

Henderson-Massey Local Board Workshop Record

Date of Workshop: Tuesday 11 April 2017
Time: 10.00 am – 5.00 pm
Venue: Council Chamber (level 2) 6 Henderson Valley Road, Henderson
Present: Shane Henderson, Paula Bold-Wilson, Peter Chan, Brenda Brady, Warren Flaunty, Matt Grey
Apologies: Vanessa Neeson (absence); WFlavelle (absence)

Workshop details	Governance role	Summary of discussions
<p>Topic: Information Packs (Annual Plan)</p> <p>Presenters: David Rose and Glenn Boyd</p> <p>Time: 10.00 am - 11.00 am</p>	Engagement	The board discussed their advocacy items and discussed their preference on the annual budget.
<p>Topic: Sports Waitakere</p> <p>Presenters: Jewelz Petley</p> <p>Time: 11.00 am - 11.30 am</p>	Preparing for specific decisions	<p>Jewelz spoke on the activities of Sport Waitakere in the Henderson-Massey LB area and work of the Sport Waitakere Community Broker over the past 9 months.</p> <p>HMLB have provided Sport Waitakere with funding to support the work of the Community Broker in the HMLB area.</p> <p>There has been an increase in sport and recreation participation in the local board area. This includes Move It holiday programme, pushplay, Zumba classes and community collaborations with locally based community groups.</p>
<p>Topic: Local Board Plan</p> <p>Presenters: Wendy Kjestrup</p> <p>Time: 11.30 am - 12.15 pm</p>	Preparing for specific decisions	The board reviewed the draft local board plan and summary including consultations questions. Board also indicated their agreement on the draft plan summary
<p>Topic: Parks, sports & Recreation work</p>	Setting direction	Staff provided the local board with all the advice they need

<p>programme</p> <p>Presenters:</p> <p>Linda Smith Katharine Black Nick Harris</p> <p>Time:</p> <p>1.30 pm - 2.00 pm</p>		<p>to make decisions on the Parks, Sports and Recreation annual work programme</p>
<p>Topic:</p> <p>Local Board Plan</p> <p>Presenters:</p> <p>Wendy Kjestrup</p> <p>Time:</p> <p>11.30 am - 12.15 pm</p>	<p>Setting direction</p>	<p>The local board reviewed the updated local board plan and summary including consultations questions.</p>
<p>Topic:</p> <p>Parks, Sports and Recreation (PSR) follow up for annual work programme</p> <p>Presenters:</p> <p>Linda Smith, Nick Harris, Katharine Black</p> <p>Time:</p> <p>1.30 pm - 2.00 pm</p>	<p>Setting direction</p>	<p>Staff discussed questions raised at the 4 April workshop on the PSR work programme.</p> <p>Staff provided the board with the advice needed to make decisions about the PSR annual work programme.</p>
<p>Topic:</p> <p>Quick Response, Round Two, 2016/2017</p> <p>Presenters:</p> <p>Caroline Teh</p> <p>Time:</p> <p>2.15 pm – 3.30 pm</p>	<p>Preparing for specific decisions</p>	<p>Staff discussed grant applications. Each application was assessed against Henderson-Massey's Grants Programme, the Grants Policy and prior knowledge of the applicants ability to deliver the project and the board's outcomes.</p> <p>The local board discussed all the applications.</p> <p>Formal decision will be at the 18 April business meeting.</p>

Next workshop: 18 April 2017

Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Workshops are not open to the public as decisions will be made at a formal, public local board business meeting.
- (d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.

(e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.