

Project Proposal – Local Board Projects 2016/2017

Field	Guidance for completing
Project Name	Highbury House - Support
Project Description	Highbury House is seeking additional support to help cover their operational deficit and professional development for the governance board and the establishment of a trial 'Repair Café'. This would support the house while Auckland Council completes the level of service review and hopefully while the 360 review is happening to help give sustainable options and support going forward.
Project Benefits	<ul style="list-style-type: none"> • A gap in the operational funding is covered and support given to the governance to strengthen the management of the facility. • Supporting the partnership with Highbury house to enable them to achieve their community outcomes
Local Board Plan Outcome/Key objectives	<p>Outcome: Community Facilities, assets and services that are high quality, well managed and meet our communities' needs.</p> <p>Key Initiative: Provide options and recommendations that will assist these parities to make important strategic decisions.</p>
Regional policies and priorities	This programme aligns with the Auckland Plan and Thriving Communities approach
Budget 16/17	\$23,000 total requested \$20,000 for operational costs \$2,000 for the Repair Cafe \$1,000 for professional development for governance
KPIs	<ul style="list-style-type: none"> • Professional development for the governance • The Repair Café to be established • Increased staffing hours
Timeline	Will be delivered throughout the calendar year.
Feasibility	The Highbury House staff and governance will deliver this, but it is identified that they will n
Risks and Dependencies	Long-term sustainability of the house with its current operational plan and funding sources is not guaranteed without taking into account the outcomes from the levels of service review and strategic planning.
Maori outcomes	This project will contribute to Maori outcomes as the cultural and/or social wellbeing will be taken into account.

Project Proposal – Local Board Projects 2016/2017

Field	Guidance for completing
Project Name	<i>Kaipatiki community-led facility manual</i>
Project Description	To collate and create an operational manual and guide for the community-led facilities, to standardise current documents and processes and create effective user friendly systems.
Project Benefits	By creating the 'Kaipatiki Way' with a manual of templates and guides for how to manage a Council funded facility, we help to empower the facilities and free up resources to focus on the community development and community outcomes.
Local Board Plan Outcome/Key objectives	<p>Outcome: Community Facilities, assets and services that are high quality, well managed and meet our communities' needs.</p> <p>Key Initiative: Provide options and recommendations that will assist these parities to make important strategic decisions.</p>
Regional policies and priorities	This programme aligns with the Auckland Plan and Thriving Communities approach and I AM Auckland
Budget 16/17	\$15,000 to hire a contractor to compile the manual
KPIs	<ul style="list-style-type: none"> • An operational manual guide for facilities • Policy and Procedure templates and guides for the facilities •
Timeline	Will be delivered throughout the calendar year.
Feasibility	An external contractor will be engaged to deliver this project in collaboration with the Kaipatiki facility managers, taking what they have already put together and
Risks and Dependencies	The risks would be internal delays that hold up the project taking it over budget. A full project plan would be set out and agreed to beforehand to ensure the scope is clear and the correct engagement is done.
Maori outcomes	<p>This project will contribute to Maori outcomes as the cultural and/or social wellbeing will be taken into account.</p> <p>Mana whenua will be engaged with the possibility of a partnership or co-delivery.</p>

Project Proposal – Local Board Projects 2016/2017

Field	Guidance for completing
Project Name	<i>Kaipatiki Flag Project</i>
Project Description	<p><i>Purchase of flags for use in the Kaipatiki Local Board area, to support event activities and to sit alongside flags which mark a significant cultural or historical occasion such as Anzac Day, Christmas or Easter and to promote Kaipatiki as a place to live, work and play, full of vibrancy and opportunities.</i></p> <p><i>Purchased flags will be the Kaipatiki Local Board branded flags, replacements for flags purchased in 2014/2015 which are now at the end of their useful life.</i></p>
Project Benefits	<p><i>The purchase of flags help provide a sense of occasion and help communities build a sense of pride in themselves and that their community is a desirable place to live because events and celebrations happen locally.</i></p> <p><i>The flags also have an environmental benefit, as the need for roadside billboards, often using environmentally unfriendly materials, decreases and the reusability of the flags over a number of years also means that money is not wasted annually producing an item that is used once then discarded because the message cannot be reused or the inferior quality of materials ensures that it has a one-time use.</i></p>
Local Board Plan Outcome/Key objectives	<p><i>The purchase of flags will assist the Kaipatiki Community Facilities Trust and other community groups and organisations support the local board priorities of:</i></p> <ul style="list-style-type: none"> <i>• Ensuring local community organisations are well supported, resourced and empowered to deliver to their communities – the flags are a resource which can be used multiple times by multiple groups to support their programmes.</i> <i>• Communities celebrate the arts and culture through programmes, at space and public art – the flags celebrate culture and occasions of significance to the community.</i> <p><i>Artwork and design has already been completed for the flags but funding shortfall is preventing placement of order. When funds are found order will be placed for delivery as soon as possible. The flags will have a 3-5 year lifespan so will endure past the 2016/17 investment year.</i></p>
Regional policies and priorities	<p><i>Aligns with the Regional Events Policy which encourages local activities which support the eventful city concept and add colour and local flavour to events on offer across the region.</i></p> <p><i>Supports the Signage By-Law by reducing the number of roadside signs that are often erected in the wrong place using inappropriate fixing methods.</i></p>
Budget 16/17	<p><i>54 flag sites around the Kaipatiki area. A quotation (attached) has been received for the design and production of 56 flags at a cost of \$5,371.65. KCFT does not currently have sufficient funding available and is seeking an allocation of \$4,671.00 from unallocated 2016/2017 budget from the local board to complete this project.</i></p>

<p>KPIs</p>	<p><i>Continuation of the building of brand awareness of Kaipatiki as a vibrant and engaging place to reside.</i></p> <p><i>Supporting communities who celebrate the arts and culture through programmes, at spaces and through public art – the flags celebrate culture and occasions of significance to the community.</i></p>								
<p>Timeline</p>	<table border="0"> <tr> <td data-bbox="400 483 699 539">November 2016</td> <td data-bbox="699 483 1433 539"><i>design of flags undertaken</i></td> </tr> <tr> <td data-bbox="400 539 699 651">February 2017</td> <td data-bbox="699 539 1433 651"><i>Kaipatiki Community Facilities Trust meeting resolved that applications be placed with the local board grants fund for replacement street banners.</i></td> </tr> <tr> <td data-bbox="400 651 699 696">April 2017</td> <td data-bbox="699 651 1433 696"><i>funding sought</i></td> </tr> <tr> <td data-bbox="400 696 699 797">June 2017</td> <td data-bbox="699 696 1433 797"><i>flags erected at sites around Kaipatiki</i></td> </tr> </table>	November 2016	<i>design of flags undertaken</i>	February 2017	<i>Kaipatiki Community Facilities Trust meeting resolved that applications be placed with the local board grants fund for replacement street banners.</i>	April 2017	<i>funding sought</i>	June 2017	<i>flags erected at sites around Kaipatiki</i>
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<p>Feasibility</p>	<p><i>Kaipatiki Community Facilities Trust have taken a lead on this project and have undertaken a stocktake of flag sites in the local board area and arranged for quotations for design and printing of flags.</i></p> <p><i>Kaipatiki Community Facilities Trust will continue to have a lead role in and manage this project through to its conclusion.</i></p>								
<p>Risks and Dependencies</p>	<p><i>Risk</i></p> <p><i>Non-completion of project will be a result of no funding being secured.</i></p> <p><i>Dependency</i></p> <p><i>Securing local board signoff of design and artwork prior to June.</i></p>								
<p>Maori outcomes</p>	<p><i>The activity proposed as no Maori outcomes focus.</i></p>								

Project Proposal – Local Board Projects 2016/2017

Field	Guidance for completing
Project Name	<i>Kaipatiki Local Board parks and reserves signage audit.</i>
Project Description	<p><i>To provide an audit assessment on all signs within the Kaipatiki Local Board to determine old signs that require removal and where new signs are required and to prioritise spending in future years.</i></p> <p><i>This is to take into account all signs that are associated in Parks and reserves including, but not limited, to Bylaw signs, like liquor and of leash dog signs, legacy council signs, any information signs and directional signs and warning signs.</i></p> <p><i>The assessment is to also include recommendations on whether current signs are needed, a condition rating for all signs, and recommendations for consolidating signs where possible.</i></p> <p><i>Upon completion of the audit, the information will need to be handed over to Auckland Council Asset and Information Team in a format that is usable and compatible.</i></p> <p><i>The end product will provide a sortable database that can be used as a basis for a procurement and tender process.</i></p>
Project Benefits	<p><i>Benefits Include:</i></p> <ul style="list-style-type: none"> <i>• Consolidation and removal of signs throughout the Kaipatiki Local Board will assist with cleaning up our parks and reserves spaces</i> <i>• Recommendations for installation of signs where required will assist with promoting parks and the Kaipatiki Local Board.</i>
Local Board Plan Outcome/Key objectives	<p><i>"Green open spaces and environments that enable active and healthy lifestyles and protect our natural heritage"</i></p> <ul style="list-style-type: none"> <i>• This project budget will be committed in the 16/17 financial year but delivery may run into early part of 17/18.</i>
Regional policies and priorities	<p><i>This project will be aligned to the Regional Operating Policy & Procedures Manual Signage Bylaw 2015.</i></p>
Budget 16/17	<p><i>LDI Opex Budget for 2016/2017 - \$24,000.</i></p> <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> <i>• Clean and usable database that is compatible and transferable to SAP.</i> <i>• Prioritised recommendations and condition assessments relating to all parks and reserves throughout the Kaipatiki Local Board.</i> <i>• Information is able to be used as part of a procurement and tender process in implementing physical delivery.</i>
KPIs	<ul style="list-style-type: none"> <i>• The asset and information team will have an up to date database of parks and reserve signs that can be transferred into SAP.</i> <i>• Project delivery team will be able to use the signage information as part of a procurement and tender process for physical delivery in future years.</i>

	<ul style="list-style-type: none"> <i>Kaipatiki Local Board will be promoted through clear and uncluttered signage throughout its parks and reserve areas.</i>
Timeline	<p><i>Timeline:</i></p> <ul style="list-style-type: none"> <i>3 month delivery timeline.</i> <i>Procurement will be immediately budget has been allocated by Kaipatiki Local Board.</i>
Feasibility	<p><i>Project Delivery: A preferred supplier to Auckland Council has already delivered a signage assessment/audit for the Hibiscus and Bays Local board.</i></p> <p><i>Procurement Process: Undertake a Purchase Order process for specified budget of \$24,000.</i></p>
Risks and Dependencies	<p><i>No Risks associated with the delivery or completion of the project.</i></p>
Maori outcomes	<p><i>Through the assessment and audit process there may be culturally significant sites that require engagement with Iwi around specific wording of signs.</i></p> <p><i>The Parks and Places Specialist will assist with facilitating this through the regular monthly northern Iwi engagements.</i></p>

Project Proposal – Local Board Projects 2016/2017

Field	Guidance for completing
Project Name	<i>Kaipatiki Local Board play space – audit and strategic advice.</i>
Project Description	<p><i>Identify play opportunities within the Kaipatiki Local Board area by expanding on the proposition that play equipment age provisions are adequate and appropriate to current requirements.</i></p> <p><i>Recommend an approach to increase play value in all play spaces throughout the Kaipatiki Local Board which responds to the current equipment, the current play infrastructure in the vicinity, and assessed needs of local communities.</i></p> <p><i>Recommend a prioritised approach to the implementation of physical delivery and indicative costings for the development of play space improvements, to assist with future planning.</i></p>
Project Benefits	<p><i>Benefits Include:</i></p> <ul style="list-style-type: none"> • <i>A better understanding of the provision for play throughout the Kaipatiki Local Board area.</i> • <i>The ability for the Kaipatiki Local Board to identify/approve funding in future years for construction in a prioritised way.</i>
Local Board Plan Outcome/Key objectives	<p><i>"Green open spaces and environments that enable active and healthy lifestyles and protect our natural heritage"</i></p> <ul style="list-style-type: none"> • <i>Should budget be approved it is anticipated that delivery will be complete early in 17/18.</i>
Regional policies and priorities	<i>This project will be aligned to the Parks and Open Places Strategic Action Plan 2015.</i>
Budget 16/17	<p><i>LDI Opex Budget for 2016/2017 - \$24,000.</i></p> <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> • <i>A report that provides prioritised recommendations for all play space improvements with indicative costs for future planning.</i>
KPIs	<ul style="list-style-type: none"> • <i>A prioritised assessment of play space provision which the Kaipatiki Local Board can use in considering/approving future funding for construction.</i>
Timeline	<p><i>Timeline:</i></p> <ul style="list-style-type: none"> • <i>3 month delivery timeline.</i> • <i>Should budget be approved by Kaipatiki Local Board procurement process will be immediate.</i>
Feasibility	<p><i>Project Delivery: There are a number of preferred suppliers to Auckland Council who can deliver a report of this nature.</i></p> <p><i>Procurement Process: Undertake a Purchase Order process for specified budget of \$24,000.</i></p>

Risks and Dependencies

No Risks associated with the delivery or completion of the project.

Maori outcomes

Through the assessment and audit process there may be culturally significant sites that require engagement with Iwi.

The Parks and Places Specialist will assist with facilitating this through the regular monthly northern Iwi engagements which are underway.

Project Proposal – Local Board Projects 2016/2017

Field	Guidance for completing
Project Name	<i>Kaipatiki Local Board play space sun smart - audit and strategic advice.</i>
Project Description	<p><i>Identify opportunities to implement sun smart improvements in all play space areas within the Kaipatiki Local Board area.</i></p> <p><i>Recommend an approach to improve play value in all play spaces throughout the Kaipatiki Local Board which assists in play spaces being more sun smart for users.</i></p> <p><i>Identify how play spaces can become more sun smart by recommending, but not limited to, the development of shade structures, tree planting where appropriate and realignment of entire play spaces and individual components of play equipment.</i></p> <p><i>Recommend a prioritised approach to the implementation of physical delivery and indicative costings for the development sun smart play space improvements, to assist with future planning.</i></p>
Project Benefits	<p><i>Benefits Include:</i></p> <ul style="list-style-type: none"> • <i>A safer and healthier experience for play space users throughout the Kaipatiki Local Board area.</i> • <i>The ability for the Kaipatiki Local Board to identify/approve funding in future years for construction in a prioritised way.</i>
Local Board Plan Outcome/Key objectives	<p><i>"Green open spaces and environments that enable active and healthy lifestyles and protect our natural heritage"</i></p> <p><i>"Community facilities, assets and services that are high quality, well managed and meet our communities' needs"</i></p> <ul style="list-style-type: none"> • <i>Should budget be approved it is anticipated that delivery will be complete early in 17/18.</i>
Regional policies and priorities	<i>This project will be aligned to the Parks and Open Places Strategic Action Plan 2015.</i>
Budget 16/17	<p><i>LDI Opex Budget for 2016/2017 - \$15,000.</i></p> <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> • <i>A report that provides prioritised recommendations for all play space sun smart improvements with indicative costs for future planning.</i>
KPIs	<ul style="list-style-type: none"> • <i>A prioritised assessment of play space sun smart provision which the Kaipatiki Local Board can use in considering/approving future funding for construction.</i>
Timeline	<p><i>Timeline:</i></p> <ul style="list-style-type: none"> • <i>3 month delivery timeline.</i> • <i>Should budget be approved by Kaipatiki Local Board procurement process will be immediate.</i>

Feasibility	<p><i>Project Delivery: There are a number of preferred suppliers to Auckland Council who can deliver a report of this nature.</i></p> <p><i>Procurement Process: Undertake a Purchase Order process for specified budget of \$15,000.</i></p>
Risks and Dependencies	<p><i>No Risks associated with the delivery or completion of the project.</i></p>
Maori outcomes	<p><i>Through the assessment and audit process there may be culturally significant sites that require engagement with Iwi.</i></p> <p><i>The Parks and Places Specialist will assist with facilitating this through the regular monthly northern Iwi engagements which are underway.</i></p>

Project Proposal – Local Board Projects 2016/2017

Field	<i>Guidance for completing</i>
Project Name	Norman King Community Hub Development – Social/Cultural Inclusion
Project Description	<p>Raeburn House seeks funding to support the ongoing development of the Norman King Community Hub, with a specific focus on ensuring that the principle of cultural inclusion is strongly embedded into all community initiatives and activities. Raeburn House has noted that our Community Volunteer Centre, which matches skilled migrants with meaningful volunteer roles in the local community sector, is a particularly effective mechanism for achieving strong outcomes for volunteers and host agencies alike.</p> <p>Central to this proposal, is a commitment to ensuring that culturally diverse populations are supported to make meaningful contributions to the wider development of the Northcote precinct, ensuring that cultural inclusivity is validated at a strategic and grassroots level, thereby strengthening social cohesion in the Kaipatiki region both now and for the future.</p> <p>With the ongoing development of the Northcote precinct, the role of multi-lingual volunteers is more important than ever as demonstrated by the recent contributions made by Raeburn House volunteers who have supported the work of Panuku and Hobsonville Land Company in the area.</p>
Project Benefits	<p>Ensuring that cultural inclusivity is placed front and centre of the Norman King Community Hub and the ongoing development of the wider Northcote precinct, will generate a raft of measurable outcomes for individuals, families and the wider community alike, including:</p> <ul style="list-style-type: none"> • Improved sense of community pride and belonging • Greater sense of strength through diversity and improved social cohesion • Increased employment prospects, reduced social isolation and improved wellbeing for volunteers • Stengthened community and not-for-profit sector • Greater community connectedness and opportunities for wider community synergies • Enhanced opportunities to achieve wellbeing through the ‘Five Ways’, including: Connecting, Giving, Taking Notice, Being Active and Learning
Local Board Plan Outcome/Key objectives	<p>This project is aligned to the local board outcome of “proud positive communities that embrace the diversity of Kaipātiki.”</p> <p>The key outcome is to for local community organisations to be well supported, resourced and empowered to deliver to our communities.</p> <p>It is envisaged that the project will begin delivery in 2016/17 year and will be completed in the 2017 calendar year.</p>
Regional policies and priorities	<p>The project aligns to the Auckland Plan priorities specifically relevant to “a culturally rich and creative Auckland and an Auckland of prosperity and opportunity.”</p> <p>It is also aligns with the Long Term Plan where projects delivered within local board areas create a strong, inclusive and equitable society that ensures</p>

	<p>opportunities for all Aucklanders by providing local community services to meet the specific needs of their communities.</p>
Budget 16/17	<p>Raeburn House seeks a contribution of \$20,000 for the following deliverables:</p> <ul style="list-style-type: none"> • Provision and expansion of the Community Volunteer Centre (CVC) • Co-design workshop for further development of CVC • Open Day to strengthen and promote local volunteering • Admin and IT Support • Consulting, engaging and placing volunteers • Consulting with community sector and responding to their volunteer needs
KPIs	<p>Raeburn House measures all service delivery with a robust Results Based Accountability framework, including quantitative and qualitative measures as well as articulating the real difference made at an individual and community level (the human experience behind the data). Measures will include:</p> <ul style="list-style-type: none"> • Number of volunteers (ethnicities, gender, skills) • Number of host agencies (sector, special interest areas) • Number of activities and initiatives specific to and/or inclusive of ethnic diversity • The level of skill, knowledge and expertise applied to community engagement with culturally diverse populations • Demonstration of the implementation of inclusive practices in community development initiatives at a strategic and grassroots level • The human experience: stories that demonstrate the difference made in the lives of participants in the Norman King Community Hub and/or Northcote precinct development
Timeline	<p>For the purposes of this application, the time period covers the 2017 calendar year (Jan- Dec 2017), with a view to building upon the sustainability of the outcomes achieved through the ongoing provision of culturally inclusive community initiatives such as the Community Volunteer Centre.</p>
Feasibility	<p>This project will be delivered by Raeburn House from our base in Northcote, within a collaborative framework that is inclusive of diverse populations, the community and not-for-profit sector, the business sector, Norman King Community Hub partners, the Kaipatiki Local Board and those involved in the ongoing development of Northcote (e.g. Panuku, Hobsonville Land Company). Raeburn House has demonstrated that we possess the capability and speciality engagement skills to generate strong and inclusive outcomes in community development.</p>

<p>Risks and Dependencies</p>	<p>Raeburn House's commitment to meaningful cultural engagement is dependant on attracting sufficient funding. Raeburn House has demonstrated a strong commitment to celebrating and validating cultural diversity with a service line that delivers specifically on cultural cohesion. However, in recent times funding streams related to cultural diversity have tightened significantly and currently Raeburn House receives funding from one private philanthropic body (\$5,000 per year) to support our work with newcomers and diverse communities through our Community Volunteer Centre. To continue to achieve social cohesion outcomes for our communities, additional funding support required.</p>
<p>Maori outcomes</p>	<p>While this project does not specifically address Māori outcomes, the principles of the Treaty of Waitangi are promoted through all service delivery (partnership, participation, and protection). In addition, Raeburn House responds to the interest in Māori kaupapa within the newcomer community with workshops on the Treaty of Waitangi held in the Norman King Community Hub, as well as providing opportunities for further learning about Māori culture.</p>

Project Proposal – Local Board Projects 2016/2017

Field	<i>Guidance for completing</i>
Project Name	<i>Pest Free Kaipatiki Programme Implementation</i>
Project Description	To partner with and enable community groups to implement the Pest Free Kaipatiki Strategy developed to protect and enhance the local board's ecological diversity and natural treasure. This project will be delivered in collaboration with the Pest Free Kaipatiki Network and will involve pest animal and plant removal and habitat and species restoration projects across the local board area by community groups with support and technical advice from Council staff. Two main community partners will be utilised to deliver this proposed part of the programme with the project work divided according to the particular skillsets each group has. This is detailed in the budget section below.
Project Benefits	<ul style="list-style-type: none"> • Community groups are supported and enabled to lead and undertake restoration action. • People taking action to protect their local native biodiversity – controlling pest animals and weeds. • People taking action to enhance native habitat (e.g. planting native trees to provide food for wildlife; planting native ground cover or shrubs to add structure and resilience to coastal and other native forest). • Local native ecosystems are protected and enhanced – providing safe refuge for native wildlife. • Communities are encouraged to work together and connect with nature. • People more engaged and partnering with council to protect biodiversity and to foster sustainability and resilience.
Local Board Plan Outcome/Key objectives	<p>Outcome: Green open spaces and environments that enable active and healthy lifestyles and protect our natural heritage.</p> <p>Key Initiative: Provide support to the Kaipatiki Project and other environmental groups.</p>
Regional policies and priorities	This programme aligns with the Auckland Growing Greener Framework and the emergent Auckland Pest Free Programme.
Budget 16/17	<p>Kaipatiki Project: Coordinator for the implementation of the PFK Strategy - \$50 K Engagement with local communities - \$20K Schools advice and grants for projects by local school groups \$20 K Total - \$90 K</p> <p>Forest And Bird: Monitoring - \$5 K Action on park land by community (weed control and planting) \$50 K Buffer land work (weed control and planting on private land bordering Parks - \$20 K Total - \$75 K</p>

KPIs	<ul style="list-style-type: none"> • Number of people/groups involved in active protection of the biodiversity values around the bays / across the local board area – engaged & increased across private and public lands • Pest animal control data showing positive impact • Increased volunteer activity on local parks • Regular quarterly updates to the local board
Timeline	Will be delivered throughout the calendar year.
Feasibility	The project works through the Pest Free Kaipatiki Network and aims to increase the effectiveness of community groups implementing pest animal and plant control projects across the local board area. In the first quarter Auckland council will provide guidance about actions to prioritise, the network will then plan their projects, and plan which groups and skillsets will work together to implement them.
Risks and Dependencies	Long-term sustainability of the programme will require community leadership and coordination to support both individuals and groups across the local board area.
Maori outcomes	This project will contribute to Maori outcomes as the improvement of biodiversity is very important.

Project Proposal – Local Board Projects 2016/2017

Field	Guidance for completing
Project Name	Uruamo Maranga Ake Marae Project
Project Description	<p>To build a Marae in the Beach Haven area that will meet the needs of local Māori and the wider community.</p> <p>To complete the feasibility study for the Beach Haven Marae Project.</p>
Project Benefits	<p>The completion of the feasibility report will enable Uruamo Maranga Ake:</p> <ul style="list-style-type: none"> • To confirm the need for a Marae within the Kaipātiki area • To provide a place for the Māori community that is kaupapa Māori driven where tangihanga and the process of tangihanga can be practiced • A place for schools to bring their students to learn about Marae protocols and processes • A place for community groups to meet and learn about Māori history and protocols • A place for all to share and be part of the Marae community • Provides a cultural heart in Kaipātiki
Local Board Plan Outcome/Key objectives	<p>The completion of the feasibility is aligned to the local board outcome of “proud positive communities that embrace the diversity of Kaipātiki.”</p> <p>The key outcome is for local community organisations to be well supported, resourced and empowered to deliver to our communities.</p> <p>The feasibility is on track to be completed by end of June 2017.</p>
Regional policies and priorities	<p>The project aligns to the Auckland Plan priorities specifically relevant to:</p> <p>“Creating a Māori identity that is Auckland’s point of difference in the world.”</p> <p>“A culturally rich and creative Auckland and an Auckland of prosperity and opportunity.”</p> <p>The Independent Māori Statutory Board states a number of principles including;</p> <p>kaitiakitanga (guardianship) and partnership (to act in good faith between parties). These principles are acknowledged between the local board and the Beach Haven Marae committee whereby the Marae will be the kaitiaki of its Maori community and the partnership that is relevant under Te Tiriti o Waitangi.</p> <p>It is also aligns with the Long Term Plan where projects delivered within local board areas create a strong, inclusive and equitable society that ensures opportunities for all Aucklanders by providing local community services to meet the specific needs of their communities.</p>

Budget 16/17	<i>The budget required to complete the feasibility is \$15,000 and therefore we request additional funds of \$15,000.</i>
KPIs	<p><i>The completion of the feasibility will address four outcome areas:</i></p> <ol style="list-style-type: none"> <i>1. Architectural form of the Marae.</i> <i>2. Cost to build the Marae, the business plan including potential funders and sponsors.</i> <i>3. Non- financial risks; mana whenua and community consultation.</i> <i>4. Management of the Marae.</i> <p><i>These areas will address and cover how the Marae will be sustainable and feasible.</i></p>
Timeline	<i>Feasibility to be completed by end of May 2017.</i>
Feasibility	<i>The Beach Haven Marae committee have contracted Rau Hoskins of Design Tribe to complete the feasibility.</i>
Risks and Dependencies	<p><i>It is noted that the EOI received from Design Tribe offered a favourable fee in comparison to three other applicants. Design Tribe came highly recommended with Rau Hoskins offering specific experience in Marae development.</i></p> <p><i>It is also noted that the Kaipātiki Local Board have already contributed \$30,000 as a grant for a feasibility report and this extra request is to meet the full costs of the feasibility which is \$37,500 plus GST which is \$43,125.00.</i></p> <p><i>If the grant is not approved Design Tribe have agreed to complete the feasibility with as much data as possible but may not be able to complete some information required in outcomes one to four. The Marae committee have agreed to complete some gaps; e.g community and mana whenua consultation.</i></p> <p><i>It is noted that the difference of \$1875 will be used to complete legal entity costs if any. If this is not required the Marae committee are willing to refund this amount back to the local board.</i></p> <p><i>If the Local Board approves the funding this will be held in trust under umbrella by the Kaipātiki Community Facilities Trust.</i></p>
Maori outcomes	<p><i>This project supports Māori outcomes in the following ways:</i></p> <ul style="list-style-type: none"> <i>• Meets the principles stated from the Independent Māori Statutory</i> <i>• Addresses the Local Government Act for Māori as their Te Titiri o Waitangi partner</i> <i>• Responds to the Māori Responsiveness Framework as one of the five focus areas of the Empowerment Communities Approach (ECA)</i> <i>• Respectfully engages and consults with mana whenua</i> <i>• Driven by mataawaka</i> <i>• The preferred site is culturally significant</i> <i>• The project team will be managed by Māori with design concepts taking into account tikanga processes.</i>

Project Proposal – Local Board Projects 2016/2017

Field	Guidance for completing
Project Name	Xero Accounting Systems for Community Organisations
Project Description	Funding is requested to support the transfer and implementation of Xero accounting systems for community organisations.
Project Benefits	<p>The project benefits are:</p> <ul style="list-style-type: none"> • an easy to use accounting system for day to day operations. • community organisations in Kaipatiki will have a uniform accounting system and able to support each other • the local board receives financial reports in a uniform way that will enable: <ul style="list-style-type: none"> ○ improved sense of community pride and belonging ○ strengthened accounting systems for community and not-for-profit organisations ○ greater community connectedness and opportunities for wider community synergies.
Local Board Plan Outcome/Key objectives	<p>This project is aligned to the local board outcome of “proud positive communities that embrace the diversity of Kaipātiki.”</p> <p>The key outcome is to for local community organisations to be well supported, resourced and empowered to deliver to our communities.</p> <p>It is envisaged that the project will begin delivery in 2016/17 year and will be completed in the 2017 calendar year.</p>
Regional policies and priorities	<p>The project aligns to the Auckland Plan priorities specifically relevant to “a culturally rich and creative Auckland and an Auckland of prosperity and opportunity.”</p> <p>It is also aligns with the Long Term Plan where projects delivered within local board areas create a strong, inclusive and equitable society that ensures opportunities for all Aucklanders by providing local community services to meet the specific needs of their communities.</p>
Budget 16/17	<p>Funding is sought for \$20,000 for the following deliverables:</p> <ul style="list-style-type: none"> • transfer of existing accounting system to Xero for five community organisations; • monthly fee of \$55- \$70 per month for twelve months for five community organisations;

	<ul style="list-style-type: none"> • cost of support person during implementation stage; • admin and IT support • financial literacy training • growth opportunities for further Xero applications.
KPIs	<p>Measures will include:</p> <ul style="list-style-type: none"> • financial reports delivered on time with specific information on accounting periods • improved understanding of financial systems by management of the community organisations • clear and concise information reported on financial status • the level of skill, knowledge and expertise improved on financial literacy.
Timeline	Implementation starts in 2016/2017 year but may also spread to 2017/2018 year.
Feasibility	This project will be delivered by experts on Xero and supported by accredited Xero Chartered Accountants.
Risks and Dependencies	The grant will be held by umbrella under Raeburn House.
Maori outcomes	This project does not specifically address Māori outcomes, but the organisations who deliver community work are aware of the principles of Te Tiriti o Waitangi and support kaupapa Māori in their communities.