, as soon as possible.</td>
<td></td>
</tr>
<tr>
<td>The nature of the event, its impacts and the scale of the recovery effort required inform the type and extent of recovery efforts required.</td>
<td></td>
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</tbody>
</table>
### Capacity and capability is available

#### Economy / Local Economy

<table>
<thead>
<tr>
<th>Opportunities</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disruption can bring business, trade and commerce to a standstill. Orders and commitments may not be met, and employees may have not work. Everybody suffers hardships without cash flow or access to money to access necessities. Disrupted supply lines may need to be restored. Distinctions between rural and urban local economies are also important. For example, seasonal activities may have needs or requirements with potential consequences for production over an extended period.</td>
<td>Investigate opportunities and mechanisms for local sourcing/procurement of goods and services during a recovery. Work with Business Associations to encourage uptake of Business Continuity Planning and practices amongst their member businesses. Leverage a better understanding of the Auckland’s and local economies through engagement with potential Task Group members for the economic environment. Leverage opportunities for youth employment. Understand the implications of seasonal cycles and underlying activities to identify factors which are critical to Auckland’s rural economy.</td>
</tr>
</tbody>
</table>

#### Funding and resources

<table>
<thead>
<tr>
<th>Opportunities</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Replacing capital and social investment, restoring natural ecosystems and regenerating the environments that support social and economic well-being requires significant funding. The commitment of financial and human resources to prioritise recovery activities is also significant. Accessing needed skills and expertise can be additional challenges. Sustaining a recovery, prudent financial management, appropriate project management, while maintaining a focus delivering on the desired outcomes is complex in a pressured environment. Recovery from smaller events can seem disproportionately large, while major and significant events present hurdles that are magnitudes greater. The longer recovery continues the greater the pressure on resources as demand to deliver disrupted projects and work programmes builds. This can pose particular challenges where the event and recovery are limited to a part of the region.</td>
<td>Building shared organisational understanding of what recovery may involve across Auckland Council group, CDEM group, Task Groups, and progressively, with Auckland’s communities. Sharing of Standard Operating Procedures, plans and recovery documentation as appropriate, and subsequent updates. Generate a deeper shared understanding of arrangements regarding the servicing of recovery in respect of financial, information and project management, specialists and expert advice and general administration. Understanding the way business units across Auckland Council group deliver their services. Raising the profile of recovery arrangements and the understanding of what might be required of service delivery business units and their contractors. Identifying key skills, expertise and services contributing to recovery across Auckland Council group and partner organisations.</td>
</tr>
</tbody>
</table>

#### Māori communities

<table>
<thead>
<tr>
<th>Opportunities</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recent experience of response and recovery from disasters has benefited from the participation, support and leadership of mana whenua and local iwi at all levels – from delivering services to decision making.</td>
<td>Develop a shared understanding of recovery within Auckland Emergency Management’s wider engagement with mana whenua and mātauranga. Build on the opportunities for collaboration to cultivate leadership, participation and outcomes for Māori.</td>
</tr>
</tbody>
</table>
### Capacity and capability is available

**Opportunities**

**Actions**

<table>
<thead>
<tr>
<th>Pre-existing issues</th>
<th>Environmental scanning to maintain general awareness of issues and challenges facing Auckland across the four recovery environments.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Maintain engagement with partners and stakeholders and leverage opportunities to gather information and intelligence</td>
</tr>
<tr>
<td></td>
<td>- in recovery planning and preparations</td>
</tr>
<tr>
<td></td>
<td>- through the duration of recovery</td>
</tr>
<tr>
<td></td>
<td>Access expertise, knowledge available, information and advice through the membership of the task groups established to support recovery after an event (see below).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Psychosocial recovery</th>
<th>Ensuring people involved in recovery maintain an awareness of the complexities of psychosocial recovery that individuals may be going through.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sharing best practice amongst experienced practitioners with and amongst front-line staff.</td>
</tr>
<tr>
<td></td>
<td>Apply case management and debriefing principles</td>
</tr>
<tr>
<td></td>
<td>Psychosocial first aid training or other for all people in contact roles.</td>
</tr>
<tr>
<td></td>
<td>Awareness raising of the psychosocial impacts on responding agencies and staff and the putting in place of support mechanisms.</td>
</tr>
</tbody>
</table>

**Item 15**

**Upper Harbour Local Board**

**18 July 2019**

**Pathways to Preparedness: A Planning Framework for Recovery**

**Attachment A**
## Capacity and capability is available

### Opportunities

**Task Groups**

Task Groups are established to provide advice and assistance for each of the natural, social, built and economic environments.

Each Task Group has a Terms of Reference, setting out its functions, roles and responsibilities. Task Groups may also comprise sub-task groups.

Potential members are practitioners, experts or leaders in their field whose knowledge would benefit a recovery. They are generally busy people, which can be a barrier to maintaining Task Groups, keeping informed and abreast of best practice in recovery.

Further, the membership of Task Groups needs to reflect the nature and scale of the task for each event.

The intensity and pressure of a response is very demanding. People in lead roles in response can be expected to be exhausted. Although the same agencies may have lead roles/keys roles, they will need to identify specific staffing to support the recovery effort.

### Actions

Establishing a pool of potential Task Group members to ensure readiness and the ability to scale a recovery proportionate to the nature of the disaster.

The pool for each recovery environment may be comprised of both:

- a **core** membership comprised of people within the wider Auckland Council group / emergency sector
- a **wider** membership of people who might only be called upon if the event demands it.

Core members would be more involved with up to 4 meetings/exercises a year.

Wider group members would be less involved, though steps taken to ensure relationships and awareness is maintained.

The current capacity and capability for recovery within participating agencies.

Explore potential arrangements they may operate in a recovery and their staffing.

Ensure key staff in the recovery are different from key staff in response.

Train staff for recovery as required (potentially based on common arrangements).
### Collaboration is supported

<table>
<thead>
<tr>
<th>Opportunities</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Collaboration</strong></td>
<td>Develop guidelines setting out the process, considerations, information/inelligence required and potential sources to assist in considering whether a recovery process needs to be activated - incorporate key elements into Standard Operating Procedures, with thresholds.</td>
</tr>
<tr>
<td>Effective recovery requires high levels of coordination and collaboration, with everyone actively participating. Achieving this level of collaboration is supported by:</td>
<td>Share Standard Operating Procedures, plans and recovery documentation (and subsequent updates) with partners as appropriate.</td>
</tr>
<tr>
<td>• strong institutional and personal relationships</td>
<td>Build and maintain institutional and personal relationships amongst key agencies.</td>
</tr>
<tr>
<td>• clear roles and responsibilities</td>
<td>Clarifying agreed roles and responsibilities amongst leading partners and key agencies.</td>
</tr>
<tr>
<td>• a shared understanding of what is to be achieved in a recovery</td>
<td>Formalise arrangements, roles, responsibilities in key areas through developing protocols, memorandum of understanding or similar.</td>
</tr>
<tr>
<td>• effective support systems and communication</td>
<td>(Key areas = support delivery of a critical service or critical resources or arrangements important in every recovery)</td>
</tr>
<tr>
<td>Monitoring and evaluation</td>
<td>Development of a monitoring and evaluation framework for recovery able to be applied to:</td>
</tr>
<tr>
<td>---------------------------</td>
<td>---------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>The response to, and recovery from an event are frequently reviewed to identify what went well/not so well and improvements to future practice. Monitoring and evaluation are integral to programme management and the development of best practice. Levels of disruption or distance from previous norms are readily identifiable from common high-level metrics, such as regional GDP or the unemployment rate. Comparisons of these types of metrics (when available) lend themselves to debates on the progress or success of recovery from a significant event. These types of metrics are important and produced methodically by agencies external to a recovery. More particularly, indicators need to be identified to be able to track progress towards fulfilling the vision and objectives for recovery. Similarly, indicators are required to provide information on the extent to which the principles are being applied. Indicators are also required to track progress on the tasks/actions identified in Recovery Action Plans, formulated after an event.</td>
<td>provide insight into the relevance of high-level independent metrics track the extent of progress towards achievement of the Framework’s vision for recovery progress towards completing items on the recovery work programme (generated from the Framework’s actions) provide insight into the overall efficacy of event planning and preparations for recovery track progress towards the completion of actions and tasks under a Recovery Action Plan formulated for the recovery from an emergency event provide insight into the overall efficacy of actions and tasks under a Recovery Action Plan formulated to address the consequences in a disaster.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Opportunities</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Our progress is monitored and evaluated</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Monitoring and evaluation</th>
<th>Development of a monitoring and evaluation framework for recovery able to be applied to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>The response to, and recovery from an event are frequently reviewed to identify what went well/not so well and improvements to future practice. Monitoring and evaluation are integral to programme management and the development of best practice. Levels of disruption or distance from previous norms are readily identifiable from common high-level metrics, such as regional GDP or the unemployment rate. Comparisons of these types of metrics (when available) lend themselves to debates on the progress or success of recovery from a significant event. These types of metrics are important and produced methodically by agencies external to a recovery. More particularly, indicators need to be identified to be able to track progress towards fulfilling the vision and objectives for recovery. Similarly, indicators are required to provide information on the extent to which the principles are being applied. Indicators are also required to track progress on the tasks/actions identified in Recovery Action Plans, formulated after an event.</td>
<td>provide insight into the relevance of high-level independent metrics track the extent of progress towards achievement of the Framework’s vision for recovery progress towards completing items on the recovery work programme (generated from the Framework’s actions) provide insight into the overall efficacy of event planning and preparations for recovery track progress towards the completion of actions and tasks under a Recovery Action Plan formulated for the recovery from an emergency event provide insight into the overall efficacy of actions and tasks under a Recovery Action Plan formulated to address the consequences in a disaster.</td>
</tr>
</tbody>
</table>
Replacement names for two roads within the Te Uru subdivision at 60-73 Hobsonville Point Road, Hobsonville

File No.: CP2019/12373

Te take mō te pūrongo
Purpose of the report
1. To replace two recently approved road names in the Te Uru village subdivision at Hobsonville Point, due to a duplication error (resolution number UH/2019/65).

Whakarāpopototanga matua
Executive summary
2. At its June 2019 business meeting, the Upper Harbour Local Board approved eleven new road and jointly owned access lot (JOAL) names for the Te Uru development. Land Information New Zealand (LINZ) have since clarified that the names ‘Taranui’ and ‘Paihere’ are not available for use, as they are too similar to existing names. This was not discovered earlier due to an internal database error.

3. Replacement names for these two roads have been drawn from the previous unused options presented at the June 2019 business meeting. These names have also been developed by Ngati Whatua o Kaipara and follow the same narrative of raranga (weaving) the harakeke (flax). The names reflect parts of the harakeke or parts of the body that are involved in the weaving of the flax into objects. This narrative is used as a cohesive naming theme that ‘weaves together’ across the whole Te Uru development.

4. The proposed replacement road names all meet the requirements of the Auckland Council Road Naming Guidelines, demonstrate a clear local cultural theme, and have been provided by mana whenua. LINZ has also confirmed their availability for use.

5. The proposed replacement names and meanings are shown in the following table for the local board’s consideration:

<table>
<thead>
<tr>
<th>Road</th>
<th>Name</th>
<th>Preference</th>
<th>Meaning / translation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road 4</td>
<td>Taranui Road</td>
<td>To be replaced</td>
<td>Taranui translates to a threatened native plant</td>
</tr>
<tr>
<td>Road 4</td>
<td>Tarakoi Road</td>
<td>Preferred</td>
<td>Tarakoi also translates to a threatened native plant</td>
</tr>
<tr>
<td></td>
<td>Neke Matau Street</td>
<td>Alternate</td>
<td>Neke Matau translates to ‘move right’, as the road it is naming is going to the right. The road type ‘Street’ is required to distinguish this from ‘Ringa Matau Road’</td>
</tr>
<tr>
<td>JOAL 8</td>
<td>Paihere Lane</td>
<td>To be replaced</td>
<td>Paihere means to bond, unite, unify; to unify the frayed ends of the harakeke together to strengthen it and make it stronger through weaving</td>
</tr>
<tr>
<td>JOAL 8</td>
<td>Rangitāmiro Place</td>
<td>Preferred</td>
<td>Rangitāmiro means to join, bind, twist; to twist the frayed end of the harakeke together to strengthen it and make it stronger through weaving</td>
</tr>
</tbody>
</table>
Alternates (to be used for either road)

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mikao Place</td>
<td>Fingers - using your fingers in the weaving of the harakeke</td>
</tr>
<tr>
<td></td>
<td>(dexterity of fingers was crucial in the creation of woven treasures)</td>
</tr>
<tr>
<td>Poho Place</td>
<td>Chest - relating to the heartbeat of the person weaving</td>
</tr>
<tr>
<td>Rauroa Place</td>
<td>To be long – relating to the long strand in the middle of the harakeke</td>
</tr>
<tr>
<td>Koro Matua Place</td>
<td>The use of the thumb for weaving – another meaning is ‘thumb width’ which</td>
</tr>
<tr>
<td></td>
<td>is a traditional measurement</td>
</tr>
</tbody>
</table>

Ngā tūtohunga

Recommendation/s

That the Upper Harbour Local Board:

a) rescind part of resolution UH/2019/65, in order to remove approval of the road names ‘Taranui Road’ (public road 4) and ‘Paihere Lane’ (jointly owned access lot 8), as Land Information New Zealand has advised that these names are not available for use as they are too similar to existing road names.

b) approve the following names for public road 4 and jointly owned access lot 8, created by way of subdivision at 60-73 Hobsonville Point Road, Hobsonville, for the Te Uru village development:

<table>
<thead>
<tr>
<th>Road reference</th>
<th>Proposed name</th>
<th>Replaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road 4 (superblock 3)</td>
<td>Tarakoi Road</td>
<td>Replaces Taranui Road</td>
</tr>
<tr>
<td>Jointly owned access lot 8</td>
<td>Rangitāmiro Place</td>
<td>Replaces Paihere Lane</td>
</tr>
</tbody>
</table>

Horopaki

Context

7. The Te Uru village subdivision sits within the wider Hobsonville Point special housing area. The development will provide approximately 200 new dwellings split across three main ‘superblock’ stages, each split into smaller blocks for reference and labelled TU3, TU4, and so on.

8. A map and site plans of the development can be found in Attachments A and B to the report.

9. The Upper Harbour Local Board has already approved the road names for superblocks 1 and some names for superblocks 2 and 3 of Te Uru, with all names following the themes of raranga and harakeke. The names already approved will ‘weave’ together with the new proposed names, to create a cohesive narrative for the whole development.

10. All names were developed by Ngati Whatua o Kaipara, who have been working closely with the developer, Fletcher Residential Limited, to create an overarching design narrative for the Te Uru development, demonstrating a clear local cultural theme.

11. The developer provides all new residents with a home user guide which gives background information and detail on the development. This will be updated so future versions will contain an explanation and story of the road names within the development.

12. The road names that were approved under resolution UH/2019/65 in June 2019, and which are to remain in place, are as follows:
Replacement names for two roads within the Te Uru subdivision at 60-73 Hobsonville Point Road, Hobsonville

<table>
<thead>
<tr>
<th>Road</th>
<th>Approved name</th>
<th>Meaning / translation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road 1</td>
<td>Waenganui Road</td>
<td>The centre, the middle, among, midst, amid, between, intervening space – in reference to the location of this road</td>
</tr>
<tr>
<td>Road 2</td>
<td>Ringa Matau Road</td>
<td>Right hand, emphasised through the weaving process</td>
</tr>
<tr>
<td>Road 3</td>
<td>Te Rito Road</td>
<td>Middle strand of the harakeke - considered the baby, surrounded by parents and grandparents in order to protect it; this lends itself to the term Pa Harakeke, also with reference to family</td>
</tr>
<tr>
<td>JOAL 1</td>
<td>Matimati Place</td>
<td>Fingers - using your fingers in the weaving of the harakeke (dexterity of fingers was crucial in the creation of woven treasures)</td>
</tr>
<tr>
<td>JOAL 2</td>
<td>Uma Grove</td>
<td>Chest - relating to the heartbeat of the person weaving</td>
</tr>
<tr>
<td>JOAL 3</td>
<td>Ringamaui Place</td>
<td>Left hand, as it is used during the weaving of harakeke</td>
</tr>
<tr>
<td>JOAL 4</td>
<td>Te Rau Place</td>
<td>Leaf, frond, plume, spray, feather (decoration for weaving)</td>
</tr>
<tr>
<td>JOAL 5</td>
<td>Ko Roa Lane</td>
<td>The long strand in the middle or the harakeke</td>
</tr>
<tr>
<td>JOAL 6</td>
<td>Ko Nui Lane</td>
<td>The use of the thumb for weaving – another meaning is ‘thumb width’ which is a traditional measurement</td>
</tr>
<tr>
<td>JOAL 7</td>
<td>Ko Tohu Place</td>
<td>To point out, show, indicate, point at.</td>
</tr>
<tr>
<td>JOAL 9</td>
<td>Hapori Whānui Lane</td>
<td>Means public / wider community.</td>
</tr>
</tbody>
</table>

Tātaritanga me ngā tohutohu
Analysis and advice

13. The replacement road names have been re-assessed to ensure that they meet the Auckland Council Road Naming Guidelines and the national addressing standards for road naming. All standards are met.

14. LINZ has also confirmed that all proposed replacement names are acceptable for use.

15. The Auckland Council Road Naming Guidelines actively encourage the use of Māori names, and typically require that road names reflect a local theme such as:
   - a historical, cultural or ancestral linkage to an area, or
   - a particular landscape, environmental or biodiversity theme or feature.

16. Ngati Whatua o Kaipara have provided proposed road names with a local cultural theme and a narrative that links to road names already approved across the wider Te Uru development, being the raranga (weaving) of the harakeke (flax).

17. The korero of this theme is based on whanaungatanga; the role of the parents and grandparents (the outer leaves of the harakeke), protecting the children (the inner younger leaves of the harakeke), the future generations. The road names for the different superblock subdivisions within the Te Uru development ‘weave’ together under this narrative.

18. It is recommended that the proposed road names are approved, as they meet the requirements of the Auckland Council Road Naming Guidelines, demonstrate a clear local
Replacement names for two roads within the Te Uru subdivision at 60-73 Hobsonville Point Road, Hobsonville have been provided by mana whenua, and have been deemed acceptable for use by LINZ.

19. The full background to the proposed names is described by Ngati Whatua o Kaipara in the letter at Attachment C, with the name meanings set out in the tables at paragraph 5 of this report.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

20. The decision sought for this report has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

21. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate impact on the community.

Tauākī whakaaweawe Māori
Māori impact statement

22. Mana whenua consultation requirements have been met, with Ngati Whatua o Kaipara having been closely involved in this development and providing the proposed names.

23. The review sought from the Upper Harbour Local Board on this report is linked to the Auckland Plan outcome, ‘a Māori identity that is Auckland’s point of difference in the world’. The use of Māori names for roads, buildings and other public places is an opportunity to publicly demonstrate Māori identity.

Ngā rūtenga ā-pūtea
Financial implications

24. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

25. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key part of the process.

Ngā koringa ā-muri
Next steps

26. Approved road names are notified to LINZ which are then recorded on its New Zealand-wide land information database for street addresses issued by councils.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Road layout - Te Uru subdivision</td>
<td>97</td>
</tr>
<tr>
<td>B</td>
<td>Location and maps - Te Uru subdivision</td>
<td>99</td>
</tr>
<tr>
<td>C</td>
<td>Theme and narrative - Te Uru stage 2</td>
<td>101</td>
</tr>
</tbody>
</table>
## Ngā kaihaina

### Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Emerald James - Subdivision Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>David Snowdon - Team Leader Subdivision</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>

**Replacement names for two roads within the Te Uru subdivision at 60-73 Hobsonville Point Road, Hobsonville**
Replacement names for two roads within the Te Uru subdivision at 60-73 Hobsonville Point Road:

- JOAL 8: Rengitāmiro Place (proposed)
- Public Road 4: Tarakoi Road (proposed)
Attachment B:

**Te Uru Road Naming: Development Location**

Location: 60 & 73 Hobsonville Point Road, Hobsonville
Te Uru Road Naming: Superblocks 1 to 3

Superblock 1 – Road names approved December 2017
Superblocks 2 and 3 – subject of current road naming application
Te Uru Stage 2 Naming

NGA MAUNGA WHAKAHII O KAIPARA (NGATI WHATUA O KAIPARA)

Re: Naming of Stage 2 Te Uru Hobsonville

Kia ora koutou

This is to address the names submitted by Nga Maunga Whakahii o Kaipara for the development of Te Uru Stage 2. Previous names for Te Uru Stage 1 have already been submitted and approved by the Upper Harbour Board in December 2017.

Ngati Whatua o Kaipara kaumatua, do not take naming of streets lightly. Naming of roads, streets access ways for maori is a taonga gifted to us from our ancestors.

In pre-literate Maori culture, there was a huge dependence on memory and the careful transmission of history from generation to generation. The names in the landscape were like survey pegs of memory, marking the events that happened in a particular place, recording some aspect or feature of the traditions and history of a tribe. If the name was remembered it could release whole parcels of history to a tribal narrator and those listening. The daily use of such place names meant that the history was always present, always available.

Ngati Whatua o Kaipara kaumatua have expressed the reason behind giving only 1 option, but have agreed to give two, given that the second option can be weaved into the korero.

The Te Uru blocks are owned by Ngati Whatua o Kaipara. The names submitted are to be used only once and specifically for this development due to the korero (narrative/words) encompassing the whole plant of Pa Harakeke (whole Te Uru block). As explained to the local board previously, having 3 options, for kaumatua, would take away the mana of the names. Mana is defined in English as authority, control, influence, prestige or power. It is also honour. For maori, there are 3 kinds of traditional mana.

1. The mana a person is born with
2. The mana that the people give you
3. Group mana — given to a group from their marae, hapu, iwi

Therefore, the following names (2 options) are proposed;

The narrative is based on Pa Harakeke (Flax). Harakeke is traditionally used to weave.

The harakeke (flax bush) is a living whakapapa and represents a whānau, hapū and iwi. The rito (centre blade) is the baby. It is surrounded by its parents, siblings, cousins, auntsies, and uncles, and they are surrounded by grandparents.

Te Uru Stage 1 - The korero for Stage 1 is linked to Pa Harakeke from Te Uru Stage 2, based on raranga (weaving) into stage 2. The following names were submitted and approved for Stage 1 Te Uru.
Te take mō te pūrongo
Purpose of the report
1. To present the updated governance forward work calendar.

Whakarāpopototanga matua
Executive summary
2. The governance forward work calendar for the Upper Harbour Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.

3. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   - ensuring advice on meeting agendas is driven by local board priorities
   - clarifying what advice is expected and when
   - clarifying the rationale for reports.

4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:

a) receive the Upper Harbour Local Board governance forward work calendar for the period August 2019 to July 2020, as set out in Attachment A to this agenda report.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Governance forward work calendar - August 2019 to July 2020</td>
<td>105</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
## Governance Forward Work Calendar

**August 2019 - July 2020**

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Purpose</th>
<th>Governance Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBC</td>
<td>Draft Golf Facilities Investment Plan</td>
<td>Input to regional decision making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Aug-19</td>
<td>Open Space Management framework</td>
<td>Input to regional decision making</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Aug-19</td>
<td>Signage Bylaw 2015</td>
<td>Input to regional decision making</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Aug-19</td>
<td>Approve Luckens Reserve concept plan</td>
<td>Formal approval</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Aug-19</td>
<td>Q4 Reporting: April to June 2019</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / inform future direction</td>
</tr>
<tr>
<td>Aug-19</td>
<td>Auckland Transport monthly update</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>Aug-19</td>
<td>RFA quarterly report</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>Aug-19</td>
<td>Last business meeting report (delegations for election period)</td>
<td>Local decision making</td>
<td>Formal adoption</td>
</tr>
<tr>
<td>Aug-19</td>
<td>Productivity Commission’s inquiry into local government funding and financing</td>
<td>Input to regional decision making</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Aug-19</td>
<td>Review of Auckland’s film protocols</td>
<td>Input to regional decision making</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Oct-19</td>
<td>Inaugural business meeting (swearing in new local board)</td>
<td>Local decision making</td>
<td>Formal adoption</td>
</tr>
<tr>
<td>Nov-19</td>
<td>Q1 Reporting: July to September 2019</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / inform future direction</td>
</tr>
<tr>
<td>Nov-19</td>
<td>Auckland Transport monthly update</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>Nov-Dec-19</td>
<td>Auckland climate action plan (previously Low Carbon Auckland)</td>
<td>Input to regional decision making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Nov-Dec-19</td>
<td>RFA quarterly report</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>Dec-19</td>
<td>Auckland Transport monthly update</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>Month</td>
<td>Description</td>
<td>Action</td>
<td>Status</td>
</tr>
<tr>
<td>-------</td>
<td>-------------------------------------</td>
<td>---------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>Feb-20</td>
<td>Auckland Transport monthly update</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>Feb-20</td>
<td>Q2 reporting: October 2019 to December 2019</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / inform future direction</td>
</tr>
<tr>
<td>Feb-20</td>
<td>RFA quarterly report</td>
<td>Check in on performance</td>
<td>Keeping informed</td>
</tr>
<tr>
<td>Mar-20</td>
<td>Auckland Transport monthly update</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>Apr-20</td>
<td>Auckland Transport monthly update</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>May-20</td>
<td>Auckland Transport monthly update</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>May-20</td>
<td>Q3 Reporting: January to March 2020</td>
<td>Oversight and monitoring</td>
<td>Check in on performance / inform future direction</td>
</tr>
<tr>
<td>Jun-20</td>
<td>Auckland Transport monthly update</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
<tr>
<td>Jun-20</td>
<td>Adopt local board work programmes FY21</td>
<td>Setting direction / priorities / budget</td>
<td>Formal approval</td>
</tr>
<tr>
<td>Jun-20</td>
<td>Adopt local board agreement</td>
<td>Setting direction / priorities / budget</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Jul-20</td>
<td>Auckland Transport monthly update</td>
<td>Receive update on progress</td>
<td>Oversight and monitoring</td>
</tr>
</tbody>
</table>
Record of the Upper Harbour Local Board workshops held on Thursday 13 and 27 June, and 4 July 2019

File No.: CP2019/11727

Te take mō te pūrongo
Purpose of the report
1. An Upper Harbour Local Board workshop was held on Thursday 13 and 27 June, and 4 July 2019. Copies of the workshop records are attached (refer to Attachments A, B and C).

Ngā tūtohunga
Recommendation/s
That the Upper Harbour Local Board:

a) receive the record of the Upper Harbour Local Board workshops held on Thursday 13 and 27 June, and 4 July 2019 (refer to Attachments A, B and C to the agenda report).

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A0</td>
<td>Upper Harbour Local Board record of workshop - 13 June 2019</td>
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<td>B0</td>
<td>Upper Harbour Local Board record of workshop - 27 June 2019</td>
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<tr>
<td>C0</td>
<td>Upper Harbour Local Board record of workshop - 4 July 2019</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Cindy Lynch - Democracy Advisor</th>
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<tr>
<td>Authoriser</td>
<td>Eric Perry - Relationship Manager</td>
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## Upper Harbour Local Board workshop record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany Village, on 13 June 2019, commencing at 10.00am.

**Chairperson:** Margaret Miles  
**Deputy Chairperson:** Laa Whyte  
**Members:** Uzra Casuri Balouch (until 10.15am), Nicholas Mayne, John McLean (until 1.45pm), Brian Neeson (until 1.45pm).

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
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</table>
| Work programme: Parks, Sport and Recreation (PSR) | • To provide the local board with key updates to the 2018/2019 PSR work programme | • Third party facility service assessment:  
A consultant from Visitor Solutions, supported by the Sport and Recreation Lead, was in attendance to provide members with the findings of this service assessment.  
Board member feedback will be used to further refine the assessment and a formal report will come back to a business meeting to prioritise potential opportunities.  
• Greenways Plan refresh / Sanders Reserve assessment:  
The Parks and Places Specialist was in attendance to update members on the progress of these projects. The draft Greenways Plan will be circulated to board members via email once their feedback has been incorporated.  
• Water access assessment  
The Sport and Recreation Lead was in attendance to present findings of the water access assessment. The assessment established gaps in access and can be used to prioritise future investment opportunities. |

### Scott Point Sustainable Park update

**Presenters:**  
• Kris Bird  
Manager, Sports Parks Design  
• Andrew Steele  
Principal Engineer, Jacobs  
• Emma Hopkins  
Stakeholder Advisor  
• Tyla Otene  
Sports Parks Specialist

• To provide an update on the Scott Point Sustainable Park  
The Manager Sports Parks Design and Programme, supported by the Principal Engineer from Jacobs, was in attendance to update board members on the current project timeline.
### Femhill Escarpment / Northwood Reserve update

**Presenters:**
- Catherine Bannister
  Project Manager
- Wendy Smith
  Thomas Consultants

- To provide an update on the Femhill Escarpment track upgrade, in particular Northwood Reserve

A consultant from Thomas Consultants, supported by the Project Manager, was in attendance to gather board members' views on the track upgrade and wayfinding project at Femhill Escarpment. Further investigation to review costings and develop a programme of works will be undertaken before bringing a formal report back to a business meeting.

The workshop concluded at 1.57pm
Upper Harbour Local Board workshop record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany Village, on 27 June 2019, commencing at 10am

Chairperson: Margaret Miles
Deputy Chairperson: Lisa Whyte
Members: Nicholas Mayne, John McLean, Brian Neeson
Apologies: Uzra Casuri Balouch

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</table>
| Work programme update: Community Facilities Presenters: | To provide an update on projects on the Community Facilities work programme. These include concept designs for: | Luckens Reserve:  
- A consultant from Resilio Studios, supported by the Senior Renewals Coordinator, was in attendance to gather local board feedback on a proposed concept design for Luckens Reserve.  
- The project will be implemented in stages which will be prioritised once funding is finalised.  
- A final concept plan will be coming to a board meeting for formal approval in August 2019.  

Wharepapa Reserve:  
- The Senior Renewals Coordinator was in attendance to gather local board feedback on a proposed concept design for Wharepapa Reserve.  
- Board members requested that the 2015 detailed design for this park be reviewed before proceeding further.  

Other key projects:  
- Various council staff were in attendance to update board members on the progress of the following projects:  
  - Huntington Reserve  
  - Kell Park car park  
  - various track renewals  
  - Hobsonville community facilities. |

The workshop concluded at 11.15am
## Upper Harbour Local Board workshop record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kill Drive, Albany Village, on 4 July 2019, commencing at 9.30am

<table>
<thead>
<tr>
<th>Chairperson:</th>
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<td>Deputy Chairperson:</td>
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</tr>
<tr>
<td>Members:</td>
<td>Nicholas Mayne, John McLean, Brian Neeson (until 10.54am)</td>
</tr>
<tr>
<td>Apologies:</td>
<td>Member Uzra Casuri Balouch</td>
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### Workshop Item

**Work programme update: Arts, Community & Events (ACE)**

**Presenters:**

- Monica Sharma  
  Strategic Broker

**Governance role:**

- To inform the local board about the staff and purpose of the new Youth Empowerment Team (YET)
- To update the board on current youth engagement and leadership work

**Summary of Discussions:**

The Strategic Broker was in attendance to provide board members with background information on the new ACE Youth Empowerment Team.

An update on the artwork for Albany Village commissioned by Ngati Manuhihi was also provided. Land owner consent will be requested by Ngati Manuhihi once the final location is selected by the board.

**Northern Corridor Improvements (NCI) project quarterly update**

**Presenters:**

- Alex Elton-Farr  
  Community Engagement Manager
- Brian Robertson  
  Project Manager
- Tony Hart  
  Consultant - Greenscene

**Governance role:**

- Construction update
- Seek feedback on landscaping locations at the hockey facility in Rosedale

**Summary of Discussions:**

Staff from the Northern Corridor Improvements team, supported by a consultant from Greenscene, were in attendance to provide a quarterly update on several aspects of the wider project.

Feedback was also sought from board members on possible changes required to the hockey stadium landscaping in Rosedale.

A further update will be scheduled in October/November 2019.

**Esplanade Reserve upgrade at Catalina Bay**

**Presenters:**

- Maylene Barrett  
  Principal Specialist Parks Planning
- Alayna Fiatau  
  Land Use Advisor

**Governance role:**

- Feedback on the proposed landscape plan

**Summary of Discussions:**

The Principal Specialist Parks Planning was in attendance to discuss plans and gather feedback from board members on plans for an upgrade of public space at Catalina Bay.

The Land Use Advisor provided an update on the progress of various land owner consent applications.
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<tr>
<td><strong>Marine Recreation Centre location, Hobsonville Point</strong>&lt;br&gt;<strong>Presenters:</strong>&lt;br&gt;• Karen Foster&lt;br&gt;Development Programme Senior Lead&lt;br&gt;• Maylene Barrett&lt;br&gt;Principal Specialist Parks Planning&lt;br&gt;• Anna Hallwell (via Skype)&lt;br&gt;Relationship Advisor</td>
<td><strong>Feedback on the proposed location of the Marine Recreation Centre</strong>&lt;br&gt;The Development Programme Senior Lead, supported by the Principal Specialist Parks Planning, was in attendance to seek feedback from the local board on the proposed location of the Marine Recreation Centre at Catalina Bay.&lt;br&gt;A report will be brought to the board’s August business meeting to formalise this feedback.</td>
<td><strong>Auckland Transport update</strong>&lt;br&gt;<strong>Presenters:</strong>&lt;br&gt;• Owena Schuster&lt;br&gt;Elected Member Relationship Manager</td>
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The workshop concluded at 12.36pm
Te take mō te pūrongo
Purpose of the report

1. An opportunity is provided for members to update the Upper Harbour Local Board on projects and issues they have been involved with since the last meeting.
   [Note: This is an information item and if the board wishes any action to be taken under this item, a written report must be provided for inclusion on the agenda.]

Ngā tūtohunga
Recommendation/s

That the Upper Harbour Local Board:

a) receive the verbal board members’ reports.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
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