

## Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on Wednesday, 1 February 2017, commencing at 1.00 pm.

### PRESENT

**Chairperson:** Brent Catchpole  
**Members:** Felicity Auva'a  
 George Hawkins  
 Michael Turner (until 2.45 pm)  
 Katrina Winn (until 3.16 pm)

**Absent:** Bill McEntee

**Also present:** Rex Hewitt (Relationship Manager)  
 Madelon De Jongh (Senior Local Board Advisor)  
 Shelvin Munif Imo (Engagement Advisor)  
 Trish Wayper (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
Art Gallery Business Plan Papakura Museum Arts and Culture Work Programmes	Setting direction/priorities/ budget	Powerpoint presentation made (Attachment 1A). Catalina Vecelli (Arts and Culture Project Lead) gave an overview of the Art Gallery Business Plan. The following feedback was given: <ul style="list-style-type: none"> <li>- Board felt it was important to encourage and provide space for local artists to exhibit their art.</li> <li>- Requested that a variety of arts eg pottery, quilting etc, be included as exhibitions.</li> <li>- Department to undertake regular liaison with local art groups.</li> <li>- Library foyer – further discussion to be undertaken with the board concerning the use of this facility for exhibitions.</li> <li>- Formalise partnerships with Council and local arts groups.</li> <li>- Hawkins Theatre Foyer – suggested as an alternative for some exhibitions.</li> </ul>

		<p><b>Actions</b></p> <ul style="list-style-type: none"> <li>i. Incorporate board feedback into business plan.</li> <li>ii. Distribute draft business plan to board members</li> <li>iii. Business plan adopted at February/March 2017 business meeting.</li> </ul>
		<p><b>Hawkins Theatre</b></p> <p>Hawkins Theatre to be the next business plan developed. Board wanted the process to be same as the Art Galleries.</p>

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Art Gallery Business Plan Papakura Museum Arts and Culture Work Programmes	Setting direction/priorities/ budget	<p>Papakura Museum</p> <p>Discussion undertaken on the current status of the museum, its budget, requests and issues. The board requested the following be actioned:</p> <ul style="list-style-type: none"> <li>- Review of hours</li> <li>- Comparison to other like facilities</li> <li>- Budget required for a business plan with help from a consultant</li> <li>- Funding included in the next Council Long Term Plan and Annual Plan to cover shortfall in funding.</li> </ul>

Workshop Item	Governance role	Summary of Discussions
Takanini Library Hub Update	Setting direction/priorities/ budget	<p>Powerpoint presentation made (Attachment 2A).</p> <p>Kim Taunga and Justine Haves gave an update on the Takanini Hub and progress to date.</p> <p>A meeting with finance was to be held next week and libraries would report back to the board following that meeting.</p> <p>The Board also requested that Councillor Newman be kept informed on the status of the project.</p>

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Engagement Plan for the Papakura Local Board Plan	Setting direction/priorities/budget	Shelvin Munif Imo, Papakura Local Board Engagement Advisor presented the following targeted events to get feedback for the local board plan: <ul style="list-style-type: none"> <li>- Movies in the Park</li> <li>- Town Centre Cleanup</li> <li>- Networks, Residents meetings and church events</li> <li>- Mana Whenua Hui</li> <li>- Pasifika Fono</li> </ul>

Workshop Item	Governance role	Summary of Discussions
Work Stream Allocation Discussion	Setting direction/priorities/budget	Attachment 4A was discussed. Board agreed on allocations as proposed. The Chair to have a discussion with Member Turner concerning his allocations with particular reference to Local Planning and Economic Development.

The workshop concluded at 3.44 pm.