

Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on Wednesday, 19 July 2017, commencing at 12.30pm.

PRESENT

Chairperson: Brent Catchpole
Members: Felicity Auva'a (until 4.25pm)
 George Hawkins
 Bill McEntee (from 2.28pm)
 Michael Turner (from 1.07pm and until 4.55pm)
 Katrina Winn (from 12.45pm)

Apologies: Bill McEntee for lateness
 Michael Turner for lateness
 Rex Hewitt (Relationship Manager)

Also present: Madelon De Jongh (Senior Local Board Advisor)
 Lee Manaia (Local Board Advisor)
 Trish Wayper (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
Local Board General Business Chair and Board Members	Information dissemination	Board members discussed the following topics: <ul style="list-style-type: none"> • Hawkins Theatre; • Electronic signage; • Erosion issues around the Hingai peninsula; • Massey Park usage; • Pukekiwiriki Paa; • Papakura Commercial Project Group; • Police; • Drury Library.
Food Waste Rollout Rural/Urban Boundary Settings Emma Joyce Relationship Advisor Daniel Yallop Senior Waste Specialist	Setting direction / priorities/budget	Staff gave an overview of the proposed boundaries for the food waste roll-out. The proposed boundary would include all the current urban areas in Papakura and the proposed Metropolitan Urban Limits (MUL). Members made the following points: <ul style="list-style-type: none"> • The board advised there is a lot of development going on along Settlement Road and north from Kerry Hill. This area should therefore be included in the roll-out as well. • Is the southern area of Papakura included – on the southern side of Beach

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		<p>Road down through Drury?</p> <ul style="list-style-type: none"> Does the collection go up Settlement Road to the top and around the curve? The size of the bin could be problematic if it doesn't fit into the standard kitchen waste bins. <p>Members were reminded to call 09 301 0101 if they see instance of illegal dumping or contact the waste team via: customerenhancement@aucklandcouncil.govt.nz</p> <p>Staff will report back to the board on the communications plan for the roll out.</p>
<p>Community Facilities (Snapshot) and Parks, Sports and Recreation Work Programmes</p> <p>Jessica Morris Stakeholder Advisor</p> <p>Richard Radonich Senior Maintenance Delivery Coordinator</p> <p>Jenny Young Community Lease Advisor</p> <p>Greg Hannah Manager Project Delivery</p> <p>Gwyn De-Arth Area Manager Operational and Maintenance</p> <p>Debra Langton Parks, Sports and Recreation Portfolio Manager</p>	<p>Setting direction / priorities/budget</p>	<p>Staff presented the Community Facilities “Snapshot” and an update on the Community Facilities and Parks, Sports and Recreation Work Programmes.</p> <p>The following questions were made during the discussion:</p> <ul style="list-style-type: none"> Pukekiwiriki Paa – what progress has been made? A meeting is required with the joint governance committee. Project 17 – currently bedding in the contractors and the new contracts. The contracts are now outcome based. Staff advised that audits are now being undertaken. Staff reported back that the performance to date is going well although the contractors are still developing the intellectual intelligence about the areas they are covering. Board members received complaints about the opening and closing of gates at Opaheke Park. This was a contract with Armourguard but is now a contract with CityCare. Staff advised that the Massey Park needs to be closed quickly after the users have finished. This was decided by the Parks user group. Staff also advised that the signage on the gates needs to be updated and planning for that work is currently underway. Work is underway with regards to dog regulation signage on all park and land areas to inform people where they can take their dogs. Board members

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		<p>requested staff to look into combining all the applicable rules on one sign (liquor bans, dog access etc.).</p> <ul style="list-style-type: none"> • Staff highlighted that there were some issues with regards to alcohol usage in changing rooms. With empties been left behind and changing rooms not being cleaned. The sports associations are working with council to address the issue. • Board members have received comments from residents that they believe that mangrove removal areas have been spasmodic. Staff to provide an update/memo on the actual work that has been undertaken to date and the work planned for FY17/18. <p>Specific matters that were brought up with regards to line items in the work programme included:</p> <ul style="list-style-type: none"> • 3412 - Staff were asked to talk to the developers regarding the Airfield Subdivision. The concept plan should include the restoration around the memorial. • 3263 –Keri Downs Park carpark renewal – this item has attracted renewals funding to develop a concept plan. • 3413 – Opaheke SID – the board wanted the sport code review to inform which sports codes would go to Opaheke. The board expressed concern about mentioning specific codes as it potentially creates an expectation. • 2800 – Staff to confirm which area this work relates to. <p>A separate workshop will be planned with the board to discuss LDI capex project sitting in the Parks, Sports and Recreation area.</p>
<p>Papakura Sports Needs Assessment - Progress update</p> <p>Martin Devoy Sport & Recreation Lead</p>	<p>Specific local board decision</p>	<p>Staff gave an overview of progress on the sports facilities review. Staff suggested that the issuing of any new leases should be aligned with the timing of the project so that the leases do not hinder the progression of the outcomes of the sports facilities review.</p> <p>All consultants contacted to undertake the review</p>

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<p>Debra Langton Parks, Sports and Recreation Portfolio Manager</p>		<p>have advised that completion for 30 September was not possible unless it was a desktop exercise.</p> <p>The board agreed to proceeding with the first step to collect that data from the clubs as follows:</p> <ul style="list-style-type: none"> • Membership details • Membership issues • Current issues • Suggested improvements • Future ambitions <p>The list of the codes to be interacted with for this review was shared with the board.</p> <p>Staff advised athletics had not been included in the list as there was no appetite to move the athletics track. The board requested the Athletics Club be included in the study. The board felt communication be undertaken with the Athletics Club to ascertain their desires for the future.</p> <p>The board were advised that Aquatic sports were outside the scope of this review. The review focuses specifically on sports park facilities.</p> <p>Parks captured in the review are:</p> <ul style="list-style-type: none"> • Army fields • Bruce Pulman • Drury Domain • Drury sports complex • Karaka Park • Keri Downs Park • Massey Park • McLennan Park • Mansell Reserve • Opaheke Reserve • Ray Small Park • South Park • Smith Ave • Te Pahure park • Hingaia / Clotworthy park • Green St Reserve – tennis and bowling • 5 Crossbury Road - bowls • Mountfort Park - Cricket • Rosa Birch Park - Hockey <p>Schools in scope:</p>

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		<ul style="list-style-type: none"> • Papakura High School • Rosehill High • ACG Strathallan College • Alfriston College <p>Indicative costs have been requested. No costs have been received yet.</p>
<p>Arts, Community and Events Work Programme</p> <p>Sarah Bramston Strategic Advisor</p> <p>Ashleigh Siteine Event Facilitator</p> <p>Kiri McCutcheon Specialist Advisor Community Empowerment</p>	<p>Setting direction / priorities/budget</p>	<p>Staff gave an update on the Arts, Community and Events Work Programme.</p> <p>Events work programme:</p> <ul style="list-style-type: none"> • Carols in the Park: The group requires an additional \$5,000 to run the event. The additional funds will go to someone to organise and co-ordinate the event. Board indicated support for the additional \$5,000 to deliver the event. • Santa Parade – \$15,000 - no changes. • NZ Rugby League Secondary Schools tournament - \$25,000 – Staff confirmed the event will take place at Bruce Pulman Park. The group are also seeking alternative funding sources. • Papakura Fire Works – Papakura Lions Club - \$25,000 – request for the fund to be increased to \$32,000 as additional resources are required to protect the new track at Massey Park. Staff advised that the grant wasn't issued to the Lions last year as the show was cancelled. The grant was reallocated to the contestable funding budget. The Lions have indicated they will not be able to proceed with the event without board funding. The Board requested staff to have a conversation with the Lions about what other community event they could potentially organise within the existing funding envelope. <p>Board members requested further information on what input the board have in music in the park. Music in the Park is funded regionally. Feedback can be fed back to the organisers.</p> <p>Music and Movies in the Park were run together last year. Feedback from the community was that they wanted two separate events. The board had a desire for two separate events. Staff to</p>

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		<p>progress along those lines.</p> <p>Arts work programme:</p> <p>Staff provided the following updates on the Arts work programme:</p> <ul style="list-style-type: none"> • Papakura Art Gallery furniture - The Arts and Culture department will be funding the new chairs. The team are in the final stages of confirming the design with the gallery and the lead team. The board will be kept up to date on progress. • Brass Band funding agreement negotiations are progressing. The Brass Band has advised that they want to utilise Facebook as opposed to developing a new website. The board agreed to the change in the funding agreement to redirect the funding to something else as the Brass Band needs to raise their profile. An update is required to the board from the Brass Band. Staff to set up a workshop. <p>Members requested regular updates from the organisations that receive board funding.</p> <p>Community Work programme:</p> <p>Staff have met with the Framework Trust. The Trust works in mental health area. The Trust is keen to work with the board and other providers. The biggest challenge they have is homelessness. Staff are also working with Ministry of Social Development (MSD).</p> <p>There is an increase in the demand for boarding houses for mentally ill people. There are none in the Papakura area at the moment.</p> <p>Community Empowerment staff and Arts and culture staff are working together to link youth, creative souls and the Art Gallery projects together. Board members were supportive of the approach and an Art in the Park project was suggested.</p> <p>Staff highlighted the requirement to renew resource consent for events. There is currently a resource consent that allows for close off of part of the town centre for events. Funding is required to renew this resource consent. The board requested staff to come back with the costs to</p>

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		<p>inform a board decision on whether or not to pay for this to enable activations in the town centre.</p> <p>Staff provided an update on the Smith's Avenue community led place making project. Some quick wins have been:</p> <ul style="list-style-type: none"> • WiFi is now available in the hall; • There is now a key for the toilets, which require work; • A Smith's Avenue Community Plan facebook page has been established; • Dave Wild is the coach for staff and community through the co-design process; • Outdoor lighting has been repaired; • Staff are working with current users to determine the best usage of the hall; • Aiming to have the Smith's Avenue concept plan designed and approved by June 2018; • The co-design process is being worked through. <p>Papakura Youth Council Terms of Reference – the board congratulated staff on their work on this matter.</p> <p>Actions</p> <ul style="list-style-type: none"> i) Staff to have a discussion with the Lions if they can deliver an event that might activate the town centre. Staff to check that there is no costs incurred by the Lions. ii) Staff to advise the Harvest Church that the amount is the maximum the board wish to contribute. iii) The board to undertake advocacy to raise the profile of homelessness and the need for boarding houses for mentally ill people in Papakura.
<p>Governance Review Feedback</p> <p>Lee Manaia Advisor</p>	<p>Input into regional decision making</p>	<p>Staff worked through the Governance Framework Review direction that has come through the political working party noting that this item will come back to talk about the funding implications.</p>

The workshop concluded at 4.45 pm.