

## Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Arts, Community and Events</b>											
2858	CS: ACE: Arts & Culture	NorthArt Gallery - 360 Strategic Review LDI	To undertake a 360 strategic review of NorthArt Gallery.	Not scheduled	LDI: Opex	\$ 15,000	In progress	Green	Staff received a draft report in Q3 and will present the findings to the local board at a workshop in Q4.	No	The contractor is in the final stages of the review which will be presented to the local board in Q3.
2547	CS: ACE: Arts & Culture	Westshore Community Arts Council (NorthArt)- ABS Northart Society Incorporated Operational Support Grant	Administer a funding agreement with Northart Society Incorporated for arts and culture facilities management, operations and programming.  The recipient will operate the facility in an inclusive manner that enables access to and participation in the visual arts.  The recipient will provide opportunities that reflect the cultural diversity of the local community and encourage all ages and ethnicities to take part.  The recipient will promote NorthArt, its activities, services, programmes and artists within the local and wider community to encourage public participation.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 82,425	Approved	Green	In Q3, NorthArt had a total of 4717 visitors and delivered 22 programmes to 296 participants. Highlights included a Michael Parekowhai talk which was organised by the Kaipatiki Public Art Trust in association with NorthArt in February and White Night in March.	No	In Q2, NorthArt had a total of 4,253 visitors and delivered 24 programmes to 416 participants. Highlights included 'Re-Trace: Northcote', an installation of historic photographs developed by Panuku Auckland Development; workshops featured in 'Urbanesia Festival 2016'; and 'Pocket Edition. Small Works for Large Walls', which involved 27 Auckland artists and showcased a series of postcard-size paintings.
2465	CS: ACE: Community Empowerment	Capacity Building: Governance and professional training	Develop a collective model of training on governance and operational requirements for managers and trustees in community organisations and community houses.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The number of groups attending the governance and professional development sessions have increased from four to six.  In Q3, training was held on zero accounting, human resource processes and practices, and a session on the development of the 2017 local board plan.  The community centre managers attending the sessions have found it positive and the learning is contributing to more effective report writing and management skills.	No	The strategic broker facilitated training for the community centre managers on conflict resolution. The broker also arranged for the managers to visit Tamaki Regeneration Company (TRC) and the Auckland City Mission.
2463	CS: ACE: Community Empowerment	Children & Young People: Youth voice and youth-led initiatives	Fund Kaipatiki Community Facilities Trust to develop and support young people to have their collective voice heard, and provide input into local board decision-making on issues that affect young people.  Implement youth-led projects and events, such as Youth Week activities.  Budget: - Youth programmes \$30,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	The funding agreement with Kaipatiki Community Facilities Trust resulted in the following activity during Q3:  •the trust is exploring options with the Ministry of Business Innovation and Employment and other partners to develop a youth business hub  •life skills programmes continue to be delivered with youth participating in events and activities to gain work experience.	No	The funding agreement for Kaipātiki Community Facilities Trust to deliver on Jobs4Youth project and youth activities was completed.  The new youth centre at Marlborough Park opened in December 2016.
2301	CS: ACE: Community Empowerment	Community grants (KT)	Funding to support local community groups through contestable grant funding.  Budget: - Local community and events grants \$212,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 212,000	In progress	Green	Kaipātiki has not completed any further community grant round allocations since Q2 commentary.	No	In Q2 one round of the Quick Response Grants was finalised and \$1,310 allocated. This leaves a balance of \$157,074 for allocation through one local grants and two quick response grant rounds.

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2932	CS: ACE: Community Empowerment	Grant to the Kaipatiki Community Facilities Trust	Grant to the Kaipatiki Community Facilities Trust for zero waste activities. To be included in the overall contract for the KCFT	Not scheduled	LDI: Opex	\$ 8,000	In progress	Green	<p>The funding agreement with Kaipatiki Community Facilities Trust delivered a number of project initiatives during the quarter, including:</p> <ul style="list-style-type: none"> <li>- Summer Fun Programme - three bin station at a visual location resulting in less material to landfill</li> <li>- Out of School programmes included play dates themed around Zero Waste</li> <li>- The Chinese and Korean New Year Event had a set of zero waste bins on location, which resulted in less rubbish in Northcote Town Centre after the event</li> <li>- The Taurus Crescent Sustainable Zero Waste Neighbourhood Project has increased awareness with tenants about what is waste and what can be recycled</li> <li>- Northcote Development project - partnering planned with Hobsonville Land Company (HLC) on stage two of the development to encourage zero waste within HLC's own contractors</li> <li>- Kaipatiki Sustainable Explorers are making reusable bags to give away at their Kaipatiki Local Youth Board markets in May 2017</li> <li>- Zero Waste Marlborough Park (new project) has started with options being explored for a permanent three bin station at this location.</li> </ul>	No	Kaipatiki Explorers spent several Friday evenings after school sewing calico bags. These were given to residents as part of the 'Plastic Free July Project'.
2399	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (KT)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker has:</p> <ul style="list-style-type: none"> <li>- worked with Panuku on their Northcote Town Centre development, including assisting them with further consultation with local communities</li> <li>- supported the local board services team with drafting of the 2017 local board plan.</li> </ul>	No	Staff applied a multi local board approach to the manaaki matua programme in Devonport -Takapuna and Kaipātiki. The aim is to identify gaps and services available for older persons living in the local board areas and how to engage with them effectively and efficiently.
2460	CS: ACE: Community Empowerment	Inclusion and Equity: Manaaki Matua	Create a data base of retirement homes and activities that are available to support the older generation. Identify and implement intergenerational programmes to create a spirit of connectedness and community involvement for mixed ages and genders.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Amber	<p>As no budget has been identified, this project has not been able to be advanced as originally envisaged.</p> <p>The strategic broker has helped focus the scope of the older persons project by taking into consideration data that is available through existing older people's networks such as Aged Concern and the Salvation Army.</p> <p>Further scoping work will be picked up in Q4 with the recommendation of budget allocation in the proposed 2017/18 work programme.</p>	No	The strategic broker and specialist advisor have developed a collaborative model to advance this project, as there is no budget allocated. Initial discussions have been held with Auckland North Community and Development (ANCAD) and Age Concern, to leverage existing mappings of community assets and services. Further discussions will be held with these two organisations in Q3.
2910	CS: ACE: Community Empowerment	Jobs for Youth	<p>Fund Kaipatiki Community Facilities Trust to support and add value to existing youth services and connect young people to employment opportunities.</p> <p>Budget: - Jobs for Youth \$50,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	<p>The funding agreement with Kaipatiki Community Facilities Trust resulted in the following activity during Q3:</p> <ul style="list-style-type: none"> <li>- Kaipatiki Community Facilities Trust has held a number of networking meetings with agencies, including Youthline, Academy New Zealand, schools, career services and employers to provide mentoring for work readiness</li> <li>- Apprenticeships have been successful with the Hobsonville Land Company who are developing the new Northcote town centre.</li> </ul>	No	The funding agreement for Kaipatiki Community Facilities Trust to deliver on Jobs4Youth project and youth activities is completed.

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2458	CS: ACE: Community Empowerment	Maori Responsiveness: Proposed Beachhaven Marae	Coordinate and collaborate within council and community to support Māori and local board aspirations to build a marae in Beachhaven.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker continued to support the marae committee.</p> <p>The marae feasibility report is in progress and will be completed by 31 May 2017.</p> <p>The marae committee updated the local board at a workshop during Q3, which covered design concepts, preferred site options, feedback from local communities and mana whenua.</p> <p>The marae committee requested further funds to meet the feasibility costs and this will be considered at the local board's April business meeting.</p>	No	On behalf of the marae committee the strategic broker prepared and issued an expression of interest document for the Beach Haven marae feasibility study. A preferred supplier has been selected. The study will be used to support the potential development of a marae commencing late 2017.
2466	CS: ACE: Community Empowerment	Placemaking: Community Coordinator - Kaipatiki Community Facilities Trust	<p>Fund the Kaipatiki Community Facilities Trust to deliver a range of neighbourhood based, community wide, programmes, events and activities.</p> <p>More connected ways of working at the local board level and increased community engagement</p> <p>Better access for community to council information and resources.</p> <p>Budget: - KFCT Annual grant - community development \$163,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 163,000	In progress	Green	<p>Kaipatiki Community Facilities Trust has provided reports as required, with updated data and narrative against deliverables.</p> <p>The work programme for community activities and engagement is on track.</p>	No	The funding agreement is completed with a reformatted work programme for both the local board and the Kaipatiki Community Trust.
2912	CS: ACE: Community Empowerment	Secondary Schools Scholarship grant	<p>Grants to support secondary schools/students.</p> <p>Budget: - Secondary Schools Scholarship grant \$8,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	No further action in quarter three.	No	Applications were submitted on Smartygrants by Northcote College, Glenfield College and Birkenhead College. Each school received an initial payment of \$2,000 for their 2016 prize giving. The second instalment of \$2,000 for the 2017 Scholarship grant will be paid in late September 2017.
2707	CS: ACE: Community Empowerment	REGIONAL and ABS: Raeburn Community House	Fund Raeburn House to operate premises at the Norman King Community Hub as community meeting space and to provide a range of community capacity building and neighbourhood development services.	Q1; Q2; Q3; Q4	ABS: Opex; External funding	\$ -	Completed	Green	<p>Raeburn House and Norman King Hub accountability reporting has been received and funding of \$20,000 towards operational costs for Norman King Hub has been released.</p> <p>CEU are assisting Raeburn House to progress connection of Norman King hub to the broadband infrastructure in Northcote.</p>	No	A funding agreement for 2016/2017 was completed. In Q2, part of the funds were distributed to Raeburn House, with the other part to be distributed in Q3.
2324	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (KT)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 1584 graffiti incidents in the Kaipātiki Local Board area between 1 July 2016 to 31 March 2017. This is a 2 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 79 per cent, with all 14 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.	No	There were 1131 graffiti incidents in the Kaipātiki Local Board area between 1 July 2016 and 31 December 2016. This is a five per cent increase compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 77 per cent, with all 13 incidents of graffiti being removed within the 24 hour target time (KPI). Kaipātiki achieved 99 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a one point increase on the previous survey carried out in April and gives the local board an average final score of 98.5 for 2016. This score is well above the overall council average of 94 per cent.
2940	CS: ACE: Community Places	Additional funding between Auckland Council & Birkdale Beach Haven Project and Highbury House	<p>Additional funding to support Birkdale Beach Haven Project (\$66,000) to deliver funding agreement requirements, base operating costs and targeted programmes.</p> <p>Additional funding to support Highbury House (\$20,000) to assist in organisational restructure and enhancing community development programmes.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 86,000	Completed	Green	Additional LDI funding has been paid and reporting against - completed.	No	An invitation was extended to all community centres, houses and hubs across the network for the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. Birkdale Beach Haven Community House, Highbury House and Bayview Centre staff attended. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.

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426	CS: ACE: Community Places	Funding Agreement between Auckland Council & community-led community centres and houses - Kaipātiki	Support Birkdale Beach Haven Project (\$69,653), Highbury House (\$36,633), Bayview (\$36,844) and Glenfield (\$47,012) Community Centres to deliver funding agreement requirements.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 190,142	Proposed	Green	Bayview Community Centre, Birkdale & Beachhaven Community House, Glenfield Community Centre and Highbury House have all completed their work plans for 2017/2018 which will be approved in April.	No	An invitation was extended to all community centres, houses and hubs across the network for the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. Birkdale BeachHaven Community House, Highbury House and Bayview centre staff attended. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.
2209	CS: ACE: Community Places	Marlborough Youth Facility	Operational plan developed to guide service delivery from the new facility.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The funding agreement has been signed and due for payment. The work plan for 2016/17 part year has been created and the 2017/18 work plan has been started and will be completed in April	No	Operational planning commenced in Q2.  Construction work has been completed and a Certificate of Public Use obtained. Blessing held at the facility on 5 December 2016 attended by Kaipatiki Local Board Members and Richard Hill Councillor.  The Trust have moved in, furniture for the office installed and landscaping undertaken.  Next period will see set up completed and the Trust begin to provide youth programmes and services as well as support venue for hire.
2096	CS: ACE: Community Places	REGIONAL Social Housing - KT	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December.  Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.  The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.	No	The joint venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.
2027	CS: ACE: Community Places	Venue hire service delivery - KT	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers.  The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.	No	The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched.  The network-wide promotional campaign is delayed and will now go live in the first month of Q3.
1419	CS: ACE: Events	Anzac Services - Kaipatiki	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 30,000	In progress	Green	Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.	No	Planning for Anzac Ceremonies commenced in Q2 with bookings of equipment and services. Planning meetings with delivery partners will commence in Q3. A briefing for elected members will also be held in late Q3. Delivery will occur in early Q4.
1411	CS: ACE: Events	Christmas Events - Kaipatiki	Funding to support Christmas event activity in the local board area.  - Birkenhead Christmas Parade (Birkenhead Rotary Club) \$7,000 - Glenfield Christmas Parade (Lions Club of Glenfield) \$7,000 - Christmas flag installation (Kaipātiki Community Facilities Trust) \$4,000	Q2	LDI: Opex	\$ 18,000	In progress	Green	Funding has been fully expended. Accountability reporting has started to come in. We are currently following up the Birkenhead Christmas Parade, whose accountability for the past two years is now outstanding. No further funding will be allocated to them until they become current with reporting.	No	A total of \$18,000 was paid out against three Christmas Event funding contracts in Q2. This fully expends this line item. Reporting back to the board on these events will occur in Q3 and Q4.
1418	CS: ACE: Events	Community Volunteer Awards (Kaipatiki)	Deliver a Community Volunteer Awards event within the local board area.	Q4	LDI: Opex	\$ 5,000	Approved	Green	Community Volunteer awards are planned for late Q4. Detailed planning will commence early May.	No	No action on this activity in Q2. With a new Civic Event Facilitator appointed, discussions will be held with the local board in Q3 for delivery in Q4.

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1413	CS: ACE: Events	Event Partnership Fund - Kaipatiki	Funding to support community events through a non-contestable grants process.  - Heritage Festival (Birkenhead Business Association) \$7,400 - Latin American Festival (Birkenhead Business Association) \$7,400 Northcote Now (Kaipātiki Community Facilities Trust) \$7,400 - Chinese/Korean New Year (Northcote Business Association) \$7,400 - Birkdale/Beachhaven March Madness (Birkdale/Beachhaven Community Project) \$7,400  Urbanesia (A&C Delivered) \$10,000  Total = \$47,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 47,000	In progress	Green	Funding for the Chinese/Korean New Year has been transferred to KCFT who acted as the broker for this event in 2017. That now means that the funding for the event partnership fund has been fully expended.  Accountability reports are now starting to come in and these will be sent to the board in the 4th quarter, once a critical mass of information has been received.	No	A total of \$46,400 has been paid to five groups and organisations. The balance of \$7,400 for the Chinese/Korean New Year event will be distributed in Q3. A change of delivery partner has occurred for this event. The event will now be delivered by a collective which includes Harbour Sport, the Kaipatiki Facilities Community Trust and Panuku Auckland.  Accountability for funding will be reported back to the board during Q3 and Q4.
1416	CS: ACE: Events	KFCT Delivered Events - Kaipatiki	Funding to support events delivered by the Kaipātiki Community Facilities Trust on an annual basis.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	In progress	Green	KCFT have received this funding and are now reporting to the local board on their activities as part of their larger work programme.  A final year end accountability focussing on their event activity under this line item will be prepared and presented to the board in the first quarter of 17/18.	No	The funding contract was completed and funding of \$100,000 paid out in Q2. Reporting back to the board on the activities delivered to the end of Q2 and planned for Q3 and Q4 under this funding agreement, will occur as part of the Kaipātiki Community Facilities Trust quarterly reporting to the board.
1417	CS: ACE: Events	Local Civic Events - Kaipatiki	Deliver and/or support civic events within the local board area.  Includes: - Women's Suffrage Day - Croftfield Lane - Kaimataara o Wai Manawa Opening	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,000	In progress	Green	A dawn blessing was held at Kaimataara o Wai Manawa on 10 February 2017 and was attended by around 30 people.	No	No local civic event activities occurred in Q2.
1410	CS: ACE: Events	Citizenship Ceremonies - Kaipatiki	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 25,000	In progress	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q3.	No	The Civic Events team delivered citizenship ceremonies on two occasions during Q2. Final numbers of new citizens are not yet available for the local board area.
<b>Libraries</b>											
768	CS: Lib & Info	Library hours of service - Kaipātiki	Provide library service at Birkenhead Library for 55.5 hours over 7 days per week. (\$608,047 - FY16/17) Provide library service at Glenfield Library for 55.5 hours over 7 days per week. (\$650,344 - FY16/17) Provide library service at Northcote Library for 53 hours over 7 days per week. (\$511,183 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,769,574	In progress	Green	In this quarter visits to the Kaipātiki libraries were 17 per cent higher than the previous year. In February 2016 Northcote library was closed for the roof replacement so the visits are high this year in comparison	No	Library visits this quarter have remained constant compared to the same quarter last year. Glenfield and Northcote libraries were closed for four days between Christmas and New Year while Birkenhead remained open for all non-stat holidays.
1478	CS: Lib & Info	Extended hours - Kaipātiki	2.5 additional opening hours at Northcote Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 13,000	In progress	Green	The additional 2.5 hours at Northcote library continues to provide a small window for customers to visit the library after 5pm to access collections or generally use the library as a place to spend time in.	No	Customers continue to make use of the later nights at Northcote Library.
778	CS: Lib & Info	Celebrating cultural diversity - Kaipātiki	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Lunar New Year was celebrated in each town centre with the libraries holding storytime sessions and displays. 3D workshops for the blind held at Glenfield Library. Local businesses and community groups in Glenfield such as Econappies and Budgeting Consultation recognising the library space as a great place to promote their services to the community. Northcote Library in collaboration with Kaipātiki Facilities Trust ran a week long Fiafia Fanau Festival - comprising of a number of workshops (Tenancy Rights, Potpourri making, tattooing in the library, Pasific Mama's Drumming and finished off with an evening event of celebrations. Kai stalls, performances and local community groups (such as Panuku, HLC, Literacy Auckland North), all coming together to celebrate the vibrant community. Approx. 450 attended the evening festival alone.	No	This quarter the Latin America and Spain Film Festival was held at Birkenhead Library. This was a successful community engagement initiative, and library staff promoted the resources and services available from their local library. "Awakening/ruaumoko" (The beginning) was celebrated at Northcote Library. Glenfield created a new distinct area for the Maori collection providing a space to give the taonga stronger identity. All libraries are running the Great Summer Reading challenge for adults including book bundles in Chinese and Arabic.

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777	CS: Lib & Info	Celebrating local places and people - Kaipātiki	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month, Heritage Festival, Latin and South American film festival Participate in an event that celebrates the local area through connecting with the local business association during the heritage festival. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Northcote continues to host Panuku Town Centre plans for the community. Chinese chess players are now joined by Korean card players who come in on a daily basis to enjoy the space.	No	This quarter we had the Museum's Automated Digitisation Unit at Northcote Library. The library also hosted SUP (Stand up Poetry) evening. 67 Chinese chess players used Northcote Library as a venue to participate in what is a very popular activity. Northcote library was used to promote and share information about the town centre renewal through displays and community meetings led by Panuku and The Hobsonville Land Company.
776	CS: Lib & Info	Digital literacy support - Kaipātiki	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Digital book-a-librarian sessions covered individual digital help for customers and Birkenhead library's 'Digital Device Drop-in sessions' keep our customers questions answered. At Northcote the Chinese community continue to attend basic computing classes on a weekly basis. Customers tell us that they love the ease with which they can request books from any library on-line and self-check them quickly and efficiently.	No	This quarter there were 90418 Wi-Fi and PC sessions. This is an increase of two per cent compared to the same quarter last year. Digital book-a-librarian sessions covered individual digital help for customers and Birkenhead library's 'Digital Drop-in sessions' keep our customers questions answered. At Northcote the Chinese community have their needs met with basic computing classes and a workshop on 'Requesting' library items in Mandarin. Customers tell us that they love the ease with which they can request books from any library on-line and self-check them quickly and efficiently.
769	CS: Lib & Info	Information and lending services - Kaipātiki	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Issues across the Kaipātiki libraries have had an increase of five per cent along with higher WiFi and PC use compared to the same quarter last year. The results are higher as the Northcote library was closed for the roof replacement in February 2016.	No	The number of library items borrowed from the Kaipātiki libraries decreased by four per cent compared to the same quarter last year. This is most likely due to the closure of Glenfield and Northcote libraries between Christmas and New Year.
775	CS: Lib & Info	Learning and Literacy programming - Kaipātiki	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Glenfield Library attended two expos; at the Early Childhood Centre to promote membership and our pre school programmes and Glenfield Primary school to highlight the upcoming holiday programme.	No	This quarter we hosted two Learner Drivers Licence courses, Adult read-aloud sessions in two languages at Northcote Library and weekly conversations with migrants, and two Book launches one for a Spanish book at Glenfield Library. We continue to support customers with Book-a-Librarian service including several CV writing/checking sessions. Five work experience candidates were hosted at two of the libraries.
770	CS: Lib & Info	Preschool programming - Kaipātiki	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Mandarin rhyme time, Mandarin storytime and bilingual storytime. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Kaipātiki local board libraries continue to deliver well attended Wriggle & Rhyme, Rhymetime and storytime sessions with 4222 participants in attendance this quarter. Sessions regularly include bi-lingual English and mandarin content depending on the audience on the day.	No	We have delivered close to 90 programmes to more than 4000 participants in this quarter. Both Birkenhead and Glenfield libraries offer two Wriggle & Rhyme sessions per week to meet demand and prevent overcrowding. All three libraries undertook outreach visits to 10 preschools reaching 235 pre-schoolers.
773	CS: Lib & Info	School engagement and Afterschool programming - Kaipātiki	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours including Minecraft Club, MakerLabs, Coding Club, Books and Boards and Saturday storytime. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	All three libraries continue to offer regular programmes including Makerlab, Robotics and device drop-ins after school. Glenfield library staff prepared a Heritage & History session upon request from Glenfield Primary. Creative Learning Scheme of Glenfield attended a 'Dark Horse' movie night as an introduction to learning how to play chess. Auckland War Memorial Museum presented a second information series to groups of children from local schools at Northcote Library to help celebrate Pasifika.	No	The Auckland War Memorial Museum ran a programme at Northcote library with six local schools attending a session. Minecraft and Makerspaces are proving popular in our libraries and future sessions being planned for 2017. Glenfield library trialled a pop up chess club and participated in the international Hour of Code week. Glenfield Intermediate displayed their art work in the library to the delight of parents and customers alike. Over the quarter 200 students came into the libraries for afterschool programming and homework help.
771	CS: Lib & Info	School holiday programming - Kaipātiki	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We are at present planning events and activities for the upcoming school holidays with the theme of 'Construction Wizard'.	No	Events were run in all three libraries for the October school holidays with 438 people participating in many events. At Birkenhead Library, a mini maker day was held with over 160 children and parents attending and participating in a wide range of activities. We shared our programmes by running the same one at both Glenfield and East Coast Bays Libraries.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
772	CS: Lib & Info	Summer reading programme - Kaipātiki	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Kia Māia Te Whai, Dare to Explore summer reading programme gave many tamariki the opportunity to read, learn and participate in Te Reo Maori as booklets were available in English or Maori or both languages (bilingual). A total of 479 registrations were recorded across the three libraries. Activities included a balcony gardening session at Birkenhead. Glenfield hosted a Mandarin teacher from the Glenfield Community Centre who presented sessions on dumpling and noodle making and calligraphy lessons.	Yes	We promoted the annual Dare to Explore reading programme to five schools in November. By the end of December 451 children had registered across the three libraries. Glenfield Mall invited us to read stories in the mall before Christmas. This gave us a chance to introduce children to this programme.
774	CS: Lib & Info	Supporting customer and community connection - Kaipātiki	Provide programmes that facilitate customer connection with the library and community including Bookchat, author talks, English, Chinese and Korean book clubs and English conversation for migrants. Provide community space for hire at all three libraries. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Glenfield Library held two successful author talks. A breakfast was held at the library in collaboration with a local church whose members wanted to know more about eBook and eAudio resources. The Learner Drivers Licence course ran at Northcote Library with another successful intake and pass rate among the participants. The Chinese/English Read Aloud group continues to make great use of the Northcote library space twice a week during term time.	No	Our community engagement for this quarter included presentations, displays and outreach opportunities. Highlights included, at Glenfield Library: two parenting courses run by Whanau Marama; hosting weekly story times run by Kuddles an in-home day care organisation; monthly book groups and Tea and Topics in English and Mandarin; the delivery of books to Green Valley Rest Home. At Northcote library: hosting the Literacy Auckland North rebranding event called "Stories and Celebration"; a composting demonstration in the edible garden courtyard; a link with the Urbanesia festival through three story times. Displays included: Auckland Transport, Waste collection, UN Arabic Language day, Meditation.
<b>Local Parks</b>											
525	CF: Operations	Top Up ABS: Mechanical edging	Retain mechanical edging within the KLB	Q1	LDI: Opex	\$ 54,000	In progress	Green	Top up to the maintenance contacts from the local board locally driven initiatives opex	No	Top up to the maintenance contacts from the local board locally driven initiatives opex
520	CF: Project Delivery	136 Birkdale Road Park development	Includes 136 Birkdale Road development, signage, etc Budget for 136 Birkdale is \$282,000. Development at the site includes new car park, play space and plaza.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 782,000	In progress	Green	Current status: negotiations with preferred tenderer underway to ensure scope of works fits within budget. Resource consent approved Next steps: confirm contract and start date for mid April 2017.	No	Description of the work: physical works for the development of car park, playspace and plaza. Current status: funding was found in the long term plan for this project. Additional funding of \$25,000 was allocated from the locally driven initiatives budget. This was approved in December 2016. Budget issues have now been resolved. Detailed design underway following consultation for playspace, carpark and plaza. Resource Consent approved Next steps: complete tender package for physical works. Issues: none
522	CS: PSR: Local Parks	Parks Response Fund	Discretionary fund to respond to issues in parks and plan for future development.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	In progress	Green	In project delivery phase with Community Facilities.	No	Work on temporary signage for bike and skate parks is in progress.
523	CS: PSR: Local Parks	Parks volunteer support - resources/services	Support existing parks volunteer groups in the Kaipātiki Local Board area. Budget to be split between different activities, including, but not limited to Contractor Support Tools and Equipment Pest Animal Control Beach Clean Ups Brochures Planting Implementation of actions from the Pest-Free Kaipātiki Action Plan	Q1; Q2; Q3; Q4	LDI: Opex	\$ 75,000	In progress	Green	On-going support provided to volunteers. Pest control, green waste and rubbish removal services supplied (as required) through contractor support. Total volunteer hours for the quarter: 850 hours. Two volunteers have completed the growsafe herbicide course. Planning is underway for the 2017 planting season. A moth plant campaign is underway, developed through the Pest Free Kaipātiki Project. Preparation underway for the delivery of a guided walk programme in reserves (inc coastal, heritage and bush) intended commencement June 2017 (potential sites: Smiths Bush, Little Shoal Bay, Le Roys and Kauri Point).	No	Community Ranger is currently meeting with groups to develop a work plan and providing ongoing support for volunteers.
2106	CS: PSR: Local Parks	Pest Free Kaipātiki Strategy	Implement the pest free Kaipātiki work programme.	Q2; Q3; Q4	LDI: Opex	\$ 28,000	In progress	Green	Parks Community Ranger has been supporting the Pest Free Kaipātiki Steering Group and planning for 17/18 (together with colleagues from Infrastructure and Environmental Services).	No	Budget reallocated by Local Board.
521	CS: PSR: Local Parks	Connections Network Plan	Development of walkways and cycleways in the KLB area as identified in the Kaipātiki Connections Network Plan	Q1; Q2; Q3; Q4	ABS: Capex	\$ 224,372	In progress	Green	Figures have been changed on 6/7 to reflect the LTP allocation/  In project delivery phase with Community Facilities.	No	Local Board have reviewed the Connections Plan including forward work programme. Approved by Local Board in September 2016.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Sports Parks</b>											
3857	CF: Project Delivery	Shepherds Park Floodlighting Power Meter	New Floodlighting Power Meter Box to separate billing and supply from the clubhouse.	Q2; Q3	Growth	\$ 20,000	In progress	Green	Current status: application for change payment system lodged Next steps: approve billing changeover	No	Description of the work: install a new council owned power meter for the control of floodlights, separate from the club house and changed to council's billing system. Current status: business case completed Next steps: initiate project Issues: none
<b>Leisure</b>											
2747	CS: PSR: Leisure	Birkenhead Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Birkenhead Pool and Leisure Centre Business Plan – Performance programming targets are on track to meet the Local Board objectives year to date. Fitness membership has grown by 14% due to a memberships drive in conjunction with Glenfield. This quarter saw the facility holiday programme increase by 40% with a cap reviewed to 90 children and the provision of an extra week. Education outside the classroom programmes started this quarter and have experienced a 12% increase. The facility hosted a rugby exchange from Argentina with 160 players using the gym and Harvey Wright fields.	No	Birkenhead Pool & Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Fitness membership has grown by 5% and the outdoor education visits are up by 15% with 3 new schools using the site. The centre hosted the HERA Project – empowering inactive girls, IDEA Services which introduced special needs students to outdoor activities.
2751	CS: PSR: Leisure	Glenfield Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Glenfield Pool and Leisure Centre's Business Plan and performance programming is on track to meet the Local Board objectives year to date. The marketing campaigns undertaken have seen an increase in profile community awareness around Kaipatiki and from this 200 new members have joined the centre. The pool area successfully reopened on time after a ten working day shutdown for annual maintenance. Trials of hydro slides opening times (opening for longer), resulted in an increase in usage by 5%. Alterations to the entrance foyer have been completed changing the way in which staff interact with our customers and customer engagement has improved. Revenue is up due to rolling over the swim school for term 1, 2017.	No	Glenfield Pool and Leisure Centre's Business Plan and KPI programming is on track to meet the Local Board objectives for the second Quarter. The recent marketing campaign has seen an increase in the centres awareness and profile around Kaipatiki and from this 200 new members have joined the centre. The Pool area successfully reopened on time after a 10 working day shutdown for annual maintenance. For the last week of the school holidays the centre trialed opening the hydrosides earlier and for longer, hydroslide usage was up by 5% due to this. The changes to the entrance foyer have been completed changing the way in which Staff now interact with our Customers. Revenue is up due to rolling over the swim school for term 1, 2017.
<b>Sport and Recreation</b>											
3859	CS: PSR: Sport & Rec	Beach Haven Tennis Club new multi-surface turf	Locally driven initiative capital grant of \$50,000 from Kaipatiki Local Board expenditure budget for a Funding Agreement to Beach Haven Tennis Club Incorporated for costs associated with the installation of a new multi-surface turf.	Q2; Q3; Q4	LDI: Opex	\$ 50,000	Approved	Green	Remaining funding secured from Birkenhead Licensing Trust. Contract for commencement of works in preparation.	No	Beach Haven Tennis Club are seeking remaining funding for the project
3860	CS: PSR: Sport & Rec	Birkdale Primary School outdoor courts upgrade grant	Partnership with Birkdale Primary School for the purpose of upgrading the school's two outdoor courts and allocates \$40,000 from the board's locally driven initiatives budget towards this partnership.	Q2; Q3; Q4	LDI: Opex	\$ 40,000	Approved	Green	Remaining funding secured from Birkenhead Licensing Trust. Contract for commencement of works in preparation.	No	Group has secured the remaining funding. Awaiting updated programme from recipient.
2938	CS: PSR: Sport & Rec	Investigate Equitable Access (KT)	investigate opportunities for assisting with equitable access to sport and recreation facilities	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Approved	Green	Two options are being progressed, 1: Provision of grant to Netball North Harbour to support general operating costs 2: Provision of grant to Glenfield College to provide community access through the provision of netball facilities. On development of options approval to be sought from local board.	No	Investigating options to access Glenfield College sport facilities with Netball.
3858	CS: PSR: Sport & Rec	Netball North Harbour Funding Agreement Grant	Grant to Netball North Harbour Incorporated for costs associated with facility improvements, including roof and new window replacement.	Q2; Q3; Q4	LDI: Opex	\$ 175,000	Approved	Green	Additional funding has been approved by Devonport Takapuna, Upper Harbour and Hibiscus and Bays Local Boards. Netball North Harbour are preparing funding applications to secure remaining project funding from non-council funding sources.	No	Report to be prepared seeking funding from other Northern Local Boards for this project.
2769	CS: PSR: Sport & Rec	Sport Partnerships Shepherds Park Multisport	Supporting the development of a multi-sport hub at Shepherds Park with the collective of sport clubs located on the park	Not scheduled	Currently unfunded	\$ -	In progress	Green	Models for the governance and management of the squash and tennis building are being developed for discussion with key stakeholders and local board.	No	Working Group continue to explore governance and operating structures and implementation plan.
2781	CS: PSR: Sport & Rec	Community Access Netball North Harbour (KT)	Providing community access to Netball North Harbour Centre. \$28,000 for the 16/17 financial year.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	Community access provision continues. Annual report on 16/17 financial year to be provided August 2017.	No	Annual report received showing satisfactory outcomes increased use of the facility and engagement with new community organisation using the facility.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Development Projects</b>											
4412	CF: Project Delivery	Kaipatiki - Installation of Adult Fitness Equipment in Parks	Installation of 5 adult fitness equipment stations (double) at Rewi Alley Reserve. Fitness equipment to be NZ made (similar to one installed at Little Shoal Bay).	Not scheduled	LDI: Capex	\$ 80,000	In progress	Green	Current status: sourcing for fitness equipment options underway Next steps: confirm equipment with local board and order	No	Description of the work: supply and installation of five new fitness stations. Current status: sourcing for fitness equipment underway. Next steps: confirm equipment and order. Issues: none
4413	CF: Project Delivery	Kaipatiki - Normanton Reserve Enhancements	Improved recreational value of Normanton Reserve.	Not scheduled	LDI: Capex	\$ 185,000	In progress	Green	Current status: concept design underway for new play items. Next steps: continue with design and specs and confirm consent requirements	No	Description of the work: new play, lights and bike track markings. Current status: professional services engaged. Next steps: commence design Issues: none
4414	CF: Project Delivery	Kaipatiki Community Facilities Trust - Vehicle Exit - Marlborough Park Carpark	Improved play value, providing for different ages and abilities	Not scheduled	LDI: Capex	\$ 35,000	In progress	Green	Current status: project being completed with Marlborough Path renewals.	No	Project is in progress
3594	CF: Project Delivery	Kaipatiki FY17 Northcote Library capital works	Northcote Library - Install courtyard canopy	Q2	LDI: Capex	\$ 15,000	Completed	Green	Handover and Delivery.  Current status: complete	No	Project Completed.
4415	CF: Project Delivery	Kaipatiki Small Parks Top Up	Improving existing play spaces in the reserves in line with existing play renewal projects	Not scheduled	LDI: Capex	\$ 211,113	In progress	Amber	Allocation required of remaining budget to ensure it can be incorporated into the scope of works with current projects.  Current status: proposed scope for various sites reported to Kaipatiki Local Board for approval . Next steps: implement works as identified	No	Project is in progress
4427	CF: Project Delivery	Lynn Reserve Playspace Shade Sail	Creation of a sun-smart play spaces within the KLB area	Not scheduled	LDI: Capex	\$ 30,000	In progress	Green	Current status: sail design underway Next steps: order shade sail and apply for consent	No	Project is in progress
4429	CF: Project Delivery	Lysander Crescent Reserve Play Upgrade	Lysander Crescent Reserve play upgrade: Installation of additional play equipment in the reserve	Not scheduled	LDI: Capex	\$ 65,000	In progress	Green	Current status: scope confirmed, design and consenting out to tender. Next steps: design and consultation underway	No	Project is in progress
4430	CF: Project Delivery	Monarch Park - Entrance Improvements	Improving the recreational value of the site	Not scheduled	LDI: Capex	\$ 50,000	Approved	Green	Leave out of Quarterly combined with 15501	No	Project is in progress
4428	CF: Project Delivery	Monarch Park - New Toilet Development	Improving amenities at Monarch Park	Not scheduled	LDI: Capex	\$ 165,000	Approved	Green	Leave out of Quarterly combined with 15501	No	Project is in progress
4083	CF: Project Delivery	Norman King Square - Installation of Billie Tap - Meeting Room	Norman King Square - Installation of Billie Tap - Meeting Room	Q2	LDI: Capex	\$ 5,775	Completed	Green	Current status: complete	No	Description of the work: supply and install under the sink hot water boiler to the new kitchenette recently put in into the new meeting/ community room. Current status: contract awarded. Installation to happen in the 1st half of December. Next steps: complete installation. QA and Handover. Issues: none
4074	CF: Project Delivery	Raeburn House - Acoustic Panel Installation	Raeburn House - Acoustic Panel Installation	Q1; Q2	LDI: Capex	\$ 14,000	Completed	Green	Current status: complete	No	Description of the work: number of offices/ meeting rooms have been built at Raeburn House with soundproofing issues. Soundproofing issues needs to be remedied. Current status: project completed. Tenants are very happy with the outcome. Next steps: close project. Issues: none
1917	CF: Project Delivery	Marlborough Park Hall Youth Facility Development	Progress project to construction phase and handover to Community Facilities and complete an Expressions of Interest process and facilitate facility readiness for operation - \$400,000 LDI; \$170,000 ABS Renewals; \$296,875 LTP	Q1; Q2	ABS: Capex; LDI: Capex	\$ 776,875	Completed	Green	Current status: project complete.	No	Current status: Project completed. Next steps: Final payment to be made. Risk/ Issues: Nil
3862	CF: Project Delivery	Rewi Alley Reserve new toilet block	Build a new single-pan Exeloo (Jupiter silver model) at Rewi Alley Reserve (R52 Trias Road, Totara Vale 0629).	Q1; Q2; Q3; Q4	ABS: Capex	\$ 150,000	In progress	Green	Current status: business case reviewed and tendering for professional services Next steps: complete tendering of professional services	No	Description of the work: build a new single-pan exeloo Current status: business case to be reviewed Next steps: planning Issues: none
<b>Community Facilities: Renewals</b>											
3782	CF: Project Delivery	ActivZone - Roof replacement over training and turret	ActivZone - Roof replacement over training and turret	Q2; Q3	ABS: Capex	\$ 95,238	In progress	Amber	Delays in gaining building consents due to lack of as-builts on existing building. Staff are working through issues with building consent team  Current status: all interior work has been completed. Awaiting building consent to start demolition of the turret and new roof installation. Next steps: receive building consent approval. Cut down the turret and install new roof over it.	No	Description of the work: cut down the turret structure to upper roof level. Build new roof on top the turret block work. Repair water damage to the ceiling in the meeting room. Current status: all interior work has been completed. Next steps: building consent approved to start demolition of the turret and new roof installation. Project on track. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3073	CF: Project Delivery	Adah Reserve tracks Renewal; KCNP - Adah Track Development	Adah Reserve Boardwalk, Path and Steps Renewals. Existing Renewal Project	Q1; Q2; Q3	ABS: Capex	\$ 35,000	In progress	Green	Current status: construction of track complete, Next steps: consent planting to come after easter	No	Description of works: Upgrade and renewal of track network project. Current status: Construction underway. Next steps: Construction complete. Issues: Weather may constrain delivery, risk medium.
4043	CF: Project Delivery	AF Thomas carpark renewal	AF Thomas carpark renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 151,000	In progress	Green	Current status: physical works commenced mid January and estimated to be completed by April 2017. Next steps: physical works to continue.	No	Description of the work: renewal of carpark, including footpath on behalf of Auckland Transport. Current status: physical works has been awarded and due to commence mid December and expected to be completed by early March 2017. Next steps: physical works to commence on site. Issues: none
3074	CF: Project Delivery	Agincourt Reserve Carpark Renewal	Agincourt Reserve Carpark and Path Renewal	Q1; Q2	ABS: Capex	\$ 30,460	Completed	Green	Current status: project completed October 2016.	No	Description of works: Carpark renewal. Current status: Physical works completed October 2016. Next steps: As-builts and project close out to be completed. Issues: Nil
3075	CF: Project Delivery	Bartley Street Toilet Renewal	Bartley Street Public Toilets Renewal	Not scheduled	ABS: Capex	\$ 14,000	Approved	Amber	Issues: Report to the local board on the future requirement is for this facility.  Current status: need to determine current use of this facility and if provision in this location is still required. Next steps: stakeholder and public engagement to determine current use of the toilets and suitability of toilet provision in this location.	No	Description of the work: Renew toilet block, new doors, fix cracks and paint. Current status: Investigating options for amalgamating Bartley Street Toilets and Halls Beach Reserve. Next steps: Discuss feasibility and options with the parks and places specialist. Issues: Nil
4060	CF: Project Delivery	Bayview Community Centre - Entranceway redesign & rebuild	Bayview Community Centre - Entranceway redesign & rebuild	Q1; Q2	ABS: Capex	\$ 42,960	Completed	Green	Current status: complete	No	Description of the work: re-design and upgrade existing entrance way including staff office, foyer, entrance door, accessibility ramp and stairs Current status: project completed. Awaiting code compliance certificate Next steps: obtain code compliance certificate Issues: none
4061	CF: Project Delivery	Beach Haven Sports Centre - Roof flashing replacement	Beach Haven Sports Centre - Roof flashing replacement	Q1; Q2	ABS: Capex	\$ 17,262	Completed	Green	Current status: complete	No	Description of the work: replace roof flashings. Current status: project completed. Next steps: handover and closure. Issues: none
4410	CF: Project Delivery	Birkenhead Library - Brick Archway Refurbishment	Health & Safety - remove brick layers and replace with timber beam/ply.	Q3; Q4	ABS: Capex	\$ 31,973	In progress	Green	Current status: work is 80% complete and all the areas are safe now. The urinal is not removed yet, expected to be done on 17 March 2017. The brickwork around the arches will completed during the week of 20 - 24 March 2017. Next steps: complete the brick work/veneer around the arches and remove the urinal.	No	Description of the work: Birkenhead Library - Brick Archway Refurbishment Current status: no update
4062	CF: Project Delivery	Birkenhead Library - HVAC Replacement	Birkenhead Library - HVAC Replacement	Q1; Q2; Q3; Q4	ABS: Capex	\$ 473,375	In progress	Green	Current status: delivery phase with construction in progress. Next steps: progressing with installation and awaiting equipment delivery before completion of physical works, with estimated completion end June 2017 or earlier.	No	Description of the work: upgrade air conditioning units and install solar films to windows to improve environmental conditions and meet requirements of the library. Library suffers from lack of heating in winter and cooling in summer. Current status: delivery phase with contract just awarded Next steps: equipment ordering and start of physical works, with estimated completion end June 2017 or earlier. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4353	CF: Project Delivery	Birkenhead Library - Interior Refurbishment	Renew the interior of the building, specifically the carpet, vinyl, & some painting. Capacity has arisen regionally to add further projects to the Libraries renewals programme.	Not scheduled	ABS: Capex	\$ 55,830	In progress	Amber	This an award winning building hence the reason for the architect's involvement. The delay in choosing a carpet and the long lead time for the carpets might mean that we go over the financial year end with this project.  Current status: the carpet tile type and colour have not been finalised yet. The original architect of the building wishes to present his proposals for tile colours and types to library management - he will meet with management during the week of 13 - 17 March. Next steps: once the carpet tile colour/style is finalised we will place an order with the carpet supplier. We will also ask for two to three quotes to lay the carpet. The carpet tiles will likely have a 8 - 12 week lead time.	No	Description of the work: refurbish various areas of interior of the Birkenhead Library Current status: finalise the scope of works Next steps: assign a project manager for deliver Issues: none
4063	CF: Project Delivery	Birkenhead Pool and Leisure Centre - Replace pool water heating boiler	Birkenhead Pool and Leisure Centre - Replace pool water heating boiler	Q1; Q2	ABS: Capex	\$ 47,000	Completed	Green	Current status: complete	No	Description of the work: replace pool heating boiler Current status: boiler installed and commissioned. Next steps: hand over to operations with manuals. Issues: none
4064	CF: Project Delivery	Birkenhead Pool and Leisure Centre - Replace Retaining Wall & drainage	Birkenhead Pool and Leisure Centre - Replace Retaining Wall & drainage	Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Description of the work: project completed.
3076	CF: Project Delivery	Birkenhead War Memorial Park - Service Road (Recreation Drive to Mahara Ave)	Birkenhead War Memorial Park Road Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 69,703	On Hold	Amber	Issues: Dependencies around other internal reserve roads require resolution.  Current status: project on hold Next steps: dependencies around other internal reserve roads require resolution.	No	Description of works: Renewal of carpark. Current status: Project on hold. Next steps: Dependencies around other internal reserve roads require resolution. Risks/ Issues: Dependencies around other internal reserve roads require resolution.
3077	CF: Project Delivery	Birkenhead War Memorial Park Carparks Renewals	Birkenhead War Memorial Park Carparks, Lightng, Retaining Wall, Road and Sign Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 144,000	In progress	Amber	Whole of park plan needs to be completed prior to renewing the carpark. Issues: Project timeline impacted by other projects, construction unlikely to be this financial year.  Current status: engineering assessment of current conditions is complete. Mahara Drive carpark on hold because of grandstand issues, repairs behind cricket club were completed in November 2016. Recreation Drive- engineering design complete. Next steps: Mahara Drive, assessment of grandstand demolition impacts on scope to come, bike paint design to local board for comment.	No	Description of works: Improvements to car park layout recreation drive and Mahara ends. Current status: Engineering assessment of current conditions both sides are complete, Mahara Drive carpark on hold because of grandstand issue, Recreation drive - engineering design underway. Next steps: Mahara assessment of grandstand demolition impacts on scope to come, bike paint design for local board to comment. Issues: Project timeline impacted by other projects, construction unlikely to be this financial year.
4411	CF: Project Delivery	Birkenhead War Memorial Park Grandstand renewal	Continued investigation into the grandstands structural integrity.	Not scheduled	ABS: Capex	\$ 10,000	Proposed	Green	Current status: awaiting structural report from the engineer. Next steps: engage a second consultant to carry out a peer review on Prendos final report.	No	Description of the work: continue investigation into grandstand's structural integrity. Current status: project in concept phase. Part two of the investigation almost completed. Awaiting structural report from the engineer. Next steps: investigate options further to enable discussion with the local board. Issues: none
4065	CF: Project Delivery	Birkenhead War Memorial Park Pump Track	Birkenhead War Memorial Park Pump Track	Not scheduled	ABS: Capex	\$ 24,000	In progress	Green	Current status: the carpet tile type and colour have not been finalised yet. The original architect of the building wishes to present his proposals for tile colours and types to library management - he will meet with management during the week of 13 - 17 March. Next steps: once the carpet tile colour/style is finalised we will place an order with the carpet supplier. We will also ask for two to three quotes to lay the carpet. The carpet tiles will likely have a 8 - 12 week lead time.	No	Description of the work: construction of pump track Current status: defects and compliance underway Next steps: handover and closure Issues: none
3079	CF: Project Delivery	Birkenhead War Memorial Park Skate Renewals	Birkenhead War Memorial Park Road and Skatepark Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,000	In progress	Amber	Scope has been split into two stages to reflect the available budget.  Current status: tender negotiations for stage one: Skatepark underway. Resource Consent approved. Next steps: award contract for stage one. Physical works likely to commence on site by May 2017.	No	Description of works: Skate park renewal, including retaining wall and ramp and lower carpark. Current status: tendering for physical works released. Next steps: award contract, obtain resource consent. Physical works likely to commence on site early 2017, after consent is obtained. Issues: Nil

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3080	CF: Project Delivery	Birkenhead War Memorial Sport Fields 2 and 3 Renewal	Birkenhead War Memorial Park Sports Field Renewal	Q2; Q3; Q4	ABS: Capex	\$ 194,980	In progress	Green	Current status: scope confirmed, design contract out to tender. Next steps: commission design.	No	Description of works: Sport fields two and three renewal, design financial year 2017, build financial year 2018 Current status: scope confirmed Next steps: procure sportsfield specialist to undertake soil testing, design and build. Issues: Nil
3081	CF: Project Delivery	Birkenhead War Memorial Tracks	Birkenhead War Memorial Park Path, Retaining Wall and Steps Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 19,340	In progress	Green	Current status: assessment of quality and costs complete. Next steps: scope confirmation required then design and consenting complete.	No	Description of works: Bush track improvements - renewal and Kaipatiki Connections Network Plan development. Current status: Assessment of quality and costs complete, design started Next steps: Design and consenting complete Issues: Nil
3082	CF: Project Delivery	Celeste Playspace Renewal	Celeste Reserve Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 18,637	In progress	Green	Current status: play specialist reviewed playspace and recommends closure in favour of other close playspace getting improvements to achieve best outcomes for local area. Next steps: update local board, liaise with Healthy Waters regarding changes to reserve. A decision on the further investment in this playspace will be required.	No	Description of the work: playspace renewal Current status: play specialist reviewed playspace and recommends closure in favour of other close playspace getting improvements to achieve best outcomes for local area. Next steps: update local board, liaise with Healthy Waters regarding changes to reserve. Issues: decision on further investment in this playspace required.
3083	CF: Project Delivery	Chatswood Reserve (Sign, tracks, Furniture)	Chatswood Reserve Boardwalk, Path, Bridge, Retaining Wall, Sings, Staris and Step Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 120,000	In progress	Green	Current status: stage one works underway on site to renew the three slip sites. Next steps: stage one works to be completed. Continue with design for stages two and three.	No	Description of the work: renewal of track network. Physical works to be staged over two - three years. Current status: stage one works tendered and resource consent lodged. Next steps: award stage one works and obtain consents for works to commence. Continue with design for stages two and three. Issues: budget for stages two and three insufficient. Additional budget will be requested through the renewals budget.
3084	CF: Project Delivery	Chelsea Estate Heritage Park tracks	Chelsea Estate Heritage Park Bridge Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: design and consenting underway Next steps: design and consent lodgement complete	No	Description of works: tracks upgrade. Current status: Design and consenting underway. Next steps: Design and consent lodgement complete. Issues: Nil
3085	CF: Project Delivery	Downing Street Fixtures, Furniture and Equipment Renewals	Downing Street Reserve Sign and Barbeque Renewals  NOTE: this line has been modified to include line 3086 reflecting merged projects	Q1; Q2; Q3	ABS: Capex	\$ 1,200	Completed	Green	Current status: complete	No	Description of works: renewal of pathway and sign. Current status: Sign and path has been renewed. Next steps: as-builts and project closure to be completed Issues: Nil
3087	CF: Project Delivery	Dudding Ave Reserve tracks	Dudding Avenue Reserve Path Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,882	In progress	Green	Current status: detailed design underway, and resource consent application lodged. Next steps: prepare tender package and obtain consents. Physical works planned for summer 2018/19.	No	Description of works: Renewal of walkway Current status: Concept design underway. Next steps: Continue on design, consents and consultation. Issues: Nil
3088	CF: Project Delivery	Elliott Reserve Play and Furniture Renewals	Elliott Reserve Playground, Fence and Tables Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 33,960	In progress	Green	Current status: concept design commenced. Next steps: concept design to be approved by the local board before detailed design and consents can commence.	No	Description of works: Design, consents and physical works to renew playspace and furniture. Current status: Planning works to inform what design could include is underway. Next steps: Design and consents to commence. Issues: Nil
3089	CF: Project Delivery	Elliott Reserve Carpark and Pathways Renewal	Elliott Reserve Path and Road Renewals	Not scheduled	ABS: Capex	\$ 35,000	Approved	Green	Current status: work being scoped	No	Current status: work being scoped. Next steps: planning phase. Issues: none
3090	CF: Project Delivery	Eskdale Reserve Network tracks and Furniture renewals	Eskdale Reserve and Francis Jendall Reserve paths, Fence, Steps, Bridge and Sign Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Amber	Budget for full scope of works insufficient. Budget for future years yet to allocated.  Current status: detailed design for stage one underway. Resource Consent for whole track network approved. Next steps: continue design for stage one. Stage 1A works includes the handrail replacement for the bridge currently closed to commence April 2017. Stage 1B works includes the new Lauderdale crossing and is planned for summer 2017/18.	No	Description of the work: walkway renewal. Physical works to be staged over two to three years. Current status: design underway following consultation. Next steps: stage one, works aiming to start in autumn. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4066	CF: Project Delivery	Fernwood Grove Play space renewal	Fernwood Grove Play space renewal	Q3	ABS: Capex	\$ 107	Completed	Green	Current status: complete	No	Description of the work: play space renewal Current status: physical works complete Next steps: handover completion Issues: none
3091	CF: Project Delivery	Glenfield Cemetery Pathways	Glenfield Cemetery Path Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 36,000	On Hold	Red	On hold until prioritised. Issues: insufficient budget for scope of works.  Current status: physical works tendered \$280,000. Insufficient funds to continue. Design and consents completed for when budget is approved. Next steps: resource consent valid for five years from November 2016.	No	Description of the work: pathway renewal. Current status: physical works tendered \$280k. Insufficient funds to continue. Design and consents completed for when budget is approved. Next steps: resource consent valid for 5 years from November 2016. Issues: project on hold. Insufficient budget, additional budget will be requested through the renewals budget.
4067	CF: Project Delivery	Glenfield Library - Install additional HVAC unit	Glenfield Library - Install additional HVAC unit	Q3	ABS: Capex	\$ 19,250	Completed	Green	Current status: complete	No	Description of the work: install additional air conditioning units in north-eastern facing side of library and lunch room due to heat build-up in summer. Current status: installation completed in March 2016 to a good standard, below budget and within a tight time-frame. Air Conditioning system is fully operational. Project handed over, with email received from the Library Manager, Jenny Cutting, with positive feedback. Some post contract documentation to follow. Next steps: New air conditioning system under 12 months warranty and maintenance period by installation contractor. Issues: none
4068	CF: Project Delivery	Glenfield Library - Replace Retaining Wall	Health & Safety Critical Works	Q1; Q2; Q3; Q4	ABS: Capex	\$ 15,950	In progress	Green	Current status: project awarded, due to commence November 2017 to avoid winter works. Next steps: physical work to start	No	Description of the work: renewal of retaining wall. Current status: detailed design underway. Overall project is on track for delivery. Next steps: lodge building consent exemption. Issues: overall project is on track for delivery. Budget is insufficient for scope of works.
4345	CF: Project Delivery	Glenfield Pool & Leisure Centre - Filtration Refurbishment to Splash Pool	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 77,381	Cancelled	Red	Cancelled as no longer required, may become a larger project further down the track.  Current status: cancelled as no longer required, may become a larger project at a later date	No	Description of the work: filtration refurbishment to splash pool Current status: finalising the scope of works Next steps: reviewing the scope of works and assign a project manager for delivery Issues: none
4069	CF: Project Delivery	Glenfield Pool & Leisure Centre - Retail Fit Out	Glenfield Pool & Leisure Centre - Retail Fit Out	Q1; Q2; Q3	ABS: Capex	\$ 175,500	Completed	Green	Current status: complete	No	Description of the work: removal of existing reception desk and installation of three new reception pods in the entrance foyer and the creation of a new retail space in the old reception area. Current status: reception pods installed in place and removal of reception desk completed. New retail space constructed with linings completed and painting underway. Next steps: completion of the retail space with new carpet tiles laid and new retail joinery installed. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4070	CF: Project Delivery	Glenfield Pool and Leisure Centre - external paint, new roof over reception &	Glenfield Pool and Leisure Centre - external paint, new roof over reception	Q1; Q2; Q3; Q4	ABS: Capex	\$ 340,894	In progress	Green	Roof replacement: Project complete (January 2017). - replacement of carpet in studio 2: Project complete (November 2016). - paint exterior of building: Tenders closed. Staff are currently in discussion with the preferred supplier in conjunction with procurement - main items of discussion are around quality and supervision on site. Staff are also in the process of requesting a revised tender/quote which will include the painting of the Glenfield Active Zone next door (staff will likely achieve some savings when we combine the two projects as one). - R22 air conditioning replacement: Staff have now received two quotes from different consultants but staff are still not happy with the fees they propose. Staff are now in discussion with a third consultant. Next steps: - paint exterior of building: Conclude negotiations and appoint the contractor. Staff are hoping to have this done by end of March/beginning of April. - R22 air conditioning replacement: Appoint the preferred consultant for the design and specification of the air conditioning units.	No	Description of the work: 1) replace roof over foyer. 2) replacement of carpet in studio 2. 3) paint the exterior of the building. 4) replace R22 air conditioning units on roof. Current status: roof replacement: Purchase order was issued for the roof replacement work and the work is scheduled for January 2017. Replacement of carpet in studio 2: Complete. Paint exterior of building: Resene submitted renders to Leisure on 28 October. We are waiting on confirmation from Leisure on the preferred colour scheme. R22 air conditioning replacement. We are currently in the process of engaging an engineer for the design work. We have already conducted a site visit with the proposed engineer. Next steps: paint exterior of building: Leisure to confirm the colour scheme. Prepare tender documentation. Roof replacement: Nil currently. R22 air conditioning replacement: Appoint the consultant for the design and specification of the air conditioning units. Issues: none
3092	CF: Project Delivery	Greenslade Reserve Fixture and Furniture Renewals	Greenslade Reserve Rubbish Bin and Sign Renewals	Not scheduled	ABS: Capex	\$ 4,700	On Hold	Red	On hold pending further details about re-development of the site by Healthy Waters team  Current status: on hold pending further details about re-development of the site by Healthy Waters team Next steps: proceed with project or cancel pending outcome of Healthy Waters investigation.	No	Description of the work: furniture and fixture renewals. Current status: on hold pending further details about re-development of the site by Healthy Waters team Next steps: proceed with project or cancel pending outcome of Healthy Waters investigation.
4071	CF: Project Delivery	Greenslade Reserve Toilet	Greenslade Reserve Toilet	Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Description of the work: toilet renewal Current status: handover and Closure Next steps: project closure Issues: none
4443	CF: Project Delivery	H&S: Island Bay (Beachhaven) - Renewal of wharf	Urgent renewal of wharf triggered by Health & Safety concerns raised following inspection	Q3; Q4	ABS: Capex	\$ 2,000	In progress	Green	Current status: gangway repair underway, replace in late March; structural assessment complete; seeking prices for balance of work.	No	N/A
3093	CF: Project Delivery	Heath Reserve Fixture and Furniture Renewals	Heath Reserve Fence, Gate, Rubbish Bin and Seats Renewals	Q1; Q2; Q3	ABS: Capex	\$ 9,978	Completed	Green	Current status: complete	No	Description of works: Replacement of existing furniture and fence. Current status: Construction complete. Next step: Handover completed. Issues: Nil
3094	CF: Project Delivery	Hilders Park Fixture and Furniture Renewals	Hilders Park Fence, Seats, Signs and Tables Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 8,440	In progress	Amber	Insufficient budget allocated for scope of works. Request for additional funds made November 2016  Current status: handrail renewed September 2016. Furniture ordered. Next steps: physical works expected to start May/June 2017.	No	Description of the work: renewal of seats, picnic tables, signs and handrail Current status: handrail renewed Sep 2016. Meeting with locals to agree on memorial seat renewals held in December 2016. Next steps: tender for physical works. Issues: insufficient budget, additional budget will be requested through the renewals budget.
3095	CF: Project Delivery	Hilders Park Pontoon	Hilders Park Pontoon Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,177	In progress	Amber	Issues: Some residents oppose this renewal of the existing iconic boat. Further direction required from the local board on how to proceed.  Current status: consultation underway for two design options for the renewal. Tidal investigations underway too. Next steps: confirm design and specs and consents required.	No	Description of works: Renewal of pontoon. Current status: Design for new pontoon underway for three options to consult public with. Tidal investigations underway too. Next steps: Confirm design and specs and consents required. Issues: Local residents may oppose the renewal of the existing iconic boat.
3096	CF: Project Delivery	Hinemoa Park Fixtures and Furniture Renewals	Hinemoa Park Sign Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,600	In progress	Green	Current status: contract appointed to supply and install. Next steps: construction in April 2017	No	Description of works: Furniture replacements Current status: furniture units for replacement identified and style of replacement agreed. Next steps: all quotes received end of January 2017. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3097	CF: Project Delivery	Hinemoa Park Pathways and Seats Renewal	Hinemoa Park Drinking Fountain, Path, Road, Seats and Step Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 32,000	Completed	Green	Current status: complete	No	Description of works: Upgrade of identified pathways plus selected furniture. Current status: Project complete. Next steps: Handover and closure. Issues: Nil
3098	CF: Project Delivery	Hinemoa Path and Light Renewal	Hinemoa Park Path and Lights Renewals, 5 Lights	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,680	In progress	Green	Current status: concept for paths completed and being reviewed. Next steps: detailed design and specifications to commence and consents to be obtained.	No	Description of the work: renewal of existing lights and pathway leading to Hinemoa Road from top of reserve. Current status: concept for paths completed. Next steps: detailed design and specifications to commence and consents to be prepared. Issues: insufficient budget, additional budget will be requested through the renewals budget.
3099	CF: Project Delivery	Holland Reserve Path Renewal	Holland Reserve Path Renewal	Q3	ABS: Capex	\$ 11,539	Completed	Green	Current status: complete	No	Description of works: Boardwalk and path renewal. Current status: Physical works completed May 2016. Next steps: As-builts and project closure to be completed. Issues: Nil
4075	CF: Project Delivery	Inwards Reserve play space and Furniture renewal	Inwards Reserve play space and Furniture renewal	Q1; Q2	ABS: Capex	\$ 74,305	Completed	Green	Current status: complete	No	Description of the work: playspace renewal Current status: physical works completed Oct 2016 Next steps: as-builts and project completion documents to be completed Issues: none
4076	CF: Project Delivery	Island Bay Reserve playground and Furniture	Island Bay Reserve playground and Furniture	Q1	ABS: Capex	\$ 10,142	Completed	Green	Current status: complete	No	Description of the work: playspace and furniture renewal Current status: playspace has been completed early July 2016. Furniture due to be completed early Sep 16. Next steps: defects period for playspace to be completed Feb 2017 Issues: none
3100	CF: Project Delivery	Island Bay Seawall Renewal	Island Bay Reserve Seawall Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Amber	Issues: Insufficient budget for scope of works, additional budget requested November 2016  Current status: project being retendered due to lack of responses in the first instance. Next steps: obtain consent prior to works starting, estimated to start May 2017.	No	Description of works: Seawall renewal Current Status: Iwi consultation completed. Detailed design underway. Next steps: Lodge consent and prepare tender package Issues: Insufficient budget.
3735	CF: Project Delivery	Kaipātiki FY17 Beach Haven Community House renewals	Beach Haven Community House - interior and exterior repaint of house and creche. NOTE: This item & item 3734 replace ID231.	Q2; Q3	ABS: Capex	\$ 60,500	In progress	Green	Current status: cladding repairs, painting inside and outside are all completed. Next steps: final touch ups to be completed by the end of March.	No	Description of the work: prepare and paint exterior and interior surfaces of the crèche and the house, including roofs and steel railing outside community house. Current status: quotes received and contract awarded. Preparing contract. Next steps: sign contract. Commence physical works. Issues: time constraint.
230	CF: Project Delivery	Kaipātiki FY17 Community Leases renewals	Onepoto Domain AFL Building - Repile	Q3; Q4	ABS: Capex	\$ 85,000	Approved	Amber	Requirements for the project being revised  Current status: project scope being revised as there are other works including path realignment being looked at due to flooding within the park and these could have impact on the building orientation and placement. Next steps: recommendations from park review to determine the requirements of this project.	No	Description of works: Lift and re-pile Onepoto Domain AFL Building. Current status: Project scope being revised as there are other works including path realignment being looked at due to flooding within the park and these could have impact on the building orientation and placement. Next steps: Community services to undertake review and provide recommendations in terms of the requirements of the project. Determination in progress. Issues: Requirements being revised.
232	CF: Project Delivery	Kaipātiki FY17 Glenfield Library renewals	Glenfield Library - Roof replacement - Stage 1 and HVAC R22 replacement.	Q2; Q3; Q4	ABS: Capex	\$ 263,052	Approved	Amber	There is no clear scope currently as the building survey is not complete  Current status: structural and weather tightness report received. Further structural assessments are now required. Undertaking report review Next steps: the next step will be dependant on the findings in the additional structural report. Cost benefit analysis will be required	No	Description of works: Air conditioning unit R22 replacement and roof replacement. Current status: We are waiting on the outcome of a structural and weather tightness report, the report is expected beginning of January 2017. Next steps: The next step will be dependant on the findings in the report. Issues: There is no clear scope currently as the building survey is not complete.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3734	CF: Project Delivery	Kaipātiki FY17 Highbury Community House renewals	Highbury Community House - Renew heating. NOTE: This item & item 3735 replace ID231.	Q1; Q2; Q3	ABS: Capex	\$ 40,000	Completed	Green	Current status: complete	No	Description of the work: installation of three heat pumps Current status: impact assessment received from architect. Resource consent application submitted beginning of November. Next steps: raise purchase order for the installation of heat pumps. Issues: none
233	CF: Project Delivery	Kaipātiki FY17 Libraries FF&E renewals	Glenfield Library - FF&E renewals.	Q1; Q2; Q3	ABS: Capex	\$ 100,400	In progress	Green	Current status: preliminary layout plans in progress, furniture selection in progress Next steps: finalise layout changes, get quotes for replacement items.	No	Description of works: -Change in shelving layout to create more areas for seating -replace armchairs, study chairs and event chairs -provision of study desks with access to power points -focus on the improving the children's area Current status: -preliminary layout plans in progress -furniture selection in progress. Next steps: -finalise layout changes -get quotes for replacement items. Issues: Nil
4077	CF: Project Delivery	Kaipatiki Park Signage	Kaipatiki Park Signage	Q1; Q2	ABS: Capex	\$ 47,203	Completed	Green	Current status: complete	No	Description of the work: signage renewal for multiple parks Current status: handover and closure Next steps: project closure Issues: none
3101	CF: Project Delivery	Kaipātiki Play Undersurface Renewals FY17	Lancelot Reserve, Onepoto Domain, Park Reserve, Pemberton Reserve, Teviot Reserve Play Undersurface Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 35,172	Cancelled	Green	Current status: specialist to report on current play values and community requirements in. Next steps: project separated by reserve for reporting and finance to reduce complexities.	No	Description of the work: playground renewals. Current status: project requires scope definition. Specialist to report on current play values and community requirements next week. Next steps: report digested and scope and location of renewals will be decided to effectively deliver play to communities, proposal to go to local board for endorsement. Issues: scope to be clarified.
4355	CF: Project Delivery	Kaipatiki Project - Fence Replacement	Health & Safety Critical Works	Q2	ABS: Capex	\$ 20,365	Completed	Green	Current status: complete	No	Description of the work: new 50m fence replacing the existing asbestos fence. Current status: project complete. Next steps: acceptance/sign off. Issues: none
4416	CF: Project Delivery	Kaipatiki Project - Lauderdale - Asbestos Removal & Remedy	Health & Safety - Critical Works. Roof, ceiling windows and doors to be renewed once asbestos is removed	Q3; Q4	ABS: Capex	\$ 120,000	In progress	Green	Current status: sail design underway Next steps: order shade sail and apply for consent	No	Description of the work: asbestos removal and replacement of roof sheeting, fixings, timber framing, interior ceiling tiles and windows. Soffits have been positively identified with asbestos. Current status: business case to be reviewed. No risk to occupants. There is asbestos behind the switchboard and in the eaves outside the building. This does not pose a risk to the occupants. The health and safety risk previously identified was to do with the biological issues due to fungus. These were dealt with immediately by removing the foliage and cleaning the air conditioning systems. Next steps: Planning Issues: none
3102	CF: Project Delivery	Kaipātiki Reserves Fixture and Furniture Renewals FY17	Fishermans Wharf, Fowler Reserve, Glencourt Reserve, Glendhu Scenic Reserve, Gold Hole, Halls Beach - Northcote Point, Hillcrest Reserve, John Kay Park, Kahika Point Reserve, Kaipātiki Park, Kauri Point Domain, Mayfield Reserve, Park Reserve, Raleigh Road Reserve, Rosecamp Road Foreshore, Smiths Bush Scenic Reserve, Stancich Reserve, Standish Reserve, Sulphur Beach Reserve, Telephone Road, Teviot Reserve, Trias Reserve, Tui Park Fixture and Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 63,106	In progress	Green	Current status: furniture ordered for various sites. Next steps: physical works to follow.	No	Description of the work: renewal of furniture and fixtures in various reserves Current status: scope of works needs to be approved by the Investigation and Design team so tendering can commence. Next steps: physical works to follow. Issues: insufficient budget and assets need to be updated in system to reflect priorities according to conditions. Additional budget will be requested through the renewals budget.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4078	CF: Project Delivery	Kauri Glen Interpretation Panel	Kauri Glen Interpretation Panel	Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Description of the work: new interpretative sign Current status: sign installed and project completed Next steps: complete as-builts Issues: none
4079	CF: Project Delivery	Kauri Glen Reserve track and Furniture renewals	Kauri Glen Reserve track and Furniture renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 17,000	In progress	Green	Current status: consultation underway for realignment of track to protect kauri currently with volunteer group. Next steps: develop design and consult further with volunteers and locals.	No	Description of the work: walkway renewal for whole track network. Physical works to be staged over 2-3 years. Current status: assessment for whole track networks completed. Scoping for possible realignment of tracks to protect kauri currently being undertaken in consultation with volunteer group. Next steps: develop design and consult further with volunteers and locals. Issues: require confirmation if S18 can be closed for design and reports to continue.
3103	CF: Project Delivery	Kauri Park track and signage renewals	Kauri Park Boardwalk, Bridge, Sign and Track Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 14,000	In progress	Amber	Overall budget insufficient for scope of works  Current status: concept design underway for proposed renewal and track closures. Next steps: consult newly formed volunteers group and locals on concept. Stage one planned to start summer 2018/19.	No	Description of the work: walkway renewal of track network. Physical works to be undertaken over two to three stages. Current status: assessment to be carried out to confirm scope of works Next steps: confirm scope of works and consent requirements Issues: none
4080	CF: Project Delivery	KCNP - Le Roy's Bush Hinemoa	KCNP - Le Roy's Bush Hinemoa	Q3	ABS: Capex	\$ 31,400	Completed	Green	Current status: complete	No	Description of the work: new walking track to connect with main Le Roys Bush track network Current status: complete, track open Next steps: handover and closure Issues: none
4081	CF: Project Delivery	KCNP - Tamahere Reserve Link - Construction	KCNP - Tamahere Reserve Link - Construction	Q3	ABS: Capex	\$ 21,600	Completed	Green	Current status: complete	No	Description of the work: reserve walkway link, design, consent and construction Current status: construction complete, handover underway Next steps: complete handover and monitor planting maintenance Issues: none
3104	CF: Project Delivery	King Street Reserve Access Steps Renewal	King Street Reserve Steps Renewal. Existing Renewal Project	Q1	ABS: Capex	\$ 8,000	Completed	Green	Current status: complete	No	Description of the work: walkway renewal Current status: physical works completed late September 2016 Next steps: as-builts to be completed Issues: none
4446	CF: Project Delivery	Lancelot Reserve	Safe, play attractive playspaces that fit outcomes required	Q3; Q4	ABS: Capex	\$ 13,200	Cancelled	Green	This project item has been unbundled and we've created individual Sentient Project. Refer to Lancelot Reserve SharePoint ID 4446; Sentient ID 17370.	No	0
3105	CF: Project Delivery	Le Roys Bush and Little Shoal Bay Signage and Furniture Renewals	Le Roys Bush Reserve and Little Shoal Bay Reserve Northcote Point Tracks, Signs and Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,200	In progress	Amber	Insufficient budget for scope of works - additional budget requested Nov 2016  Current status: detailed design being developed in consultation with volunteers. Resource consent for whole network lodged. Next steps: finalise design and specs and tender Stage one to commence summer 2017/18.	No	Description of the work: renewal of signage, furniture and whole track network. Physical works to be implemented over two - three years. Current status: design being developed in consultation with volunteers. Next steps: lodge resource consent, finalise design and specifications and tender stage one. Issues: insufficient budget.
3106	CF: Project Delivery	Linley Reserve Swing Renewal	Linley Reserve Play Equipment Renewal	Q1; Q2; Q3	ABS: Capex	\$ 12,000	In progress	Green	Current status: approval for extending project scope to include path and entrance furniture given, swing sets installed and other works under construction. Next steps: completion of renewals.	No	Description of the work: swing replacement Current status: reviewing scope of works to include other renewals required in playspace Next steps: confirm scope, order swing, Issues: none
3107	CF: Project Delivery	Locket Reserve Playspace Renewal	Locket Reserve Play Equipment Renewal	Q1; Q2; Q3	ABS: Capex	\$ 24,000	In progress	Green	Current status: engaged consultants. Next steps: concept plan complete.	No	Description of the work: play element renewal Current status: confirming scope Next steps: engage consultants Issues: none
3108	CF: Project Delivery	Manuka Reserve Playspace Renewal	Manuka Reserve Play Equipment Renewal	Q2; Q3; Q4	ABS: Capex	\$ 12,000	On Hold	Red	Issues: Change of scope identified that requires extensive additional budget. Local board approval outstanding.  Current status: project on hold due to funding constraints. Next steps: potentially handover to redefine scope of works as renewals outstanding.	No	Description of the work: play element renewal Current status: scope agreed. Next steps: commission design and consenting Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3109	CF: Project Delivery	Manuka Reserve Tracks	Manuka Reserve Step Renewal	Q1; Q2; Q3	ABS: Capex	\$ 1,697	Completed	Green	Current status: complete	No	Description of the work: Manuka Reserve walkway link, design, consent and construction Current status: stage one complete. Construction for stage two underway Next steps: stage two construction complete Issues: none
3736	CF: Project Delivery	Marlborough Park Playspace, Path, Furniture, & Skate Renewals	Path, skatepark, furniture and playspace renewal. NOTE: This item combines items 3110 & 3111.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 242,000	In progress	Green	Current status: stage one includes paths, furniture and playspace - this work started late February Next steps: stage one works due to be completed by September 2017. Stage two skatepark design to continue, with physical works planned for summer 2018/19	No	Description of the work: path, furniture, skatepark and playspace renewal. Physical works will be in two stages. Current status: stage one includes paths, furniture and playspace. Tendered Nov 2016 Next steps: tender stage one works and commence early 2017. Stage two skatepark design to continue Issues: none
4082	CF: Project Delivery	McFetridge retaining wall	McFetridge retaining wall	Q3	ABS: Capex	\$ 4,000	Completed	Green	Current status: complete	No	Description of the work: improvements to existing retaining wall Current status: handover and closure Next steps: none Issues: none
3112	CF: Project Delivery	Monarch Park Playspace Renewal	Monarch Park Play Equipment Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 12,000	In progress	Amber	Local board to confirm location for new toilet facility and requirements for consultation due to only one site being viable. Insufficient budget for scope of works  Current status: equipment for playspace ordered and due to be installed by June 2017. Viable location for new toilet facility identified to be near Moore Street entrance only. Next steps: design, consultation and consents of toilet facility. Park entrance being delivered by Auckland Transport.	No	Description of the work: renewal of playspace equipment and development of new toilet and park entrance Current status: equipment replacement ordered and due to be installed march 2017. Next steps: design, consultation and consents of toilet facility and park entrance Issues: none
3113	CF: Project Delivery	Neptune Ave Playspace Renewal	Neptune Avenue Reserve Play Equipment and Retaining Wall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 16,000	In progress	Green	Current status: timber elements renewals completed March 2017. Next steps: awaiting new play hut to arrive to complete renewal works.	No	Description of the work: renewal of playspace module Current status: play hut will be renewed Next steps: physical works to commence on site Issues: none
4084	CF: Project Delivery	Norman King Square Building - re-tile entrance lobby/stairs, meeting room heating & kitchenette	Norman King Square Building - re-tile entrance lobby/stairs, meeting room heating & kitchenette	Q3	ABS: Capex	\$ 18,700	Completed	Green	Current status: complete	No	Project completed during Christmas Break. Snags have been rectified, invoice paid.
4354	CF: Project Delivery	Northcote Library - Renew Drainage Eastern Corner	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 7,508	Proposed	Green	Current status: gathering information and determining scope. Next steps: set up site meeting with relevant staff to determine requirements. Also determine budget requirements.	No	Description of the work: replace parts of stormwater system Current status: gathering information and determining scope. Next steps: set up site meeting with renewal coordinator to determine requirements. Also determine budget requirements. Issues: none
4356	CF: Project Delivery	Northcote Library - New UPS and Emergency Lighting Renewal	Health & Safety Critical Works	Q2	ABS: Capex	\$ 20,213	Completed	Green	Current status: complete	No	Description of the work: replace all emergency/ security light fittings within and outside library. Investigate the condition of the existing electrical switchboard and uninterrupted power supply, if required, replace. Current status: lighting upgrade has been completed. Emergency lighting system replacement to start this Thursday (1st December). Next steps: upgrade emergency lighting system. QA and handover. Issues: none
4447	CF: Project Delivery	Onepoto Domain	Onepoto Domain	Q3; Q4	ABS: Capex	\$ 13,200	Cancelled	Green	This project record has been cancelled. New record has been created, please refer to SharePoint ID 4447 Onepoto Domain Sentient ID 17371.	No	0
4086	CF: Project Delivery	Onepoto Domain - mai mai & steps	Onepoto Domain - mai mai & steps	Q1	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Description of works: Renewals to maimai structure. Current Status: Project complete - undertaken in Stage 1 of perimeter bollards and furniture renewals. Next steps: Handover and closure. Risks/ Issues: Nil

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4436	CF: Project Delivery	Onepoto Domain - Replace Public Toilet Waste Water Pump	Health & Safety - Critical Works	Q2	ABS: Capex	\$ 21,743	Completed	Green	Current status: completed Next steps: handover	No	Description of the work: this project was created to deal with an urgent health and safety risk to the public toilets in Onepoto Domain. This risk was identified in December 2016. The project was to replace public toilet waste water pump. Current status: project completed. Next steps: handover and closure. Issues: none
4087	CF: Project Delivery	Onepoto Domain - seats, fixtures and furniture, Perimeter bollard renewal	Onepoto Domain - seats, fixtures and furniture, Perimeter bollard renewal	Q1; Q2	ABS: Capex	\$ 124,000	Completed	Green	Current status: complete	No	Description of works: Perimeter bollards renewal. Current status: Construction complete and practical completion achieved. Next step: Defects remedied and handover. Risks/ Issues: Nil
4088	CF: Project Delivery	Onepoto Domain Pathway Renewals	Onepoto Domain Pathway Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 57,000	In progress	Amber	Issues/Risks: delivery of physical works must be before autumnal rains, Portion one needs to return to local board for scope confirmation.  Current status: constraints investigations complete, sketch designs complete and resource consenting granted, portion one unresolved and portion two works underway. Next steps: portion one- design finalisation by local board, subject matter experts information available. Portion two - complete	No	Description of works: path network improvements to reduce health and safety issue and inundation in rainfall and tidal events. Current status: constraints investigations complete, sketch design complete and resource consenting lodged, some re-definition of scope in wings. Next steps: design finalisation with local board. Issues: delivery of physical works must be before autumnal rains and this project needs to go to local board for scope confirmation. It is important to get clear with Auckland Australian Association Football Club building orientation and renewal.
3557	CF: Project Delivery	Onewa Domain Cricket Nets Renewal	Onewa Domain Cricket Nets with Artificial Surface Renewals	Q1; Q2	ABS: Capex	\$ 30,000	Completed	Green	Current status: complete	No	Description of the work: renewal of cricket wicket. Current status: physical works commenced late November 2016. Next steps: physical works expected to be completed mid February 2017. Issues: none
4329	CF: Project Delivery	Onewa Domain No. 1 - Renewal of Sports Field Surface	H & S Reactive Renewals, Onewa Domain No. 1 - Renewal of Sports Field Surface	Q2; Q3; Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: physical works commenced on site through Recreational Services Next steps: physical works to be completed in time for Lions tour	No	Description of works: Renovation of sportsfield. Current status: Physical works commenced on site. Next steps: Physical works to continue. Risks/ Issues: Nil
3737	CF: Project Delivery	Onewa Onewa Domain FY17 Carpark, Bollards, and Fixtures & Fittings Renewals	Onewa Domain Fence, Rubbish Bin, Sign, Carpark, Retaining Wall, and Road Renewal. NOTE: This item combines items 3114 & 3115.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 111,034	In progress	Green	Current status: detailed design underway. Resource consent approved. Next steps: schedule physical works with stakeholders, including Netball, Cricket, Athletics and Rugby to minimise disruption. Stage one planned to start summer 2017/18.	No	Description of the work: carpark, bollards and signage renewals. Physical works is scheduled in two-three stages. Current status: detailed design underway. Resource Consent approved. Next steps: schedule physical works with stakeholders, including netball, cricket, athletics and rugby to minimise disruption Issues: none
4089	CF: Project Delivery	Pa Harakeke Development	Pa Harakeke Development	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Description of the work: landscape and signage renewal Current status: signage has been installed and project completed. Next steps: hHandover and closure. Issues: none
4448	CF: Project Delivery	Park Reserve	Safe, play attractive playspaces that fit outcomes required	Q3; Q4	ABS: Capex	\$ 13,200	In progress	Green	Current status: play assessment complete, Next steps: recommendations reviewed	No	0
4449	CF: Project Delivery	Pemberton Reserve	Safe, play attractive playspaces that fit outcomes required	Q3; Q4	ABS: Capex	\$ 13,200	In progress	Green	Current status: suppliers engaged Next steps- construction through May 2017	No	0
3116	CF: Project Delivery	Rangatira Reserve walkway	Rangatira Reserve Path, Bridge and Retaining Wall Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 45,000	In progress	Green	Current status: physical works contractor appointed, only portion between schools and Gatman Street can be undertaken this year, commences April 2017. Next steps: commence construction.	No	Description of the work: tracks upgrade Current status: design complete, consent granted, physical works contract out to tender Next steps: construction tender submissions to be received Issues: none
3117	CF: Project Delivery	Rotary Grove Pathway Renewal - Woodside to Lake Rd	Rotary Grove (Northcote) Path Renewal	Q3	ABS: Capex	\$ 41,400	Completed	Green	Current status: complete	No	Description of the work: rotary grove path renewal Current status: repairs complete, handover complete Next steps: administration matters to conclude
4090	CF: Project Delivery	Shepherds Park lighting	Shepherds Park lighting	Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete Next steps: handover	No	Description of works: Lighting installation Current Status: Project Complete Next steps: Handover Risks/ Issues: Nil

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4091	CF: Project Delivery	Shepherds Park No. 3 + DTA	Shepherds Park No. 3 + DTA	Q1; Q2	ABS: Capex	\$ 21,726	Completed	Green	Current status: project Completed October 2016	No	Description of the work: sports field renewal completed Current status: training area completed. 3 field handed over Oct 2016. Next steps: finalise handover documents Issues: none
3118	CF: Project Delivery	Sunnyhaven Ave Toilet Renewal	Sunnyhaven Avenue Public Toilets Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 110,000	In progress	Green	Current status: physical works tendered. Next steps: work with local place making group on exterior art work component.	No	Description of the work: renewal of toilet Current status: design commenced to renew existing toilet facility Next steps: work with local place making group on exterior art work component Issues: none
3119	CF: Project Delivery	Tamahere Reserve play renewal	Tamahere Reserve Playground Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 70,000	In progress	Green	Current status: community engagement complete. design consultant engaged. Next steps: concept design for presentation to local board and consultation.	No	Description of the work: renewal of playground at reserve, possible relocation Current status: community engagement complete. Feedback presented to local board, handover to project manager underway Next steps: appoint designer to project Issues: none
4450	CF: Project Delivery	Teviot Reserve	Safe, play attractive playspaces that fit outcomes required	Q3; Q4	ABS: Capex	\$ 13,200	In progress	Green	Current status: assessment report complete, design co ordinator appointed Next steps: renewal proposals	No	0
3120	CF: Project Delivery	Tuff Crater Signage	Tuff Crater Sign Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,400	In progress	Green	Current status: Exmouth construction complete. Saint Peters lookout, construction placed on hold. Next steps: Saint Peters budget increased and construction to be bundled into wider path upgrade project.	No	Description of the work: design, consent and construction. Current status: exmouth construction complete, St Peters lookout - out to tender for construction. Next steps: St Peters contractor confirmed. Issues: none
3121	CF: Project Delivery	Tui Park Playspace Renewal	Tui Park Play Equipment Renewal	Q1; Q2; Q3	ABS: Capex	\$ 12,000	In progress	Green	Current status: assessment report complete, design co-ordinator appointed. Next steps: recommendations for play elements received, consultation process undertaken.	No	Description of the work: play space renewal Current status: recommendations for playspace need clarification Next steps: scope confirmed Issues: none
3122	CF: Project Delivery	Verran Road Reserve/ Castleton Reid/ Ridgewood Reserve track network	Verran Road Reserve Walkway, Castleton Reid Reserve and Ridgewood Reserve Track Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Amber	Works will be commencing in the next financial year.  Current status: resource consent obtained. Next steps: stage one to be tendered over the winter period for works to commence summer 2017/18 when the weather is more favourable.	No	Description of the work: walkway renewal. Current status: resource consent lodged. Detailed design and specs in final stages. Next steps: tender physical works. Obtain consent. Issues: The overall project is on track, however there is a budget shortfall. Community Facilities staff are seeking additional budget from the renewals budget within the department.
3123	CF: Project Delivery	Wanita Reserve Playspace Renewal	Wanita Reserve Play Equipment Renewals. Existing Renewal Project	Q1; Q2; Q3	ABS: Capex	\$ 40,000	Completed	Green	Current status: complete	No	Description of the work: playspace renewal Current status: construction underway. Next steps: construction complete. Issues: none
3124	CF: Project Delivery	Witford Reserve Track Renewals	Witford Scenic Reserve Fence, Retaining Wall and Step Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 5,776	Cancelled	Red	Issues: current walkway is adequate for another few years therefore has been reprioritised. Project on hold as not considered a priority.  Current status: current walkway is adequate for another few years therefore has been reprioritised. Next steps: none	No	Description of the work: renewal of walkway. Current status: concept design currently being developed. Next steps: develop concept design and lodge consents. Issues: none
4092	CF: Project Delivery	Zion Hill Reserve Development	Zion Hill Reserve Development	Q3	ABS: Capex	\$ 14,000	Completed	Green	Current status: complete	No	Project completed

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Community Facilities: Operational Management and Maintenance</b>											
3815	CF: Operations	Kaipātiki Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 495,045	In progress	Green	Treescape continue to perform well with a quarterly average of 99% for quality In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.	No	Treescape continue to perform well with a quarterly average of 97% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.
3814	CF: Operations	Kaipātiki Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 224,591	In progress	Green	NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.	No	NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.
3813	CF: Operations	Kaipātiki Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,883,130	In progress	Green	Recreation Services have had a consistent performance at 98% for December, 97% for January and 96% in February. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.	No	Recreational Services have performed to expectation during this period with the following KPI Results recorded – September 99.14% - October 98.82% - November 99.55%. The spring sports season was challenging as there was very wet weather conditions and the grass growth on the sports fields was slower than previous years. Cancellations were kept to a minimum however and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays coped with the inclement weather conditions better than we had expected and the plantings are currently in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be particularly challenging during October and November with extremely wet conditions experienced in our reserves. It was the first time in many years that conditions on some reserves were so wet that even the edging teams could not carry out their normal maintenance schedules. Recreational Services has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.
<b>Infrastructure and Environmental Services</b>											
3561	CS: ACE: Community Empowerment	Waste Minimisation projects by Kaipātiki Facilities Trust	A non-contestable grant allocated to the Kaipātiki Community Facilities Trust to carry out waste minimisation projects in the local board area. This will fall under the umbrella contract administered by the local board community strategic broker with technical assistance from the waste solutions team	Not scheduled	LDI: Opex	\$ 8,000	In progress	Green	Please refer to line item 2932 Grant to the Kaipātiki Community Facilities Trust for zero waste activities.	No	Please refer to line item 2932 Grant to the Kaipātiki Community Facilities Trust for zero waste activities.

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2176	CS: PSR: Local Parks	Kaipatiki Environmental and Sustainability Programmes	Resolution KT/2016/121 Pest Free Kaipatiki Strategy	Not scheduled	LDI: Opex	\$ 12,000	Approved	Green	Parks Community Ranger has been supporting the Pest Free Kaipatiki Steering Group and planning for 17/18 (together with colleagues from Infrastructure and Environmental Services).	No	Budget reallocated by local board.
1996	I&ES: DPO	Birkenhead Main Street Upgrade	Upgrade Highbury Corner consists of the design and construction of the Highbury Corner roundabout intersection of Birkenhead Avenue, Mokoia Road and Hinemoa Street.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,400,000	In progress	Green	Final design review is being undertaken with the local board so that additional funding can be confirmed and procurement undertaken for construction. The construction contract is due to be tendered in April 2017.	No	Detailed design is complete. Officers are working with Auckland Transport to procure a physical works contractor. Construction is planned to start in April 2017.
2268	I&ES: DPO	Kaimataara ò Wai Manawa ("The Lookout of Wai Manawa"), Birkenhead Avenue, Birkenhead	<p>A public open space deck overlooking Le Roys Bush with accessible access and cafe / restaurant activation, that future proofs a physical connection with the bush and integrates and connects with the street.</p> <p>Engagement to date has included a public information campaign, targeted engagement with key stakeholders, partnering with Mana Whenua and ongoing promotion through Our Auckland, newsletters and stakeholder liaison.</p> <p>The Kaipatiki Local Board and Auckland Council have partnered with Mana Whenua from the concept stage through development of the design, consenting and construction. This important relationship has influenced the project in a number of ways – including Mana Whenua gifting the name Kaimataara ò Wai Manawa, Mana Whenua artist interpretation to help bring back the Wai Manawa korero and guidance that will help everyone contribute to the guardianship of Wai Manawa and the wider natural environment through a reusable stormwater systems.</p>	Q1	ABS: Capex	\$ 970,000	In progress	Green	All work with the exception of minor remedial works have been completed and the café is open and trading.	No	The public space was opened in September 2016. The café ventilation design has been completed and will be installed in the café in mid January 2017.
2155	I&ES: Environmental services	Kaipatiki Project Environment Centre	Operational funding for the Kaipatiki Project Environment Centre and delivery of an environmental volunteer programme and courses.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 45,000	In progress	Green	<p>The six month progress report was presented to the board for the period 1 July 2016 - 31 December 2016. In the third quarter the following has been achieved:</p> <ul style="list-style-type: none"> <li>* Continued coordination of the community nursery and volunteering sessions. * Over 678 volunteer hours donated plus 310 hours corporate volunteering. *</li> <li>Completion of a five year restoration plan and work programme for the Eskdale Reserve, including trapping and monitoring practices. * Continued leadership, liaison and support contribution has been made to Pest Free Kaipatiki and the Kaipatiki Restoration Network. * Five sustainable living courses were delivered to 50 participants. * Over the summer school holidays 250 children enrolled in a programme to explore local bush and learn about growing food. This was very successful and will be run again over Easter. *Work continues with Council to resolve health and safety issues and develop fit for purpose indoor and outdoor areas at the environment centre. Plans for quarter four include the start of building remedial work which is likely to require Kaipatiki Project to move out of the building. They will continue to deliver the programmes to the best of their ability during the disruptions. This will not impact upon the expenditure of the budget.</li> </ul>	No	<p>This project is on-track with the following achievements to date:</p> <ul style="list-style-type: none"> <li>* Ongoing coordination of the community nursery and volunteering sessions * Over 1,500 volunteer hours donated</li> <li>* Development and delivery of a Community Environment Leaders' programme in conjunction with Ngati Whatua Orakei. * Training of 25 planting coordinators who led groups on two planting days. * A community planting day in Eskdale Reserve engaged 80 adults and 50 children volunteering for a total of 520 hours. Four large weed bags were filled and 786 plants were planted. * Continued contribution has been made to Pest Free Kaipatiki and the Kaipatiki Restoration Network through the provision of leadership, liaison and support to members.</li> <li>* 11 sustainable living courses were delivered to 122 participants. * 27 people have enrolled for a free 'Hands-On Ecology' course to teach restoration planning, plant identification and pest trapping. Plans for quarter three include the continuation of Hands-On Ecology courses, the development of a restoration plan for the Eskdale Reserve network to inform priority areas and activities for the next three years and the continuation of work to develop fit for purpose indoor and outdoor areas at the environment centre in Birkdale.</li> </ul>

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<b>Local Economic Development: ATEED</b>											
1556	CCO: ATEED	World Masters Games Leverage	<p>Work with business associations and other local businesses to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games. Kaipatiki and neighbouring Devonport-Takapuna are hosting a number of the events and with accommodation in the region likely to be at capacity many competitors and their families will be staying locally.</p> <p>Activity could involve development of promotional offers to encourage competitors and their families to stay and eat in the local board area and to visit local attractions.</p> <p>Activation / entertainment, film screenings and short term visual improvements / artworks in local centres could be implemented to make the centres more attractive and give competitors and their families reason to visit, stay longer and spend in the local area.</p> <p>Local board will support development and distribution of material for competitors detailing eating and leisure opportunities in the Kaipatiki Local Board Area. This could be printed material, on-line or through a smart phone app.</p> <p>An update / refresh and reprint of the Kaipatiki Explorer Brochure could also be included to provide both a resource for visitors to the games that will be of value to the local community beyond the World Masters Games.</p>	Q2; Q3; Q4	LDI: Opex; External funding	\$ 10,000	In progress	Green	Birkenhead Business Association have appointed a contractor to undertake filming work to promote the area ahead of World Masters Games.	No	Meeting with KCFT 14 October to discuss possibility of updating Kaipatiki Explorer. Understood there were no objections to doing so but KCFT questioned the benefits. KCFT agreed to do a print run if requested. Further meeting held with Birkenhead Town Centre Manager to discuss a proposal they had developed for promoting Birkenhead through WMG channels (and other social media channels after the games are over). Project to be joint funded by local board and business association. Refined the proposal and provided overview to local board at Chair's meeting. The proposal was supported and will proceed in the new year. Will ensure links made in to Kaipatiki Explorer and the wider local board area offer.
2239	CCO: ATEED	Impact assessment of infrastructure investments in Highbury	<p>The board has made significant investment in Highbury with number of capital projects currently in delivery (Kaimataara o wai manawa, Rawene Road car park, Western Entrance, Highbury Corner and Mokoia Road bus stop).</p> <p>It is assumed there will be an economic impact on the area from these investments (more visitors, more shoppers, higher value retail and restaurant offerings) but the value of that is not understood.</p> <p>In order to guide future investment it would be useful to understand the impact of this public realm investment.</p> <p>Analysis of Marketview data and visitor and shopper perception research can be used to put a value on the return on that investment and indicate the characteristics of the projects contributes most to delivering economic benefit.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Red	<p>Late opening of the cafe facility and the fact that Highbury corner works have yet to be undertaken means that there is little value in undertaking this piece of work in the current financial year. This has been communicated to the local board via a memo and a proposal to defer the project until 2017/18 was supported by those members that responded.</p> <p>Option to defer the project until 2017/18 was communicated to the local board via a memo and a proposal to defer was supported by those members that responded. Lead financial advisor to put the project forward for deferral to governing body.</p>	No	No change from previous quarter, awaiting opening of the cafe facility anticipated in January 2017.

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2068	CCO: ATEED	Kaipatiki Migrant Business Support	<p>A key outcome of the Kaipatiki Local Board Plan is to embrace the diversity of Kaipatiki.</p> <p>The local board has previously funded research and the delivery of business seminars and clinics for Chinese and Korean business owners.</p> <p>This project will build on the experience of those projects to help facilitate council and other support agencies communicate with Kaipatiki migrant owned businesses.</p> <p>Learnings from the work undertaken in March / April 2016 will be used to refine the delivery. This will focus less on the intensive engagement and delivery of a migrant specific events and more on ensuring information about existing services is communicated to the migrant business owners and those looking to start a business.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	<p>Bringing the four local boards together to agree a programme of delivery that meets the expectations of each has taken longer than anticipated but agreement is imminent.</p> <p>Delivery will commence in April with a planned date for a Starting off Right Workshop agreed for May 2017.</p>	No	In process of working with staff across all four local boards to develop a service offering that meets each board's needs and expectations while maximising the benefits of a coordinated approach.

## Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
<b>Libraries</b>												
1689	CF: Community Leases	Beach Haven Marae	Investigate site and lease terms for new Marae	Q4				In progress	Green	The feasibility is in progress and there is no build of the Marae at this stage until the feasibility is completed.	No	No update this quarter.
1683	CF: Community Leases	Birkenhead City Cricket and Sports Club Inc.	New lease for 10 years with one right of renewal for a further 10 years Birkenhead War Memorial Park	Q4	31/12/2016	\$ 1.00	\$ 1.00	In progress	Green	Application processed. Engaged with local board and Iwi. No objections received. report to be presented to local board in May 2017	No	No update this quarter.
1677	CF: Community Leases	Birkenhead Tennis	New lease for 10 years with one right of renewal for a further 10 years at John Kay Park - Previously reported in Work Plan Year 2015/2016	Q3	01/04/2016	\$ 1.00	\$ 1.00	In progress	Green	Land is in fee simple. Engaged with Kaipatiki Local Board and Iwi. No objections received. Preparing a newspaper publication. Report to be presented to the local board in June 2017.	No	Application being processed. Report for consideration by local board Q3
1673	CF: Community Leases	Chelsea Pony Club	New lease for 10 years with one right of renewal for a further 10 years Eskdale Reserve,	Q4			\$ 1.00	In progress	Green	Land needs to be classified before the new lease can be granted. The request regarding classification has been sent to Land Advisory Team	No	No activity this quarter
1685	CF: Community Leases	Fernglen Native Plant Garden Educational Charitable Trust	New lease for 10 years with one right of renewal for a further 10 years Kauri Road	Q4	01/09/2016		\$ 1.00	In progress	Green	Application form received from the group. Work in progress	No	No update this quarter.
1676	CF: Community Leases	Glenfield Bowling Club Inc.	New lease for 10 years with one right of renewal for a further 10 years Ross Reserve	Q4	01/09/2016		\$ 1.00	In progress	Green	Application being processed. Subject to classification of the reserve as recreation reserve by Permissions team	No	Application being processed. Subject to classification of the reserve as recreation reserve by Permissions team
1690	CF: Community Leases	Lindisfarne Hall	Investigate future use of hall	Q4		\$ -	\$ -	In progress	Amber	Lease on hold On hold being a part of Northcote Project	No	No update this quarter.
1666	CF: Community Leases	Little Shoal Bay Boat Owners Association Incorporated	Renewal lease for one year Little Shoal Bay - Previously reported in Work Plan Year 2013/2014	Q4	01/01/2016		\$ 1.00	In progress	Green	Awaiting information regarding site and group history. Will prepare a report for local board as soon as this is available	No	Awaiting information re site and group history. Will prepare a report for local board as soon as this is available
1671	CF: Community Leases	Marlborough Recreation Trust - Marlborough Park	Renewal lease for 10 years at Marlborough Park	Q3	01/12/2016		\$ 1.00	In progress	Green	Waiting for the application pack from the Trust	No	Application being processed. Report for consideration by local board Q3
1670	CF: Community Leases	Marlborough Recreation Trust - Mc Fetridge Park	Renewal lease for 10 years at Mc Fetridge Park	Q3	01/12/2016		\$ 1.00	In progress	Green	Waiting for the application pack from the Trust	No	Application being processed. Report for consideration by local board Q3
1678	CF: Community Leases	North Art	New lease for five years with one right of renewal for a further five years at Norman King Square - Previously reported in Work Plan Year 2015/2016	Not scheduled			\$ 1.00	In progress	Amber	Lease on hold Part of Northcote development project.	No	No update this quarter.
1684	CF: Community Leases	North Shore Women's Centre	New lease for one year with one right of renewal for a further one year at Mayfield Centre	Not scheduled	01/08/2017			Completed	Green	Report has been carried. Resolution number KT/2016/80	No	No update this quarter.
1669	CF: Community Leases	North Shore Woodturners Guild	Renewal lease for 10 years at Agincourt Reserve	Q3	01/04/2017		\$ 1.00	In progress	Green	Working on report to be presented to local board in May/June 2017	No	Application being processed. Report for consideration by local board Q3
1672	CF: Community Leases	Northcote Birkenhead Rugby Union and Sports Club Inc.	Renewal lease for 33 years at Birkenhead War Memorial Park	Q3	30/11/2015		\$ 1.00	Approved	Green	Working on the report to be presented to the local board in May/June 2017	No	Application being processed. Report for consideration by local board Q3
1686	CF: Community Leases	NS CAB - Bentley Avenue	New lease for one year with one right of renewal for a further one year at Glenfield Library	Q4; Not scheduled			\$ 1.00	In progress	Amber	Lease on hold On hold being a part of multi lease project	No	No update this quarter.
1687	CF: Community Leases	NS CAB - Birkenhead Library	New lease for one year with one right of renewal for a further one year at Birkenhead Library	Q4; Not scheduled			\$ 1.00	In progress	Amber	Lease on hold On hold being a part of multi lease project	No	No update this quarter.
1674	CF: Community Leases	Orepoto Awhina	New lease required from Ministry of Education	Q4				In progress	Amber	Lease is on hold due to the Northcote Project Linked to Northcote Project.	No	No activity this quarter
1682	CF: Community Leases	RNZ Plunket Soc - Birkenhead Library	New lease for one year with one right of renewal for a further one year at Birkenhead Lib	Q4; Not scheduled			\$ 1.00	In progress	Amber	Lease on hold due to proposed multi-premise lease Work regarding multi-premises lease for all the Plunket leases in the region is in progress.	No	No update this quarter.
1681	CF: Community Leases	RNZ Plunket Soc - Pearn Crescent Northcote	New lease for one year with one right of renewal for a further one year at Pearn Crescent	Q4			\$ 1.00	In progress	Amber	Lease on hold due to proposed multi-premise lease Work regarding multi-premises lease for all the Plunket leases in the region is in progress.	No	No update this quarter.
1680	CF: Community Leases	RNZ Plunket Society Birkenhead Branch Beach Haven Sub Branch	New lease for 10 years with one right of renewal for a further 10 years Drome View Reserve	Q3	30/04/2013		\$ 1.00	In progress	Amber	Lease on hold due to proposed multi-premise lease Work regarding multi-premises lease for all the Plunket leases in the region is in progress.	No	No update this quarter.

## Work Programmes 2016/17 Q3 Report

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1679	CF: Community Leases	Seniornet Inc.	New lease for one year with one right of renewal for a further one year at Mayfield Centre	Q3			\$ 1.00	Approved	Green	Report has been carried. Resolution number KT/2017/23	No	Application being processed.
1675	CF: Community Leases	Shakti Inc.	New lease for one year with one right of renewal for a further one year at Mayfield Centre	Q3			\$ 1.00	In progress	Green	Report to be presented to the local board at the April meeting	No	Report for consideration by local board Q3 Application being processed.
1667	CF: Community Leases	Takapuna Amateur Athletics and Harriers Club Inc.	Renewal lease for 11 years at Onewa Domain	Q3	01/10/2016		\$ 1.00	In progress	Green	Working on report to be presented to the local board in May 2017	No	Report for consideration by local board Q3 Application being processed.
1668	CF: Community Leases	Takapuna District Cricket Club Inc.	Renewal lease for 11 years at Onewa Domain	Q3	01/04/2017		\$ 1.00	In progress	Green	Working on report to be presented to the local board in May/June 2017	No	Report for consideration by local board Q3 Application being processed.
1688	CF: Community Leases	Use of Northcote War Memorial Hall	2 Rodney Road - Investigate use of ground floor space	Q4				In progress	Green	Managed by Auckland Council Venue Hire team. They are currently investigating the use of ground floor space	No	Report for consideration by local board Q3 Application being processed.
1691	CF: Community Leases	Vacancy at Mayfield Centre when MS moves to Takapuna	Council owned premises that require expressions of interest process to fill vacancy	Q2				Completed	Green	Executed by staff. North Shore Women's Centre now occupying the space (resolution KT/2016/80)	No	No update this quarter.