

# Registration

Online registrations will open July 2017.

	Earlybird fees		Standard fees	
	Exc GST	Inc GST	Exc GST	Inc GST
<b>Full registration</b>	\$1001.74	<b>\$1152.00</b>	\$1102.17	<b>\$1267.50</b>
<b>Multiple Trafinz member (10 or more)</b>	\$906.09	<b>\$1042.00</b>	\$996.96	<b>\$1146.50</b>
<b>Councillor</b>	\$500.87	<b>\$576.00</b>	\$551.09	<b>\$633.75</b>
<b>Life member</b>	\$500.87	<b>\$576.00</b>	\$551.09	<b>\$633.75</b>
<b>Exhibitor</b>	\$408.70	<b>\$470.00</b>	\$504.35	<b>\$580.00</b>
<b>Single day</b>	\$600.00	<b>\$690.00</b>	\$695.65	<b>\$800.00</b>
<b>Single day Trafinz member (10 or more)</b>	\$525.00	<b>\$603.75</b>	\$300.00	<b>\$345.00</b>

## Full, multiple registration & life member

Access to all conference plenary and concurrent sessions

Access to the exhibition

Morning break, lunch and afternoon break for Wednesday 8 - Friday 10 November

Ticket to the conference dinner

Conference satchel

Namebadge and lanyard

## Single day registration

Access to all conference plenary and concurrent sessions on selected day

Access to the exhibition on selected day

Morning break, lunch and afternoon break for selected day

Conference satchel

Namebadge and lanyard

## Exhibitor registration

Morning break, lunch and afternoon break for Wednesday 8 - Friday 10 November

Conference satchel

Namebadge and lanyard

**Exhibitors and single day attendees are welcome to purchase a ticket to attend the conference dinner at an additional cost of \$150.00 inc GST.**

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## **Cancellation policy**

Should you be unable to attend once you have registered, you may reassign your registration to another person. Please note you must advise the Conference Secretariat on 03 352 5598 or email [rachel@hardingconsultants.co.nz](mailto:rachel@hardingconsultants.co.nz)

Registration cancellations will not be accepted unless made in writing. Cancellations made on or before Friday 6 October, will be refunded less 30% to cover administration costs. Please note that all cancellation fees are payable irrespective of whether the invoice for registration has been paid or not at the time of cancellation. No refunds or credits will be given after Friday 6 October 2017.

## **Accommodation cancellation policy**

The conference has secured a block booking at the above hotel. Rooms will be allocated on a first-in basis until Friday 6 October 2017, as long as there are rooms available. After that date, all unallocated rooms will be released and no guarantee can be made that rooms will be available. If you cancel your accommodation after Friday 6 October 2017, you will be charged a cancellation fee levied by the accommodation provider.

## **Disclaimer**

All best endeavours will be made to present the programme as displayed on this website. The conference and its agents reserve the right to alter without prior notice, any of the arrangements, timetables, plans or other items relating to the conference, for any cause beyond its reasonable control.

Trafinz and the conference organisers (Harding Consultants) are not liable for any loss or inconvenience caused as a result of such alteration. In the event of unforeseen circumstances, Trafinz and the conference organisers do not accept responsibility for loss of monies caused by delays and/or cancellation. Delegates are advised to take out personal travel insurance and to extend their policy to cover personal possessions. The conference does not cover individuals against cancellations of any bookings or theft or damage to belongings.