

## Māngere-Ōtāhuhu Local Board Workshop #1 Notes

Date of Workshop: Wednesday 12 October 2016

Time: 1 – 4 pm – including 10 minute break

Venue: Māngere-Ōtāhuhu Local Board Office, Bader Drive

Present: Lemauga Lydia Sosene, Carrol Elliott, Christine O'Brien, Nick Bakulich, Tafafuna'i Tasi Lauese, Togatolu Walter Togramua, Makalita Kolo.

Apologies: Nick Bakulich for lateness.

Presenters: Local Board Services - Carol McKenzie-Rex ( Relationship Manager), Neil Taylor (Acting RM/Sr Advisor), Rina Tagore (Senior Advisor) and Kenneth Tuai (Advisor), Janette McKain (Democracy Advisor), Lana Roberts (PA Liaison), Litia Brighthouse-Fuavao (Engagement Advisor), Nightingale Kamoto (Customer Services)

Kenneth Tuai opened meeting with prayer.

Proposed Item	Purpose
Welcome and Introductions	The board had a meet and greet with the Local Board staff. The staff introduced themselves and gave a brief description of their roles.
The governance role and legal context	The board were briefed on the governance role and legal context. The governance role provided a high-level overview of the role and expectations. The legal briefing provided a high-level explanation of legislative context and legal obligations required ahead of the inaugural meetings.
Break	
Successful ways of working	The board discussed how they would conduct business meetings and workshops (including where and when); portfolios, committees, delegated decision making, cluster briefings and chair's briefings.
Upcoming events for induction	The board were given a diary and an explanation of induction activities noting in particular: <ul style="list-style-type: none"> <li>o the inaugural meeting – 26 October 2016</li> <li>o key dates: Symposium 1 governance workshops, legal briefings; and health &amp; safety <ul style="list-style-type: none"> <li>• Technology training</li> </ul> </li> </ul>

Walter closed the meeting in prayer.