

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Arts, Community and Events											
2597	CS: ACE: Arts & Culture	3 Ponsonby Road Feasibility Study- LDI	Scope a contract to conduct a feasibility study on the options for use of 3 Ponsonby Road in FY17/18.	Q4	LDI: Opex	\$ -	Approved	Green	Preliminary work is scheduled for Q4.	No	Preliminary work is scheduled for Q4.
2596	CS: ACE: Arts & Culture	Community Arts Programmes- LDI Pop	Deliver projects for the 'pop' temporary arts activations series in the Waitemata Local Board area.	Q2; Q3; Q4	LDI: Opex	\$ 75,000	In progress	Green	A shortlist was drawn from 40 submissions following ranking against criteria for 'POP' and local board plan priorities. Those on the shortlist were invited to present their ideas to an assessment panel with representatives from Auckland Council's Arts and Culture Unit, Art Group and the Waitematā Local Board. The successful projects were presented to the local board in December and staff will now move the projects into developed and detailed design for implementation of the 'POP' 2017 programme in Q4.	No	A call for ideas for 2017 POP projects was launched at an information session at Studio One Toi Tū on 14 September with 60 people in attendance. The call for proposals for the 2017 POP programme closed on 26 September. The programme will be finalised in Q2.
2777	CS: ACE: Arts & Culture	Hauora Gardens Stage Two	Contract a supplier to deliver StageTwo of the Hauora Gardens project at Studio One Toi Tū.	Q1; Q2	LDI: Capex	\$ 14,000	Approved	Green	Staff executed a services agreement for stage two of the Hauora Garden project with artists Richard Orjis and Adrienne Schierning. Work will commence in Q3.	No	The artists Richard Orjis and Adrienne Schierning, who were responsible for stage one of the Hauora Garden project, are currently preparing a proposal for stage two of the project. Approval of the proposal and the execution of a funding agreement are due to take place in Q2.
2702	CS: ACE: Arts & Culture	Regional Work Programme Information and Updates	Provide timely information on regionally funded Arts and Culture projects, programmes and initiatives that have an impact or occur in the local board area.	Q1; Q2; Q3; Q4	External funding	\$ -	In progress	Green	The local board have been updated through the arts portfolio meetings each month.	No	The local board have been updated through the arts portfolio meetings each month.
2595	CS: ACE: Arts & Culture	Studio one- ABS Studio One Toi Tu Operational Expenses	Provide a diverse programme of art classes, workshops and events for adults and children. Provide an affordable hiring space for artists to exhibit their work. Provide shared studio spaces and makers space. Provide spaces for event and workshop hireage.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 351,171	In progress	Green	Q2 highlights included the launch of the 'New Zealand Outsider Art Fair' exhibition by Toi Ora Live Arts Trust; and a new ceramics course, which involves extracting clay from the Auckland landscape to make ceramic pieces. The 2016-2017 Creative Studio Residency programme is underway with four residents now in their studios. The residents include an illustrator and ceramicist; a photographer, media and performance artist; an illustrator, designer and graph artist; and a perfumer. Interest in venue hire has continued to increase and there is a waiting list for studio space.	No	In Q1, the '2016-2017 Creative Studio Residency Programme' received 50 proposals across a range of creative practices and a panel of judges has selected the new residents. A media statement announcing the successful candidates will be distributed once places are confirmed. All gallery spaces have been programmed for the remainder of 2017 and interest in studio spaces continues to be strong with a waiting list for hireage. Also in Q1, Nga Rangatahi Toa prepared for their annual 'Manawa Ora' event to be performed at the Herald Theatre, and developed a new mural on the reservoir adjacent to Studio One Toi Tū using this year's 'Manawa Ora' theme 'Courage is Contagious'.
2643	CS: ACE: Community Empowerment	Spatial Priority Area - City Centre	Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities As required: - Identify opportunities for community led or co designed projects - Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training - Identify connection pathways with community and council stakeholders.	Q1; Q2; Q3; Q4	LDI: Opex; Currently unfunded	\$ -	In progress	Green	No work to date has started with this spatial priority area. The strategic broker has supported the Plans and Places department to review and monitor the area plan implementation actions in the Waitematā Local Board area. Specialist advisors and the strategic broker are also working with Grafton and Grey Lynn Residents Associations on a collective vision for their local area.	No	No progress to report.
2394	CS: ACE: Community Empowerment	Accessibility Action Plan	Implement the Waitemata Accessibility Action Plan. Budget: - Waitemata Local Board Accessibility Plan \$5,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	Staff worked with Be.Institute to develop a new accessibility plan for the local board. Staff will hold a workshop with the board in February to progress the plan.	No	CEU staff presented local board portfolio holders with a review of the previous Accessibility Action Plan, a summary of achievements and proposed ideas to update the action plan. Discussions are underway to progress an updated Accessibility Action Plan.
2887	CS: ACE: Community Empowerment	Accommodation grants	Funding to support local community groups through accommodation grant funding. Budget: - Community group assistance - Accommodation grants \$125,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 125,000	In progress	Green	This grant round will run from 6 March 2017 to 7 April 2017 with decisions to be made in June 2017.	No	This grant round will run from 6 March 2017 to 7 April 2017 with decisions to be made in June 2017.

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2417	CS: ACE: Community Empowerment	Capacity Building - Inner City Network	Fund Auckland District Council Of Social Services (ADCROSS) to facilitate the inner city network steering group. Budget: - Support an inner-city community group network \$5,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Approved	Green	ADCROSS employed a coordinator to facilitate the inner city network. The November network meeting focussed on International Students' concerns. Representatives from Study Auckland, AUT, University of Auckland, ACG Senior College, NTEC and other education providers participated in a forum on pastoral care services. The information shared provided others in the network opportunities to explore the current gaps for students and how these might be better supported.	No	The funding agreement for the Inner City Network will be finalised in the second quarter. The network has continued to meet in quarter one, with a focus on the needs of inner city residents. The network increased its membership and is continually improving its communication strategies. The next meeting will hear from the AUT and Auckland University International Student pastoral care teams.
2423	CS: ACE: Community Empowerment	Central community recycling centre	Partner with Waste Solutions to build capacity of community groups involved with the plan to establish the Resource Recovery Network. For example, in relation to the Great North Road site, facilitate, mediate and build capacity of community groups that could tender for the future operation of the facility.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The specialist advisor worked with the new project coordinator and the project steering group to facilitate engagement with key community groups across the three local board areas involved in the project (Waitematā, Puketapapa and Albert Eden). The advisor also worked with community groups at a series of workshops and meetings to help develop a shared vision, philosophy, purpose and principles for the use of the site. The core project team then prepared a set of guiding principles for how the centre could work. Staff presented three options based on these principles to the three local boards on 5 December.	No	The specialist advisor is partnering with Waste Solutions to support the community engagement processes in the development of the Community Recycling Centre(CRC) on Great North Road. A council and community wide 'Integrated Design Process' is being developed and implemented towards an inclusive engagement process for the CRC. Community groups in the three local board areas (Albert-Eden, Waitemata and Puketapapa) have been informed about the aspirations and the approach adopted for this process. Identified groups and community will be invited to various engagement workshops in quarter two.
2419	CS: ACE: Community Empowerment	Child and Youth Friendly Accreditation	Co-design a Waitemata child and youth friendly Action Plan and Toolkit for child friendly processes. Achieve Child and Youth Friendly City Accreditation.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	Specialist advisors are waiting on final amendments to the Child and Youth Friendly stocktake report from Buzz Channel. Staff will present the report at a local board workshop in early 2017. As UNICEF New Zealand have not yet finalised their accreditation process, staff will discuss options with the board during Q3, to ensure ongoing commitment to children and young people.	No	The Community Empowerment Unit (CEU) have been working with Buzz Channel to finalise the Child and Youth Friendly stocktake for the local board, based on the UNICEF Child Friendly Cities framework. A draft was presented to the portfolio holders on 28 September 2016 and it was agreed that a presentation of the final report including recommendations will be made to a whole-of-board workshop early on in the new term.
2416	CS: ACE: Community Empowerment	Community Empowerment Fund - Community led initiatives	Develop an agreed programme of work for community-led planning and place making initiatives. Support, guidance, capacity and capability building for communities to lead their own planning process. Budget: - Community Empowerment Fund \$30,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	List of potential community-led projects to be funded this year compiled. Options to be presented in Q3. 254 Ponsonby Road community-led design project: the 254 Ponsonby Road community-led design group updated the local board. Staff facilitated a meeting between members of the 254 Ponsonby Road community-led design group and Panuku Development Auckland to discuss possible opportunities to promote design concepts for the site. The group plan to have the brief finalised and sent out to professional designers early Q3.	No	CEU staff continue to work with and support community-led design projects such as 254 Ponsonby Road and the Great North Road Community-led visioning project from the 2015/2016 budget. Projects for 2016/2017 will be scoped from the second quarter.
2314	CS: ACE: Community Empowerment	Community grants (WTM)	Funding to support local community groups through contestable grant funding. Budget: - Local discretionary community grants \$125,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 125,000	In progress	Green	Waitemata has completed one of two local grants rounds and two of four quick response rounds allocating a further \$17,386 leaving a total of \$56,948 for the remaining grant rounds.	No	Waitemata has completed Round One Quick Response and Local Grants allocating a total of \$50,666 leaving a total of \$74,334 for the remaining grant rounds.
2413	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (WTM)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker: - supported cross council collaboration with Compost Collective, Love Food Hate Waste, Kai Auckland, Enviro schools and "for the love of bees collective". - continued to support the community-led approach within the low carbon network. Staff have advised and updated the local board on the regional homelessness work programme.	No	The local board has a community empowerment outcome, aligned with the Empowered Communities Approach that underpins the work of the strategic broker. This work is evidenced in the other community empowerment work programme line items.

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2390	CS: ACE: Community Empowerment	Neighbourhood Development - Gardens, Food and Sustainability	Establish a network of community/groups with an interest in community gardens, food production and sustainability initiatives. Budget: - Community Gardens \$6,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	In progress	Green	The strategic broker - supported the opening of the community led- garden at St Mathew in the City and Griffiths Garden. The broker also - supported cross council collaboration between Compost Collective, Love Food Hate Waste, Kai Auckland, Enviro schools and the 'for the love of bees collective'. Gardens 4 Health has supported the garden network through a community gardening newsletter, advice, attending community garden meetings, coordinating working bees and facilitating a range of workshops.	No	An agreement with Gardens 4 Health will be finalised in Q2 to provide support to community gardens in Waitemata.
2420	CS: ACE: Community Empowerment	Youth Hub Investigation	Investigate the feasibility of establishing a youth hub in the city centre in partnership with others. Budget: - Youth Council - Investigate the feasibility of establishing a youth hub \$15,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	The initial milestone of having a project plan and scope completed by 30 September has not been met. This work has been progressing slowly as staff consider the outcome of the related review of a place for international students within the inner city. The specialist advisor has spent this quarter collating previous work that has been done including the 2012 Youth Needs Assessment and submissions from the Waitematā Youth Collective for the local board's Annual Plan 2016-2017. The advisor has continued working with Community Places on the Ellen Melville Centre operational plan and the potential spaces and programme provision for youth. Specialist advisors and the strategic broker are investigating an opportunity presented to local board members to potentially redevelop a community hall into a youth space.	No	CEU staff have begun scoping this project. This will be completed in Q2 and will lead to the development of a project plan. ATEED are working with the international student and education sector which is calling for support for a hub specifically for international students within the inner city.
2421	CS: ACE: Community Empowerment	Youth Voice and Youth-Led Initiatives	Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people. Implement youth-led projects and events such as Youth Week and activities to support the Waitemata Youth Collective Action Plan. Budget: - Youth Council - supporting youth collective \$10,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	In Q2 the Waitemata Youth Collective have: - hosted a regional youth voice event, - started scoping the development of an app, - begun work on their plan for the remainder of 2016/2017. This will include youth engagement on the local board plan. The collective's focus for the next six months is youth engagement on the local board plan and ensuring the group's own sustainability. The specialist advisor is providing support to the collective when needed.	No	CEU staff have been providing support to the Waitemata Youth Collective where required. Work is still underway to determine the best operating model for the youth collective. It is expected that this will be finalised in Q2. The CEU facilitated a regional youth ClaimTheConcept workshop on Saturday 27 August involving members of the youth collective, where initial implementation plans were developed for the youth-designed concepts. Each concept now has a working group of youth voice members from across Auckland leading its implementation.
2337	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (WTM)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 9,080 graffiti incidents in the Waitematā Local Board area between 1 July 2016 to 31 December 2016. This is a 35 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 39 per cent, with all 191 incidences being removed within the 24 hour target time (KPI). Waitematā achieved 83 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 2 point decrease on the previous survey carried out in April and gives the local board an average final score of 84 for 2016. The decreased score is reflective of graffiti on out-of-scope assets which our contractors are not able to remove graffiti from. Staff are working with the asset owners to maintain their property more effectively.	No	There were 4684 graffiti incidents in the Waitematā Local Board area between 1 July 2016 to 30 Sept 2016. This is a 35 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 42 per cent, with all 109 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.

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2794	CS: ACE: Community Places	Grey Lynn Community Centre additional funding	Administer and support Grey Lynn Community Centre to deliver funding agreement requirements.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Approved	Green	The Grey Lynn Community Centre funding agreement is yet to be signed by the committee. Staff are currently working through the terms of the agreement with the organisation. It is expected that this will be completed by early Q2. Funding Agreement for Grey Lynn Community Centre signed and paid in Q2.	No	Funding Agreement for Grey Lynn Community Centre signed. Licence to Occupy and Manage is still in negotiation with council. Payment to committee is expected to be in Q2.
2714	CS: ACE: Community Places	Grey Lynn community centre portfolio increase	Investigate the opportunity to increase Grey Lynn Community Centres management portfolio by transferring the operational management of the Grey Lynn Library Hall from Auckland council to the Grey Lynn Community Centre Society.	Q1; Q2; Q3	LDI: Opex	\$ -	Proposed	Green	Pending the local board decision to progress, staff will engage an external resource to undertake the work.	No	Staff have provided updated information regarding the current operation of Grey Lynn Library Hall and Community Centre. Pending the local board decision to progress, staff will engage an external resource to undertake the work.
2157	CS: ACE: Community Places	Ellen Melville Centre operational plan	Develop an operational plan for the Ellen Melville Centre to guide service provision for when the facility opens.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 165,981	Approved	Green	During Q2 staff held a workshop to get stakeholder feedback on the centre's purpose, audience, activities, council's role and communication methods. Sixteen city centre service providers attended, including mana whenua, council staff and Local Board representatives.	No	Literature review and research of related reports complete.
1993	CS: ACE: Community Places	Funding agreement - Grey Lynn, Parnell and Ponsonby community centres	Support and administer the funding agreements for Grey Lynn (\$45,807), Parnell (\$54,701) and Ponsonby (\$47,164) Community Centres.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 147,672	Approved	Green	The Ponsonby Community Centre and Parnell Trust funding agreements are yet to be completed. Staff are currently working through the terms of the agreement with the organisations. It is expected that this will be completed by early Q2. All funding agreements have been completed, signed and paid in Q2. All community centres, houses and hubs across the network were invited to the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. The hui was attended by centre managers and committee members from Grey Lynn Community Centre and Parnell Trust. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.	No	Funding agreements have been completed for the Grey Lynn Community Centre, Ponsonby Community Centre (including the Leys Institute Gymnasium) and Parnell Trust. Grey Lynn Community Centre: the funding agreement has been signed and payment will be made in Q2. The Licence to Occupy and Manage is still being negotiated; this will be agreed and signed in Q2. Ponsonby Community Centre and Parnell Trust: funding agreements including the Licence to Occupy and Manage is still in negotiation. These will be agreed and signed in Q2.
2038	CS: ACE: Community Places	Venue hire service delivery - WTM	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing a customer-centric booking and access process including online booking - Aligning activity to local board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. A network wide awareness campaign has been developed and will be launched in Q3.	No	The online booking system "Going Places Online" went live in April, and online bookings have been increasing since. During Q1 staff have improved invoicing and self service capabilities, to implement during Q2. A network-wide promotional campaign for venues will go live prior to Christmas.
1396	CS: ACE: Events	Anzac Services - Waitemata	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 5,000	In progress	Green	Initial planning has started and will continue into and throughout Q3.	No	Scheduled for Q4, planning will commence Q2/Q3.
1392	CS: ACE: Events	Community Christmas Event Fund - Waitemata	Funding to enable the community to deliver a safe and free event to celebrate Christmas.	Q2	LDI: Opex	\$ 7,000	In progress	Green	This fund has been fully allocated and all funds have been paid out to the organisation. Accountability reporting to the local board is expected to be completed in Q3.	No	This fund has been allocated to the Franklin Road Christmas Lights. A contract has been drafted and returned and payment has been released.

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936	CS: ACE: Events	Event Partnership Fund - Waitemata	This non contestable fund allows the local board to partner with community led events to support and develop the events, establishing these as signature events for the area. The 2016/2017 financial year is the third year of three year funding commitments: - Festival Italiano \$20,000 - Art Week Auckland \$18,000 - Grey Lynn Park Festival \$25,000 - to be allocated \$20,000 TOTAL \$83,000	Q1	LDI: Opex	\$ 83,000	In progress	Green	Payment for this third and final year of the current round of agreements has been made. Event accountability reporting is expected to be completed in Q4. A debrief meeting with the local board will then be held and a new proposal for the next three years recommended.	No	Payment for this third and final year of the current round of agreements has been made. Following the event date and receipt of the accountability reports a debrief meeting with the events portfolio will be set and a new proposal for the next three years will be recommended.
1983	CS: ACE: Events	Good Citizens Award - Waitemata	Deliver the Good Citizens Awards event within the local board area	Q4	LDI: Opex	\$ 5,000	Approved	Green	Scheduled for Q4	No	Scheduled for Q4
1394	CS: ACE: Events	Local Civic Events - Waitemata	Deliver and/or support civic events within the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	The following local civic events were held in Q2: Western Park: Playground opened on 30 November 2016. Around 80 people attended. The Weona Walkway opened on 17 December 2016 and around 40 people attended. The opening included a blessing, the 20 minute walk and a barbecue.	No	The following local civic events were held in Q1: Freyberg Place Upgrade blessing was held on 11 August 2016 with around 50 people attending. Te Ha o Hine renaming ceremony for Lower Khartoum Place was held on 19 September 2016 with an attendance of 100 people.
1982	CS: ACE: Events	Local Event Development Fund - Waitemata	Support local community events through contestable grants.	Q1; Q2	LDI: Opex	\$ 25,000	In progress	Green	This fund has been fully allocated and all funds have been paid out to the respective organisations. Event accountability reporting is expected to be completed in Q3/Q4.	No	This fund has been allocated and funding agreements have been sent out to recipients. Accountability to be supplied following the event date.
1984	CS: ACE: Events	Myers Park Festival	Deliver the Myers Park Festival event. The event for 2016/2017 is proposed to be delivered in conjunction with a concert of the Music in Parks programme.	Q3	LDI: Opex	\$ 15,000	In progress	Green	Myers Park Medley will be held on Sunday 26 Feb and will feature a Music in Parks stage, local artist stage, food and market stalls and additional local entertainment. Music in Parks programming is complete and local artist programming is in progress. Site works in park may impact on the event, issues are being discussed with the project managers.	No	Stage programming is near completion. The event is currently scheduled for Sunday 26 February 2017. Site works in park may impact on the event, issues are being discussed with the project managers.
1395	CS: ACE: Events	Parnell Festival of Roses - Waitemata	Deliver a community event when the roses are in bloom at the Parnell Rose Gardens.	Q2	LDI: Opex	\$ 33,000	In progress	Green	Parnell Festival of Roses was delivered as a one-day festival on Saturday 13 November attracting 7000 - 10,000 people. Programming included two stages, children's entertainment, food and market stalls and audio described tours. PFOR remains the largest festival organised by Event Delivery, with a focus on accessibility and zero waste.	No	Planning is well advanced for event delivery on 13 November 2016.
2061	CS: ACE: Events	Citizenship Ceremonies - Waitemata	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 34,966	In progress	Green	The Civic Events team delivered citizenship ceremonies on one occasion during Q2. Final numbers of new citizens are not yet available for the local board area.	No	The Civic Events team delivered citizenship ceremonies on two occasions during Q1 with 214 people becoming new citizens in the local board area.
Libraries											
911	CS: Lib & Info	Library hours of service - Waitemata	Provide library service at Central City Library for 67 hours over 7 days per week. (\$897,304 - FY16/17) Provide library service at Grey Lynn Library for 48 hours over 6 days per week - Monday to Saturday. (\$285,914 - FY16/17) Provide library service at Leys Institute Library for 52 hours over 6 days per week, Monday to Saturday. (\$349,899 - FY16/17) Provide library service at Parnell Library for 52 hours over 6 days per week, Monday to Saturday. (\$316,886 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,850,003	In progress	Green	Library visits in Waitemata have increased by two per cent compared to the same quarter last year. This shows our libraries to be more busy than the regional trend.		Overall, library visits in Waitemata have been stable compared to the same quarter last year.
912	CS: Lib & Info	Extended hours - Waitemata	0.5 additional opening hours at Grey Lynn Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 3,000	In progress	Green	The Grey Lynn Library has been open an extra half hour each Saturday		The Grey Lynn Library has been open an extra half hour each Saturday

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922	CS: Lib & Info	Celebrating cultural diversity - Waitematā	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Diwali, Lunar New Year, Waitangi, Māori Language Week, Matariki, Pasifika, Pacific Language Weeks, Bastille Day. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter Parnell piloted a bilingual Te Reo/English storytime, delivering 2 sessions to 53 attendees. Central City Library has started a te reo book group 'Karapu paanui pukapuka Maaori' which is the first in the network and provides a safe space for all abilities and has a steady membership o 20. Central also provides the space and resources for The Asian Network who run a weekly programme 'Healthy babies healthy futures' which has around 13 families each week.	No	All the libraries in the area celebrated Matariki, with Central Library partnering with the city centre activation team to deliver a spectacular event including a projection of the story of Matariki on to the St James to more than 3000 people over two nights.
921	CS: Lib & Info	Celebrating local places and people - Waitematā	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month, Heritage Festival, Parnell Festival of Roses, Local Board events. The regionally supported Auckland Research Centre celebrates the local area and history with exhibitions, oral histories and events. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter Parnell hosted the Parnell Heritage society with their Shakespeare-themed journal launch, attended by 65 guests Parnell also held a pop up library at the Parnell Roses Festival, attended by 115 festival goers. Grey Lynn Library hosted 3 events to commemorate the 45th anniversary of the Polynesian Panthers with 108 people attending. The Heritage Festival continued its successful collaboration with the Leys Institute library , local historian Edward Bennett and the Ponsonby Business Association with two lectures were hosted on Victorian and 20th century gardens with over 40 people attending.		More than 50 children learnt about the history of the Jubilee Building through Parnell Library's Scavenger Hunt. This tied in with the Heritage Festival and an exhibition on the history of the building run by the Parnell Trust. A highlight of the annual calendar at Leys Institute Library , the Heritage festival provides an excellent opportunity for collaboration with the Ponsonby Business Association. Two lectures on Victorian Houses have been held so far with another two scheduled for early October. 64 people attended. Building tours also take place and participants really enjoy learning the special history of the Institute.
920	CS: Lib & Info	Digital literacy support - Waitematā	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter there were 351149 Wi-Fi and PC sessions. This is an increase of 11 per cent compared to the same quarter last year. This is higher than the regional average increase of five per cent.		Wifi and PC usage has increased across all Waitematā Libraries, with sessions at Parnell Library rising significantly since a layout change, with more space for patrons to work on laptops. Waitematā Libraries have the highest use of this service in the network.
913	CS: Lib & Info	Information and lending services - Waitematā	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of physical library items borrowed from the libraries in the board decreased by 11 per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally.		Physical book issues by libraries in Waitematā are down from last quarter- this is following the trend in all local board areas.
919	CS: Lib & Info	Learning and Literacy programming - Waitematā	Provide learning programmes and events throughout the year including: Book a Librarian sessions, Makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we delivered learning programming that support customers with book a librarian service which had 71 bookings, primarily at Central. These included CV writing sessions. 136 people booked to use the 3D Printer- some to make Christmas gifts. We continue to support the Any Questions service with four operators across the libraries rostered once a week. Love Food, Hate Waste workshops were held at various libraries in Waitemata with a total of 120 people participating; the Central library session was targeted at children and inner city dwellers and had a smoothie making bicycle that worked on pedal power!		66265 participants attended 19 special events and promotions and 62 'book a librarian' sessions in this quarter.
914	CS: Lib & Info	Preschool programming - Waitematā	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and Bilingual programmes. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We have delivered 109 number of programmes with 5051 young participants. introduced to the library service. This is the second highest local board in the region for preschool visits and programming.		The libraries pre-school programming continues to be popular with new families with 106 events held throughout and 5306 participants.
917	CS: Lib & Info	School engagement and Afterschool programming - Waitematā	Engage directly with local schools in the board area Provide creative learning opportunities for children in afterschool hours. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In the last quarter 91 students visited Grey Lynn and Parnell Libraries for class visits.175 students visited Grey Lynn Library as part of the Auckland War Memorial Museum outreach programme. 91 students visited Grey Lynn Library on class visits. 2 local students volunteered their time to Grey Lynn Library as part of their community service for the Duke of Edinburgh Award and Girl Guides. Central City Library offered varied creative learning opportunities for children including Hour of Code attracting 20 children and supporting a, Moana movie promotion attracting 68 participants		Grey Lynn Library collaborated with our local schools St Joseph's school and Grey Lynn School and organised a shared afternoon of music and singing. It was a chance for the children to perform for their families and community with 220 attended. Three local youth have volunteered time at Leys after school to achieve Duke of Ed completion.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
915	CS: Lib & Info	School holiday programming - Waitemata	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	A programme of events was run in all libraries for the October school holidays. Planning and the start of delivery began for the summer holidays programme Kia Maia Te Whai.		A successful programme of events was run in all Waitemata libraries for the July school holidays with 1603 participants in 30 events. Planning and the start of delivery began for the September/October holidays.
916	CS: Lib & Info	Summer reading programme - Waitemata	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Delivery of the Dare to Explore/Kia Maia Te Whai programme commenced in December. We promoted the programme to nine schools of which four school assemblies were visited. Events have been successful to date with more than 330 attendees at events.		All libraries are currently preparing for this summer event
918	CS: Lib & Info	Supporting customer and community connection - Waitemata	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events, PRIDE NZ Music Month, Language Conversation groups, Book clubs, French Conversation Group, Star War Reads Day, Author and community talks. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We continue to deliver quality programming to support customer and community engagement. Highlights this quarter include: the Central City Library conference on Parihaka to 240 participants with ten speakers from around the world. It was covered by Maori Television and Radio Waatea.Our rough sleepers movie club is still very popular with 225 attendees this quarter. Central also ran a 'Human library' at the Festival for the Future which was attended by 800 young people. Other highlights are Star Wars Reads at Parnell Library with 75 attendees. Leys continues to support local authors with a guest book reading in October by children's author Lotte Wortherspoon.	Yes	Reading between the Wines celebrated its first birthday in September. The Facebook Group now has more than 500 members, with 35-50 people coming along each month to different venues around Auckland's central suburbs. In August the Leys Institute library hosted a Sue Younger's book launch in partnership with Eunoia publishing with more than 50 attendees.
Local Parks											
2510	CF: Operations	Deliver local restoration projects to restore the urban forest	Top up to the Eco Contract, for several priority sites.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 70,000	Approved	Green	Programme on track	No	Top up to enhance existing ecological restoration contract.
1476	CF: Project Delivery	Rose Rd Gully weed clearance and replanting	Weed control and replanting at Rose Rd Gully, Grey Lynn Park	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	Approved	Green	Current Status: The project scoping is underway. Next Steps: Once scoping is complete, present delivery options to the Local Board in February. Next Steps: Issues/ Risks: Nil	No	Investigating options to present to the local board.
669	CF: Project Delivery	Western Springs Native bush Restoration Plan	Removal of the monterey pine trees that are in decline.Restoration of a native forest	Q1; Q2; Q3; Q4	LDI: Opex	\$ 122,000	In progress	Green	Description of the work: manual removal of approximately 220 mature failing monterey pine trees. Obtain resource consent and undertake the physical works during summer financial year 2017 after an agreed delivery deferral with the local board. Restorative planting start financial year 2017 post pine removals and through financial ear 2018/19. Current status: contractor tendering has been completed. Confirmation of methodology and scope are in order to meet all the resource consent conditions have been completed (geotechnical, arboriculture, sediment and erosion control, ecology, archaeology and noise). Next steps: lodgement of resource consent deferred as agreed with the local board, to be lodged in January 2017. Physical works planned for march, april and may. Ensure all stakeholders (public, neighbours, motat, zoo, auckland council and local board) are fully informed of the revised programme dates and methodology to be applied. Issues: more manual work will be undertaken, helicopter works is an unacceptable delivery method for the zoo. Increased impact and damage on current understorey planting expected, potential risk of receiving negative public feedback.	No	Description of the works: Manual removal of approx 220 mature failing monterey pine trees - obtain Resource Consent and undertaken the physical works during summer FY17 after an agreed delivery deferral with the Local Board. Restorative planting start FY17 post pine removals and through FY18/19. Current Status: Contractor tendering complete. Confirmation of methodology and scope in order to meet all the resource consent conditions now complete (Geotech, Arboricultural, sediment & erosion control, ecology, archaeology, noise etc). Next Steps: Lodgement of Resource Consent deferred as agreed with the Local Board, to be lodged in January/February 2017 now. Physical works planned for Mar/April/May/June. Ensure all stakeholders (public, neighbours, Motat, Zoo, AC & the LB) are fully informed of the revised programme dates & methodology to be used. Risks / Issues: More manual work will be undertaken, helicopter works not an acceptable delivery method for the Zoo. Increased impact/damage on current understorey planting expected, potential for negative public feedback

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
654	CF: Project Delivery	Parks Improvement Projects - Waitemata	Small projects to upgrade park facilities and assets	Q1; Q2; Q3; Q4	LDI: Capex	\$ 50,000	In progress	Green	Description of the work: small improvement projects in the Waitemata area. Current status: developing scope of works. Next steps: begin planning stage. Issues: none	No	1. Ernest Davis Lookout signage \$10,000 2. Francis and Moira Reserve entrance signage \$4,000 3. Grey Lynn Park contribution for picnic benches \$5,188 4. Western Park contribution for cycle stands \$1,310
663	CF: Project Delivery	Symonds Street Cemetery Signage Stage III CAPEX	Stage design and installation of interpretation plan. Additional signage for entrances and botanical interpretation.	Q1	LDI: Capex	\$ -	On Hold	Amber	Project on hold until funding becomes available in FY18 Current status: the project scoping is being written. Next steps: assigning a project manager. Issues: none	No	Current Status: The project scoping is being written Next Steps: Assigning a project manager Next Steps: Issues/ Risks: Nil
664	CF: Project Delivery	Symonds Street Cemetery west new pathway - detailed design and build	Connection from Karangahape Road to Grafton Gully Cycleway through the Catholic and Presbyterian sections	Not scheduled	LDI: Capex	\$ 180,000	On Hold	Amber	The project is currently on hold while consultation with stakeholders is undertaken and the requirement for the path is confirmed. Description of the work: Proposal to reinstate/recreate the historic footpath in Symonds Street Cemetery (west) that between the Presbyterian and Catholic sections. Current status: The project is currently on hold while consultation with stakeholders is undertaken and the requirement for the path is confirmed. Next steps: Confirm the requirement for the path. Issues: Opposition from stakeholders.	No	Description of the work: proposal to reinstate/recreate the historic footpath in Symonds Street Cemetery (West) that between the Presbyterian and Catholic sections. Current status: the project is currently on hold while consultation with stakeholders is undertaken and the requirement for the path is confirmed. Next steps: confirm the requirement for the path Issues/Risks: Opposition from stakeholders
2921	CF: Project Delivery	Coastal Walkway (Weona - Westmere)	Completion of Weona Walkway	Q1; Q2	ABS: Capex	\$ 353,186	In progress	Green	Description of the work: development of a coastal esplanade reserve into a public walkway with on-land and boardwalk sections. Current status: construction of the Weona Westmere coastal walkway in two stages. Physical works - stage 1 are complete Physical works - stage 2 commenced mid of February 2016 and are forecast to be completed mid of October 2016 Stage 2: vegetation removal for the on land section is complete. Mangrove removal for the boardwalk section is complete. Boardwalk construction and planting are complete. Next steps: completion of the on land section of the walkway.	No	Description of the work: development of a coastal esplanade reserve into a public walkway with land and boardwalk sections. Current status: construction of the Weona Westmere coastal walkway in two stages. Physical works - stage 1 are complete Physical works - stage 2 commenced mid-February 2016 and are forecast to be completed mid-October 2016 Stage 2: Vegetation removal for the on land section is complete. Mangrove removal for the boardwalk section is complete. Next steps: piling works are 100% complete and ongoing and installation of the substructure and boardwalk surface is well underway. The land section has been completed.
1473	CF: Project Delivery	Fukuoka Gardens	Fukuoka Gardens	Q1; Q2; Q3; Q4	ABS: Capex	\$ 35,770	In progress	Green	Description of the work: reestablishment of the Fukuoka Friendship garden within Western Springs. Current Status: the construction works contract has been signed and a programme has been provided. A Japanese delegation visited Auckland to provide advice on materials and construction methodologies. Salvaged materials from the demolished Japanese garden were brought to site. Construction works are underway. Earthworks are 75% complete. Next steps: construction of the water fall and pond. Excavations for wall footings Issues: Geotechnical site constraints. Identified site contamination.	No	Description of the work: reestablishment of the Fukuoka Friendship garden within Western Springs. Current status: the construction works contract has been signed and a programme has been provided. A Japanese delegation visited Auckland to provide advice on materials and construction methodologies. Salvaged materials from the demolished Japanese garden were brought to site. Construction works are underway. Earthworks are 75% complete. Next steps: construction of the water fall, pond and pump shed platform. Excavations for wall footings Issues: geotechnical site constraints and identified site contamination
665	CS: PSR: Local Parks	Myers Park upgrade stage II	Stage 2 of Myers Park Development plan	Q3; Q4	Targeted rates	\$ 3,264,703	Approved	Green	Project being managed by DPO who are updating on the progress.	No	Project being managed by DPO who are updating on the progress.
645	CS: PSR: Local Parks	Complete a Development plan for Meola Reef	Produce, consult on and finalise a plan for the development of Meola Reef and environs	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Approved	Green	FY18 project	No	FY18 project
647	CS: PSR: Local Parks	Friends of parks and Advisory Groups	To support Friends Groups and Advisory Groups - PO2311264	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Approved	Green	Budget to support Parks Friends of and Advisory Groups. Allocation to occur throughout the year, as needs are identified.	No	Budget to support Parks Friends of and Advisory Groups. Allocation to occur throughout the year, as needs are identified.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
660	CS: PSR: Local Parks	Symonds Street Cemetery - Conservation of monuments* (New)	Completing the condition database of cemetery monuments and linking it to the historic information held in the Auckland Library. Preparing a prioritised plan based on safety and asset condition to conserve the highest priority monuments.	Not scheduled	LDI: Opex	\$ -	Approved	Green	Project commences in FY2018.	No	Project commences in FY2018.
659	CS: PSR: Local Parks	Symonds Street Cemetery - Maintenance * (New)	Response fund to ensure to repair damage and graffiti vandalism to monuments and increased levels of service.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Approved	Green	Providing enhanced parks services and removing any unwanted spring vegetation growth. Responding to health and safety issues and repairing any damaged headstones.	No	Enhanced park services. This is showing benefits with less litter, graffiti and vandalism as the park is looking cared for.
661	CS: PSR: Local Parks	Symonds Street Cemetery (Parker Grave)	Conservation of a plot with several monuments identified as a health and safety issue	Q3	LDI: Opex	\$ 70,000	Approved	Green	Work programmed to start in February 2017.	No	All consenting and procurement is done. Waiting for dry weather to commence restoration.
662	CS: PSR: Local Parks	Symonds Street Cemetery Interpretation Stage III - Opex	Stage 3 design and installation of interpretation plan. Install signs for trees, shrubs and roses. App hosting fee. Collecting and adding more stories on STQRY.	Q1	LDI: Opex	\$ 20,000	Approved	Green	Consultation complete. Agreed to install A4 landscape signs in the ground with an image and description of the tree. Tree trail developed for the western cemetery as there is a good range of exotic and native trees that are easily discoverable from the existing rose trail.	No	Mock up of tree and plant labels provided to board and Friends of Symonds St (FSSC) for feedback. Next step is to produce a sample for trial.
666	CS: PSR: Local Parks	Volunteers local parks - Waitematā	Pest control, planting and restoration involving volunteers. -	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Approved	Green	242 volunteer hours this quarter comprising: • Langham Hotel staff litter clean-ups at Symonds St Cemetery and Myers Park; • Weed control work at Point Resolution; • Ongoing animal pest control at Alberon Reserve, Auckland Domain, Lemington Reserve, Tirota Reserve and Newmarket Park.	No	Programme on track. 342 volunteer hours were delivered this quarter comprising of: a Maersk staff tree planting at Meola Reef; a Langham Hotel staff litter clean-up and a volunteer winter rose pruning at Symonds St Cemetery; weekend community planting at Lemington Reserve; St Peters College tree mulching at Auckland Domain; weekend community planting at Weona Reserve; on going animal pest control (trapping rodents and possums) at Alberon Reserve, Auckland Domain, Lemington Reserve, Tirota Reserve and Newmarket Park.
Sports Parks											
648	CF: Project Delivery	Grey Lynn Changing rooms(hireage of portacabin)	To provide extra changing rooms while the old changing rooms are closed and until new ones are provided	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	In progress	Green	Description of the work: design and build new changing rooms and pavilion building for Grey Lynn Park. Current status: concept design phase underway. Next steps: complete options for concept design for local board and sports codes consultation. Issues: budget may be insufficient to deliver options currently being scoped for the design. Current budget may not achieve expectations of club.	No	Description of the work: design and build new changing rooms and pavilion building for Grey Lynn Park. Current status: concept design phase underway Next steps: complete options for concept design for local board and sports codes consultation Risks / Issues: Budget may be insufficient to deliver options currently being scoped for the design. Current budget may not achieve expectations of club.
3428	CF: Project Delivery	Arch Hill Reserve SID	DTA (half field) sand carpets and lights	Q1; Q2; Q3; Q4	Growth	\$ 30,500	In progress	Amber	A review of the project underway as the cost estimates put the project over budget - either there is a reduction of scope or additional funding approved. Description of the work: Arch Hill Reserve sandcarpet and lights Current status: noise assessment underway. Next steps: prepare tender documents for professional services. Issues: noise assessment will impact restrictions of lights.	No	Description of the work: Arch Hill Reserve sandcarpet and lights Current status: internal procurement processes underway Next steps: prepare tender documents for professional services. Risks / Issues: Auckland Transport shared path required to be confirmed.
3430	CF: Project Delivery	Grey Lynn Park SID	New changing rooms, 4 toilets and 4 changing rooms.	Q1; Q2; Q3; Q4	Growth	\$ 110,000	Approved	Green	Description of the work: design and build new changing rooms and pavilion building for Grey Lynn Park. Current status: concept design phase underway. Next steps: complete options for concept design for local board and sports codes consultation. Issues: budget may be insufficient to deliver options currently being scoped for the design. Current budget may not achieve expectations of club.	No	Description of the work: design and build new changing rooms and pavilion building for Grey Lynn Park. Current status: concept design phase underway Next steps: complete options for concept design for local board and sports codes consultation Risks / Issues: Budget may be insufficient to deliver options currently being scoped for the design. Current budget may not achieve expectations of club.
3429	CF: Project Delivery	Victoria Park SID	1, 2, 3 and 4 - installation of irrigation over total site	Q1; Q2; Q3; Q4	Growth	\$ 385,000	Approved	Green	Site is a closed landfill Contaminated Site Current Status: Project Completed Fence Next Steps: Handover to Operations Team Risks / Issues: Nil	No	Description of the work: Current status: physical works will commence december 2016 Next steps: works to be completed by end of january 2017 Issues: site is a closed landfill

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Leisure											
2733	CS: PSR: Leisure	Community Leisure Management (CLM) operators of Parnell Baths & Pt Erin Pool	Management Agreement ACPN_10790 - Supplier will provide a comprehensive range of programmes to meet the Council/LB objectives that reflect the local community demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Parnell Baths has opened for the summer season Pt Erin has opened for the summer season	No	Parnell Baths are closed for the season due to open on the 26th November 2016 Pt. Erin Pool is closed for the season due to open on the 26th November 2016
2753	CS: PSR: Leisure	Tepid Baths	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Tepid Baths Pool and Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the Second quarter. Tepid Baths have seen an increase of 18% increase in pool visits to date. This is largely due to the training squads for the World Masters games. There has also been an 11% increase of U16 visits and a slight increase of full centre visits (5%). Learn to swim number are down, large due to the change in on street parking, but the annual increase has seen no decrease in revenue. However our community of Waiheke lesson has seen an increase this quarter as well as an increase in Weekend swim lesson. Over the last 7 weeks we have delivered just over 3,500 individual lessons to 3 schools.	No	Tepid Baths Pool and Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the first quarter.
Sport and Recreation											
1462	CS: PSR: Sport & Rec	Boroughs Basketball Court (WTM)	Development of a new basketball court at Victoria Park. \$3000 LDI opex. (Remainder of this project is externally funded.)	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Completed	Green	Court completed and opened 15 December 2016.	Yes	Determining whether this budget is still required.
646	CS: PSR: Sport & Rec	Sport & Recreation Facility Investigation Fund (WTM)	Supporting the completion of needs assessments, feasibility, and other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Approved	Green	Concept design options for Grey Lynn multi-purpose facility being progressed.	No	Developing project in conjunction with Sports parks team.
Development Projects											
4286	CF: Project Delivery	Contribution to Cox's Bay pathway	Contribution to Cox's Bay pathway	Not scheduled	LDI: Capex	\$ 42,790	Completed	Green	Description of the work: extension of the Cox's Bay walkway. Current status: physical works completed, pathway and boardwalk upgrade is completed, along with asset and financial settlement. Next steps: nothing further required. Issues: none	No	Project carried-over from previous financial year
4288	CF: Project Delivery	Cox's Bay BBQs	Cox's Bay BBQs	Not scheduled	LDI: Capex	\$ -	Completed	Green	Description of the work: installation of three electric BBQs on plinths in Cox's Bay Reserve. Current status: physical works completed, along with asset and financial settlement. Next steps: Issues: none	No	Project carried-over from previous financial year
4424	CF: Project Delivery	Symonds St Cemetery signage Stage 2 & 3 design and installation	Carry forward from FY16	Not scheduled	LDI: Capex	\$ 65,000	In progress	Green	Current status: business case is being developed. Next steps: to assign a project manager. Issues: none	No	Project carried-over from previous financial year
4309	CF: Project Delivery	Symonds St Grafton Gully to K Road	Symonds St Grafton Gully to K Road	Not scheduled	LDI: Capex	\$ -	Approved	Green	Current status: the project scoping is being written. Next steps: assigning a project manager. Issues: none	No	Project carried-over from previous financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4311	CF: Project Delivery	Waitemata - (Community Led) Grey Lynn Park Pump Track	Waitemata - (Community Led) Grey Lynn Park Pump Track	Q1; Q2; Q3	LDI: Capex	\$ -	In progress	Green	Description of the works: (Community Led) Grey Lynn Park Pump (bike) Track Current Status: Pump Track Group have raised all the funding they require (which includes in kind contributions). Site survey complete, design has been run through CAD. Resource consent application has now been approved. Watercare works over consent approved. Next Steps: Completion of the land and business owner approvals with the Local Board and Parks post the submission of the final documentation from the community group. This includes for the landscaping and planting plans, the detailed construction methodology and delivery programme, site specific health and safety plans, and other requirements as required under the Resource Consent conditions approved. Currently the physical construction works are planned to commence late in February and complete late March / April. Risks / Issues: Time delays in obtaining a developed design with engineering drawings and specifications for land and business owner approvals. Ongoing delays in regards to nearby trees and landfill contamination.	No	Project carried-over from previous financial year
4314	CF: Project Delivery	Waitemata -Solar tables for public places Aotea Square, Myers Park, Victoria Skate park, Albert Park	Waitemata -Solar tables for public places Aotea Square, Myers Park, Victoria Skate park, Albert Park	Q2; Q3	LDI: Capex	\$ 19,720	In progress	Green	Description of the works: Two solar tables for public places Aotea Square and Victoria Skate park. Next Steps: Installation of the tables in February. Risks / Issues: None at this stage	No	Project carried-over from previous financial year
4299	CF: Project Delivery	LPFFR - Waitemata - Symonds Street Cemetery Signage	LPFFR - Waitemata - Symonds Street Cemetery Signage	Not scheduled	ABS: Capex	\$ 67,717	In progress	Green	Current status: physical works complete for all signs that have been approved. Next steps: sign 11 to be installed. Issues: none	No	Project carried-over from previous financial year
Community Facilities: Renewals											
4420	CF: Project Delivery	Symonds St Cemetery signage Stage 1	New signage	Not scheduled	LDI: Opex	\$ 20,000	In progress	Green	Current status: the project scoping is being written Next steps: assigning a project manager Issues: none	No	Project carried-over from previous financial year
4423	CF: Project Delivery	Pt Resolution paving renewal	Improving of entrance way into Monarch Park.	Not scheduled	LDI: Capex	\$ 50,000	In progress	Green	Description of the work: renewal of the two paths at the open space on the top Pt Resolution. Paths are being renewed in line with the Pt Resolution Development Plan. Current status: preliminary design complete and approved. Planning for resource consent has been received. Heritage NZ application to modify has been lodged and approved. Next steps: planning for works to be done in conjunction with the headland steps. Issues: delivery dependent on the headland steps project which is complex and still in design.	No	Project carried-over from previous financial year
3051	CF: Project Delivery	Cox's Bay Playground Renewal	Cox's Bay Whole Playground Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 226,760	In progress	Green	Description of the work: renewal and upgrade of playground. Current status: draft design options present to local board and preferred option approved, to progress to developed design. Design, consenting and physical works to occur in financial year 2017. Next steps: complete developed design and lodge for resource consent. Issues: none	No	Description of the work: renewal and upgrade of playground Current status: draft design options present to local board and preferred option approved, to progress to developed design. Design, consenting and physical works to occur in 2017/18. Next steps: complete developed design and lodge for resource consent if required (subject to understanding new Unitary Plan requirements) Risks / Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4285	CF: Project Delivery	Basement Theatre - Toilet Upgrade	Basement Theatre - Toilet Upgrade	Q1; Q2	ABS: Capex	\$ 69,000	In progress	Green	Description of the work: toilet upgrade in Basement Theatre Current status: planning phase. Next steps: scheduled for design and pricing, with completion by end of December 2016. Issues: none	No	Project carried-over from previous financial year
4287	CF: Project Delivery	Coxs Bay 3 field - lights	Coxs Bay 3 field - lights	Q1; Q2; Q3	ABS: Capex	\$ -	In progress	Green	Description of the work: renewal of existing training lights on field 3 and installation of new training lights on the esplanade end of field 3. Current status: physical works completed. Next steps: finalising administrative closure. Issues: site is a closed landfill and there may be delays in physical works due to site constraints.	No	Project carried-over from previous financial year
4289	CF: Project Delivery	Cox's Bay Stage 3 (Parawai Crescent section)	Cox's Bay Stage 3 (Parawai Crescent section)	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Description of the work: renewal of the final section of the greenway path at Cox's Bay Reserve. Path to be realigned and retained to bring it back within the park boundary. Current status: preliminary design complete. Developed design and consent planning underway. Next step: consent application to be lodged and plan for physical works procurement. Issue: none	No	Project carried-over from previous financial year
3060	CF: Project Delivery	Ernest Davis Retaining Wall Renewal	Ernest Davis Retaining Wall Renewal. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 70,000	Completed	Green	Description of the work: retaining wall at Ernest Davis. Current status: physical works completed Next steps: none Issues: none	No	Description of the work: retaining wall at Ernest Davis. Current status: physical works completed Next steps: works have been completed. Risks / Issues: none
4290	CF: Project Delivery	Ewelme Cottage - Renew Facility to Reach LOS - Stage I	Ewelme Cottage - Renew Facility to Reach LOS - Stage I	Not scheduled	ABS: Capex	\$ 22,084	Proposed	Green	Description of the work: Ewelme Cottage - renew facility to reach level of service - stage one. Current status: scope is yet to be formalised. Next steps: procurement documentation upon formalisation of project scope. Issue: none	No	Project carried-over from previous financial year
4291	CF: Project Delivery	Freemans Bay Community Centre - Replace Fire Protection System	Freemans Bay Community Centre - Replace Fire Protection System	Q1	ABS: Capex	\$ 7,000	Completed	Green	Project completed. Nothing further to report.	No	Project carried-over from previous financial year
4344	CF: Project Delivery	Freemans Bay Community Centre - Stairs & Drain Replacement	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 39,950	In progress	Green	Description of the work: replacement of concrete stairs with timber Current status: established a contract with Downer and raised a PO Next step: start the construction works Issues: none	No	Project approved following Q1 performance report
4431	CF: Project Delivery	Freemans Bay Community Centre Renewals	Car park renewal Footpath renewal Playground renewal	Not scheduled	ABS: Capex	\$ 220,839	In progress	Green	Description of the work: Freemans Bay Community Centre Renewals. Current status: business case is being developed. Next steps: to assign a project manager. Issues: none	No	Project approved following Q1 performance report
4292	CF: Project Delivery	FY15 Structures	FY15 Structures	Q1	ABS: Capex	\$ -	Completed	Green	Description of works: Car park and furniture renewal (renewal of existing assets). Current status: Design phase. Next steps: Physical works. Risks/ Issues: Nil	No	Project carried-over from previous financial year
4294	CF: Project Delivery	Grey Lynn Park Greenways	Grey Lynn Park Greenways	Q1	ABS: Capex	\$ 20,300	Completed	Green	Description of the work: widen selected existing pathways within Grey Lynn Park to a greenway standard. Current status: project complete. Next steps: defect liability period for one year. Finalising administrative closure Issues: none	No	Project carried-over from previous financial year
3766	CF: Project Delivery	Grey Lynn Park Playground Renewal & Upgrade	Grey Lynn Park Whole Playground Renewal. Existing Renewals Project. To upgrade the southern playground at Grey Lynn Park in conjunction with the renewals programme. Note this item replaces items 649 and 3045.	Q2; Q3; Q4	ABS: Capex	\$ 382,142	In progress	Green	Description of the work: upgrade the southern playground in Grey Lynn Park. Current status: physical works complete. Operational handover underway. Next steps: finalise administrative closure Issues: delays caused by contaminated land issues and weather.	No	Description of the work: upgrade the southern playground in Grey Lynn Park Current status: physical works underway. Next steps: complete physical works before 2 December 2016. Risks / Issues: delays caused by contaminated land issues and weather.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4349	CF: Project Delivery	Herne Bay Petanque Club - Refurbish Existing Roof	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 31,421	In progress	Green	Description of the work: refurbish existing roof. Current status: scope being written. Next steps: assign project manager. Issues: none	No	Project approved following Q1 performance report
3861	CF: Project Delivery	High Street - Public Toilet Renewals	Toilet to be refurbished throughout. Heritage aspects to this facility.	Not scheduled	ABS: Capex	\$ 45,000	Proposed	Green	Current status: project planning underway. Next steps: to assign a project manager. Issues: none	No	Project approved following Q1 performance report
3056	CF: Project Delivery	Highwic House roads and carparks Renewal	Highwic House Roads, Carpark and Steps Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Description of the work: renewal of the various pavement areas surrounding Highwic House. Current status: consultation with Heritage NZ underway to determine the scope of previous pavement types/layers in order to determine a renewal treatment. Consent planning underway in conjunction with consultation. Planning to have approved design and approved consent by 30 June 2016. Works to be planned for financial year 2017 construction season. Next steps: confirm design and methodology. Lodge consent. Procure physical works. Issues: none	No	Description of the work: renewal of the various pavement areas surrounding Highwic House. Current Status: consultation with Heritage New Zealand underway to determine the scope of previous pavement types/layers in order to determine a renewal treatment. Consent planning underway in conjunction with consultation. Planning to have approved design and approved consent by 30 June 2017. Works to be planned for 2017/18 construction season. Next steps: confirm design and methodology. Lodge consent. Procure physical works. Risks / Issues: none.
3063	CF: Project Delivery	Hobson Bay Pathway Renewal	Awatea Reserve, Hobson Bay Esplanade Reserve, Takutai Reserve Path, Bridge and Retaining Wall Renewal	Not scheduled	ABS: Capex	\$ 10,000	Approved	Green	Description of the work: renewal and possible upgrade of existing mudcrete paths linking from Awatea Reserve to Pt Resolution. Current status: project scope is under review to confirm assets and the requirements for access. Next step: consent requirements and cost estimates to be requested. Issue: budget and scope may differ after investigation is complete.	No	Description of the work: renewal and possible upgrade of existing mudcrete paths linking from Awatea Reserve to Point Resolution. Current status: project scope under review to confirm assets and requirements. Next step: confirm consent requirements and cost estimates. Risks/Issue: cost and scope may differ after investigation is complete.
4295	CF: Project Delivery	Leys Institute Hall - Deconstruction of Double Skin Brick Wall	Leys Institute Hall - Deconstruction of Double Skin Brick Wall	Q1; Q2	ABS: Capex	\$ 43,000	In progress	Green	Description of the work: replacement of double skin brick wall with timber wall at upper floor. Current status: project complete. Final payments are yet to be made. Next steps: arrange the final payment. Issues: none	No	Project carried-over from previous financial year
3049	CF: Project Delivery	LP WCR - Waitemata - Dove Myer Robinson Paving Renewal	Dove Myer Robinson Park, Bollard, Handrail, Paths and Seats Renewals. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Green	Description of the work: renewal of pathways, handrails and associated structures in Dove Myer Robinson Park. Current status: working towards consents and authorities. Next steps: physical works procurement for summer period. Issues: none	No	Description of the work: renewal of pathways, handrails and associated structures in Dove Myer Robinson Park. Current status: working towards consents and authorities. Next steps: physical works and procurement for summer period. Risks / Issues: none
3053	CF: Project Delivery	LP WCR - Waitemata - FY15 Path Renewals	Herne Bay Beach Reserve, Lemington Reserve, Meola Reef, Renall Reserve, Wellpark Reserve Path Renewals. Existing Renewals Project	Not scheduled	ABS: Capex	\$ 25,000	Approved	Green	Herne Bay Beach Reserve: Scope has been defined & completed, refer to SharePoint ID 4296. The following projects have been completed: Lemington Reserve, Meola Reef, Renall Reserve, Wellpark Reserve Path Renewals.	No	Description of the work: renewals of the paths in Waitemata. Current status: work being scoped. Next steps: assign a project manager for delivery. Risks/Issues: none
4296	CF: Project Delivery	LP WCR - Waitemata - Herne Bay Beach Reserve Road & Path	LP WCR - Waitemata - Herne Bay Beach Reserve Road & Path	Q1; Q2	ABS: Capex	\$ 64,937	In progress	Green	Description of Works: Renewal of the road and path at Herne Bay Beach Reserve. Current Status: Physical works has been completed. Practical completion inspection booked for 1 December 2016. Next Steps: Issues/Risks: Nil	No	Project carried-over from previous financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4297	CF: Project Delivery	LP WCR - Waitemata - St Stephens Cemetery	LP WCR - Waitemata - St Stephens Cemetery	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,280	In progress	Green	Description of the work: renewal of the asphalt path leading from the top of the cemetery to Judges Bay Road. Current status: stormwater engineer procured for detailed design to address water run off concerns. Significant consenting requirements including resource consent with Heritage, Housing New Zealand, Environmental, Coastal and Iwi input. Engineering options to be compared to decide which is most appropriate. Project on hold while awaiting decision and due to lack of budget. Next steps: complete design, confirm with Heritage and other regarding new design. Lodge for consent. Issues: renewal of paths as they are is opposed by Heritage New Zealand and Council Heritage. Current budget allocation is insufficient for the required investigation and redesign.	No	Project carried-over from previous financial year
4298	CF: Project Delivery	LP WCR - Waitemata - Symonds Street Cemetery	LP WCR - Waitemata - Symonds Street Cemetery	Not scheduled	ABS: Capex	\$ 23,250	Completed	Green	Current status: physical works complete for stage one aggregate paths. Physical works for asphalt sections and upper sections of aggregate have also been completed. Next steps: all approved sections of the paths have been renewed, remaining sections to be confirmed and approved for works. Issues: none	No	Project carried-over from previous financial year
4300	CF: Project Delivery	LPPR - Waitemata - Costley Reserve playground	LPPR - Waitemata - Costley Reserve playground	Not scheduled	ABS: Capex	\$ -	Completed	Green	Project completed. Physical works are complete and the park was opened on 27 June 2015. The maintenance and defects liability period ended on 27 June 2016.	No	Project carried-over from previous financial year
3046	CF: Project Delivery	LPWCR - Waitemata - Albert Park Stage 4	Albert Park Path Renewal. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 90,000	In progress	Green	Description of the work: renewal of asphalt paths within Albert Park. This is the final stage of path renewals within the park and will complete all remaining sections. Current status: the majority of the physical works have been completed. Installation of plaque. Next step: final section of path to be removed. Issues: none	No	Description of the work: renewal of asphalt paths within Albert Park. This is the final stage of path renewals within the park and will complete all remaining sections. Current status: physical works due to start Monday 3 October 2016. Next steps: Estimated completion date is 21 October 2016 Risks / Issues: Continued bad weather may cause delays in the delivery.
4301	CF: Project Delivery	Myers Park - Upgrade of Public Toilet to Changing Room	Myers Park - Upgrade of Public Toilet to Changing Room	Not scheduled	ABS: Capex	\$ -	Completed	Green	Project completed. Nothing further to report.	No	Project carried-over from previous financial year
4302	CF: Project Delivery	Myers Park Manhole Covers	Myers Park Manhole Covers	Not scheduled	ABS: Capex	\$ -	Completed	Green	Description of the work: research historic images for the stormwater covers, casting of the metal covers with text and images and installed (x four covers). Current status: project is complete, the stormwater covers are installed. Next steps: no further steps are required. Issues: none	No	Project carried-over from previous financial year
4417	CF: Project Delivery	Myers Park splash pad	Design, documentation, consenting, tender and construction of a new zero depth splash pad in Myers Park	Not scheduled	ABS: Capex	\$ 879,941	In progress	Green	Description of the work: construction of a splash play area. Current status: the construction contract has been awarded. Construction programme and documentation were received Next steps: start of construction 5/12/2016 Issues: the project has to be completed before the end of february to avoid the Myers Park medley event.	No	Project carried-over from previous financial year
4303	CF: Project Delivery	Old Mill Rd Playground Renewal	Old Mill Rd Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 83,860	Approved	Green	Description of the work: renewal of the playground equipment at Old Mill Road Reserve. Current status: project scope has been confirmed. Suggested components have been discussed. Design services have been procured. Next step: confirm consent requirements and cost estimates. Issue: none	No	Project carried-over from previous financial year
4304	CF: Project Delivery	Olympic Pool Refurbish Air Shaft	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 28,500	Completed	Green	Project completed. Nothing further to report.	No	Project carried-over from previous financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4305	CF: Project Delivery	Parnell Library - Upgrade heating and ventilation	Parnell Library - Upgrade heating and ventilation	Not scheduled	ABS: Capex	\$ -	Approved	Green	Appropriate remedy may not be found for Summer. Description of the work: install air conditioning in the library. Current status: after several discussions with council's heritage advisor and site visits it was determined that the installation of air conditioning at this facility will be very difficult. Next steps: investigate the upgrading of the existing underfloor heating system. Issues: appropriate remedy may not be found for summer.	No	Project carried-over from previous financial year
4306	CF: Project Delivery	Parnell Pool - Replace main control switchboard	Parnell Pool - Replace main control switchboard	Not scheduled	ABS: Capex	\$ 20,176	Completed	Green	Project completed.	No	Project carried-over from previous financial year
4307	CF: Project Delivery	Parnell Pool - Replace walkway handrail	Parnell Pool - Replace walkway handrail	Q1; Q2	ABS: Capex	\$ 25,900	In progress	Green	Heritage scheduled B building works may likely require a resource and building consent / completion of balustrade prior to opening in October 2016. Description of the work: make handrail compliant from Parnell Pools to Point Resolution Bridge. Current status: remedial rust treatment work is underway and is due to be complete by 26 November 2016. Next steps: a heritage architect has been engaged to investigate options for the replacement of the handrail balustrade in consultation with council's heritage advisor and a structural engineer. Works will be undertaken in conjunction with the refurbishment/ replacement of the public changing room and foyer stair balustrades in autumn 2017. Issues: heritage scheduled building works are likely required a resource and building consent.	No	Project carried-over from previous financial year
4308	CF: Project Delivery	Parnell Pool Replace concrete stairways	Parnell Pool (VINCE) Replace concrete stairways	Q1; Q2; Q3; Q4	ABS: Capex	\$ 71,250	In progress	Green	Description of the work: significant cracking and corrosion of stairs (male and female) - replace stairs. Current status: structural review of the stairs has indicated that the condition of the stairs is not as bad as initially thought and replacement can be deferred until after summer 2017. Minor repairs and re-coating are being undertaken prior to summer 2017. Next steps: investigation of remedial / replacement options for the male and female change room stairs and terrazzo foyer staircase will be undertaken in early 2017 in conjunction with investigations for stage two of the comprehensive upgrade at this facility. Issues: building is a heritage scheduled B building so replacement / modification will require resource consent and approval from Heritage New Zealand.	No	Project carried-over from previous financial year
4343	CF: Project Delivery	Ponsonby Community Centre- Acoustics Renewal	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 20,790	In progress	Green	Description of the work: to install the acoustic panels to ceiling. Current status: installation work in progress Next steps: practical completion by 30/11 Issues: none	No	Project approved following Q1 performance report
4419	CF: Project Delivery	Pt Erin Carpark & Path Renewal	Car park and path renewal	Not scheduled	ABS: Capex	\$ 374,391	In progress	Green	Description of the work: project information form (PIF) is not ready. Project is in concept stage. Scope is yet to be finalised. Current status: Next step: Issues: none	No	Project carried-over from previous financial year
3052	CF: Project Delivery	Structures Renewal FY16	Alberon Reserve, Albert Park, Arch Hill Scenic Reserve, Bayfield Park, Cox's Bay Reserve, Dove Myer Robinson Park, Grey Lynn Park, Harry Dansey Park, Mahuhu Reserve, Pt Erin Park, Renall Reserve, Salisbury Reserve, Tirotai Reserve, Wairangi Reserve, Wellpark Reserve, Western Springs Lakeside Structure Renewals. Existing Renewals Project	Not scheduled	ABS: Capex	\$ 25,000	In progress	Green	Description: Multiple Site Structure Renewals Current Status: Physical works complete. Next Steps: Project close out. Risks/ Issues: Nil	No	Description of the work: structures renewals for Waitemata parks Current status: work being scoped. Next steps: assign a project manager for delivery. Risks/Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4310	CF: Project Delivery	Symonds Street Cemetery West Structure Renewal	Symonds Street Cemetery West Structure Renewal	Not scheduled	ABS: Capex	\$ 20,000	Approved	Green	Current status: the project scoping is being written. Next steps: assigning a project manager. Issues: none	No	Project carried-over from previous financial year
4418	CF: Project Delivery	Tepid Baths Rebuild entrance ramp	Remove existing tiles to ramp/steps, repair substrate, lay new nonslip tiles. Consider extending ramp to meeting slope compliance	Not scheduled	ABS: Capex	\$ 26,186	Completed	Green	Project completed. Nothing further to report.	No	Project approved following Q1 performance report
3050	CF: Project Delivery	Tirotai Reserve Playground Renewal	Tirotai Reserve Whole Playground Renewal. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 85,000	In progress	Green	Contaminated Site Project Description: Renewal of playground. Current Status: Construction complete pre-Christmas, except for installation of park furniture, which is to occur early February 2017. Playground open to public for use. Next Steps: Install park furniture. Risks/ Issues: Nil	No	Description of the work: renewal of playground. Current status: design approved by local board and procurement is underway. Physical works to occur pre-Christmas 2016. Next steps: procure equipment and physical works. Risks / Issues: none
3068	CF: Project Delivery	Victoria Park Lighting No 1 Renewal	Victoria Park Lighting Renewal	Q1; Q2; Q3	ABS: Capex	\$ 44,000	In progress	Green	Current status: currently liaising with stakeholders. Next steps: procurement of professional services. Issues: none	No	Description of the work: renewal of the lighting at Victoria Park Current status: current liaising with stakeholders Next steps: procurement of professional services Issues/Risks: none
3058	CF: Project Delivery	Waitemata Advanced Pavements	Alberon Reserve, Arch Hill Scenic Reserve, Grey Lynn Park, Moira Reserve, Tole Reserve Path Renewals. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 18,578	In progress	Green	Description of the work: Waitemata Multiple Site Paving Renewals Project. Current status: works complete at Arch Hill, Tole Reserve and Moira reserve. Next steps: consenting for Grey Lynn Park and Alberon Reserve. Issues: none	No	Description: Waitemata Multiple Site Paving Renewals Project Current Status: Works complete at Arch Hill, Tole Reserve & Moira reserve Next Steps: Consenting for Grey Lynn Park and Alberon Reserve Issues: No Notable Issues
392	CF: Project Delivery	Waitematā FY17 Arts Facility renewals	Studio One - renew power distribution board and redecoration	Q2	ABS: Capex	\$ 14,300	In progress	Green	Description of the work: renew power distribution board and redecoration of small entrance lobby. Current status: project completed.	No	Description of the work: renew power distribution board and redecoration of small entrance lobby. Current status: scope is yet to be formalised. Next steps: procurement documentation upon formalisation of project scope. Issues: none
393	CF: Project Delivery	Waitematā FY17 Community Centre & Hall renewals	Freemans Bay Community Centre - replace hall exit doors and upgrade toilets	Q3	ABS: Capex	\$ 92,400	Approved	Green	Description of the work: replace hall exit doors and upgrade toilets. Current status: scope is yet to be formalised. Next steps: procurement documentation upon formalisation of project scope. Issues: none	No	Description of the work: replace hall exit doors and upgrade toilets. Current status: scope is yet to be formalised. Next steps: procurement documentation upon formalisation of project scope. Issues: none.
3750	CF: Project Delivery	Waitematā FY17 Grey Lynn Library renewal	Grey Lynn Library - air conditioning replacement. Note this item and item 3752 replace item 395.	Q1; Q2	ABS: Capex	\$ 33,524	In progress	Green	Description of the work: replacement of existing heating, ventilation and air conditioning (HVAC) air handling units due to age and frequent problems. Current status: planning Next steps: design and pricing with estimated completion of physical work by end december 2016. Issues: none	No	Description of the work: replacement of existing air handling units due to age and frequent problems. Current status: planning Next step: design and pricing with estimated completion of physical work by end December 2016. Issues: none
3752	CF: Project Delivery	Waitematā FY17 Leys Library renewal	Leys Library - Upgrade CCTV. Note this item and item 3750 replace item 395.	Not scheduled	ABS: Capex	\$ 14,300	Approved	Green	Description of the work: Leys Library Closed Circuit Television (CCTV) upgrade. Current status: meet contractor on site with facility manager to confirm priority locations. Next steps: award works. Issues: none	No	Description of the works: Leys Library CCTV upgrade Current status: scope to be defined Next steps: confirm scope of works Risks / Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
394	CF: Project Delivery	Waitematā FY17 Libraries FF&E renewals	Grey Lynn Library - Furniture, Fittings and Equipment renewals.	Q1; Q2; Q3	ABS: Capex	\$ 72,818	In progress	Green	Description of the work: 1) change in shelving layout to create more areas for seating 2) replace armchairs 3) provision of study desks with access to power points 4) focus on the improving the children's area. Current status: 1) preliminary layout plans complete 2) furniture selection complete 3) fabric selection in progress 4) obtaining quotes for items. Next steps: 1) finalise layout changes 2) finalise fabric selection 3) place orders. Issues: none	No	Description of the work: •change in shelving layout to create more areas for seating •replace armchairs •provision of study desks with access to power points •Focus on the improving the children's area Current status: •Preliminary layout plans in progress •Furniture selection in progress Next steps: •Finalise layout changes •Get quotes for replacement items Issues: •None
3760	CF: Project Delivery	Waitematā FY17 Olympic Pool renewal	Olympic Pool - Acoustic improvements to main pool. Note this item and items 3758 and 3764 replace item 396.	Q2; Q3; Q4	ABS: Capex	\$ 98,338	Approved	Green	Description of the work: install suitable sound treatment to reduce levels of reverberations noise. Current status: review business case and confirm project delivery outcome. Next steps: award the physical works. Issues: public health and safety; acquire suitable treatment to reduce high noise levels and provide healthy environment.	No	Description of the work: install suitable sound treatment to reduce levels of reverberations noise. Current status: review business case and confirm project delivery outcome. Next steps: award the physical works. Risks / Issues: Public health and safety risks. There is the need to acquire suitable treatment to reduce high noise levels and provide healthy environment.
3758	CF: Project Delivery	Waitematā FY17 Parnell Pool renewals	Parnell Pools - Renew poolside loungers and replace exit turnstile. Note this item and items 3760 and 3764 replace item 396.	Q1; Q2	ABS: Capex	\$ 65,476	In progress	Green	Description of the work: refurbishment of poolside sun-loungers and exit turnstile. Current status: refurbishment of sun-loungers has been completed. Next steps: exit turnstile (and gate) refurbishment is proposed to be undertaken in autumn 2017, along with other work in stage two of the comprehensive upgrade. Issues: turnstile was not refurbished prior to summer - one section of steel is corroded and may fail during the season (to be monitored).	No	Description of Works: Renewal of poolside loungers. September 2016: Current Status: Original manufacturer of sun loungers has been established and refurbishment cost has been obtained. Next steps: Turnstile is proposed to be refurbished during works prior to summer 2017. Issues / Risks: None
397	CF: Project Delivery	Waitematā FY17 Parnell Pools renewals	Parnell Pools - Comprehensive upgrade	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,584,286	In progress	Amber	Programme is tight so works have been split according to urgency to meet client expectations. Description of the work: facility upgrade encompassing pool tank recoating, plant maintenance, pool concourse and pipework replacement, structural works, refurbishment of building fabric and surfaces. Current status: stage 1 works (structural repairs, pool coatings, minor refurbishments, plant maintenance) are complete, except for reconstruction of the plantroom parapet wall which will be completed the week of 28 November 2016. Pools are due to open on 26 November 2016. Next steps: stage 1 defects period runs to 17 November 2017. Complete plantroom parapet wall works. Engage professional services to commence investigation and feasibility for stage 2 works (lido and spa and heating pipe leaks; concourse renewal; other refurbishment work; further structural investigation). Issues: lido and spa pool pipework replacement (due to leaks) has had to be deferred to autumn 2017 due to inadequate time being available to complete works prior to reopening date.	No	September 2016: Stage 1 works have been tendered (Structural works, pool coatings, minor refurbishments) and negotiation with preferred contractor is in progress. Lido & Spa Pool pipework leak remedial work has had to be deferred to Autumn 2017 due to inadequate lead-in time.
3764	CF: Project Delivery	Waitematā FY17 Pt Erin Pool renewals	Pt Erin Pool - New entrance door controller and rebuild perimeter fence. Note this item and items 3758 and 3760 replace item 396.	Q2; Q3; Q4	ABS: Capex	\$ 58,333	Approved	Green	Description of the work: new entrance door controller and rebuild perimeter security fence. Current status: concept phase Next steps: award the physical works early April 2017. Issues: public and users health and safety.	No	Description of the work: new entrance door controller and rebuild perimeter security fence. Current status: concept phase Next steps: award the physical works early April 2017. Risks / Issues: the health and safety of the public and the users

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3062	CF: Project Delivery	Waitemata Paving, Court and Carpark FY17-19 Renewal	Albert Park, Cox's Bay Reserve, Dacre Reserve A, Emily Place, Freemans Bay Community Centre, Home Reserve, Hukanui Reserve, Jagers Bush, Myers Park, Pompallier Reserve, Victoria Park, Western Springs Lakeside Paving, Court and Carpark Renewal	Not scheduled	ABS: Capex	\$ 70,000	Approved	Green	Description of the work: Waitemata Paving, Court and Carpark renewal financial year 2017. Current status: the project scoping is being written Next steps: assigning a project manager Issues: none	No	Description of the work: paving, court and carpark renewal Current Status: project scoping is being written Next Steps: assigning a project manager Issues/ Risks: none
3067	CF: Project Delivery	Waitemata Playspace FY17-19 Renewal	Arch Hill Scenic Reserve, Brown Reserve, Francis Reserve, Freemans Bay Community Centre, Ireland Reserve, Outhwaite Park, Sackville Reserve, Vermont Reserve Playspace Renewals. Health and Safety Urgent renewals addition: Arch Hill Scenic Reserve, Francis Reserve, Moira Reserve, Pt Erin Park, St Marys Reserve, Vermont Reserve	Q1; Q2; Q3; Q4	ABS: Capex	\$ 119,435	In progress	Green	Description of the work: renewal of playground assets. Current status: the project scoping is being written. Next steps: assigning a project manager. Issues: time frames - project scopes still haven't been written therefore unlikely to now to delivered this financial year. Recommend re-assigning budget.	No	Description of the work: renewal of playground assets Current status: the project is being scoped Next steps: assigning a project manager Issues/ Risks: none
3061	CF: Project Delivery	Waitemata Signage FY17-19 Renewal	Albert Park, Bayfield Park, Coxs Bay Reserve, Elam Street Walkway, Francis Reserve, Grey Lynn Park, Meola Reef Reserve, Tole Reserve Signage Renewal, 17 Signs and 2 Plaques	Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Description of the work: Waitamata Signage Renewal. Current status: planning underway. Next steps: complete site visits. Issues: none	No	Description of the work: Waitamata Signage Renewal. Current status: scope is yet to be formalised. Next steps: procurement documentation upon formalisation of project scope. Issues/Risks: none.
3065	CF: Project Delivery	Waitemata Structure FY17-19 Renewal	Arch Hill Reserve, Ayr Reserve, Bayfield Park, Coxs Bay Reserve, Dove Myer Robinson Park, Freda Kirkwood Walkway, Freemans Bay Community Centre, Grey Lynn Park, Hamilton Beach Reserve, Harry Dansey Park, Herne Bay Beach, Tole Reserve, Western Springs Lakeside Structure Renewals	Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Green	Description of the work: Waitemata Structure Renewal for Bayfield Park and Grey Lynn Park. Current status: assessing project requirements. Next steps: professional services procurement. Issues: none	No	Description: Waitemata Structure Renewal for Bayfield Park & Grey Lynn Park Current Status: Assessing project requirements Next Steps: Professional services procurement. Issues: No Notable Issues
3066	CF: Project Delivery	Waitemata Utility & Furniture FY17 Renewal	Harry Dansey Park, Wellpark Reserve, Western Springs Lakeside BBQ, Lamp Post and Drinking Fountain Renewal	Q4	ABS: Capex	\$ 43,000	In progress	Green	Description of the work: Waitemata utility and furniture renewal. Current status: planning underway. Professional services engaged. Next steps: complete site visits. Issues: none	No	Description of the work: Waitemata utility and furniture renewal. Current status: scope is yet to be formalised. Next steps: procurement documentation upon formalisation of project scope. Issues/Risks: none.
3048	CF: Project Delivery	Western Park Fitness Stations Renewal	Western Park Fitness Station Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,000	In progress	Green	Description of the work: renew fitness stations in Western Park as per the Western Park master plan. Current status: design phase in progress Next steps: to complete the design phase and lodge consent application by early December 2016. Issues: none	No	Description of the work: renew fitness stations in Western Park as per the Western Park master plan. Current status: design phase in progress Next steps: to complete the design phase and lodge consent application by mid October 2016. Risks / Issues: none
3055	CF: Project Delivery	Western Park Lighting Renewal	Western Park Sports Lighting Renewal. Existing Renewals Project	Q1	ABS: Capex	\$ 100,000	Completed	Green	Description of the work: Western Park Lights renewal Current status: practical completion reached. Operational handover complete. Next steps: project close out Issues: removal of old lighting poles and luminaires.	No	Description of the work: Western Park Lights Renewal. Current status: physical works have been completed. Next steps: operational handover certificates in progress Risks / Issues: none
3047	CF: Project Delivery	Western Park Playground Renewal	Western Park - Freemans Bay Whole Playground Renewals. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 220,000	In progress	Green	Physical works may be delayed further due to weather and site constraints. This site is through a flood plain and water runs through the site during heavy rains. Description of works: Western Park Playground Development Current Status: Physical works complete. Next Steps: Finalise administrative closure. Risks/ Issues:	No	Description of the work: Western Park Playground Development Current status: physical works underway and expected to be completed by end of October 2016. Next steps: complete physical works by late October 2016 Issues: physical works may be delayed further due to weather and site constraints. This site is through a flood plain and water runs through the site during heavy rains.
4315	CF: Project Delivery	Western Park signage	Western Park signage	Q1; Q2	ABS: Capex	\$ 6,189	Completed	Green	Description of the work: Western Park Signage Project. Current status: project complete. In defects liability period. Next steps: project close out Issues: none	No	Project carried-over from previous financial year

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Community Facilities: Operational Management and Maintenance											
3851	CF: Operations	Waitematā Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 846,868	Proposed	Green	Asplundh continue to perform well with a quarterly average of 99% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.	No	Year to date KPI result on quality of work is 99.3% which demonstrates good performance. The first quarter has seen a focus on street tree maintenance due to seasonal conditions. Particular attention has been directed towards powerline clearance to meet legislative requirements. The contractors have also undertaken additional staff training over the period to meet Vectors requirements for working on trees in close proximity to their network. Park tree maintenance will increase over summer months when ground conditions improve. The winter replacement tree planting programme has been completed. Mulch generated from arboricultural works is delivered to Full Facility contract work sites for use in street and park garden maintenance assisting in reducing weeds and retaining moisture over summer.
3850	CF: Operations	Waitematā Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 151,755	Proposed	Green	Te Ngahere continue to perform well with a quarterly average of 97% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.	No	Year to date KPI result on quality of work is 96% which demonstrates good performance. The 2016/17 annual work programme has been prepared and physical work is underway. The early part of the quarter was focused on planting to assist site rehabilitation or infill planting to further help suppression of invading weeds and closure of bush canopies. Specific plant species are selected for their ability to colonise areas and for flower and fruiting attributes that helps to spread seed naturally and provide food source for nectar and fruit eating birds. The main public requests received over the quarter involve plant pest removal with complaints about animal pests having fallen with the reduced activity over winter.
3849	CF: Operations	Waitematā Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 5,767,959	Proposed	Green	City Parks Services have performed to expectation during this period with the following KPI results recorded –October 93% - November 95%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. City Parks Services has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.	No	Year to date KPI result for quality of work is 97.6% which demonstrates good performance. The winter infill planting programme has been completed in both park and streetscape environments. Conditions have been very wet and at times warm which has been good for plant establishment. Conversely the wet has created difficult conditions for mowing with operators being careful to avoid soaked or water logged areas that would result in ground and turf damage. Contractors anticipate a spring growth flush shortly. Proactive playground work has been prioritised with cushion fall top ups. Further work continues into the next quarter. The winter sporting codes have concluded allowing the commencement of spring field renovations. These have processed well albeit with certain sites also being affected by the wet conditions. Decompaction is largely completed. Sowing and sanding are underway as weather permits. All cricket wicket renovations are completed. Significant effort is also being put into goal post removal and line marking before commencement of summer sport.
Infrastructure and Environmental Services											
2234	I&ES: DPO	Newmarket Laneways Upgrade	Town Centre Upgrade - Construction of Teed Street Upgrade	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,399,804	In progress	Green	The board approved the concept design at its September 2016 meeting. Work is underway on the detailed design and consenting requirements.	No	The board approved the concept design at its September 2016 meeting. Work has commenced on the detailed design and consenting requirements.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2235	I&ES: DPO	Re-development (Ellen Melville Centre)	Community facilities - upgrades and new facilities Regeneration and redevelopment of Ellen Melville Centre - upgrade heritage building for community.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,270,400	In progress	Green	Construction is underway with completion expected in April 2017.	No	Construction is underway with completion expected in April 2017.
2114	I&ES: Environmental services	Low Carbon Lifestyles	A project that supports and empowers householders to lead low carbon lifestyles. This could include targeted energy efficiency, water conservation, zero waste, smarter mobility and/or food security advice to residents. This could be delivered through: - household visits - establishment of neighbourhood groups focussed on low carbon living - apartment and body corporate engagement	Q1; Q2; Q3; Q4	LDI: Opex	\$ 27,900	In progress	Amber	The focus on apartment buildings has created delays, due to the longer process required to engage with apartment body corporates and residents in comparison to stand-alone dwellings. To deliver this outcome in the 2016/2017 financial year, the focus will be shifted to stand-alone dwellings rather than apartments. This option allows for more residents to be engaged in household sustainability. The collateral that was developed for apartment dwellers during the 2015/2016 trial can be easily modified for stand-alone dwellings and homes. The final report of the Low Carbon Lifestyles trial (2015-2016), which targeted apartments, has been completed. Work on development of a project plan for 2016-2017 is now underway. The Waitemata Local Board will receive a memo by the end of January 2017 outlining the options that staff have considered for the next phase of this project.	No	The evaluation report for the work with Waitatarau Terraces will be completed in October 2016 and will inform the next steps of the project.
2118	I&ES: Environmental services	Low Carbon Network	Continue with the establishment of the Low Carbon Network. The Low Carbon Network is a network of individuals, households, groups, businesses, etc operating within the local board area working together to promote, support and implement community level low carbon activities. Once the Committee is established, they will work to decide the direction the network will take. A network could comprise of the following elements: communicate and promote, low carbon related activities occurring in the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	The Low Carbon Network held a "Pecha Kucha" style networking event which was well attended by over 45 people. Presentations included: King Tides Project, Resource Recovery Centre, a zero waste low carbon café, Community Energy Networks and Enviromark. The network continues to meet on a regular basis (monthly- six weekly). The network received a presentation on the urban forest work that the local board is funding. Work is continuing on the role the network will play and what they want to achieve over the coming months especially with those more the more regular participants. Plans for the next quarter include: * Host another "Pecha Kucha" style networking event * Engage the network in the local board plan process	No	EcoMatters Environment Trust is providing administration support for the low carbon network whilst it is in formation. The contacts database has been updated and a Facebook page has been established administration support for the Network whilst it is in formation. Plans for second quarter include: •A "Pecha Kucha" style networking event. •Ongoing network meetings (monthly-6 weekly) •Continuing to work with the more consistent participants on the role the network will play and what they want to achieve over the next 10 months.
2165	I&ES: Environmental services	Reducing food waste from business	This project is dependent on findings of research being undertaken into the feasibility of food waste collection service for businesses which was completed in June 2016.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	The project plan is now complete for the first phase and the early stages of implementation are now underway including the development of collateral. Plans for the next quarter are to continue implementation.	No	Discussions were held with the environment portfolio holders this quarter to better refine the scope of the project. The project will commence in quarter two.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2963	I&ES: Environmental services	Urban Forest Framework	<p>In the 2015/16 year, council officers prepared an analysis of the urban forest using the 2013 LiDAR (Light Detection and Ranging) dataset. LiDAR is the current and most feasible way of assessing woody vegetation such as urban forest on a local board (or regional) scale. Results show that there is 12% tree cover for the CBD and 21% for the suburban parts of Waitemata Local Board. Analysis has been done on the cover on private vs public land and has analysed the levels of statutory protection in place for this tree cover.</p> <p>Auckland Council is re-flying the region to capture LiDAR data again in 2016. The 'Urban Forest Framework' funding for 2016/17 will take this regional dataset and undertake the analysis required to provide 2016 figures and compare these to the 2013 data. This will inform the development of objectives for the urban forest in Waitemata. For example if there is a decrease in cover on private land detected, then this may direct efforts towards advocacy or incentives for private land.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	The LiDAR data is being collected again now and will be followed by data processing which is due to be completed in March 2017. The analysis for the local board will therefore be completed between April and June 2017.	No	The LiDAR data is being collected again now and will be followed by data processing which is due to be completed in March 2017. The analysis for the local board will therefore be completed between April and June 2017.
2112	I&ES: Environmental services	Waipapa Stream	To continue with the Waipapa Stream work especially the core removal of pest plants, stream cleaning, planting and community environmental action.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	Approved	Green	The spring contractor pest plant control is now complete. An update on progress has been sent to the community groups. Communities are planning future weeding days. Planning for 2017-2018 is underway, and will continue in Q3. A stockpile of soil from a recent slip on Kiwirail land has been placed beside the stream. This has been referred to the compliance team to assist Kiwirail to stabilise the soil in the short term and then remove.	No	A Waicare community event was held on 25 September 2016 as part of the Auckland Heritage Festival 2016 to encourage interest and provide an opportunity for regular volunteers and neighbours to network and be involved with the ongoing care of the stream. A spring contractor pest plant control is planned for October 2016.
Local Economic Development: ATEED											
1951	CCO: ATEED	Uptown Innovation project (Activation)	To tenant buildings that will be demolished by the City Rail Link project on a short term basis, with innovation-related entities aimed at establishing an innovation community, or hub, and laying the foundations for longer term economic benefit for Uptown and wider Auckland. The activation options are being developed as part of the scoping study currently underway jointly commissioned by ATEED and the Local Board. Costs for activation will be split between the Local Board, ATEED, and the Uptown Business Association.	Q2	LDI: Opex	\$ 30,000	Approved	Green	The hub-co-ordinator has been appointed and the grant funding agreement to enable the Business Association to receive the Local Board's contribution has been signed.	No	<p>Following the completion of the scoping study presented to the Local Board at its workshop on the 20 September 2016. The Innovation Hub Steering Group will be formally established and a nomination from the Local Board will be sought.</p> <p>A Hub Co-ordinator is to be appointed by the Business Association with the costs of this being met by ATEED, Uptown Business Association and the Local Board as the three partners supporting the development of the hub. With each contributing \$20,000. This will leave a further \$10,000 in the budget line that could be used for other purposes.</p>
1954	CCO: ATEED	World Masters Games - Lions Tour Leverage Initiative (WTM)	Work with City Fringe business associations to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games, and the visitors to Auckland for the Lions tour. Activity could involve development of promotional offers to encourage competitors / visitors and their families to stay and eat in the City Fringe area and to visit local attractions. Activation / entertainment and short term visual improvements / artworks in local centres could be implemented to make centres more attractive and give visitors, competitors and their families a reason to visit, stay longer and spend in the City Fringe area. Local businesses will be expected to contribute to any prizes, incentives, discounts offered.	Q3	LDI: Opex	\$ 10,000	Approved	Green	Proposals have been received from the Ponsonby road Business Association and the K'Road Business Association. A report will be presented to the Local Board in February for the Local Boards consideration of the proposals. Any remaining budget will be available to Business Associations to leverage off of the Lions tour later in the year.	No	<p>Staff have contacted the Business Associations within the local board area drawing their attention to the budget allocation and asking for proposals to be submitted for the Local Board to consider.</p> <p>A deadline has been set for proposals to be received by the end of October.</p>

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Community Facilities: Renewals												
1889	CF: Community Leases	Auckland Adult Literacy Centre Inc - Freemans Bay	Renewal lease 52 Hepburn St, Freemans Bay	Q2	30/04/2017	\$ -	\$ 1,000.00	Proposed	Green	Not progressed	No	Not progressed
1894	CF: Community Leases	Auckland Bowling Club Inc	New lease 100 Stanley St, Auckland	Not scheduled	31/03/2012	\$ -	\$ 150.00	In progress	Green	Lease drafted and sent to Club	No	New lease approved by Auckland Domain Committee. Lease to be drafted and sent to the Club.
1883	CF: Community Leases	Auckland Playcentres Association Inc - Franklin Road	Renewal lease 55 Franklin Road, Auckland Central	Q2	01/12/2012	\$ -	\$ 250.00	Proposed	Green	Not progressed	No	Not progressed
1895	CF: Community Leases	Auckland Tennis Inc	Rent review 72 Stanley St, Parnell (aka 20 Park Road/1 Tennis Lane)	Not scheduled	30/11/2014	\$ -	\$ 15,750.00	Proposed	Green	Lease and Sub lease extension reported and approved by Auckland Domain Committee. Rent review still to be progressed.	No	Discussions with Auckland Tennis are being progressed by Community and Social Policy
1890	CF: Community Leases	Citizens Advice Bureau - Grey Lynn	New lease 510 Richmond Road, Grey Lynn	Q4	30/06/2014	\$ -	\$ 500.00	Proposed	Green	Reported to the local board. They have sought information on how the strategic relationship agreement will work. Workshop required with the Community Empowerment group to explain this	No	Reported to the Local Board They have sought information on how the strategic relationship agreement will work. May need a workshop with the ACE empowerment group to explain this
1884	CF: Community Leases	Gladstone Tennis Club Inc	Transfer land and assest to new entity - Treaty Settlement 110 Gladstone Rd, Parnell	Q4	28/02/2015	\$ -	\$ 500.00	Proposed	Green	Not being worked on. Transfer land and assest to new entity - Treaty Settlement 110 Gladstone Rd, Parnell	No	Not being worked on. Transfer land and assest to new entity - Treaty Settlement 110 Gladstone Rd, Parnell
1885	CF: Community Leases	Herne Bay Ponsonby Racquets Club Inc	Renewal lease 10 West End Road, Herne Bay	Q4	31/10/2016	\$ -	\$ 150.00	Proposed	Green	Club is renegotiating loan with Bank which may affect lease terms. This work being progressed by Community and Social Policy	No	Club is renegotiating loan with Bank which may affect lease terms. This work being progressed by Community and Social Policy
1896	CF: Community Leases	Inner City Women's Group Inc	Renewal lease 4 Warnock St, Grey Lynn	Q2	30/07/2016	\$ -	\$ 500.00	In progress	Green	To be reported to the Local Baord.	No	To be reported to the Local Baord.
1891	CF: Community Leases	Richmond Rovers Rugby League Club Inc	Renewal lease 55-61 Elgin Street, Grey Lynn	Q4	08/12/2015	\$ -	\$ 500.00	Proposed	Green	Not progressed	No	Not progressed
1886	CF: Community Leases	Royal NZ Plunket Society - Auckland Central Branch Inc. - 192 Parnell Rd	New lease 192 Parnell Rd, Parnell	Q4	30/06/2013	\$ -	\$ 250.00	Proposed	Green	Not progressed. Community Facilities and Asset team to report on condition and other asset information in December.	No	Not progressed. Community Facilities and Asset team to report on condition and other asset information in December.
1899	CF: Community Leases	Royal NZ Plunket Society - Auckland Central Branch Inc. - Jubilee Building, 545 Parnell Rd	New sub-lease Jubilee Building, 545 Parnell Rd, Parnell	Q4	31/01/2016	\$ -	\$ 250.00	Proposed	Green	Not yet progressed	No	Not yet progressed
1892	CF: Community Leases	Societa' Dante Alighieri (Italian Society)	Renewal lease 52 Hepburn St, Freemans Bay	Q2	01/10/2016	\$ -	\$ 500.00	Proposed	Green	Still to be progressed	No	Still to be progressed
1893	CF: Community Leases	The Children's Autism Foundation	Renewal lease 52 Hepburn St, Freemans Bay	Q2	31/12/2016	\$ -	\$ 250.00	Proposed	Green	Still to be progressed	No	Still to be progressed
1887	CF: Community Leases	West End Lawn Tennis Club Inc	New lease 44-66 West End Road, Cox's Bay	Q2	15/01/2017	\$ -	\$ 250.00	Proposed	Green	Not progressed	No	Not progressed
1888	CF: Community Leases	Western Springs Association Football Club Inc	New lease at Seddon Fields, 180 Meola Road, Point Chevalier	Not scheduled	30/11/2012	\$ -	\$ 250.00	In progress	Green	Not progressed	No	Not progressed