

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Arts, Community and Events											
2604	CS: ACE: Arts & Culture	Local Arts Programme- LDI	<p>Support arts and culture initiatives to be delivered across the local board area such as the Try a Craft event. Manage a call for proposals and finalise a contract with a suitable contractor to run an artist EOI process and event management for Try a Craft.</p> <p>Note the Puketapapa local board currently has \$8k allocated to Local Arts Programme. Based on the debrief of the 2016 event, to meet the deliverables and expectations, an extra \$3k is proposed (currently unfunded).</p>	Q2; Q3; Q4	LDI: Opex	\$ 11,000	Approved	Green	In Q3, the contractor has been working on the final planning and preparation for the event, which is on track for delivery in Q4.		A services agreement for the delivery of 'Try a Craft' 2017 has been executed. The event is on track for delivery in Q4.
2699	CS: ACE: Arts & Culture	Auckland Council - JWAT Joint Liaison Board Relationship Monitoring	Provide communications and recorded documentation and performance updates on the activities of the Auckland Council - James Wallace Arts Trust Joint Liaison Board.	Q1; Q2; Q3; Q4	External funding	\$ -	In progress	Green	Due to the elections, the last JWAT Joint Liaison Board meeting was held in August 2016, therefore there were no updates to provide.		Relevant updates are being channelled through Local Board Services as and when required.
2569	CS: ACE: Arts & Culture	TSB Bank Wallace Art Centre (Pah Homestead)- ABS James Wallace Arts Trust Operational Support Grant	Administer a funding agreement with the James Wallace Arts Trust at Pah Homestead for operational funding of and funding for programmes at the arts centre, including an exhibition programme plus associated events and administration of a relationship agreement.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 375,194	In progress	Green	In Q3, The James Wallace Arts Trust delivered 11 new exhibitions and 14 free public programmes to 2,144 participants. The Pah Homestead had 32,184 visitors in the third quarter.		In Q2, The James Wallace Arts Trust delivered eight new exhibitions and 12 free public programmes to 1,640 participants. More than 28,000 people visited the centre in Q2.
2369	CS: ACE: Community Empowerment	Children and Young People: Children's Engagement Panel, Children's Action Plan, Child Protection Initiatives	<p>Establish children's panels to provide children an opportunity to input and influence local decision making in the community.</p> <p>Provide child protection training to schools, community groups, sports clubs and volunteers.</p> <p>Fund a community partner to deliver one "we can keep safe" workshop.</p> <p>\$13,000 Delivery of children's panels to 8 schools \$7,000 Children's Action Plan \$2,000 We can keep safe ECE workshop \$2,000 Child Protection Policy workshop</p> <p>Budget: - Childrens Development \$24,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 24,000	In progress	Green	<p>Roskill Together delivered the children's panel programme at six local schools. The panels focused on the childrens ideas for a healthy community. Two further schools will have their children's panel sessions in Q4.</p> <p>Twenty six children from three after school programmes have inputted into the board's Children's Development Action Plan.</p>		<p>The strategic broker and Roskill Together delivered five feedback children's panel sessions to local school children.</p> <p>Roskill Together delivered three Children's Development Action Plan engagement sessions.</p> <p>The strategic broker completed funding agreements with Roskill Together to deliver the children's panel programme and the Children's Development Action Plan. Roskill Together will lead these initiatives in Q3.</p>

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2382	CS: ACE: Community Empowerment	Children and Young People: Youth Development	<p>Support youth development initiatives including implementing the Youth Action Plan, coordinating of the Youth Caucus and the Project Peter initiative.</p> <p>\$20,000 Youth Action Plan Initiatives (incl Youth Summit & Youth Awards) \$10,000 Mentoring Programme \$10,000 Project Peter – Enterprise Support \$10,000 Driver Licensing with migrant youth \$2,500 Youth Caucus</p> <p>Budget: - Youth Development \$53,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 53,000	In progress	Green	<p>Migrant Driver Licensing:</p> <ul style="list-style-type: none"> Migrant Action Trust established Community Driving Project working group with Rule Education and Umma Trust initiating a restricted driver licensing course for ethnic and former refugee women Community Driving website and booking system commenced <p>Mentoring Programme:</p> <ul style="list-style-type: none"> Twenty Pasifika families in the Mt Roskill Schools Campus were identified for academic tracking from primary through to high school Eight Pasifika students from this programme have been selected as school prefects at Mt Roskill Grammar School, including Head Girl and Deputy Head Boy. Local Board Member Anne-Marie Coury hosted session for young people on local government was hosted during Q3, Sixteen parents graduated from the 18 week financial literacy course, three parents have started their own businesses. <p>Youth Action Plan:</p> <ul style="list-style-type: none"> Raise Up Puketapapa (RUP) hosted a curriculum vitae writing workshop with 11 young people. RUP youth co-ordinate and facilitate their AKPLAY basketball programme RUP Youth provided event support for the Active Puketapapa Programme at the Mt Roskill War Memorial 		<p>The strategic broker completed funding agreements with the following youth providers:</p> <ul style="list-style-type: none"> Global Lighthouse : to mentor and build capability of the young people and their caregivers participating in the Mt Roskill and Wesley Pacific Island learning centres. Critical Pixels: to deliver a Youth Innovation and Enterprise programme to 10-20 intermediate aged students twice a week for one to two hours per session. Migrant Action Trust: to train 15 migrant mentors who will coach new migrant youth who hold learner licenses. <p>REC Youth Development completed and submitted their report to the local board for the Youth Summit hosted in Q1.</p>
2375	CS: ACE: Community Empowerment	Community Development Capacity Building	<p>Support and encourage network groups to provide vital connections, partnering opportunities and communications in the community (enable participation).</p> <p>- Capacity building: Community networks support \$13,868.00 Co-ordination and delivery of the monthly RCN network meetings.</p> <p>Total budget: \$14,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 14,000	In progress	Green	<p>Roskill Together hosted the Roskill Community Network meetings in February and March. The themes covered were the Ministry of Social Development Investment Strategy, the launch of Oranga Tamariki – the Ministry of Vulnerable Children, a community health promotion presentation from the ProCare Public Health Organisation, as well as promotion and registrations for the community budget participatory event ‘Roskill Decides’.</p> <p>A survey of the network was undertaken with network attendees during Q3 to identify the preferred meeting content and structure for the 2017/2018 year. This will be confirmed and agreed by network participants in Q4.</p>		<p>The strategic broker completed the funding agreement for Roskill Together. Roskill Together hosted three monthly network meetings. The sessions were focussed on Health and Wellbeing, Seniors and Family Violence.</p>
2965	CS: ACE: Community Empowerment	Community Development Elderly Awareness	<p>Support and encourage network groups to provide vital connections, partnering opportunities and communications in the community (enable participation).</p> <p>Support and provide advice to elderly awareness programmes.</p> <p>Budget: - Elderly Awareness \$2,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 2,000	In progress	Green	<p>Part of the Somali seniors’ programme, a group of 12 Somali elders held two community network meetings, to socialise and connect with young people in their community. Further network meetings are scheduled for Q4.</p>		<p>The strategic broker completed a funding agreement for the proposed Somali Seniors programme. This programme will commence in Q3 with six community network meetings to be held before the completion of Q4.</p>

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2966	CS: ACE: Community Empowerment	Community Development Placemaking (Neighbours Day)	Support communities to participate in Neighbours Day events. Budget: - Neighbours Day \$2,000	Q2; Q3; Q4	LDI: Opex	\$ 2,000	In progress	Green	A funding agreement completed that enabled Neighbourhood Support Inc. to facilitate local Neighbours Day events, \$300 was provided to the host organisation for administration costs to deliver this. The strategic broker and specialist advisor worked with Neighbourhood Support Inc. to produce and distribute media advertisements through various channels to encourage people to celebrate Neighbours Day. The strategic broker and Neighbourhood Support Inc. assessed 12 applications. A total of \$1,700 of grants for Neighbours Day events were approved and distributed on behalf of the local board to local community groups.		Staff negotiated with Auckland Neighbourhood Support to distribute the \$2,000 allocated by the local board for community initiatives to increase participation in Neighbours Day activities. Details of Neighbours Day events will be reported in the third quarter.
2309	CS: ACE: Community Empowerment	Community grants (PKTPP)	Support local community groups through contestable grant funding. <ul style="list-style-type: none"> • Strategic Relationship grants \$70,000 • Local Grants \$60,000 • Quick Response \$12,000 Budget: - Local community grants \$142,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 142,000	In progress	Green	<p>Puketāpapa has not completed any further community grant round allocations since Q2.</p> <p>Puketapapa Quick Response Round Three opens on 20 February and closes on 17 March, with formal decision scheduled to take place in April.</p> <p>Puketapapa Local Grant Round Two opens on 20 March and closes on 14 April, with formal decision scheduled to take place in June.</p>		<p>Puketāpapa has completed Round Two Quick Response grant and decided on additional Local Grant (multiboard) applications, allocating a total of \$4,050 leaving a total of \$51,218 for the remaining grant rounds.</p> <p>Puketāpapa has decided on the expressions of interest received for the 2016/2017 Strategic Relationships Grant, allocating a total of \$69,205.</p>
2407	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (PKTPP)	<p>The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities e.g. connecting community to Spatial Priority Areas planning.</p> <p>Enhanced partnering and collaboration between council and community organisations Embodies Empowered Communities Approach principles by increasing the level of control and influence communities have over the things they care about and which matter to them.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker is based at the Wesley Community Centre one day a week working alongside the Community Places staff to align council activities and delivery to the local community. This included identifying initiatives that can be delivered in partnership to increase community coverage.</p> <p>The strategic broker developed a working relationship with Te Kura Kaupapa Māori o Ngā Maungarongo to discuss how local boards can be more effective in working and engaging with Māori communities. The kura will host a community engagement session on the 2017 Puketapapa and Albert-Eden local board 3 year plan with local Māori communities in both the Puketapapa and Albert Eden local board areas. This community session for Māori will be jointly delivered and funded by both local boards in partnership with the kura</p>		The strategic broker supported Global Lighthouse to build capability in their organisation practice and policy. This included organising mentoring from youth sector stakeholders and developing a community restorative justice model.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2378	CS: ACE: Community Empowerment	Placemaking: Community Safety	<p>Increase awareness of the Sale and Supply of Alcohol Act 2012 and the Auckland Local Alcohol Policy</p> <p>Support established safety volunteer groups</p> <p>Support neighbourhood support groups</p> <p>Support emerging safety and neighbourhood support groups</p> <p>Respond to emerging safety issues</p> <p>Increase in Neighbours Day events</p> <p>\$2,000 Community awareness workshop on the sale and supply of alcohol</p> <p>\$2,000 Support established safety volunteer groups</p> <p>\$1,000.00 Support the establishment of new safety and neighbourhood support groups</p> <p>\$5,000.00 Respond to emerging safety issues led by community and security patrols of hotspots</p> <p>Budget: - Community Safety programmes \$10,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>Neighbourhood Support held meetings with NZ Police to plan the launch of the Junior Neighbourhood Support programme. The initiative aims to attract young people to be part of the solution to increase the perception of safety in the area. CEU staff have worked alongside the safety volunteer groups and provided on-going support to them.</p> <p>CEU staff are working with Alcohol HealthWatch, Global Lighthouse and Rec Youth Development to determine the content and resources required for alcohol awareness workshops. The workshop will be held in Q4.</p>		<p>The strategic broker finalised funding agreements for Neighbourhood Support Auckland City and the Mount Roskill Community Patrol. The funding agreement for Neighbourhood Support also included the implementation of a new programme 'Junior Neighbourhood Support' (JNS) that will be implemented in primary and intermediate schools. Delivery for these will commence in Q3.</p> <p>Community and security patrols regularly patrolled hot spot areas in Puketapapa on Friday and Saturday nights during quarter two. No call outs by residents were recorded in this quarter.</p>
2641	CS: ACE: Community Empowerment	Spatial Priority Area - Inner West Triangle (PKTPP)	<p>Participate in inter-departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities</p> <p>As required:</p> <ul style="list-style-type: none"> - Identify opportunities for community led or co designed projects - Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training - Identify connection pathways with community and council stakeholders. 	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>Discussions continue to focus on the four options for consideration:</p> <ul style="list-style-type: none"> - replace existing Avondale Community Centre - two separate facilities - recreation centre and aquatic services in New Lynn and community/arts/leisure/library integrated facility in Avondale - one mega facility in Avondale- recreation /aquatic /community/arts/leisure/library services - in addition and separately long term aquatic services in Mt Albert. 		<p>The Puketapapa strategic broker has not been engaged in the SPA (Inner West Triangle), however other parts of council are very involved.</p>
2967	CS: ACE: Community Empowerment	Sustainable and Affordable Housing	<p>Provision of design advice and investigation into social housing (Liston Village)</p> <p>Budget: - Sustainable and Affordable Housing \$8,000</p>	Q2; Q3; Q4	LDI: Opex	\$ 8,000	On Hold	Amber	<p>Activity delayed until the assessment and recommendation from the Heritage or Arboriculture Departments were complete. Staff will work with the board in Q4 to determine next steps and possible budget re-allocation.</p> <p>Staff met with the local board to seek direction. The Heritage and Arboriculture Departments have advised that there is no Heritage or Arboriculture value for Liston Village. The strategic broker will work with the board in Q4 to determine the next steps.</p>		<p>The local board advised that it will advocate to the Governing Body to include funding for this activity in the 2017/2018 Annual Plan.</p> <p>Options to re-allocate funds will be presented to the board in Q3.</p>

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2380	CS: ACE: Community Empowerment	Te Auaunga Awa - Stormwater Project	Maximise the social outcomes associated with Stormwater's 'Te Auaunga Awa: Walmsley and Underwood Reserves Project' which will include: - Youth Apprenticeships, - Community Engagement and - establishing a native nursery social enterprise.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	Native nursery is established at Wesley Intermediate. Further opportunities for the project are currently being explored, specifically in relation to utilising arts and youth mentoring activities. Engagement with schools is also being undertaken by a team comprising of Community Empowerment Unit and Education for Sustainability staff. Community engagement is on-going through the Community Advisory Group.		Roskill Together delivered the construction works launch event on 5 November 2016. Planning commenced for the first cohort of students to start at the native nursery social enterprise at Wesley Intermediate for next year. The youth employment initiative finished at the end of November with a graduation ceremony. Of the 13 participants who commenced the training eight young people have been employed by the contractor (four in permanent trainee roles and four in casual roles), and three trainees are enrolled as programme participants with Te Whangai Trust).
2968	CS: ACE: Community Empowerment	Whare Restoration Support	Funding to support the restoration of the building (may include fundraising, legal and infrastructure advice, and secretarial support). Budget: - Whare Restoration support \$5,000	Q2; Q3; Q4	LDI: Opex	\$ 5,000	On Hold	Red	Staff have continued to seek direction from the local board, this is ongoing. Staff have continued to seek direction from the local board, this is ongoing.		Staff sought direction from the Puketapapa Local Board on the delivery of this activity. The local board advised that it will advocate to the Governing Body to include funding for this activity in the 2017/2018 Annual Plan. Project now on hold. Options to re-allocate funds will be presented to the board in Q3.
2387	CS: ACE: Community Empowerment	Youth Connections (PKTPP)	Build capacity and connections between local employers, youth and service providers to deliver social entrepreneurship, pre-apprenticeship opportunities and youth employment outcomes. Budget: - Youth Connections across Auckland \$25,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Green	Five of the Te Auaunga Awa construction trainees remain in employment with the contractor; three in permanent trainee roles and two in casual roles. One of the trainees' has secured an apprenticeship, and another has been referred to Te Whangai Trust (TWT). The contractor is working closely with TWT to support the trainee and keep employment opportunities open for him. A careers coach will be visiting schools and community in Q4. A pilot that will provide intensive support to enable young people with high and complex needs to participate on Te Whangai Trust's programmes will also begin in Q4. The YouthFull website was upgraded adding content including courses, testimonials, roles and business profiles. Currently 27 work readiness courses co-designed with business are available on the platform. Business engagement for YouthFull is underway in the local board area. JobFest is being promoted in the local board area through digital media, print, radio and press releases.		Te Auaunga Awa construction training programme finished in December. The contractor employed eight young people; four in permanent trainee roles and four in casual roles. Three trainees are enrolled as programme participants with Te Whangai Trust. Over 60 trainees, whanau, community partners, Unitec staff and the contractors attended a celebration event. Global Lighthouse are now delivering transition mentoring for the eight young people entering employment, for the first four months of employment. Staff followed up with interested employers from the September business breakfast and continue to engage with a number of them e.g. connected an employer with a tertiary provider to explore career pathways and placements.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2332	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (PKTPP)	Deliver on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	External funding	\$ -	In progress	Green	There were 1568 graffiti incidents in the Puketāpapa Local Board area between 1 July 2016 to 31 March 2017. This is a 28 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti increased by 6 per cent, with all 102 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.		There were 1196 graffiti incidents in the Puketāpapa Local Board area between 1 July 2016 to 31 December 2016. This is a 21 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) increased by 4 per cent, with all 72 incidences being removed within the 24 hour target time (KPI). Puketāpapa achieved 94 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 1 point increase on the previous survey carried out in April and gives the local board an average final score of 93.5 for 2016. This score is on par with the overall council average for 2016.
2869	CS: ACE: Community Empowerment	Youth Connections (PKTPP) - External funded	Build capacity and connections between local employers, youth and service providers to deliver social entrepreneurship, pre-apprenticeship opportunities and youth employment outcomes. Budget: - External funding - Tindall Foundation \$20,000	Q1; Q2; Q3; Q4	External funding	\$ 20,000	In progress	Green	Please refer to Youth Connections line number 2387.		Please refer to Youth Connections line number 2387.
2666	CS: ACE: Community Places	Hire fee subsidy - PKTPP	Administer further subsidy of hire fees for specific groups funded by LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Approved	Green	During Q3 peak and off peak utilisation time periods have remained the same compared to the same period last year.		During Q2 peak and off peak utilisation time periods have increased compared to the same period last year.
2920	CS: ACE: Community Places	Wesley Market Review - stage two	Support the implementation of the findings from the Wesley Market Review funded by the LB in FY16.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Approved	Green	The trial run delivering market boxes has been delayed until Q4 due to contractual delays between 'grabone' and NZ Post. The 2017/2018 work plan development is underway for further market investment including more waste minimisation and the retail partnership with NZ Post.		Economic and social enterprise opportunities have been explored in collaboration with New Zealand Post. This initiative allows customers to order goods from the market online, stall holders then pack order in to NZ Post boxes which will be collected from Wesley Community Centre and delivered to customer that afternoon. The project is scheduled for trial in Q3. Recycling contractors are now engaged to be on site for each market day. This has seen waste disposal decreased to a quarter of previous rubbish removal. Engagement continues with stallholders through monthly newsletters and neighbours through quarterly newsletters.
2033	CS: ACE: Community Places	Venue hire service delivery - PKTPP	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.		The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. A network wide awareness campaign has been developed and will be launched in Q3.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2075	CS: ACE: Community Places	Wesley Community Centre and Roskill Youth Zone work plan	Deliver high quality community places work programmes from the Wesley Community Centre and Roskill Youth Zone with a focus on digital platform discoveries, young people and market day outcomes.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 219,000	Approved	Green	<p>A draft logic model and evaluation framework to measure programme effectiveness has been work shopped with council teams. Evaluation of selected programmes will commence in quarter four.</p> <p>During Q3 development of the 2017/2018 centre work programme for both Roskill Youth Zone and Wesley Community centre commenced focusing on activities that respond to local board outcomes.</p> <p>Utilisation of The Hive space within Roskill Youth Zone has increased this quarter attracting more groups, organisations and individuals as a 'hang-out' and community networking and meeting space. The Community Café operates from this space on market days and a barista training course three days a week for new migrant and refugee woman.</p>		<p>The Bike Kitchen programme has developed and strengthened partnerships with PATH : Puketapapa Active transport Haven, Earth Action Trust, Refugees As Survivors, Red Cross and Auckland Transport.</p> <p>The programme continues to grow with an estimated 150 bikes rehomed to newly settled residents. The repairs and maintenance 'on the day' has also proven popular with 100 bikes from the community being repaired.</p> <p>The programme impact evaluation project is on track. Systems and processes are being developed to enable evaluations to commence in Q3</p>
2057	CS: ACE: Events	Events Capacity Building - Puketāpapa	Delivery of community focused programme of activities to support capacity and capability of community groups and organisations in the events space.	Q3; Q4	LDI: Opex	\$ 7,000	In progress	Green	<p>The delivery of the 2016/2017 first empowering events workshop have begun regionally. The event facilitator is working alongside the strategic broker and elected members to identify key attendees and secure a venue.</p> <p>The first workshop for Puketapapa was held with great feedback recieved on the 4 March 2017 and the second scheduled for 6 May 2017.</p>		<p>Planning for the 2016/2017 empowering events workshop has begun regionally. The event facilitator is working alongside the strategic broker and elected members to identify key attendees and secure a venue.</p> <p>Puketapapa has two dates scheduled for empowering events of the 4 March 2017 and the 6 May 2017.</p>
2042	CS: ACE: Events	Local Civic Events - Puketāpapa	<p>Delivering and/or supporting civic events within the local board area.</p> <p>Includes:</p> <ul style="list-style-type: none"> - Mt Roskill ANZAC Day and Fields of Remembrance \$5,000 - Stage 1 Fearon Park Completion \$500 - Sandringham Road Extension Completion \$500 - Roskill Safer Routes Cycleway Completion \$500 (if required) - Waikōwhai Coastal Boardwalk Completion \$500 - World Masters Games Puketāpapa Hosting \$5,000 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 12,000	Approved	Green	<p>The dawn blessing of the Waikowhai Boardwalk was held on Friday 27 January 2017 and attended by around 35 people. Later in the morning the public opening was held with around 50 people including children with bikes and scooters for the first official ride.</p>		<p>No civic events were held in Q2.</p>

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2041	CS: ACE: Events	Local Events (non-contestable) - Puketāpapa	Support event delivery in the local board area - Puketāpapa Christmas Festival (Events Delivered) \$25,000 - Movies in Parks (Events Delivered) \$12,000 - Taste of Puketāpapa (Contracted) \$10,000 (with additional \$5,000 from economic development budget) - Youth with Disabilities Disco (funded) \$4,000 (conditional on outcome of 2016 event) - Puketāpapa Manu Aute Kites and Culture Day (Contracted) \$20,000 (\$2,000 of this tagged to develop educational opportunities and material specific to Matariki) - Out & About Parks Programme (Parks Delivered) \$6,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 82,000	In progress	Green	<p>Movies in Parks: A free screening of Inside Out was delivered at Monte Cecilia Park on Sat 4 Feb, the event attracted 2000 people who enjoyed a variety of pre-entertainment prior to the movie starting.</p> <p>Out and About: Mid-Jan to early April. Held at beaches and reserves around Puketāpapa, includes sports and beach games, arts and crafts, and an Amazing Race event. Also included is a 12-week series of exercise both children and adults</p> <p>Taste of Puketāpapa: Will be held from 26 April to 7 May. 44 eateries across the area will offer signature dishes for \$12 and under, treating diners to numerous cuisines. Some event marketing has commenced with the majority of activities taking place three weeks prior.</p> <p>Christmas Festival: The event was held on 3 December. Roskill Together managed market stalls and help with display entries. The event included an array of entertainment and was well received on the day. The event debrief take place on Wednesday 5 April and will include discussions on marketing and zero waste costs.</p> <p>Manu Aute Kite and Culture Day: The local board has confirmed the event will be delivered by Fresh Concept to deliver the event in Q4 and a contract will be signed</p>		<p>Movies in Parks: Planning for delivery is in the final stages. Puketāpapa's movie is confirmed for Saturday 4 February, Monte Cecilia Park: "Inside Out"</p> <p>Out and About Programme: running from mid-January to early April. The series includes sports and beach games, arts and crafts, an Amazing Race event and a 12-week series of exercise both children and adults</p> <p>Taste of Puketāpapa: planning for the 2017 programme has commenced.</p> <p>Puketāpapa Christmas Festival: the event was held on 3 December. Roskill Together managed market stalls and help with display entries. The event included an array of entertainment and was well received on the day. The event debrief will take place in early 2017.</p>
2064	CS: ACE: Events	Citizenship Ceremonies - Puketāpapa	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 29,756	In progress	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q3.		The Civic Events team delivered citizenship ceremonies on two occasions during Q2. Final numbers of new citizens are not yet available for the local board area.
Libraries											
852	CS: Lib & Info	Library hours of service - Puketāpapa	Provide library service at Mt Roskill Library for 57 hours over 7 days per week.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 739,715	In progress	Green	Library visits this quarter have decreased by nine per cent compared to the same quarter last year. Contributing to this decrease was a power outage in January which affected the electronic gates counting visitors for a few days.		Library visits this quarter have remained constant compared the same quarter last year. The regional trend is a slight decrease. There were higher visitor numbers during November as the library was an advanced voting centre for the Mt Roskill by-election for two weeks.
853	CS: Lib & Info	Extended hours - Puketāpapa	1 additional opening hour at Mt Roskill Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Customers appreciate the ability to access the library earlier in the day on a Sunday with the additional hour of opening being one of the busier hours in the week. The library is often used during that hour by those accessing the computers and studying in the library.		Customers continue to use the library earlier on Sunday.
863	CS: Lib & Info	Celebrating cultural diversity - Puketāpapa	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, I, Māori Language Week, Matariki, Waitangi, Pasifika, Pacific Language weeks, PRIDE. (Funded within ABS Opex budget activity: "Library hours of service - Puketāpapa")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We celebrated Lunar New Year with a special event attended by 100 people. As part of the celebration, we also ran a Korean Hanbok origami afternoon and Jegi workshop, enjoyed by 19 customers. A highlight for many customers was a performance by the Auckland Diabolo Group with 44 customers enjoying this event. A diabolo is a juggling prop similar to a Chinese yoyo and many customers had never seen this activity before.		We celebrated Diwali in November, delivering five workshops and one event to 163 people. Our Christmas display received a lot of positive feedback and interaction from our young customers.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
862	CS: Lib & Info	Celebrating local places and people - Puketāpapa	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Family History Month, Heritage Festival, Taste Puketāpapa Local Board events. (Funded within ABS Opex budget activity: "Library hours of service - Puketāpapa")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There have been a number of queries from customers lately in relation to family history research. One of the librarians was able to assist a customer who had Boer War medals from a relative and was wanting to find out further information. Resources were found and communication with Wellington City Libraries resulted in further material being available. Assistance was also given to a customer researching the history of the Royal Oak Mall, specifically around the designer.		Auckland author Helen Tau'au Filisi spoke about her book, A Midsummer Night's Dream with a taste of Polonesia. The afternoon event gave an opportunity for local people to hear first hand about her stories. This is the fourth book she has written, using a unique style taking traditional Shakespeare plays and applying a pacific flavour.
861	CS: Lib & Info	Digital literacy support - Puketāpapa	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Puketāpapa")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The Makerspace sessions have started the year with a bang with the theme of the first session being 'Explosions'. This was an opportunity to conduct experiments using household detergents. The second event of the year focussed on Robotics. Each session was attended by 17 very enthusiastic youngsters.		This quarter there was a seven per cent decrease in the number of Wi-Fi and PC sessions, but the assistance given to customers accessing the PC's continues to be of major benefit to those customers who do not have access to digital devices. The Makerspace sessions continue to grow in popularity with 43 young people attending our two activates this quarter.
854	CS: Lib & Info	Information and lending services - Puketāpapa	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Puketāpapa")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	As with previous quarters, the number of items borrowed decreased by five per cent. The interest in downloading of e resources continues to increase with a lot of customers asking for staff support in this regard.		The number of items borrowed decreased by seven per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally.
860	CS: Lib & Info	Learning and Literacy programming - Puketāpapa	Provide learning programmes and events throughout the year including: Book a Librarian sessions, computer classes, CV classes, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Puketāpapa")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Our Book a Librarian sessions continue to be very popular with most requests now focussing on customers' use of their own devices. We have seen a change to many customers wanting assistance with their smartphones, in particular to use social media, photo apps such as Dropbox and the downloading of e-books and e-audio books. Our sessions in Mandarin continue to be very popular with our Chinese customers. The sessions at our local Auckland Regional Migrants' Centre have focussed on library resources such as community languages and the digital library.		We supported customers' learning through the book a librarian service which had 25 bookings, including six sessions in Mandarin. These included many CV sessions. We also delivered classes to customers using their own digital devices to set up email accounts, upload photos, download ebooks and to increase their confidence with using social media. An Auckland Regional Migrants' workshop was held in the library with seven attendees joining the library and being introduced to the library's catalogue and digital resources.
855	CS: Lib & Info	Preschool programming - Puketāpapa	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and Multilingual storytime. (Funded within ABS Opex budget activity: "Library hours of service - Puketāpapa")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The children's librarian visited 3 Kings' Kindercare, presenting a Te Reo Storytime to 48 children and 6 teachers. The Aroha and K4Kidz group held their Early Childhood Education service at the library, delivering a Mandarin Storytime to their group of 10 children.		We have delivered 23 programmes to 1334 participants. Two pre-schools were visited during this quarter to deliver Storytime sessions and promote the library and its resources.
858	CS: Lib & Info	School engagement and Afterschool programming - Puketāpapa	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours including, Homework help, Tweens game club. (Funded within ABS Opex budget activity: "Library hours of service - Puketāpapa")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter all the classes from St Therese School, a total of 115 children, visited the library. This is a practice at the beginning of the year to introduce the children to their local library with different activities planned during their visit.		This quarter we promoted our newly introduced Board Games' sessions to young people visiting the library after school. The Teen Book Club which attracts young people aged 11-17 celebrated the end of the year with games and book discussions.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
856	CS: Lib & Info	School holiday programming - Puketāpapa	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Puketāpapa")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We are at present planning events and activities for the upcoming school holidays with the theme of 'Construction Wizard'.		The team hosted an extensive programme of activities during the September/October school holidays concluding with 41 participants enjoying a Fantastical Nonsensical Machine session in October.
857	CS: Lib & Info	Summer reading programme - Puketāpapa	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Puketāpapa")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Dare to Explore programme attracted 341 registrations including 66 children from the Bhartiya Samaj Charitable Trust. The party held at the end of the programme to celebrate the children's success was attended by 60 children. They participated in outdoor sports, water-themed play and Makerspace. Other events held as part of the programme included 'Wet Wearable Art! What would Tangaroa wear?' This was an opportunity for the children to design a cool sea costume and 25 children and 13 adults enjoyed doing this.		Delivery of the Dare to Explore programme commenced in December. 260 children had enrolled by the end of December, including 30 who were participating in the Bhartiya Samaj Charitable Trust holiday camp. We promoted the programme to 11 local schools with a special event being planned to involve the children of the Bhartiya Samaj Charitable Trust in the programme.
859	CS: Lib & Info	Supporting customer and community connection - Puketāpapa	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events, NZ Music Month and Book clubs. (Funded within ABS Opex budget activity: "Library hours of service - Puketāpapa")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The Young Artists' Club has started the year with a variety of themed activities, such as abstract painting and collage-based work.		We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included the continual success of our Young Artists' Club with 36 attendees at each session and the end of year celebrations for the library Book Clubs.
Local Parks											
603	CF: Operations	Manukau Harbour foreshore pine tree removal	Ongoing pine tree removal around Cape Horn	Q1	LDI: Opex	\$ 42,000	In progress	Green	The next area of tree felling will entail the dismantling of pine trees close to the old section of the track, now gated, east of the section of new box steps on the Wattle Bay track. This is likely start at the end of April or early May.		Approximately half the tree reduction /removals were completed by December. Remaining reductions scheduled to be completed by March 2018.
604	CF: Operations	Manukau Harbour Foreshore Weed/Pest Mngt	Ongoing ecological restoration contract for additional high value ecological sites at Hendry Reserve, Lynfield Cove, Wairaki Stream 2 & Wattle Bay wetland.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Proposed	Green	Key Ecological Restoration tasks undertaken in the third quarter of 2017 were preparation for planting and aftercare of juvenile plants. The planting preparation visits focused on removal of weed species that are likely to compete with plantings. This way the plants scheduled for planting this winter will have the best possible circumstances to establish and grow well. Aftercare visits were completed for areas planted over the last three years. This involved releasing of native plants from vines, groundcovers, grasses and annuals, with spot spraying of herbicides where necessary.		Current Status: Manukau Harbour Foreshore reserves are maintained to a high standard. They all benefit from high ecological ranking and therefore receive continuous ecological restoration effort. Spring visits have been completed between September and November with focus on pest plants along boundaries, track edges and light gaps within. Next Steps: Summer visits are scheduled to take place between December and March with planting scheduled for some reserves in autumn. Animal pest control along the Manukau Foreshore is currently undertaken by Auckland Council volunteers. Risks/Issues: Nil
3485	CF: Project Delivery	Monte Cecilia Play ground stage 1	Design and consent for new play development in accordance with the Monte Cecilia masterplan	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	Current Status: Public consultation complete. Preliminary design underway, with collaboration from the Mana Whenua. Next Steps: Complete draft preliminary design for local board feedback in May 2017.		Iwi consultation underway. Site meeting scheduled for early December. Survey for park users is currently being finalised and will be discussed with the Local Board at workshop on 14th Dec prior to submitting on Shape Auckland.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2842	CF: Project Delivery	Arthur Faulkner Tennis Courts	Resurface 2 tennis courts at Arthur Faulkner Reserve	Q2	LDI: Capex	\$ 40,000	On Hold	Amber	<p>Drainage issue identified, quotes indicate a further \$70,000 required. Working with Stormwater to resolve.</p> <p>Next Steps: As the cost of renewal will be significantly higher than budgeted due to the drainage complication, a suggested course of action will be put to the board by Parks, Sports and Recreation once investigations are complete</p>		<p>Current Status: Drainage investigation on site under way. To be completed February 2017.</p> <p>Next Steps: As the cost of renewal will be significantly higher than budgeted due to the drainage complication, a suggested course of action will be put to the board by Parks, Sports and Recreation once investigations are complete</p> <p>Risks / Issues: See RAG explanation</p>
3786	CF: Project Delivery	Freeland Reserve Paths and Landscaping	Design and consent for construction of an all-weather concrete path through the park. Construction in FY17/18.	Q1; Q2; Q3; Q4; Not scheduled	LDI: Capex	\$ 253,000	In progress	Amber	<p>Presentation of path design / costings at a March Local Board workshop, Current allocated budget is insufficient to achieve the desired pathway and stream bridge due to requirements by healthy waters.</p> <p>Current status: Onsite meetings with engineer, Housing New Zealand, Healthy Waters and Auckland Council staff have been held. Investigation and planning assessments are now complete. Concept design and engineer costings are also complete. Next steps : Presentation of path design/ costings at late March Local Board workshop, current allocated budget is insufficient to achieve the desired pathway and stream bridge due to requirements by healthy waters to the required flood level. Alternative asset solutions are being investigated to reduce the cost to take the path across the open water way on site.</p>		<p>Scope of works: Under take the design and consent for an all-weather concrete pathway network through Freeland Reserve in FY16/17 only</p> <p>Current status: Onsite meeting with engineer and parks has been held. Investigation and planning assessments are now complete.</p> <p>Next steps : Presentation of path design / costings for prioritization at a March Local Board workshop (within the existing FY17/18 build budget). Lodgement of the Resource Consent expected in April 2017.</p> <p>Issues and risks: Potentially not sufficient build budget for all of the pathway network</p>
2936	CF: Project Delivery	Owairaka footbridge	Puketapapa contribution to a new bridge connection from Underwood Reserve to Owairaka.	Q1; Q2; Q3; Q4	LDI: Capex	\$ 137,500	In progress	Green	<p>Current status: Contribution payment only. The Healthy Waters department are responsible for reporting the details to the local board.</p> <p>Next steps: None</p>		<p>Description of the work: Puketapapa contribution to a new bridge connection from Underwood Reserve to Owairaka.</p> <p>Current status - Contribution payment only</p> <p>Next steps - N/A</p> <p>Risks / issues - N/A</p>
3754	CF: Project Delivery	Puketapapa - Keith Hay Park Noton Road carpark	Design and consent for the Noton rd carpark at Keith Hay Park. Also refer to additional funding \$240K LDI capex and renewals funding. NOTE: this item combines & replaces items 2836 & 2839.	Q1; Q2; Q3; Q4	LDI: Capex	\$ 255,000	In progress	Green	<p>Current Status: Site investigation complete, Pedestrian safety assessment complete and final preliminary design complete. Preliminary design work has been presented to local board. Designs have been accepted, detailed design is now underway. Resource consent has been delayed in lodgement to meet stormwater requirements.</p> <p>Next Steps: Expected to now lodge early in April. Tendering proposed May. Planned to undertake physical works commencing from June 2017, pending confirmation of programme with all the stakeholders on site.</p>		<p>Description of the works: Upgrade of the existing carpark and formalizing of the entrance way</p> <p>Current Status: Site investigation complete, Pedestrian safety assessment complete and final Preliminary Design complete. Preliminary design work has been presented to Local Board for review. Designs have been accepted, detailed design is now underway. Resource consent pre application meeting was held on the 18th January.</p> <p>Next Steps: Lodgement of the resource consent application in February. Contract engineer to produce detailed design, specifications and cost estimate. Plan to undertake physical works end of the cricket season in late March/April 2017.</p> <p>Risks / Issues: None at this stage.</p>

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2843	CF: Project Delivery	Puketapapa Small Capex Improvement Projects	Small park improvement projects such as new signage, paths and park furniture	Q1; Q2; Q3; Q4	LDI: Capex	\$ 10,000	In progress	Green	Current status: Seat Scouts pointer sign installed. Planning for Monte Cecilia Park, Hibiscus Reserve and the Arundel St sign is underway. Next steps: Advance rest of small works		Description of the works: A capex fund that provides for small one off items and projects in parks in the Puketapapa area. This may include but is not limited to the provision of new seats, signage, bollards, fencing, drinking fountains or small assets that are identified throughout the year as being required. Current status: Planning for 1. Install a new seat in Monte Cecilia Park 2. Install bollards in Hibiscus Reserve to formalise boundary 3. A pointer sign to the sea scouts at Margaret Griffen Reserve 4. A sign for the new toilet in Arundel St carpark at Keith Hay Park is underway Next steps: Delivery of the above minor projects Risks/issues: Nil at this stage
2840	CF: Project Delivery	Te Auaunga Awa Placemaking	Programme to be decided after iwi engagement. Potentially: wayfinding and iterp signage, trail markers, story telling and significant sites along the whole of Oakley Creek in the Puketapapa LB area.	Q1; Q2; Q3; Q4	LDI: Capex	\$ 30,000	In progress	Green	Current status: Successful artist engaged. Concept design underway. Next steps: Review draft concept design in consultation with Mana Whenua and the Local Board.		Description of the work: Develop a 'tohu' specific to Oakley Creek/Te Auaunga Awa, to be integrated into various forms of signage (ie. interpretive signage, wayfinding signage etc) at significant sites along the way, to tell specific cultural heritage stories. Current Status: Successful artist engaged. Concept design underway. Next Steps: Review draft concept design in consultation with Mana Whenua and the local board. Issues/Risks: N/A
3419	CF: Project Delivery	Waikowhai Coastal Boardwalk - Stage 2 GWD	Manukau Harbour (Waikowhai) Coastal Walkway connections. Stage 1 - Taumanu to Bamfield. Stage 2 - Bamfield to Taylors Bay.	Q1; Q2; Q3; Q4	Growth	\$ 1,880,000	In progress	Green	Current status: Professional services are underway. The design is in accordance with consultation and findings from specialist reports. Design and specialist reports are currently being finalised and are to be lodged for resource consent in June 2017. An iwi artist has been confirmed. A delay in lodging for resource consent has been caused by further investigations and design options into the raised section of the boardwalk, to allow for watercraft to pass under, in response to a neighbours concern. The design options should be finalised in May 2017 and we will be able to confirm whether or not we can raise the height further. Next Steps: Finalise the design and lodge for resource consent.		Current status: Professional services underway. Design in accordance with consultation and findings from specialist reports. Design and specialist reports are currently being finalised and are to be lodged for resource consent early-mid December. Next Steps: Lodge for resource consent. Risks/Issues: Consultation outcome.
2015	CS: PSR: Local Parks	Ecological Restoration programmes	Support for the volunteer animal pest control programme in the Manukau Coastal Reserves network in liaison with I&ES to ensure maximum environmental outcomes	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	Second pulse for control of rats is underway.		First poison pulse to help control rats was completed as planned.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
596	CS: PSR: Local Parks	Environmental volunteer initiatives	Support volunteering and local friends of groups	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Weedbags delivered to those residents who have responded to letters sent. Follow up control along Himalaya boundary undertaken for climbing asparagus, tradescantia and jasmine. A second letter about weed control is to be sent to residents with properties that share a boundary with the reserve in early April. The ongoing aim is to work together to improve knowledge and involve neighbours in environmental improvements in the area.		43 letters sent to residents. Only four responses received. Weedbags and brochure will be delivered to these four residents. Initial control along Himalaya boundary undertaken where a lot of climbing asparagus, tradescantia and jasmine was sprayed. Follow up control is scheduled January when an additional letter is planned to target properties where boundary control is a continuing issue. The ongoing aim is to try and work together to improve knowledge and involve neighbours in environmental improvement in this area.
597	CS: PSR: Local Parks	Greenways Plan review	Review original Puketāpapa Greenways Plan. Align with broader regional greenways strategy with a user focus; Reprioritise Greenways Plan; Promote Greenways Plan;	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	Investigation stage nearing completion. Workshop on the draft plan scheduled with local board in March 2017. OGreenways review is on track for completion in Quarter four.		Scope being finalised to fit within available budget. Iwi engagement commenced with three Iwi indicating an interest in this review.
595	CS: PSR: Local Parks	Local Park Improvements	Small local park improvement projects for Puketapapa.Opex projects to be prioritised.	Not scheduled	LDI: Opex	\$ 3,000	In progress	Green	Soakage testing complete, new drainage required to retain and renew existing tennis courts. Options for courts being considered and plan to be amended and finalised in quarter four.		Draft of concept plan is complete. This was workshopped with Local Board in December. Awaiting for the results of soakage testing and then further consultation with park users and mana whenua will be undertaken.
605	CS: PSR: Local Parks	Native forest maintenance and restoration	Support native forest restoration	Not scheduled	LDI: Opex	\$ 8,000	In progress	Green	Staff are working on finalising the program for delivery over the last quarter of the year. This program will include restoration planting as we move into the planting season (April-August).		No reporting is available for this period.
608	CS: PSR: Local Parks	Volunteers on local parks	Support volunteer activity on Parks and Reserves	Q1	LDI: Opex	\$ 18,000	In progress	Green	176 volunteer hours have been recorded this quarter comprising of: <ul style="list-style-type: none"> •Ongoing weed control / plant maintenance at Lynfield and Frederick St Reserves; •Working bees at Hillsborough Cemetery; •Ongoing animal pest control at 11 reserves in the Manukau Coastal Reserves Network. 		977 volunteer hours this quarter comprising: <ul style="list-style-type: none"> • Ongoing weed control / plant maintenance at Lynfield Reserve; • Working bees at Hillsborough Cemetery; • Church group litter clean-up at War Memorial Park; • Lynfield College litter clean-ups at Lynfield Cove, Wattle Bay and Margaret Griffen Park; • Ongoing animal pest control at 11 reserves in the Manukau Coastal Reserves Network.
Sports Parks											
3416	CF: Project Delivery	Margaret Griffen Park SID	Park 1 - sand carpet whole oval, Park 2 - lights on East half of field	Q2; Q3; Q4	Growth	\$ 705,000	Completed	Green	Current status: Complete Next steps: none		Description of the work: Margaret Griffen 1 field sandcarpet and 2 lights and irrigation Current Status: Physical works underway Next Steps: Continue works on site. Risks / Issues: Weather conditions
3418	CF: Project Delivery	Three Kings Reserve SID	Three Kings Reserve 1 - lights and sand carpet	Q1; Q2; Q3; Q4	Growth	\$ 40,000	In progress	Green	Current status: Internal procurement processes underway. Noise assessment underway Next steps: Tender Professional Services		Description of the work: Sandcarpet and lights at Three Kings Reserve Current Status: Internal procurement processes underway. Noise assessment underway Next Steps: Tender professional services. Physical works programmed for next financial year. Risks / Issues: Nil

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Leisure											
2732	CS: PSR: Leisure	YMCA operators of Lynfield Youth & Leisure Centre Cameron Pool & Leisure Centre	Management Agreement ACPN_14831 - Supplier will provide a comprehensive range of programmes to meet the Council/LB objectives that reflect the local community demographics/needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ 90,037	In progress	Green	Lynfield Rec Highlights * Holi Festival, 3 kings – Had 2 staff attend the Holi festival – engaged with over 1000 people in our community * Celebrated our 'Never2old' member Dorothy's 90th birthday – her first comment was, "this was a great birthday, but I can't wait for when I turn 100". Cameron Pool Highlights * 16/17 YTD 162,285 total facility visits – 20% increase on 15/16 YTD * 16/17 YTD 1089 Fitness Members – 31% increase on 15/16 YTD * KPIs for both centres are on track		Cameron Pool & Leisure Centre's Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Lynfield Leisure Centre's Business Plan – KPI programming targets are on track to meet the Local Board objectives for Q2.
Sport and Recreation											
601	CS: PSR: Sport & Rec	Informal social recreation projects	Programmes and initiatives that encourage participation in sport and recreation	Q1; Q2; Q3; Q4	LDI: Opex	\$ 3,846	In progress	Green	12 x weekly programs were in delivery between 17 January 2017 and 04 April 2017		Project planning underway with events to be held in Q3.
607	CS: PSR: Sport & Rec	Sports organisations and volunteers project	Workshop / training opportunities to up skill sports organisations with the Puketāpapa Local Board area	Q1	LDI: Opex	\$ 3,000	In progress	Green	New project plan agreed with Sport Auckland in support of fusion days at Wesley School.		Project planning underway with events to be held in Q3.
Development Projects											
4209	CF: Project Delivery	Pah Homestead air conditioning	Pah Homestead air conditioning	Not scheduled	ABS: Capex	\$ 163,000	Completed	Green	Current status: Complete		Description of the work: Upgrade HVAC air conditioning system Current Status: Completed, system is operational and was handed over in Feb 2015. 12-month maintenance period by installation contractor expired Feb 2016. Next Steps: Nil Risks/Issues:Nil
4211	CF: Project Delivery	Puketapapa Community Centres - Wheel Freindly Initiatives	Puketapapa Community Centres - Wheel Freindly Initiatives	Q1; Q2	ABS: Capex	\$ 40,000	Completed	Green	Current status: Complete		Description of the work: Improvements to Fickling Centre, May Road and Mt Roskill War Memorial park. Current Status: Physical works complete Next Steps: N/A Risks / Issues: N/A
4214	CF: Project Delivery	Three Kings Band Room - Construct Ext Deck & Storage area	Three Kings Band Room - Construct Ext Deck & Storage area	Not scheduled	ABS: Capex	\$ 64,400	Completed	Green	Current status: Complete		Description of the work: Construction of exterior deck and storage area. Current Status: Works completed Next Steps: Nil Risks / Issues: Nil
4201	CF: Project Delivery	Baseball War Memorial Park	Baseball War Memorial Park	Q1	LDI: Capex	\$ -	Completed	Green	Current status: Complete		Description of the work: Installation of a baseball back fence and dugouts for Mt Roskill War Memorial Reserve Current Status: Project completed Next Steps: Finalising administrative closure Risks / Issues: Nil
4212	CF: Project Delivery	Puketapapa heritage trail	Puketapapa heritage trail	Q2; Q3; Q4	LDI: Capex	\$ -	Completed	Green	Current status: Complete		Description of the work: Design consent and installation of interpretative signs along the Puketapapa heritage trail. Current status: The heritage trail has been implemented , the project is now complete. A guided walk around the trail was held during Heritage Week in September. Next steps: Asset settlement. Risks/Issues: Nil at this stage.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4213	CF: Project Delivery	Rose Garden and Suffrage Park signage	Rose Garden and Suffrage Park signage	Not scheduled	LDI: Capex	\$ -	Proposed	Green	Current Status: A workshop will be held with the local board to review the proposed scope of works - signage text and photos, site locations. Next Steps: Once the scope is agreed with the local board, including the heritage team, scoping can be completed with costs and timeframe for delivery.		Current Status: A workshop will be held with the Local Board to review the proposed scope of works - signage text and photos, site locations. Next Steps: Once the scope is agreed with the Local Board, including the heritage team, scoping can be completed with costs and timeframe for delivery. A project manager can then be assigned. Next Steps: Issues/ Risks: Nil
4206	CF: Project Delivery	Monte Cecilia School	Monte Cecilia School	Not scheduled	ABS: Capex	\$ 40,000	Completed	Green	Project completed		Project completed
4216	CF: Project Delivery	Waikowhai Coastal Boardwalk Stage 1	Waikowhai Coastal Boardwalk Stage 1	Q1; Q2	ABS: Capex	\$ 982,791	In progress	Green	Current status: Project opened to public end of January 2017, with minor completion works to be completed February 2017. Next Steps: Complete contract works.		Current status: Physical works currently underway, however delayed due to lack of available resource. Works to be completed late January 2017. Next Steps: Complete contract works. Risks/Issues: Nil
Community Facilities: Renewals											
3768	CF: Project Delivery	Harold Long & Fearon Reserve, KHP Noton Rd Carpark, May Rd Lighting	Implementation of the concept plan to improve the connection of the two parks. Develop greenways/linkages, improve play provision. Multiple funding sources- To be undertaken in conjunction with additional LDI (\$225000) capex funding and AT funding. Renewals (FY17= \$141000 and FY18= \$103000) Replaced 602, 2841 and 2955	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 680,224	In progress	Green	Current status: Stage one - physical works are currently underway. They commenced in January 2017 in conjunction with the Parau Street Stormwater upgrade project. The greenway path around Fearon Park has been completed and the tennis club carpark is currently underway. The stage one physical works due for completion October 2017. Stage two - The items (playground, remaining section of greenway path, planting, driveway entry from Akarana Ave and carparking in front of the kindergarten) that will be delivered as 'Stage two' physical works have been agreed with the local board, based on available budgets and local board/community priorities. Professional Services (to enable stage two works) have been completed. Next steps: Stage 1 - Complete physical works contract. Stage 2 - Complete professional services and procure physical works.		Description of the work: Upgrade to park, on a stage by stage basis. Current Status: Tender for stage one physical works currently under evaluation/negotiation. Physical works expected to commence Jan/Feb 2017 in conjunction with the Parau Street Stormwater upgrade project. Programme for stage two physical works to occur in Financial Year 2017 has been agreed with the local board, based on available budgets and local board/community priorities. Professional services (to enable stage two works) currently underway. Next Steps: Stage one - award physical works contract and commence on site. Stage two - complete professional services. Issues/Risks: Managing/communicating with park user groups during construction is vital as access will be affected.
3775	CF: Project Delivery	Keith Hay Park upgrade & renewal	Field 10 hybrid turf grass, Field 11 hybrid turf grass, 2 toilets, 2 changing rooms, referee room, storage, club partnership, Irrigation installation. NOTE: This item combines & replaces items 2954 & 3415	Q1; Q2; Q3	ABS: Capex; Growth	\$ 205,000	Proposed	Green	Current Status: Staff are still in discussions with Three Kings United about the changing room design. Irrigation design and build have been moved to FY18 to reduce disruption to the club. There will be no disruption to summer users as they do not use the fields Next Steps: Stakeholder engagement		Current Status: Project in concept stage (Three Stages) Next Steps: stakeholder engagement Risks / Issues: Nil
2953	CF: Project Delivery	Arthur Faulkner Reserve Carpark and Path Renewal	Arthur Faulkner Reserve Carpark and Path Renewal	Not scheduled	ABS: Capex	\$ 10,000	Approved	Amber	Waiting on Parks, Sports and Recreation investigations before any further action can be taken. Current Status: Waiting on Parks, Sports and Recreation investigations before any further action can be taken.		Description of the work: Carpark and path renewal Current Status: Scope to be confirmed once concept design has been completed Next Steps: Confirm scope of works Risks / Issues: Nil

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2956	CF: Project Delivery	Belfast Reserve Structure & Furniture Renewals	Belfast Reserve Boardwalk, Fence, Bridge, Steps 5 Seats, and 2 Tables Renewals	Not scheduled	ABS: Capex	\$ 20,000	In progress	Green	Current status: Tender documentation 80% complete. Procurement plan to be issued for approval in March. Next steps: Issue request for quotation for physical works in March.		Description of the work: Renewal of paths, steps and tables in Belfast Reserve Current status: Scope developed and fully understood Next steps: Stage out programme of works. Engage professional services for paths and steps Risks / Issues: Nil
4365	CF: Project Delivery	Cameron Pool - Auto Dosing System	Health & Safety Critical Works	Q3	ABS: Capex	\$ 8,763	Completed	Green	Current status: Complete		Description of the work: Installation of new auto-dosing system on Spa Pool Current status: Quote has been received and order placed. Works are due to start on 05 December 2016. Next steps: Installation (due to start on 05 December 2016). Commissioning and testing (due to be completed by 09 December 2016). Issues: Nil currently.
4202	CF: Project Delivery	Cameron Pool - Nans Pool Refurbishment	Cameron Pool - Nans Pool Refurbishment	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Current status: Complete		Description of the work: Nans pool roof and structure replacement Current status: Physical works complete. Landscaping maintenance period to complete. Next steps: End of defects notification period October 2016. Risks/Issues: Nil.
4203	CF: Project Delivery	Cameron Pool - refurbishment	Cameron Pool - refurbishment	Q1; Q2; Q3; Q4	ABS: Capex	\$ 36,000	Completed	Green	Current status: Complete		Description of the work: Replacement of roof over main pool; replacement of ventilation ducting; interior painting to main pool hall; changing rooms floor renewal. Current status: Main Pool re-opened on 13 May 2016. Defects liability period runs to 12 May 2017. Defects have been attended to. New steps to the lower gym and hard surfaced paths from the emergency exit steps have been constructed and Code Compliance Certificate has been received. Next steps: Spa shower design has been drafted and comments provided (physical works are to be funded via future works; design was only from this budget). Maintenance works are to be undertaken during January 2017 shutdown to enable final commissioning of the pool hall air handling system. Issues/Risks: Nil
4204	CF: Project Delivery	CDAC - Puketapapa fire system upgrade	CDAC - Puketapapa fire system upgrade	Q1; Q2	ABS: Capex	\$ 30,000	In progress	Green	Current Status: Physical installations completed for Stage one, covering various community halls/buildings; Stage two progressing. Next Steps: Stage two completion expected end June 2017 or earlier. The delay in progress is due to the fact that the extent of the work is far more extensive than originally expected by the contractor. There has also been some difficulty in accessing sites, with contractor having to work around schedules of the community halls and centres.		Description of the work : Upgrade fire alarm systems and electrical switchboards, including installation of fire-safety building work to comply with regulations and improve safety. Current Status: Physical installations completed for Stage one, covering various community halls/buildings; Stage two progressing. Next steps: Stage two completion expected end December 2016 Risks/ Issues:Nil

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
2946	CF: Project Delivery	Hillsborough Cemetery Road, Path and Structure Renewal	Hillsborough Cemetery 1, Fence, Retaining Wall and Road Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Current Status: Project scope confirmed. Consent requirements being confirmed Cost estimates being collated for various asset Next Steps Update or extend existing consent if possible. Procure physical works contractor.		Description of the work: Renewal of various assets within the upper section of the cemetery, including an access road, bollards and a retaining wall. Current Status: Project scope confirmed. Consent requirements being confirmed. Cost estimates being collated for various assets. Next Step: Update or extend existing consent if possible. Procure physical works contractor for the New Year Risks / Issues: Cost and scope may differ after investigation is complete.
2948	CF: Project Delivery	Keith Hay Park 4, 5, 6, 7, 8, 9 - sand carpet renewal	Keith Hay Park 4, 5, 6, 7, 8, 9 - sand carpet renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 845,000	In progress	Green	Current Status: Physical works underway Next Steps: Second stage to be completed by end of March 2017		Current Status: Physical works underway Next Steps: Works will resume at the end of October Risks / Issues: Field won't re open by 31 March 2017
2957	CF: Project Delivery	Keith Hay Park Cricket Net and Fence Renewal	Keith Hay Park Cricket Net and Fence Renewal	Q1; Q2; Q3	ABS: Capex	\$ 50,000	In progress	Green	Current Status: Physical works will commence April due to weather Next Steps: Physical works		Current Status: Physical works will commence January /February 2017 Next Steps: Physical Works Risks / Issues: Nil
2945	CF: Project Delivery	LP WCR - Puketapapa - Coastal Walkways	Existing Renewals Project. Aldersgate Reserve, Hillsborough Reserve 1, Kingswood Reserve, Lynfield Reserve, Waikowhai Park, Wattle Bay Walkways Paths, Boardwalks and Steps	Q1; Q2; Q3; Q4	ABS: Capex	\$ 60,000	In progress	Green	Current Status: Hillsborough reserve, Wattle Reserve and Waikowhai Reserve Physical works underway. Next Steps: Practical completion		Description of the work: Carry over pathway and structure renewal project. Current Status: Aldersgate Reserve complete. Hillsborough reserve, Wattle Reserve and Waikowhai Reserve Physical works awarded. Next Steps: Hillsborough reserve, Wattle Reserve and Waikowhai Reserve prestart meeting late October and physical works to commence mid November. Issues: No notable issues.
4330	CF: Project Delivery	Lynfield Cove Reserve track Renewals	H & S Reactive Renewals, Lynfield Cove Reserve track Renewals	Not scheduled	ABS: Capex	\$ 10,000	In progress	Green	Current Status: Professional services engaged Next Steps: Compiling works with Belfast Reserve renewals to ensure cost savings		Description of the work: Health & Safety reactive renewals Current Status: Planning Next Steps: Execution and delivery Risks / Issues: Nil
4367	CF: Project Delivery	Lynfield Recreation Centre - Stadium Wall	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 11,550	Proposed	Green	Current Status: Contract negotiations are underway to replace and repaint two 3.5m high panels in the gymnasium.		Description of the work: Renew stadium wall Current Status: Business case is being developed Next Steps: To assign a project manager Risks / Issues: Nil
2960	CF: Project Delivery	Lynfield Skatepark Lighting Renewals	Lynfield Reserve Lighting and Phone Pole Renewals	Q1; Q2; Q3	ABS: Capex	\$ 16,000	Completed	Green	Current status: Complete		Description of the work: Renewal of the lights for the Lynfield Reserve Skatepark Current Status: Scope of project has been confirmed. Cost estimate underway. Next Step: Confirm consent requirements and cost estimates. Plan for physical works Risks/Issue: Cost and scope may differ after investigation is complete.
2958	CF: Project Delivery	Manukau Domain Steps Renewal	Manukau Domain Steps Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Current Status: Application for resource consent in progress. Next Steps: Appoint a contractor for the physical works.		Description of the work: Manukau Domain steps and path renewal project Current Status: Procuring professional services. Next Steps: Assessing consent requirements. Issues: No notable issues

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4205	CF: Project Delivery	Monte Cecilia House Removal/Demolition	Monte Cecilia House Removal/Demolition	Q1; Q2	ABS: Capex	\$ 630,000	In progress	Green	Current Status: Mechanical demolition of all properties complete. Remediation and contouring complete at all properties. Next Steps: Complete final bollard installation		Current Status: Asbestos removal all complete. Mechanical demolition of all properties complete. Remediation and contouring underway at all properties. Risks/Issues: Fencing spec to be agreed with neighbours
2949	CF: Project Delivery	Mt Roskill War Mem. 1, 2, 3, 4, 5 - sand carpet and light renewal	Mt Roskill War Mem. 1, 2, 3, 4, 5 - sand carpet and light renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 120,000	In progress	Green	Current status: Internal procurement processes underway Next steps: Prepare tender documents for professional services		Description of the work: Renew sandcarpet and lights in fields 1-5 Current Status: internal procurement processes underway Next Steps: Prepare tender documents for professional services. Physical works programmed for next financial year. Risks / Issues: N/A
4207	CF: Project Delivery	Pah Homestead - HVAC installation	Pah Homestead - HVAC installation	Not scheduled	ABS: Capex	\$ 249,000	Proposed	Amber	This project is on hold as it is currently being reassessed by the head of project delivery and the general manager of Community Facilities. Current Status: Investigations have shown that there is a tension between providing high quality air conditioning and the operation of the facility. In particular, to achieve tightly controlled air conditioning for the main exhibition spaces on the ground floor, the doors to the exhibition spaces need to be kept closed except for short periods to allow for visitor entry and exit. This has implications for the visitor experience, operational matters and heritage aspects. These issues are being considered.		Description of the work: Install air quality control unit at Pah Homestead Current Status: Pursuing engagement of 'Preventive Conservation' specialist to potentially undertake risk assessment of artworks and recommend appropriate level of conditioning Next Steps: Detailed assessment & cost estimate Risks/Issues: Nil
4208	CF: Project Delivery	Pah Homestead - Upgrade LED Lighting System	Pah Homestead - Upgrade LED Lighting System	Q1; Q2; Q3; Q4	ABS: Capex	\$ 58,000	On Hold	Red	There is insufficient budget to complete the work. Current Status: There is insufficient budget to complete the work. The level of natural light affecting the art work also needs to be considered and possibly mitigated. Next Steps: This project is being considered in conjunction with more invasive works to install a high quality air-conditioning system.		Description of the work: Upgrade gallery lighting system Current Status: Quote received for controller works. Next Steps: Proceed with controller works to system once operational activities have been completed. Risks / Issues: Natural light considerations need to be taken into account prior to progressing with LED options
2951	CF: Project Delivery	Puketapapa - Arthur Richards Playground Renewal	Existing Renewals Project. Arthur S Richards Memorial Park Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 50,000	Completed	Green	Current status: Complete		Description of the work: Renew Arthur S Richards Memorial Park playground for toddlers and younger children Current Status: Physical works underway with construction aimed for completion in mid December 2016 Next Steps: Complete physical construction works and finalise administrative handover. Risks / Issues: Budget may be an issue as there are site constraints including roots of large trees in the existing playground area.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
4210	CF: Project Delivery	Puketapapa - Upgrade Fire system and electrical switchboards	Puketapapa - Upgrade Fire system and electrical switchboards	Q1; Q2; Q3	ABS: Capex	\$ 74,038	In progress	Green	Current Status: Installation progressing. Next Steps: Installation completion expected to be end June 2017 or earlier. The delay in progress is due to the fact that the extent of the work is far more extensive than originally expected by the contractor. There has also been some difficulty in accessing sites, with contractor having to work around schedules of the community halls and centres.		Description of the work: Upgrade fire systems and electrical switchboards in various buildings to comply with standards and improve fire/electrical safety. Current Status: Installation progressing. Next Steps: Installation completion expected to be end March 2017. Risks/Issues: Nil.
2944	CF: Project Delivery	Puketapapa Furniture FY17-18 Renewals	Keith Hay Park, Lynfield Reserve, Margaret Griffen Park, May Road War Memorial Park, Three Kings Reserve, Waikowhai Park, Wairaki Stream Reserve 1 Furniture Renewals, 3 Tables, 15 Seats and 10 Rubbish Bins	Q1; Q2; Q3; Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Scope of works being defined. Some assets delivering in advance of World Masters Games Next steps: Request quotes for works.		Description of the work: Renewal of seats, tables and bins Current status: Scope of works being defined Next steps: Plan alongside other works happening in the same parks Issues/Risks: Nil identified at this stage
328	CF: Project Delivery	Puketāpapa FY17 Community Centre & Hall renewals	Roskill Youth Zone - Upgrade bi fold doors	Q3	ABS: Capex	\$ 60,060	In progress	Green	Current Status: Contract allocated to supplier. Next Steps: New aluminium frames to be ordered from supplier and physical work to start.		Description of the work: Upgrade large bi-fold doors. Current Status: Scope is yet to be formalised. Next Steps: Procurement documentation upon formalisation of project scope. Issues/Risks: Nil.
3563	CF: Project Delivery	Puketapapa FY17 Pools & Leisure renewal additions	Cameron Pool - Sauna upgrade (currently failing)	Q1; Q2; Q3; Q4	ABS: Capex	\$ 33,075	In progress	Amber	Delays due to project rescoping Current status: Sauna seating was replaced on 11 August 2016. Next steps: Investigation of full Sauna cabin replacement and ventilation/ waterproofing requirements. The effect of the sauna and steam room on the kitchen and store room above needs to be considered, as does the alignment with the group fitness floor. The project is currently being rescoped to include the required floor strengthening.		Description of the work: Renewal of Sauna Cabin. Current status: Sauna seating was replaced on 11 August 2016. Next steps: Investigation of full sauna cabin replacement and ventilation/ waterproofing requirements, considering effect of sauna and steam room in kitchen and store room above in alignment with group fitness floor report, investigation to be carried out in Financial Year 2017. Physical works are to be undertaken in Financial Year 2018. Risks/ Issues: Condition and structure of floor between sauna cabin ceiling and kitchen/ club store room has yet to be established.
329	CF: Project Delivery	Puketāpapa FY17 Pools & Leisure renewals	Lynfield Rec Centre - Change room upgrade, create entry into scoreboard area from squash mezzanine, improve external security.	Q2; Q3; Q4	ABS: Capex	\$ 51,372	In progress	Green	Current Status: Site visit completed to confirm project delivery outcome. Next Steps: Award the physical works to contractor.		Description of the work: Lynfield Leisure Centre - Change Room upgrade including ventilation system installation. Current Status: Review business case and confirm project delivery outcome. Next Steps: Award the physical works. Risks / Issues: Public and users health and safety.
2942	CF: Project Delivery	Puketapapa Goalpost FY17 Renewals	Keith Hay Park and May Road War Memorial Park Goalpost Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 34,612	In progress	Green	Current Status: Physical works - installation of goal posts Next Steps: Handover to operations.		Description of the work: Renewal/replace existing goal posts at Keith Hay Park 2 and 3 fields , football goal posts at May Road War Memorial Park 5 and 6 fields Current Status: Preparation of request for quotation from selected suppliers Next Steps: Request for quotation from selected suppliers Risks / Issues: Fabrication delays

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
3757	CF: Project Delivery	Puketapapa Paving and Court Renewals FY17-18	Arthur S Richards Memorial Park, John Rosser Reserve, Margaret Griffen Park, May Road War Memorial Park, Quona Reserve, Sylvania Crescent Esplanade, Rese Three Kings Reserve, Wairaki Stream Reserve, West Reserve, Wilson Corner Reserve,	Q3; Q4	ABS: Capex	\$ 120,000	In progress	Green	Current Status: Project scoping completed. Next Steps: The February deadline stated in Q1 and Q2 was an indicative timeframe set at the start of the year. Given changes in project priorities and other variables the physical works are now to be tendered out in April 2017.		Description of the work: Paving and court renewal of various sites Current Status: Project scoping completed. Next Steps: tender out physical works early February 2017. Risks / Issues: Nil
2952	CF: Project Delivery	Puketapapa Playspace FY17-18 Renewals	Lynfield Reserve, Margaret Griffen Park, May Road War Memorial Park, Pallister Reserve, Robinson Reserve, Stranolar Reserve Playground Renewals. Health and Safety Urgent renewals addition: Waikowhai Park, Robinson Reserve, Stranolar Reserve	Q1; Q2; Q3; Q4	ABS: Capex	\$ 93,000	Proposed	Green	Current Status: The project needs to be scoped and specified. Next steps: Progress to the business case phase.		Description of the work: Various play space renewals in Puketapapa Current Status: Scope of works to be confirmed. Next Steps: Engage contractor. Risks/Issues: N/A
2943	CF: Project Delivery	Puketapapa Signage FY17 Renewals	Arkles Reserve, Arthur S Richards Memorial Park, Belfast Reserve, Freeland Reserve, Hillsborough Cemetery 1, Hillsborough Park, Lynfield Reserve, Manukau Domain, Margaret Griffen Park, May Road War Memorial Park, Newsome Park, Seymour Park, Taylors Bay Road Reserve, Underwood Park, Wairaki Stream Reserve 1, Wilson Corner Reserve Signage Renewals, 17 Signs, 4 Plaques	Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: Professional service engaged Next steps: Request quotes for works.		Description of the work: Renewal of signs in various Puketapapa parks Current status: Developing scope of works Next steps: Programme alongside other current projects happening in these parks Issues/Risks: Nil identified at this stage
2959	CF: Project Delivery	Puketapapa Structure FY17-19 Renewals	Arthur S Richards Memorial Park, Hillsborough Park, Himalaya Reserve, Kingswood Reserve, Lynfield Reserve, Margaret Griffen Park, May Road War Memorial Park, Monte Cecilia Park, Pallister Reserve, Taylors Bay Road Reserve, Three Kings Reserve, Waikowhai Park, Wairaki Stream Reserve 1, Fence and Handrail Renewals	Q2; Q3; Q4	ABS: Capex	\$ 40,000	In progress	Green	Current Status: Going out to tender for a contractor to do the physical works Next Steps: Appoint a contractor		Description of the work: Renew fences, bollard and walls across multiple locations Current Status: Assessing project requirements Next Steps: Professional services procurement Issues: No notable issues
2950	CF: Project Delivery	Seymour Park Drainage Renewals- Fields 1, 2 & 3	Seymour Park Drainage Renewals- Fields 1, 2 & 3	Q2; Q3	ABS: Capex	\$ 20,000	Completed	Green	Current Status: Complete		Description of the work: Field drainage renewal Current Status: Physical works will commence 1 December 2016 Next Steps: Risks / Issues: Nil
4215	CF: Project Delivery	Turner Reserve playground upgrade	Turner Reserve playground upgrade	Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete		Description of the work: Upgrade Turner Reserve playground including the learn-to-ride path and flying fox Current Status: Construction and hand over complete Next Steps: Finalise administrative closure Risks/ Issues: Nil
4217	CF: Project Delivery	Wesley Centre - Reception area upgrade	Wesley Centre - Reception area upgrade	Q3	ABS: Capex	\$ 7,677	Completed	Green	Current status: Complete		Project completed

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Community Facilities: Operational Management and Maintenance											
3836	CF: Operations	Puketāpapa Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 358,749	In progress	Green	Asplundh continue to perform well with a quarterly average of 99.7% for quality In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.		Asplundh continue to perform well with a quarterly average of 99% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.
3835	CF: Operations	Puketāpapa Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 80,088	In progress	Green	Te Ngahere has a quarterly average of 92% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.		Te Ngahere continue to perform well with a quarterly average of 97% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.
3834	CF: Operations	Puketāpapa Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,575,378	In progress	Green	City Parks Services have an average performance of 93.5% for this quarter. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.		City Parks Services have performed to expectation during this period with the following KPI results recorded –October 93% - November 95%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. City Parks Services has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Infrastructure and Environmental Services											
3605	I&ES: DPO	Village Centre Upgrade (Mount Roskill/ Dominion Road) - Operational	To upgrade the village centre at Mount Roskill and Dominion Road.	Not scheduled	LDI: Opex	\$ 48,779	Approved	Green	Consultation for this project has begun. Council is working in collaboration with Auckland Transport. A Community Liaison Group has been set up and will meet over the next few months on a monthly basis to discuss the Dominion Road Busway project and it is at these forums that council will develop budget allocation recommendations for the Mount Roskill village enhancements. Representatives from both the Puketāpapa and Albert Eden local boards attend the Community Liaison Group along with representatives of the business association and other Auckland Transport specialists.		It has been confirmed that the Development Programme Office will deliver this project. The scope of the upgrades will be defined through further discussions with the local board.
2190	I&ES: DPO	Village Centre Upgrade (Mount Roskill/ Dominion Road) - Capital	To upgrade the village centre at Mount Roskill and Dominion Road.	Not scheduled	ABS: Capex	\$ -	Approved	Green	Consultation for this project has begun. Council is working in collaboration with Auckland Transport. A Community Liaison Group has been set up and will meet over the next few months on a monthly basis to discuss the Dominion Road Busway project and it is at these forums that council will develop budget allocation recommendations for the Mount Roskill village enhancements. Representatives from both the Puketāpapa and Albert Eden local board attend the Community Liaison Group along with representatives of the business association and other Auckland Transport specialists.		It has been confirmed that the Development Programme Office will deliver this project. The scope of the upgrades will be defined through further discussions with the local board. This project will be aligned with the Auckland Transport double decker buses project.
2012	I&ES: Environmental services	Healthy rentals in Puketāpapa	To work with landlords and their tenants to improve rental housing quality by offering property assessments, tenant education, and subsidies to catalyse landlord investment in property improvements.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 28,000	In progress	Green	The healthy rentals project has been actively promoted by the community delivery partner through a variety of channels including property managers and social service organisations. A media release was written along with a paid advertisement in the Central and Western Leader. As of 14 March 2017, 12 properties had been referred for an assessment which represents 27 per cent of the assessments planned to be delivered. The target was for 33 per cent of assessments (15) to be completed by the end of March 2017. In quarter four project promotion will continue and as winter approaches we anticipate increasing demand for property assessments and a proportion of these to translate into subsidies for insulation, clean heating and other interventions.		The healthy rentals project webpage is live on the Auckland Council website with links from the four local board pages who are supporting the project. Contracts are in place with suppliers to deliver home assessments, tenant education and installation services. Resources have been developed and purchased to support tenants with actions they can take to improve health and energy efficiency in homes. Flyers have been printed to promote the project and a communication plan has been developed. Quarter three will focus on promotion to engage landlords and tenants, and continuing home assessments.
2014	I&ES: Environmental services	Puketāpapa Low Carbon Plan	To develop the Puketāpapa Local Board Low Carbon Plan, which will provide strategic direction for the board and produce a basis for future decisions on low carbon living projects. The plan will also provide a strategic approach to empowering the local community to reduce carbon emission.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	A contractor has been engaged and work is underway. A knowledge harvesting workshop was held with local board members in January 2017. A stocktake is well underway along with a stakeholder list which is currently with local board members to review. The mini-climathon event date has been set for 17 May 2017 and planning for the event is underway.		Project scoping is now complete and work is underway to engage a contractor to start delivery in quarter three.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
1947	I&ES: Healthy waters	Puketāpapa Manukau Harbour Forum support	To contribute funding to support implementation of the Manukau Harbour work programme.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	Contracts are being awarded for the communications and delivery of the Manukau Harbour symposium which has been scheduled for 19 May 2017 at the Māngere Arts Centre. The second flagship site event was delivered at Flint Group in Penrose on 22 February 2017 where 18 people attended. The next flagship site event is being organised and expected to be held at the Mainfeeds in Wiri at the end of April 2017.		The development and implementation the Manukau Harbour Forum communications and engagement plan will be delivered internally by council's communications and engagement department. Any savings from delivering this work internally will be reported to the forum (or member boards if the forum is not reconstituted) for reprioritisation. A total of 26 people attended the first flagship sites event held at Papakura Timber in December 2016. The next event will be at Flint Group in Penrose in February 2017. Planning has commenced for the symposium to be held in March or April 2017.
2013	I&ES: Healthy waters	Te Auaunga Stream Restoration Projects - Operational	To fund the delivery of projects that implement the Te Auaunga (Oakley Creek) Vision and Strategy developed by the Puketāpapa Local Board in partnership with mana whenua and published in July 2016. At a hui with mana whenua and the local board portfolio holder, it was agreed that the board's priority for delivery of this budget in 2016/2017 include: <ul style="list-style-type: none"> • a placemaking project which involves the installation of kohatu (standing stones) and bilingual signage alongside the awa; • a restoration project focused on an upper tributary of Te Auaunga which runs through Keith Hay Park. This operational budget will be used to fund the community engagement and development of materials associated with these two projects.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	Scoping, planting and concept design for the beautification of Keith Hay Park and Freeland Park Open day is underway.		Works are currently under investigation, and scoping is underway. Delivery is planned for quarters three and four.
2016	I&ES: Waste solutions	Resource Recovery – Mount Roskill Borough Council Redevelopment Project	To support a local community group or social enterprise in the redevelopment of the former Mt Roskill Borough Council. The role of the community groups or social enterprise in this project is to not demolish the building but to receive specified material from the deconstruction and redirect it to destinations other than landfill. This may include selling or forwarding it on to other organisations, charities, social enterprises or businesses. The local board's funding will support the groups that are selected to participate in the project with the following: <ul style="list-style-type: none"> • Work safe or similar training; • Work safe equipment. 	Not scheduled	LDI: Opex	\$ 5,000	Completed	Green	This project was completed during quarter one (August 2016).		This project was completed during quarter one (August 2016).

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Local Economic Development: ATEED											
2274	CCO: ATEED	Business Voice and networking support	<p>In response to the 2016 Puketapapa Business Survey, placing making and safety are the top two priority of improvements for the business areas in Puketapapa.</p> <p>The project is to build a business group (association, network) based on the research findings. These will include initiatives with following outcomes.</p> <ol style="list-style-type: none"> 1. improve security in the area and perception of being a safe shopping area. 2. provide advices to LB on beautification projects 3. provide networking opportunities for local businesses 	Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Amber	<p>The project delivery is behind schedule. The second newsletter and seminar were previously shceduled in March 2017.</p> <p>The service provider submitted a revised delivery timeline. The second newsletter and seminar are scheduled in April. The third newsletter and seminar are scheduled in June. ATEED currently monitors the delivery progress in Q4.</p> <p>A low turnout will impact on the ability to deliver the outcomes sought for businesses. A reason for this has been identified as being due to a lack of understanding about who is funding the initiative in the material being sent out.</p> <p>In order to encourage more business participation in the seminars, the next newsletter/seminar invites would be hand delivered to businesses and that a social media presence would be developed and also used as a further channel for distribution of the newsletter.</p> <p>ATEED will take a management lead for all future Business Voice matters and Luo Lei will be the point of contact for the contractors. Gary Holmes has been advised that all future correspondence on this project is</p>		<p>The first newsletter was delivered to around 300 businesses in Mt Roskill. The first seminar was held at the Wellesley centre on 5th December 2016. Unfortunately, the turn out was low with only 4 businesses.</p> <p>Feedback from the seminar attendees was that businesses didn't quite understand who the organiser of the meeting was or that it was Local Board funded. Staff are working with the service provider to try and mitigate against future low turnout.</p>
1922	CCO: ATEED	Young enterprise Scheme (PKTPP)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards).	Q3	LDI: Opex	\$ 1,000	Completed	Green	The E-days have been held and the funding has been used.		The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them.

Work Programmes 2016/17 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q3 Commentary	Q3 Highlight	Q2 Commentary
Community Facilities: Renewals												
1808	CF: Community Leases	Auckland Kindergarten Association Inc - Akarana	Renewal lease 19 Akarana Avenue, Mt Roskill	Not scheduled	01/04/2016	\$ -	\$ 250.00	Completed	Green	Completed		Completed
1804	CF: Community Leases	Auckland Playcentres Association Inc - Hillsborough	New lease 21 Currie Avenue, Hillsborough	Q3	31/10/2013	\$ -	\$ 250.00	Approved	Green	Report to be presented to Puketapapa Local Board on 20 April 2017 requesting a new community lease for a term of 10 years.		No approved activity to report in Q2. This project is proposed to start in Q3.
1805	CF: Community Leases	Auckland VHF Group Inc	New lease 33 Foch Avenue	Q3	31/01/2016	\$ -	\$ 500.00	Approved	Green	Report drafted. To be presented to the April 2017 local board business meeting		Report drafted to be presented to the April 2017 Local Board business meeting
1809	CF: Community Leases	Citizens Advice Bureau - Mt Roskill	New lease 546 Mt Albert Rd, Mt Roskill	Q4	30/06/2014	\$ -	\$ 500.00	On Hold	Amber	Lease on hold Lease to be drafted when all boards resolve to grant a multi premise lease to Citizens Advice Bureau..		Lease to be drafted when all boards resolve to grant a multi premise lease to CAB.
1806	CF: Community Leases	Mt Roskill Tennis Club Inc	New lease 33 Foch Avenue, Mt Roskill	Q4	31/01/2016	\$ -	\$ 500.00	Approved	Green	Application has been sent and staff are waiting for a response.		No approved activity to report in Q2. This project is proposed to start in Q3.
2806	CF: Community Leases	Pah Homestead 72A Hillsborough Rd	New head lease in accord with the earlier agreement to lease.	Q2	31/07/2030	\$ 1,000.00	\$ 1.00	In progress	Green	Concerns raised by lessee regarding the terms and conditions of the draft Community Lease. Reviewing background information to the draft community lease. Meeting with the relevant staff in council on 3 April 2017 to address issues and concerns raised by the lessee.		Negotiations ongoing, draft agreement with James Wallace Arts Trust.
1811	CF: Community Leases	Royal NZ Plunket Society - Greenwoods Corner sub branch	Renewal lease 50 Buckley Rd, Mt Roskill	Q2	01/01/2014	\$ -	\$ 250.00	Approved	Green	Start renewal processing and reporting this quarter		No approved activity to report in Q2. This project is proposed to start in Q3.
1810	CF: Community Leases	The Waiata Epsom Tennis Club Inc	Renewal lease 22-24 Fernleigh Avenue, Mt Roskill	Q2	01/03/2015	\$ -	\$ 250.00	Approved	Green	Report drafted. To be submitted to the April/May 2017 business meeting		Application received - to be reported to the local board in Q3
1807	CF: Community Leases	Three Kings United Soccer Club Inc	New lease 660 Richardson Rd, Mt Roskill	Q4	31/12/2014	\$ -	\$ 50.00	Approved	Green	Application has been sent and staff are waiting for a response.		No approved activity to report in Q2. This project is proposed to start in Q3.