I hereby give notice that an ordinary meeting of the Howick Local Board will be held on:

**Date:** Monday, 19 August 2019  
**Time:** 6.00pm  
**Meeting Room:** Howick Local Board Meeting Room  
**Venue:** Pakuranga Library Complex  
7 Aylesbury Street  
Pakuranga

---

**Howick Local Board**  
**OPEN AGENDA**

---

**MEMBERSHIP**

Chairperson  
David Collings

Deputy Chairperson  
Katrina Bungard

Members  
Garry Boles  
Jim Donald  
John Spiller  
Mike Turinsky  
Adele White  
Bob Wichman  
Peter Young, JP

(Quorum 5 members)

---

Vanessa Phillips  
Democracy Advisor

13 August 2019

Contact Telephone: 021 891 378  
Email: vanessa.phillips@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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**PUBLIC EXCLUDED**

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<td></td>
<td>A. Authorisation Memo</td>
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<tr>
<td></td>
<td>B. Urgent Decision of the Howick Local Board</td>
</tr>
</tbody>
</table>
1 Welcome

2 Apologies
At the close of the agenda no apologies had been received.

3 Declaration of Interest
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes
That the Howick Local Board:
a) confirm the ordinary minutes of its meeting, held on Monday, 15 July 2019, including the confidential section, as a true and correct record.

5 Leave of Absence
At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements
At the close of the agenda no requests for acknowledgements had been received.

7 Petitions
At the close of the agenda no requests to present petitions had been received.

8 Deputations
Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Howick Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum
A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business
Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-
(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

11 Notices of Motion

Under Standing Order 2.5.1 a Notice of Motion has been received from Chairperson Collings for consideration under item 12.
Notice of Motion - Chairperson Collings - Lighting in Tarnica Park

File No.: CP2019/14885

Whakarāpopototanga matua

Executive summary

https://acintranet.aklc.govt.nz/EN/workingatcouncil/techandtools/infocouncil/Pages/ExecutiveSummary.aspx

1. Chairperson Collings has given notice of a motion that they wish to propose.
2. The notice, signed by Chairperson Collings and Member Wichman as seconder, is appended as Attachment A.
3. Supporting information is appended as Attachment A.

Motion

That the Howick Local Board:

a) request staff urgently progress an investigation into installing a single solar powered sensor light over the playground in Tarnica Park and to report back their findings to the Howick Local Board meeting on 16 September 2019.

Ngā tāpirihanga

Attachments

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<td>9</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Notice of Motion – Lighting in Tarnica Park

Attention: Nina Siers, Relationship Manager, Local Board Services

In accordance with Standing Order 2.5, I hereby give notice that I wish to move the following motion at the 19 August 2019 meeting of the Howick Local Board.

Background
On 3rd August 2019 board members met with residents who live adjacent to the park, who had previously requested the board install lights. Residents told board members that unruly teenagers gathered on Thursdays, Fridays, Saturdays and Sundays, indulging in unsocial behaviour.

Staff gave a briefing of various industry standards when it comes to community safety. This included the recommendation that lighting up public spaces can encourage the type of anti-social behaviour and late night congregation that in many cases you are trying to eliminate. And also that lighting can sometimes also lure people into a false sense of security that a place all lit up is safe when it may not be the case.

It was suggested that rather than light up the park constantly at night, that instead a solar powered light activated by a movement sensor might be a better deterrent to those not having any good reason to be gathered in the park so late.

Recommendation
That the Howick Local Board:

a) request staff urgently progress an investigation into installing a single solar powered sensor light over the playground in Tarnica Park and to report back their findings to the Howick Local Board meeting on 16 September 2019.

MOVER
David Collings
Chair
Howick Local Board

SECONDER
Bob Wickens
Elected Member
Howick Local Board

7 August 2019

(signature)
Chairperson's report
File No.: CP2019/13618

Te take mō te pūrongo
Purpose of the report
1. This item gives the Chairperson an opportunity to update the Board on any announcements and note the Chairperson’s written report.

Whakarāpopototanga matua
Executive summary
2. Providing the Chairperson with an opportunity to update the local board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
 a) note the Chairperson’s verbal update and written report.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Councillor update
File No.: CP2019/13619

Te take mō te pūrongo
Purpose of the report
1. An opportunity for the Ward Councillor’s to update the local board on regional matters of interest.
2. A period of time (10 minutes) has been set aside for the Howick Ward Councillor’s to update the local board on regional matters.

Whakarāpopototanga matua
Executive summary
3. Providing the Howick Ward Councillor’s with an opportunity to update the local board on regional matters of interest since the last meeting.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) note the verbal and written report from Councillor Sharon Stewart and Councillor Paul Young.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories
<table>
<thead>
<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Auckland Transport August 2019 update to the Howick Local Board

File No.: CP2019/13623

Te take mō te pūrongo
Purpose of the report
1. To provide an update to the Howick Local Board on transport related matters in their area, including the Local Board Transport Capital Fund (LBTCF) and the Community Safety Fund (CSF).

Whakarāpopototanga matua
Executive summary
2. A decision is not required this month, but the report contains information about the following:
   • The wider ‘context’ involving a summary of the strategic projects or issues effecting the Howick Local Board area
   • An update on the Local Board Transport Capital Fund (LBTCF)
   • An update on the Community Safety Fund (CSF)
   • Progress on local board advocacy initiatives
   • A summary of consultation about future Auckland Transport activities (Attachment A).

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) receive the Auckland Transport August 2019 monthly report.

Horopaki
Context
3. Auckland Transport is responsible for all of Auckland’s transport services, excluding state highways. Auckland Transport reports monthly to local boards, as set out in the Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.

4. Auckland Transport continues to deliver several strategic projects in Howick, discussed below.

Road Safety and Speed Management
5. Road safety is an issue across New Zealand and is an increasing problem in Auckland (including in Howick) and over the last five years has worsened. This is why Auckland Council and Auckland Transport are taking action to address the problem and since 2018 have committed to improving road safety and working together to deliver a new road safety strategy.

6. A ‘Vision Zero’ approach, in the Government Policy Statement made central government’s priority safety. Auckland Transport is also committed to supporting this approach and is
delivering a considerable safety work programme including reducing speed limits in dangerous areas.

7. In December 2018, the Auckland Transport Board gave approval to publicly consult on the Proposed Speed By-law. Auckland Transport consulted on the proposed by-law using the special consultative procedure and invited feedback from 28 February 2019 to 31 March 2019.

8. Public engagement and interest in the topic of speed limits in Auckland has been high. This is evident in the 11,719 submissions received. The submissions included 51 submissions from stakeholders and 10 submissions from local boards including the Howick Local Board.

9. Due to the high public interest, the volume of submissions and the detail in some of the submissions, more time is now required to fully analyse and consider the feedback received against the proposed speed limit changes in the proposed bylaw.

10. Auckland Transport’s board is still considering the information gathered during the consultation and further developments are not expected before September 2019.

Airport to Botany Rapid Transport Network (RTN)

11. Auckland Council and Auckland Transport are working to create a Rapid Transport Network linking the Airport and Botany. The strategic plan is that the Central Rail Link, AMETI-Eastern Busway, Airport to Botany and electrification to Pukekohe all finish at roughly the same time creating a ‘skeleton’ of the Rapid Transit Networks able to move people efficiently north/south and east/west.

12. From the Howick Local Board area’s perspective, key projects are the AMETI-Eastern Busway and the Airport to Botany Rapid Transport Network.

13. Next month Puhinui Station will close so work can start on its re-development as a central east/west hub and transfer point. This is a large project and is key to the Airport to Botany Rapid Transport Network.

14. The Airport to Botany project team aim to discuss the project with the Auckland Transport Board this month providing them with information from the consultation and design process to consider and so they can confirm the project direction (i.e. confirming preferred routes). Within the Howick Local Board area, this is reasonably well understood and likely to be Ti Irirangi Drive. In other areas more work and decisions are required. When this is finished the project team will return to the impacted boards and provide more information including confirmation of preferred routes.

AMETI - Eastern Busway

15. AMETI – Eastern Busway is a $1.4 billion project to build New Zealand’s first urban busway that will provide congestion free ‘bus only’ lanes for commuters from Panmure to Botany. Auckland Transport contractors have started working on Stage 1 and work continues planning the second, third and fourth stages that in time will:
   • Complete a flyover for commuter traffic linking Reeves Road to the South Eastern Arterial
   • Build a Rapid Transit Network from Pakuranga to Botany
   • Build a large transport hub at Botany that the Airport to Botany project will terminate at.

16. The main area of public interest is the Transit 2 (T2) lanes that support the Pakuranga Road express bus service. The lanes have been operational for just over a month opening on 1 July 2019.

17. Early monitoring suggests that the lanes are working, letting buses and cars with passengers travel quicker with minimal impact on general traffic. The current data shows that travelling on Pakuranga Road between Glenmore Road and Pakuranga Road / Ti Rakau Drive intersection during rush hour is a little slower (on average approximately an extra 44 seconds) but traffic is still flowing well and many of the concerns raised by the public have not been apparent to date.
18. Auckland Transport has responded to two requests for information about incidents that the public believed were related to the T2 lanes:
   • On 5 July 2019 congested traffic flows on Gossamer Drive were reported and Auckland Transport investigated. The issue was caused by a faulty sensor at the traffic lights on the intersection of Gossamer Drive and Pakuranga Road. The sensor was fixed and traffic returned to normal.
   • On 22 July 2019, the day that school holidays finished and normal traffic flow resumed, congestion was reported on Pakuranga Road. An investigation revealed that the congestion was caused by an accident on the Waipuna Bridge rather than by the T2 lanes.

19. The general observations are that travel times are a little slower, but that traffic is flowing. Auckland Transport’s social media pages report minimal negative comments and occasional positive comments. An additional update will be provided at the Howick Local Board workshop on 6 August 2019.

20. Auckland Transport expects the Park and Ride at Lloyd Elsmore Park will open on 12 August 2019. This will have space for 300 vehicles and will directly connect to the 728 and 729 express bus services.

21. Supporting the use of public transport Auckland Transport staff ‘door knocked’ in Pakuranga and Howick to get a better understanding of people’s travel through the area and are helping by developing personal journey plans for people including providing incentives (Hopcards, prizes etc). This has been a successful programme with more than 500 participants signing up for the service in the first six weeks.

22. Auckland Transport is also offering further encouragement by providing free travel on the express 728 and 729 services for four weeks from 19 September 2019. This is both to thank local communities for their patience during construction and to encourage people to use the new services.

23. Construction activity between Panmure and Pakuranga continues to progress with all work zones now open between the Panmure roundabout and Pakuranga Plaza.

24. The project will take another step forward soon with the launch of a vessel onto the Tamaki Estuary designed to let work crews start construction of the new busway bridge. The latest bridge design will be released within the next six to eight weeks.

Tātaritanga me ngā tohutohu
Analysis and advice

Community Safety Fund (CSF)

25. The CSF started in 2018 and delivers a total of $20 million over two years distributed across all 21 local boards. It is strictly for road safety initiatives. It is designed to deliver safety projects identified by the local board. A local board’s share of the fund is based on a formula that assesses the number of deaths and serious injuries in that area. The Howick Local Board’s share of the CSF is $985,896.

26. Howick Local Board has confirmed that it supports two projects:
   • Botany Downs Secondary College Crossing Point – Improving the crossing facilities for Botany Downs Secondary College students who need to cross Chapel Road
   • Flatbush School Road Temporary Pedestrian Bridge – Building a temporary bridge over the Flat Bush Culvert (on Flatbush School Road) allowing pedestrians to cross the culvert more safely.

27. Auckland Transport is currently developing a work programme to deliver all the CSF projects. The programme is not confirmed, but it is likely that design work will be completed.
in the 2019/20 Financial Year, with some construction undertaken and the main work delivered in the 2020/21 Financial Year.

**Local Board Transport Capital Fund**

28. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme. Projects must also:

- Be safe
- Not impede network efficiency
- Be in the road corridor (although projects running through parks may be considered if they support a transport outcome).

29. The fund is designed to allow local boards to build transport focused local improvements in their areas.

30. The following table provides an overall summary of the current LBTCF position, including the increased LBTCF approved by council and applying from 1 March 2018. This summary now shows the $2 million the local board ‘ring-fenced’ or requested is held in reserve. This action is an internal administrative measure and money in this state is not yet allocated. The table also includes the money recently allocated to projects giving a remainder of approximately $1.3 million unallocated.

**Table 1: Howick LBTCF Financial Summary**

<table>
<thead>
<tr>
<th>Howick Local Board Transport Capital Fund Financial Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Funds Available</strong> in current political term $5,887,373</td>
</tr>
<tr>
<td><strong>Amount committed</strong> to date on projects approved for design and/or construction $4,605,268</td>
</tr>
<tr>
<td><strong>Remaining Budget left</strong> $1,282,108</td>
</tr>
</tbody>
</table>

31. The projects that the board are working on are summarised in the table below:

**Table 2: Local Board Transport Capital Fund Projects**

<table>
<thead>
<tr>
<th>General Overview</th>
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<tbody>
<tr>
<td>Project</td>
</tr>
<tr>
<td>Half Moon Bay Ferry Pier and Bus Turnaround</td>
</tr>
<tr>
<td>Howick Village Centre Plan</td>
</tr>
<tr>
<td>Cascades Walkway</td>
</tr>
<tr>
<td>Pakuranga Road Safety Fence</td>
</tr>
<tr>
<td>Barry Curtis Park Footpath</td>
</tr>
</tbody>
</table>

**Notes:** A ‘traffic light’ code is used to summarise the status of projects. The colours are...
used as follows:
- **Green** – Project progressing ‘on time’ and on budget.
- **Orange** – An issue has been identified that may need to be resolved.
- **Red** - A major issue has been identified that needs to be resolved

## Detailed Project Progress Report

### Half Moon Bay Ferry Terminal
Completed.

### Howick Village Centre Plan
This project is being led by Auckland Council. A team of council appointed project managers are working on this project.

Although the project has $400,000 allocated to finance technical design work, no funds have been used yet.

### Cascades Walkway
This project is progressing according to plan. It is likely to be finished in late August or September depending on the weather.

### Pakuranaga Road Safety Fence
Completed.

### Barry Curtis Park Footpath
In June 2019, the Howick Local Board decided to use the LBTCF to deliver this project identified by Auckland Council Parks.

## Local board advocacy

32. The following table is a summary of the Howick Local Boards Advocacy Initiatives and progress on them.

### Table 3: Howick Advocacy Initiative Summary

<table>
<thead>
<tr>
<th>Advocacy Initiative</th>
<th>Key Initiative</th>
<th>Status</th>
</tr>
</thead>
</table>
| A well-integrated efficient public transportation system | Advocate to Auckland Transport to maintain and upgrade existing transportation systems, including improving safety at congestion hot spots | Since the last report Auckland Transport has supported this ‘Key Initiative’ by:  
  - The express bus service between Panmure and Howick supporting AMETI is operational  
  - T2 lanes for bus services on Pakuranga Road are operational and appear to be working with minimal disruption to traffic  
  - The ‘park and ride’ at Lloyd Elsmore Park is planned to be in service soon |
| Well designed and quality development in Howick | Continue to partner with Auckland Transport to develop the Half Moon Bay area as a transport hub | Auckland Transport is monitoring ferry services and has not recently had complaints about integration with bus services |
|                     | Continue to develop integrated planning solutions which co-ordinate the          | Auckland Transport continues to support the Howick Village Centre     |
planning, design and management of public spaces

| Parks and open spaces allow for a wide variety of recreational activities | Continue to extend existing walkways and cycle ways, including informative signage | Auckland Transport is ready to help support the next local board to use its transport funding to support this project |

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

33. No impacts form this month’s report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

Auckland Transport consultations

34. Over the last reporting period, Auckland Transport invited the local board to provide feedback on two proposals. More detailed information is available in Attachment A.

Traffic Control Committee resolutions

35. Traffic Control Committee (TCC) decisions in June’s reporting period are recorded below in Table 4. July’s decisions were not available at the time this report was written and will be reported next month.

Table 4: Traffic Control Committee Decisions

<table>
<thead>
<tr>
<th>Road</th>
<th>Area</th>
<th>Activity</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crooks Road / Harris Road</td>
<td>East Tamaki</td>
<td>No Stopping At All Times, Lane Arrow Markings, Flush Median, Give-Way control</td>
<td>Declined insufficient consultation</td>
</tr>
<tr>
<td>Donegal Park Road / Ksenia Drive / Castlebane Drive / Hikuawa Road / Carrick Dawson Drive / Road 15 / Road 16 / Road 17 / Road 18 / Road 19</td>
<td>Flat Bush</td>
<td>No Stopping At All Times, Shared Path, Give-Way control, Edge Line, Traffic Island, Flush Median</td>
<td>Approved (in principle)</td>
</tr>
<tr>
<td>Pakuranga Road / The Link</td>
<td>Howick</td>
<td>Lane Arrow Markings, No Stopping At All Times, Bus Stop, Bus Shelter, Removal of Bus Shelter, Edge Line, Traffic Island, Give-Way Control, Flush Median</td>
<td></td>
</tr>
</tbody>
</table>

Tauākī whakaaweawe Māori Māori impact statement

36. In this reporting period no projects required iwi liaison.

Ngā ritenga ā-pūtea Financial implications

37. This report does not have any financial implications that have not already been reported.
Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

38. The proposed decision to receive the report has no risks. Auckland Transport has risk management strategies in place for all of its projects.

Ngā koruā ā-muri
Next steps

39. Auckland Transport will provide another update report to the local board next month.

Ngā tāpirihanga
Attachments

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</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Signatory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Ben Stallworthy – Elected Member Relationship Manager</td>
</tr>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon – Elected Member Relationship Team Manager</td>
</tr>
<tr>
<td>Authorisers</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
### Summary of Consultation Information
**Sent to the Howick Local Board in July 2019**

<table>
<thead>
<tr>
<th>Project</th>
<th>Description of Proposal</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Entry/Exit 27 Smales Road</td>
<td>To improve access to the development, the existing right-turn bays outside of 27 Smales Road will be removed and replaced with a new one adjacent to the proposed entrance to the new development at 27 Smales Road.</td>
<td>Circulated to Transport Representatives 22 July 2019</td>
</tr>
<tr>
<td>Cascades Road</td>
<td>Redevelopment of 286 Cascades Road will increase total number of dwellings on the site from one to 15. Installation of the proposed raised median will maintain left-in / left-out arrangement for Nos. 286 and 278 property driveways. It is also expected that the proposed median will reduce the likelihood of crashes by preventing U-turn manoeuvres on Cascades Road.</td>
<td>Circulated to Transport Representatives 22 July 2019</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To adopt the achievements report provided to the Howick Local Board for their term 2016 - 2019.

Whakarāpopototanga matua
Executive summary
2. The Howick Local Board Achievements Report 2016 - 2019 (Attachment A) provides an overview of the achievements under the board’s governance which are aligned to outcomes specified in the Howick Local Board Plan 2017.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

Horopaki
Context
3. The attached achievements report provides a summary of achievements that the Howick Local Board has made during its 2016 – 2019 term.
4. The Local Government (Auckland Council) Act 2009 requires local boards to produce and adopt a local board plan every three years. They are strategic documents that set the direction for local boards during their term and guide how the board makes decisions on local projects, activities and initiatives. They are developed in consultation with the community.
5. The Howick Local Board Plan 2017 (the plan) was adopted by the board in October 2017.
6. This achievements report is intended as a summary of key achievements the board has achieved over the three-year electoral term aligned to the plan. The board receives quarterly performance reports, adopted at business meetings, that provide a more detailed and a wider record of projects and programmes. This information is available through the Howick Local Board meeting agendas on the Auckland Council website.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
7. The report provides the summary of how outcomes in the plan have been achieved to date.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Achievements Report</td>
<td>27</td>
</tr>
</tbody>
</table>
Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Phoebe Peguero - Local Board Advisor - Howick</td>
</tr>
<tr>
<td>Authoriser</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Howick Local Board

Achievements Report

Howick Local Board
October 2016 – October 2019
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Introduction

Local board plans are key strategic documents which are required by legislation and adopted every three years. They inform the development of local boards’ annual local board agreements and associated budgets. They also enable the local board to represent the views of residents and are the vehicles through which local needs and aspirations feed into the development of Auckland Council’s long-term plans.

This achievements report provides a summary of achievements against the Howick Local Board Plan 2017 during the current electoral term.

The Howick Local Board Plan 2017 has six outcomes. Each outcome has supporting objectives and initiatives. Each year the board, through its local board agreement and associated annual work programme, funds activities to support the delivery of these objectives and initiatives.

The board also receives quarterly performance reports that provide a more detailed and wider record of projects and programmes. More detailed information is available through Howick Local Board meeting records, on the Auckland Council website.

The Howick Local Board Plan 2017 outcomes are:

Outcome 1: Involved and connected communities
We are proud of our area and participate in our community to make Howick a great place to live, work and play.

Outcome 2: Our future growth is managed effectively
We want to ensure future growth is well planned with good quality design and transport connections that enable people to move easily around our area.

Outcome 3: Valuing our cultural diversity
We are culturally diverse and have great facilities for creative activities including music and dance, theatre and visual arts.

Outcome 4: A treasured environment
We will keep our wonderful environment and admired coastline clean and safe for all to use.

Outcome 5: Our people are active and healthy
Our extensive network of public places, and recreation and leisure facilities will be looked after so people of all ages and abilities can use them to remain healthy and active.

Outcome 6: A prosperous local economy
We will attract new businesses to support our economy and provide opportunities for training and skills development. We will also continue to attract tourism to our area.
Key highlights for the term

The key highlights for the Howick Local Board during its 2016-2019 term were the:

- comprehensive renewal of the Lloyd Elsmore Park Leisure Centre, including enhancements of the splashpad
- inaugural Moon Festival, held in 2018 at Lloyd Elsmore Park, which attracted between 2000-3000 people
- inaugural Chinese New Year Celebrations, held in 2017, which is now an annual event
- completion of a 10-15km network of walking and cycling paths along the edge of the Tāmaki inlet
- renewal of the boat ramp and pontoons at Half Moon Bay
- adoption of the Howick Village Centre Plan and Howick Heritage Plan
- opening of the John Walker Promenade in Barry Curtis Park
- delivery of the Pest Free Howick programme, which included the provision of environmental education and resources to the community
- delivery of approximately $1.4million in grant funding to the community
- construction or renewal of over 20 playgrounds and public toilets
- delivery of the fruit and vegetables in schools programme, to 17 schools
- renewal of the walkway and carpark at Mangemangeroa Reserve.
Local Board Outcomes, Objectives and Achievements

The boards achievements from the term are listed below each of the local board outcomes and associated objectives.

Outcome 1: Involved and connected communities

Objectives:
- People are supported to actively contribute to their community
- People feel safe
- All communities have a sense of belonging and feel valued

Supported local events and activities:
A significant number of small and large events were supported by the board. These created opportunities for local communities to connect and feel a sense of belonging. This included the Howick ANZAC Service and the Koanga Spring Festival.

The board held biannual Volunteer Recognition, Celebrated Citizens, and Sports Awards to recognise the talent and work of local community members.

Between nine and 11 local events were funded annually from the event partnership fund. Groups who organised events with this funding received additional support from Auckland Council events staff. Events delivered included the annual Pakuranga River Festival, the Auckland Classic Brit and Euro Car Show, and the Stockade Hill and Mainstreet Light event.

The board supported community-led interests by funding two local community houses to deliver activities. These activities included Māori bone carving workshops, and free learn to sew courses.

Provided local grants:
The board progressively increased funding for local grants by 200% during its term. In total, the board granted approximately $1.4 million to largely local community focused organisations including Life Education Trust towards delivering health messages in schools and Kids Safe with Dogs Chaitable Trust.

Provided additional funding to local libraries:
Regional levels of service for local libraries was topped up by the board. This provided greater access to the four local libraries through extended hours and additional pre-school programmes.

A comprehensive renewal for the Howick Library was completed which included the purchase of new equipment and furniture.
Outcome 2: Our future growth is managed effectively

Objectives:

- A well-integrated, well-designed and efficient public transport system
- Local services and infrastructure in place to meet growth
- Well-designed and quality development in the Howick Local Board area
- Better used facilities and open space to meet existing and future growth needs

The Barry Curtis Park Master Plan progressed:
A key priority for the board this term was to progress the Barry Curtis Master Plan. A number of significant projects were delivered including the John Walker Promenade, toilets and changing rooms adjacent to Flat Bush School Road and the installation of lighting for sports fields and Park Road. A highlight was the opening event for the promenade held in December 2018, attended by Sir John Walker.

The board continued to advocate to the Governing Body to bring forward the development of the multi-use community facility, library, and aquatic centre in Flat Bush.

A focus on safety and resilience resulted in the Flat Bush Community Needs Assessment. The recommendations from this assessment included funding locally based festivals and events to aid connections between residents.

Funded or advocated for local transport initiatives:
The board advocated local concerns related to transport options, congestion and safety to Auckland Transport as part of the Auckland Manukau Eastern Transport Initiative (AMETI). In particular, the board advocated to extend the planned express service to Cockle Bay and to consider the effectiveness of the proposed T2 lanes.

The Half Moon Bay Ferry Terminal was funded in the previous term but completed in this term.

The boat ramp and pontoons at Half Moon Bay were renewed improving access to recreational activities for residents.

Funding was allocated to build a new pedestrian bridge near Te Uhu o te Nikau Primary School to provide safe access to and from the school. Funding was also allocated to improve safety with a safer crossing at Botany Downs Secondary College Chapel Road and a better walking connection at the Cascades Walkway.
Outcome 3: Valuing our cultural diversity

Objectives:

- Share and celebrate our cultures
- Grow our arts, culture and music

Diversity celebrated through local events:
The inaugural Moon Festival was held in 2018 at Lloyd Elsmore Park. It attracted between 2000-3000 people. The Moon Festival is widely celebrated across Asia and falls when the moon is at its brightest.

The inaugural Chinese New Year Festival was held in 2017 and has run annually since, with attendance increasing each year.

Implemented capacity building programmes:
The board funded local community groups to deliver capacity building programmes tailored to ethnically diverse communities. These included safe driving education and new migrant programmes.

Supported local arts and culture:
Te Tuhi, Uxbridge Arts and Culture Centre and the Howick Historical Village received operational grants. Local bands and musicians were funded to operate and play at local events.

The Uxbridge Arts and Culture Centre was upgraded to include the installation of acoustic panels and a new air-conditioning system.

The board funded the Arts Out East festivals and Estuary Arts Awards. The annual community arts programme included street art and a mural at the art gallery.

Implemented the Howick Village Centre Plan and Howick Heritage Plan:
The Howick Village Centre Plan and Howick Heritage Plan was adopted in 2017. These plans were designed to guide the future of Howick Village. Work completed to date under these plans include, heritage panels at Stockade Hill and Howick Beach and a new interactive mobile tour app.

Supported local Matawaaka:
Funding was provided to Te Tahawai Marae to develop it’s strategic plan.
Outcome 4: A treasured environment

Objectives:

- Our coastal environment is well managed and maintained
- Our natural and built environment is well managed
- Identify, preserve and protect natural features, historic places, property and relics (including cultural, written, oral and visual traditions)
- Reduce waste through recovery, reuse an recycling

Addressed coastal erosion:
The board advocated for coastal erosion to be recognised as a regional issue, requiring a regional approach and funding. Alongside this, the board funded an investigation to improve the seawall at Cockle Bay. Significant seawall repairs at Bucklands Beach were also completed.

Protected local waterways:
A range of initiatives designed to protect local waterways were implemented. These included the delivery of a Neat Streets event with the aim of reducing illegal dumping and a residential Adopt a Spot programme that enabled community members to undertake regular weed control at Riviera Drive Reserve. Stream clean-ups, weeding, planting, and waste reduction workshops were also delivered.

The board advocated to the Governing Body in 2019 for the Natural Environment Targeted Rate to address local waste water issues including pollution and illegal dumping. The board also supported the Tāmaki Estuary Environmental Forum who developed an action plan to support the health of the Tāmaki Estuary.

Support was also given to businesses through a proactive programme that encouraged them to be environmentally aware and to prevent industrial pollution from entering waterways.

Ensured a pest and weed free Howick:
Significant investment in improving Howick’s environment and enhancing biodiversity was accomplished through the Pest Free Howick programme. Initiatives included pest plant and animal reduction, education programmes and equipment supply. Through this programme, free community workshops and events were delivered.

Environmental planting and ecological education programmes were delivered in local parks. Community planting and clean up events also gave opportunities for the community to be involved.

Supported fruit trees in schools:
The fruit trees in schools programme was delivered annually and was expanded to include vegetables. The programme aimed to involve local school children in the
Item 16

Funded an agrichemical free Cockle Bay Reserve:
In 2018, the board held several workshops and presentations on agri-chemical free areas for Howick. In 2019, funding was committed for Cockle Bay Reserve to be agrichemical free for the 2019/2020 financial year.
Outcome 5: Our people are active and healthy

Objectives:

- Sport and recreational opportunities respond to the needs of our growing communities
- Parks and open spaces allow for a wide variety of recreational activities

Improvements made to Lloyd Elsmore Park:
The board funded a range of upgrades and improvements to facilities in Lloyd Elsmore Park. This included the comprehensive renewal of the leisure centre, enhancement of the splash pad and various play equipment and sportsfield assets renewed. Planning for the proposed multi-sport facility at Lloyd Elsmore Park was advanced during the term.

Ensured great local parks:
More than 20 playgrounds and public toilets were built or renewed with significant investments at Eastern Beach and Blyton Lane playgrounds.

A significant programme of events in parks and open spaces designed to get the community active in local parks was delivered. These included ‘doggy day out’ and ‘art in the park’. The board also introduced activities and games to local parks by installing fitness stations, a barbeque at Farm Cove and a chess table in Fencible Walk.

The board funded a skate park custodian at Barry Curtis Park. This skate park is one of the largest in the country and is a focal point for local skaters. The custodian performed the role of coach and activity planner.

Created Howick Walking & Cycling Networks:
The Howick Walking and Cycling Network Plan was adopted in 2018. A 10-15km network of shared paths along the edge of the Ōtāmāki Inlet linking to the Rotary Walkway was then completed. The Mangerangea Reserve walkway and carpark were also renewed. These projects have improved access within the local board area and created recreational opportunities for the community.

Invested in a healthy Howick programme:
A range of initiatives were delivered under the Healthy Howick work programme. These included a mindful living programme and a community-led virtual village. The first stage of the Emilia Maud Nixon Community Teaching Garden was completed and local schools began to use this as part of their teaching programme.
Outcome 6: A prosperous local economy

Objectives:
- Growth in local business activity which will provide increased employment
- A popular place to do business
- Our area is an attractive tourist destination

Promoted Howick as an attractive tourist destination:
East Auckland Tourism was supported to promote Howick as a tourist destination. The aim was to generate income for local businesses and contribute to a thriving local economy. With this support, East Auckland Tourism launched new branding, a website, tourism plan and a Howick Tourism Map. They were also supported in developing an additional tourist map which is displayed at the Half Moon Bay Ferry Terminal.

Supported the local economy:
The board provided financial top ups to the local business associations of Greater East Tamaki and Howick Village.

Supported young people in business:
The board provided funding to the Howick Youth Council. The youth council received project management and leadership up-skilling which aimed to support them into employment and training. The youth council was also encouraged to lead their own initiatives. One such initiative was a ‘Youth Summit’ which was attended by over 80 students from local schools.

The Young Enterprise Trust was funded to deliver the Young Enterprise Scheme. This was a practical year-long programme where students developed businesses.

The board engaged Unity House to investigate, from a youth perspective, the design and feel of a great youth space. Key themes emerged around safety, accessibility and hosting productive activities such as workshops on careers, mentorships and mental health support. A youth facility space is now being prototyped.
Te take mō te pūrongo

Purpose of the report

1. To provide the Howick Local Board with an integrated quarterly performance report for quarter four, 1 April – 30 June 2019, and the overall performance for the financial year, against the agreed 2018/2019 local board work programme.

Whakarāpopototanga matua

Executive summary

2. This report provides an integrated view of performance for the Howick Local Board and includes financial performance and delivery against work programmes for the 2018/2019 financial year.

3. The agreed work programmes for the 2018/2019 financial year consists of 162 activities. The work programme 2018/2019 quarter four performance report is included as Attachment A. Of these activities:
   - 94 were delivered by the end of the financial year (green)
   - 48 were in progress and will be completed by end of July 2019 or are multi-year projects that have progressed as expected (green)
   - 13 were in progress with issues that are being managed (amber)
   - Seven were undelivered, cancelled, put on hold or deferred (red or grey).

4. Key highlights for quarter four include:
   - The ANZAC Day Services in Howick (ID 123)
   - The Howick Celebrated Citizens event held on 25 May 2019 (ID 125)
   - Expanded delivery of the ActivAsian programme (ID 1220)
   - Reactivation of the implementation of both the Howick Village Centre Plan and Howick Heritage Plan (ID 1561 & ID 1564).

5. Key activity achievements from the 2018/2019 work programme include:
   - The delivery of an extensive programme of events (ID 117, ID 1221 and ID 121)
   - The delivery of an extensive programme of Community Grants (ID 321)
   - The renewal and upgrade of aspects of the Lloyd Elsmore Leisure Centre and enhancement of the existing Splashpad (ID 2339 & ID 3253)
   - The continued delivery of projects at Barry Curtis Park (ID 2742 & ID 2757)
   - The continued delivery of the walking and cycling network (ID 2350, ID 2983 & ID 3005)
   - The delivery of Pest Free Howick programme (ID 6).

6. Key activities not delivered / not progressed as expected include:
   - The delivery of the Ti Rakau Park renew playground (ID 2351)
   - Progressing the Flat Bush Multi-Purpose Facility & Ormiston Aquatic Centre (ID 2751, ID 2858 and ID 1401)
• The construction of a carpark on Culture Lawn Chapel Road in Barry Curtis Park (ID 2758)
• Progressing public access to the closed Greenmount Landfill (ID 2773).

7. The 2018/2019 financial performance report is included as Attachment B but is excluded from the public. This is due to restrictions on releasing annual financial reports and results until the Auckland Council Group results are released to the NZX – on or about 30 September 2019.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) receive the performance report for the financial quarter and year ending 30 June 2019.

b) note the financial performance report in Attachment B of the report will remain confidential until after the Auckland Council Group results for 2018/2019 are released to the NZX which are expected to be made public by 30 September 2019.

Horopaki
Context

8. The Howick Local Board has an approved 2018/2019 work programme for the following operating departments:

• Community Services (Arts, Community and Events; Libraries and Information; Parks, Sport and Recreation; and Service Strategy and Integration) approved on 18 June 2018
• Community Facilities: Build Maintain Renew and Community Leases, approved on 19 July 2018
• Infrastructure and Environmental Services, approved on 18 June 2018
• Local Economic Development, approved on 19 July 2018
• Plans and Places, approved on 18 June 2018.

9. Graph 1 shows how the work programme activities meet Local Board Plan outcomes. Activities that are not part of the approved work programme but contribute towards the local board outcomes, such as advocacy by the local board, are not captured in this graph.

Graph 1: work programme activities by outcome
Howick Local Board
19 August 2019

Tātaritanga me ngā tohutohu
Analysis and advice

Local Board Work Programme Snapshot

Key highlights for quarter four
10. The key achievements to report from the quarter four period include:

- The ANZAC Dawn and Civic Services which were held at Stockade Hill, in Howick. Approximately, 2,000 people attended the Dawn Service, and approximately 3,000 attended the morning Civic Service (ID 123)

- The Howick Celebrated Citizens event which was held on 25 May 2019, at the Howick Club. Approximately, 70 people attended and several influential people in the community were recognised (ID 125)

- The delivery of the ActivAsian programme by Sport Auckland has been expanded with a focus on the Ormiston / Flat Bush Area (ID 1220)

- The implementation of both the Howick Village Centre Plan and Howick Heritage Plan has recommenced after a period of inactivity. The steering group has been reformed and is now meeting monthly and the approved projects are progressing (ID 1561 & ID 1564).

Overall performance against the Howick Local Board 2018/2019 work programme
11. Graph 2 identifies work programme activity by RAG status (red, amber, green and grey) which measures the performance of the activity. It shows the percentage of work programme activities that:

- Have been delivered as expected (completed by the end of July 2019) or multi-year activities which have progressed as planned (green)

- Are in progress but with some risk or issues that are being managed (amber)

- Are undelivered or have significant issues (red)

- Have been cancelled/deferred/merged (grey).

Graph 2: Work Programme by RAG status
Howick Local Board
19 August 2019

12. Graph 3 shows the activity status of activities in each department work programme. The number of activity lines differ by department as approved in the local board work programmes.

**Graph 3: work programme activity by activity status and department**

![Graph showing activity status by department]

13. Table 1 shows the overall performance of work programme activities (RAG status and activity status by work programme).

**Table 1: End of year Local Board Work Programmes Status**

<table>
<thead>
<tr>
<th>RAG Status</th>
<th>Activity Status</th>
<th>ACE</th>
<th>PSR</th>
<th>Libraries</th>
<th>SS&amp;I</th>
<th>CF</th>
<th>Leases</th>
<th>I&amp;ES</th>
<th>P&amp;P</th>
<th>ATEED</th>
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</thead>
<tbody>
<tr>
<td>Green</td>
<td>Completed</td>
<td>31</td>
<td>10</td>
<td>7</td>
<td>-</td>
<td>25</td>
<td>15</td>
<td>3</td>
<td>-</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>In progress</td>
<td>-</td>
<td>1</td>
<td>-</td>
<td>1</td>
<td>39</td>
<td>-</td>
<td>1</td>
<td>6</td>
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</tr>
<tr>
<td>Amber</td>
<td>In progress</td>
<td>3</td>
<td>3</td>
<td>-</td>
<td>-</td>
<td>6</td>
<td>1</td>
<td>-</td>
<td>-</td>
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</tr>
<tr>
<td>Red</td>
<td>In progress</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2</td>
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<td>-</td>
<td>-</td>
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</tr>
</tbody>
</table>

**Key activity achievements from the 2018/2019 work programme**

14. The key achievements in the delivery of the local board work programmes for 2018/2019 include:

- A significant programme of events, which included events that were funded for the Events Partnership Fund, events that were directly funded such as the Howick Moon Festival and the delivery of the Events in Parks programme (ID 117, ID1221 and ID121)

- Over $400,000 that was allocated to the community through the delivery of an extensive programme of Community Grants. Community Grants were made for a number of varied activities, including events, the purchase of equipment and venue hire (ID 321)

- The upgrade of the Lloyd Elsmore Leisure Centre including the Splashpad. This work included the upgrade of air conditioning in the fitness studio, upgrading poolside changing rooms, replacing the gym carpets and upgrading the Splashpad (ID 2339 & ID 3253)
• A number of significant projects in Barry Curtis Park. These projects included the John Walker Promenade, toilets and changing rooms adjacent to Flat Bush School Road and the installation of lighting for sports fields and lighting for Park Road (ID 2742 & ID 2757)

• The continued delivery of the walking and cycling network. Highlights for this year included continued development of the Tamaki Estuary Walkway, the continued development of walkways in the Flat Bush area and completion of the Panmure Bridge to Highbrook Walkway (ID 2350, ID 2983 & ID 3005)

• The delivery of Pest Free Howick programme which included weed and pest control in various areas of ecological and public interest (ID 6).

Overview of work programme performance by department

Arts, Community and Events work programme

15. In the Arts, Community and Events work programme, at 30 June 2019:

- 31 activities were complete (green)
- three activities were in progress but were delayed (amber)
- no activities were significantly delayed, on hold or not delivered (red)
- one activity was cancelled or deferred (grey).

16. Activities that were delayed, on hold, not delivered or cancelled are discussed below.

<table>
<thead>
<tr>
<th>Activity name</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>858 – Healthy Howick</td>
<td>Amber</td>
<td>In progress</td>
<td>The safety app project, along with place-making initiatives and activations in the Ormiston area did not proceed as planned and are now planned for early in 2019/2020. The proposed carry-forward of approximately $28,000 will support the delivery of these initiatives in 2020.</td>
</tr>
<tr>
<td>861 – Capacity Building: supporting Healthy Howick Goals</td>
<td>Amber</td>
<td>In progress</td>
<td>Staff were not able to conclude negotiations with a community organisation to deliver local workshops. Staff are planning to work with community organisation (LEAD) to deliver capacity building workshops for social enterprises and community organisations in 2019/2020. The proposed carry-forward of $5,500 will support the delivery of this project in 2019/2020.</td>
</tr>
<tr>
<td>864 – Youth participation and development</td>
<td>Amber</td>
<td>In progress</td>
<td>Unity House completed the design phase of the youth space project in collaboration with the Youth Council. The prototyping phase is planned to follow and will potentially involve the trial of a temporary youth space for the period of six to 12 months close to the Botany Town Centre. The proposed carry-forward of $30,000 will support the delivery of this aspect of this initiative in 2019/2020.</td>
</tr>
<tr>
<td>1418 – Howick Ward Day</td>
<td>Grey</td>
<td>Cancelled</td>
<td>This project has been cancelled as agreed by the board.</td>
</tr>
</tbody>
</table>

Parks, Sport and Recreation work programme

17. In the Parks, Sport and Recreation work programme, at 30 June 2019:

- ten activities were complete (green)
- one activity, that is a multi-year project, was progressing as expected (green)
- three activities were in progress but were delayed (amber)
- no activities were significantly delayed, on hold or not delivered (red)
- no activities were cancelled or deferred (grey).
18. Activities that are delayed, on hold or not delivered are discussed below.

<table>
<thead>
<tr>
<th>Activity name</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>476 – HW: specific implementation plan for Auckland’s Urban Forest (Ngahere</td>
<td>Amber</td>
<td>In progress</td>
<td>The draft Ngahere local assessment report is complete and will presented to the local board at a workshop in July 2019. Local board feedback will be incorporated into the final report for approval at a Quarter One business meeting. Once approved this will complete the Knowing phase. The local board has allocated funding for the Growing phase in 2019/2020.</td>
</tr>
<tr>
<td>Strategy)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1223 – HW: Community and cultural gardens service assessment</td>
<td>Amber</td>
<td>In progress</td>
<td>The assessment has been completed. The findings will be workshoped with the board in August 2019. Any feedback from the board workshop will then be included in the final report.</td>
</tr>
<tr>
<td>2850 – HW: Facility Partnership Fund</td>
<td>Amber</td>
<td>In progress</td>
<td>A request to carry forward this budget has been made. Staff are not currently in a position to make a recommendation for the allocation of this funding, until the Lloyd Elsmore Park Multi-sport business case review has been workshoped with the board (July 2019) and the Howick Leisure Centre rebuild/new build has been determined.</td>
</tr>
</tbody>
</table>

Libraries and Information work programme
19. In the Libraries and Information work programme, at 30 June 2019:
   - seven activities were complete (green)
   - no activities were in progress but were delayed (amber)
   - no activities were significantly delayed, on hold or not delivered (red)
   - no activities were cancelled or deferred (grey).

Service Strategy and Integration work programme
20. In the Service Strategy and Integration work programme, at 30 June 2019:
   - one activity, that is a multi-year project, was progressing as expected (green)
   - no activities were in progress but were delayed (amber)
   - no activities were significantly delayed, on hold or not delivered (red)
   - no activities were cancelled and deferred (grey).

Community Facilities: Build Maintain Renew work programme
21. In the Community Facilities: Build Maintain Renew work programme, at 30 June 2019:
   - 25 activities were complete (green)
   - 39 activities were in progress and will be completed by the end of July 2019, or are multi-year projects that were progressing as expected (green)
   - six activities were in progress but were delayed (amber)
   - three activities were significantly delayed, on hold or not delivered (red)
   - no activities were cancelled and deferred (grey).
22. Activities that are delayed, on hold or not delivered are discussed below.

<table>
<thead>
<tr>
<th>Activity name</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>2326 - 90R Wellington Street, Howick - Howick Domain Building - renew condition 4 and 5 assets</td>
<td>Amber</td>
<td>In progress</td>
<td>This project is delayed. The project requires a further strategic assessment from Community Services and advice from the leasing team regarding the future use of the facility.</td>
</tr>
<tr>
<td>2341 - Ostrich Farm - sand slits, drainage and irrigation - design and consent</td>
<td>Amber</td>
<td>In progress</td>
<td>This project may be delayed due to the timing of works relating to surrounding developments. Current status: The (3) draft concept options have been presented to the board at a workshop on 21 May 2019. These designs are now being advanced to the public engagement phase. Next steps: The draft concept options will be consulted on with iwi, internal stakeholders, and external stakeholders. This feedback will be used to refine the options and advance a recommended option.</td>
</tr>
<tr>
<td>2751 - (OLI) Flat Bush - develop multi-purpose facility</td>
<td>Amber</td>
<td>In progress</td>
<td>This project may be delayed while a review of the location options is progressed. Current status: The draft report on location options has been received and has been reviewed internally. The report on the location options will be presented to a workshop and reported to the business meeting in August 2019.</td>
</tr>
<tr>
<td>2773 - Greenmount Development - develop public access</td>
<td>Amber</td>
<td>In progress</td>
<td>This project is delayed due to a delay in the landfill operator's completion of site works to meet their resource consent prior to handover to Community Facilities for development. Current status: The landfill closure plan is being negotiated between the landfill operator and Council's Closed Landfill team, with the land expected to be vested in 2020. No work is able to be commenced prior to this handover.</td>
</tr>
<tr>
<td>2939 - Marine Parade Esp - renew structure and furniture</td>
<td>Amber</td>
<td>In progress</td>
<td>This project has been delayed due to consenting issues. The project is now expected to be completed in November 2019.</td>
</tr>
<tr>
<td>3083 - Howick - renew park structures 2017-18 and 2018-19</td>
<td>Amber</td>
<td>In progress</td>
<td>Staff changes have delayed this project. The scope for this renewals programme is currently under development and will be presented to the board for prioritisation as soon as it is available.</td>
</tr>
<tr>
<td>2351 – Ti Rakau Park renew playground</td>
<td>Red</td>
<td>On hold</td>
<td>This project on hold until Community Services and Auckland Transport agree on best options for the playground renewal, taking into consideration the AMETI Stage 2.</td>
</tr>
<tr>
<td>2758 – Barry Curtis Park – develop existing Culture Lawn Chapel Road metal carpark</td>
<td>Red</td>
<td>On hold</td>
<td>This project is on hold and construction is now planned for financial year 2024.</td>
</tr>
<tr>
<td>3004 – Bucklands Beach - develop walkway</td>
<td>Red</td>
<td>On hold</td>
<td>This project is on hold following Auckland Transport's one-way system feasibility study. Discussion is required with the local board on how they wish to proceed with development of the walkway. The next step is to workshop the project with board.</td>
</tr>
</tbody>
</table>
Community Leases work programme

23. In the Community Leases work programme, at 30 June 2019:

- 15 activities were complete (green)
- one activity was in progress but was delayed (amber)
- three activities were significantly delayed, on hold or not delivered (red)
- no activities were cancelled and deferred (grey).

24. Activities that are significantly delayed, on hold or not delivered are discussed below.

<table>
<thead>
<tr>
<th>Activity name</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1308 - 32R Morrow Ave, Bucklands Beach: Lease to The Scout Association of New Zealand (Bucklands Beach Sea Scouts)</td>
<td>Amber</td>
<td>In progress</td>
<td>The business report for approval of this lease will be submitted to a board business meeting in quarter one of 2019/2020. This lease will be completed by the end of quarter one of 2019/2020.</td>
</tr>
<tr>
<td>1326 - Cockle Bay Domain, 17R Pah Road, Cockle Bay: Lease to Tamaki Playcentre Association (Cockle Bay)</td>
<td>Red</td>
<td>In progress</td>
<td>This lease is deferred from 2018/2019. It is progressing as expected but completing it within 2018/2019 was not possible. The group submitted a late application and the standard lease process with no contentious issues can take up to nine months.</td>
</tr>
<tr>
<td>2480 - Glenhouse Reserve, 6R Glenside Drive: Lease to Glen House Society Incorporated</td>
<td>Red</td>
<td>In progress</td>
<td>Progress on this lease was deferred by the board. The board has requested staff call for expressions of interest for the upstairs portion of the building. Staff have advised the Glen House committee of the decision. Council expect to receive expressions of interest in July 2019.</td>
</tr>
<tr>
<td>2483 - Howick Beach, 4R Granger Road: Lease to Howick Sailing Club Incorporated</td>
<td>Red</td>
<td>On hold</td>
<td>This lease is on hold until concerns with the building’s condition are addressed, especially in a significant storm event.</td>
</tr>
</tbody>
</table>

Infrastructure and Environment Services work programme

25. In the Infrastructure and Environment Services work programme, at 30 June 2019:

- three activities were complete (green)
- one activity, that is a multi-year project, was progressing as expected (green).
- no activities were in progress but were delayed (amber)
- no activities were significantly delayed, on hold or not delivered (red)
- no activities were cancelled and deferred (grey).

Local Economic Development work programme

26. In the Local Economic Development work programme, at 30 June 2019:

- three activities were complete (green)
- no activities were in progress but were delayed (amber)
- no activities were significantly delayed, on hold or not delivered (red)
- no activities were cancelled and deferred (grey).
Plans and Places work programme

27. In the Plans and Places work programme, at 30 June 2019:
   - six activities, that are multi-year projects, were progressing as expected (green).
   - no activities were in progress but were delayed (amber)
   - no activities were significantly delayed, on hold or not delivered (red)
   - no activities were cancelled and deferred (grey).

Deferred activities

28. As part of the local board funding policy, activities funded through the Locally Driven Initiatives (LDI) operating fund that were not delivered in 2018/2019 will be deferred into 2019/2020 work programmes.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

29. When developing the work programmes council group impacts and views are presented to the boards. As this is an information only report there are no further impacts identified.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

30. This report informs the Howick Local Board of the performance for the quarter ending 30 June 2019 and the performance for the 2018/2019 financial year.

Tauākī whakaaweawe Māori

Māori impact statement

31. These activities had a direct Maori outcome focus:
   - Local libraries (ID 1116) commenced Matariki 2019 celebrations in June, featuring displays, story times, special guest speakers including Miriama Kamo, and a host of other activities. These gave children an opportunity to learn more about Te Ao Māori.
   - The Uxbridge Centre (ID 210) ran te reo classes and Māori bone carving workshops for the community in quarter four.
   - Te Tahawai Marae (ID 859) presented their strategic plan in quarter 3 three. The plan had a focus on strengthening its infrastructure and building greater community engagement. In quarter four staff completed a funding agreement for the Marae to build capacity as they work on the implementation of their strategic plan.

Ngā ritenga ā-pūtea

Financial implications

32. This report is provided to enable the Howick Local Board to monitor the organisation’s progress and performance in delivering the 2018/2019 work programmes and to report this to the public. This report is for information only and therefore there are no financial implications associated with this report.

Financial performance

33. Auckland Council (Council) currently has a number of bonds quoted on the NZ Stock Exchange (NZX). As a result, the Council is subject to obligations under the NZX Main Board & Debt Market Listing Rules and the Financial Markets Conduct Act 2013 sections 97 and 461H. These obligations restrict the release of annual financial reports and results until the Auckland Council Group results are released to the NZX – on or about 30 September
2019. Due to these obligations the financial performance attached to the quarterly report is excluded from the public.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

34. While the risk of non-delivery of the entire work programme is rare, the likelihood for risk relating to individual activities does vary. Capital projects for instance, are susceptible to more risk as on-time and on-budget delivery is dependent on weather conditions, approvals (e.g. building consents) and is susceptible to market conditions.

35. Information about any significant risks and how they are being managed and/or mitigated is addressed in the ‘Overview of work programme achievement by department’ section.

**Ngā koringa ā-muri**

**Next steps**

36. Deferral of budgets of unfinished activities will be added into 2019/2020 work programmes by quarter one reporting.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Work programme 2018/2019 quarter 4 performance report <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Howick Local Board Financial Report - CONFIDENTIAL</td>
<td></td>
</tr>
</tbody>
</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephen Hunt – Senior Local Board Advisor - Howick</td>
<td>Louise Mason – General Manager, Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report

Whakarāpopototanga matua
Executive summary
2. The Auckland Council Annual Report 2018/2019 is being prepared and needs to be adopted by the Governing Body by 26 September 2019. As part of the overall report package, individual reports for each local board are prepared.
3. Auckland Council currently has a series of bonds quoted on the New Zealand Stock Exchange (NZX) Debt Market maintained by NZX Limited. As council is subject to obligations under the NZX Main Board and Debt Market Listing Rules and the Financial Markets Conduct Act 2013 (FMCA), local boards may not release annual financial results in any form. Therefore, the attached annual report (Attachment A) is being presented as confidential.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
  a) adopt the 2018/2019 Howick Local Board Annual Report as set out in Attachment A.
  b) note that any proposed changes will be clearly communicated and agreed with the chairperson before the report is submitted for adoption by the Governing Body by 26 September 2019.
  c) note that the draft 2018/2019 Howick Local Board Annual Report (refer to Attachment A to the agenda report) will remain confidential until after the Auckland Council group results for 2018/2019 are released to the New Zealand Stock Exchange which are expected to be made public by 30 September 2019.

Horopaki
Context
4. In accordance with the Local Government (Auckland Council) Act 2009 and the Local Government Act 2002, each local board is required to monitor and report on the implementation of its 2018/2019 Local Board Agreement. This includes reporting on the performance measures for local activities, and the overall Financial Impact Statement for the local board.
5. In addition to the compliance purpose, local board annual reports are an opportunity to tell the wider performance story with a strong local flavour, including how the local board is working towards the outcomes of their local board plan.
6. Auckland Council currently has a series of bonds quoted on the NZX Debt Market (quoted bonds) maintained by NZX Limited. As a result, the council is subject to obligations under the NZX Main Board and Debt Market Listing Rules (listing rules) and the Financial Markets Conduct Act 2013 (FMCA). Under these obligations, local boards may not release annual
financial results in any form, including publishing their agenda/minutes containing their results, until council group results are released to the NZX on 27 September 2019. Therefore, the attached annual report is being presented as confidential.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

7. The annual report contains the following sections:

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mihi</td>
<td>The mihi relates to the local board area.</td>
</tr>
<tr>
<td>Message from the chairperson</td>
<td>An overall message introducing the report, highlighting achievements and challenges, including both financial and non-financial performance.</td>
</tr>
<tr>
<td>Local board members</td>
<td>A group photo of the local board members.</td>
</tr>
<tr>
<td>Our area</td>
<td>A visual layout of the local board area, summarising key demographic information and showing key projects and facilities in the area.</td>
</tr>
<tr>
<td>Performance report</td>
<td>Provides performance measure results for each activity, providing explanations where targeted service levels have not been achieved.</td>
</tr>
<tr>
<td>Funding information</td>
<td>Financial performance results compared to long-term plan and annual plan budgets, together with explanations about variances.</td>
</tr>
<tr>
<td>Local flavour</td>
<td>A profile of either an outstanding resident, grant, project or facility that benefits the local community.</td>
</tr>
</tbody>
</table>

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

8. Council departments and council-controlled organisations comments and views have been considered and included in the annual report in relation to activities they are responsible for delivering on behalf of local boards.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

9. Local board feedback will be included where possible. Any changes to the content of the final annual report will be discussed with the chairperson.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

10. The annual report provides information on how Auckland Council has progressed its agreed priorities in the Long-term Plan 2018-2028 over the past 12 months. This includes engagement with Māori, as well as projects that benefit various population groups, including Māori.
Ngā ritenga ā-pūtea
Financial implications
11. The annual report reports on both the financial and service performance in each local board area.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
12. The annual report is a legislatively required document. It is audited by Audit New Zealand who assess if the report represents information fairly and consistently, and that the financial statements comply with accounting standard PBE FRS-43: Summary Financial Statements. Failure to demonstrate this could result in a qualified audit opinion.

13. The annual report is a key communication to residents. It is important to tell a clear and balanced performance story, in plain English, and in a form that is accessible, to ensure that council meets its obligations to be open with the public it serves.

Ngā koringa ā-muri
Next steps
14. The next steps for the draft 2018/2019 Annual Report for the local board are:
   • Audit NZ review during August and September 2019
   • report to the Governing Body for adoption on 26 September 2019
   • release to stock exchanges and publication online on 27 September 2018
   • physical copies provided to local board offices, council service centres and libraries by the end of October 2019.

Ngā tāpirihanga
Attachments
<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A0</td>
<td>Draft 2018/2019 Howick Board Annual Report - CONFIDENTIAL</td>
<td></td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories
<table>
<thead>
<tr>
<th>Author</th>
<th>David Gurney - Manager Corporate Performance &amp; Reporting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Kevin Ramsay - General Manager, Corporate Finance and Property</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza – Acting General Manager, Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Further investigation of community service needs in Howick and implications for 34 Moore St

File No.: CP2019/14331

Te take mō te pūrongo
Purpose of the report
1. To include further investigating community service needs in Howick in the Service Strategy and Integration 2019/2020 work programme, and to allocate LDI opex to support this work.

Whakarāpopototanga matua
Executive summary
1. 34 Moore Street is a non-service property, currently managed by Panuku Development Auckland, which has been vacant since 2016.
2. Panuku recommended to the Finance and Performance Committee in November 2018 to dispose of the property and progress development on the site. The Howick Local Board did not support the recommendation, wanting to better understand the potential for 34 Moore Street to respond to community needs before a decision is made on its future.
3. The Finance and Performance Committee agreed to retain the property for a period of 12 months, and requested the board undertake work relating to both the future service provided and the condition of the property itself (FIN/2018/187). The board require the support of council staff to assist them with meeting their obligations to the committee.
4. To transfer a property to service requires identification of service need, options for service delivery, assessment of investment requirements and potential funding sources (initial capital and ongoing operational funding). As part of this investigation 34 Moore Street will be considered for suitability in meeting an identified community service need. The building has been assessed as earthquake prone and has existing water tightness issues.
5. Staff recommend progressing both stages of the investigation at the same time, understanding community service needs in Howick and the structural work required to make 34 Moore Street fit for purpose. LDI opex funding of $65,000 is sought from the board to progress both lines of inquiry, as outlined below:

Community service needs investigation
• Social researcher to investigate community service needs in Howick $15,000

Building investigations
• Detailed Seismic Assessment $30,000
• Invasive Inspection $10,000
• Quantity surveying services $10,000.

6. Staff from Service, Strategy and Integration discussed this approach with the board at a workshop on 4 July 2019. The board were supportive and underlined the importance of progressing this work.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) approve the inclusion of further investigation of community service needs in Howick in the 2019/2020 Service, Strategy and Integration Howick Local Board work
programme.

b) approve the allocation of $65,000 of LDI opex from the Community Response Fund, to progress investigations into community service need and building condition, of 34 Moore Street.

**Ngā tāpirihanga**

**Attachments**

There are no attachments for this report.

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Kathy O'Connor - Service &amp; Asset Planning Team Leader</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Lisa Tocker - Head of Service Strategy and Integration</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>

Further investigation of community service needs in Howick and implications for 34 Moore St
Reimbursement to Howick Radio Trust of expenses incurred upgrading premises

File No.: CP2019/14316

Te take mō te pūrongo
Purpose of the report
1. To authorise the reimbursement of expenses incurred by the Howick Radio Charitable Trust during the recent upgrade of their premises at 115 Picton Street, Howick.

Whakarāpopototanga matua
Executive summary
2. In 2018 the Howick Radio Charitable Trust (Howick Radio) entered into a lease with Auckland Council for the property at 115 Picton Street, Howick (the premises).
3. During conversations with Howick Radio there were several conversations regarding the provision of materials of funding assistance to Howick Radio to assist in the upgrade of the premises.
4. Howick Radio has now completed in good faith an upgrade of the premise and incurred costs, supported by receipts, of $5,826.87. This upgrade was completed under the mistaken assumption that the board had formally agreed to cover these costs.
5. At a workshop on 1 August 2019 this issue was raised with the board. At the workshop members of the board indicated their intent to cover these costs. They were also advised at that time that the required resolution to make a reimbursement has not occurred.
6. It is recommended the board now resolve to reimburse the $5,826.87 to Howick Radio.
7. In the 2016/2017 Financial Year these works were budgeted. This budget was not carried forward, so costs cannot now be incurred against it. In addition, the reimbursement is not able to be incurred against any of the 2019/2020 Community Facilities work programme budgets. Following conversations with both Finance and Community Facilities it is recommended that the most appropriate budget to fund this reimbursement is LDI Capex.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) approve the reimbursement of $5,826.87 to the Howick Radio Charitable Trust from LDI Capex.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Stephen Hunt - Senior Local Board Advisor - Howick</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Local Board feedback on the Productivity Commission inquiry into local government funding and financing

File No.: CP2019/13616

Te take mō te pūrongo
Purpose of the report
1. To provide an opportunity for local boards to formally provide feedback on the Productivity Commission’s (the commission) inquiry into local government funding and financing.

Whakarāpopototanga matua
Executive summary
2. On 4 July 2019, the Productivity Commission released its draft report relating to its local government funding and financing inquiry.
3. The inquiry’s key aim is establishing whether the existing funding and financing arrangements are suitable for enabling local authorities to meet current and future cost pressures.
4. The commission’s draft report:
   - raises eight questions
   - highlights 67 findings
   - makes 30 recommendations.
5. Local boards are advised that their views and feedback for staff to consider when drafting the submission, need to be received by Monday, 29 July 2019.
6. Auckland Council will make a submission on the draft report. Staff will prepare a submission for the Finance and Performance Committee’s consideration at its meeting on 20 August 2019. Submissions on the inquiry close on 29 August 2019.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) provide formal feedback on the Productivity Commission inquiry into local government funding and financing.

Horopaki
Context
7. Central Government asked the Commission to conduct an inquiry into local government funding and financing in July 2018. The inquiry’s terms of reference require the commission to examine the adequacy and efficiency of the current local government funding and financing framework and, where shortcomings in the current system are identified, examine options and approaches for improving the system.
8. The inquiry’s terms of reference do not call for an assessment of, or changes to the current scope and responsibilities of local government.
9. The Commission’s issues paper was released on 6 November 2018. The council made a submission on the issues paper which was approved by the Finance and Performance Committee. The council’s submission to the issues paper can be found as Attachment A.

Tātaritanga me ngā tohutohu
Analysis and advice
10. The draft report is available on the commission’s website.
11. The commission’s ‘At a glance’ document can be found as Attachment B and its ‘A3 overview’ as Attachment C.
12. The draft report states that:
   - the current funding and financing framework is broadly sound but that councils need new tools to help them deal with some specific cost pressures
   - if councils struggle to deal with rising costs, or are not incentivised to improve their performance, communities are unlikely to reach their potential
   - the funding and financing framework for local government must incentivise good performance and enable local authorities to deliver quality amenities and services that reflect the preferences and aspirations of their communities.
13. The commission has found that the existing funding model is insufficient to address cost pressures in the following four areas and that new tools are required:
   - supplying enough infrastructure to support rapid urban growth
   - adapting to the impacts of climate change
   - coping with the growth of tourism
   - the accumulation of responsibilities placed on local government by central government.
14. The commission also considers the three-waters sector an important area for investigation.
15. The inquiry’s terms of reference have also been amended to require the commission to consider whether a tax on vacant land would be a useful mechanism to improve the supply of available housing. The addition is a result of the Tax Working Group’s final report to the government.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
16. The council group’s impact and views will be developed and presented for the Finance and Performance Committee’s consideration at its meeting on 20 August 2019.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
17. Local boards are advised that their views and feedback for staff to consider when drafting the submission, need to be received by Monday, 29 July 2019.
18. Any formal feedback received after 29 July and before 19 August 2019 will be provided to the Finance and Performance Committee to seek their endorsement to incorporate in the council’s submission.

Tauākī whakaaweawe Māori
Māori impact statement
19. Staff will also seek input from the Independent Māori Statutory Board.
Financial implications

20. There are no financial implications in deciding to make a submission. However, there may be positive or negative financial implications if the government decides to implement any of the recommendations made by the Productivity Commission.

Risks and mitigations

21. If the local board does not contribute to the submission, then there is a risk that the Auckland Council family’s position on this inquiry will not reflect issues that are important to the local community.

Next steps

22. The council will make a submission on the draft report. Staff will prepare a submission for the Finance and Performance Committee’s consideration at its meeting on 20 August 2019.

23. A workshop to discuss the draft council submission with the Finance and Performance Committee has been scheduled for 15 August 2019.

Attachments

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<tbody>
<tr>
<td>A</td>
<td>Council submission on the issues paper - approved by the Finance and Performance Committee on 6 November 2018 (Under Separate Cover)</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>‘At a glance’ - Local government funding and financing</td>
<td>63</td>
</tr>
<tr>
<td>C</td>
<td>‘At a glance’ - A3 briefing</td>
<td>67</td>
</tr>
</tbody>
</table>

Signatories

Author | Andrew Duncan - Manager Financial Policy

Authorisers | Ross Tucker - General Manager, Financial Strategy and Planning
           | Louise Mason – General Manager Local Board Services
           | Nina Siers - Relationship Manager
At a glance

Local government funding and financing
Draft report – July 2019

The Government has asked the Productivity Commission to undertake an inquiry into local government funding and financing. The Government wants to know whether the existing funding and financing arrangements are suitable for enabling local authorities to meet current and future cost pressures.

This *At a glance* summarises the main findings and recommendations from the Commission’s draft report. Your feedback and submissions on the draft report are invited by 29 August 2019.

**High-performing local government is vital for community wellbeing**

Local government matters a great deal to communities and the wellbeing of New Zealanders. High-performing local government can provide greater access to housing; better protection of New Zealand’s natural environment and cultural values; strong, engaged communities; and quality infrastructure at the right time in the right place.

If councils struggle to deal with rising costs, or are not incentivised to improve their performance, communities are unlikely to reach their potential. The funding and financing framework for local government must incentivise good performance, and enable local authorities to deliver quality amenities and services that reflect the preferences and aspirations of their communities.

**The current funding and financing framework is broadly sound**

Local authorities currently have a wide range of funding and financing options, which gives them considerable flexibility in how they raise revenue.

The current funding and financing framework measures up well against the principles of a good system. The current system, based on rating properties, is simple and economically efficient, compared to alternatives, such as local income taxes. Wholesale change to a radically different model would be expensive, disruptive and uncertain.

The current system should therefore remain as the foundation of a fit-for-purpose future funding and financing system for local government. However, councils need new tools to help them deal with some specific cost pressures.
There is scope for councils to make better use of existing tools

Many councils could make better use of the funding tools they already have available to them, and better organisational performance and decision making would also help to relieve funding pressures. Council decision making and broader performance also need to be more transparent.

Changes are needed to strengthen governance and increase the transparency of council performance. All councils should have an assurance committee that is independently chaired, and the legislative requirements for councils’ Long-Term Plans should be clarified and streamlined. In addition, the current performance reporting framework for local government is not fit-for-purpose. It requires fundamental review, aimed at significantly simplifying and improving the required financial and non-financial disclosures.

The best way to use the current funding tools

The Commission favours the “benefit principle” as the primary basis for deciding who should pay for local government services. That is, those who benefit from (or cause the need for) a service should pay for its costs. Councils may also use “ability to pay” as a consideration, taking into account central government’s primary role in income distribution. Where local services also benefit national interests, central government should contribute funding. User charges or targeted rates should be used wherever it is possible and efficient to do so.

Improving equity

There is little or no evidence that rates have generally become less affordable over time. However, legislative changes are needed to make the current funding system more equitable and transparent, including changing rating powers to give more prominence to the benefit principle, phasing out the current rates rebate scheme (which is not equitable or effective), and introducing a national rates postponement scheme.

New funding tools are needed to address key pressures

The Commission has identified four key areas where the existing funding model is insufficient to address cost pressures, and new tools are required:

- supplying enough infrastructure to support rapid urban growth;
- adapting to climate change;
- coping with the growth of tourism; and
- the accumulation of responsibilities placed on local government by central government.

These pressures are not distributed evenly across councils, because they face widely differing circumstances. In addition, small rural and provincial districts are facing particular challenges in funding essential infrastructure and services. These councils need to be open to scalable new technologies and alternative organisational arrangements. They may also require support from central government to make the necessary investments.
New funding and financing tools for growth infrastructure

The failure of high-growth councils to supply enough infrastructure to support housing development has led to some serious social and economic problems. Councils currently have funding and financing tools to make growth “pay for itself” by ensuring revenue for new property developments is derived from new residents rather than existing ratepayers. However, the long time it takes to recover the costs of development, the risks involved, debt limits, and the continued perception that growth does not pay for itself are significant barriers.

Value capture and user charging would help growth “pay for itself”

The Commission has previously recommended a new “value capture” funding tool for councils. This tool would raise revenue because property owners who enjoy “windfall gains” in their property value as a result of nearby publicly-funded infrastructure investment would be required to pay a portion of this gain to the council. Such a tool, combined with powers for councils to levy road-congestion and volumetric wastewater charges, would help give councils sufficient means to fund growth.

Special Purpose Vehicles could help councils nearing their debt limits

Special Purpose Vehicles (SPVs) are a financing option for new development, that involve debt sitting off a council’s balance sheet. This provides a means for high-growth councils approaching their debt limits to continue to invest in development. The Commission supports the Government’s current work around expanding the use of SPVs to brownfields development.

Considering two additional options

To address the perception that growth does not pay for itself, the Commission recommends considering a new funding stream from central government to local authorities, based on new building work put in place within an authority’s boundary. This can be justified because of the strong national interest in an adequate supply of infrastructure-serviced land and new houses. The Commission seeks feedback on the advantages and disadvantages of such a payment scheme, and how it could be designed. The Commission is also seeking submissions on whether a tax on vacant land would be a useful mechanism to further improve the supply of land for housing.

Adapting to climate change is a significant challenge

As the impacts of climate change unfold over coming decades, local authorities will face a significant and growing challenge. Future sea-level rise and increased flood risk from climate change directly threaten local government infrastructure such as roads and bridges, as well as stormwater, wastewater and flood-protection assets. Moreover, councils are responsible for planning and regulating development on at-risk land.

To help local government prepare for the impacts of climate change, central government should take the lead on providing high-quality and consistent science and data, standard setting, and legal and decision-making guidance. Institutional and legislative frameworks also need to move from their current focus on recovery after an event towards reducing risk before an event.

The Government should extend the role of the New Zealand Transport Agency in co-funding local roads to include assistance to councils facing significant threats to
the viability of local roads and bridges from climate change. The Commission also recommends that the Government creates a climate-resilience agency and associated fund to help at-risk councils redesign, and possibly relocate and rebuild, wastewater, stormwater and flood-protection infrastructure threatened by the impacts of climate change.

**Funding support for tourism hotspots**

The large and rapid increase in tourism is placing considerable pressure on several types of “mixed-use” infrastructure in popular tourist destinations, such as local roads, parking, public toilets, water and wastewater. Tourists are not paying the full cost of the demands they are placing on this infrastructure.

The Government should legislate to enable councils in tourist centres to implement an accommodation levy. Councils in tourist centres should also make greater use of user pays for mixed-use facilities. For small councils that cannot reasonably use either accommodation levies or user pays, the Government should provide funding from the international visitor levy.

**Need to reset the relationship with central government**

Another cause of funding pressures on local government is the continued accumulation of tasks and responsibilities passed from central government, without adequate funding means. The Commission sees significant value, and has previously recommended, that central and local government work together to develop a “Partners in Regulation” protocol. This would involve the co-design and joint-implementation of appropriately-funded regulatory regimes, and would promote a more constructive relationship between central and local government.

**A new regulatory regime for the three waters**

Improving the safety and environmental performance of three-waters services (drinking water, wastewater and stormwater) will be expensive, and will create additional funding pressure on councils. A new approach that both rigorously enforces minimum standards, and is permissive about how councils meet these standards would substantially improve the performance of the three-waters sector. The new regime would be administered by an independent regulator, such as the Commerce Commission. The performance regime would be permissive and flexible, but have a backstop arrangement applied to councils that fail by a specified time period to lift their performance sufficiently to meet minimum health and environmental standards.

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Read the full version of the draft report and make a submission at [www.productivity.govt.nz](http://www.productivity.govt.nz), email us at [info@productivity.govt.nz](mailto:info@productivity.govt.nz) or call us on 04 903 5150.

The **New Zealand Productivity Commission** is an independent Crown Entity. It conducts in-depth inquiries on topics selected by the Government, carries out productivity-related research, and promotes understanding of productivity issues.

**New Zealand Productivity Commission**

[www.productivity.govt.nz](http://www.productivity.govt.nz)
Local government funding & financing at a glance

Rates have grown in line with population and incomes

Local government spending growth has been focused on essential infrastructure
- Road and street works accounted for 56% of capex over the last decade.
- Capex has had an overall effect to offset (depreciation and interest).
- The prices faced by local government grew faster than those for general consumers.
- Real local government expenditure growth per person has been modest (1.2% a year).
- Debt has risen significantly, but for most councils and the sector as a whole, it is not a concern.

The current funding and financing framework is broadly sound
- Radical reform is not required, and there is no clearly superior alternative to a property-tax-based system.
- However, there is significant scope for councils to make better use of the current funding tools, and improve their performance, productivity and decision making.

The best way of using the current funding tools
- The “benefit principle” should be the primary basis for deciding who should pay for local government services.
- Councils should consider “ability-to-pay” in a second step, taking into account central government’s primary role in income distribution.
- Local services should be funded by local ratepayers. Where local services also benefit national interests, central government should contribute funding.
- User charges or targeted rates should be used wherever possible and efficient.

Better use of existing tools
- General rates
- Targeted rates (incl. uniform charges)
- Fees and user charges
- Development contributions
- Central government funding
- Debt

Funding pressures
- Meeting the demand for infrastructure in high-growth areas
- Tourism hotspots
- Unfunded mandates
- Climate change adaptation
- Case study: 3 waters performance

Reforms and new tools
- Special Purpose Vehicles
- Volumetric charging for wastewater
- Road congestion pricing
- Value capture
- Payment based on new building work
- Accommodation levy
- Portion of the international visitor levy
- “Partners in Regulation” protocol
- Extended NZTA model
- Local Government Residence Fund and Agency
- Nationally-led science and legal framework
- New regulatory regime and regulator

Improved decision making and performance
- Capability building
- Streamlined Long-Term Plans
- Fundamental review of performance reporting regime
- Encourage uptake of existing performance improvement and benchmarking programmes

Equity and affordability
- There is little or no evidence that rates have become less affordable over time, even for lower-income households.
- Rates rebate scheme is inefficient and inequitable – replace it with a national rates postponement scheme.
- Statutory 2-step process for rate-setting (based on the benefit principle and ability to pay).
- Remove differentials, uniform annual general charges and 30% cap on uniform charges.
Te take mō te pūrongo
Purpose of the report
1. To update the Howick Local Board on Panuku Development Auckland (Panuku) activities within the local board area and the region for the six months from 1 January to 30 June 2019.

Whakarāpopototanga matua
Executive summary
2. Panuku is charged with balancing financial and non-financial outcomes in order to create and manage sustainable and resilient places where people want to live, work, invest, learn and visit. The activities of Panuku cover four broad areas:
   • redevelopment of urban locations, leveraging off council owned land assets, mostly within existing suburbs;
   • review of, and where appropriate, redevelopment of council non-service property;
   • management of council property assets including commercial, residential, and marina infrastructure; and
   • other property related services, such as redevelopment incorporating a service delivery function, strategic property advice, acquisitions and disposals.
3. Panuku currently manages 269 commercial and residential interests in the Howick Local Board area.
4. Development activity is underway on several blocks at the Ormiston Town Centre.
5. Four properties are currently under review as part of our rationalisation process.
6. Two properties were purchased, and no properties were sold in the Howick Local Board area during the last six months.
7. Panuku leads a multi-year redevelopment programme of the council’s Housing for Older People (HfOP) portfolio (Haumaru). There are four HfOP villages in the Howick Local Board area.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) receive the Panuku Development Auckland Howick Local Board update for 1 January to 30 June 2019.
Horopaki
Context
8. Panuku helps to rejuvenate parts of Auckland, from small projects that refresh a site or building, to major transformations of town centres or neighbourhoods.
9. The Auckland Plan is the roadmap to deliver on Auckland’s vision to be a world class city, Panuku will play a significant role in achieving the Homes and Places and Belonging and Participation outcomes.
10. Panuku is leading urban redevelopment in Manukau, Onehunga, Wynyard Quarter, Waterfront, Northcote, Avondale, Takapuna, Henderson, Papatoetoe, Ormiston and Flat Bush, Panmure, Pukekohe, the city centre and redevelopment of the Haumaru Portfolio.
11. Panuku manages around $3 billion of council’s non-service property portfolio, which is continuously reviewed to find smart ways to generate income for the region, grow the portfolio, or release land or property that can be better used by others.
12. As part of the Annual Budget 2019 consultation, the council consulted on the transfer of Waterfront assets owned by Panuku to council ownership. A decision was made in June 2019 to transfer the legal ownership of all Waterfront assets from Panuku to the council. The assets comprise wharves, parks, marinas, land and buildings along the Auckland Waterfront. Panuku will continue to manage these assets on behalf of the council.

Tātaritanga me ngā tohutohu
Analysis and advice
13. Panuku is contributing commercial input into approximately 50 region-wide council-driven renewal and housing supply initiatives.
14. Panuku works with partners and stakeholders over the course of a project. It also champions best practice project delivery to achieve best value outcomes within defined cost, time and quality parameters.
15. Below is a high-level update on development activities in the Howick Local Board area:

Flat Bush School Road (Lot 1-5)
a) Lot 1: This site is progressing, with multiple sites receiving building consent, and five homes under construction. Target date for completion of 30 homes is 31 May 2022
b) Lot 3: Awaiting detail on residential proposal from developer. Settlement of the sale is due to take place in December 2019
c) Lot 4 & 5: The two lots now have subdivision consents and titles. Panuku are currently in discussions with the Ministry of Housing and Urban Development (KiwiBuild) on the sale of the two sites.

Ormiston Town Centre

Development activity is underway on several blocks at Ormiston Town Centre, working with Todd Property. Construction is progressing on blocks F and J to create the new Town Centre retail development, with completion programmed for the end of 2020, and leasing is going well, including securing New World, The Warehouse, Hoyts and Noel Leeming. Development is also underway on Block E, with the residential part of the site due for completion in December 2020, with 62 out of the 66 lots settled, and the commencement of the Medical Centre works on site in May 2019.
66 Flat Bush School Road (Ormiston Residential Finger)

Todd Property has commenced work on the residential build programme working with Fletcher Living, on Stage 1, following completion of the infrastructure in February 2019. The expected completion date of the first house in early 2020.

Properties managed in the Howick Local Board Area
16. Panuku currently manages 65 commercial and 204 residential interests within the local board area.

Business interests
17. Panuku also manages the commercial return from business interests on the council’s behalf. This includes two forestry enterprises, two landfills and four quarries.
18. Closure of the Greenmount landfill site was delayed by storm damage to the cap last year, but progress towards an acceptable outcome is continuing, with stormwater consents being progressed for the site recently. The site itself continues to generate sufficient gas for the occupier to continue to run a commercial gas-to-energy plant, against a decline in production that was predicted at the time of the landfill management and tenancy agreement. The council is subsequently seeking further data from Envirowaste on gas production estimates and future decreases to safe levels as part of the long term programme for site management. This information will assist with confirmation of revised timeframes for the site closure.

Portfolio strategy
Optimisation
19. The Long-term Plan 2018-2028 (LTP) reflects a desire of council to materially reduce or slow down expenditure and unlock value from assets no longer required, or which are sub-optimal for service purposes. In response to this, Auckland Council Property Limited (ACPL) developed a new method of dealing with service property called ‘optimisation’, prior to the establishment of Panuku.
20. Optimisation is a development approach targeting sub-optimal service assets. The process is a tri-party agreement between Community Facilities, Panuku and Local Boards. It is led by Panuku. It is designed to equal or enhance levels of service to the local community in a reconfigured form while delivering on strategic outcomes such as housing or urban regeneration with no impact on existing rate assumptions.
21. Using optimisation as a redevelopment and funding tool, the local board can maximise efficiencies from service assets while maintaining levels of service through the release of some or all of that property for sale or development.
22. Local boards are allocated decision making for the disposal of local service property and reinvestment of sale proceeds in accordance with the service property optimisation approach.

Portfolio review and rationalisation
Overview
23. Panuku is required to undertake ongoing review of council’s property assets. This includes identifying properties from within council’s portfolio that are no longer required for council service purposes and may be suitable for other public works and/or potential sale, and development if appropriate. Panuku has a particular focus on achieving housing and urban
regeneration outcomes. Identifying potential sale properties contributes to the LTP 2018-2028 and the Auckland Plan focus of accommodating the significant growth projected for the region over the coming decades, by providing council with an efficient use of capital and prioritisation of funds to achieve its activities and projects.

Performance

24. Panuku works closely with Auckland Council and Auckland Transport (AT) to identify potential surplus properties to help achieve disposal targets.

25. Target for July 2018 to June 2019:

<table>
<thead>
<tr>
<th>Unit</th>
<th>Target</th>
<th>Achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portfolio review</td>
<td>$30 million disposal recommendations</td>
<td>$30.38 million achieved by 30 June 2019. This figure includes properties recommended for sale as part of ‘unlock’ Pukekohe.</td>
</tr>
</tbody>
</table>

26. Target for July 2019 to June 2021

<table>
<thead>
<tr>
<th>Unit</th>
<th>Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portfolio Review</td>
<td>$45 million for two years (2019/20 and 2020/21), will be recommended for disposal by the end of June 2021.</td>
</tr>
</tbody>
</table>

Process

27. Once identified as no longer delivering the council service use for which it was acquired, a property is taken through a multi-stage rationalisation process. The agreed process includes engagement with council departments and CCOs, the local board and mana whenua. This is followed by Panuku board approval, engagement with the local ward councillors, the Independent Māori Statutory Board and finally, a Governing Body decision.

Under review

28. Properties currently under review in the Howick Local Board area are listed below. The list includes any properties that may have recently been approved for sale or development and sale by the Governing Body.

<table>
<thead>
<tr>
<th>Property</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Ara Tai - Half Moon Bay Marina</td>
<td>Ground lease only. Panuku commenced the rationalisation process to evaluate future use options. The rationalisation process commenced in June 2014. Panuku is awaiting confirmation by the lessee of its long-term plans before progressing further.</td>
</tr>
<tr>
<td>16 Fencible Drive, Howick</td>
<td>Under review for future uses - potential to explore idea of developing hybrid commercial/community space including residential housing outcomes.</td>
</tr>
<tr>
<td>Item</td>
<td>Details</td>
</tr>
<tr>
<td>------</td>
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</tr>
<tr>
<td>22</td>
<td>Further engagement with the board is dependent on AT confirming transport infrastructure requirements for the property. This structurally unsound property is not available for leasing purposes.</td>
</tr>
<tr>
<td>34 Moore Street, Howick</td>
<td>In response to the Howick Local Board’s presentation, the council’s Finance and Performance Committee resolved at its November 2018 meeting to retain the property for 12 months to allow further future use investigations. Panuku is continuing to work with the council’s departments and engage with the board as part of the rationalisation process. The property is not available for leasing purposes.</td>
</tr>
<tr>
<td>303 (Part) Te Irirangi Drive, Clover Park</td>
<td>Vacant portion of a larger site originally held for flood remediation or roading purposes. The majority of the site is subject to an EOI for planned and funded transport infrastructure purposes. The internal department consultation commenced in September 2018. No alternate service use requirements were identified for the subject area. The board endorsed a disposal at its April 2019 meeting. The Finance and Performance Committee approved the disposal of the subject area at its June 2019 meeting. Panuku is currently undertaking a due diligence process before taking the property to market.</td>
</tr>
</tbody>
</table>

**Acquisitions and disposals**

29. Panuku manages the acquisition and disposal of property on behalf of Auckland Council. Panuku purchases property for development, roads, infrastructure projects and other services. These properties may be sold with or without contractual requirements for development.
Item 22  

Acquisitions

30. Panuku does not decide which properties to buy in a local board area. Instead, it is asked to negotiate the terms and conditions of a purchase on behalf of the council.

31. Panuku purchased 12 properties for open space across Auckland in the 2018-19 financial year at a cost of $38.8 million and bought two properties for stormwater use at a value of $1.6 million.

32. Two properties have been purchased in the Howick Local Board area during the reporting period for open space.

33. All land acquisition committee resolutions contain a confidentiality clause due to the commercially sensitive nature of ongoing transactions, and thus cannot be reported on while in process.

Disposals

34. In the current financial year to the end of June, the Panuku disposals team has entered into twenty-three sale and purchase agreements, with an estimated value of $44.4 million of unconditional net sales proceeds.

35. As part of the Northern Corridor Improvements, Auckland Council has agreed to transfer various parcels of land to NZTA to facilitate the works. The compensation amount totals $6.5 million, of which $1.554 million is advance compensation for required land at Rook Reserve with the final compensation amount still to be agreed.

36. The Panuku 2019/20 disposals target is $24 million for the year. The disposals target is agreed with the council and is reviewed on an annual basis.

37. No properties were sold in the Howick Local Board area.

Housing for Older People

38. The council owns 1412 units located in 62 villages across Auckland, which provide rental housing to low income older people in Auckland.

39. The Housing for Older People (HfOP) project involved the council partnering with a third-party organisation, The Selwyn Foundation, to deliver social rental housing services for older people across Auckland.

40. The joint venture business, named Haumaru Housing, took over the tenancy, facilities and asset management of the portfolio, under a long-term lease arrangement from 1 July 2017.

41. Haumaru Housing was granted community housing provider (CHP) status in April 2017. Having CHP registration enables Haumaru to access the government’s Income Related Rent Subsidy (IRRS) scheme.

42. Auckland Council has delegated Panuku to lead a new multi-year residential development programme.

43. The first new development project is a 40-unit apartment building on the former Wilsher Village site on 33 Henderson Valley Road, Henderson. Once completed in late-2019, this development will increase the council’s portfolio to 1452 units.
44. The following HfOP villages are located within the Howick Local Board area:

<table>
<thead>
<tr>
<th>Village</th>
<th>Address</th>
<th>Number of units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dale Court</td>
<td>33 Dale Crescent, Pakuranga</td>
<td>26</td>
</tr>
<tr>
<td>Marriott Court</td>
<td>3R Marriott Road, Pakuranga Heights</td>
<td>8</td>
</tr>
<tr>
<td>Mattson Court</td>
<td>22 Mattson Road, Pakuranga</td>
<td>10</td>
</tr>
<tr>
<td>Minerva Court</td>
<td>3 Gibraltar Street, Howick</td>
<td>27</td>
</tr>
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</table>

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views**

45. The proposed decision has no impacts on the council group. The views of the council group are incorporated on a project by project basis.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views**

46. The proposed decision of receiving this report has no impacts. Any local or sub-regional impacts related to local activities are considered on a project by project basis.

47. Panuku requests that all feedback and/or queries relating to a property in the local board area be directed in the first instance to localboard@developmentauckland.co.nz.

**Tauākī whakaaweawe Māori Māori impact statement**

48. The proposed decision of receiving the report has no significant impacts on Māori.

49. Panuku work collaboratively with Mana Whenua on a range of projects including potential property disposals, development sites in the area and commercial opportunities. Engagement can be on specific individual properties and projects at an operational level with kaitiaki representatives, or with the Panuku Mana Whenua Governance Forum who have a broader mandate.

50. Panuku will continue to partner with Māori on opportunities which enhance Māori social and economic wellbeing.

**Ngā rūtenga ā-pūtea Financial implications**

51. The proposed decision of receiving the report has no financial implications.

**Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations**

52. The proposed decision of receiving the report has no risks.

**Ngā koringa ā-muri Next steps**

53. The next six-monthly update is scheduled for February 2020.
Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Anna Berthiaume - Engagement coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jody Jackson-Becerra - Senior Engagement Advisor</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Auckland Film Protocol consultation feedback and recommended changes

File No.: CP2019/14464

Te take mō te pūrongo
Purpose of the report
1. To receive a summary of consultation feedback on the draft Auckland Film Protocol, and to provide feedback on the recommended changes to the document.

Whakarāpopototanga matua
Executive summary
2. Auckland Council is currently reviewing the Auckland Film Protocol. The Auckland Film Protocol sets out:
   - the commitment of the council group to support filming in Auckland;
   - expectations and rules that filmmakers must abide by when filming in Auckland; and
   - provides guidance for filmmakers on the process for approval to film in Auckland.

3. The purpose of the review was to ensure that the Auckland Film Protocol is up-to-date and identify emerging trends, issues or opportunities that should be addressed. Content of the Auckland Film Protocol was reviewed against legislation referenced in the document and against policies and plans of the council to identify areas where the Auckland Film Protocol should be updated. Engagement with staff involved in the process of assessing and approving film permit applications, from across council, was undertaken to inform the review and proposed amendments to the Protocol.

4. A revised draft of the Auckland Film Protocol was reported to the Environment and Community Committee in June 2019 for consideration and was approved for public consultation (ENV/2019/73).

5. The following is a summary of the key changes made to the Auckland Film Protocol before public consultation was undertaken:
   - Native species: new content added stating that Auckland Council may place additional conditions on film permits to protect native species
   - Kauri dieback: new content added providing information about kauri dieback and stating that filmmakers will be required to clean equipment to council specifications when filming in areas where kauri are present
   - Drones: new content added stating that a film permit is required for commercial filming and requiring filmmakers to comply with Civil Aviation rules, Auckland Council by-laws and conditions
   - Historic heritage: new content added stating that filming in proximity to historic (including cultural) heritage will be subject to conditions to protect these sites
   - Health and safety: new content added to reflect the new Health and Safety at Work Act 2015 and requirements to prepare a site-specific health and safety plan
   - Content of the Auckland Film Protocol was updated to reflect current policy, plans and bylaws of Auckland Council. Some structural and editorial amendments were also made to improve the logic, flow and readability of the document.

6. Public consultation was undertaken over a three-week period between 21 June and 12 July 2019.
7. A total of 74 submissions were received during the public consultation period. The Howick Local Board residents provided a total of two submissions on the draft Auckland Film Protocol, representing three percent of all submissions. Staff are proposing some changes to the draft Auckland Film Protocol to address submitter concerns; the proposed changes to the draft Auckland Film Protocol are shown in tracked changes in Attachment B.

8. This report provides a summary of public feedback and of proposed changes to the draft Auckland Film Protocol to address feedback. The following is a high-level summary of the key changes proposed to the Auckland Film Protocol in response to public consultation:

- **Natural environment**: include stronger messaging about the importance of respecting Auckland’s natural environment, that film permits may be subject to conditions to manage impacts and/or that filming may be subject to restrictions where these impacts cannot be appropriately managed.

- **Native species**: include stronger messages around the potential impact of filming on native species, such as birds and that filming permits may be subject to conditions to manage impacts and/or that filming may be subject to restrictions where these impacts cannot be appropriately managed.

- **Kauri dieback**: amend to ensure that conditions may be placed on film permits in any public open space (controlled by Auckland Council) where kauri are present.

- **Drones**: include additional guidance on the use of drones around native birds and in proximity to other users of public open space and adjoining private properties.

- **Impact on access to public open space**: include stronger messages around the need for filmmakers to be respectful of other users of public open space and state that film permits give limited permission to occupy public open space.

- **Compliance and enforcement**: include stronger messages around the requirement for filmmakers to comply with Auckland Council policies, plans, by-laws and the terms and conditions of their film permit.

9. Submission themes and proposed changes are summarised in Attachment A.

**Ngā tūtohunga**

**Recommendation/s**

That the Howick Local Board:

a) receive a summary of consultation feedback on the draft Auckland Film Protocol.

b) provide feedback on the recommended changes to the draft Auckland Film Protocol.

c) note that local board feedback will be included in a report to the Environment and Community Committee in August 2019, seeking approval for the proposed changes to the draft Auckland Film Protocol.

**Horopaki**

**Context**

10. The first version of the Auckland Film Protocol (the protocol) was adopted by the Regional Development and Operations Committee (RDO/2013/27) on 14 March 2013. A review of fees for filming in the Auckland Region was undertaken in 2014 and a new set of region-wide charges was recommended; providing a simplified and harmonised range of charges. The Governing Body adopted a region-wide schedule of film fees and revised Auckland Film Protocol on 28 May 2015 (GB/2015/36).
11. Since the protocol was adopted in 2015 there have been a number of changes to legislation and to Auckland Council’s policy and planning framework. The purpose of the review of the protocol was to:

- ensure that the protocol is up-to-date; and
- identify emerging trends, issues or opportunities to be addressed in the protocol.

Content of the protocol was reviewed against legislation referenced in the document and against policies and plans of the Auckland Council group to identify areas where the protocol should be updated. Engagement with staff involved in the process of assessing and approving film permit applications, from across the council group, was undertaken to inform the review and proposed amendments to the protocol.

12. Workshops were held in September and October 2018 to engage with local boards that experience a high volume of filming.

13. Engagement to inform the preparation of the revised draft protocol was also undertaken with:

- **Mana whenua:** mana whenua interests are represented by 19 iwi (tribal) authorities in Tāmaki Makaurau, Auckland. The 19 iwi authorities were invited, in writing, to inform the review of the protocol
- **Staff of the Tūpuna Maunga o Tāmaki Makaurau Authority** to inform the review
- **Screen sector:** the screen sector was invited to participate in a survey in April 2019 to inform the review. The survey asked a series of general questions about the protocol and experiences of filming in public open space in Auckland
- **Public:** the People’s Panel in September 2018; a total of 4,762 responses were received. The survey asked a series of questions on views on and experiences of filming in Auckland.

A high-level summary of feedback (including local board feedback) is provided in Attachment C.

14. The review recommended that a range of changes be made to the Auckland Film Protocol, the following is a summary of the key changes proposed to the Environment and Community Committee:

- **Native species:** include new content stating that Auckland Council may place additional conditions on film permits to protect native species
- **Kauri dieback:** include new content providing information about kauri dieback and stating that filmmakers will be required to clean equipment to council specifications when filming in areas where kauri are present
- **Drones:** include new content stating that a film permit is required for commercial filming and requiring filmmakers to comply with Civil Aviation rules, Auckland Council by-laws and conditions
- **Historic heritage:** include new content stating that filming in proximity to historic (including cultural) heritage will be subject to conditions to protect these sites
- **Health and safety:** include new content to reflect the new Health and Safety at Work Act 2015 and requirements to prepare a site-specific health and safety plan
- **Filming on Tūpuna Maunga:** update content to reflect that applications to film on Tūpuna Maunga are assessed by the Tūpuna Maunga o Tāmaki Makaurau Authority
- **Updates to content:** update content to reflect current policy (e.g. smokefree policy), plans (Auckland Unitary Plan) and by-laws of Auckland Council
- **Structural and editorial:** amend some parts of the document to improve the logic, flow and readability of the document.
15. The revised draft of the Auckland Film Protocol was approved by the Environment and Community Committee for public consultation in June 2019 (ENV/2019/73).

**Tātaritanga me ngā tohutohu**

*Analysis and advice*

16. Consultation on the revised draft of the Auckland Film Protocol took place from 21 June to 12 July 2019. A total of 74 submissions were received; this represents a substantial increase on the 21 submission which were received in response to the 2015 review of the Auckland Film Protocol. Of the submissions received, 72 were submitted using the online form and two non-form hardcopy submissions were received.

17. Submitters were asked to identify if they worked in the screen sector or not, with:

- 29 submissions (39%) received from individuals or organisations that identified themselves as working in the screen sector
- 45 submissions (61%) received from individuals or organisations that do not work in the screen sector.

The questions included in the online form varied depending on whether the submitter identified themselves as working in the screen industry or not.

18. A breakdown of all submissions received by local board area is shown in Table 1 below. The small number of responses from individual local board areas means that an analysis of views by local board area was not possible for all local board areas.

**Table 1: Breakdown of submissions made by local board area.**

<table>
<thead>
<tr>
<th>Local Board Area</th>
<th>Number of respondents</th>
<th>Percentage of respondents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waitākere Ranges</td>
<td>17</td>
<td>23.0%</td>
</tr>
<tr>
<td>Albert-Eden</td>
<td>9</td>
<td>12.2%</td>
</tr>
<tr>
<td>Waitematā</td>
<td>8</td>
<td>10.8%</td>
</tr>
<tr>
<td>Rodney</td>
<td>6</td>
<td>8.1%</td>
</tr>
<tr>
<td>Upper Harbour</td>
<td>5</td>
<td>6.8%</td>
</tr>
<tr>
<td>Ōrākei</td>
<td>5</td>
<td>6.8%</td>
</tr>
<tr>
<td>Maungakiekie-Tāmaki</td>
<td>4</td>
<td>5.4%</td>
</tr>
<tr>
<td>Devonport-Takapuna</td>
<td>4</td>
<td>5.4%</td>
</tr>
<tr>
<td>Henderson-Massey</td>
<td>3</td>
<td>4.1%</td>
</tr>
<tr>
<td>Kaipātiki</td>
<td>3</td>
<td>4.1%</td>
</tr>
<tr>
<td>Howick</td>
<td>2</td>
<td>2.7%</td>
</tr>
<tr>
<td>Whau</td>
<td>2</td>
<td>2.7%</td>
</tr>
<tr>
<td>Māngere-Ōtahuhu</td>
<td>1</td>
<td>1.4%</td>
</tr>
<tr>
<td>Puketapapa</td>
<td>1</td>
<td>1.4%</td>
</tr>
<tr>
<td>Hibiscus and Bays</td>
<td>1</td>
<td>1.4%</td>
</tr>
<tr>
<td>Papakura</td>
<td>1</td>
<td>1.4%</td>
</tr>
<tr>
<td>Franklin</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Great Barrier</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Ōtara-Papatoeto</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Manurewa</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Waiheke</td>
<td>0</td>
<td>0%</td>
</tr>
</tbody>
</table>
19. A series of closed questions were asked of non-screen sector individuals and organisations; a summary of the responses to these questions is shown in Table 2 below. Table 2 shows that:

- most respondents are supportive of Auckland Council’s film-friendly approach and that;
- most respondents think that the Auckland Film Protocol does enough to manage the impact that filming has on residents and businesses, on public open space and historic and cultural heritage.

### Table 2: Feedback on the Auckland Film Protocols management of the impacts of filming

<table>
<thead>
<tr>
<th>Question</th>
<th>Response</th>
<th>Percentage of regional submissions (number of respondents is shown in brackets)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you support Auckland Council’s film-friendly approach?</td>
<td>Yes</td>
<td>75% (33)</td>
</tr>
<tr>
<td></td>
<td>Partially</td>
<td>20% (9)</td>
</tr>
<tr>
<td></td>
<td>No</td>
<td>5% (2)</td>
</tr>
<tr>
<td>Do you think the Auckland Film Protocol does enough to manage the impact of filming on residents and businesses?</td>
<td>Yes</td>
<td>56% (18)</td>
</tr>
<tr>
<td></td>
<td>Partially</td>
<td>19% (6)</td>
</tr>
<tr>
<td></td>
<td>No</td>
<td>25% (8)</td>
</tr>
<tr>
<td>Do you think the Auckland Film Protocol does enough to manage the impact that filming has on our public open space and environment?</td>
<td>Yes</td>
<td>53% (23)</td>
</tr>
<tr>
<td></td>
<td>Partially</td>
<td>33% (14)</td>
</tr>
<tr>
<td></td>
<td>No</td>
<td>14% (6)</td>
</tr>
<tr>
<td>Do you think the Auckland Film Protocol does enough to manage the impact of filming on our historic and cultural heritage?</td>
<td>Yes</td>
<td>62% (26)</td>
</tr>
<tr>
<td></td>
<td>Partially</td>
<td>29% (12)</td>
</tr>
<tr>
<td></td>
<td>No</td>
<td>10% (4)</td>
</tr>
</tbody>
</table>

20. The main reasons given by those who supported Auckland Council’s film-friendly approach are shown in Table 3.

### Table 3: Summary of key reasons for supporting Auckland Council’s film-friendly approach

<table>
<thead>
<tr>
<th>Theme</th>
<th>Summary of key submission points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economic</td>
<td>• generates employment and economic growth;</td>
</tr>
<tr>
<td></td>
<td>• benefits communities and local businesses;</td>
</tr>
<tr>
<td></td>
<td>• benefits a broad range of trades and industries;</td>
</tr>
<tr>
<td></td>
<td>• attracts investment and businesses to Auckland.</td>
</tr>
<tr>
<td>Cultural and creative</td>
<td>• has cultural benefits allowing and supporting the telling of stories visually;</td>
</tr>
<tr>
<td></td>
<td>• supports the creative economy and enables people to find a future in the creative industries;</td>
</tr>
<tr>
<td></td>
<td>• It’s fun and exciting to see Auckland on the screen.</td>
</tr>
<tr>
<td>Promotion and tourism</td>
<td>• promotes and showcases Auckland to the world;</td>
</tr>
<tr>
<td></td>
<td>• creates a positive image of Auckland.</td>
</tr>
</tbody>
</table>
21. Table 4 shows the key reasons that respondents gave for partially supporting Auckland Council’s film-friendly approach.

Table 4: Summary of key reasons given for partially supporting Auckland Council’s film-friendly approach.

<table>
<thead>
<tr>
<th>Theme</th>
<th>Summary of key submission points</th>
</tr>
</thead>
</table>
| Access     | • the impacts on resident, including parking restrictions, road closures and ability to use public open space while filming is taking place need to be considered and managed;  
        | • need to ensure that film-makers are respectful of other users of public open space.                                                                            |
| Notification| • there needs to be sufficient notification to ensure that residents and businesses are aware of open space being used for filming and are not inconvenienced.                  |
| Balance    | • need to consider and manage the impact that filming has on the environment and impacted residents;                                                         
        | • need to balance the cumulative impacts of filming.                                                                                                           |
| Equity     | • need to ensure that fees for commercial use of public places are fair.                                                                                       |

22. The key reasons given for not supporting Auckland Council’s film-friendly approach were:

- the cost to ratepayers of enabling filming;
- that there is not enough protection for individuals, businesses and residents affected by filming being carried out on private property.

23. A series of open-ended questions were also included to elicit further information about responses to these questions and about a range of other topics. Staff have worked through submissions to determine any changes to be recommended for the final revised Auckland Film Protocol. Attachment A identifies key themes and submission points along with proposed staff responses.

A summary of the most common submission themes and the proposed staff responses are shown in Table 5.

Table 5: Summary of key submission themes and proposed staff responses.

<table>
<thead>
<tr>
<th>Key themes</th>
<th>Summary of proposed responses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use of drones for filming</td>
<td>Include additional guidance on the use of drones around native birds and in proximity to other users of public open space and adjoining private properties.</td>
</tr>
<tr>
<td>Impact on natural environment</td>
<td>Include stronger messaging about the importance of respecting Auckland’s natural environment, that film permits may be subject to conditions to manage impacts and/or that filming may be subject to restrictions where these impacts cannot be appropriately managed.</td>
</tr>
<tr>
<td>Kauri dieback</td>
<td>Amend to ensure that conditions may be placed on film permits in any public open space (controlled by Auckland Council) where kauri are present.</td>
</tr>
<tr>
<td>Impact on native species</td>
<td>Include stronger messages around the potential impact of filming on native species, such as birds and that filming permits may be subject to conditions to manage impacts and/or that filming may be subject to restrictions where these impacts cannot be appropriately managed.</td>
</tr>
<tr>
<td>Impact on access to public open space</td>
<td>Include stronger messages around the need for filmmakers to be respectful of other users of public open space and state that film permits give limited permission to occupy public open space.</td>
</tr>
<tr>
<td>Compliance and enforcement</td>
<td>Include stronger messages around the requirement for filmmakers to comply with Auckland Council policies, plans, by-laws and the terms and conditions of their film permit.</td>
</tr>
</tbody>
</table>
Item 23

Health and safety

Amend to enable production companies to arrange alternative timeframes for the submission of a site-specific health and safety plan by agreement with Screen Auckland.

Notification

Screen Auckland to consider operational approaches to achieving wider public notification.

Impact on business

No change to the Auckland Film Protocol. The protocol is intended to provide a framework that enables decisions to be made on a case-by-case basis.

Equity

No change to the Auckland Film Protocol. Fees for commercial use of public open space are set under the Auckland Council Trading and Events in Public Places By-law 2015 and amended through the long term plan and annual plan.

24. This report seeks formal feedback from the board at its August 2019 meeting on the recommended changes to the revised draft Auckland Film Protocol in response to consultation feedback.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

25. Engagement with staff involved in the process of assessing and approving film permit applications, from across the council group, was undertaken to inform the review and proposed amendments to the protocol. This included engagement with Auckland Transport, Panuku Development Auckland, and with Auckland Council community facilities, region-wide planning, social policy and by-laws, visitor experience and heritage.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

Role of local boards in film permitting

26. Landowner approval is required to film on any public open space in the Auckland region. Local boards are responsible for landowner approvals for local parks and reserves. Engagement with local boards that experience a high volume of applications for film permits was undertaken in September and October 2018 to inform the review of the Auckland Film Protocol. A summary of the key engagement themes is included in Attachment C and was reported to the Environment and Community Committee in July 2019.

27. A key theme from local board engagement was that the film permit timeframes mean that landowner approval timeframes are very tight, particularly when considering complex or contentious applications. It was also noted that the current timeframes do not allow sufficient time to consider applications at full board meetings or to consult key stakeholders. Given this, the following options on film permit timeframes were presented to the Environment and Community Committee at a workshop in May 2019 and at the June 2019 meeting.

- Option one: Status Quo
- Option two: amend the permit timeframes
  - Option 2(a) the permit timeframe is amended to be “up to five working days”
  - Option 2(b) the permit timeframe is increased to 5-7 working days.

28. Following direction from the committee, that increasing timeframes could act as a disincentive making Auckland internationally uncompetitive, the status quo option was retained in the draft Auckland Film Protocol.
Tauākī whakaaweawe Māori
Māori impact statement

29. ATEED has an ongoing relationship with several mana whenua and mataawaka groups, across its whole portfolio of activity. To inform the review of the protocol the 19 Iwi Authorities were invited, in writing, to inform the review. In relation to film permit applications Māori views and input may be obtained in several ways where there is a potential impact on particular land or sites. This is usually coordinated either by the film facilitator, or through the relevant parks manager.

30. Specific processes are in place for the tūpuna maunga, with all commercial filming on the maunga requiring the approval of the Tūpuna Maunga o Tāmaki Makaurau Authority (Tūpuna Maunga Authority). Screen Auckland facilitates all requests for approval to film on the tūpuna maunga. Approval to film will be subject to conditions and restrictions set by the Tūpuna Maunga Authority. Meetings were held with staff of the Tūpuna Maunga Authority to inform the review and ensure that proposed amendments are consistent with the policy of the Tūpuna Maunga Authority.

Ngā ritenga ā-pūtea
Financial implications

31. The proposed amendments to the protocol do not impact on existing levels of service and will not impact on operational budgets.

Ngā raru túpono me ngā whakamaurutanga
Risks and mitigations

32. There are no significant risks arising from the board giving feedback on the proposed changes to the revised draft Auckland Film Protocol at this time.

33. If adoption of the revised Auckland Film Protocol is delayed this would impact on council’s ability to implement the proposed changes.

Ngā koringa ā-muri
Next steps

34. Public feedback and proposed amendments to the Auckland Film Protocol will be presented to the Environment and Community Committee for approval.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Key submission themes and responses</td>
<td>85</td>
</tr>
<tr>
<td>B</td>
<td>Draft 2019 Auckland Film Protocol <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>Summary of preconsultation engagement</td>
<td>95</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Marie Jenkins – Screen Facilitation Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza, Acting General Manager, Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Attachment A: Key submission themes and recommended amendments to the draft Auckland Film Protocol based on consultation feedback

Staff are working through the detailed submissions received to determine and recommend changes to the draft Auckland Film Protocol. Table 1 shows key submission themes where change to the Auckland Film Protocol was suggested. For each key submission point, a proposed staff response and recommended amendments to the Auckland Film Protocol are shown. Table 2 shows minor changes suggested to the Auckland Film Protocol by submitters where staff recommend that these changes be made for clarity. Table 3 shows a summary of themes where submissions indicated a broad level of support for the inclusion of these topics in the Auckland Film Protocol.

All recommended amendments to the Auckland Film Protocol are shown in track changes in Attachment B.

Table 1: Key submission themes

<table>
<thead>
<tr>
<th>Theme</th>
<th>Summary of key submission points</th>
<th>Proposed staff response</th>
<th>Recommended amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use of drones</td>
<td>Drones can be harmful to native birds, disrupting nesting and feeding. The potential negative effects, particularly on endangered native species, need to be prevented. Need to consider restricting or prohibiting filming in some locations at some times of the year.</td>
<td>The use of drones is regulated by the Civil Aviation Authority. Auckland Council as a landowner has put in place a Code of Conduct to regulate the use of drones in public open space. The draft Auckland Film Protocol included a new section on the use of drones for commercial filming and requires film makers to apply for a permit to film and to comply with the Auckland Council Code of Conduct and bylaws. As the use of drones for both commercial and recreational purposes has increased concerns about drone may be the result of both recreational and commercial use and the Protocol only manages use for the purpose of commercial filming. The Auckland Council Code of Conduct does restrict the use of drones around birds, to some extent; however, this was not restated in the draft Protocol. It is recommended that a summary of key provisions from the Code of Conduct is included in Section 4.3.11 of the draft Protocol. It is also recommended that Section 3.4.11 be amended to note that filming in some locations may be restricted or subject to additional conditions to avoid harm to native birds and to include additional guidance on drone use where native birds are present at a film location and reference to the protection of native species under the Wildlife Act 1953.</td>
<td>Amend Sections 2.3, 4.3.11 and Key New Zealand Legislation section</td>
</tr>
<tr>
<td></td>
<td>Drones can spook livestock and horses; in some areas where horse riding is a common</td>
<td>The Auckland Council Code of does restrict drone use in proximity to livestock; however, this was not restated in the draft Protocol.</td>
<td>Amend section 4.3.11</td>
</tr>
<tr>
<td>Theme</td>
<td>Summary of key submission points</td>
<td>Proposed staff response</td>
<td>Recommended amendments</td>
</tr>
<tr>
<td>-------</td>
<td>---------------------------------</td>
<td>------------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td></td>
<td>activity this can result in safety risks for the horse and rider. The impact of drones on livestock and horse riders needs to be managed.</td>
<td>It is recommended that a summary of key provisions from the Code of Conduct is included in Section 4.3.11 of the draft Protocol.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Drones can cause concerns for other users and neighbours of public open space. Need to ensure that drone use does not impinge on the privacy of other users and neighbours and that it does not overly impact on other users’ enjoyment of public places.</td>
<td>The Auckland Council Code of does restrict drone use in proximity to other users of parks and over adjoining private properties; however, this was not restated in the draft Protocol.</td>
<td>Amend section 4.3.11</td>
</tr>
<tr>
<td></td>
<td>Screen sector submitters generally supported the need to permit and regulate the use of drones for commercial filming in public open space. Some submitters noted that other commercial uses of drones should also be regulated as it can result in negative public perceptions of drone use.</td>
<td>When a drone is being used for commercial filming purposes over public open space Auckland Council requires drone users to apply for a permit to film. This requirement is stated in the draft Auckland Film Protocol. Regulating the use of drones for other commercial purposes is out of the scope of the Auckland Film Protocol.</td>
<td>No change</td>
</tr>
</tbody>
</table>

**Impact on the natural environment**

Overall most submitters agreed that it was important to ensure that the impact of filming on Auckland’s natural environment is managed and most public submitters felt that the Protocol does enough to manage the impact that filming on the environment.

However, some submitters felt that the Protocol should contain stronger messaging around the importance of respecting and protecting the natural environment.

There is a need to consider the environment impact of filming when assessing permit applications; including the potential impact of special effects on the natural environment.

The Auckland Film Protocol includes a number of sections which refer to managing the impact of filming on natural environments.

To address submitter concerns it is recommended that section 3.9 be amended to include:

- stronger messaging about the importance of respecting and protecting Auckland’s natural environment
- clarify that film permits may be subject to conditions to manage effects of a film proposal and filming in some locations may be restricted or prohibited where the effects of a film proposal cannot be appropriately managed

Assessing the potential impact of filming on a particular natural environment or location requires the consideration of a range of factors, including but not limited to consideration of the nature of the film proposal and scope and scale of filming activity. While one film proposal may be able to appropriately manage the potential impacts on a particular location, another may not be able...
<table>
<thead>
<tr>
<th>Theme</th>
<th>Summary of key submission points</th>
<th>Proposed staff response</th>
<th>Recommended amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>It is important to manage the potential impact of vehicles on beaches and in coastal areas. Filming should avoid the use of vehicles if possible or use only the minimum number necessary.</td>
<td>Auckland Council regulates vehicles on beaches in the Auckland Council Public Safety and Nuisance Bylaw and Council must also give effect to Policy 20(1) of the New Zealand Coastal Policy Statement. This is reflected in section 4.3.6 of the Auckland Film Protocol. To reinforce existing provisions on the use of vehicles on beaches it is recommended that section 4.3.6 is amended to state that vehicle use should where ever possible be avoided of kept to the minimum necessary.</td>
<td>Amend Section 4.3.6</td>
</tr>
<tr>
<td>Kauri dieback</td>
<td>Most submitters agreed that it was very important to protect kauri and supported the inclusion of requirements in the draft Protocol. However, it was suggested that the Protocol needs to ensure that these requirements apply to all public open space.</td>
<td>To support Auckland Council efforts to protect kauri across the Auckland region it is recommended that section 4.3.4 be amended to ensure that conditions may be placed on film permits in any public open space where kauri are present.</td>
<td>Amend Section 4.3.4</td>
</tr>
<tr>
<td>Impact on native species</td>
<td>Most submitters supported the addition of section 3.12 and noted that it is very important to protect native species. However it was noted that the section largely focuses on biosecurity and suggested that the Protocol should contain more emphasis on protecting native flora and fauna, in particular native birds from the potential impact of filming</td>
<td>The impact of filming on native flora and fauna is considered in a number of sections of the Auckland Film Protocol. To address submitter concerns it is recommended that section 3.12 be amended to note that the impact of filming on native flora and fauna will be assessed and filming may be subject to conditions and / or restrictions to protect native flora and fauna. Noise and lighting can have a negative impact on native birds. It is recommended that section 3.1.5 be amended to note that in some cases</td>
<td>Amend Sections 3.1.5 and 3.12</td>
</tr>
<tr>
<td>Theme</td>
<td>Summary of key submission points</td>
<td>Proposed staff response</td>
<td>Recommended amendments</td>
</tr>
<tr>
<td>-------</td>
<td>----------------------------------</td>
<td>-------------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>Impact on access to public open space</td>
<td>Overall most submitters felt that the Auckland Film Protocol does enough to manage the impact that filming on public open space. Some submitters noted that while some areas of an open space might be in use for filming there was generally still plenty of space for other users. However, some submitters felt that filming had resulted in significant inconvenience due to restricted access to public spaces such as footpaths, local roads, parks, reserves and beaches.</td>
<td>Under the terms and conditions of a film permit film makers are provided with limited permission to occupy public open space. This means that the public are still able to access public open space, although access to some areas may be restricted for a period of time to avoid interruptions to filming and ensure public health and safety. This condition is not explicitly restated in the Auckland Film Protocol. The draft Protocol requires film makers to ensure (Section 3.1.3), unless expressly permitted, continued public pedestrian access. In addition, film permit terms and conditions require that film makers ensure access for residents, businesses and emergency vehicles are available at all times, that the public is not unduly inconvenienced and that public and private access ways are clear at all times. All part or full road closures, for the purpose of filming, are undertaken in accordance with the requirements of the Local Government Act 1974 and are publicly notified. For avoidance of doubt, it is recommended that sections 2.1 and 3.1 are amended to state that a film permit gives production companies limited permission to occupy and use public open space.</td>
<td>Amend sections 2.1 and 3.1</td>
</tr>
<tr>
<td>Notification</td>
<td>Notification of local residents. Some submitters noted that they or other residents have been inconvenienced due to filming in their local area. Noting that filming may for example, restrict access to parking, footpaths,</td>
<td>Section 3.1.8 sets out minimum requirements for the notification of residents and businesses in the area impacted by filming, including in relation to road closures. Road closures (including closures of footpaths) for the filming are undertaken in accordance with the requirements of the Local Government Act 1974 and must be notified in printed news media.</td>
<td>Amend section 3.1.8</td>
</tr>
<tr>
<td>Theme</td>
<td>Summary of key submission points</td>
<td>Proposed staff response</td>
<td>Recommended amendments</td>
</tr>
<tr>
<td>-------</td>
<td>----------------------------------</td>
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</tr>
<tr>
<td></td>
<td>and some parts of a local park or to local roads. In contrast some submitters noted that they experienced filming in their local area and felt that they were well informed.</td>
<td>In addition to this Auckland Transport publishes information about road closures on its website. It is recommended that section 3.1.8 is amended to reference requirements for public notification by print media and that further information about road closures is available on Auckland Transports website.</td>
<td>No change Screen Auckland to consider operational approaches to achieving wider notification.</td>
</tr>
</tbody>
</table>
|       | Wider notification of filming should occur to enable:  
- Avoidance of areas where filming is taking place. Some submitters noted that residents travel some distance to access public open space for recreational purposes and can be inconvenienced if filming is occurring.  
- Interested residents of Auckland to watch filming on location. Some submitters noted that they would like to know where filming is occurring so that they have to opportunity to see filming on location. | Notification requirements in the Protocol focus on informing residents and business in the area impacted by filming. Wider notification of filming could reduce the risk of inconvenience to residents who may intend to use public open space but effective notification would be complicated by a range of operational factors including:  
- the date and / or timing of location filming is subject to change at short notice, as a result of weather and other considerations, and if notifications were not up-to-date it may not effectively inform potential users;  
- it would be difficult to put in place a single notification platform or media that would reach all potential users of public open space.  
Putting in place mechanisms for wider notification does not require an amendment to the Auckland Film Protocol and it is recommended that Screen Auckland consider potential operational approaches to achieving wider notification. | |
| Compliance and enforcement | Many submitters noted that while for the most part film makers act responsibly some do not and there needs to be  
- a stronger emphasis on compliance in the Protocol;  
- a stronger focus on enforcement when production companies do not comply with their film permit, rules, regulations or policy of Auckland Council. There should be consequences and / or disincentives for those who do not comply. | The Auckland Film Protocol states in a number of places that film makers are required to comply with Auckland Council policies, plans, bylaws and the terms and conditions of their film permit and that non-compliance may result in enforcement. Enforcement is limited to the powers available to Auckland Council under legislation such as the Local Government Act and the Resource Management Act to enforce breaches of bylaws and policies and plans like the Auckland Unitary Plan. To address submitters concerns it is recommended that sections 3.2 and 3.3 be amended to increase emphasis on compliance. | Amend Sections 3.2 and 3.3 |
<table>
<thead>
<tr>
<th>Theme</th>
<th>Summary of key submission points</th>
<th>Proposed staff response</th>
<th>Recommended amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health and safety</td>
<td>Most submitters generally agreed that health and safety, for screen sector workers and members of the public, is important and supported the addition of section 4.6. However some screen sector submitters noted that it is challenging to meet the timeframes specified for submitting a site specific health and safety plan.</td>
<td>Health and Safety in New Zealand workplaces is regulated by the Health and Safety at work Act 2015. Section 4.6 was added to draft Auckland Film Protocol to recognise Auckland Councils obligations under the Act when filming is occurring in public open space. It is recommended that section 4.6.1 be amended to enable production companies to arrange an alternative timeframe for the submission of a site specific health and safety plan under some circumstances. It is also recommended that this section be amended to require production companies to provide general crew safety notes which typically specify general health and safety provisions in place for all crew regardless of location.</td>
<td>Amend section 4.6.1</td>
</tr>
</tbody>
</table>
| Impact on business    | Overall most submitters felt that the Auckland Film Protocol does enough to manage the impact on businesses who are in areas where filming is taking place. However, some screen sector submitters noted:  
- the permitting process can seem overly bureaucratic and conditions and restrictions placed on filming in some locations can have a negative impact on businesses working with the screen sector  
- the addition of new requirements and conditions was resulting in increased red tape. | The Protocol is intended to create a framework that enables decisions to be made on a case-by-case basis. This will mean that sometimes conditions or restrictions are required to balance potential impacts of filming in a particular location. | No change               |
| Equity                | The use of public open space needs to consider the cost of providing public open space to ratepayers and ensure that the rates for commercial use of open space are fair and equitable. | Fees for commercial use of public open space including commercial and organised filming are set under the Auckland Council Trading and Events in Public Places 2015 bylaw and are amended through the long term plan and annual plan process. | No change               |
### Table 2: Minor changes to the Protocol in response to submitter feedback.

<table>
<thead>
<tr>
<th>Themes</th>
<th>Submitter suggestion</th>
<th>Proposed staff response</th>
<th>Recommended amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waitākere Ranges Heritage Areas Act</td>
<td>The draft Protocol made a small number of references to the Waitākere Ranges Heritage Areas Act. It was suggested that the Act needs to be referenced in a number of other parts of the document and that more information about the objectives of the Act should be included.</td>
<td>The Waitākere Ranges Heritage Areas Act recognises the national, regional and local significance of the Waitākere Ranges area. It is recommended that sections 2.1 and 4.2 are amended to refer to the Waitākere Ranges Heritage Areas Act and that the Key Legislation section is amended to include reference to the objectives of the Act.</td>
<td>Amend sections 2.1, 4.2 and Key New Zealand Legislation section</td>
</tr>
<tr>
<td>Screen Auckland Reserved Parking document</td>
<td>Section 4.2.1 refers to the Screen Auckland Reserved Parking (SARP) document. It was suggested that this should be defined in the document.</td>
<td>The Auckland Film Protocol refers to the Screen Auckland Reserved Parking Document which outlines operational requirements when reserving parking areas for film activities. It is recommended that a definition be added to the glossary to state this.</td>
<td>Amend glossary</td>
</tr>
<tr>
<td>Recces</td>
<td>Recces are undertaken to assess the suitability of locations for filming. It was suggested that the Protocol could be clearer that any filming activity undertaken during a recce must be low impact in nature.</td>
<td>Recces are undertaken by screen production companies before a film permit has been granted to assess the suitability of a location for filming. It is recommended that section 2.3 is amended to include a new frequently asked question which clarifies that any recce undertaken must be low impact and production companies must comply with the requirements of the Auckland Film Protocol during recces.</td>
<td>Amend Section 2.3</td>
</tr>
</tbody>
</table>
Table 3: Summary of key support for topics.

<table>
<thead>
<tr>
<th>Topic</th>
<th>Submitter views</th>
<th>Recommended response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact on cultural heritage</td>
<td>Overall most submitters felt that the Auckland Film Protocol does enough to manage the impact that filming has on cultural heritage. Most submitters noted that it was important to ensure cultural heritage sites are treated with respect.</td>
<td>No change required</td>
</tr>
<tr>
<td>Filming on the water</td>
<td>Most submitters supported the addition of section 4.3.7, noting that health and safety considerations on the water are important. Note all those who commented on this matter were individuals or organisations working in the screen sector.</td>
<td>No change required</td>
</tr>
<tr>
<td>Waste and sustainability</td>
<td>Most submitters, including those submitters who work in the screen sector, agreed that it was important to minimise and manage waste to landfill and agreed that it was important for the screen sector to play their part. Many of the screen sector submitters noted that they feel practice in this area is improving and agreed that it should continue to be a focus.</td>
<td>No change required</td>
</tr>
<tr>
<td>Core Commitments</td>
<td>Most submitters were supportive of the streamlined Core Commitments section, although some submitters noted that it was important to ensure that the process of film permitting is also streamlined.</td>
<td>No change required</td>
</tr>
</tbody>
</table>
Attachment C: Summary of key themes from pre-consultation engagement

High-level summary of feedback provided in local board workshops.

Economic benefits
- Filming has economic benefits for Auckland but the potentially negative impacts of filming must be managed and mitigated.
- It is important to get the criteria for determining when and where filming should or should not take place right.

Landowner approval timeframes
- Landowner approval timeframes are very tight, particularly when considering complex or contentious applications.
- The current timeframes do not allow sufficient time to consider applications at full board meetings or to consult key stakeholders.

Impact on public access
- Need to give greater consideration of the extent to which filming will reduce service levels or restrict access to public open space and community facilities.
- Usage varies at different times of year, for example many places are busier during school and public holidays, and this needs to be taken into account when assessing applications. Should consider restricting filming in public open spaces and community facilities during periods of high demand.

Environmental impacts
- Need to ensure that the potentially negative effects of filming on the environment are managed and mitigated.
- Filming can have a cumulative impact on the environment, particularly in areas of high demand. This needs to be taken into account when assessing applications.

Drones
- The increasing use of drones for filming is resulting in a number of issues which need to be managed. Drones can be harmful to birds, for example by disrupting nesting or interrupting feeding. Negative impacts on birds, particularly endangered native species need to be prevented.
- Drones can also cause concerns for other users and neighbours of public open spaces. Filmmakers need to ensure that their use of drones does not impinge on the privacy of other users or neighbours and that they do not unduly impact on other users’ enjoyment of public places.

Content
- There should be greater scrutiny of applications where content may be offensive or injurious to the public good. Applications where content does not comply with New Zealand law or is inconsistent with Auckland Council’s legal and policy obligations should not be approved.

Notification
- Neighbours, local businesses and affected parties don’t always get sufficient notice of filming and are not always provided enough information about the proposed filming; this impacts on their ability to give feedback.
Other legislative or regulatory matters which should be covered in the protocol

- The Waitakere Ranges Heritage Areas Act 2008 needs to be taken into consideration when assessing applications to film within the area of the Act. This needs to be reflected in the Protocol.
- Reserve Management Plans are site specific plans which set out what types of activities may, or may not, be undertaken in a public open space classified as a reserve under the Reserves Act 1977. Reserve management plans need to be taken into account when assessing an application to film in a reserve; this needs to be reflected in the Film Protocol.
- The Film Protocol must communicate that all filming must comply with New Zealand law. For example, the film sector have a legal obligation, as employers, to provide a smokefree workplace.

High-level summary of feedback from the screen sector

- Auckland is a great place to film because of the variety of great locations within easy reach
- 69% of survey respondents felt that the Protocol was reasonably easy or very easy to understand
- 67% of survey respondents felt that the Protocol provides reasonably clear or very clear guidance on expectations of film maker’s behavior
- Main challenges to filming in Auckland include:
  - Length of time required to get a permit
  - Uncertainty around whether a permit will be granted
  - Process can be complex, especially when consultation with multiple stakeholders is required

High-level summary of People’s Panel survey

- When asked about professional filming in Auckland:
  - 84% agree or strongly agree that “filming creates job opportunities”
  - 80% agree or strongly agree that “filming is good for tourism”
  - 69% agree or strongly agree that “filming is great for my community”
  - 57% agree or strongly agree that “filming is vital for our economy”
  - 23% agree or strongly agree that “filming has an effect on the environment”
  - 12% agree or strongly agree that “filming is an nuisance or an inconvenience”
- When asked if they would like to see more or less professional filming in Auckland:
  - 70% of survey respondents would like to see more professional filming in Auckland
  - 18% would like to see the same amount of professional filming
  - 2% would like to see less professional filming
- 62% of survey respondents had encountered professional filming in Auckland.
- Those who had encountered filming were asked what impact it had had on them:
  - 44% said that filming had no impact on them
  - 39% said that filming had a slightly positive or very positive impact on them
  - 16% said that filming had a slightly negative or very negative impact on them
• Those who were negatively impact by filming were asked how they were negatively impacted

Further information on the Peoples Panel survey can be found at: https://aucklandcouncil.uq.co.nz/surveys/reports/xpQ8xL_xrokGiDQjWtUzlGzg
Urgent Decision - New road and private way names in the subdivision at 235 Pakuranga Road, Pakuranga by K & L Project Development Limited

File No.: CP2019/13644

Te take mō te pūrongo
Purpose of the report
1. To note that an urgent decision was made to approve new road and private way names in the subdivision at 235 Pakuranga Road, Pakuranga by K & L Project Development Limited.

Whakarāpopototanga matua
Executive summary
2. At the 24 November 2016 Howick Local Board meeting the board considered urgent decisions and passed resolution HW/2016/342:

   That the Howick Local Board:
   
   a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum;
   
   b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board;
   
   c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo;
   
   d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

3. An urgent decision was required in this instance because an applicant’s resource consent application was on hold awaiting the road way naming process due to a significant delay from Auckland Council. The memo authorising the use of the urgent decision process is included in this report as Attachment A.

4. On 19 July 2019 the chair and deputy chair made an urgent decision on behalf of the board to approve the new name ‘Whiti Lane’ for the new private way in the subdivision at 235 Pakuranga Road, Pakuranga. The urgent decision is included in this report as Attachment B.

5. The authorisation memo and the urgent decision contain commercially sensitive information and making this information public would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information. As a consequence, Attachment A and Attachment B are presented as confidential.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) note the urgent decision made on 19 July 2019, to approve the new name ‘Whiti Lane’ for the new private way in the subdivision at 235 Pakuranga Road, Pakuranga, in accordance with section 319(1)(j) of the Local Government Act 1974.

b) note the authorisation memo and the urgent decision will remain confidential until the
transactions have been completed.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Authorisation Memo - CONFIDENTIAL</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Urgent Decision of the Howick Local Board - CONFIDENTIAL</td>
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</tr>
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Ngā kaihaina
Signatories

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Author</td>
<td>Vanessa Phillips - Democracy Advisor</td>
</tr>
<tr>
<td>Authoriser</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To present the Howick Local Board with its updated governance forward work calendar.

Whakarāpopototanga matua
Executive summary
1. The governance forward work calendar for the Howick Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.

2. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   - ensuring advice on meeting agendas is driven by local board priorities;
   - clarifying what advice is expected and when; and
   - clarifying the rationale for reports.

3. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) note the Howick Local Board Governance Forward Work Calendar.

Ngā tāpirihanga
Attachments

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<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Governance Forward Work Calendar</td>
<td>103</td>
</tr>
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</table>

Ngā kaihaina
Signatories

<table>
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<tr>
<th>Author</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
<tr>
<td>Workshop / Business Meeting / Review</td>
<td>Date</td>
</tr>
<tr>
<td>-------------------------------------</td>
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</tr>
<tr>
<td>Business meeting</td>
<td>August</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>August</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Sept/TBC</td>
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<tr>
<td>Business meeting</td>
<td>August/Sept</td>
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<td>Business Meeting</td>
<td>Oct/Nov</td>
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<tr>
<td>Review</td>
<td>November</td>
</tr>
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<td>Business meeting</td>
<td>Nov/Dec</td>
</tr>
<tr>
<td>Review</td>
<td>2020</td>
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<td>TBC</td>
<td>2020 TBC</td>
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<td>TBC</td>
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<td>Business meeting</td>
<td>TBC</td>
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<tr>
<td>Business meeting</td>
<td>TBC</td>
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<tr>
<td>Business Meeting</td>
<td>TBC</td>
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</table>
Te take mō te pūrongo
Purpose of the report
1. This report attaches the workshop records taken for the period stated below.

Whakarāpopototanga matua
Executive summary
2. Under Standing Order 12.1 workshop records shall record the names of members attending and a statement summarising the nature of the information received, and nature of matters discussed. No resolutions are passed, or decisions reached but are solely for the provision of information and discussion. This report attaches the workshop records for the period stated below.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) note the workshop records for workshops held on 2, 4, 11, 18 and 25 July 2019.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
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<tbody>
<tr>
<td>A</td>
<td>Workshop record 2 July 2019</td>
<td>107</td>
</tr>
<tr>
<td>B</td>
<td>Workshop record 4 July 2019</td>
<td>109</td>
</tr>
<tr>
<td>C</td>
<td>Workshop record 11 July 2019</td>
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<tr>
<td>D</td>
<td>Workshop record 18 July 2019</td>
<td>113</td>
</tr>
<tr>
<td>E</td>
<td>Workshop record 25 July 2019</td>
<td>115</td>
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</table>

Ngā kaihaina
Signatories

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<thead>
<tr>
<th>Author</th>
<th>Authoriser</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vanessa Phillips - Democracy Advisor</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Tuesday 2nd July 2019, commencing at 3pm.

PRESENT
Members: David Collings, Garry Boles, Bob Wichman, Peter Young, Jim Donald, Adele White, John Spiller and Mike Turinsky

Apologies: Katrina Bungard

Also present: Stephen Hunt (Senior Advisor), Vanessa Phillips (Democracy Advisor) and Phoebe Peguero (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item/ Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT / AMETI Update</td>
<td>Local initiatives and specific directions</td>
<td>The board were provided with an update on the AMETI project, highlighting issues and developments</td>
</tr>
<tr>
<td>Ben Stallworthy, Elected Member Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ronald Jocom, Engineer – Eastern Busway Programme</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direction Setting</td>
<td>Local initiatives and specific directions</td>
<td>Direction was requested from the board on upcoming work programme and other items</td>
</tr>
<tr>
<td>Phoebe Peguero, Local Board Advisor - Howick</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 4:31pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 4 July 2019, commencing at 3pm.

PRESENT
Members:  David Collings, Garry Boles, Peter Young, Katrina Bungard, Jim Donald, Adele White, John Spiller and Mike Turinsky

Apologies:  Bob Wichman

Also present:  Nina Siers (Relationship Manager), Stephen Hunt (Senior Advisor), Vanessa Phillips (Democracy Advisor), and Phoebe Peguero (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item/ Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>34 Moore Street</td>
<td></td>
<td>The board discussed the proposed way forward in relation to the property at 34 Moore Street, Howick.</td>
</tr>
<tr>
<td>Kathy O’Connor, Service &amp; Asset Planning Team Leader</td>
<td>Local initiatives and specific directions</td>
<td></td>
</tr>
<tr>
<td>Justine Haves, Head of Service and Asset Planning</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nina Siers, Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2019 Elected Member Engagement Survey Results</td>
<td>Keeping informed</td>
<td>The board provided a debrief on the 2019 Elected Member Engagement Survey results.</td>
</tr>
<tr>
<td>Nina Siers, Relationship Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stephen Hunt, Senior Local Board Advisor - Howick</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Talk to the board</td>
<td>Community engagement</td>
<td>The board held an open discussion with members of the community on local issues.</td>
</tr>
<tr>
<td>Lucy Stallworthy, Engagement Advisor</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 6:14pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 11 July 2019, commencing at 3pm.

PRESENT
Members: David Collings, Bob Wichman, Peter Young, Jim Donald, Adele White, John Spiller and Mike Turinsky

Apologies: Garry Boles and Katrina Bungard

Also present: Stephen Hunt (Senior Advisor), Vanessa Phillips (Democracy Advisor), Lucy Stallworthy (Engagement Advisor) and Phoebe Peguero (Advisor)

<table>
<thead>
<tr>
<th>Workshop item/ Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland Transport</td>
<td>Oversight and monitoring</td>
<td>The board discussed the Auckland Transport report ahead of the business meeting.</td>
</tr>
<tr>
<td>Ben Stallworthy, Elected Member Relationship Manager – Auckland Transport</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direction Setting</td>
<td>Local initiatives and specific directions</td>
<td>Direction was requested from the board on upcoming work programme and other items.</td>
</tr>
<tr>
<td>Phoebe Peguero, Local Board Advisor - Howick</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 4:48pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 18 July 2019, commencing at 3pm.

**PRESENT**

**Members:** David Collings, Garry Boles, Bob Wichman, Peter Young, Katrina Bungard, Jim Donald, Adele White and John Spiller

**Apologies:** Mike Turinsky

**Also present:** Vanessa Phillips (Democracy Advisor) and Phoebe Peguero (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item/ Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>SMART Procurement</td>
<td>Oversight and monitoring</td>
<td>The board were presented with the SMART Procurement outcomes for the financial year</td>
</tr>
<tr>
<td>Tim Howitt, Contract Manager</td>
<td>Grant Muir, Ventia</td>
<td></td>
</tr>
<tr>
<td>Walking &amp; Cycling plan</td>
<td>Local initiatives and specific directions</td>
<td>The board received the review of the Walking &amp; Cycling Plan priority routes</td>
</tr>
<tr>
<td>Vincent Perry, Senior Project Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cockle Bay Playground</td>
<td>Oversight and monitoring</td>
<td>The board were presented with the concept plans and budget estimates for Cockle Bay Playground Centre</td>
</tr>
<tr>
<td>Marina Van den Berg, Project Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Raphoe and Rogers Playground</td>
<td>Oversight and monitoring</td>
<td>The board were presented with the concept plans and budget estimates for Raphoe and Rogers Playground</td>
</tr>
<tr>
<td>Deb Evans, Senior Renewals Coordinator</td>
<td>David Little, Manager Landscape Architecture</td>
<td></td>
</tr>
<tr>
<td>Stockade Hill Access</td>
<td>Local initiatives and specific directions</td>
<td>The board were presented with options for improving access at Stockade Hill</td>
</tr>
<tr>
<td>Johan Ferreira, Manager Project Delivery</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Facilities Update</td>
<td>Oversight and monitoring</td>
<td>The board discussed the work programme, leasing programme and maintenance delivery for Howick</td>
</tr>
<tr>
<td>Jacqui Thompson Fell, Work Programme Lead</td>
<td>Nichola Painter, Stakeholder Advisor</td>
<td></td>
</tr>
<tr>
<td>Nicholas Palmisano, Stakeholder Advisor</td>
<td>Cathy Baker, Senior Maintenance Delivery Coordinator</td>
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<tr>
<td>Johan Ferrera, Manager Project Delivery</td>
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</tbody>
</table>
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 25 July 2019, commencing at 3pm.

PRESENT
Members: Garry Boles, Bob Wichman, Peter Young, Katrina Bungard, Jim Donald, Adele White, John Spiller and Mike Turinsky

Apologies: David Collings

Also present: Stephen Hunt (Senior Advisor), Vanessa Phillips (Democracy Advisor) and Phoebe Peguero (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item/ Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howick Village Centre Plan</td>
<td>Keeping informed</td>
<td>The board were updated on the progress of the Howick Walking Tour app</td>
</tr>
<tr>
<td>Craig Cairncross, Team Leader - Planning</td>
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<tr>
<td>Coreen Adamson, Contractor</td>
<td></td>
<td></td>
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<tr>
<td>Jan Ramp, Contractor</td>
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</tr>
<tr>
<td>Direction Setting</td>
<td>Local initiatives and specific directions</td>
<td>Direction was requested from the board on upcoming work programme and other items.</td>
</tr>
<tr>
<td>Phoebe Peguero, Local Board Advisor - Howick</td>
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<td></td>
</tr>
<tr>
<td>Stockade Hill Christmas 2019</td>
<td>Local initiatives and specific directions</td>
<td>The board were presented with feedback on the 2018 event. Guidance was also requested from the board regarding how to progress this years Stockade Hill Christmas event</td>
</tr>
<tr>
<td>Angela Radosits, Event Organiser</td>
<td></td>
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</tr>
</tbody>
</table>

The workshop concluded at 4.33pm
Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the Howick Local Board

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.


<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage. In particular, the report contains detailed financial adjustments, assumptions and judgements that have impact on the financial results of the Auckland Council group as at 30 June 2019 that require final Audit New Zealand sign-off and release to the New Zealand Stock Exchange..</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
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<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains detailed financial adjustments, assumptions and judgements that have impact on the financial results of the Auckland Council group as at 30 June 2019 that require final Audit New Zealand sign-off and release to the New Zealand Stock Exchange..</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>

24 Urgent Decision - New road and private way names in the subdivision at 235 Pakuranga Road, Pakuranga by K & L Project Development Limited - Attachment A - Authorisation Memo

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<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. In particular, the report contains commercially sensitive information..</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>