Upper Harbour Local Board
OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Thursday, 15 August 2019 at 9.35am

PRESENT

Chairperson
Margaret Miles, QSM, JP

Members
Uzra Casuri Balouch, JP
Nicholas Mayne
John McLean
Brian Neeson, JP

ABSENT

Deputy Chairperson
Lisa Whyte
1 Welcome
The Chairperson opened the meeting and welcomed those present.

2 Apologies
Resolution number UH/2019/90
MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:
That the Upper Harbour Local Board:
a) accept the apology from Deputy Chairperson L Whyte for absence.
CARRIED

3 Declaration of Interest
There were no declarations of interest.

4 Confirmation of Minutes
Resolution number UH/2019/91
MOVED by Member B Neeson, seconded by Member N Mayne:
That the Upper Harbour Local Board:
a) confirm the ordinary minutes of its meeting, held on Thursday, 18 July 2019, as true and correct.
CARRIED

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements
There were no acknowledgements.

7 Petitions
There were no petitions.

8 Deputations
There were no deputations.

9 Public Forum
There was no public forum.

10 Extraordinary Business
There was no extraordinary business.
11 Minutes of the Upper Harbour Local Board meeting held Thursday, 18 July 2019

Note: that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Thursday, 18 July 2019, are attached at item 11 of the agenda for the information of the board only and were confirmed under item 4 of the agenda.

12 Allocation of the Upper Harbour Local Board Community Safety Fund

The Elected Member Relationship Manager, Auckland Transport, was in attendance to support the item.

Resolution number UH/2019/92

MOVED by Chairperson M Miles, seconded by Member J McLean:

That the Upper Harbour Local Board:

a) approve the Community Safety Fund allocation of $658,428 to the Gills Road footpath extension, noting that completion of the project is subject to Auckland Transport finding the balance of funds.

b) approve the allocation of the Community Safety Fund of $658,428 to the following three projects, should Auckland Transport be unsuccessful in sourcing the balance of funds required to complete the Gills Road footpath extension as detailed in a) above, with any balance to be transferred back into the Community Safety Fund pool for use on other safety projects in the region:

   i) pedestrian crossing on Brigham Creek Road, Whenuapai village - $260,000

   ii) safety improvements to Lonely Track Road, Albany - $80,000

   iii) raised pedestrian crossing on Schnapper Rock Road - $260,000.

c) approve the remaining balance of $39,060 from the Upper Harbour Local Board Transport Capital Fund to the Gills Road footpath extension project.

d) request that the Gills Road footpath extension project be undertaken with urgency once funding for the project has been secured.

e) request that Auckland Transport notify the local board immediately following its decision on the Gills Road footpath extension, and request speaking rights at the Auckland Transport Board meeting when its funding of this project is considered.

CARRIED

13 Auckland Transport monthly report - August 2019

The Elected Member Relationship Manager, Auckland Transport, was in attendance to support the item.

Resolution number UH/2019/93

MOVED by Member N Mayne, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) receive the monthly update report from Auckland Transport for August 2019.

CARRIED
Upper Harbour Local Board
15 August 2019

14 Upper Harbour Local Grants round one 2019/2020 grant applications

The Community Grants Advisor was in attendance to support the item.

Member B Neeson left the meeting at 10.51am.

Member B Neeson returned to the meeting at 10.53am.

Resolution number UH/2019/94

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) agree to fund, part-fund or decline each application in the 2019/2020 Upper Harbour Local Grants round one, listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG2017-101</td>
<td>Literacy Aotearoa Charitable Trust</td>
<td>Community</td>
<td>Towards the programme delivery of four family literacy groups in the Upper Harbour Local Board area</td>
<td>$4560</td>
<td>$2000</td>
</tr>
<tr>
<td>LG2017-104</td>
<td>Paremoremo Ratepayers and Residents Association Incorporated</td>
<td>Community</td>
<td>Towards the land rates on community's gifted land for the 2019/2020 financial year</td>
<td>$1035</td>
<td>$750</td>
</tr>
<tr>
<td>LG2017-108</td>
<td>Hobsonville Hall Society Incorporated</td>
<td>Community</td>
<td>Towards insurance cover for the Hobsonville Hall from December 2019 to December 2020</td>
<td>$3000</td>
<td>$3000</td>
</tr>
<tr>
<td>LG2017-113</td>
<td>Business North Harbour Incorporated</td>
<td>Community</td>
<td>Towards ‘Meet your Neighbours’ events, including coffee van hire, food and marketing, between 04/09/2019 and 31/03/2020</td>
<td>$5000</td>
<td>$1000</td>
</tr>
<tr>
<td>LG2017-114</td>
<td>The StarJam Charitable Trust</td>
<td>Community</td>
<td>Towards operational costs for ‘Albany Jazzy Jamming’ workshops between 02/09/2019 to 28/02/2020</td>
<td>$2815</td>
<td>$2000</td>
</tr>
<tr>
<td>LG2017-117</td>
<td>Greenhithe Community Trust</td>
<td>Community</td>
<td>Towards the facilitator fees, materials and refreshments for the Greenhithe Community Men’s Projects Group</td>
<td>$5000</td>
<td>$4000</td>
</tr>
<tr>
<td>LG2017-118</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards the purchase of new laptops for two youth workers at the Youth and Community Development Centre in Albany</td>
<td>$2485</td>
<td>$1000</td>
</tr>
<tr>
<td>LG2017-120</td>
<td>Kaipātiki Project Incorporated</td>
<td>Community</td>
<td>Towards hireage of desk spaces for the Kaipātiki Project staff at a co-working space in Hobsonville over eight months</td>
<td>$4800</td>
<td>$0</td>
</tr>
<tr>
<td>LG2017-123</td>
<td>Kids Safe with Dogs Charitable Trust</td>
<td>Community</td>
<td>Towards administration, instructors' wages and printing costs for October 2019 to July 2020</td>
<td>$4887</td>
<td>$0</td>
</tr>
<tr>
<td>LG2017-110</td>
<td>Philip and Sarah Elworthy</td>
<td>Environment</td>
<td>Towards the pruning of a pecan nut tree</td>
<td>$4370</td>
<td>$2000</td>
</tr>
<tr>
<td>LG2017-121</td>
<td>Sustainable Paremoremo Group</td>
<td>Environment</td>
<td>Towards the wasp eradication project</td>
<td>$5000</td>
<td>$3000</td>
</tr>
<tr>
<td>LG2017-112</td>
<td>Meadowood House Incorporated</td>
<td>Events</td>
<td>Towards a Christmas event at Meadowood on 6 December 2019</td>
<td>$2000</td>
<td>$1500</td>
</tr>
<tr>
<td>LG2017-105</td>
<td>Special Olympics Greenhithe</td>
<td>Sport and recreation</td>
<td>Towards basketball court hire and equipment between 01/01/2020 and 31/12/2020</td>
<td>$3134.25</td>
<td>$3000</td>
</tr>
<tr>
<td>LG2017-106</td>
<td>Greenhithe Tennis Club</td>
<td>Sport and recreation</td>
<td>Towards the purchase of tennis balls and a court drying machine</td>
<td>$5000</td>
<td>$2000</td>
</tr>
<tr>
<td>LG2017-107</td>
<td>Albany Badminton Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards court hire at the Active Badminton Centre, Albany</td>
<td>$5000</td>
<td>$4000</td>
</tr>
</tbody>
</table>
b) agree to fund, part-fund or decline each application in the 2019/2020 Upper Harbour Multi-board Grants round one listed in the following table:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>MB1920-153</td>
<td>The Operating Theatre Trust trading as Tim Bray Theatre Company</td>
<td>Arts and Culture</td>
<td>Towards the 400 ‘Gift a Seat’ project, venue and ticketing costs for The PumpHouse Theatre, Māngere Arts Centre, Te Oro, Vodafone Events Centre and TAPAC, and the provision of return bus trips</td>
<td>$3103.55</td>
<td>$0 Not a high priority at this time</td>
</tr>
<tr>
<td>MB1920-104</td>
<td>North Shore Centres of Mutual Aid Incorporated</td>
<td>Community</td>
<td>Towards a proportion of operational costs, excluding wages, for eight centres on the North Shore</td>
<td>$5000</td>
<td>$2000</td>
</tr>
<tr>
<td>MB1920-113</td>
<td>Pegasus Flying Trust Air Training Corps</td>
<td>Community</td>
<td>Towards the installation of the electrical connection to</td>
<td>$2500</td>
<td>$2500</td>
</tr>
<tr>
<td>MB1920-116</td>
<td>Chinese New Settlers Services Trust Foundation</td>
<td>Community</td>
<td>Towards venue hire and teacher facilitation fees</td>
<td>$2943.20</td>
<td>$1000</td>
</tr>
<tr>
<td>MB1920-134</td>
<td>The YES Disability Resource Centre Services Trust Board</td>
<td>Community</td>
<td>Towards the costs to create a ‘Disability Youth Advisory Group’ for the North Shore, including catering, transport, coordination fees, two events and a training day</td>
<td>$3500</td>
<td>$1500</td>
</tr>
<tr>
<td>MB1920-138</td>
<td>North Shore Women’s’ Centre</td>
<td>Community</td>
<td>Towards wages for a community resource worker and a social work position to support women with high and complex needs at the North Shore Women’s Centre</td>
<td>$1500</td>
<td>$1000</td>
</tr>
<tr>
<td>MB1920-139</td>
<td>Epilepsy Association of New Zealand Incorporated</td>
<td>Community</td>
<td>Towards the educator salary, fuel costs and marketing for support services for people living with epilepsy</td>
<td>$2000</td>
<td>$0 Not a high priority at this time</td>
</tr>
<tr>
<td>MB1920-141</td>
<td>Royal New Zealand Foundation of The Blind Incorporated</td>
<td>Community</td>
<td>Towards the purchase of digital talking books for the Blind Foundation library</td>
<td>$1600</td>
<td>$500</td>
</tr>
<tr>
<td>MB1920-170</td>
<td>Environmental Education for Resource Sustainability Trust</td>
<td>Environment</td>
<td>Towards the purchase of native plants from Te Whangai Trust and Gulf Trees</td>
<td>$4317.08</td>
<td>$0 Not a high priority at this time</td>
</tr>
</tbody>
</table>
and various costs, including courier costs, classroom bins, administration and office expenses, for 1217 schools and preschools

<table>
<thead>
<tr>
<th>MB1920-110</th>
<th>The Korean Society of Auckland Incorporated</th>
<th>Events</th>
<th>Towards the annual event costs for the Korean Day event</th>
<th>$1300</th>
<th>$2000</th>
</tr>
</thead>
<tbody>
<tr>
<td>MB1920-151</td>
<td>New Zealand Nepal Society Incorporated</td>
<td>Events</td>
<td>Towards the Nepal Festival 2020, including audio visual hire, insurance, waste management, marketing, legal fees, travel and operational costs</td>
<td>$807.50</td>
<td>$0 Not a high priority at this time</td>
</tr>
<tr>
<td>MB1920-102</td>
<td>Badminton North Harbour Incorporated</td>
<td>Sport and recreation</td>
<td>Towards the upgrade of the court surface</td>
<td>$12,000</td>
<td>$12,000</td>
</tr>
<tr>
<td>MB1920-169</td>
<td>Gymnastics Community Trust</td>
<td>Sport and recreation</td>
<td>Towards the purchase of landing mats and foam cubes for the foam landing pit</td>
<td>$19,806.25</td>
<td>$15,000</td>
</tr>
</tbody>
</table>

Total: $67,577.58 $37,500 CARRIED

Note: Chairperson M Miles declared an interest in application number LG2017-104 and did not participate in voting.

Note: The meeting adjourned at 11.26am and reconvened at 11.32am.

15 **Local Board feedback on the Productivity Commission inquiry into local government funding and financing**

The Relationship Manager, Local Board Services, was in attendance to support the item.

Resolution number UH/2019/95

MOVED by Chairperson M Miles, seconded by Member N Mayne:

That the Upper Harbour Local Board:
a) receive the report on the Productivity Commission inquiry into local government funding and financing and endorse council’s submission (refer to Attachment A of the agenda report).  

CARRIED

16 Auckland Film Protocol consultation feedback and recommended changes

The Relationship Manager, Local Board Services, was in attendance to support the item.

Resolution number UH/2019/96

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) receive a summary of consultation feedback on the draft Auckland Film Protocol.

b) support the recommended changes to the draft Auckland Film Protocol and provide the following feedback:

i) support option one (status quo) for film permit time-frames, as outlined in paragraph 31 of the agenda report

ii) note that the use of local reserves for filming activities provides a good opportunity for local boards to promote their area.

c) note that local board feedback will be included in a report to the Environment and Community Committee in September 2019, seeking approval for the proposed changes to the draft Auckland Film Protocol.

CARRIED

17 Road name for unnamed public road at 260 Ōtehā Valley Road, Albany

Resolution number UH/2019/97

MOVED by Member B Neeson, seconded by Member J McLean:

That the Upper Harbour Local Board:

a) approve the road name Davies Drive for the short link road between Corban Avenue and Ōtehā Valley Road, as a continuation of the existing Davies Drive (as depicted in Attachment A to the agenda report).

CARRIED

18 Road name approval: New roads within subdivisions at 8A and 10 Scott Road, Hobsonville

Resolution number UH/2019/98

MOVED by Member J McLean, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) approve names for the following two new roads at 8A Scott Road, Hobsonville:

• Road 1: Silverfern Avenue

• Road 2 (commonly owned access lot): Huljich Way.

b) approve names for the following three new roads at 10 Scott Road, Hobsonville:
- Road 1: Pilot Drive
- Road 2: Coast Garden Drive
- Road 3: Landing Path Drive.

c) approve the name Limestone Drive for the new public road to be extended through subdivisions at 8A and 10 Scott Road, Hobsonville.  

CARRIED

19 Upper Harbour Local Board Annual Report 2018/2019

The Lead Financial Advisor was in attendance to support the item.

Resolution number UH/2019/99

MOVED by Chairperson M Miles, seconded by Member B Neeson:

That the Upper Harbour Local Board:

a) adopt the 2018/2019 Upper Harbour Local Board Annual Report as set out in the confidential Attachment A.

b) note that any proposed changes will be clearly communicated and agreed with the chairperson before the report is submitted for adoption by the Governing Body by 26 September 2019.

c) note that the draft 2018/2019 Upper Harbour Local Board Annual Report (refer to Attachment A to the agenda report) will remain confidential until after the Auckland Council group results for 2018/2019 are released to the New Zealand Stock Exchange which are expected to be made public by 30 September 2019.

CARRIED

20 Auckland Council’s Year End and Quarterly Performance Report: Upper Harbour Local Board for quarter four 2018/2019

The Senior Local Board Advisor and Lead Financial Advisor were in attendance to support the item.

Member B Neeson left the meeting at 11.55am.

Member B Neeson returned to the meeting at 11.56am.

Resolution number UH/2019/100

MOVED by Chairperson M Miles, seconded by Member U Casuri Balouch:

That the Upper Harbour Local Board:

a) receive the performance report for financial quarter four (1 April to 30 June 2019) and overall performance against the agreed 2018/2019 local board work programmes for the financial year ending 30 June 2019.

b) note the financial performance report in Attachment B of the report will remain confidential until after the Auckland Council Group results for 2018/2019 are released to the New Zealand’s Exchange which are expected to be made public on 30 September 2019.

c) thank local board staff and wider council staff for their assistance in ensuring that 90 per cent of projects have either been completed or are on track for completion as originally envisaged, in the financial year ending 30 June 2019.

CARRIED
21 Governance forward work calendar - September 2019 to August 2020
Resolution number UH/2019/101
MOVED by Member N Mayne, seconded by Member B Neeson:
That the Upper Harbour Local Board:
  a) receive the Upper Harbour Local Board governance forward work calendar for the period September 2019 to August 2020, as set out in Attachment A to this agenda report.
CARRIED

22 Record of the Upper Harbour Local Board workshops held on Thursday 11 and 25 July, and 1 August 2019
Resolution number UH/2019/102
MOVED by Member N Mayne, seconded by Member J McLean:
That the Upper Harbour Local Board:
  a) receive the record of the Upper Harbour Local Board workshops held on Thursday 11 and 25 July, and 1 August 2019 (refer to Attachments A, B and C to the agenda report).
CARRIED

23 Board members' reports - August 2019
Resolution number UH/2019/103
MOVED by Chairperson M Miles, seconded by Member N Mayne:
That the Upper Harbour Local Board:
  a) receive the verbal board members’ reports.
CARRIED

24 Consideration of Extraordinary Items
There was no consideration of extraordinary items.

12.11pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE UPPER HARBOUR LOCAL BOARD HELD ON

DATE:...................................................................................................

CHAIRPERSON:..................................................................................