

Kōmiti Aromātai Whakahaere Kaupapa Kei Raro I Te Maru O te Kaunihera / CCO Oversight Committee

Forward Work Programme 2020

This committee deals with the performance monitoring of CCOs and other entities in which the council has an equity interest. The committee are to have a general overview and insight into the strategy, direction and priorities of all CCOs, set policy relating to CCO governance and approve the CCO statements of intent.

The full terms of reference can be found here: [Terms of Reference - Agreed 12 November 2019](#)

Area of work and Lead Department	Reason for work	Committee role (decision and/or direction)	Expected timeframes												
			Highlight the month(s) this is expected to come to committee in 2019/2020												
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Letters of Expectation CCO Governance and External Partnerships.	Council issues annually a letter of expectations to each of its substantive CCOs to inform the development of the CCOs' Statements of Intent.	Seeking committee approval of the content of draft 2020/21 letters of expectation. Progress to date: Approval of content for 2020/21 letters of expectation to substantive council-controlled organisations December 2019 .													2020
Draft SOIs CCO Governance and External Partnerships.	Under legislation CCOs must prepare an annual statement of intent and provide a draft to its shareholders by 1 March. As shareholder council can provide comments on the drafts to CCOs.	Seeking committee approval of proposed shareholder comments on substantive and non-substantive CCO draft 2020/21 Statements of Intent.				2020									
Final SOIs CCO Governance and External Partnerships.	Under legislation CCOs must deliver annually a final statement of intent to its shareholders by 30 June.	Seeking committee approval of final 2020/21 Statements of Intent from its substantive and non-substantive CCOs.									2020				

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CCO 'Scan the Horizon' Workshops CCO Governance and External Partnerships	<p>The Te Pae Tāwhiti: Scanning the Horizon workshops have been designed to ensure that the Governing Body and CCO Board members have the opportunity to meet to better understand each other's roles, priorities and ways of working. The focus is on discussing the medium to long term opportunities and challenges.</p> <p>At the CCO Oversight Committee workshop on 27 November 2019, a list of issues that the elected members would like to discuss with the CCOs was created. Staff will work through this list and develop a workshop schedule, which will be presented to the committee for approval in the February meeting.</p>	<p>The topics and sequencing of these workshops is being developed and will be agreed early in 2020.</p> <p>Progress to date: Workshops have been scheduled as follows – Auckland Tourism, Events and Economic Development February 2020 Auckland Transport March 2020 Watercare April 2020</p>		2020										
Liaison Councillor Updates CCO Governance and External Partnerships	<p>Mayor Phil Goff has appointed a list of six CCO liaison councillors to attend the board meetings of the CCOs allocated to them, and report back to this committee.</p>	<p>To receive updates from the CCO Liaison Councillors.</p> <p>Progress to date: Guidance and protocols for the liaison councillor role will be reported in February 2020.</p>		2020	2020	2020	2020	2020		2020	2020	2020	2020	2020
CCO Review – Progress Updates	<p>As per the CCO Review: Terms of Reference (Agreed on by GB on 26/11/2019 – Res: GB/2019/127), an independent review panel will lead a review of Auckland Council's Substantive Council-Controlled Organisations.</p> <p>Updates on the progress of this independent review panel will be presented to the CCO Oversight Committee as required.</p>	<p>To receive updates regarding the CCO Review.</p> <p>Progress to date: A programme update will be reported in February 2020</p>		2020	2020	2020	2020	2020						

Completed

Lead Department	Area of work	Committee Role (decision and/or direction)	Decision
<p>CCO AGM Resolutions CCO Governance and External Partnerships</p>	<p>Under the Companies Act 1993, the CCOs and other relevant entities must hold an annual meeting of their shareholders.</p> <p>Section 122(1) of the Companies Act and the constitutions also allow the company to forgo holding such a meeting if all the business required to be conducted at the meeting is done by written resolution.</p>	<p>To delegate the authority to Auckland Council's chief executive to act as Auckland Council's shareholder representative to execute a written resolution in lieu of an annual meeting.</p>	<p>Authority delegated to council's chief executive to act as council's shareholder representation to the substantive council-controlled organisations and also Tāmaki Regeneration Company and City Rail Link Limited and sign written resolutions December 2019</p>