

## Ōrākei Local Board Workshop Record

Workshop record of the Ōrākei Local Board held in the Ōrākei Local Board Office, Meadowbank Shopping Centre, on Tuesday, 1 November 2016, commencing at 12.30pm.

### PRESENT

**Members:** Carmel Claridge, Colin Davis, Toni Millar (from 1.50pm), Kit Parkinson, Rosalind Rundle, David Wong (from 2.00pm)

**Apologies:** Troy Churton

Workshop Item	Governance role	Summary of Discussions
Item 1. Library Summer Closures	<ul style="list-style-type: none"> <li>Keeping informed</li> </ul>	The Board discussed the Mayors' memorandum and attachment regarding library closures over the Christmas/New Year period.
Item 2. An introduction to the Financial Planning Framework and Introduction to Lead Financial Advisor  <b>Christine Watson</b> – Manager Financial Advisory Services – Local Boards  <b>Audrey Gan</b> – Lead Financial Advisor	<ul style="list-style-type: none"> <li>Keeping informed</li> </ul>	Christine Watson and Audrey Gan, Financial Advisory Services were in attendance to provide an overview and inform members of: <ul style="list-style-type: none"> <li>The planning framework</li> <li>Key documents most relevant to local boards.</li> <li>High level timeline of the 3 main planning processes</li> <li>The reporting and monitoring process.</li> </ul>

<p>Item 3.</p> <p>An introduction to the Community Empowerment Unit</p> <p><b>George Makapatama</b> - Manager Strategic Broker</p> <p><b>Brett Young</b> – Strategic Broker</p>	<ul style="list-style-type: none"> <li>• Keeping informed</li> </ul>	<p>George Makapatama and Brett Young, Community Empowerment were in attendance to provide the Board with an understanding of the Empowered Communities Approach, the work of the Community Empowerment Unit in the Orakei Local Board area and an overview of how the Strategic Broker supports the Board.</p>
<p>Item 4.</p> <p>An introduction to the Communication and Engagement Team</p> <p><b>Chris Baldock</b> - Manager Local Board Communication</p> <p><b>Ben Levesque</b> – Specialist Local Board Communications</p>	<ul style="list-style-type: none"> <li>• Keeping informed</li> </ul>	<p>Chris Baldock and Ben Levesque, Communications were in attendance to provide members with an understanding on how the Communication and Engagement Team can best serve the Board.</p>

The workshop concluded at 4.30pm.