

Manurewa Local Board Workshop Notes

Date of Workshop: Tuesday, 16 August 2016

Time: 5.30pm

Venue: Manurewa Local Board Office Meeting Room
7 Hill Road, Manurewa

Present: Simeon Brown (Deputy Chair) Angela Cunningham-Marino (from 5.55pm)
Michael Bailey (until 6.57pm) Ken Penney
Angela Dalton (Chair) (from 5.55pm, until 7.30pm and from 7.38pm)

Staff Present: Rex Hewitt, Relationship Manager
Sarah McGhee, Senior Local Board Advisor
Jacqueline Pryor, Local Board Advisor
Lee Manaia, Democracy Advisor
Kristen Ross, Parks Advisor
Greg Lowe, Parks Liaison & Development Team Leader
Tania Short, Arts & Culture Advisor
Echo Janman, A&C Facility Manager (Nathan/Studio One)
Theresa Roigard, Strategic Broker
Ben Stallworthy, Elected Member Liaison Manager, Auckland Transport
Sharon McGinity, Team Leader Community Led Delivery

Apologies: Angela Cunningham-Marino (for lateness) Danella McCormick
Angela Dalton (for lateness) Daryl Wrightson
George Hawkins, QSO

Item	Who to Action
<p>1. Parks Work Programme 2016/2017</p> <p>Kristen Ross (Parks Advisor) and Greg Lowe (Parks Liaison & Development Team Leader) spoke to the following topics:</p> <p>1.1 Playground concepts for the Waimahia pocket parks - the board were advised that:</p> <ul style="list-style-type: none"> • the Parks Department have agreed to the developer installing equipment that fits council's standards and keeps maintenance costs to a minimum. • there will be water fountains along the Heron Point and Wattle Downs walkways <p>1.2 The board flagged that there could be opportunities to talk to the developer of the Fletcher Development at the Manukau Golf course about funding for walkways.</p>	

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1.3 Playground map for Manurewa – Kristen pointed out that there is quite a bit of overlap of the 500m walking distance to a playground in the Clendon area.	
1.4 Option of rationalising the Finlayson Ave and Maplesden Park playgrounds , which are coming up for renewal, into one larger destination type playground was posed.	
The board responded as follows:	
<ul style="list-style-type: none"> • There is a reluctance to remove a playground as it was felt more gaps would be created in walking distances in other parts of Clendon. 	Kristen
<ul style="list-style-type: none"> • If a destination playground were to be located in Finlayson Ave the board would prefer the playground to be closer to the carpark. 	Kristen
<ul style="list-style-type: none"> • The board requested consultation be undertaken with the community before they made a decision. 	Kristen
<ul style="list-style-type: none"> • The board requested the matter also be discussed with the Clendon Residents and Ratepayers group. 	Kristen
1.5 Coastal walkway map linking up Heron Point with Mahia Road & Waimahia subdivision - Heron Point consultation is likely to start in the week beginning 22 August.	
1.6 Heron Point blessing – Sarah to contact Ali. Other people to be contacted.	Sarah
1.7 Land Owner Approvals – Freshney Place (Walpole Ave) & Maich Road – Michael Bailey advised that sign off has been completed.	
1.8 Mangrove Removal – one lot of mangrove removals has been undertaken at Waimahia.	
1.9 Teaching Gardens report is in the middle of sign off with management.	
1.10 War Memorial Park – presently scoping a project to deal with the drainage at the soccer no. 1 field. Playground will move. Phase 2 of the carpark project will commence shortly. Wider engagement will be undertaken in relation to War Memorial Park.	
1.11 Fletchers development at Eugenia Rise – have asked for Fletchers to scope out a playground. The community is also being consulted. Hope to get the playground funded from the regional growth fund.	
1.12 Boat ramp – the contractors are waiting for the next spring low tide to remediate the work. Kristen will obtain the date for the tide and ensure they are there to do the right job. The board are not happy with the job done to date for the money spent.	Kristen
Kristen advised that the boat ramp sits in the Community Facilities work programme and they are leading the work. Kristen undertook to add the boat ramp to her work programme to prompt her to contact Community Facilities for a regular update.	Kristen
Kristen to provide the dates to Ken Penney and the Club Commodore by this time next week and undertook to keep them informed as to the next steps.	Kristen
1.13 Daffodils under the trees at Nathan Homestead – last year the contractor mowed over the daffodils. Kristen to contact contractor to make sure they don't mow over the daffodils.	Kristen

Item	Who to Action
2. Arts, Community and Events 2016/2017 Work programme	
<p data-bbox="181 342 1212 409">2.1 Arts Work Programme 2016/2017 (Updated)</p> <p data-bbox="181 342 1212 409">This workshop slot related to the Arts, Community and Events 2016/2017 work programme line items: 2549, 2823, 2826, 2822, 2820, 2821, 2553, & 2554</p> <p data-bbox="181 443 1268 510">Echo Janman (A&C Facility Manager (Nathan/Studio One) presented an update on progress of the Nathan Homestead Strategic Business Plan:</p> <ul style="list-style-type: none"> <li data-bbox="181 533 1268 981"> <p data-bbox="181 533 790 566">• Update on renewals work (WiFi/mirrors)</p> <p data-bbox="231 577 1212 678">Renewals work going well. Chimneys are being repointed. The roof will be finished by mid-September. Café work underway. Electrical work currently being undertaken.</p> <p data-bbox="231 701 1173 734">Surfaces are being prepared for the mirrors to be installed in the theatre.</p> <p data-bbox="231 745 1125 779">New rigging and heating and air conditioning is about to be installed.</p> <p data-bbox="231 790 1252 936">WiFi has been wired – hope to have activated by the end of this week (19 August). Having a park that is WiFi capable is a first in Auckland. Staff will be working through the business options and opportunities in relation to whether there will be any charges.</p> <p data-bbox="231 947 1045 981">Nathan Homestead now has six new spaces available for hire.</p> <li data-bbox="181 1003 1268 1283"> <p data-bbox="181 1003 502 1037">• Hours of operation</p> <p data-bbox="231 1048 1252 1115">Echo wanted to confirm the hours of operation for Nathan Homestead with the board.</p> <p data-bbox="231 1126 1252 1193">Echo suggested: Mon – Thurs – 9am – 7pm, Fri 9am – 5pm, Sat 9am – 3pm, closed Sundays for private functions and events.</p> <p data-bbox="231 1216 1228 1283">The board were happy for Echo to use her good judgement for the operating hours.</p> <li data-bbox="181 1305 1268 1518"> <p data-bbox="181 1305 1268 1440">• Fees and Charges - there are very few changes to the original fees and charges. However, there are some extra rooms, and staff are seeking the local boards guidance on the criteria that should be applied to any ‘memorandums of understanding’ and/or ‘discounted rates’.</p> <p data-bbox="231 1451 1268 1518">It was proposed that the fees and charges for the new spaces remain the same as other areas. The board thought this approach was the most sensible.</p> <li data-bbox="181 1541 1268 1910"> <p data-bbox="181 1541 1268 1641">• Two new options for tenanted space that could be used for community space. The lease would be a square metre rate. Sought feedback from the board about how they would like this space used, eg: the ManaRewa Group.</p> <p data-bbox="231 1653 1252 1821">Echo is identifying potential partners, activities and events, eg: Manurewa Youth Orchestra and Mix It. Echo is looking at who would be able to deliver a range of activations at Nathan Homestead. Echo indicated that she would be coming back to the board to involve them in setting the criteria for the Memorandum of Understandings.</p> <p data-bbox="231 1832 1181 1899">The board suggested a flexible space would be the preference to enable creativity.</p> <li data-bbox="181 1921 1268 1989"> <p data-bbox="231 1921 1252 1989">The board were comfortable with Echo finding the partners and using her best judgement.</p> <li data-bbox="181 2011 1268 2076"> <p data-bbox="181 2011 1268 2076">• New online booking system is currently being developed for a November 2016 release. Staff are anticipating increased revenue this financial year.</p> 	<p data-bbox="1297 1216 1372 1249">Echo</p> <p data-bbox="1297 1518 1372 1552">Echo</p> <p data-bbox="1297 1921 1372 1955">Echo</p> <p data-bbox="1297 1989 1372 2022">Echo</p>

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<p>The board queried what will happen to the income generated from Nathan Homestead.</p> <p>The board were happy if the revenue coming in goes into the facility.</p> <ul style="list-style-type: none"> • Nathan Homestead Café - Echo would like to go out for expressions of interest for the Café. She saw this as the no. 1 priority to get under way. <p>A coffee cart operator has requested a spot in the Nathan Homestead carpark.</p> <ul style="list-style-type: none"> • Upcoming Event - The Nature of Flute – 6.30pm – Friday 19 August 2016 – Nathan Homestead. 	<p>Echo / Mark Purdie</p>
<p>2.2 Community Empowerment Unit Work Programme 2016/2017</p> <p>This workshop slot relates to the Arts, Community and Events 2016/2017 work programme line items: 2242, 2844, 2250, 2248, 2303, 2401, 2245, 2249, 2246, 2632, & 2326.</p> <p>Theresa Roigard spoke to the document attached to the agenda from Jane Friend, advising the following further updates:</p> <p>Randwick Park</p> <ul style="list-style-type: none"> • Randwick Trust has signed the Service Level Agreement • Fee schedule established with a review recommended in six months time. <p>Senior Citizens</p> <ul style="list-style-type: none"> • Theresa to follow up with Jane Friend upon her return regarding establishing quarterly meetings for Senior Citizens Club, Age Concern, Grey Power and Best Buddies organisations. • It was suggested aligning the first meeting to tie into International Day of Older Persons. Theresa to find a date and time. <p>Civil Defence and Emergency Management (CDEM)</p> <ul style="list-style-type: none"> • Theresa to talk to Jane Friend about connecting the Civil Defence and Emergency Management Group to the Conifer Grove CDEM Group. <p>Safety initiatives carried over from previous financial year – Theresa to have a conversation with Mark Evans as to where things are at.</p> <p>Neighbours Day – the board would like to connect better to Neighbours Day.</p> <p>Spatial Priority Area – community engagement will commence September/October this year.</p> <p>Te Mahia Station Murals – Department of Corrections has completed the scraping and painting. The mural is currently being graffiti guarded. The mural is likely to be installed the week beginning 22 August. The board felt the school should unveil the murals.</p>	<p>Theresa</p> <p>Theresa</p> <p>Theresa</p> <p>Theresa</p> <p>Theresa</p> <p>Theresa / Jane</p> <p>Theresa</p>
<p>2.3 Events Work Programme 2016/2017</p> <p>This workshop slot relates to the Arts, Community and Events 2016/2017 work programme line items: 1384, 2247, 1387, 2243, 2244, & 1386.</p> <p>Chade Julie gave an update the board on the following topics:</p> <p>Event Partnership Fund</p> <ul style="list-style-type: none"> • Every group who has received line funding has been communicated with and asked to complete the required documentation. 	

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<ul style="list-style-type: none"> The majority of the line item events have returned their funding applications. The next stage in the process is organising the payments. <p>Christmas in the Park - funding is underway.</p> <p>Santa Parade – Rex advised that the current provider for Santa Parade will remain at the event organiser for the 2016 Santa Parade as there is not enough time to run a contestable process. If the board wish to find another provider they would need to review that for the following financial year.</p> <p>World War I events – The RSA did not wish to uplift the funds for the World War I events. The purchase orders were raised within council to pay for the events.</p> <p>Puhinui Event will be delivered in November 2017.</p> <p>2017/2018 budget – The board noted there needs to be budget allocated in 2017/2018 for the Volunteer Awards and the Puhinui Event.</p> <p>Local Civic Events</p> <p>Heron Point event – Chade to advise how much it costs to deliver a blessing.</p> <p>Members also would like to know how much it will cost to run the event for Randwick Park.</p>	<p></p> <p>Chade</p> <p>Chade</p>
<p>3. Auckland Transport Work Programme 2016/2017</p> <p>Ben Stallworthy (Elected Member Liaison Manager, Auckland Transport) gave an update on the following:</p> <ul style="list-style-type: none"> Local Board Transport Capital Fund Update: <ul style="list-style-type: none"> Williams Kirton Project Hill Road Project Town Centre Project Covered Walkway Project Key Local Transport Activity in the Local Area: <ul style="list-style-type: none"> AT HOP in the South – Currently Auckland Transport have staff on the train platforms who approach cash ticket buyers and teach people about how to use a HOP Card. Auckland Transport cannot legally fund a subsidised HOP Card. The legislation does not allow Auckland Transport to provide social benefit. Therefore Auckland Transport is proposing to approach the local boards in the south to consider a funding initiative from between \$5,000 - \$7,000 per board to subsidise the HOP Card. Auckland Transport would fund the advertising campaign and provide the resources. This will be a conversation in the new term. Simpler Fares New Network Super Gold Card Cycleway/Walkway – Mountfort Park – Greenways Plan <ul style="list-style-type: none"> An urban cycling way at Mountfort Park needs to be included in the Local Board Plan discussions. Statistics and information gathering – Ben advised that Auckland Transport would go through the Customer Request Management system to gather 	<p>Ben / Sarah / Lee</p>

Item	Who to Action
information to identify statistics and trends for the local board plan discussions.	
<p>4. Community Places Work Programme 2016/2017</p> <p>This workshop slot relates to the Arts, Community and Events 2016/2017 work programme line items 2162, 2098 and 2029.</p> <p>Line 2029 – Venue hire – online booking system – 60,000 bookings mostly done online by the public. Very positive reaction to the online booking system.</p> <p>Utilisation of:</p> <p>Weymouth Community Hall – last year 16% utilisation, this year 39%</p> <p>Wiri Hall – last year 37%, this year 47%</p> <p>Line 2162 – Te Whare Awhina – 9 June 2016 Manurewa Local Board meeting – funding agreement approved. The current “mixed model” will move to “community led”, ie: the responsibilities for staff will move from council to Te Whare Awhina.</p> <p>The detailed work programme for Te Whare Awhina was tabled and the board’s input was sought.</p> <p>The salary amount for the staff member will be allocated to Te Whare Awhina. The board wants to ensure that the salary amount is added to the board’s budget for the funding for Te Whare Awhina.</p> <p>The board wants to ensure the funding is in place for the Long-term Plan.</p> <p>The board flagged the issue of the board not meeting its targets in community facilities. Lee to forward the Annual Report and quarterly performance report to Sharon.</p>	Lee

Meeting closed at 7.55pm.