

## Application form

Date: 14th October 2016

Submitted by: Rachael Pates, Centre manager  
Bayview Community Centre.

### 1. Tell us more about your community group

Name: Bayview Community Centre Association Incorporated

Address: 72 Bayview Road, Bayview, Auckland 0629

Legal Status (Trust/Incorporated Society/Other):

Incorporated Society

Do you have a charities commission number?

CC 37526

Have you received council funding or grants in the past?

Yes - ongoing operational grants from Auckland Council

### 2. Who will represent the community group when working with council on this project?

Name: Rachael Pates, Centre manager

Contact details: 09 443 023 0204 129 7353

bayview-manager@xtra.co.nz

### 3. Tell us about what you want to build

What is it? Internal alterations and extension to our Early Learning Centre to provide more space for Under 2's, a meeting area and more office space.

Where do you want to build it? The project will involve alterations to the existing Early Learning Centre and development of space under the Community Centre.

How will it benefit the community?

The Early Learning Centre will be able to provide more spaces to meet demand for childcare in the local area.

Will the community be able to access it? (please explain anything that may impact access for example if fees are to be charged or if the asset will be secured when not in use)

Enrolled children will benefit greatly. The space is also available for hire to community members as well.

#### 4. When do you want to build it?

Has the project started? No

Do you have a timeframe that you want to work to? (if you do, please explain why this timeframe is important)

~~Be~~ Ideally over summer 2016-17

#### 5. Tell us about how you plan to deliver this project

Who will be involved (e.g. volunteers, local business or other groups)?

Through professional services only

Do you plan to contract out any of the work?

Yes, architect, building and specialised trades people will be used.

What are your sources of funding for the project? (please tell us if your funding is confirmed or dependent on certain factors)

The Early Learning Centre is funded significantly by the Ministry of Education and funds have been laid aside over the last couple of years to fund this project. The funding is confirmed and money is in accounts held by the Centre.

**6. How much do you anticipate this project will cost?**

Total estimated cost:

one quote received & date for \$188,635.59

with 15% contingency. Additional costs: architect fees

Please provide a breakdown of costs, including:

resource consent

- Volunteer time – record the cost of the work done by volunteers using the guidelines
- When a contractor or expert is providing their services for free or at a discounted rate, record the cost at the full rate
- When materials have been contributed to a project free of charge or at a discounted rate, record the cost at the full rate
- Any signage required
- Community engagement or launch activities
- Contingency costs
- Professional expertise
- The costs do not need to include building consent or resource consent fees but needs to cover costs associated with obtaining consents, such as drawing up plans or assessments

Estimated build costs of \$216,930.92 (with contingency)

Budget of \$5,000 for architect fees and other specialist services.

**7. Has your community group discussed the project with your local board? If yes, do they support it?**

Yes/No Informally with 3 members of the KLB.

If yes, do they support it? The KLB will receive official notification of the project in early November when the Board has been sworn in.

**8. Has there been any engagement with the wider community on the proposal?**

Yes/No Parents / caregivers of the children and the Bayview Governance Board support the project. The impact on the wider community is limited so further consultation has not taken place at this stage.

**9. Have you spoken to council staff about the proposal (other than the local board)**

Yes/~~No~~

If yes, who have you spoken to?

Sandra May, Property Coordinator - North

I/We confirm that to the best of our knowledge the information in this application form is correct

I/We confirm that if our project is supported under this project we will provide the documentation required by council, including a project plan and signed agreement with council prior to starting physical works and an accountability report within 60 days of the project finalisation.

I/We understand that Auckland Council is bound by the Local Government Official Information and Meetings Act 1987.

I/We understand that my/our name and brief details about the project may be released to the media or appear in publicity material or council reports.

I/We undertake that I/we have obtained the consent of all people involved to provide these details.

I/We undertake that I/we are authorised to represent the community group seeking to progress this project.

Signed:



Name(s): Rachael Pates

Date:

14/10/16