

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Arts, Community and Events											
2535	CS: ACE: Arts & Culture	Community Arts programmes- Henderson Massey Wayfinding Project, Phase two	Implement phase two of the Henderson Massey wayfinding Project. Develop creative projects around the research material collected in phase one.	Q2; Q3; Q4	LDI: Opex	\$ 18,000	Approved	Green	In Q3 a panel of four assessors met to review the 12 submissions received for the project. Four writers were selected to receive support to develop their proposals into finished works. Scoping for the next phase of the project commenced in March and a proposal will be presented to the Local Board in Q4.	No	The call for Expressions of Interest for 'Outside the Square' was launched in Q2. A total of 12 submissions were received for the project and a panel of assessors will meet in Q3 to select between four and six writers to support. The project website also launched in Q2.
2532	CS: ACE: Arts & Culture	Pacific Arts at Corban Estate (The Mamas)- ABS Pacific Mamas Arts and Cultural Trust Operational Support Grant	Administer funding agreement with Pacific Mamas Arts and Cultural Trust for Pacific cultural services, activities and programmes including: - performing arts - language and visual arts - Pacific "living art" experience for the community - exhibition opportunities for local Pacific artists - Pacific arts - cultural outreach to the wider Auckland region.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 147,626	In progress	Green	The Pacifica Mamas Arts and Cultural Trust attracted a total of 6,785 visitors to Corban Estate during Q3. The trust delivered 144 programmes to 6,055 participants, including the centre's 'Pacifica Experience' education programme for schools, and two 'Moana Pacific Storytelling' workshops at the Te Atatu Peninsula Library. The Pacifica Mamas, Papas and youth also facilitated workshops and performed to 15,000 audience members at the Pasifika Festival in March.	No	In Q2, the Pacifica Mamas Arts and Cultural Trust attracted a total of 12,270 visitors to the Corban Estate Arts Centre. The trust delivered 167 programmes to 5,894 participants, including a 'Moana Pacific Storytelling' performance and workshop, and 'Pacifica Experience' education programmes at Ranui Library and the new Tuvalu Children's group in Ranui.
2533	CS: ACE: Arts & Culture	Waitakere Arts and Cultural Dev Trust - ABS Waitakere Arts and Cultural Dev Trust (Corban Estate) Operational Support Grant	Administer a funding agreement with the Waitakere Arts and Culture Development Trust for exhibitions, public programmes, short-term artist residencies on site, educational programmes, and provision of a venue for hire for performances and events.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 549,105	In progress	Green	The Waitakere Arts & Cultural Development Trust (Corban Estate Art Centre) held 73 participatory programmes at the centre in Q3. During this period the centre hosted five exhibitions in the Homestead galleries, and a four-week series of arts and science events exploring climate-change as part of the 'TEMP' project in partnership with Te Uru Waitakere Contemporary Gallery.	No	In Q2, the Waitakere Arts & Cultural Development Trust (Corban Estate Art Centre) held five exhibitions in the Homestead galleries. The centre also hosted the Homeless Artists Group's exhibition 'Our Whare'; the Kakano Youth Arts Collective's exhibition 'Ko Ahau Te Toi'; and a performance event 'Let's Talk About It' exploring the theme of youth mental health, which attracted 55 attendees.
2534	CS: ACE: Arts & Culture	Waitakere Central Community Arts Council- ABS Waitakere Central Community Arts Council Operational Support Grant	Administer funding agreement with Waitakere Central Community Arts Council for visual arts education programmes, open studio space for artists and a programme of exhibitions. Waitakere Central Community Arts Council (the Recipient) will provide development opportunities for artists and crafts people, fostering creative entrepreneurship for artists to develop a sustainable practice. • The Recipient will provide services, activities and programmes that "generates an environment that encourages creativity" and develops a flourishing arts environment accommodating all genres and cultures.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 46,720	In progress	Green	The Waitakere Central Community Arts Council (WCCAC) delivered forty members classes in Q3. During this quarter the trust hosted an oil painting workshop with artist Ken Padgett at the Waitakere Library, and arranged two outings for members to the Auckland Art Gallery and to the Northart Gallery on the North Shore.	No	In Q2, the Waitakere Central Community Arts Council (WCCAC) organised a number of outings for members including visits to the Auckland Art Gallery, Lopdell House and the Upstairs Art Gallery in Titirangi. During this quarter, the trust met with various groups including the Titirangi Arts Council and the West Auckland Woodturners Guild to discuss projects and potential collaborations for 2017.
3609	CS: ACE: Community Empowerment	Business Hub project	Build community and sporting organisations capacity. NOTE: - \$55,000 carried forward from 2015/2016 Neighbourhood Development budget.	Q1; Q2; Q3	LDI: Opex	\$ -	In progress	Green	The research was completed in Q2 and final recommendations are being developed. The strategic broker will update the board in Q4.	No	The research for the Business Hub has been completed. The implementation of the recommendations will occur from January 2017 to 30 June 2017.
2493	CS: ACE: Community Empowerment	Capacity Buidling (HM): Massey Matters shared work programme	Deliver capacity building services and projects. Budget: Capacity building programme: (Massey Shared work programme \$110,000)	Q1; Q2; Q3	LDI: Opex	\$ 110,000	In progress	Green	Massey Matters achieved the following this quarter: - two community network meetings - implementation of the New Massey Community Fund which promotes match funding between Massey Matters and residents - youth leadership programme is underway which meets every Sunday as a drop-in centre and monthly to develop skills for volunteering and leading activities in the local community.	No	The strategic broker has continued to support Massey Matters' work programme in Q2. Significant achievements include completing the inaugural 'Shoot It All Out' basketball competition in October 2016. This competition attracted 200 participants. The BOOST leadership course is complete. Five local residents graduated and will work as volunteers in the community from February 2017. The Massey network meetings continue to attract strong numbers. The Massey magazine, Pulse, is showcasing local achievements. The Massey Matters Facebook has attracted over 1000 views this quarter.

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2484	CS: ACE: Community Empowerment	Capacity Building - Governance support	Fund providers to deliver stage 2 of the governance support programme; and support and monitor contract delivery. Budget: - Governance Support \$70,000	Q1; Q2; Q3	LDI: Opex	\$ 70,000	In progress	Green	In this quarter, six workshops have trained 18 community groups and or chairpersons in the governance module. Eight one-on-one supports (coaching and mentoring) in respective workplaces of the participants continues until there is clear understanding by agency board members of strong governance practices.	No	The strategic broker negotiated with MPHS Community Trust (Hub West) to deliver its contracted programme. MPHS appointed a part time administrator to coordinate the governance work. Staff held two workshops on the responsibilities for charitable boards and financial management. Three one-on-one constitution coaching sessions were also provided to community groups. The work programme for governance was advertised and mailed to 100 groups and there are five groups registered to start the programme in February 2017.
2483	CS: ACE: Community Empowerment	Capacity Building – Community Support Hub	A project to investigate the administrative, accounting and legal needs of community organisations in the Henderson-Massey Local Board area and develop a range of options to meet those needs. Budget: - Community Support Hub \$75,000	Q1; Q2; Q3	LDI: Opex	\$ 75,000	In progress	Green	The Community Support Hub programme is developed and the funding agreement for McLaren Park Henderson South (MPHS) completed. MPHS Community Trust administers this programme in the community. This programme will support agencies in the Henderson-Massey Local Board area to build their capacity and consolidate and/or expand their services so that strong empowered responses in the community occur.	No	Research for the community support hub was completed, and the recommendations workshopped with the local board in December 2016. Priority recommendations being actioned for the remainder of the financial year include: fundraising strategies to reduce group reliance on local board funding, identifying ways to boost board of trustee membership and enhancing financial skills.
2492	CS: ACE: Community Empowerment	Capacity Building (HM): Community Waitakere shared work programme	Delivering capacity building services and engaging community in neighbourhood development activities Budget: - Community Waitakere \$33,000	Q1; Q2; Q3	LDI: Opex	\$ 33,000	In progress	Green	Community Waitakere completed two training programmes on leadership and governance. It continues to provide a digital information hub, community newsletters and provide working and meeting spaces for community groups at its Resource Centre which has a 100 per cent occupancy rate this quarter.	No	In quarter two, Community Waitakere hosted two Open Door Days. On 27 October 2016 the McLaren Park Henderson South Community Trust presented its work, and on 17 November 2016 Community Waitakere highlighted its function and services across the west. The Resource Centre continues to provide a wide range of resources for local community meetings and its offices are fully tenanted. Community Waitakere's e-notice board is distributed to approximately 1000 recipients three times per week.
3569	CS: ACE: Community Empowerment	Capacity building (HM): Henderson-Massey Match Fund	Deliver local services in Massey in a partnership between the HMLB and Massey Matters to strengthen the sense of place. Budget: Capacity building programme - (H-M Match Fund \$5,000)	Q1; Q2	LDI: Opex	\$ 5,000	Completed	Green	The Massey Match fund is now operational and applications from residents to apply for grants to do community projects are available. Residents can apply for up to \$1,000.	No	The Massey Match Fund is being reframed to align with the empowering communities approach to enable local residents to lead changes in their communities. Staff are holding conversations with Community Waitakere and the McLaren Park Henderson South Community Trust to establish a robust system to administer this fund. The match funding programme is expected to be launched in February 2017.
3568	CS: ACE: Community Empowerment	Capacity building (HM): Massey Neighbourhood Development	Undertake a range of community programmes and initiatives to enable the the development of Massey's neighbourhoods. Projects include strengthening local partnerships, BOOST- launching community leaders, community gardens, Play Now Whanau project, youth forum leadership, activate parks project, toddler play dates, Our Amazing Place events, summer series bbqs, post card, and website development. Budget: Capacity building programme - (Massey Neighbourhood Development work programme \$45,000)	Q1; Q2	LDI: Opex	\$ 45,000	In progress	Green	The BOOST programme continues with new participants who are made up of local residents who want to gain confidence in local participation. The Project Club which was seeded in Quarter 2, is now underway which provides ongoing support and opportunity to residents who want to become further involved in their community. Local school hubs are operating to connect the work of Massey Matters to the local community and local events such as street BBQs are generating a sense of belonging and connection.	No	Massey Matters neighbourhood development includes work around 'Youth Drop In' which now has a regular following of up to 12 young people. Work continues with Zeal on youth dance and Maniac Basketball initiatives. Sponsors have donated three trophies, sportswear and medals to local youth competitions. There is also a programme for the 'tots' in Massey. Hundred people attended a Teddy Bears picnic held in Morie Park in December. The Random Acts of Kindness event took place on 19 December at which the Massey Matters team provided 'bliss balls' and presents to the public.

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2485	CS: ACE: Community Empowerment	Children and Young People - Early Childhood Programmes - McLaren Park Henderson South (MPHS)	Fund MPHS to deliver and support community based early childhood education and child centred safety programmes across the Henderson Massey area and manage the Early Learning Auckland Coordinator role. Budget: - Children and Young People - early childhood programmes \$32,000	Q1; Q2; Q3	LDI: Opex	\$ 32,000	In progress	Green	The financial allocation for this project is finalised and completed. In this quarter, two play days in the Farwood McLaren area attracted 18 families to attend. The Henderson library also attended. One Early Childhood Education breakfast network meeting occurred. The MPHS Kids Club, Kids at the Hub, for 5-10 year olds commenced in February. This provides weekly activities for children to learn and develop art and cooking skills, as well as experiencing free time to play with each other.	No	The McLaren Park Henderson South Community Trust held three play days in this quarter. They have employed a single mother to help coordinate the play days. The play days took place at Bruce McLaren Park in October, in Milbrook Edible Gardens in November and in Triangle Park in December. MPHS also operates a Kids Club which provides activities for 5 to 10 year olds. Thirty children attend. The club has finished for the year and will resume in February 2017.
2504	CS: ACE: Community Empowerment	Children and Young People: Youth Voice and Youth-Led Initiatives, West Auckland Pasifika Forum	Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people. Implement youth-led projects and events such as Youth Week and West Auckland Pasifika Forum (Tula'i Pasifika programme). Financial split: \$12,000 to Tula'i Pasifika programme \$5,000 - youth week \$11,000 split between three neighbourhood hubs to develop neighbourhood youth voice Budget: - Children and Young People - youth voices and youth led initiatives \$28,000	Q1; Q2	LDI: Opex	\$ 28,000	In progress	Green	The specialist advisor is preparing a funding agreement for Zeal to lead events during youth week. The Tula'i Pasifika Youth Leadership Programme 2017 began with 74 students from seven schools attending the Tula'i Youth Summit in February. CEU staff presented the programme to the board in February. In March, parents and caregivers and students attended the Tula'i Family Information Evening. At the local community hubs, a youth leadership retreat is being organised for Q4. Fortnightly meetings with youth are occurring with boot camps and an active Facebook page engaging youth across the local board area. In Ranui, youth are involved in the design of the mobile caravan and the study for the Youth Centre of Social Innovation.	No	The specialist advisor finalised a funding agreement with Youth Services West on behalf of West Auckland Pasifika Forum across the West Auckland local boards for the delivery of Tula'i Pasifika Youth Leadership Programme 2017. In Ranui, the Youth Voice work has developed through the Everyday People Youth Initiative where youth recorded and promoted footage of the opening of the Te Rangi Hiroa Youth Park in October 2016. This group is also coordinating planned events for the NRL 9's which Ranui will host in 2017.
2299	CS: ACE: Community Empowerment	Community grants (HM)	Funding to support local community groups through contestable grant funding: •\$51,000 for community grants •\$72,500 for contestable grants "events"	Q1; Q2; Q3; Q4	LDI: Opex	\$ 123,500	In progress	Green	Henderson-Massey has not completed any further community grant round allocations since Q2.	No	No funding grant rounds were held in Q2. There is a balance of \$109,753 for allocation through one more local grant and two quick response grant rounds in Q3 and Q4.
2397	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (HM)	Provide strategic and local brokering advice to connect the community to council activities. e.g. Connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3	LDI: Opex	\$ -	In progress	Green	There has been considerable consolidation in the devolution of funding and control for the delivery of the work programme from the Community Empowerment Unit to local community agencies and groups. Reports to the local board on programme progress demonstrates the community organisations achievements. The programmes are all community-led through community hubs and agencies and range from capacity building to placemaking and activities to increase inclusion at a local neighbourhood level.	No	The strategic broker continued to consolidate and improve strategic alliances with local service partners, including McLaren Park Henderson South (MPHS) Community Trust, Ranui Action Project (RAP), Massey Matters, Zeal, Police, Business Associations, Community Waitakere, Corban Estate Arts Centre and the local Henderson Business Association. Kakano and Toi Ora signed new funding agreements for youth art work in empty shops within the Henderson Town Centre.
2489	CS: ACE: Community Empowerment	Local Economic Development - West Means Business	Fund "Massey Means Business" to deliver business networking and support services including supporting people into self employment and promoting vacancies on WMB website. Budget: - Local job opportunities/skill development \$20,000	Q1; Q2; Q3	LDI: Opex	\$ 20,000	In progress	Green	West Means Business is a service that encourages local businesses to connect to local customers. There are now 186 businesses registered and the website receives 500 visits per month. In this quarter, seven training courses are offered to small businesses covering such topics as business development, Internal Revenue Department requirements around health checks and GST, branding, social media, financial literacy and credit control.	No	West Means Business is on schedule for completing the annual work programme. In quarter two, four business development workshops were completed in the local board area. Forty six participants attended the workshops. There are now 185 listings in the West Means Business directory and 11 new listings this quarter.

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2495	CS: ACE: Community Empowerment	Place making - Neighbours Day	Promote and engage communities in neighbourhood activities on Neighbours day. Budget: - Neighbours day \$20,000	Q1; Q2; Q3	LDI: Opex	\$ 20,000	Completed	Green	Community Waitakere has delivered \$5,000 to individual groups for neighbourhood activities. In Ranui there are two planned events at the Community Gardens and the library and in MPHS a People Pride Place Community Festival was held in which over 400 people attended. In Massey 300 cuppa kits were distributed to the community, two high teas were held in March, and four hamper kits for neighbourhood-led events are to be won.	No	Finances were allocated to the three hubs of MPHS, RAP and Massey Matters to develop local neighbourhood initiatives that would provide the foundation of Neighbours Day events in 2017. In quarter two, two street BBQs took place in Massey. Ninety seven families registered for the Massey Christmas Treasure Hunt held at Lincoln Heights school in December 2016. A total of 278 residents participated in the hunt. 450 people attended on the day, 24 major prizes were donated. There were 20 stalls and 20 volunteers who gave 100 hours of service. In Henderson, four streets are negotiating what events will best suit a Neighbours Day celebration in 2017. Neighbours Day events will also be held in the Ranui area in 2017.
2496	CS: ACE: Community Empowerment	Place making - Ranui Neighbourhood Development	Fund Ranui Action Project to undertake a range of community programmes in Ranui, including safety initiatives, as set out in the Ranui Action Work Programme. Budget: - Ranui Neighbourhood development \$30,000	Q1; Q2; Q3	LDI: Opex	\$ 30,000	In progress	Green	Ranui Action Project (RAP) continues to deliver local community development initiatives. The Women of Hope (WHO) programme is achieving strong results from its exotic vegetable gardens with community members accessing vegetables. The play group supports 12 local families. Twelve women from the WHO group have attained their drivers licence, with two further women obtaining their restricted licence. Four murals in Ranui have been completed by local youth.	No	The strategic broker supported RAP in the development of a new partnership with the Waitemata Seagulls which will allow RAP to lead a series of wananga of the 'Ranui Haka' in Q3. The RAP community gardens are developing, and a special part of the garden is now being used to showcase indigenous and migrant foods. In October 2016, Ranui youth completed a mural on local toilets. The Christmas in the Carpark event, held on 10 December, featured short films shot by Ranui youth and an exhibition of upcycled furniture made by local Ranui residents.
2498	CS: ACE: Community Empowerment	Place making Safety: CCTV monitoring in HMLB	Monitoring the CCTV network in the Henderson Town Centre through a funding agreement. Budget: - Safety \$30,000	Q1; Q2; Q3	LDI: Opex	\$ 30,000	In progress	Green	The specialist advisor continued to maintain operational oversight of CCTV in public places at Henderson town centre and liaising with NZ Police and guard providers on activities. The cameras continue to provide an increased level of security within the town centre.	No	The specialist advisor has been coordinating the on-going monitoring and review of the CCTV project, liaising with police and guard providers to ensure synergy with police activities. The cameras have enabled an increased level of security response within the town centre. Crime data will be collated for the local board in Q3.
2500	CS: ACE: Community Empowerment	Placemaking - Safety Plans	Engage community hubs to implement community safety plans based on the recommendations of the safety research and CPTED recommendations. The areas of activity will focus on: • Henderson - (Love Hendo safety plan) • McLaren Park Safety Plan • Massey (Massey Matters Safety Plan) • Te Atatu Safety Plan • Glendene Safety Plan Budget: - Safety Plans \$90,000	Q1; Q2; Q3	LDI: Opex	\$ 90,000	In progress	Green	Apart from \$14,000 (which is earmarked for a CCTV project in Ranui - to be implemented in Q4), the allocation connected to this activity has been distributed to all respective community organisations including Kakano, Ranui Action Project, MPHS Community Trust, and Massey Matters. The money is distributed to support local placemaking initiatives and to implement technical safety initiatives around the public area outside the Ranui Train Station. The work of Kakano that exhibits youth art in empty shops is receiving much local acclaim.	No	The safety plan research was completed in Q2. The recommendations encourage support of local safety initiatives operating from McLaren Park Henderson South, Ranui Action Project (RAP) and Massey Matters. Ranui youth and the RAP empowerment coordinator completed a local toilet mural, which was a safety initiative. The Henderson Town Centre Safety Plan is underway. Kokano and Tai Ora hosted an evening with the Henderson Business Association and gained permission to organise young people to exhibit their art work in empty shops. The funding agreement for this work was completed in December 2016.
2501	CS: ACE: Community Empowerment	Placemaking - Smoke Free in HMLB	Install signs and utilise two opportunities to promote Smoke Free Budget: - Smoke Free \$10,000	Q1; Q2; Q3	LDI: Opex	\$ 10,000	Completed	Green	This project is completed.	No	The smokefree signage is installed in Catherine Plaza.
2490	CS: ACE: Community Empowerment	Placemaking – Working with Local Maori	Te Whanua o Waipareira Trust will be funded to deliver the Nga Kawa o Tangaroa Tikanga Programme reconnecting rangitahi to their culture. This is an eight month youth leadership programme that focusses on diving and collecting kai moana (shellfish) whilst strengthening whanau ties through the activities. Budget: - Maori Youth Development \$15,000	Q1; Q2; Q3	LDI: Opex	\$ 15,000	In progress	Green	Nga Kiwa o Tangaroa Tikanga presented their programme to the local board and reported against the Results Based Accountability milestones on their achievements for rangatahi. Preparation has already started in this quarter for the new intake of students who will commence a new programme from April onwards.	No	Nga Kawa o Tangaroa Tikanga completed the 16 week rangatahi diving programme. Eleven of the 18 participants graduated at a ceremony at Amour Bay, West Auckland in December 2016. Graduates are now fully qualified to dive for kai which they provide for their families and for tangi. The programme received positive coverage from Maori television in quarter two. The programme will continue into Q3 and Q4.

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3567	CS: ACE: Community Empowerment	Placemaking: Pomaria Neighbourhood development	<p>Project is to develop neighbourhood in Lincoln North/Pomaria area by:</p> <ul style="list-style-type: none"> facilitating resident engagement community asset mapping resident-led community planning scoping a community skills sharing hub possibility for the Safer Henderson Town Centre Plan facilitating a community leadership programme organising a series of half day training around community capacity building managing the community resource centre in Henderson <p>The range of community programmes and initiatives are set out in the Community Waitakere Work Programme.</p>	Q1; Q2; Q3	LDI: Opex	\$ 45,000	In progress	Green	<p>Work in this quarter included:</p> <ul style="list-style-type: none"> - Green space events at Glen Norman and Alan Reserves - Neighbours Day 2017. <p>Normandy Street/Pomaria residence and Lincoln North Kindergarten</p> <p>This project is exploring ways to introduce new events to those in the community who are currently not engaged, for example, seniors have indicated that they would like to get involved in belly dancing.</p> <p>It is acknowledged that the placemaking that is occurring in Lincoln and Pomaria roads is having a positive effect through increasing inclusiveness and community connections.</p>	No	Community Waitakere is working on placemaking projects in the Pomaria neighbourhood. In Q2, residents took part in the Spring/Summer series of 'Fun in the Parks' events that included activities such as flax weaving and games. Residents also took part in a White Ribbon BBQ hosted by the Pomaria Primary School and a Christmas BBQ with Pomaria Village.
2499	CS: ACE: Community Empowerment	REGIONAL: Community Safety	Fund community groups to deliver safety initiatives including voluntary community patrols and Neighbourhood Support.	Q1; Q2	LDI: Opex	\$ -	In progress	Green	<p>Funding agreements will be completed in January 2017, with delivery of activity scheduled for the remainder of the year.</p> <p>Funding agreements for Neighbourhood Support Waitakere, Waitakere Pacific Wardens, Waitakere Bluelight, McLaren Park Community Patrol, Swanson Ranui Community Patrol and Te Atatu Glendene Community Patrol are completed.</p>	No	Funding agreements with Neighbourhood Support Waitakere and Community Patrols will be completed in Q3.
2857	CS: ACE: Community Empowerment	West Recruitment	<ul style="list-style-type: none"> - Connect Westgate and local employers with youth who are employment ready - Utilize a digital medium (the Youth Connect online tool) to bring employers and youth closer together - Build on youth employment research and the needs of employers in Henderson-Massey to create youth employment opportunities - Create youth employment opportunities through connecting with employers and community services <p>Budget: - West recruitment \$50,000</p>	Q1; Q2; Q3	LDI: Opex	\$ 50,000	In progress	Green	The Youth Connections Specialist Broker attended the West Auckland business Club After 5 event to promote Youth Connections and engage potential employers. Continuous monitoring of local employer networks and leveraging regional (west and wider Auckland) employment opportunities via Youth Connections, business associations and self-sourced employment opportunities has provided new avenues for development of employer engagement. Learnings gathered from digital wireframe pilot (Youth Connect) have informed the development and roll out of a regional fully functional digital platform (YouthFull). This initiative will bring together work ready youth and employers in the west.	No	Youth Connect digital recruitment platform is live with a new youth login page developed 'First Job' as a result of employer feedback. A local employer engagement plan is in place for Q3 to build employment opportunities for youth. Positive feedback on the initiative has been received from the West Employment Providers Network. Work is underway to build earned income strategies with a number of funded providers. The Employer Engagement Plan by Innovate Change has been completed and items for action are being considered.
2903	CS: ACE: Community Empowerment	Youth Connections (HM) Externally funded	Build capacity and connections between local employers, youth and service providers to deliver youth employment outcomes. Local board funding: \$42,000. Tindall Foundation funding: \$20,000 - total \$62,000.	Q1; Q2; Q3	External funding	\$ 42,000	In progress	Green	The progress of Ranui 135 and McLaren Park Henderson South continues to be monitored and future partnership initiatives explored. Opportunities are also being investigated to replicate the Youth Service West and McDonalds West partnership model with other local employers.	No	Please refer to Youth Connections line number 2857.
2505	CS: ACE: Community Empowerment	Local Economic Development - West Auckland Enterprise and Skills Training (WEST) work programme	Fund WEST to deliver economic development services in the North West.	Q1; Q2; Q3	ABS: Opex	\$ 28,308	In progress	Green	<p>WEST's achievements in Q3 include:</p> <ul style="list-style-type: none"> - implementing programmes for participants in the WEST Work Ready for under 25s and over 25s - one quarterly meeting of the Youth Providers Network - continuous updating of the West Work Ready Facebook page that connects employers to job seekers - availability of eight different training courses provided to job seekers in the west so that they can be more work ready. 	No	WEST delivered Work Ready Over 25s, Driver Education and English as a Second Language (ESOL) programmes to support local residents to access work opportunities. Twelve participants enrolled in Work Ready, 14 on Driver Education and eight on the ESOL programme. There were 130 entries received for these programmes on Facebook. WEST continues to develop their Facebook job page and network support.

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2321	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (HM)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 8528 graffiti incidents in the Henderson-Massey Local Board area between 1 July 2016 to 31 March 2017. This is a 47 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 71 per cent, with all 61 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.	No	There were 5,975 graffiti incidents in the Henderson-Massey Local Board area between 1 July 2016 to 31 December 2016. This is a 48 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 68 per cent, with all 50 incidents being removed within the 24 hour target time (KPI). Henderson-Massey achieved 99 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 4 point increase on the previous survey carried out in April and is the highest score achieved by Henderson-Massey since the survey began in 2011. The local board average final score for 2016 was 97 and is above the overall council average of 94 per cent.
2680	CS: ACE: Community Places	Hire fee subsidy - HM	Administer further subsidy of hire fee's for specific groups funded by LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 505	In progress	Green	During Q3 peak and off peak utilisation has remained the same compared to the same period last year.	No	During Q2 peak and off peak utilisation time periods increased compared to the same period last year.
1474	CS: ACE: Community Places	Moire Road Hall optimisation	Clarify the service need required from the Moire Road Hall asset and develop an appropriate plan to support service delivery.	Q1	Currently unfunded	\$ -	Completed	Green	Project completed in Q1.	No	Project completed in Q1.
1985	CS: ACE: Community Places	Funding agreement between Council and Committee managed Centres/House/Hubs in Henderson-Massey	Support: - McLaren Park and Henderson South Community Trust occupying Hub West McLaren Park Henderson South (\$87,521) - Zeal Education Trust occupying Henderson Youth Facility (\$159,592) - Ranui Community House Incorporated occupying Ranui Community House (\$38,290) - Sturges West Community House Incorporated occupying Sturges West Community House (\$38,290) - Massey Matters Incorporated occupying Manutewhau to deliver to funding agreement accountabilities (\$38,290)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 361,983	In progress	Green	A workshop was held in March to make recommendations on the next round of funding agreements. The board have requested a further meeting with Sturges West Community House on 31 March so they can make a decision on funding term. The insurance excess which was required in the Licence to Occupy and Manage had been reduced to below \$5000 and a new document will be ready for July. Ranui Community Centre are seeking additional funding which will be work shopped Q4	No	All remaining funding agreements have been signed and paid in Q2. An invitation was extended to all community centres, houses and hubs across the network for the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. Glendene Community Hub and MPHS Hubwest staff attended. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available to community groups. Q2 highlight: In workshops with the local board, Ranui Community Centre, Zeal, Massey Matters, MPHS and Sturges West Community House provided the local board with an overview of their work plans and aspirations. This will inform the Local Board Plan.
2206	CS: ACE: Community Places	Glendene Community Society future operational management and funding agreement	Develop transition of the Glendene Community Hub from council management to community managed and governed.	Q2; Q4	ABS: Opex	\$ 38,290	Completed	Green	The Glendene Community Hub is now operating under the community led model.	No	The Glendene Community Hub is now operating under the community led model.
2195	CS: ACE: Community Places	Massey Community House operational management review	Review operational management of the Massey Community House. Confirm operational model and implement actions for the transition of Massey Community House back to a committee managed facility.	Q1; Q3; Q4	ABS: Opex	\$ -	In progress	Green	On the 21 March, the local board passed resolution for a 3 year Funding Agreement and Licence to Occupy for Massey Community Hub. Meeting with Massey Matters on 4 April to progress transition planning to enable transfer to community led.	No	No work programme milestones for Q2. Operational model plan development will commence in Q3.
2093	CS: ACE: Community Places	REGIONAL Social Housing - HM	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed. The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
1989	CS: ACE: Community Places	Te Atatu Peninsula, Te Atatu South and Kelston community centre work plans	Deliver high quality programmes and services from Te Atatu Peninsula, Te Atatu South and Kelston community centres with a focus on digital spaces, shared spaces and youth.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 148,781	In progress	Green	A draft logic model and evaluation framework to measure programme effectiveness has been work shopped with council teams. Evaluation of selected programmes will commence in quarter four.	No	The programme impact evaluation project is on track. Systems and processes are being developed to enable evaluations to commence in Q3 Staff held a workshop with the local board on 6 December to present current work programme developments and aspirations. This will inform the Local Board Plan.
2025	CS: ACE: Community Places	Venue hire service delivery - HM	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.	No	The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. The network-wide promotional campaign is delayed and will now go live in the first month of Q3.
2199	CS: ACE: Community Places	Westgate multi purpose facility	Develop multi purpose operational plan for Westgate facility.	Q2; Q3; Q4	ABS: Opex	\$ 134,054	In progress	Amber	Given the delay in construction commencement, operational planning, including facility naming, will now begin in Q1 of FY18. Construction of the Westgate multipurpose facility has begun, with the sod turning ceremony and blessing held on 30 March 2017. Construction will take about 12 months. Given the delay in construction commencement, operational planning, including facility naming, will now begin in Q1 of FY18.	No	Council wide operational model to support the delivery of co-located / integrated sites was developed in Q2. This will inform the planning for Westgate.
1397	CS: ACE: Events	Anzac Services - Henderson-Massey	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 15,000	In progress	Green	Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.	No	Staff started planning for Anzac Ceremonies and booked equipment and services. Planning meetings will commence in Q3 with delivery partners. Staff will hold briefings for Elected members in late Q3. Delivery will occur in early Q4.
1400	CS: ACE: Events	Delivered Events - Henderson-Massey	Deliver community events within the local board area: - Disco for Youth with Disabilities (\$3,500) - Movies in Parks (\$12,000) - Kite Day (\$13,000) - Henderson Christmas Festival (\$35,000) - Snow in the Park (\$40,000) - Brass at the Falls (\$10,000) Total = \$113,500	Q1; Q2; Q3	LDI: Opex	\$ 113,500	In progress	Green	Come Fly A Kite - A family-focussed event visited by approx. 1500 people. 1000 Nice Blocks were given away. Free activities included bouncy castle, inflatable maze, bumper balls, a mini ferris wheel and a kite colouring competition. Movies in Parks - Poor weather likely caused lower attendance than expected, however 1000 still turned out to watch Star Wars Episode VII on Saturday 18 February at Cranwell Park. A post-event debrief report and break-down budget will be provided at the end of the season. Brass at the Falls - Planning was undertaken for three concerts to be held on 12, 19, 26 March 2017 at Falls Park Henderson. Due to severe weather Sunday 12 March was cancelled. Sunday 19 & 26 March went ahead and attracted approx 100-150 guests per event. Snow in the Park - Planning commended in Q3 for the event to be held on 18 June.	No	Disco for Youth with Disabilities -This event was delivered in Q2. Approximately 50 people attended and enjoyed a movie star themed event at Zeal in Henderson. Henderson Christmas Festival - Held Saturday 19 November 2016 on Great North Road Henderson the festival featured more activities and roaming entertainment this year along with local youth programming for the stage. Attendance at around 3,500 was down on previous years due to rain throughout the day. Come Fly A Kite - Planning of the programme and operations is complete for the event to be held at Harbourview Peoples Park on 19 February 2017. Brass at the Falls - Planning is underway for concerts to be held on 12, 19, 26 March 2017 at Falls Park Henderson. Artillery Bands have been booked. Snow in the Park - Planning will commence in Q3 for the event to be held in June or July 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
1401	CS: ACE: Events	Empowered Events Activities - Henderson-Massey	Delivery of community focused programme of activities to support capacity and capability of community groups and organisations in the events space.	Q2; Q3	LDI: Opex	\$ 5,000	In progress	Green	An empowered events workshop has been scheduled for 11 May. The contractor delivering this programme has in the meantime been working one:one with groups and organisations who have been identified as struggling to deliver their activities and deal with the Council's regulatory requirements on them.	No	One workshop was planned for Q2 but was cancelled due to difficulties in getting event organiser to commit their time prior to Christmas. A delivery contractor is now working with the strategic broker to identify new dates in Q3 and Q4 to deliver the workshops. As part of the empowered events programme the contractor is working with a number of community groups in the planning and delivery of Busking on the Bridge in Q3 and \$1,500 of the budget has been spent to support this work.
1399	CS: ACE: Events	Event Partnership Fund - Henderson-Massey	Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. - Elvis in the Park (Memories of Elvis Fan Club) \$3,000 - Westgate Christmas Parade (Henderson Rotary Club) \$5,000 - Te Atatu Peninsula Christmas Parade (Te Atatu Parade Committee) \$5,000 - Love Hendo (Corban Estate Arts Centre) \$8,000 - Diwali & Holi Festivals (Waitākere Indian Association) \$30,000 - Toddler Day Out (Violence Free Waitākere) \$10,000 - Te Atatu South Community Day (Te Atatu South Community Association) \$5,000 - Massey Events (Massey Matters) \$20,000 - Ranui Events (Ranui Action Project) \$15,000 - Waitangi Day (Hoani Waititi Marae) \$4,000 - Humans of Hendo (Toi Ora) \$10,000 - McLaren Park Events (MPHS) \$20,000 - Unallocated \$16,000 Total = \$151,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 151,000	In progress	Green	All grants have now been fully paid out and accountability reports are being received. Accountability will be reported to the local board in the 4th quarter once critical mass is achieved.	No	The balance of funding grants were paid out in Q2. A total of \$140,00 has been paid to 13 groups and organisations. Accountability for this funding will be presented to the board in Q3 and Q4. Previously unallocated funding of \$7,500 was allocated to the Busking on the Bridge event, a partnership between the local board, Auckland Libraries, ZEAL and the Crescendo Trust.
1398	CS: ACE: Events	Local Civic Events - Henderson-Massey	Delivering and/or supporting civic events within the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	The Westgate Mall Multipurpose Facility sod turning was held on Thursday 30 March 2017 and was attended by around 50 people.	No	The following local civic events occurred in Q2: Te Rangi Hiroa Youth Park Opening Royal Road Blessing & Sod Turning.
1382	CS: ACE: Events	Citizenship Ceremonies - Henderson-Massey	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 23,000	In progress	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q3.	No	The Civic Events team delivered citizenship ceremonies on four occasions during Q2. Final numbers of new citizens are not yet available for the local board area.
Libraries											
734	CS: Lib & Info	Library hours of service - Henderson-Massey	Provide library service at Massey Library for 56 hours over 7 days per week. (\$796,268 - FY16/17) Provide library service at Rānui Library for 56 hours over 7 days per week. (\$537,837 - FY16/17) Provide library service at Te Atatu Peninsula Library for 48 hours over 6 days per week, Monday to Saturday. (\$423,960 - FY16/17) Provide library service at Henderson Library for 56 hours over 7 days per week. (\$965,478 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,723,543	In progress	Green	Library visits have increased by six per cent compared to the last quarter. This increase can be attributed to a number of large events and Te Atatu Peninsula being able to correctly count visitors.	No	Library visits have decreased by three per cent compared to the same quarter last year. This is on par with the regional trend. A factor influencing the decrease includes issues with Te Atatu Peninsula's door count technology and possibly its arrangement of hours which exclude a late night.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
744	CS: Lib & Info	Celebrating cultural diversity - Henderson-Massey	Celebrate cultural diversity with displays and event including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, PRIDE, Samoan Language Week, Cook Islands Language Week, Tonga Language Week, Tuvalu Language Week, Fiji Language Week, Niue Language Week, Tokelau Language Week, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Lunar New Year was celebrated at all libraries. Te Atatu Peninsula hosted a popular dumpling making workshop, Calligraphy and Chinese Line Dancing. The Massey library Chinese Social Club was launched during the celebrations. The club; has over 120 members. Massey Library meeting room is used by members for talks and presentations and the YMCA for health and fitness. The club has enjoyed visits by Deputy Prime Minister Paula Bennett and Peter Chan, Deputy Chair Henderson Massey Local Board. Pasifika was celebrated at all four libraries. Resources have been shared among the group to deliver Pasifika storytimes. Ranui Library storytimes were well attended by local Early Childhood Education providers, with a Saturday performance by O Moana Nui Performing Arts Group attracting 79 people.	No	This quarter we celebrated Diwali with events at all four libraries. 2,109 people participated in a range of events including Diwali, the Fiji, Tokelau, Niue and Tuvalu language weeks, and Mental Health Awareness week. The Massey Library joined in the Westgate Santa Parade, the Te Atatu Library the Peninsula parade and the Henderson library had a well attended stall at the Henderson Christmas Festival.
743	CS: Lib & Info	Celebrating local places and people - Henderson-Massey	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival The regionally supported West Auckland Research Centre celebrates the local area and history with exhibitions, oral histories and events. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The first Massey Māori Markets was held in February. This was a joint initiative with the West Auckland Research Centre and Massey Library. Approximately 500 people attended the event including local community groups. The markets provided an opportunity to connect with our local Māori community and record local Māori oral history. During February, the West Auckland Research Centre presented "Henderson Stories" which generated a lot of interest and support.	No	West Auckland Research Centre's exhibition on Crown Lynn has been popular, receiving many compliments and prompting reminiscing conversations amongst previous Crown Lynn employees.
742	CS: Lib & Info	Digital literacy support - Henderson-Massey	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. Computer classes, promoting Teen E reading room and online e resources. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter there were 140,259 Wi-Fi and PC sessions. This is an increase of 24 per cent compared to the same quarter last year.	No	This quarter there were 134,872 Wi-Fi and PC sessions. This is an increase/ of 13 per cent compared to the same quarter last year. 62 people utilised the Book a Librarian service
735	CS: Lib & Info	Information and lending services - Henderson-Massey	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed from the libraries in the board decreased by four per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally.	No	The number of library items borrowed from the libraries in the board decreased by six per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally. Ranui and Te Atatu Peninsula Library were closed three days between Christmas and New Years. This would have contributed to the decrease in items borrowed compared to last year when these libraries were open.
741	CS: Lib & Info	Learning and Literacy programming - Henderson-Massey	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, Read Aloud ESOL groups, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Our learning programmes continue to be popular. We have waiting lists for Henderson Library's senior computer group. Eco West festival was celebrated at Henderson and Ranui libraries with recycling /upcycling workshops for adults and children. St Margaret's rest home are enjoying their book discussion and digital outreach sessions and are coming to the library for special events.	No	The learning programme at Waitakere Gardens offered by Henderson Library staff enjoys good attendance with consistent feedback about it's value. Both Henderson and Massey libraries have excellent attendance at their regular ESOL classes. Te Atatu's connection with St Margaret's has gone from strength to strength with a Mandarin storytime visit to the library by residents.
736	CS: Lib & Info	Preschool programming - Henderson-Massey	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. Outreach visits to preschools and kindergartens. Pop up Library events at family community events. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Preschool programming attracted 6150 participants in quarter three. Due to customer demand a Mandarin storytime is now offered at Te Atatu Peninsula Library. This has been enabled by the sharing of staff resources from Henderson Library.	No	We have delivered 86 programmes to 3275 participants. Rhymetime continues to be popular at the Te Atatu Peninsula and Massey Libraries. This is a 30 minute session that includes music and rhymes for pre-schoolers aged between 18 months to 3 years.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
739	CS: Lib & Info	School engagement and Afterschool programming - Henderson-Massey	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours, e.g. Makerspace and ThinkLab, Tuvalu homework group support. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	West Auckland Middle School visited Henderson Library. All of the children from two classes in the West Harbour Primary School have new library cards and plan to make regular class visits to Massey Library.	No	Outreach. Roadshows to school classes and assemblies promoting library membership and Dare to Explore resulted in high numbers of children visiting the libraries and joining DARE, in Henderson -Massey. The junior classes at Henderson High visited Henderson Library for orientations. Ranui's afterschool programmes attracted 335 children, with daily activities increasing attendance.
737	CS: Lib & Info	School holiday programming - Henderson-Massey	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In February the Massey Henderson Local Board libraries started planning for the April school holidays. The theme is Construction Wizards. Activities will support STEM objectives (Science, technology, engineering and mathematics)	No	A programme of events was run in all four libraries for the October school holidays with 374 participants. The theme was Steam and Steel. A range of educational and interactive activities was held at all the Henderson-Massey's four libraries.
738	CS: Lib & Info	Summer reading programme	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Kia Māia Te Whai, Dare to Explore was continued into January 2017 with increased enrolments across all four libraries. Finale parties were enjoyed by 360 participants in the Henderson Local Board area.	No	Delivery of the Kia Maia te Whai/Dare to Explore programme commenced in December with 825 enrolments for the Henderson - Massey libraries. 434 children participated in Dare to Explore events. Kia Maia te Whai/Dare to Explore offers children challenges in both English and Te Reo which focus on building literacy, numeracy and cognitive interaction.
740	CS: Lib & Info	Supporting customer and community connection - Henderson-Massey	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events Regular Pop up activities, e.g. Night markets and Tui Glen. Outreach to Caravan Park. Adult storytimes for special needs adults. Job seeker support. Housebound services for customers with access issues. Provide community space for hire and community use at Rānui, Henderson, and Massey libraries. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: Neighbours Day 2017. Ranui Library organised a joint event with Ranui Community Centre and Massey Library promoted the Massey Matters tea party at the West Harbour Hub. Collaborating with local bands we have been able to have musical performances outside the Henderson library for the enjoyment of the community. Collaborating with Waitakere City Arts Council, two painting workshops were hosted by Henderson Library attracting interest and participation from library visitors. Te Atatu Library is taking part in the pilot for HEAT kits, our heat kit went out on the first day and will be a popular item for borrowing.	No	We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: an adult Christmas storytime at Ranui Library, an "End of year" movie and morning tea for local rough sleepers at Henderson Library, students from St Paul's kapahaka group performed to library customers at Massey. Ranui staff were out in force at Pacific in the Park. Te Atatu Peninsula Library's new Saturday morning JP service was utilised by 29 customers in December.
Local Parks											
3783	CF: Project Delivery	Corban Reserve dog agility course improvements	Delivery of perimeter fencing around the dog agility course, a plastic bag holder/dispenser for the convenience of dog owners picking up after their dogs (public provide bags) and new signage (stencil style) on the main driveway entrance off Henderson Valley Road.	Q3; Q4	LDI: Capex	\$ 19,581	In progress	Green	Current Status: Pre commencement meeting will be held at the site on 29 March 2017. Physical works will be started in first week of April Next Steps: Monitor construction works carefully due to possible threat from the underground methane gases.	No	Description of work: Corban Reserve – Dog Agility Course Improvements Current Status: Confirmation of the scope of works is under completion Next Steps: Assign a Project Manager for delivery stage, commencing February Issues/Risks: None
3739	CF: Project Delivery	Royal Reserve Development GD	New park development to provide recreational and play facilities for both adults youth and children. Part of project is to provide car parking so the 4x sports fields at this park can be fully activated -	Q1; Q2; Q3; Q4	Growth	\$ 1,800,000	In progress	Green	Current Status: Physical works contract has been awarded. Next Steps: Physical works to commence 1st week of April.	No	Description of works: Upgrade of park with playground, footpaths, fitness equipment and additional parking. Current Status: Physical works tender has closed and undertaking final clarifications with physical works contractor. Next Steps: Award physical works contract. Risks / Issues: Nil
3364	CF: Project Delivery	Te Atatu South Park/Neville Power Memorial Park New Perimeter Path and Fitness Stations GD	Provide new perimeter walkway to link existing walkways and provide new fitness equipment at side of path as part of Network Plan	Q1; Q2; Q3; Q4	Growth	\$ 100,000	In progress	Green	Current Status: Physical Works Next Steps: Complete Physical Works	No	Description of works: Construction of perimeter path through park along with installation of new fitness circuit equipment. Current Status: Request For Quote to selected suppliers of physical works. Next Steps: Award Physical Works contract. Risks / Issues: Ground conditions, base conditions.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
493	CS: PSR: Local Parks	Programmes and event - local parks - Henderson-Massey	Programme of events attached	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	In 2016-2017 the following events have been delivered: Te Rangi Hiroa Youth Park ribbon cutting/site blessing, Te Rangi Hiroa Youth Park community open day, Snow in the Park and the Royal Reserve sod turning. A budget underspend has been re-allocated to Te Rangi Hiroa (old nursery site) feasibility investigation which is currently underway to be completed by 30th June 2017. The reallocation was within the PSR budget so was approved by a memo from the chairperson of the Henderson-Massey Local Board.	No	Programme on track.
496	CS: PSR: Local Parks	Te Whau Pathway planning and design	Construction of an 13km shared walkway	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	Draft material to be presented to a local board workshop in May. Balance of funds going towards ecological restoration of McLeod Park in 2017. Interpretation planning and consultation with Mana Whenua and historians progressing.	No	Interpretation planning and consultation with Mana Whenua underway. Draft material to be presented to the local board in early 2017 for approval. Balance of funds going towards ecological restoration of McLeod Park in 2017.
495	CS: PSR: Local Parks	Volunteers-Local Parks	Pest control, planting and restoration involving volunteers. Programme attached.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 38,000	In progress	Green	The Te Atatu Peninsula Community Nursery is running at full capacity. A shade cloth structure has been completed to cover the nursery standing out area. On April 4th at 10.30 am the nursery will run a propagation workshop. The Salvation Army 90 day program team will attend along with other community volunteers. Trees will be propagated to restore native vegetation in Harbourview-Orangihina Park.	No	Te Atatu Peninsula Park Community Nursery is now running well and has a small community garden operating as well. For Taipari Strand, Manutewhau Reserve and fernbird habitat planting sites at Harbourview-Orangihina Reserve work is being undertaken to prepare sites for volunteer planting in Autumn/winter period.
2926	CS: PSR: Local Parks	Henderson -Massey General Park Restoration SH16/20	Contribution to Royal Reserve development and network plan.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,760,742	In progress	Green	This is LTP funding for the project which is reported on by Community Facilities.	No	This is LTP funding for the project which is reported on by Community Facilities.
Sports Parks											
3365	CF: Project Delivery	Massey Domain SID	Massey Domain No 1 Hybrid turf grass and toilets.	Q1; Q2; Q3; Q4	Growth	\$ 1,450,000	In progress	Green	Current Status: Lodged Resource Consent Next Steps: Detailed design in progress	No	Description of works: Artificial turf. Current Status: Design & build contract has been awarded. Next Steps: Contract documents. Risks/ Issues: Nil
3366	CF: Project Delivery	Moire Park SID	New lights	Q2	Growth	\$ 120,000	In progress	Green	Current status: Design contract awarded. Next steps: Confirm design	No	Description of works: Construction of training lights to the Auckland Council Lighting Standard (100lux) 3, 4 and 6 & sand carpets on 3, 4 and 6 fields at Moire park. Current status: Execution and delivery. Next steps: Engage design consultant in February 2017 Risks/ Issues: Nil
Leisure											
3604	CS: PSR: Leisure	Massey Leisure Centre and Library - workstream project for vacant library space	Leisure Project to gather expressions of interest for the vacant library space once a report has been provided from Policy	Not scheduled	Currently unfunded	\$ -	On Hold	Green	Project currently unfunded The process to gather expressions of interest for the vacant Library space will begin in Q4 and the results will be communicated back to the Local Board for consideration.	No	Leisure is to undertake an EOI process in Q3 to establish who might be interested in using vacated library space with findings to be presented back to the Local Board for consideration.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2752	CS: PSR: Leisure	Westwave Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Westwave Pool & Leisure Centre - KPI programming targets are on track to meet the Local Board objectives year to date. Facility utilisation has increased by a further 9% (with a total annual increase of 19% year to date) on last year with monthly visitation consistently exceeding 100,000 visits. This increase is mainly driven through increased aquatic, learn to swim and fitness centre visits. Learn to Swim has seen growth that has achieved record numbers in programme and is anticipating over 2,800 registrations for term 1, 2017. The recreation centre is showing positive signs of growth in visitation also. On-going engagement with local health promoting agencies generating greater awareness of programmes and inclusion within West Wave through collaborative workshops and facility usage. Third quarter engagement with Zeal, and Healthy Families / Sport Waitakere is proving beneficial with further activation and community based planning being undertaken. On the watch list is our air handling in the lower fitness centre, and pool side where there are continued outages and closures due to increased temperature issues. The Lower fitness temperature problem has had a plan in place to remedy with an interim solution. Closer working with Community Facilities on medium and long term planning has started and an understanding of timelines is being developed and is expected to be understood in the next Quarter. By the end of the third quarter the gallery seating will be completely removed and replaced ahead of the World	No	Westwave Pool & Leisure Centre - KPI programming targets are on track to meet the Local Board objectives for the second quarter. Facility utilisation has increased by a further 9% on last year with monthly visitation consistently exceeding 100,000 visits this is mainly driven through increased aquatic, learn to swim and fitness centre visits. Learn to Swim has seen growth that has achieved record numbers in programme and is anticipating over 2,750 registrations for term 1, 2017. The recreation centre is showing positive signs of growth in visitation also. On-going engagement with local health promoting agencies generating greater awareness of programmes and inclusion within West Wave through collaborative workshops and facility usage. Second quarter Diabetes NZ provided education and conducted free testing onsite. Ongoing maintenance occurring to ensure service delivery to community meets their needs. Planning for the retiling of the learn to swim pool has been progressed. Physical works undertaken in December 2016 and January 2017.
2727	CS: PSR: Leisure	YMCA operators of Massey Leisure Centre	Management Agreement ACPN_14833 - Supplier will provide a comprehensive range of programmes to meet the Council/LB objectives that reflect the local community demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	-Basketbakk has exceeded expectations with 72 Junior Teams in the first season of the year reaching out to almost 700 children in the local community. That is ten teams more than expected. Great user feedback about the new Stadium Floor - Local Chinese group of 60 people have hired out the Don Buck room twice per week, adding diversity and extending services to reach a wider sector of the community. - KPIs on track for Q3.	No	Massey Leisure Centre's Business Plan – KPI programming targets are on track to meet the Local Board objectives for Q2.
Sport and Recreation											
494	CS: PSR: Sport & Rec	Sport & Recreation investigations Dance and Badminton (HM)	Supporting the completion of needs assessments for dance and badminton facilities to ensure robust decisions are made about future investment.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,000	In progress	Green	Sport Waitakere are completing the dance and badminton needs assessment and their report will be available 30 June 2017.	No	Scope of needs assessment confirmed and investigations commenced in December 2016.
2833	CS: PSR: Sport & Rec	Sport and Recreation investigations Equestrian	Supporting ongoing investigation into provision for equestrian activities.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 2,000	Completed	Green	Completed planning advice for RDA in Q2. Progressing lease negotiation.	No	Complete; planning advice obtained for Henderson Riding for Disabled Association
2588	CS: PSR: Sport & Rec	Sport and Recreation investigations Waitemata Rugby Football Club (HM)	Investigate, through needs assessment and feasibility study, potential to develop multi-sport facilities on Waitemata Rugby Football Club grounds in Henderson	Not scheduled	LDI: Opex	\$ 40,000	In progress	Green	Waitemata Rugby Football Club has been receiving capability development support from sector agencies on clubroom design. Council staff will follow up on needs assessment progress in April.	No	Scope of needs assessment still to be confirmed in consultation with key stakeholders.
2586	CS: PSR: Sport & Rec	Sport and Recreation participation (HM)	Sport and recreation participation initiatives designed to get more residents active in Henderson-Massey. Delivered via Sport Waitakere Community Recreation Broker.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	In progress	Green	Programme delivery at local parks including: the Move-It youth holiday programme over the summer holidays, the NRL9's local clubs visit with Waitemata Seagulls. A report evaluating the activation programme is due 31 March 2017.	No	No update.
2589	CS: PSR: Sport & Rec	Facility Partnership 2013 Waitakere Regional Hockey Turf Trust	Facility Partnership grants totalling \$217,000 to Waitakere Regional Hockey Turf Trust towards completion of toilet & changing facilities for hockey turf at Henderson High School.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Amber	Recipient has not demonstrated a capability to plan, fundraise and implement the project. Recipient is undertaking a review of its governance and operating structures with a view to rebuilding its capability. Staff are waiting to see if a Pavilion Plan is progressed by the end of May. Trust is on notice that funding will expire 30 June 2017 unless satisfactory progress is shown with project planning. Trust Board is now progressing a pavilion project plan.	No	Staff to attend next scheduled trust meeting 24 January 2017

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2587	CS: PSR: Sport & Rec	Facility Partnership 2014 Cycle Hub Te Rangi Hiroa (HM)	Facility Partnership project to develop a BMX focussed cycle hub facility at Te Rangi Hiroa Birdwood Reserve. \$175,000 grant to Waitakere City BMX Club and NZ Freestyle BMX Club.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Works to the outfield of the pump track will be completed by Q4, including fencing. Containers for points hut, storage and canteen are being installed. Pump track area levelled.	No	Out-field and pump track works ongoing in accordance with programme
Development Projects											
3975	CF: Project Delivery	Massey Leisure Centre - Futsal Court Fence Height Extension	Massey Leisure Centre - Futsal Court Fence Height Extension	Q3; Q4	LDI: Capex	\$ 10,569	Completed	Green	Current Status: The physical works are being completed 17 March 2017. The Leisure Centre and the neighbouring property have been kept informed and are happy with the outcome. Next Steps: Undertake financial payment and asset settlement.	No	Current Status: The project scoping is being written due completion in January Next Steps: Assigning a Project Manager for delivery in February Issues/ Risks: Nil
3983	CF: Project Delivery	Te Atatu South Community Centre - Refurbish toilets, Main Hall incl Heating & Switchboard Upgrade	Te Atatu South Community Centre - Refurbish toilets, Main Hall incl Heating & Switchboard Upgrade	Q1; Q2; Q3; Q4	LDI: Capex	\$ 47,619	In progress	Amber	Risks / Issues: Physical works may extend into the new financial year Current Status: Preferred concept was presented to the Local Board. Currently investigating whether there is funding to undertake physical works in accordance with preparing all tender documentation. Next Steps: Receive confirmation on funding to proceed.	No	Description of the work: investigation and design of the main hall and toilets at the Te Atatu south community centre Current status: two concepts and cost estimates have been received. Next steps: both options to be taken to local board workshop in early February for decision. Detailed design can progress for 80% of the work in the meantime. Issues: possible risk regarding timeframe delivery. If there is support to proceed in early February then physical works has a high chance of being completed by end of financial year 2017.
3981	CF: Project Delivery	Te Atatu Peninsula CC Redevelopment	Te Atatu Peninsula CC Redevelopment	Not scheduled	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Description of Work: Redevelopment of the existing Te Atatu Library and Community Centre Current Status: Defects liability period running from June 2016 to June 2017. Next Steps: Continue to assess any defects as they occur Issues/Risks: Nil
3985	CF: Project Delivery	Tui Glen Reserve Amenity Lighting Plan	Tui Glen Reserve Amenity Lighting Plan	Not scheduled	ABS: Capex	\$ 5,787	Completed	Green	Current status: Complete	No	Description of works: Amenity lighting review/plan. Physical works completed in Financial Year 2015/2016. Current Status: Handover and Closure Next Steps: None Risks / Issues: Nil
3989	CF: Project Delivery	YFTRH - HM - Te Rangi Hiroa Reserve Youth Facility	YFTRH - HM - Te Rangi Hiroa Reserve Youth Facility	Q1; Q2; Q3; Q4	ABS: Capex	\$ 270,524	Completed	Green	Current status: Complete	No	Description of works: Development of old wood yard site with youth facility. Current Status: Physical works have been completed. Code Compliance Certificate has been issued and Practical Completion was certified on 29 September 2016. Next Steps: Attend to defects identified at practical completion. Investigate and source budget for post-contract works. Issues: Resourcing and budget.
4369	CF: Project Delivery	Ken Maunder & Te Atatu Peninsula Park - Turf Reinstatement	To reinstate sports fields with the appropriate turf species, to allow the cricket season to start on time. To install sand based turf on the sand carpeted fields. To install soil based turf on the soil fields. Ensure that all turfing is completed as per the natural design specs.	Q2; Q3; Q4	Growth	\$ 50,000	In progress	Green	Current status: Execution and delivery Next steps: Complete physical works	No	Description of works: Turf reinstatement in preparation for cricket season. Current status: Execution and delivery. Next steps: Complete physical works . Risks/ Issues: Nil
1937	CF: Project Delivery	Westgate Multipurpose Facility and Town Square	New Library (Library and Community Facilities, CAB, Public Toilets, Public Arts - Children' Multipurpose area) and Town Square (Soft and Hard landscaping and traffic shared space)	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,400,995	In progress	Amber	Enabling works to implement sediment control system will cause minor delays, currently negotiating with contractor to minimise additional cost. Current Status: Multipurpose Facility physical works commenced on 6 March 2017. Next Steps: Multipurpose Facility progressing with construction and anticipated opening to public by late 2018.	No	Description of work: Design and construction of New Library, Community Centre and Town Square. Current Status: Town Square: Opened to public on 1 October 2015. Multi-purpose Facility: Physical works contract was awarded. Next Steps: Town Square: Minor defects and defects period. Multi-purpose Facility: Commence works on site. Issues/Risks: Issue of extent of carpark and compliance with resource consent provision of 50 spaces.

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Community Facilities: Renewals											
4402	CF: Project Delivery	Royal Reserve Carpark for Sports Field Use	Development of carpark to accommodate the sports field	Not scheduled	Growth	\$ 630,000	Cancelled	Green	Current status: To review business case Next steps: Engage Project Manager	No	Description of work: Development of carpark to accommodate the sports field. Current status: Concept stage. Next steps: Business Case. Issues/Risks: Nil
3746	CF: Project Delivery	Te Atatu South Community Centre - Refurbish Toilets, Main Hall, Heating & Switchboard Upgrade including QS Detailed Design	Te Atatu South Community Centre - Refurbish toilets & main hall including heating and switchboard upgrade and detailed design and QS estimate. Note this item and item 3743 replace item 172.	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 118,021	In progress	Green	Current Status: Preferred concept was presented to the local board. Currently investigating whether there is funding to undertake physical works in accordance with preparing all tender documentation. Next Steps: Receive confirmation on funding to proceed.	No	Description of works: Investigation and design of the main hall and toilets. Current Status: Two concepts and cost estimates have been received. Next Steps: Both options to be taken to local board workshop in early February for decision. Detailed design can progress for 80% of the work in the meantime. Risks / Issues: Possible risk regarding timeframe delivery. If there is support to proceed in early February then physical works has a high chance of being completed by end of FY17.
3963	CF: Project Delivery	Armada Reserve retaining wall renewal	Armada Reserve retaining wall renewal	Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Description of works: Renewal of existing timber bridge abutment. Physical works completed in Financial Year 2015/2016. Current Status: Handover and closure Next Steps: None Risks / Issues: Nil
3964	CF: Project Delivery	Awaroa Park Playground renewal	Awaroa Park Playground renewal	Q1; Q2; Q3	ABS: Capex	\$ 21,100	Completed	Green	Current status: Complete	No	Description of works: Renewal/upgrade of the existing playground. Footprint size remaining but play items being replaced. Current Status: Project Complete. Next Steps: Risks / Issues: Nil
3965	CF: Project Delivery	Claverdon Park Retaining wall renewal	Claverdon Park Retaining wall renewal	Q2; Q3	ABS: Capex	\$ 52,702	Completed	Green	Current status: Complete	No	Description of works: Replacement of existing retaining walls with park. Current Status: Physical works complete - Practical completion issued 25 November 2016 Next Steps: None Risks / Issues: Nil
3294	CF: Project Delivery	Coletta Esplanade Bridge Renewals. Existing Renewals Project	Coletta Esplanade Bridge Renewal. Existing Renewals Project	Q3	ABS: Capex	\$ 2,500	Completed	Green	Current status: Complete	No	Current status: Work being scoped. Next steps: Assign a Project Manager for delivery. Risks/ Issues: Nil
3966	CF: Project Delivery	Coletta Esplanade Retaining wall renewal	Coletta Esplanade Retaining wall renewal	Q1; Q2; Q3	ABS: Capex	\$ 2,100	Completed	Green	Current status: Complete	No	Description of works: Renew retaining wall. Works to be completed by Auckland Transport during their upgrade of the cycleway. Current Status: Project complete Next Steps: Nil
3295	CF: Project Delivery	Elvira Walk Amenity light renewal. Existing Renewals Project	Elvira Walk Lighting Renewal. Existing Renewals Project	Q1; Q2; Q3	ABS: Capex	\$ 90,000	In progress	Green	Current Status: Physical works in progress Next Steps: Complete physical works	No	Description of works: Improvement of lighting with park, new pole lights to illuminate more than existing and professional services completed in 2015/2016. Physical works are to be completed in the current financial year. Current Status: Physical works. Next Steps: Complete physical works. Risks / Issues: Lead time on lights and poles.
3296	CF: Project Delivery	Emerald Valley Park footpath renewal	Emerald Valley Park Path Renewal	Q1; Q2; Q3	ABS: Capex	\$ 15,750	Completed	Green	Current Status: complete	No	Description of works: Renewal of paths between Sherpa Place and playground. Replacement of gravel pathway with concrete (north side of park) and renewal of gravel pathway (south side of park). Current Status: Request for quotation Next Steps: Award contract Risks/ Issues: Nil
3967	CF: Project Delivery	Falls Park Renew amenity lighting	Falls Park Renew amenity lighting	Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Description of works: Replace existing bollard lights with fewer new pole lights Physical works completed in Financial Year 2015/2016. Current Status: Completion and handover Next Steps: None Risks / Issues: Nil

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3297	CF: Project Delivery	Fred Taylor Park Sports field renewal	Fred Taylor Park Sports Field Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 205,000	In progress	Green	Current Status: Detailed design Next Steps: Resource consent	No	Description of works: Renewal of sand carpet with new drainage, irrigation, sand base layer and turf (grass). Professional Services to be undertaken in 2016/ 2017 and physical works in 2017/2018. Current Status: Procuring Professional Services. Next Steps: Award professional services. Risks / Issues: Contaminated land.
3298	CF: Project Delivery	Gloria Park goal post renewal	Gloria Park Goalpost Renewal	Q1; Q2; Q3	ABS: Capex	\$ 15,000	In progress	Green	Current Status: Physical works - installation of goal posts. Next Steps: Handover to operations.	No	Description of works: Renew/ replace rugby goal posts at Gloria Park Field No. 2 Current Status: Preparation of Request for Quotation from selected suppliers. Next Steps: Request for Quotation from selected suppliers. Risks / Issues: Fabrication delays
4326	CF: Project Delivery	Harbourview-Orangihina Walkway Bridge Repair	H & S Reactive Renewals- Harbourview-Orangihina Walkway Bridge Repair- Total cost is under investigation	Not scheduled	ABS: Capex	\$ 2,000	Proposed	Green	Current status: Investigation in progress Next steps: Procurement of professional services	No	Description of the work: Walkway Bridge Repair . Current status: Investigation in Progress. Next steps: Procurement of Professional Services. Risks/ Issues: Nil
3968	CF: Project Delivery	Helena Park Renew footpath	Helena Park Renew footpath	Q1	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Description of works: Replacement of existing concrete ramp path with new stairs Physical works completed during Financial year 2015/2016. Current Status: Handover and closure. Next Steps: None Risks / Issues: Nil
3299	CF: Project Delivery	Henderson Park car park renewal and Bollards Renewals	Henderson Park Car Park and Bollards Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 90,000	In progress	Green	Current Status: Physical works tendered Next Steps: Award physical works contract	No	Description of works: Renewal of carpark surface and bollards. Investigation and installation of footpath access into Henderson Park off Wilsher Crescent through car park. Current Status: Approval of design Next Steps: Preparation of tender documents. Risks / Issues: Budget, trees and unforeseen ground conditions.
3969	CF: Project Delivery	Henderson Park Foot Bridge	Henderson Park Foot Bridge	Q1	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Description of works: Rock armouring to prevent further scour under bridge. Physical works completed during Financial Year 2015/2016. Current Status: Handover and closure Next Steps: None Issues/Risks: Nil
3300	CF: Project Delivery	Henderson Valley Green structure renewal	Henderson Valley Green Bridge Renewal	Q3	ABS: Capex	\$ 26,500	In progress	Green	Current Status: Reviewing scope and planning a site visit for inspection and engagement of contractor. Budget allocated for 2018 Next Steps: Request for quote and tender process	No	Description of works: Green structure renewal. Current Status: Reviewing scope and plan site visit and inspection. Next Steps: Planning phase. Issues/Risks: Nil
4455	CF: Project Delivery	Henderson Youth Facility - replace sliding doors	Replace manual sliding doors with electronic sliding doors	Q3; Q4	ABS: Capex	\$ 28,218	In progress	Green	Current status: A business case has been received and project manager allocated. Next steps: Project planning and initiation of procurement.	No	Added to SharePoint 8 March 2017
3301	CF: Project Delivery	Henderson-Massey Amenity light renewal FY17	Cellarmans Corner, Coroglen Reserve, Kaumatua Reserve, Lloyd Morgan Lions Club Park, Paremuka Lakeside Lighting Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 107,800	In progress	Green	Current Status: Professional services contract awarded. Next Steps: Confirm design	No	Description of works: Investigate, renew/replace or improve existing lights within selected parks. Lloyd Morgan Lions Club and Kaumatua Reserve will require professional services. Current Status: Request for proposal for light design, Next Steps: Award light design professional services contract . Risks / Issues: Luminaire, control box and light pole fabrication delays.
3302	CF: Project Delivery	Henderson-Massey Building renewal FY17	Glendene Shops Public Toilet Renewals	Q4	ABS: Capex	\$ 14,438	In progress	Green	Current Status: Planning and site visit and physical inspection. Next Steps: Request for quote and tender process	No	Description of work: Building renewal, Moire Park ,toilet changing rooms. Current Status: Reviewing scope and planning for site visit and physical inspection. Next Steps: Engage contractor. Issues/Risks: Nil

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3303	CF: Project Delivery	Henderson-Massey Building renewal FY17-18	Falls Park Shelter and Moire Park Toilet Renewals	Not scheduled	ABS: Capex	\$ 74,000	Approved	Green	Current Status: To review scope for 2017/18 Next Steps: Planning	No	Description of work: Building Renewal Current Status: Awaiting scope. Next Steps: Risks/ Issues:Nil
3304	CF: Project Delivery	Henderson-Massey Car park renewal FY17	Taipari Strand Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,000	In progress	Green	Current Status: Physical works tendered Next Steps: Award physical works contract	No	Description of works: Renewal of car park surface and installation of new footpaths to improve accessibility around perimeter buildings. Local clubs have been consulted with for current concept. Current Status: Detailed design approval. Next Steps: Physical works tendering. Risks / Issues: Works near water course, trees, unforeseen ground conditions and heavy local interest.
3305	CF: Project Delivery	Henderson-Massey Car park renewal FY17-18	Awaroa Park and Ranui Domain Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 176,000	In progress	Green	Current Status: Preliminary report received. Initial recommendations approved. Next Steps: Receive final report and engineer's estimate. Decide on physical works approach.	No	Description of works: Renewal of car park and design during current Financial Year 2016/2017. Physical works in next 2017/2018. Current Status: Request for Proposal for Professional Services. Next Steps: Award Professional Services contract. Risks / Issues: Ground conditions and local club use.
3306	CF: Project Delivery	Henderson-Massey Coastal structure renewal FY17-19	Harbourview/Orangihina, Kelvin Strand, Chapman Reserve, Taipari Strand, Waimanu Bay Reserve and Spinnaker Strand Coastal Asset Renewals	Q4	ABS: Capex	\$ 60,000	In progress	Green	Current Status: Reviewing scope and organising a site visit and physical inspection. Project programmed for 2017/18 to 2018/19. Next Steps: Planning, engage consultant and contractors for requests for quotes	No	Description of work: Coastal structure renewal. Current Status: Reviewing Scope and site visit and physical inspection required. Next Steps: Planning, engage consultant and contractors for Request For Quote. Issues/Risks: Nil
3307	CF: Project Delivery	Henderson-Massey Fence renewal FY17	Bosun Walk Fence Renewal	Not scheduled	ABS: Capex	\$ 2,700	Approved	Green	This project has now been included in Sharepoint number 3312. Current Status: Allocated to a project manager and reviewing scope. Next steps: engage contractor	No	Description of work: Fence renewal. Current Status: In concept stage. Next Steps: Issues/Risks: Nil
3308	CF: Project Delivery	Henderson-Massey Footpath renewal FY17	Flaunty Reserve, Harbourview/Orangihina Path RenewalsHarbourview-Orangihina and Manutewhau are in need of renewal. Manutewhau to continue to achieve a connection through Massey to Westgate, Harbourview-Orangihina as it is a very popular track that has heavy use	Q1; Q2; Q3; Q4	ABS: Capex	\$ 148,000	In progress	Green	Current Status: Award physical works tender Next Steps: Physical Works	No	Description of works: Renewal of existing gravel footpaths within parks. Current Status: Preparation of quotation documents for physical works. Next Steps: Request for Quotation to suppliers. Risks / Issues: Wet weather and heavy summertime public use.
3309	CF: Project Delivery	Henderson-Massey Footpath renewal FY17-18	Cron Reserve, Hart Domain, Kaurilands Domain, Paremuka Esplanade, Paremuka Lakeside Path renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 196,500	In progress	Green	Current Status: Award physical works tender Next Steps: Physical works	No	Description of works: Renewal of existing concrete and gravel footpaths. Scoping and design work only this financial year, Current Status: Confirm scope meets requirements with Parks. Next Steps: Bundle works into physical works contract. Risks / Issues: Drainage and possible resource consent requirements.
171	CF: Project Delivery	Henderson-Massey FY17 Arts Facility renewals	Corbans Estate Arts Centre - Exterior refurb to Villa/Garage buildings and Waitakere Arts Building.	Q2; Q3	ABS: Capex	\$ 69,300	Completed	Green	Current Status: Physical works completed for arts building Next Steps: Physical work to be started on 1 June 2017 for the villa building as per the time frames agreed.	No	Description of works: The exterior refurbishment of the villa and garage buildings and Waitakere Arts buildings Current Status: Site inspections completed. The scope of the project has been reviewed with the Corbans Director and request for quotes sought from the Facility Maintenance contractor Next Steps: Select contractor and start physical works. Issues/Risks: The Arts building may be not completed as no physical works required during the March 17 to May 17 period due to events and activities. The Villa building may be done after this event period.
169	CF: Project Delivery	Henderson-Massey FY17 Community Leases renewals	Coletta Esplanade Scout Hall - Driveway reinstatement.	Q1; Q2; Q3	ABS: Capex	\$ 35,000	Completed	Green	Current status: Complete	No	Description of works: Renewal of driveway leading up to Scout Hall Current Status: Award contract Next Steps: Physical works to take place when hall is not in use. Risks/ Issues: Drainage problems.

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170	CF: Project Delivery	Henderson-Massey FY17 Henderson Bowling Club renewals	Henderson Bowling Club - renew roof	Q4	ABS: Capex	\$ 179,827	In progress	Green	Current Status: Review business case and planning. A site visit is required for inspection for the facility management contractors to provide a quote. Next Steps: Engage consultants and contractors	No	Description of works: Renew roof Current Status: Review Business Case, planning and site visit required for inspection. Next Steps: Engage consultants and contractors. Risks/ Issues: Nil
3743	CF: Project Delivery	Henderson-Massey FY17 Kelston Community Centre renewal	Kelston Community Centre - replace main hall entrance doors Note this item and item 3746 replace item 172.	Q3	ABS: Capex	\$ 9,900	In progress	Green	Current status: Obtaining quotes to carry out the work Next step: Evaluate quotes and award works	No	Description of works: Repair doors in order to increase security. Current status: Visited site. Noticed that doors are worn and security locking system installed incorrectly. Next step: Visit site with contractor/s to provide quotation. Risks/ Issues: Nil
174	CF: Project Delivery	Henderson-Massey FY17 Pools & Leisure renewals	Massey Leisure Centre - Floor refurbishment also Roof/Wall Upgrade.	Q2; Q3	ABS: Capex	\$ 71,429	Completed	Green	Current status: Complete	No	Description of works: 1.Upgrade stadium floor surface; re-sand, poly and re-mark timber sports floor. 2. Strip/brace failed wall and rebuild to code. Alter roof area to disperse water more efficiently. Current Status: Final payment is yet to be paid. Issues/Risks: Nil
3310	CF: Project Delivery	Henderson-Massey Goal post renewal FY17	Royal Reserve Goalpost Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Current Status: Physical works, installation of goal posts Next Steps: Handover to operations.	No	Description of works: Renewal/replace existing goal posts at 3 football field Te Atatu Peninsula park. Current Status: Preparation of Request for Quotation to suppliers. Next Steps: Request for Quotation to suppliers Risks / Issues: Fabrication delays.
3311	CF: Project Delivery	Henderson-Massey Half court renewal FY17	Dalmatia Green and Jack Pringle Sports Park Court Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 7,000	In progress	Green	Current Status: Works awarded. Waiting on final programme. Next Steps: Undertake physical works.	No	Description of works: Renewal/replace existing backboard, hoop and line marking at Dalmatia Green. Install new poles, hoop and back board for additional half court at Jack Pringle Sports Park . Current Status: Preparation of scope plan. Next Steps: Request for Quotation to suppliers Risks / Issues: Fabrication delays.
3970	CF: Project Delivery	Henderson-Massey Hockey Turf	Henderson-Massey Hockey Turf	Not scheduled	ABS: Capex	\$ -	In progress	Amber	Issues: Funding agreement in draft. Project may be deferred Current Status: Planning stage 2 - to build a pavilion and changing rooms. Trust undergoing a review of governance and operational structure. Next Steps: Confirm governance and operational structure.	No	Description of works: Hockey Turf (West) Pavilion and Changing Rooms Current Status: Planning stage 2 - to build a Pavilion and Changing Rooms. Trust undergoing a review of governance & operational structure. Next Steps: Confirm governance & operational structure. Issues: Funding agreement in draft, project may be deferred
3312	CF: Project Delivery	Henderson-Massey Park furniture renewal FY17	Chapman Strand, Harvet Reserve, Wainamu Bay Reserve furniture renewals	Not scheduled	ABS: Capex	\$ 6,000	Approved	Green	Current Status: To review scope of works Next Steps: To engage contractor	No	Description of work: Park furniture renewal Current Status: To review scope of works Next Steps: To engage contractor Issues/Risks: None
3313	CF: Project Delivery	Henderson-Massey Park signage renewal FY17	Alan Reserve, Cranwell Esplanade, Cranwell Park, Emerald Valley Park, Ferngrove Park, Flaunty Reserve, Forest Hill Park, Fred Taylor Park, Gloria Park, Jack Colvin Park, Jack Pringle Sports Park, Kaumatua Reserve, Kingdale Reserve, Lloyd Morgan Lions Club Park, Moire Park, Murillo Reserve, Pahi Park, Ramlea Park, Realm Esplanade, Royal Reserve, Starling Park, Taipari Strand, Te Atatu South Park, West Harbour Reserve	Not scheduled	ABS: Capex	\$ 46,681	In progress	Green	Current Status: Business case and supporting documents complete and loaded Next Steps: Project Manager to review and tender	No	Description of work: Park signage renewal Current Status: Confirming Scope of Works Next Steps: Assign a Project Manager Issues/Risks: None
176	CF: Project Delivery	Henderson-Massey Parks - Coastal asset renewals	Harbourview/Orangihina, Kelvin Strand and Spinnaker Strand	Not scheduled	ABS: Capex	\$ 60,000	Approved	Green	This is a duplicate record. Please refer to SharePoint ID 3306. Current Status: Reviewing scope and site visit and physical inspection required. Project programmed for 2017-2019 Next Steps: Planning, engage consultant and contractors for quotations	No	Description of the work: coastal structure renewal. Current status: reviewing scope. Site visit and physical inspection required. Next steps: planning, engage consultant and contractors for request for quotation. Risks/ Issues: Nil

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3314	CF: Project Delivery	Henderson-Massey Playground renewal FY17	Starling Park fitness station renewal	Q1; Q2	ABS: Capex	\$ 2,100	Completed	Green	Current status: Complete	No	Description of works: Renewal/ upgrade of the existing playground. Footprint size remaining but play items are being replaced. Current Status: Physical works is complete and new playground open. Next Steps: Monitoring of reinstatement of grass. Risks / Issues: Nil
3315	CF: Project Delivery	Henderson-Massey Playground renewal FY17-18	Bridge Avenue, McClintock Reserve, Paremuka Lakeside playground renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 330,000	In progress	Green	Current Status: Writing tender documents now that approval has been received for procurement approach. Next Steps: Tender projects for works.	No	Description of works: Renewal of playground assets. Current Status: Writing tender documents now that approval has been received for procurement approach. Next Steps: Tender projects for works. Risks / Issues: Nil
3316	CF: Project Delivery	Henderson-Massey Renew park furniture	Lloyd Morgan Lions Club Park, Te Atatu Peninsula Park furniture renewals	Not scheduled	ABS: Capex	\$ 4,500	In progress	Green	Current Status: Business case and supporting document is loaded Next Steps: Project Manager to review	No	Description of work: Park signage renewal Current Status: Confirming Scope of Works Next Steps: Assign a Project Manager Issues/Risks: None
3317	CF: Project Delivery	Henderson-Massey Structure renewal FY17-18	Coletta esplanade, Cranwell Park, Falls park, Henderson valley green, Jack Colvin Park, Jack PringleVillage Green, Paremuka Esplanade structure renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 120,000	In progress	Green	Current Status: Report reviewed internally. Two structures require further design. Next Steps: Engage consultant to complete detailed designs.	No	Description of the work: Review of structures that have had condition rating reduced, carry out design work as required to bring structures up to standard this financial year. Carry out physical works next financial year. Current status: procurement of professional services. Next steps:Engineering review of structures. Risks/ Issues: Works within sensitive ecological areas and highly publicly accessible structures.
3318	CF: Project Delivery	Henderson-Massey Wicket renewal FY17	Corban Reserve, Moire Park, Te Atatu Peninsula Park wicket renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 26,200	In progress	Green	Current Status: Award contract for physical works Next Steps: Physical works	No	Description of works: Renewal of artificial wickets: Corban Ave 1, Moire Park Kilikiti and Te Atatu Park 1A. Current Status: Procurement Planning. Next Steps: Request For Quote for works to selected suppliers. Risks / Issues: Ground condition and base conditions.
3319	CF: Project Delivery	Hilda Griffin Reserve footpath renewal	Hilda Griffin Reserve footpath renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 16,000	In progress	Green	Current Status: Physical works Next Steps: Complete physical works	No	Description of works:Renewal and replacement of existing concrete footpath running between Louise Place, Mona Vale and Hobsonville Road. Current Status: Request for quotation. Next Steps: Award contract Risks / Issues: Large trees on site, unforeseen ground conditions.
3320	CF: Project Delivery	Kingdale Reserve Playground renewal	Kingdale Reserve playground renewal. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 115,000	Completed	Green	Current status: Complete	No	Description of works: Renewal/ upgrade of the existing playground. Footprint size remaining but play items being replaced. Current Status: Physical works are complete, apart from reinstatement. Next Steps: Continue with reinstatement. Risks / Issues: Nil
3321	CF: Project Delivery	Lloyd Morgan Lions Club Park Building renewal	Lloyd Morgan Lions Club Park toilet renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 115,000	In progress	Green	Current Status: Toilet has been installed on site with the mural painting nearly complete. Next Steps: Awaiting the power and water connections before opening the facility.	No	Description of works: Demolition of existing toilet block and installation of new single pan accessible toilet block in safer location. Current Status: Toilet has been constructed and is ready waiting in the building yard. Building consent approval has just been received. Mural concept has also been approved. Next Steps: Confirm start date for physical works. Risks / Issues: Project will run over budget by approx \$30k.
3971	CF: Project Delivery	Marlene Glade Playground renewal	Marlene Glade Playground renewal	Q3	ABS: Capex	\$ 77,926	Completed	Green	Current status: Complete	No	Description of works: Renewal/upgrade of the existing playground. Footprint size remaining but play items being replaced. Current Status: Project Complete. Next Steps: Risks / Issues: Nil
3972	CF: Project Delivery	Massey Community House - Full interior refurbishment	Massey Community House - Full interior refurbishment	Q1	ABS: Capex	\$ 187,000	Completed	Green	Current status: Complete	No	Description of work: Full interior refurbishment Current Status: Major works complete. Next Steps: None Issues/Risks: Nil

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3973	CF: Project Delivery	Massey Domain Toilet Block	Massey Domain Toilet Block	Q2; Q3; Q4	ABS: Capex	\$ 274,000	Completed	Green	Current status: Complete	No	Description of works: New 2-pan accessible toilet installation. Current Status: Project complete. Next Steps: Risks / Issues: Nil
3974	CF: Project Delivery	Massey Leisure Centre - ECC carpet replacement	Massey Leisure Centre - ECC carpet replacement	Q1	ABS: Capex	\$ 4,000	Completed	Green	Current status: Complete	No	Description of work: Carpet replacement. Current Status: Project complete. Next Steps: Issues/Risks: Nil
3976	CF: Project Delivery	Massey Leisure Centre New Futsal Court	Massey Leisure Centre New Futsal Court	Q3	ABS: Capex	\$ 18,159	Completed	Green	Current status: Complete	No	Description of works: Design and construction of Futsal Court at Massey Leisure Centre Current Status: Practical Completion issued. Next Steps: Public opening was held Sunday 22 May 2016. Risks / Issues: Nil
4372	CF: Project Delivery	McLaren Park & Henderson South Hub West - Grease Trap Upgrade	Health & Safety Critical Works	Q2	ABS: Capex	\$ 12,264	Completed	Green	Current status: Complete	No	Description of Works: Replace grease trap. Current Status: Contract is in place with Downer and purchase order has been created. Works is yet to be started. Next Step: Complete the project on time. Issues/Risks: Nil
3323	CF: Project Delivery	McLeod Park Sports field renewal	McLeod Park sports field renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 409,000	In progress	Green	Current Status: Planning next steps Next Steps: Detailed design	No	Description of works: Renewal of 1 and 2 sand carpets, design and consent (professional services) this financial year only. Physical works in Financial Year 2017/2018. Current Status: Procuring professional services. Next Steps: Award professional services. Risks / Issues: Contaminated soil, unforeseen ground conditions.
3977	CF: Project Delivery	Moire Park Renew track	Moire Park Renew track	Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Description of works: Renewal of existing track with new stairs and improved surface Physical works completed in Financial Year 2015/2016. Current Status: Handover and closure Next Steps: None Risks / Issues: Nil
3978	CF: Project Delivery	Moire Road Hall & Creche Upgrade Internal & External	Moire Road Hall & Creche (VINCE) Upgrade Internal & External	Q1	ABS: Capex	\$ 27,000	Completed	Green	Current status: Complete	No	Project completed.
3979	CF: Project Delivery	Ranui Community House - Interior Refurbishment	Ranui Community House - Interior Refurbishment	Q1	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Project completed.
3980	CF: Project Delivery	Spinnaker Strand Rock Armouring - Construct rock armour walls and reconstruct the boardwalk	Spinnaker Strand Rock Armouring - Construct rock armour walls and reconstruct the boardwalk	Q1; Q2; Q3	ABS: Capex	\$ 11,436	Completed	Green	Current status: Complete	No	Description of works: Construction of a new coastal boardwalk and associated rock armouring to alleviate damage from storm events along the existing walkway. Current Status: Physical works completed October 2016. Next Steps: Defect liability period for 6 months till end of April 2017. Risks / Issues: Budget-increase to complete physical works in FY17.
3324	CF: Project Delivery	Starling Park Playground renewal	Starling Park Playground renewal. Existing Renewals Project	Q1; Q2; Q3	ABS: Capex	\$ 135,500	Completed	Green	Current status: Complete	No	Description of works: Renewal/ upgrade of the existing playground. Footprint size remaining but play items are being replaced. Current Status: Physical works is complete and new playground open. Next Steps: Monitoring of reinstatement of grass. Risks/ Issues: Nil
4371	CF: Project Delivery	Sturges West Community House - Electrical Fitting Upgrade	Health & Safety Critical Works	Q3	ABS: Capex	\$ 18,191	Completed	Green	Current status: Complete	No	Description of works: Sturges West Community House – Electrical Fitting Upgrade Current Status: Project Complete. Next Steps: None Issues: None

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3982	CF: Project Delivery	Te Atatu Peninsula Community Centre - Install door security system	Te Atatu Peninsula Community Centre - Install door security system	Q1	ABS: Capex	\$ 21,923	Completed	Green	Current status: Complete	No	Description of works: Te Atatu Peninsula Community Centre - Install Door Security System Current Status: Project Complete. Next Steps: None Issues: None
3325	CF: Project Delivery	Te Atatu Peninsula Park Sports field renewal	Te Atatu Peninsula Park sports field renewal	Q1; Q2	ABS: Capex	\$ 410,000	Completed	Green	Current status: Complete	No	Description of Works: Te Atatu Peninsula Park No 5 & 6 sports field floodlighting renewal. Current status: In use with minor defects & reinstatement underway. Next steps: Complete reinstatement & handover documents. Risks/ Issues: Nil
3984	CF: Project Delivery	Te Atatu South Park Sports field renewal	Te Atatu South Park Sports field renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	Completed	Green	Current status: Complete	No	Description of works: Spring renovation - No 1 and 2 sport fields into sand fields with drainage, irrigation and sand carpet. Current Status: Complete. Next Steps: Risks/ Issues: Nil
3326	CF: Project Delivery	Te Pai Park Netball Court renewal	Te Pai Park netball court renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,113,502	In progress	Green	Current Status: Complete first separable portion of work - up to asphalt layer Next Steps: Start second separable portion of work which is the acrylic layer	No	Description of works: Construction of drainage, base, fencing and asphalt surface to renew existing. Surface will be temporarily line marked until summer 2017/2018 when it will be surfaced with acrylic playing surface . Current Status: Physical works Next Steps: Complete 1st separable portion of work - up to asphalt layer Risks / Issues: Unforeseen base conditions.
3986	CF: Project Delivery	West Harbour Esplanade Playground renewal	West Harbour Esplanade Playground renewal	Q1; Q2	ABS: Capex	\$ 40,016	Completed	Green	Current status: Complete	No	Description of works: Renewal/upgrade of the existing playground. Footprint size remaining but play items being replaced. Current Status: Physical works are complete. Next Steps: Monitor reinstatement Risks / Issues: Nil
4468	CF: Project Delivery	West Wave Aquatic Centre - renew HVAC units	The current system has reached its end of life, is beyond economic repairs and needs to be renewed. However due to dire need to fix the system for short term before the World Master's Games	Q3; Q4	ABS: Capex	\$ 38,085	Approved	Green	Current Status: In concept phase for investigation.	No	Activity added to SharePoint 14 March 2017
4370	CF: Project Delivery	West Wave Aquatic Centre - Emergency Lighting	Health & Safety Critical Works	Q2	ABS: Capex	\$ 19,023	Completed	Green	Current status: Complete	No	Project complete
3987	CF: Project Delivery	West Wave Aquatic Centre - HVAC Heating Coils	West Wave Aquatic Centre - HVAC Heating Coils	Q2; Q3; Q4	ABS: Capex	\$ 51,125	Completed	Green	Current status: Complete	No	Description of Works: Replacing of HVAC heating coils. Current status: Work is in progress. 12 weeks lead time is required for manufacturing coils Next Steps: Install coils on time as planned. Issus/Risks: 12 weeks lead time is expected for manufacturing new coils.

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3988	CF: Project Delivery	West Wave Aquatic Centre - Refurbishment	West Wave Aquatic Centre - Refurbishment	Q1; Q2; Q3; Q4	ABS: Capex	\$ 346,746	Completed	Amber	<p>Issues: Some major items of work (roof replacement; seating replacement etc. were not able to be delivered in 2016/17 due to inadequate initial scoping, manufacturing lead-times and availability of the main pool hall at a time that does not suit the programme). Seating and public address system replacements are in progress (as separate projects). Camera upgrade has been initiated as a separate project. Roof replacement, main pool hall air-conditioning and lighting upgrade as to be investigated by the Investigation and Design team for works to be undertaken in 2018/19</p> <p>Current status: Contracted works are complete and water features have been installed. Next steps: Deferred works have been noted and funding is being sought (including: roof / wall cladding replacement; lighting upgrade; air-conditioning upgrade). Public address system and Spectator Seating are being addressed as part of works relating to the World Masters Games. Pool re-tiling has been addressed as a separate project. Air-conditioning and building management system upgrades are being investigated by Community Facilities operations staff.</p>	No	Description of the works: Facility upgrade encompassing mostly deferred plant maintenance. Current status: Contracted works are complete and water features have been installed. Next steps: Deferred works have been noted and funding is being sought (Including: roof / wall cladding replacement; lighting upgrade; HVAC upgrade; LTS Pool re-tiling). PA System and Spectator Seating are being addressed as part of works relating to the World Masters Games. HVAC and BMS upgrades are being investigated by Community Facilities operations staff. Issues/Risks: Existing issues that were outside the scope of this project (HVAC; Lighting; BMS; PA System; Spectator Seating).
4464	CF: Project Delivery	West Wave Aquatic Centre - renew CCTV system	Renew CCTV system	Q3; Q4	ABS: Capex	\$ 55,000	In progress	Green	<p>Current status: Security team have reviewed scope of works and confirmed a quote with the incumbent contractor in this region. A business case has been received and staff allocated. Next Steps: Prepare procurement plan for direct engagement of incumbent contractor in this region, procure contractor and confirm programme for work to be undertaken.</p>	No	Activity added to SharePoint 14 March 2017.
4465	CF: Project Delivery	West Wave Aquatic Centre - replace lint strainers	Replace lint strainers (3 X Polycarbonate disc with 3mm SS top wear plate plus 16Ø ring nut & toggle bolt assemblies).	Q3; Q4	ABS: Capex	\$ 6,394	In progress	Green	<p>Current Status: A business case has been received and a Project Manager allocated. Next Steps: Confirm scope with Pool Water Services sub-contractor and raise purchase order.</p>	No	Activity added to SharePoint 14 March 2017
4479	CF: Project Delivery	Westwave Pool - replace wavepool generator switchboard housing	Wavepool generator switchboard door hinges have failed and the door cannot support itself. The switchboard door needs to be useable as it houses the emergency isolator control and this has currently been disconnected (however the 'system stop' button is in operation).	Q3	ABS: Capex	\$ 8,565	In progress	Green	New project - awaiting assignment to a project manager	No	N/A
Community Facilities: Operational Management and Maintenance											
3806	CF: Operations	Henderson-Massey Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 742,686	In progress	Green	<p>Treescape continue to perform well with a quarterly average of 99% for quality In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.</p>	No	Treescape continue to perform well with a quarterly average of 100% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.

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3805	CF: Operations	Henderson-Massey Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 385,292	In progress	Green	NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.	No	NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.
3804	CF: Operations	Henderson-Massey Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 4,353,733	In progress	Green	Contractor response KPIs indicates consistent performance at 98% for December, 100% for January and 94% in February which was a good result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.	No	The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules.
Infrastructure and Environmental Services											
2072	I&ES: DPO	Open spaces (Massey North)	To develop the Sakaria Stream open space network around combined with the Stormwater drainage reserve which runs through the heart of Westgate.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 8,849,000	In progress	Green	The town park earthworks contract is progressing with park structure works underway.	No	The town park tender will be awarded in December 2016. The earthworks contract commenced on 15 September 2016 with a sod turning ceremony on 13 September 2016.
2074	I&ES: DPO	Stormwater PC15 (Totara ponds)	To acquire land and construct stormwater ponds to allow the development of Plan change 15. Ponds 2, 3, 6 and 7 are complete and handed over to council. Pond 4 is at resource consent stage with construction expected to begin in May. Pond 1 land acquisition negotiations are underway.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,407,000	In progress	Green	An offer to purchase was made for open space and pond 1 land. Pond 4 is under construction.	No	An offer to purchase was made for open space and pond 1 land. Pond 4 is under construction.
2168	I&ES: Environmental services	EcoMatters Environment Centre and Sustainability Hub - Henderson-Massey funding	To fund the operation of the EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for Ecomatters Trust. Ecomatters deliverables include: • Manage the Ecomatters Environment Centre; • Promote service to the diversity of Henderson-Massey; communities; • Provide and promote free/affordable meeting space to other environmentally focused community groups; • Deliver a minimum of 26 sustainability-related seminars/workshops within the funding period; • Investigate and, where feasible, deliver off site community education for sustainability (e.g. workshops, displays) in the Henderson-Massey Local Board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 35,000	In progress	Green	In the third quarter, the Environment Centre achieved its target of opening to the public for at least 30 hours each week. Workshop planning and recruitment of tutors began in December 2016 and continued through to February 2017 in time to be included in the EcoWest Festival programme for March and April 2017. Nine workshops were scheduled to coincide with EcoWest, with a wide range of subjects to engage and educate. These included Waste Matters; Sharing Responsibility (product stewardship); DIY Rainwater Harvesting; DIY Pads; Geckos, Lizards and Skinks of Aotearoa; All About Ebikes - Further, Fitter, Faster; Hidden Gems of Waitakere; Solar Power or Solar Hot Water. EcoDay workshops were also planned and tutors recruited. Subjects included: Tiny House; DIY Bokashi (Compost Collective); Autumn Edible Garden; Urban Chooks; Sustainable Homes; and a Sustainable Transport panel.	No	In quarter two, the Environment Centre achieved its target of opening to the public for at least 30 hours each week. Ecomatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the funding year. A total of eleven workshops were held during the reporting period covering topics including cycling and bike maintenance, rainwater harvesting, food waste reduction, and eco-design. The workshop programme for quarter three is being finalised for distribution.

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2169	I&ES: Environmental services	EcoWest Festival - Henderson-Massey	To fund EcoMatters to support the running of EcoWest festival which will run from from 11 March to 9 April 2017. Ecomatters deliverables include: <ul style="list-style-type: none"> • Providing a community-based environmental festival with access to free public events; • Designing and delivering an event that provides information and practical ideas for making sustainable living easy; • Marketing the festival to businesses, institutions and community groups acknowledging Henderson-Massey Local Board's funding; • Promoting the festival in ways that target the diversity and distribution of the population; • Working collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time. 	Q2; Q3	LDI: Opex	\$ 9,000	In progress	Green	In quarter three the festival programme was finalised, with a record number of registered events. Thirty events took place in the Henderson-Massey local board area, with most of the events free or low cost. Feedback was collected at as many events as possible and a report will be generated in quarter four, which will include the summary feedback from both participants and event hosts.	No	Planning for the delivery of the annual EcoWest Festival, to be held from 11 March to 9 April 2017, is progressing in accordance with planned timelines. The expressions of interest process inviting event holders to include their events in the festival programme was launched as planned in quarter two. In the next quarter, the festival programme will be finalised, and the festival will be promoted and delivered.
1956	I&ES: Environmental services	Environmental Action Plan	To use the information contained in the Henderson-Massey Environmental Action Report (HEAR) to support a council and community dialogue to identify what council, the community and stakeholders can do to take environmental action to the next level in the Henderson-Massey Local Board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Amber	A contractor is yet to be secured to carry out this work. It is likely the project will start later than anticipated. Preferred contractor options to undertake this work (due to familiarity with context and methodology) are not available to complete the council and community dialogue, and the compilation of the environmental action plan before the end of the financial year. Budget allocated to this initiative is unlikely to be sufficient to cover costs of a contractor unfamiliar with the project. Further budget of \$5,000 for this project is proposed in the local board's 2017/2018 work programme and options to split the remaining work into two \$5,000 stages are being developed to enable satisfactory completion of this project in the 2017/2018 financial year.	No	Stage one of the Environmental Action Plan Report, a stock take of environmental action in the Henderson-Massey Local Board area, was finalised in quarter two. This will be used as the basis for supporting a council and community dialogue in quarters three and four to identify what council, the community and stakeholders can do to take environmental action to the next level in the local board area.
2172	I&ES: Environmental services	Industry Pollution Prevention - Henderson-Massey Local Board	EcoMatters to identify business areas within the local board that could have the greatest impact on stream health due to potential industrial discharges, contaminated storm water, or litter.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Completed work in quarter three included collaboration with McLaren Park Henderson South to deliver a drain painting and rubbish clean up event in January 2017. The event involved Henderson Youth Group using stencils to paint 'rain only - drains to sea' on 14 stormwater drains and removing 480kg of rubbish, including 27 car tyres, from an area of Aetna Place and Oratia Stream near Sunnyvale train station. In advance of the event 18 businesses or residents of Aetna Place and Heremai Street were educated about rubbish and pollution-related issues specific to the area. A local business assisted with Health and Safety aspects of the event. Programmed work for quarter four includes identifying an industrial area for West Harbour School to undertake a drain painting initiative and assisting Sunnyvale School to work with local shop owners on solutions to reduce rubbish issues adjacent to a superette and takeaway shops.	No	Programmed work for quarter two included following up previously visited businesses and engaging with new businesses in Aetna Place, Bruce McLaren Road and Railside Ave. Activity planned for quarter three includes collaborating with McLaren Park Henderson South and Project Twin Streams Oratia to deliver an Oratia Stream Clean Up in February 2017. The Industry Pollution Prevention Programme will be discussed with the local board at a workshop session with EcoMatters Trust in February 2017.

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1957	I&ES: Environmental services	Kaitiaki Project - Pā Harakeke	To develop three Pā Harakeke (flax gardens) with Māori communities in the Henderson-Massey Local Board area. Focus will be on Maintaining the Pā Harakeke already established at Harbourview-Orangihina and working with the community to establish a Pā Harakeke in Ranui.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Installation of the Pā Harakeke (flax garden) at Harbourview-Orangihina progressed in line with best practice guidelines from Landcare Research, including lining the beds with weedmat and covering with bark mulch to restrict weed growth and make the garden as low maintenance as possible. Installation will be complete in the first month of quarter four and formal planting of the harakeke is planned for a Matariki event at the site on Saturday 24 June 2017. Costs associated with completing the Harbourview-Orangihina Pā Harakeke, including the installation of signage, will use most of the available budget, with the remainder used for the development stage of the Pā Harakeke for Ranui. Community engagement is underway for the Ranui Pā Harakeke, with Te Ukaipo progressing discussions with the Ranui Maori Women's Welfare League and other Ranui community organisations.	No	Access was restored to the Pā Harakeke (flax garden) site at Harbourview-Orangihina in quarter two, which is enabling progress to be made towards completing installation. Bad weather and the timing of access reinstatement meant that the garden installation could not be completed in time for planting during the Te Atatu Spring Festival held in October 2016. A suitable date for ceremonial planting will be arranged in conjunction with the local board once the garden installation is complete. Initial planning for the next stage of the project, the establishment of a Pā Harakeke in Ranui, is underway with the Parks team and community engagement will proceed next quarter.
2170	I&ES: Environmental services	Love Your Place - Henderson-Massey Local Board	To fund EcoMatters who can provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives. This includes not-for-profit preschools. This project will enable community streamside weeding bees and planting at priority sites in the local board area, including continuing to support weeding and planting initiatives along the Manutewhau Stream and in Sunnyvale.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 11,000	In progress	Green	Love Your Place assistance was promoted extensively during the reporting period. Six Love Your Place applications were received in quarter three, including four applications from pre-schools. The total value of the assistance provided in quarter three was \$2,485. Further promotion of the Love Your Place assistance will be undertaken in quarter four.	No	Two Love Your Place applications were supported in quarter two, including an application from Forest and Bird to fund skip bins for their beach clean-up held at Harbourview-Orangihina. The second application was from New Ranui Playcentre to assist with further development of their community garden. The total value of the assistance provided in quarter two was \$1,000.
2171	I&ES: Environmental services	Love your streams	To fund EcoMatters to engage and support individuals, businesses, schools and community groups to adopt a proactive approach to pollution prevention of Henderson-Massey Waterways.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	In progress	Green	EcoMatters successfully delivered an event with West Harbour School on 21 February 2017 where students used stencils to paint 'rain only - drains to sea' on more than 30 stormwater drains in and around their school. A Manutewhau Stream Clean Up event was delivered in collaboration with Leataata Preschool and Massey Matters on 11 March 2017. Manutewhau planting plans were completed and contractor weed management programmed ahead of community planting to take place in quarter four with Manutewhau Community Hub, Massey Matters, and West Harbour and Royal Road Schools. In Sunnyvale, programmed work was completed with the community to maintain and extend the stream restoration initiated in 2015 and 2016. Weed removal is proceeding as planned ahead of restoration planting in quarter four. Upcoming events in quarter four include rubbish and pollution education at the Henderson Park 'BioBlitz' on 25 March 2017 and the Sunhill Scenic Reserve Guided Walk on 1 April 2017 as part of the EcoWest Festival.	No	Manutewhau planting plans are being finalised with Parks ahead of community planting in May and June 2017. Planting events will be carried out in conjunction with Manutewhau Community Hub, Massey Matters, and local schools. Planning and landowner liaison also underway for maintaining and extending the stream restoration projects initiated in Sunnyvale in 2015 and 2016. Weed removal will proceed over the summer months ahead of restoration planting in May and June 2017.
2166	I&ES: Environmental services	Project HomeWise - Henderson-Massey Local Board	Workshops that are facilitated by EcoMatters that target ethnic and faith-based communities, and vulnerable households to be provided on topics such as: • Waste minimisation; • Water saving; • Energy efficiency; • Sustainable living.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	The Manutewhau Community Hub ran a public HomeWise workshop in the third week of March 2017. A workshop was also planned in conjunction with Colwill Community hub but has been postponed to quarter four due to a scheduling clash. Quarter four workshop scheduling is in progress.	No	Two workshops were held at the Lincoln Heights Community Hub in quarter two. Workshop scheduling for quarter three is in progress, including a workshop at Manutewhau Community Hub, which has been confirmed for March 2017.
2167	I&ES: Environmental services	War on Weeds - Henderson-Massey Local Board	To fund the campaign run by EcoMatters during the month of March 2017, where jumbo bins are provided at key sites in the local board area for community disposal of weeds.	Q3	LDI: Opex	\$ 8,000	In progress	Green	Four weed bin locations were confirmed with the board at a workshop on 7 February 2017, including trialling a new location at the McLaren Park Henderson South Hub West Community Facility instead of the location at West Wave. The campaign was promoted as planned in February 2017 and was delivered throughout the month of March 2017. Results of the War on Weeds campaign will be reported in the final quarter.	No	Preparation is underway for this campaign, which will be delivered in March 2017. Bin locations will be finalised in conjunction with the local board prior to promotion of the campaign in targeted media in February 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2021	I&ES: Healthy waters	Septic tank pumpout programme Henderson-Massey Local Board	To manage the triennial pumpout of septic tanks within the former Waitākere City Council area.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 46,781	In progress	Green	There were no scheduled pumpouts in the January to February 2017 period for this area. March results will be available for the quarter four update.	No	The septic tank pump-out programme is on track, and a detailed report will be provided to the local board in early 2017.
Business Improvement District Local Economic Development Initiatives											
1383	GOV: Ext P'ships	BID Establishment - Henderson Lincoln Business Association	Continuing development of the Henderson Lincoln Business Association to achieve BID status by 1 July 2017. Costs 1. Project management \$45K 2. Communication \$4K 3. Eligible voter engagement \$5K 4. Ballot collateral \$10K 5. Ballot costs \$16K 6. Meeting costs \$3k	Q1; Q2; Q3; Q4	LDI: Opex	\$ 83,000	In progress	Green	The BID establishment ballot is underway and voting closes on 31 March 2017. An officers report outlining the ballot results and BID policy requirements is scheduled to be presented at the May 16 Henderson Massey Local Board meeting.	No	The project manager is working through the requirements of the BID policy for this establishment. Eligible voter engagement is underway and the ballot dates confirmed for 6 – 31 March 2017. A series of drop in meetings have been arranged for voters to come together, ask questions and seek clarification on the establishment process. An MOU has been developed between the Central Park Business Association and the Henderson Lincoln Metro Business Association to bring together the two associations to work jointly on the establishment of a BID programme. Each association will be hosting a SGM to approve and agree to the MOU and proposed BID establishment map.
Local Economic Development: ATEED											
1911	CCO: ATEED	Migrant Business Support	Several areas in Auckland (including neighbouring Whau) as well as central government agencies are taking a strong interest in supporting migrant owned businesses to succeed. The local board could (in tandem with Whau Local Board and potentially others) look to engage the migrant owned business community in Henderson-Massey, particularly as a means of strengthening the new Henderson-Lincoln Business Association. The project will build on the experience of activity in other local boards using project workers to engage face to face with migrant owned business owners in their native language. This engagement helps build a relationship with the business owners and enables the local board and others to understand more about the business owners' needs and how services and events can be designed to meet them.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,500	In progress	Amber	Administrative delays has meant it hasn't been possible to progress negotiations with potential contractors and come to an agreement on delivery within planned timeframes. As a result it will be extremely challenging to deliver the planned project within the required timescales. Agreed an approach combining a start up workshop and business event / seminar for migrants as well as work with business associations to understand their needs with regards engaging with migrant bsuieess owners. Contracts prepared for Business Start Up workshop delivery and a coordinator to pull events together and assist partners to work together.	No	In process of working with staff across all four local boards to develop a service offering that meets each board's needs and expectations while maximising the benefits of a coordinated approach. This has taken longer than anticipated although finalisation of that is expected to happen in quarter 3.
1912	CCO: ATEED	Young Enterprise Scheme (HM)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards).	Q3; Not scheduled	LDI: Opex	\$ 2,500	Completed	Green	The E-days have been held and the funding has been used.	No	The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Development Projects												
1620	CF: Community Leases	Henderson Croquet Club Incorporated	Renewal of lease for 17 Alderman Drive, Henderson - Previously reported in Work Plan Year 2012/2013	Q4	31/07/2005	\$ 1.00	\$ 1.00	Approved	Amber	Negotiations between the group and council staff on-going. Council and the group are currently negotiating the terms and conditions of their lease.	No	No approved activity to report in Q1. This project is proposed to start in Q4.
1607	CF: Community Leases	NZ Ethnic Social Services Trust	New lease for 56 Covil Avenue, Te Atatu - Previously reported in Work Plan Year 2014/2015	Q3	31/01/2015	\$ 500.00	\$ 500.00	In progress	Green	Report completed for local board approval	No	No approved activity to report in Q2. This project is proposed to start in Q3.
1614	CF: Community Leases	NZ Plunket Society – Henderson	New lease for 5/20 Alderman Drive, Henderson	Q3; Q4	30/06/2015	\$ 10.00	\$ 10.00	Approved	Green	Further discussions and negotiations with Plunket to discuss current leasing arrangements with Council.	No	Further discussions required with Plunket to discuss current leasing arrangements with Council.
1613	CF: Community Leases	NZ Plunket Society – Kelston Community Centre	New lease for 135 Awaroa Road, Kelston	Q2		\$ -	\$ -	Cancelled	Red	Work on the lease has been stopped as per a request from Plunket New Zealand	No	Further discussions required with Plunket to discuss current leasing arrangements with Council.
1617	CF: Community Leases	NZ Plunket Society – Te Atatu Peninsula	New lease for 641 Te Atatu Road, Te Atatu	Q1; Q2; Q3; Q4	30/10/2016			Approved	Green	Currently under negotiations as a new multi-premise lease has been approved by all boards across the region.	No	Sub leasing arrangement with Auckland Council currently holding over on a month by month basis.
2859	CF: Community Leases	Proposed lease for facility located at 399 Don Buck Road, Massey	New lease to proposed group	Q1; Q2; Q3; Q4	26/05/2016	\$ 500.00	\$ 1.00	Approved	Green	Building report completed to provide various options and costs. This is also with consultation with heritage buildings to confirm whether the reported options are possible due to the building status	No	Working with council officers to determine the future use of the facility.
3784	CF: Community Leases	Proposed new lease for facility at 247 Edmonton Road	New lease for 247 Edmonton Road, Te Atatu South Bottom Floor	Q1; Q2; Q3; Q4	30/10/2018	\$ -	\$ 585.00	Approved	Green	Awaiting surrender of lease to be completed. Proposal for Tu Wahine to occupy bottom floor and vacate top floor	No	Letter sent to Family Action requesting what election it intends to make under Clause 12.2. of its Deed of Lease dated 9 October 2008 - Awaiting response.
1611	CF: Community Leases	Ranui Action Project Incorporated	New lease for 20 Marinich Drive, Ranui - Previously reported in Work Plan Year 2015/2016	Q3	30/04/2016	\$ 150.00	\$ 150.00	Approved	Green	Progress land classification issues with Land Advisory team.	No	Progress Land classification issues with Land Advisory team.
1605	CF: Community Leases	Scout Association of New Zealand	Renewal of lease for 16 Coletta Lane, te Atatu - Previously reported in Work Plan Year 2015/2016	Q1	30/06/2016	\$ 5.00	\$ 5.00	Completed	Green	Followed up with tenant regarding return of deed	No	Deed sent to tenant. Waiting for tenant to return.
1624	CF: Community Leases	Scouts New Zealand	New lease for 14 Bittern Place, Henderson	Q4	30/04/2017	\$ 5.00	\$ 5.00	Approved	Amber	Lease surrendered Scouts to surrender their lease. Group owned building has been subject to x3 arson attacks and Scouts can no longer get insurance. Scouts have merged with Massey Scout Group and the building is being relocated to Blomfield Reserve, Waimauku.	No	No approved activity to report in Q1. This project is proposed to start in Q4.
1610	CF: Community Leases	Te Akoranga Playcentre Association	New lease for 3-5 Sunray Place Massey - Previously reported in Work Plan Year 2015/2016	Q2; Q3	31/03/2016	\$ 210.00	\$ 210.00	In progress	Green	Local board report written and to be presented to the local board for approval.	No	Community outcomes plan agreed by both parties. Local board report written. Workshop schedule with Henderson-Massey Local Board 7 February 2017.
1612	CF: Community Leases	Te Akoranga Playcentre Association Incorporated	New lease for 93 Rathgar Road, Henderson	Q3; Q4	31/12/2016	\$ 1.00	\$ 1.00	In progress	Green	Local board report completed and to be uploaded into infocouncil	No	No approved activity to report in Q1. This project is proposed to start in Q3.
1618	CF: Community Leases	Te Atatu Rugby League & Sports Club Incorporated	Renewal of lease for 44 Titoki Street, Te Atatu Peninsula - Previously reported in Work Plan Year 2012/2013	Q1; Q2; Q3; Q4	31/03/2007	\$ 5.00	\$ 5.00	Approved	Green	Local board report to be presented for board approval	No	Application received. Local board report written. Workshop with Local Board set for 7 February 2017.
1608	CF: Community Leases	The Order of St John Northern Regional Trust Building	New lease for 247 Edmonton Road, Te Atatu (Ambulance Station) Previously reported in Work Plan Year 2014/2015	Q3; Q4	30/06/2015	\$ 1.00	\$ 1.00	Approved	Green	Community lease application resent to The Order of St John Northern Regional Trust Board. St Johns secretary will contact on completion	No	Community lease application sent to The Order of St John Northern Regional Trust Board.
1606	CF: Community Leases	Tu Wahine Trust	New lease for 247 Edmonton Road, Te Atatu - Previously reported in Work Plan Year 2012/2013	Q2; Q3; Q4	31/10/2005	\$ 520.00	\$ 520.00	Approved	Green	Proposal for new lease with move from upstairs offices to downstairs offices	No	No approved activity to report in Q2. This project is proposed to start in Q3.
1616	CF: Community Leases	Waitākere Citizens Advice Bureaux - 545 Don Buck Road, Massey	New lease for 545 Don Buck Road, Massey - Previously reported in Work Plan Year 2014/2015	Q1; Q2; Q3; Q4	01/07/2010	\$ 15,000.00	\$ 15,000.00	Approved	Green	To be progressed once new multi-premise lease has been approved by all boards across the region.	No	To be progressed once new multi-premise lease has been approved by all boards across the region.
1615	CF: Community Leases	Waitākere Citizens Advice Bureaux - Waitākere Central Library	New lease for 11 Trading Place, Henderson - Previously reported in Work Plan Year 2015/2016	Q1; Q2; Q3; Q4	15/01/2011	\$ 15,000.00	\$ 15,000.00	Approved	Green	To be progressed once new multi-premise lease has been approved by all boards across the region.	No	To be progressed once new multi-premise lease has been approved by all boards across the region.
1623	CF: Community Leases	Waitākere City Lions Luncheon Club	No lease to be granted to group. Building to be demolished	Not scheduled	30/09/2015	\$ 5.00	\$ 5.00	In progress	Red	Lease cancelled as the building will be demolished. Building to be demolished	No	Building to be demolished
1619	CF: Community Leases	Waitematā City Sports Club Incorporated	Renewal of lease for 200 McLeod Road, Te Atatu South - Previously reported in Work Plan Year 2012/2013	Q1; Q2; Q3	30/04/2010	\$ 5.00	\$ 5.00	Approved	Green	Application resent and followed up. To date - no contact from the group. Requested to respond with completed application form by 10 April 2017	No	Application sent and followed up. To date - no contact from the group.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
1609	CF: Community Leases	Waitematā Māori Wardens Trust	New lease for Claude Brooks Drive, Henderson - Previously reported in Work Plan Year 2012/2013	Q3; Q4	01/08/2009	\$ 133.34	\$ 133.34	Approved	Amber	Further advice required before progressing the lease. Liaised with the Wardens Trust to arrange a site visit on 1 December 2016. Wardens Trust did not attend meeting. Numerous attempts have been made to contact the Trust - No contact to date. Next steps - Staff will be discussing alternative options.	No	No approved activity to report in Q2. This project is proposed to start in Q3
1622	CF: Community Leases	West City Darts Association	New lease for 103 Glen Road, Ranui - Previously reported in Work Plan Year 2012/2013	Q3; Q4	30/06/2006	\$ 633.00	\$ 633.00	Approved	Green	Site visit completed February 2017. New application form sent for completion	No	No approved activity to report in Q1. This project is proposed to start in Q3.
1621	CF: Community Leases	Western Districts Model Railway Club Incorporated	New lease for 103 Glen Road, Ranui - Previously reported in Work Plan Year 2012/2013	Q4		\$ -	\$ -	Approved	Amber	Lease on hold while discussion are underway. The condition of the council owned building is in very poor condition. Discussions with wider teams to ascertain the future of the building.	No	No approved activity to report in Q1. This project is proposed to start in Q4.