

WORKSHOP NOTES

Date: 3 August 2016

Time: 10.00 am – 2.00 pm

Venue: Puketāpapa Local Board office, Fickling Centre, 546 Mt Albert Road, Three Kings.

Attendees: Julie Fairey, Ella Kumar, David Holm and Michael Wood
Wendy Kjestrum, Mary Hay, Juanita de Senna and Brenda Railey

Apologies: Harry Doig, Nigel Turnbull Victoria Villaraza,

| No. | Time | Item | Led by |
|------------|-----------------|--|------------------|
| 1.0 | 10.00 am | 2016/17 funding agreements | Juanita de Senna |
| | (1 hr) | Purpose: A principled discussion about what does good reporting back look like from community groups delivering LDIs, what are key milestones and processes, Outcome: Board has opportunity to ask questions and come up with a group position on for implementation. | |
| 2.0 | 11.00am | Te Reo Policy | Rama Omsby |
| | (1 hr) | Purpose: To present the Te Reo Policy Outcome: Board Q&A opportunity In support: Roger Jolly | |
| | 12.00 am | LUNCH | |
| 3.0 | 12.30 pm | Quarterly performance report for June 2016 | David Rose |
| | | Purpose: To discuss the June 2016 quarterly performance report Outcome: Feedback/amendments noted | |
| | 2.00 pm | FINISH | |

WORKSHOP NOTES

Date: 10 August 2016

Time: 10.00 am – 2.00 pm

Venue: Puketāpapa Local Board office, Fickling Centre, 546 Mt Albert Road, Three Kings.

Attendees: Julie Fairey, Harry Doig, David Holm, Ella Kumar, Nigel Turnbull and Michael Wood

Nina Siers, Wendy Kjestrum, Mary Hay and Brenda Railey

Apologies: Victoria Villaraza

| No. | Time | Item | Led by |
|-----|-----------|--|------------------------------------|
| 1.0 | 10.00 am | Local grants round one 2016/17 and quick response round one, 2016/17 | Fua Winterstein |
| | (1 hr) | Purpose: To review 2016/17 Local Grants Round 1/QR Round 1 applications Outcome: Feedback noted and Board queries noted for action In support: Sarah Chin | |
| 2.0 | 11.00 am | Waikowhai Coastal Boardwalk – Corporate partnership construction signage | Bryce Pomfrett |
| | (30 mins) | Purpose: Provide an update (following workshop in March) on the proposed signage and arrangements to acknowledge the Beca in kind contribution to the Waikowhai Coastal Boardwalk. Outcome: Endorsement to include signage proposed during construction of the Waikowhai Coastal Boardwalk (stage 2). In support: Matthew Ensor - Beca (Board relationship manager) and Jenny Wood and Dawn Bardsley | |
| 3.0 | 11.30 am | Three Kings Plan presentation | Richard Reid |
| | (1 hr) | Purpose: To present Three Kings Plan highlights Outcome: Board Q&A opportunity Also in attendance: Dawn Bardsley | |
| | 12.30 am | LUNCH | |
| 4.0 | 1.00 pm | Three Kings Plan Implementation | Paulina Wythes, Steven van Kampen, |
| | | Purpose: To discuss Three Kings Plan Implementation (and proposed projects for Plans and Places) (Note: By the time of this workshop we will have a steer as to the Environment Court changes, the Unitary Plan and also | |

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| | | have hopefully had Richard Reid's presentation of his findings earlier that day). Outcome: Next steps identified and agreed by Board In support: Tim Solomon | |
| | 2.00 pm | FINISH | |

WORKSHOP AGENDA

Date: 17 August 2016

Time: 9.15 am – 2.00 pm

Venue: Puketāpapa Local Board office, Fickling Centre, 546 Mt Albert Road, Three Kings.

Attendees: Julie Fairey, Harry Doig, David Holm, Ella Kumar and Michael Wood

Wendy Kjestrum, Mary Hay and Brenda Railey

Apologies: Nigel Turnbull

| No. | Time | Item | Led by |
|------|-----------|---|-------------------------------|
| 1.0 | 9.15 am | Draft Annual Report 2016/2016 | David Rose |
| | (45 mins) | Purpose: To discuss the 2015/16 quarterly performance report. Outcome: Board Q&A opportunity | |
| 2.0 | 10.00 am | Te Auaunga Awa Oakley Creek Restoration Project | Tom Mansell |
| | (30 mins) | Purpose: Update on the Walmsley/Underwood Oakley Creek restoration project. Outcome: Board updated In support: Dawn Bardsley | |
| 3.0 | 11.00 am | Margaret Griffen Park Free camping | Dawn Bardsley |
| | (1 hr) | Purpose: To discuss options and implications of free-camping on parks and feedback from Board on preferences for managing this issue. Outcome: Board consensus regarding preferred option for managing the freecamping in Margaret Griffen Park. In support: Daniel Pouwels | |
| | 12.00 am | LUNCH | |
| 4.0 | 12.30 pm | Recommendations for incoming Board | Julie Fairey |
| | | Purpose: To discuss recommendations from outgoing board to incoming board Outcome: Board recommendations completed | |
| 5.00 | 1.15 pm | Community Places 2016/17 Venue hire fees and charges report | Kevin Marriott & Peter Matvos |
| | | Purpose: To discuss legacy arrangements and transition plan for regular hirers with special arrangements from 1 January to 30 June 2017. Outcome: Board Feedback and Q&A | |

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| | | opportunity In support: David Rose | |
| | 2.00 pm | FINISH | |

WORKSHOP NOTES

Date: 31 August 2016

Time: 10.00am – 2.15pm

Venue: Puketāpapa Local Board office, Fickling Centre, 546 Mt Albert Road, Three Kings.

Attendees: Julie Fairey, Harry Doig, David Holm and Michael Wood
Victoria Villaraza, Wendy Kjestrum, Mary Hay and Brenda Railey

Apologies: Ella Kumar and Nigel Turnbull

| No. | Time | Item | Led by |
|-------------|-----------------|---|--------------------|
| 1.0 | 10.00am | Panuku update | Letitia McColl |
| | (1 hour) | Purpose: To update the Board on the status of all properties in Puketapapa sitting with Panuku, in particular, those on Roseman Avenue, Plantation Reserve and Vagus PI Reserve Outcome: Board updated | |
| 2.0 | 10.40am | DRAFT Governance Framework Review | Victoria Villaraza |
| | (1 hour) | Purpose: Review draft Governance Framework report Outcome: Briefing session complete and Board feedback noted | |
| | 12.00 am | LUNCH | |
| 3.0 | 12.30am | Out and About/Puketapapa Work Programme | Sophie Dobson |
| | (1 hr) | Purpose: To discuss the \$6,000 allocated for type of events for the Out and About programme. Outcome: Board to provide direction on the type of events and LDI spend | |
| 4.00 | 1.30pm | Baseball at War Memorial Park | Chris Felton |
| | | Purpose: To discuss approval for bullpens on the park Outcome: Board to provide recommendations and any supplementary information about using masters games funding (or not) | |
| | 2.15pm | FINISH | |