

Urgent decision: Manurewa Local Board

Service Level Agreement to Randwick Park Sports and Community Trust for Randwick Park Pavilion at 42R Secretariat Place, Manurewa

Rex Hewitt
Relationship Manager

17 October 2016

Background

1. At the 8 September 2016 Manurewa Local Board meeting the board considered the temporary arrangements for urgent decisions and staff delegations during the election period item and resolved as follows:

Resolution number MR/2016/177

MOVED by Member AL Cunningham-Marino, seconded by Member M Bailey:

That the Manurewa Local Board:

- a) *utilise the board's existing urgent decision-making process to make urgent decisions that may be needed between the final local board business meeting and the commencement of the term of office of new local board members.*
- b) *note that from the commencement of the term of office of new local board members until the inaugural meeting of the incoming local board, urgent decision-making will be undertaken by the Chief Executive under existing delegations.*
- c) *approve that staff, as a temporary measure, can make business as usual decisions under their existing delegated authority without requiring compliance with the requirement in the current delegation protocols to consult with the nominated portfolio holder, from 8 October 2016 until new arrangements are made at the first business meeting in the new term.*
- d) *note that existing appointments by the local board to external bodies will cease at the election and new appointments will need to be made by the local board in the new term.*

CARRIED

2. The Relationship Manager has the delegation to sign off urgent decisions as the representative of the Chief Executive.
3. Approval is sought to enter into a short-term service level agreement with Randwick Park Sports and Community Trust to manage and operate the council-owned Randwick Park Pavilion.
4. On 12 September 2016, Council completed the building project of a new facility at Randwick Park known as "the pavilion" as part of the park's wider development plan, with the intent to lease the facility to a community group to operate a community hub.
5. The lease reporting process for this site requires three to six months to consult with iwi and undergo public notification, during which the newly constructed facility would be left vacant unless an interim arrangement is reached with a community operator.

6. A service level agreement of six months or less between Council and a community operator would allow for the activation and occupation of the facility, prevent vandalism and allow the full lease reporting process to be implemented, including continued iwi consultation, detailed report of applicants, and public notification for a long-term community lease to operate the facility.

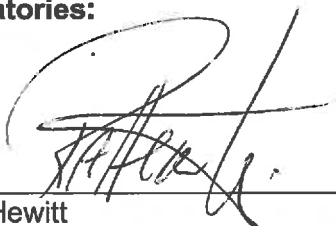
Resolution

That the Manurewa Local Board:

- a) **grant approval for Auckland Council to enter into a service level agreement with Randwick Park Sports and Community Trust for the management and operation of Randwick Park Pavilion (coloured red in Attachment A to the report entitled "Service Level Agreement to Randwick Park Sports and Community Trust for Randwick Park Pavilion at 42R Secretariat Place, Manurewa") located at Randwick Park, 42R Secretariat Place, Manurewa on the following terms and conditions:**
- i) **Term: Six months commencing from the date of execution of the agreement and terminable upon one month's notice or the commencement date of a lease granted for the premises to the trust, should one be granted in a subsequent decision;**
 - ii) **Extensions: None;**
 - ii) **Price: One dollar (\$1.00) if demanded for the whole term and any extension granted;**
 - iii) **Maintenance fee: None;**
 - iv) **Service: To provide management and day-to-day operational services at the pavilion, which includes:**
 - **Booking and hiring the pavilion to community groups as defined in the Community Occupancy Guidelines 2012 and**
 - **Using the income generated from the booking and hiring of the pavilion to further enhance the activation of the facility as a community hub.**

Authorised for release:

Signatories:



Rex Hewitt
Relationship Manager
Manurewa & Papakura Ward

20-10-2016
Date