

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Arts, Community and Events											
4538	CF: Investigation and Design	Warkworth Masonic Hall - install handrail	Install handrails. This is health and safety related for safe entry to the building as there are no handrails in place at present. Assessment, design and consent and installation.	Q3; Q4	ABS: Opex	\$ 10,000	In progress	Green	Current status: heritage architect is engaged to design and prepare resource consent documents. Next Steps: apply for resource consent.	No	Current status: project scoping
4507	CF: Project Delivery	Helensville Kaipara Arts - renew storeroom extract	Extend the existing ventilation and extract, which services the rest of the building, into the storeroom area. A commercial dehumidifier has been placed in the store room to eliminate high humidity from the air and remove high spores levels to improve air quality as a temporary measure.	Q3; Q4	ABS: Capex	\$ 16,000	Completed	Green	Current status: project is complete.	No	Current status: contractor engaged. Physical works have completed and extraction fan has been installed. Next steps: assess effectiveness of solution.
2572	CS: ACE: Arts & Culture	Arts Facility grants- LDI Helensville Art Centre Operational Grant	Administer a funding agreement with Art Kaipara Trust for operational support of the Helensville Arts centre.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	In Q4 Helensville Art Centre recorded 1152 visitors which included 570 participants engaged in 76 classes, workshops or exhibiting work. Exhibitions included the Kaipara Members Exhibition with 98 works by 34 members and John Perry's exhibition 'Left of Centre Folk Art' for which the opening and the artist talk were well attended. A Matariki exhibition 'Rangituhia' opened and the artist, Atarangi Anderson, delivered a workshop. Classes for adults included ceramics and mixed media with found objects and an acrylics course led by Jan Aldritt Miller. The holiday programme delivered two days of workshops resulting in fun and engaging times with new skills being discovered. Sunny Days preschool visited and 33 students from Waioneke School visited to view the Festival of Photography exhibition. Volunteers contributed 198 hours.	No	In Q3 Helensville Art Centre recorded 1,266 visitors which included 547 participants engaged in workshops or exhibiting. Volunteers gave 715 hours. Exhibitions delivered included Fragmented Perspectives, a solo show by Leda Daniel, Kids Art shows and Upcycled, which featured 64 works by 21 people who created works from recycled objects. Several people took the opportunity to exhibit for the first time. Media coverage was significant and the group, ReStore Habitat for Humanity expressed interest in developing ideas for their programmes. The centre continues to work with Mt Tabor Art with 7 games sessions for 38 participants.
2573	CS: ACE: Arts & Culture	Arts Facility grants- LDI Kumeu Arts Centre Operational Support Grant	Administer a funding agreement with Kumeu Arts Centre for operational support.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	Completed	Green	In Q4 Kumeu Arts Centre recorded 2,383 visitors which included 1,392 participants engaged in 79 classes, performances or exhibiting. Two exhibitions including 'Space' a fringe for the Auckland Festival of Photography were delivered and 60 people attended openings. Five of seven holiday classes advertised were delivered, in mosaics and clay and two free rock painting classes provided. Four Kumeu Live concerts, one featuring Caitlin Smith and Paul Symons and one with Graeme James attracted a total of 257 attendees. Volunteers contributed 86 hours.	No	In Q3 Kumeu Arts Centre attracted 1,921 visitors across all activity which included 1,018 participants in a range of workshops, music events, exhibiting, gallery talks or demonstrations. Highlights were Mel Parsons music gig with a capacity audience of 85 and the first powhiri at the centre to mark the opening of Our Whare, a carving exhibition by West Auckland community organisation Taniwha Tales attracted 40 people. A free carving workshop delivered by the group attracted another 40 participants and observers. Volunteers contributed 50 hours.

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2574	CS: ACE: Arts & Culture	Feasibility study for the expansion of Kumeu Arts Centre	<p>Work with the Kumeu Arts Centre board, contractors, stakeholders and partners on the development and implementation of the feasibility study for Kumeu Arts Centre's expansion including design work and consenting process.</p> <p>Report to the local board to recommend approval or otherwise of the Kumeu Arts Centre Expansion Capital Grant (\$300,000 LDI Capex) following completion of the related feasibility study.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	Investigation against the \$30,000 LDI Feasibility for Kumeu Arts Centre has progressed. Meetings were held with Kumeu Arts Centre committee (KAC Inc.) to input ideas into designs. A design by Pacific Environments Architects for the preferred Option 4 of a pre-fabricated building was endorsed by KAC Inc. and build costs obtained. Subsequent cost reviews for two value-engineered down options were sought, providing three build costs for Rodney Local Board and KAC Inc. to consider. A progress update was presented to the local board at a workshop 8th June. The local board steer was to put the project on hold until KAC Inc. achieved required capex funding and contingency to enable the project to progress. That steer supported that the remaining \$15,000, budget from this work programme be carried forward to Y17-18 when other works and services required for this project and which are within the scope presented by the architect could be delivered as soon as the project can be logged and realised as a built asset. A meeting to present costs and the local board view took place mid June with the Chair of KAC Inc.	No	In Q3, a contractor to work on an expansion of Kumeu Arts Centre was engaged and a contract executed. Work has begun on sourcing the best outcome for the budget. Two options will be developed and presented in the first instance. Two architects held a site visit followed by a meeting with members of Kumeu Arts Centre Inc committee and staff. The architects are sourcing options with a company specialising in flat pack designs and pre-fabricated buildings to provide site-specific specifications that can be developed to reflect the existing building and respond to the environment. It is aimed to have drawings presented to the KACI committee and to LB workshop within Q4.
2217	CS: ACE: Community Empowerment	Community consultation and partnering	<p>1. Implement the Rodney Youth Voice Plan</p> <p>2. Develop and implement an iwi relationship and engagement plan alongside the Local Board Engagement Advisor</p> <p>3. Support increased community consultation and partnership in the work of other council departments in Rodney e.g. indoor sports facilities.</p> <p>Budget: - Community participation and engagement \$15,000</p> <p>NOTE: An additional \$5,929 carried forward from 2015/2016 Youth Council Rodney budget.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	<p>Youth Voices: The Rodney Youth Voices Plan was reviewed at a local board workshop in Q3. Staff from a range of departments are routinely engaging with young people on projects in their areas. This is now becoming established practice and will continue in 2017/2018.</p> <p>Skateparks: Skateboarding New Zealand has agreed to be the community partner and fundholder for skatepark upgrades in Snells Beach and Wellsford. Staff are working with them to ensure that local young people are involved in the design and build (where possible) of their local skate areas. Currently needs are being identified and in Q1 draft designs will be developed.</p> <p>Community recycling: A community meeting was held in Warkworth to gauge the level of community interest in developing and running a community recycling centre (similar to Helensville) in Snells Beach. This meeting was attended by approximately 50 people and there was a great deal of enthusiasm for taking this on as a community project. Staff will continue to support this group as needed.</p>	No	<p>Youth Voices Plan: A significant number of young people are actively involved in the development of the Huapai Hub community gathering space. Almost half of the participants at the two well attended community workshops have been 16 - 25 years old. Their contribution has been invaluable and well received by other participants.</p> <p>Community engagement and partnering: Staff are developing guidelines and identifying practical ways of supporting communities where robust independent community consultation processes are required for landowner approval. These are currently being used with the Puhoi Little Village proposal and will be further refined in Q4.</p> <p>The strategic broker has begun conversations with the local community about the potential for community-run recycling facilities in Snells Beach and Wellsford when the current contracts expire in 2018. A community workshop will be held in Q4 to gauge levels of interest and capacity.</p>
2310	CS: ACE: Community Empowerment	Community grants (RD)	<p>Funding to support local community groups through contestable grant funding.</p> <p>Budget: - Local Community Discretionary Grants (contestable/noncontestable) \$269,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 269,000	Completed	Green	Rodney allocated a total of \$168,310 for Local Grants Round Two and Quick Response Round Three. The budget of \$269,000 was fully allocated with additional money being allocated from other available LDI budgets.	No	Rodney has not completed any further community grant round allocations since Q2 commentary.

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2216	CS: ACE: Community Empowerment	Community led planning and placemaking	<p>1. Kumeu/Huapai Centre Plan – work with the Plans and Places team to develop a comprehensive community-led centre plan by June 2017.</p> <p>2. Partner on main street upgrades – develop and facilitate community led placemaking processes in Helensville, Warkworth and Wellsford that will build consensus and assist these communities to identify future priorities for town centre development by June 2017.</p> <p>3. Assist communities wanting to implement community visioning and lead their own planning and placemaking processes.</p> <p>4. Support communities to undertake their own projects and reduce barriers to community-led projects.</p> <p>Budget: - Community-led placemaking initiatives \$20,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>Kumeu-Huapai: The Convening Group meet regularly to drive the design development of the space, supported by the CEU and PSR. A location has been agreed for the community gathering space and the project scope finalised.</p> <p>Resilio are contracted to develop the design. Detailed design to be finalised and landowner consent applied for Q1 2017/2018.</p> <p>Warkworth Playspace: Designs and costs have been obtained for this space to be developed in stages. Stage one - a flying fox and in ground trampolines chosen as they were the most popular play equipment choices. Installation planned for Q2 2017/2018.</p> <p>Warkworth town upgrades and community planning: A Warkworth Community Forum Group has been established to build cohesion between groups with plans. Collated key themes from existing plans and consultations will be work-shopped with the wider community in July. This will identify community priorities and potential projects and result in a document to guide future funding decisions.</p> <p>Helensville: Staff have been working with North West Business Improvement District to widen community</p>	No	<p>Huapai Hub: The specialist advisors and strategic broker worked with the convening group to plan and facilitate two community design workshops. These generated 62 ideas and created four maps to illustrate locations for potential projects. Two potential design contractors have submitted proposals. The next stage is for a design group to work with the contractor to create final plans and initiate projects that will activate the site.</p> <p>Warkworth Playspace: The community workshop on proposed new play equipment at the entrance to Lucy Moore Park was well attended. There was a great deal of support for both the type and location of the equipment. Morphum and the Lions Club are now costing the equipment and finalising the design to come to the local board for landowner approval in Q4.</p> <p>Warkworth upgrades: Feedback from the Kowhai Festival identified a number of common themes and priorities for local residents on town centre and riverbank planning and improvements. A number of new people have come forward who are interested in being part of a planning forum that will work with the wider community to identify priority projects.</p>
2482	CS: ACE: Community Empowerment	Development of Old Wellsford library building for community uses under an economically sustainable model	<p>Support the development of the former Wellsford library as a community hub that is run and managed by the local community by:</p> <ul style="list-style-type: none"> Assisting with the establishment of a community steering group Assisting with the development of a business plan for how the hub will operate Building capacity of the steering group – ideas, best practice, governance, financial accountability, health and safety Liaising and being the point of contact with council Development and oversight of the funding agreement and lease <p>Budget: - Former Old Wellsford Library property costs</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Green	<p>The CEU specialist advisor has provided coaching for the establishment coordinator of the OWL hub on community engagement methods with local residents and organisations who will be involved in establishing local priorities for action.</p> <p>Foundation group members nominated local residents to participate in Community Conversations. This has started the process of mapping current assets and identifying gaps and opportunities. The coordinator will continue this through the winter period.</p> <p>The hub activation programme has included Maori weaving, Easter children's pottery classes, a pilot monthly local craft market and an art exhibition featuring a young local artist.</p> <p>The Foundation Group members participated in a strategic planning day to advance operational plans and objectives for the year ahead.</p> <p>Council staff and Foundation Group members met with DIA funding advisors to establish pathways for a funding partnership.</p> <p>The coordinator initiated meetings with Rodney College to strengthen participation of young people in the hub</p>	No	<p>OWL: The strategic broker and specialist advisor facilitated strategic and operational planning sessions with the foundation group to provide a baseline for decision-making and developing priorities for the project and hub activation. This is the first stage of developing the business plan for the OWL Hub and will be further refined in Q4.</p> <p>The specialist advisor facilitated a meeting with the coordinator and other community hub coordinators to increase peer support. The building is beginning to be activated and well used. Most days the doors are open and the weavers are there with members of the public popping in and out.</p>

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2408	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (RD)	Provide strategic and local brokering advice to connect the community to council activities.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	Staff from a range of departments met with Te Uri o Hau to discuss opportunities for the council to work together to support Te Uri o Hau aspirations. CEU staff will be involved in developing a robust community engagement process for the Management Plan for Te Arai Regional Park.	No	The strategic broker is working with the North West Business Improvement District (BID) assisting with ways to get wider community input into proposed town centre improvement projects in Helensville. The BID is keen to explore more creative engagement methods that will reach out to young people and local iwi.
2333	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (RD)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There were 2389 graffiti incidents in the Rodney Local Board area between 1 July 2016 to 30 June 2017. This is a 15 per cent increase compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti decreased by 51 per cent, with all 33 being removed within the 24 hour target time (KPI). Rodney achieved 96 out of 100 in the March ambient survey, which measures how much of the city is graffiti free. This represents a one point increase on the previous September 2016 survey and gives the local board an average final score of 95.5 for 2016/2017. This score is above the overall Council average of 94 per cent.	No	There were 1921 graffiti incidents in the Rodney Local Board area between 1 July 2016 to 31 March 2017. This is a 30 per cent increase compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 41 per cent, with all 29 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2211	CS: ACE: Community Places	Operational Plan for Warkworth Town Hall	Develop an operational plan to guide service provision and service use once refurbishment is completed.	Q1; Q2; Q3	ABS: Opex	\$ -	In progress	Green	The facility continues being operated as a venue for hire while staff across units collaboratively work towards identifying a suitable community group to take over the running of the Hall. An activation role on short term contract has been assigned the Hall to assist the local public with access to the building and with promotion of the Hall to the wider community.	No	The Warkworth Town Hall was official opened on the 25th February 2017 and was well attended. The facility is currently being operated as a venue for hire while staff across units collaboratively work towards identifying a suitable community group to take over the running of the Hall.
2598	CS: ACE: Community Places	Rural Halls - RD	Enable successful and sustainable rural hall operations through the provision of a liaison and a development programme. Specifically to provide a point of contact for the halls advisory committees and continue the rural hall management model project.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	During Q4 staff have been completing the final stages of the Coatesville Hall committees move to a community led model. The next steps are progressing Point Wells and the Kaukapakapa committees to also move to a community led model. For the remaining halls who are unable to operate under a community led model, a partnership model has been developed with the first draft of the MOU and updated operational manual been completed. These are now being reviewed. The Warkworth Town Hall engagement co-ordinator will continue until the end of the year and has attracted some keen interest for significant events to be held at the hall.	No	In Q3 the advisor continued the regulatory work for the Coatesville Hall Committee move to the community led model and began the initial stages for the Point Wells Hall committee. The remaining hall committees currently do not have the capability and capacity for the community led model and going forward will be setup under the partnership model. An onsite co-ordinator is in place to promote the Warkworth Town hall. The advisor continues to provide ongoing support to all hall committees

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2034	CS: ACE: Community Places	Venue hire service delivery - RD	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - implementing a customer-centric booking and access process including online booking - aligning activity to local board priorities through management of the fees and charges framework.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic.	No	During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.
1422	CS: ACE: Events	Anzac Services - Rodney	Supporting and/or delivering Anzac services and parades within the local board area. Local board to consider supporting additional Anzac Day Parades/Services at Warkworth, Riverhead and Coatesville in 2017.	Q4	LDI: Opex	\$ 18,000	Completed	Green	Anzac Day was a huge success throughout the region with increased attendance numbers at all services.		Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.
1421	CS: ACE: Events	Community Volunteer Awards - Rodney	Delivery of a Community Volunteer Awards event within the local board area. Proposed timing early 2017. Scoping document to local board workshop in July 2016 giving options and costings.	Q3	LDI: Opex	\$ 4,000	Completed	Green	This Community Volunteer Awards will be held on 4th July 2017 with funding from the 2016/2017 budget.		The Community Volunteer awards are scheduled to be held on Tuesday 4th July 2017, at the Kaukapakapa Hall.
1424	CS: ACE: Events	Local Civic Events - Rodney	Delivering and/or supporting civic events within the local board area. Civic delivery programme and budgets to be developed including: - Warkworth Town Hall - Warkworth Showgrounds	Q1; Q2; Q3; Q4	LDI: Opex	\$ 18,000	Completed	Green	The civic events team supported The Great Turn On event in Warkworth on 19 May. The occasion was well attended with around 3,000 giving the various sports a go.	No	The Warkworth Town Hall blessing and opening was held on Saturday 25 February 2017
1420	CS: ACE: Events	Citizenship Ceremonies - Rodney	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 28,000	Completed	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q4		The Civic Events team delivered citizenship ceremonies on two occasions during Q3.
Libraries											
864	CS: Lib & Info	Library hours of service - Rodney	Provide library service at Helensville Library for 44 hours over 6 days per week, Monday to Saturday. (\$308,697 - FY16/17) Provide library service at Kumeu Library for 48 hours over 6 days per week, Monday to Saturday. (\$364,341 - FY16/17) Provide library service at Mahurangi East Library for 44 hours over 6 days per week, Monday to Saturday. (\$235,545 - FY16/17) Provide library service at Warkworth Library for 52 hours over 7 days per week. (\$406,457 - FY16/17) Provide library service at Wellsford Library for 44 hours over 6 days per week, Monday to Saturday. (\$246,287 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,561,327	Completed	Green	Visits to libraries in Rodney have decreased by 1% compared to the same quarter last year. This is lower than the regional 3% decrease and is varied across the five libraries. Warkworth received positive feedback about being open seven days "Love the fact you are open all weekend" and its visits have increased by 26%.		Visits to libraries in Rodney have decreased by four per cent compared to the same quarter last year. This a higher decrease than the region's one percent increase.

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865	CS: Lib & Info	Additional support for volunteer library - Rodney	Top-up of annual grant payment to Pt Wells Library (in addition to the approximate \$2K from Libraries ABS Opex).	Q1; Q2; Q3; Q4	LDI: Opex	\$ 2,000	Completed	Green	2016/2017 LDI grant paid out (\$2,000)		Top-up payment to be made to Pt Wells Library in early April.
877	CS: Lib & Info	Celebrating cultural diversity - Rodney	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, PRIDE, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Matariki was celebrated in June with storytimes, a stargazing event in collaboration with the Astronomical Society at Warkworth and a comprehensive outreach programme by Mahurangi East Library featuring crafts for junior students and a poetry competition for senior students which culminated in an evening presentation and awards ceremony attended by 60 people. Guests included Ngati Manuhiri who congratulated the Library on the mahi they were doing to promote Te Ao Maori. Kiribati culture was celebrated at both Warkworth and Mahurangi East Libraries. Warkworth held an Arts, Crafts and Music event which was enjoyed by 51 people.		The Lunar New Year was celebrated in Warkworth and Mahurangi East libraries with a Taoist Tai Chi display, Chinese calligraphy, Mah-jong, dumpling making and crafts.
876	CS: Lib & Info	Celebrating local places and people - Rodney	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival. Participate in an event that celebrates the local area - Local A&P shows, Kowhai Festival. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Helensville Library has started a weekly programme at Craigwell House designed to stimulate positive memories and engagement in the Dementia Unit, Hospital and Rest Home. To date 8 sessions have attracted 182 participants. Local musicians were highlighted during Music Month across all libraries including Love Spud and the Mahurangi College Jazz Band at Warkworth Library. Mahurangi East Library attended the Matariki at Matakana event with a pop-up storytime and events.		A successful collaboration between the Warkworth Library, Auckland Libraries North Auckland Research Centre and the Warkworth and District Museum saw 44 participants in training for recording for and collection of oral histories from local residents. Helensville Library staff with the Mobile West took part in the local A&P show. Staff from Warkworth, Wellsford and Mahurangi East Libraries, North Auckland Research Centre with the North Mobile took part in the 150th Warkworth A&P show. Feedback was sort from the public for developing programmes and resources and valuable connections made for local history.
875	CS: Lib & Info	Digital literacy support - Rodney	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	A total of 56,909 Wi-Fi and PC sessions in Rodney Libraries was down slightly on the same quarter last year (2%) in line with a regional decrease of 3%. Warkworth Library notes a 13% increase. Laptops and screens sourced by local community for Code Club (and other digital activities) to proceed at Mahurangi East. Book a Librarian sessions remain popular focussed primarily on job applications, genealogy and assistance with ebooks. Literacy Auckland North delivered a 12 week basic and intermediate computing class at Wellsford Library.		A great response to the first of three new digital columns run in Mahurangi Matters by Warkworth library manager Natasha Hallam. Interest in e-book learning has increased and bookings for support have been made as a result of this.
868	CS: Lib & Info	Information and lending services - Rodney	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The number of items borrowed decreased by 1% compared to the same quarter last year. This is a lower decrease than the 3% regional decrease. Issues for Warkworth have increased by 18%. Proactive programme of displays, collection and services promotion throughout the libraries continue to support events and engage with community at all libraries e.g. Matariki, New Zealand Music Month, magazine collection. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11.8 per cent borrowed regionally.		The number of items borrowed from the libraries in Rodney decreased by one per cent compared to the same quarter last year. This is a noticeable improvement compared to last quarter. The regional decrease is two per cent for this quarter. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent borrowed regionally.

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874	CS: Lib & Info	Learning and Literacy programming - Rodney	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, Children's Book Awards, Comic Book Month, Adult Learners' Week, NZ Sign Language Week, Literacy for disabled adults. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Book a Librarian sessions increased substantially on the two previous quarters with 65 sessions. Wellsford Library has continued to hold Road Code licence theory classes in conjunction with Literacy Auckland North. Mahurangi East's monthly Living Library events continue to be popular in bringing learning to life for the whole family. Matariki, Music Month and the Kauri Bushman and die-back were featured this quarter in these events.		37 'Book a Librarian' sessions were held in Mahurangi East and Warkworth for one-on-one learning. Computer classes in partnership with Literacy Auckland North and a journal writing workshop were offered at Wellsford
869	CS: Lib & Info	Preschool programming - Rodney	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme and Storytime. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Our variety of pre-school sessions (Wriggle and Rhyme, Rhymetime, Kids Time and Storytime) continue to be popular and are adapted by skilled staff to meet the needs of the attendees session to session. A total of 161 sessions engaged 2,571 children and their caregivers in the Local Board area.		Pre-school sessions and outreach are in high demand in Rodney libraries with 24 visits made to Early Childhood Education providers this quarter, particularly from Kumeu Library. There have been 117 pre-school sessions in libraries with 2106 participants. Sea week, Lunar New Year and Pasifika were feature storytimes.
872	CS: Lib & Info	School engagement and Afterschool programming - Rodney	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours including Minecraft clubs. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	An extremely active and varied programme of school outreach and library visits including Auckland War Memorial Museum facilitated visit to Waitoki School by Helensville Library and at Wellsford Library for Wellsford Kindergarten, Tauhoa School and Te Kura Kaupapa Maori Ngaringaomatariki. The Storylines Charitable Trust author visits facilitated to Snells Beach and Horizon schools were organised by Mahurangi East Library. After school programming and home-school programming including Minecraft and Make Do Build sessions continue to be popular. Overall, an estimated 1,182 children and teachers were reached during this quarter at 57 separate sessions.		In this quarter, 15 school class visits were made to the libraries or as outreach. Rural and outlying schools are more involved in library programming with weekly or set regular commitments to bringing the children in including Ahuroa School to Warkworth and the Kura Kaupapa to Wellsford. After school activities included 24 Minecraft and Make: Build: Do sessions at Kumeu and Mahurangi East attracting 331 participants.
870	CS: Lib & Info	School holiday programming - Rodney	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	April School holidays programming was themed Construction Wizard enabling focus on a range of different literacies, fostering imagination and creative thinking. A total of 987 people (children and adults) were engaged over the two weeks. Events included a Box Fort Nerf War, kitchen science, Lego, frankentoys and a magic show.		We are at present planning events and activities for the upcoming school holidays with the theme of 'Construction Wizard'.

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871	CS: Lib & Info	Summer reading programme - Rodney	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	All libraries have received full evaluations of last year's Kia Maia te Whai. Planning is about to commence in Q1 for 2017/2018 summer reading programme. A Rodney Local Board children's librarian has been invited to be part of the core working group developing this.		516 children in Rodney signed up for Kia Māia Te Whai, Dare to Explore programme running through December and January. Evaluation of the programme in Rodney showed that it partially met, met or exceeded 91% of the expectations of respondents. Most parents reported that the reason they wanted their children to be part of the programme was to encourage reading over the break. They appreciated the range of activities offered, particularly the research and learning elements, cultural knowledge especially Mātauranga Māori, art and crafts, goal achievement and personal contact with the library staff. 200 people attended finale parties held at each library. Party entertainment highlights included The Bubble Man, Tanya Batt storyteller and a pirate clown.
867	CS: Lib & Info	Support and encourage volunteers in our libraries - Rodney	Support volunteers to add value to the Helensville, Kumeu, Mahurangi East, Warkworth and Wellsford libraries within the Auckland Libraries Volunteer Framework. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Mahurangi East Friends of the Library hosted or assisted in eight different library events and activities while Warkworth held their first Friends of the Library meeting. Volunteers assisted with Housebound and Outreach services at Helensville and coordinated knitting and book clubs at Wellsford. Kumeu has three current Duke of Edinburgh student volunteers.		Volunteers assisted in the oral history collaboration initiative. The Mahurangi East Friends of the Library group goes from strength to strength supporting events in summer, including Lunar New Year and Sea Week. The 'Friends' monthly evening programmes are popular with locals, the March musical 'soiree' had 23 people attend. Volunteers are used also to help maintain collection items and assist with clubs.
866	CS: Lib & Info	Support communities running volunteer libraries in Leigh, Point Wells and Tāpora - Rodney	Annual grants made to each of the three libraries that are operational (ABS opex element). In addition, Auckland Libraries continue to provide bulk loans of materials, and professional advice. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	2016/2017 grants paid out \$518 Tāpora (following provision of additional information); \$2,000 Pt Wells; \$2,500 Leigh. Continuing bulk loan and support relationships		Grants through ABS (Opex) to be made to Pt Wells and Leigh libraries 4th quarter - early April.
873	CS: Lib & Info	Supporting customer and community connection - Rodney	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events including adult book clubs and craft groups. Provide community space for hire at Wellsford Library. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	"Mahurangi East library is the heart of the local community for all ages." This Customer Radar comment is echoed across our Local Board libraries. Examples of engagement in this quarter include a number of Music Month events (including ukulele lessons which have become a regular feature at Kumeu). Wellsford Library has hosted free Plunket parenting sessions, a World Wide Knit in Public event and the Local Board Plan drop in session. Presentations and visits have been made to service groups and retirement villages. Book groups continue to be popular and a new Movie Club has started at Mahurangi East after consultation with the community.		Book clubs continue to thrive and in Mahurangi East and Warkworth libraries, a reading challenge is set for 2017 and the monthly Sunday group is growing. Staff from Helensville visited Craigwell House to speak with staff and residents about developing a customised programme of visits. This was enthusiastically received and the programme will begin in late April. With a Kiwiana theme happening through the summer break at Mahurangi East, an 'It's in the Bag' evening with prizes donated by local businesses was a huge hit with 70 attendees.
Local Parks											
4533	CF: Investigation and Design	Rodney Recreational Walkways - Kowhai Park Reserve	Design of a walkway/cycleway development, linking Warkworth Showgrounds to Kowhai Park Reserve	Q3; Q4	Growth	\$ 40,000	In progress	Green	Current status: a feasibility and options report has been completed and design options for the walkway are being reviewed. Next steps: the options will be discussed with the local board in the next 2-3 months to determine the preferred option to progress through to concept design and community engagement.	No	Current status: initial site investigation work has commenced and route options are being considered. Next steps: confirm two possible route options for consultation and undertake site survey work.

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4534	CF: Investigation and Design	Rodney Recreational Walkways - Rautawhiri Park	Design of a walkway and fitness trail, around the perimeter of Rautawhiri Park.	Q3; Q4	Growth	\$ 50,000	In progress	Green	Current status: a draft concept design for the walkway has been completed. Next steps: the draft concept design will be shared with the local sports groups and community and feedback received will be taken into consideration and incorporated where possible. The final proposed concept design will be discussed with the local board in the next 2-3 months.	No	Current status: draft concept design in progress. Next steps: finalise draft concept design and initiate consultation with the local sports groups and community.
615	CF: Project Delivery	Enhance existing playgrounds to make more challenging	Increase the level of service in playgrounds around Rodney to provide challenging and youth focused play experiences	Q1; Q2; Q3; Q4	LDI: Capex	\$ 100,000	In progress	Green	Current status: Wellsford and Muriwai sites approved by the local board. Design tender is underway. Consultation with local schools has commenced. Next steps: design, consenting and construction is planned for May 2018.	No	Current Status: Wellsford and Muriwai sites approved by the local board. Consultation is under way. Next steps: design, consenting and construction will be done in financial year 2017/2018.
4454	CF: Project Delivery	Leigh Recreation Reserve (Goat Island) - install retaining wall around tree	Install pallisade wall / fence with appropriate allowance for wave action	Q3; Q4	ABS: Capex	\$ 60,060	In progress	Green	Current status: met with the engineer on site early June 2017. Next steps: prepare concept design and resource consent application.		Current status: project scoping
624	CF: Project Delivery	Recreational Walkways And Bike Trails	Walkway and cycleway development, Te Whau Esplanade Walkway completion, Huapai Domain Perimeter Walkway, Jamieson Bay Walking Access, Rautawhiri Perimeter Path Planning, Kowhai Park to Warkworth Showgrounds link, Greenways Delivery Wellsford-Warkworth-Waimauku-Kumeu-Huapai and Riverhead.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 208,499	In progress	Green	Current status: resource consent has been granted. The tender documents is being compiled and will be ready by end of June 2017. Next steps: procuring a contractor for path construction.		Current status: design is underway for Rautawhiri Perimeter Path, Kowhai Park to Warkworth Showgrounds link and Merlot path extension. Te Whau Walkway extension and furniture project is complete. Next steps: concept design and consultation for the Rautawhiri and Kowhai Park projects.
3700	CF: Project Delivery	WSF - Rodney - Warkworth Showgrounds - Stage 6 Civil Works	Continuation of an 8 staged development of the Warkworth Show Grounds Reserve as the premier sports park for the north eastern sector of the Rodney Ward that commenced in 2003. Note this item and items 3698, 3701 and 3702 replaces item 625.	Q1; Q2	ABS: Capex	\$ 726,600	In progress	Green	Current status: completed June 2017. Next steps: asset settlement and capitalisation to complete.		Current status: main contract works completed. Some additional variation works currently being completed around rugby clubrooms initially delayed until clubrooms upgrade works completed. Next steps: complete variation works and receive final as-builts. Arrange final handover of all completed works.
3698	CF: Project Delivery	WSF - Rodney - Warkworth Showgrounds Lights 1&2	Sub-project within the larger Warkworth Showgrounds Reserve staged Redevelopment (refer ID 5431). Design for sports lighting of rugby sandfields No. 1 & 2 and the proposed new netball courts in FY 14. Construction in FY 16. Note this item and items 3700, 3701 and 3702 replaces item 625.	Q1; Q2	ABS: Capex	\$ 165,000	In progress	Green	Current status: installation of LED lighting for the rugby fields and the netball courts completed. Pre-handover meeting held evening of 10 April 2017. Vector transformer upgraded on the 11 May 2017. Prices received to upgrade master switchboard and install controller for use groups to turn on lights. Next steps: Upgrade master switchboard, install controller for LED lighting and receive operation manual and as-builts. Existing overhead lines from state highway one entrance to the rodeo arena to be placed underground.	No	Current status: installation of LED lighting for the rugby fields and the netball courts completed. Lights on one of the rugby fields is currently being left off until the existing transformer is upgraded. Negotiations for Vector easement over right of way completed and signed agreements received. Next steps: Vector is to replace transformer to enable testing and commissioning of LED lighting to be completed for handover. Receive operation manual and as-builts.
3701	CF: Project Delivery	WSF - Rodney - Warkworth Showgrounds planting	Continuation of an 8 staged development of the Warkworth Show Grounds Reserve as the premier sports park for the north eastern sector of the Rodney Ward that commenced in 2003. Note this item and items 3698, 3700 and 3702 replaces item 625.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 60,000	In progress	Green	Current Status: Site walk-over with landscape contractor to confirm scope of outstanding works to be completed. Next steps: Complete defects period and handover.		Current Status: 2 year contract maintenance period for each stage on-going. Next steps: Continue contract maintenance of stage one to three plantings until 24 month period ends. Undertake some replacement planting in Autumn 2017 to complete stage one defects maintenance period for handover.

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3702	CF: Project Delivery	WSF - Rodney - Warkworth Showgrounds waste water	A Feasibility Report was completed in FY2014/15 on the provision of on-site wastewater treatment and disposal for the future multisport complex currently in planning. The Showgrounds Reserve is currently beyond the town wastewater reticulation network which is unlikely to be extended in the next 10 years. A preliminary estimate to lay a gravity sewer main along SH 1 was in the order of \$1.5m. The reserve is however connected to the town public water supply. The Rodney Local Board approved in July 2015 a budget of \$380,000 for the design and installation of the membrane bio-reactor (MBR) wastewater treatment and disposal system in its 2015/16 Capital Works Programme. Note this item and items 3698, 3701 and 3700 replaces item 625.	Q1; Q2	ABS: Capex	\$ 105,000	In progress	Green	Current status: project completed in May 2017. Next steps: 12 month service agreement for quality servicing ends 30 June 2018.	No	Current status: physical works completed. Some outstanding variation works to complete. Next steps: complete additional works and arrange handover.
621	CS: PSR: Local Parks	Community-led development of playgrounds	Partner with community groups to facilitate the design and build of new playgrounds in Kumeu/Huapai and Warkworth.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	In progress	Green	A funding agreement with the Huapai Lions has been signed. The Community Steering Group has engaged a landscape architect to work with them on detailed designs. The community empowerment unit strategic broker continues to lead and advise on community involvement with this project.	No	The Community Steering Group has held successful public engagement sessions, and the project is entering into the initial design phase. The Community Empowerment Unit strategic broker continues to lead and advise on community involvement with this project.
622	CS: PSR: Local Parks	Community-led development of skate parks	Partner with community groups to facilitate the design and build of new skate parks in Wellsford and Snells Beach.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	Difficulty in establishing a community group led steering group to drive the project.	No	Skateboarding New Zealand have been confirmed as grant holders. Funding agreement and consultation with local skaters is under way
611	CS: PSR: Local Parks	Complete Greenways plans	Prepare greenways plans for Waimauku/ Kumeu / Huapai / Riverhead / Warkworth / Matakana / Algies Bay / Snells Beach	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	Completed	Green	The Puhoi to Parkiri Plan Greenway Plan that identifies walking, cycle and brideways links and covers the Warkworth / Matakana / Algies Bay / Snells Beach areas was adopted at the Rodney Local Board meeting on 15 June 2017.	No	Huapai Kumeu Greenway Plan has been adopted. Warkworth / Matakana / Algies Bay / Snells Beach Greenways Plan Is being drafted in preparation for adoption in June 2017
616	CS: PSR: Local Parks	Identify the scope and methods to address coastal erosion	Work with Coastal Management Services to identify the scope and methods to address coastal erosion Algies Bay	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	Designs are nearly completed and a contractor has been appointed. Further work is ongoing with the Residents and Rate Payers association and the Algie family, to finalise design for beach restoration (dune reshaping and coastal dune planting) as prescribed by the Algies Bay CCMP (2006).	No	Currently working with the Residents and Rate Payers association and the Algie family, to progress design for beach restoration (dune reshaping and coastal dune planting) as prescribed by the Algies Bay CCMP (2006). Design(s) to be completed by mid-April.
618	CS: PSR: Local Parks	Parks minor Improvements fund	Responding to minor matters in parks throughout the year and planning for future development.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	Completed	Green	This fund has been reprioritised in conjunction with Local Board Services. Projects include investigation into the future provision of play spaces in Riverhead and Kumeu-Huapai, and sport and recreation partnerships.	No	Minor works undertaken supporting community projects, continuing to identify new minor improvement opportunities with a focus on initial feasibility work for future projects.
626	CS: PSR: Local Parks	Volunteer co-ordinator (Conservation volunteers)	Provide additional support for volunteers in Rodney	Q1; Q2; Q3; Q4	LDI: Opex	\$ 35,000	Completed	Green	The construction of pathways at Omaha and Leigh have now been completed. A plan for health and safety training been put together, and we are now ready to host health and safety training with volunteers early next financial year. The pest management plan at Omaha has been completed with the community working along side, and good progress has been made to begin putting the plan into action in the new financial year. Funds have also been put towards some BBQ's to thank volunteers for planting local reserves this wet season.	No	Construction of pathway by Warkworth Lions from Kowhai Park to Heritage Lane is tracking well, with earthworks completed, and final completion expected in May. Completion of the construction of Wonder View Track estimated for completion by the end of April. Currently setting up health and safety in depth training with volunteers, for the next few months. A pest management plan for Omaha underway. Further pest plant control is planned in sites this year to prepare for the next financial year.

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627	CS: PSR: Local Parks	Volunteers Parks - Rodney	Supporting Volunteers in Rodney	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	Completed	Green	All plants have been ordered, and many plants delivered, with successful planting days carried out by community. Contractor planting prep has all been completed. Green waste removal has been completed for community groups weeding days/events. Materials purchased for community groups to continue support of long hours they put in weeding.	No	Met all the groups and constructed a plan to continue support of many dedicated groups. Planting programme developed and tracking well, plants have been requested for order, for most of the groups in Rodney. Contractor support been requested to enable appropriate planting prep for community. Green waste removal by community groups continues and a highlight is the large area weeded at Elizabeth Street Reserve. Continued support for pest control in Parry Kauri Park and Omaha Spit. Developing new pest control programmes at Kowhai Park and Highfield Garden Reserve. Had a successful Free Donkey Day at Highfield Garden Reserve as part of parks week.
Sports Parks											
3420	CF: Project Delivery	Huapai Domain SID	4 - new lights, DTA - new field lights and sand carpet	Q1; Q2; Q3; Q4	Growth	\$ 48,000	In progress	Green	Current status: site investigation and topographical survey are completed and the concept design report has been received. Next steps: Receive and confirm detail design.		Current status: site visit with technical services for site investigation. Next steps: receive concept design report.
3421	CF: Project Delivery	Riverhead War Memorial Sports Infrastructure Development SID	2 and 3 - new sand field DTA	Q1; Q2; Q3; Q4	Growth	\$ 820,000	Deferred	Red	Politically sensitive. Extra budget required for scope change to turfing. Completion delayed due to autumn wet weather Current status: wet weather has seriously impacted completion for handover. The number two field and designated training area handover is the 5 May 2017 for limited winter use. The number three field still closed as it is holding water. Verti-drain aeration treatment has improved drainage in the short term. Slit drains unable to be installed until next summer. An incident occurred on the second weekend in June 2017. Junior players were injured on sprinkler heads that were above the ground surface. This has been investigated, logged in the Auckland Council Risk Manager and reported to the local board. Next Steps: Monitor ground conditions of the number two field for the remainder of the winter season. Contractor to programme slit drainage works for December 2017.	No	Current status: turfing of number two and half of number three fields completed. Next steps: complete laying of turf for both fields and designated training areas by 24 March 2017. Hand weed turf, roll and apply san dressing; Hold pre-handover site walkover meeting.
3575	CF: Project Delivery	Wellsford Centennial park No1 Sandcarpet & Irrigation	New sandcarpet and improved irrigation	Q1; Q2; Q3; Q4	Growth	\$ 80,000	In progress	Green	Current status: new lateral drains in designated training area installed. The laterals at the southern end of the field extended. A new collector drain and manhole installed for financial year 2016/2017. Part of the open drain cleaned out to complete summer 2016/2017 works. Next Steps: Next stage of works programmed for spring-summer 2017/2018 to include installing the irrigation system, connecting to a new water supply and sand top dressings.		Current Status: New lateral drains in designated training area installed and laterals at southern end of field extended and new collector drain and manhole installed; Part of open drain cleaned out to complete summer 2016/17 works Next Steps: Next stage of works programmed for spring-summer 2017/18 to include installing irrigation and connecting to new water supply, and sand top dressings
Sport and Recreation											
610	CS: PSR: Sport & Rec	Assess open space needs for future use Matakana Jubilee Park	Conduct a needs assessment into future uses of Matakana Jubilee Park	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	Bespoke Landscape Architects completing needs assessment. Have completed review of existing facilities in the area and consulted with existing user groups. Currently preparing survey to be distributed to clubs and wider community.	No	Needs assessment scoping brief complete. Next step is to engage a consultant to complete the needs assessment.

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614	CS: PSR: Sport & Rec	Consultation re indoor sports needs at Kumeu/Huapai/Helensville	Needs assessment consultation into indoor sports requirements	Q2	LDI: Opex	\$ 15,000	Deferred	Red	This project will not be completed by 30 June 2017. The Local Board have deferred \$19,000 to FY18. This was approved by the Finance and Performance Committee on 1 June 2017. The activity line is 623 in the FY18 work programme. Visitor Solutions working on feasibility study. Have completed site options, key stakeholder engagement and schedule of spaces. Currently preparing building outline and costs.	No	Project brief complete. A consultant has begun work on the needs assessment.
623	CS: PSR: Sport & Rec	Partner with community to design the upgrade of indoor facilities at Centennial Park	Working with stakeholders to progress the design elements of indoor facilities at Centennial Park	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	Looking at change in scope to consider wider sport and recreation facilities in Wellsford area. Work being undertaken with Wellsford Sports Collective.	No	Building assessment beginning on A&P building at Centennial Park. Working with Rodney College on community access options.
2759	CS: PSR: Sport & Rec	Sport Partnerships - Mahurangi Collective	Supporting the development of a multi-sport building / hub at Warkworth Showgrounds with the Mahurangi Community Sport and Recreation Collective	Not scheduled	LDI: Opex	\$ 25,000	In progress	Green	Draft feasibility study received but still receives further work to make sure the project is achievable. Reporting to the local board will be delayed but this is necessary to ensure the project is viable and sustainable.	No	First draft of the consultant report was completed in March 2017. Final report due April 2017. Presentation of the report to the local board expected May 2017.
2768	CS: PSR: Sport & Rec	Warkworth Swimming Pool Provision Project	Progress planning for a swimming pool in Warkworth through investigating potential development partners, funding options and developing a business case.	Not scheduled	LDI: Opex	\$ 70,000	Deferred	Red	This project will not be completed by 30 June 2017. The Local Board have deferred \$40,000 to FY18. This was approved by the Finance and Performance Committee on 1 June 2017. Line 2768 in the FY18 work programme. Discussion with Expressions of Interest respondents continue following Local Board resolutions in May 2017 on the desired requirements for a development partner. Expected to workshop with the local board and report in August 2017.	No	Expressions of Interest process closed in February and 5 proposals were received. Workshop with the local board completed and identified preferred way forward. The outcomes of the EOI process to date will be reporting to the April LB meeting.
Development Projects											
1490	CF: Project Delivery	Warkworth Town Hall	Redevelopment of Warkworth Town Hall to enable community use. Protection of a heritage asset	Q1; Q2; Q3	LDI: Capex	\$ 5,750,000	In progress	Green	Current status: defects Period. Next steps: benefits realisation		Current status: physical works stage complete and certificate of public use issued. Next steps: issue practical completion certificate.
4219	CF: Project Delivery	Helensville War Memorial Hall	Helensville War Memorial Hall	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Current status: defects liability period complete.	No	Current status: complete
4227	CF: Project Delivery	Kumeu Library - Re-line walls and ceiling and interior repaint inc.	Kumeu Library - Re-line walls and ceiling and interior repaint inc. \$50K IS contingency	Not scheduled	ABS: Capex	\$ 118,750	On Hold	Red	Issues/Risks: Exterior work to be done before this project can proceed. Current status: this project is currently on hold as there is the need for a new roof before any interior works can happen. Investigations for the re-roof underway. Next steps: Determine way forward once investigations are complete.	No	Current status: this project is currently on hold as a new roof is needed before any interior works can start. Investigations for the re-roof are underway. Next steps: determine way forward once investigations are complete.
344	CF: Project Delivery	Rodney FY17 Helensville Library capital works	Helensville Library - Install canopy	Q3	ABS: Capex	\$ 14,400	Completed	Green	Current status: project completed.		Current status: complete
4241	CF: Project Delivery	Warkworth Public Toilets	Warkworth Public Toilets	Q1; Q2; Q3; Q4	LDI: Capex	\$ 89,224	In progress	Green	Current status: nearing completion but likely to be early July 2017 for handover with possible delays caused by delivery of some of the fittings. Next steps: arrange handover to Operations and Maintenance on practical completion for reopening the toilets for public use.		Current status: tender sent to invited suppliers for price, closes 31 March 2017. Next steps: evaluate tenders, award contract and hold pre-start meeting.

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Community Facilities: Renewals											
3714	CF: Project Delivery	Algies Bay Reserve Eastern Seawall Renewal, SE of ramp	Design of existing sea wall seaward of car park. Consent and construction to follow in future years. Note this item and item 3713 replace item 3010.	Q3	ABS: Capex	\$ 100,000	Completed	Green	Complete		Current status: complete
3713	CF: Project Delivery	Algies Bay seawall	Algies Bay Reserve Seawall Renewal. Note this item and item 3714 replace item 3010.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,000	Approved	Green	Current status: completing design and preparing resource consent application. Next steps: lodge consent application. Prepare for physical works to commence late summer (March/April) 2018.	No	Current status: completing design and preparing resource consent application. Next steps: take preferred option to the local board in April 2017.
3011	CF: Project Delivery	Bourne Dean Recreation Reserve cricket practice wicket renewal	Bourne Dean Recreation Reserve Cricket Practice Wicket Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 70,000	Deferred	Red	Delays in receiving consultation feedback has caused programme to slip. Construction now in FY18 Current status: awaiting procurement to award contract. Next steps: Hold contract prestart meeting. Physical works not likely to start now until September 2017 but aiming to complete by the start of the next cricket season in late October 2017.		Current status: first proposed location was not accepted by the cricket club. They have now agreed on a new location next to the groundsman shed. Next steps: prepare preliminary plan for the new location and confirm with the cricket club the position and orientation to finalise the design.
4218	CF: Project Delivery	Excelsior Reserve Walkway and Play Space Renewal	Excelsior Reserve Walkway and Play Space Renewal	Q1	ABS: Capex	\$ 36,719	Completed	Green	Complete		Current status: complete
4331	CF: Project Delivery	Helensville Creek Lane Walkway renewals	H & S Reactive Renewals, Helensville Creek Lane Walkway renewals	Q2; Q3; Q4	ABS: Capex	\$ 15,000	Completed	Green	Current status: completed May 2017 and handed over to operations and maintenance team on the 1 June 2017.		Current status: visited site with contractor to confirm scope of works and obtained quote. Next steps: contractor to advise start date. Completion expected in May 2017.
3012	CF: Project Delivery	Helensville River Walkway Seawall Renewal	Helensville River Walkway Seawall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Potential geotechnical issues that will influence design options, contaminated fill from illegal dumping, restricted site access (permission required over private property), and consents required Current status: concept design phase commenced with initial geotechnical survey. Archaeologist sub-consultant carrying out desk study and also checking cultural heritage aspects. Next steps: Geotechnical site investigation to commence soon with a rig on a barge to assess depth of river bed at base for proposed seawall.	No	Current status: technical services for design and consenting procured. Waiting on contract to be signed. Next steps: commence design phase with site investigation and geotechnical survey.
3013	CF: Project Delivery	Horseshoe Bay Reserve- Sandspit- Walkway Renewals	Horseshoe Bay Reserve- Sandspit- Boardwalk, Bridge and Retaining Wall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Green	Current status: design and iwi consultation is complete. Archaeological services procured. Next steps: undertake archaeological survey, prepare heritage assessment report, resource consent application and arrange pre-lodge meeting. Construction is planned for financial year 2017/2018.		Current status: design and iwi consultation is complete. Consenting is under way. Next steps: tendering and construction is planned for 2017/2018.
4221	CF: Project Delivery	Huapai Domain Walkway	Huapai Domain Walkway	Q3	ABS: Capex	\$ 109,000	Completed	Green	Current status: the walkway section covered by this project has been completed. Project documentation is being finalised to close project. Next steps: no further physical works planned.		Current status: complete
4222	CF: Project Delivery	Huapai Reserve, 3a sand field and Shoesmith Reserve No.1 & 2 sand field construction	Huapai Reserve, 3a sand field and Shoesmith Reserve No.1 & 2 sand field construction	Q1; Q2	ABS: Capex	\$ 51,000	Completed	Green	Current status: the project is complete. Next steps: no further works are required.		Current status: complete

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4223	CF: Project Delivery	Huapai Reserve, water supply connection, irrigation & toilet	Huapai Reserve, water supply connection, irrigation & toilet	Q1; Q2	ABS: Capex	\$ 56,956	Completed	Green	Current status: physical works completed November 2016 but issuing of practical completion certificate was not issued until 17 March 2017 after final as-built received on the 15 March 2017. Handover to operations on 24 March 2017. Next steps: Six months defects maintenance ends September 2017.		Current status: physical works completed in November 2016 but the issuing of the practical completion certificate was not issued until the 17 March 2017. Handover to the operations team on the 24 March 2017. Next steps: complete capitalisation and asset settlement.
4224	CF: Project Delivery	Jamieson Bay Track Investigation	Jamieson Bay Track Investigation	Q1; Q2; Q3; Q4	ABS: Capex	\$ 48,081	In progress	Green	Issues: Feedback so far indicates majority of effected community may not endorse track, due to likelihood of it increasing demand for parking and toilet services where there are none. Community group will discuss at AGM in April. Current status: survey, geotech investigations, review and high level options costings are complete. Consultation is complete and the community rejected the track. Next steps: A discussion will be had with the Rodney Local Board in August 2017.		Current status: survey, geotech investigations, review and high level options costing are complete. Consultation is under way. Next steps: Community to consider if they support the track.
4225	CF: Project Delivery	Kaipara RSA - HVAC Replacement	HVAC is not working within the RSA. The old Carrier and Daikin units are inoperative and cannot be repaired (and use R22)	Q3; Q4	ABS: Capex	\$ 8,639	Completed	Green	Current status: project completed 15 April 2017.		Current status: the contractor is appointed and the air conditioning will be completed by mid April 2017. Next steps: handover meeting once the project is complete.
4226	CF: Project Delivery	Kourawhero Hall - Replacement of Water Tank	Health & Safety Critical Works	Q1; Q2; Q3	ABS: Capex	\$ 3,000	Completed	Green	Project completed November 2016		Current status: complete
3005	CF: Project Delivery	Kowhai Park Walkway, Carpark and Toilet renewals	Kowhai Park Walkway, Carpark and Toilet Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 520,000	In progress	Green	Issues/ Risks: Encountered geotechnical issues with construction of car park pavement sub-base and change of levels around tree roots. More cut-to-waste and more hard-fill required that will exceed provisional allowances in the contract. Budget change and contract variation likely. Current status: physical works for completion of car park civil works and footbridge on-track by the end of July. Concrete precast footbridge plank installed and installation of handrails and path connections in progress. Exeloo toilet programmed to be brought to site and installed by end of June 2017. Next steps: complete all construction site works. Completion programmed for 21 July 2017.	No	Current status: resource consent granted. Tendering for car park and footbridge renewals completed and contracts in the process of being awarded. Construction of Exeloo prefabricated modular toilet in progress. Next steps: hold contracts pre-start meetings to commence physical works.
4228	CF: Project Delivery	Leigh Hall Public Toilet Renewal	Leigh Hall Public Toilet Renewal	Q1; Q2; Q3	ABS: Capex	\$ 90,000	In progress	Green	Current status: completed handover to operations and maintenance on the 22 June 2017. Next steps: complete asset settlement and asset capitalisation. 12 months defects period ends June 2018.		Current status: tender issued to selected suppliers closing 31 March 2017. Next steps: receive prices, evaluate and award a contract.
4229	CF: Project Delivery	Leigh wharf	Leigh wharf	Q1	ABS: Capex	\$ 45,191	Completed	Green	Current status: completed August 2016. Defects liability certificate issued 30 March 2017. Final retentions paid out and final capitalisation done.		Current status: complete
4230	CF: Project Delivery	Martins Bay Beach Reserve Carpark Renewal	Martins Bay Beach Reserve Carpark Renewal	Q1; Q2	ABS: Capex	\$ 21,000	Completed	Green	Current status: completed September 2016.		Current status: complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3009	CF: Project Delivery	Matakana Diamond Jubilee Park hardcourt renewal	Matakana Diamond Jubilee Park Court and Volleywall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 350,000	In progress	Green	Current status: physical works have largely been completed. Next steps: defects liability and confirming stakeholder acceptance.		Current status: physical works are underway on the renewal of this hard court. The edge beam and surface preparation are nearly complete. Next steps: the final pavement and fence installation is planned to be completed in April 2017.
3008	CF: Project Delivery	Matheson Bay Reserve Seawall Renewal	Matheson Bay Reserve Seawall Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 30,000	In progress	Green	Current Status: Small section of sea wall renewal. Road section collapse above sea wall has been repaired. Consent has been granted. Next steps: Tendering construction of sea wall with work planned for spring 2017		Current status: road section armouring design and consenting are complete. Tendering is underway. Next steps: construction is planned for May 2017.
4231	CF: Project Delivery	Maungakura jetty	Maungakura jetty	Q1; Q2	ABS: Capex	\$ 44,961	Completed	Green	Current status: completed September 2016.		Current status: complete
3007	CF: Project Delivery	Omaha Groyne Renewal (Stage 1 and 2)	Omaha Beach Reserve Seawall Renewal. Existing Renewal Project	Q1	ABS: Capex	\$ 850,000	Completed	Green	Complete		Complete
4456	CF: Project Delivery	Omaha Groyne Renewal (Stage 3)	Omaha Beach Reserve Seawall Renewal. Existing Renewal Project	Q4	ABS: Capex	\$ 1,000	In progress	Green	Current status: works commenced with rock delivery. Next steps: complete work by end of August 2017.		Current status: design, consultation and resource consent application preparation underway. Next steps: report to the local board in April 2017.
3014	CF: Project Delivery	Omaha Residential Walkways renewal	Blue Bell-Thistle-Day Dawn Walkway, Day Dawn-Blue Bell Walkway, Dungarvon-Blue Bell Walkway, Jane Gifford-Meiklejohn Walkway, Success-Dungarvon-Dorine Walkway, William Fraser Reserve Paths Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,000	Deferred	Red	Issues: William Fraser Reserve play renewal project delayed, meaning walkway renewals will be delayed. One of the European play equipment suppliers has had a factory fire, leading to delays in equipment arrival; equipment installation will therefore be delayed until July Current status: tender awarded. Next steps: construction is to be in conjunction with the playground renewal project, which has been delayed until for July 2017.	No	Current Status: Tendering under way. Next steps: construction in conjunction with the playground renewal project.
3015	CF: Project Delivery	Playground Minor Renewal	Muriwai Beach Playground (DOC), Sandspit Reserve - Rodney, Warkworth Service Centre and Library Grounds Minor Playground Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Green	Current status: Warkworth Riverbank, various play nets, Point Wells Council, community funded equipment and Snells Beach community funded play equipment installations are complete. Helensville play space is under way and will be completed at the end of June 2017 with the exception of the community pole painting and art furniture, which is due in the next school holidays. Next steps: completion.		Current status: Warkworth Riverbank, various play nets, Point Wells council-funded equipment and Snells Beach community-funded play equipment installations are complete. Helensville play space designs and consultation are complete and tendering is under way. Next steps: Helensville drainage, edging, surfacing, furniture project construction and Point Wells community-funded tyre swing installation are planned to start in April 2017.
4232	CF: Project Delivery	Port Albert wharf	Port Albert wharf	Q1	ABS: Capex	\$ 48,000	Completed	Green	Current status: completed July 2016.		Current status: complete
4233	CF: Project Delivery	Puhoi Pioneers Memorial Park, hard court (netball & tennis)	Puhoi Pioneers Memorial Park, hard court (netball & tennis)	Q1	ABS: Capex	\$ 65,966	Completed	Green	Project complete		Current status: complete
3016	CF: Project Delivery	Rautawhiri Park court renewals	Rautawhiri Park Court Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: design completed and lodged building consent. Next Steps: Tender documentation, tendering and construction financial year 2017/2018.		Current status: design is under way Next steps: consent, tender and construction due to start in 2017/2018.
3017	CF: Project Delivery	Riverhead Historic Mill Reserve seawall renewal	Riverhead Historic Mill Esplanade Reserve Seawall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: finalising the scope of works. Next steps: reviewing the scope of works and assign a project manager for delivery.	No	Current status: finalising the scope of works. Next steps: reviewing the scope of works and assign a project manager for delivery.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4234	CF: Project Delivery	Riverhead War Memorial Hall - New gate and accessway to storage room - asbestos removal	Health & Safety Critical Works	Q2; Q3	ABS: Capex	\$ 55,440	On Hold	Red	On Hold until space is vacated later in the year. No immediate risk as space is storage only. Current status: On hold. Tenant is currently looking for another place to work out of so new ramp and roller door may not be needed. Project was planned around the tenants needs. Next steps: project on hold until tenant vacates later in the year.	No	Current status: the project is on hold. Next steps: wait until the tenant makes the decision to go ahead or cancel the project.
3018	CF: Project Delivery	Riverhead War Memorial No1 sand field renewal	Riverhead War Memorial Park Sand Sportsfield Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: concept design report, plans and engineer's estimate received. Next steps: receive environmental investigation report for soil testing. Prepare tendering documentation for physical works tender.		Current Status: Design commenced Next Steps: Receive concept design report
3019	CF: Project Delivery	Rodney Furniture and Equipment Renewals FY17	Cement Works, Goodall Reserve, Huapai Recreation Reserve, Huapai Riverbank Service Centre, Matakana Wharf Reserve, Parry Kauri Park, Puhoi Pioneer's Memorial Park Domain, Riverhead War Memorial Park, Te Moau Reserve and River Esplanade Parakai Avenue Fence, Gate, Seats and Tables Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 86,868	In progress	Green	Current status: Algies Bay lights, Matakana and Wellsford tables, Huapai and Parakai seats and Helensville play furniture will be completed by the end of June 2017. Next steps: Hand over.		Current status: tendering is under way. Algies Bay lights are complete Next steps: Helensville play furniture, Huapai, Wellsford and Matakana table and seat installations are planned for April and May 2017.
3684	CF: Project Delivery	Rodney FY17 Coatesville Settlers Hall renewal	Coatesville Settlers Hall - resurface hall floor. Note this item and item 3685 replaces item 341.	Q1	ABS: Capex	\$ 17,600	Completed	Green	Project complete.		Current status: complete
340	CF: Project Delivery	Rodney FY17 Community Leases renewals	Helensville A&P Showgrounds - Replace roof on green stables / covered stalls. Helensville War Memorial Hall - Replace roof	Q2	ABS: Capex	\$ 71,500	Completed	Green	Project complete		Current status: complete
3687	CF: Project Delivery	Rodney FY17 Helensville Library renewal	Helensville Library - install new CCTV system. Note this item and items 3689, 3692 and 3696 replaces item 345.	Q3; Q4	ABS: Capex	\$ 13,332	Completed	Green	Current status: project completed.		Current status: installation to commence late March 2017..
3696	CF: Project Delivery	Rodney FY17 Kumeu Library renewal	Kumeu Library - Install new CCTV system. Note this item and items 3687, 3689 and 3692 replace item 345.	Q2; Q3	ABS: Capex	\$ 8,662	Completed	Green	Project complete.		Current status: complete
343	CF: Project Delivery	Rodney FY17 Kumeu Library renewals	Kumeu Library - Roof & ceiling works - stage I Scope to be determined following completion of engineering surveys.	Q4	ABS: Capex	\$ 142,857	In progress	Green	Current status: investigation and assessment of future work requirements is underway pre- movement to execution and delivery. Next steps: handover for execution and delivery.	No	Current status: engineer's report received. Next steps: scope to be completed in April 2017 and staff will proceed into delivery phase.
342	CF: Project Delivery	Rodney FY17 Leigh Hall renewals	Leigh Hall - underpin foundations	Q3	ABS: Capex	\$ 119,048	In progress	Green	Current status: tender documentation prepared. Tenders to go out mid June 2017 and close at the end of June 2017. Physical works to be completed during July 2017. Next steps: receive tender submissions. Evaluate and award the contract. Execute physical works.		Current status: recommendations report received and evaluated. Working on the scope of remedial works that are required.
3689	CF: Project Delivery	Rodney FY17 Mahurangi East Library renewal	Mahurangi Library - Install new CCTV system and upgrade HVAC. Note this item and items 3687, 3692 and 3696 replaces item 345.	Q2; Q3; Q4	ABS: Capex	\$ 26,420	Completed	Green	Current status: Project complete beginning of April 2017.		Current status: install new switch for the security camera system in late March 2017. Once the switch is installed then the security camera system can be commissioned (all cameras have been installed, it is just waiting for the switch to be installed). The heat pump installation was completed in December 2016. Next steps: handover security camera system to security operations.
3692	CF: Project Delivery	Rodney FY17 Warkworth Library renewal	Warkworth Library - Install new CCTV system and upgrade HVAC. Note this item and items 3687, 3689 and 3696 replaces item 345.	Q3	ABS: Capex	\$ 30,628	Completed	Green	Project complete.		Current status: installation completed and the system is now live. Next steps: final inspection and quality assurance, remedy any defects if required.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3685	CF: Project Delivery	Rodney FY17 Warkworth Masonic Hall renewal	Warkworth Masonic Hall - install anchor points (height safety protection hooks). Note this item and item 3684 replaces item 341.	Q2; Q3	ABS: Capex	\$ 20,900	Completed	Green	Current status: fall arrest installation has gone to plan. Project has now been completed. Next steps: installation went well. Project has now been completed.		Current status: awaiting receipt of heritage impact assessment letter as well as assessment of the environmental effect from the heritage architect. This forms part of the heritage resource consent application. Next steps: receive above mentioned assessments. Lodge resource consent application.
3020	CF: Project Delivery	Rodney Sign Renewals FY17	Algies Bay Reserve, Baddeleys Beach Reserve, Campbells Beach Reserve, Dune Walkway, Glasgow Park, Goodall Reserve, Huapai Riverbank Service Centre, Matakana Diamond Jubilee Park, Shelly Beach Reserve, Sunburst Reserve and Tamatea Esplanade, Sunrise Boulevard and Dalton Rd, Tabora Recreation Reserve, Te Moau Reserve and River Esplanade Parakai Avenue Sign Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 31,553	In progress	Green	Current status: some signs have been replaced under the maintenance contract. Goodall Reserve and Matakana Jubilee Reserve signs installed in May 2017. William Fraser toilet signs and noticeboard will be replaced before the end of June 2017.		Current status: design under way for Snells Beach, Algies Bay, Matakana and Wilson Cement Works signs. Next steps: tendering and installation.
3006	CF: Project Delivery	Shelly Beach coastal structure renewals	Shelly Beach Reserve Seawall and Wharf Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 800,000	In progress	Green	Current status: resource consent granted in June 2017. Next steps: tendering planned for July/August 2017. Physical works intended to start in September/October 2017 (second stage build).		Current status: resource consent lodged, one submitter in opposition. Hearing scheduled in April 2017. Next steps: tendering planned for April 2017. Physical works intended to start 1 July 2017.
4462	CF: Project Delivery	Shelly Beach Recreation Reserve - renew wharf handrail	Replace with 316 stainless steel handrail	Q3; Q4	ABS: Capex	\$ 12,425	Completed	Green	Current status: work is now completed - the handrail has been replaced with a stainless steel handrail of similar design.		Current status: contractor engaged to carry out the work. Next steps: replace handrail.
4235	CF: Project Delivery	Shoemith Domain Recreation Reserve road renewal	Shoemith Domain Recreation Reserve road renewal	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Current status: completed September 2016.		Current status: complete
4236	CF: Project Delivery	Sinclair Park bore development	Sinclair Park bore development	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,000	Cancelled	Red	Risks/Issues: Cancelled. All small supply infrastructure being managed by Infrastructure and Environmental Services. Current status: cancelled as managed by a different department in Auckland Council. Next steps: handover to the Healthy Waters unit.	No	Current status: The new bore has been installed. Design of the above ground infrastructure is complete. Tendering is underway. Next steps: install above ground water supply infrastructure. Remove interest to take water from the old bore title via the legal team.
4237	CF: Project Delivery	Sunburst Reserve, Snells Beach car park renewal	Sunburst Reserve, Snells Beach car park renewal	Q1; Q2; Q3	ABS: Capex	\$ 90,000	Completed	Green	Current status: renewal of car park pavement base and asphalt sealing completed October 2016. Campervan signage installed January 2017. Next steps: defects maintenance period ends October 2017.		Current status: complete
3021	CF: Project Delivery	Tabora Reserve car park renewal	Tabora Recreation Reserve Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,168	In progress	Green	Current status: design options report received and preferred option identified. Next Steps: Receive design drawings, schedules and specifications for tender package. Construction is planned for financial year 2017/2018.		Current status: design is complete Next Steps: consent, tender and construction is planned for 2017/2018.
4375	CF: Project Delivery	Tauhoa Hall - 2014 Project Completion	Toilet renewal and creation of an access ramp were carried out in 2014. A number of small items need to be completed in order to obtain Code of Compliance Certificate (CCC). The building consent was issued over 2 years ago and CCC has to be completed ASAP.	Q2; Q3	ABS: Capex	\$ 5,513	Completed	Green	Current status: project complete.		Current status: complete
4238	CF: Project Delivery	Te Whau Esplanade Walkway	Te Whau Esplanade Walkway	Q3	ABS: Capex	\$ 29,000	Completed	Green	Current status: this walkway has been completed in June. Reports are being finalised for project closure. Next Steps: no further physical works planned.		Current status: complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4239	CF: Project Delivery	Various Rodney Halls - Lighting, Heating & Switchboard Upgrades	Various Rodney Halls - Lighting, Heating & Switchboard Upgrades	Q1; Q2; Q3; Q4	ABS: Capex	\$ 37,055	Completed	Green	Project Completed.		Current status: heating upgrade completed for Point Wells Hall, Wainui Hall and Whangetau Hall. Next steps: lighting and switchboard to be upgraded for the South Head Hall. Completion expected end June 2017 or earlier.
4374	CF: Project Delivery	Warkworth Library - Exterior Refurbishment	Warkworth Library - Exterior Refurbishment	Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: finalising the scope of works. Next steps: reviewing the scope of works and assign a project manager for delivery.	No	Current status: finalising the scope of works. Next Steps: reviewing the scope of works and assign a project manager for delivery.
4240	CF: Project Delivery	Warkworth Library - Interior refresh	Warkworth Library - Interior refresh	Q3	ABS: Capex	\$ 33,840	Completed	Green	Project Completed.		Current status: complete
4242	CF: Project Delivery	Warkworth Showgrounds A & P Master Switchboard Renewal	Warkworth Showgrounds A & P Master Switchboard Renewal	Q1; Q2; Q3	ABS: Capex	\$ 85,000	In progress	Green	Current status: new switchboard installed November 2016.		Current status: new switchboard installed in November 2016 to complete physical works. Next steps: receive operation and maintenance manual and arrange handover and capitalisation.
4243	CF: Project Delivery	Wellsford Centennial Park (stage 2 - main switchboard and floodlight install)	Wellsford Centennial Park (stage 2 - main switchboard and floodlight install)	Q3	ABS: Capex	\$ -	Completed	Green	Current status: the project is complete		Current status: complete
3022	CF: Project Delivery	Wellsford Centennial Park Sport and Cricket Renewal (Centennial Park No1 Sand carpet and irrigation replacement)	Wellsford Centennial Park Sand Sportfield and Cricket Artificial Turf Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 310,000	In progress	Green	Current status: new lateral drains in designated training area installed. The laterals at the southern end of the field extended, new collector drain and manhole installed for financial year 2016/2017. Part of the open drain cleaned out to complete summer 2016/2017 works. Next Steps: Next stage of works programmed for spring-summer 2017/2018 to include installing irrigation, connecting to a new water supply and sand top dressings.		Current status: the new lateral drains in designated training areas has been installed. The laterals at the southern end of the field has been extended with a new collector drain and manhole installed. Part of the open drain has been cleaned out to complete the summer 2016/2017 works. Next steps: next stage of works programmed for spring-summer 2017/2018 to include installing irrigation systems, connecting to a new water supply and sand top dressings.
3023	CF: Project Delivery	Wellsford skatepark renewal	Wellsford War Memorial Park Skatepark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 171,858	In progress	Green	Current status: initial community consultation and steering group set up is under way, with Skate Boarding NZ on board. Design tender is under way. Consultation with Rodney schools started in June 2017. Next steps: Design, consultation, consenting and construction planned for autumn 2018.		Current status: initial community consultation and steering group set up is under way, Skate Boarding NZ is on board. Design tender is underway. Next steps: design, consultation, consenting and construction planned for 2017/2018.
3024	CF: Project Delivery	Whangateau Harbour Coastal Structure Renewals	MULTI-YEAR - Whangateau Harbour coastal structure renewals: FY17 investigation, FY18 design & consent, FY19 construction	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: planning with the coastal team is complete. Design tendering for boat ramps is under way. Design for Omaha sand cliffs is complete. Stage one plants have been ordered, planting contractor has been appointed. Next Steps: Boat ramps and sand cliffs installation planned for financial year 2017/2018.		Current status: planning with the coastal team is complete. Design tendering for boat ramps and holiday park seawall is underway. Design for Omaha sand cliffs is complete and stage one plants have been ordered. Installation tendering is under way. Next steps: Boat ramps and sand cliff installations planned for 2017/2018.
3025	CF: Project Delivery	Whangateau Reserve No 3 Floodlighting Renewal	Whangateau Reserve Sports Lighting Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,000	In progress	Green	Current status: new lights install completed. Back-light shields should be done in spring when ground conditions are firm for mobile platform equipment. Next steps: Handover process.		Current status: installation of foundations in progress Next steps: assemble light poles ready to stand up once concrete foundations cured. Staff are aiming for completion by end of April 2017.
3026	CF: Project Delivery	Whangateau Reserve wastewater renewal	Whangateau Reserve wastewater renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 200,000	In progress	Green	Current status: review Ngati Manuhiri report and discuss Ti Point forestry access with Panuku. Next steps: meet with iwi and Panuku to discuss concerns.	No	Current status: review Ngati Manuhiri report and discuss Ti Point forestry access with Panuku. Next steps: meet with iwi and Panuku to discuss concerns.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3706	CF: Project Delivery	William Fraser Reserve Playground Renewal	Renewal of play equipment, surfacing, edges. Note: This item and item 3708 replace item 3004.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,000	In progress	Green	Fire at suppliers factory means a 14 week lead time, so installation delayed until early July Current status: consultation, equipment ordering and landscaping works tender are complete. Next steps: construction planned for July 2017.	No	Current status: consultation and equipment tender are complete. Equipment contract underway. Next steps: tender landscape works and construction.
3708	CF: Project Delivery	William Fraser Reserve Toilet Renewal	Refurbishment of toilet interior and investigation into water supply issues. Design to start 15/16, construction 16/17 financial year. Note: This item and item 3706 replace item 3004.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 180,000	In progress	Green	Current status: construction complete in June. Next steps: handover and closure.		Current status: water quality remediation design and consultation are complete. Tender is underway. Next steps: construction planned for after the Easter break.
4244	CF: Project Delivery	Wilson Cement Works Seawall Renewal	Wilson Cement Works Seawall Renewal	Q1; Q2; Q3	ABS: Capex	\$ 50,193	In progress	Green	Archaeological/heritage site requiring extensive consultation that impact on the project programme Current status: physical works tendered. Quotes received and evaluated. Next steps: award contract and hold contract prestart meeting.		Current status: awaiting issue of resource consent. Next steps: receive schedules and specifications for obtaining quotes.
Community Facilities: Operational Management and Maintenance											
3839	CF: Operations	Rodney Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 485,387	In progress	Green	Treescape continue to perform well with a quarterly average of 99 per cent for quality. The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas. There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end. The winter replacement planting programme is well under way. There has been a focus on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.	No	Treescape continue to perform well with a quarterly average of 99 per cent for quality. In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3838	CF: Operations	Rodney Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 159,871	In progress	Green	<p>NZ Biosecurity Services continue to perform well with a quarterly average of 97 per cent for quality. The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait taken towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding.</p> <p>Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants.</p> <p>Following the trend from the third quarter, wasps continue to be reported in low numbers. All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels.</p> <p>Animal pest control has seen increase in the amount of possums trapped. This is common at this time of year as animals become transient exploring new territory. This rise is associated with lack of food source available to possums forcing them to explore other options.</p>	No	<p>NZ Biosecurity has a quarterly average of 91 per cent for quality leaving some room for improvement. The number of pest plant request for services have increased compared with last quarter which is expected for the season. The reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.</p>
3837	CF: Operations	Rodney Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 4,692,047	In progress	Green	<p>Recreational Services Limited have had an average performance of 96 per cent this quarter. This is a positive result given the challenges of recent wet weather conditions mixed with warmer days which has seen grass growth continue to occur at an above average rate for this time of year. These climate conditions combined with the drop to three weekly mowing frequencies in winter has resulted in a few more customer complaints. However, sports cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. All recent storm damage particularly surrounding slips and erosion have been assessed by the coastal and geotechnical services team and Community Facilities has dedicated a senior project manager to ensure a consistent procurement approach to settling these regionally. Our operations team has been working hard with outgoing suppliers to ensure a smooth handover to incoming suppliers for the new contracts commencing 1 July 2017.</p>		<p>The unusually prolonged autumn flush growth has been challenging. The contractor has increased their hours and added resources to address this and has been meeting required mowing schedules. The annual beds have been changed over. Recreation Services response key performance indicators indicate consistent performance at 94 per cent for December, 95 per cent for January and 100 per cent in February. Sports field preparation for the winter codes is underway as are Anzac Day preparations. Storm damage from early March flooding is still being assessed and all non-essential irrigation is on hold in support of Watercare's water saving initiative.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Infrastructure and Environmental Services											
2040	I&ES: Engineering and technical services	Mahurangi river dredging	To support the Mahurangi River Restoration Trust for its 'targeted dredging' project' through a grant to be used to assemble reports and data required for the detailed design and consenting requirements. This funding from the local board will also be used to pay for labour and machinery costs for dredging work to commence once resource consent is granted. Infrastructure and Environmental Services provide technical support to the Trust.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	Resource consent has now been granted to the Mahurangi River Restoration Trust for targeted dredging of the Mahurangi River. The trust has established a fund raising structure with an advisory committee which consists of the trustees, and other community members with specialist abilities to assist with the project. Currently the advisory committee is working on publicity for the project to assist with the fundraising efforts.	No	The Mahurangi River Restoration Trust has made substantial progress over the last year with assistance from the Rodney Local Board. The trust advises that the grant of the resource consent for the dredging of the river is imminent and is currently being processed. The proposed conditions attached to the resource consent have been forwarded to the trust and approved. The trust is establishing a fund raising structure including creating artists impressions of the enhancement of the town basin as far as the end of Lucy Moore Park. An advisory committee is being established to assist with publicity and fund raising. The advisory committee will consist of the trustees, and include other community members with specialist abilities to assist with the project.
2736	I&ES: Environmental services	Fence and restore the riparian edge of the Tamahunga Stream within the esplanade reserve at the Quintal Road and Leigh Road intersection	This project will utilise the environmental restoration and sustainability community support budget. Fencing and restoring a section of the Tamahunga Stream by the local community group - Whangateau Harbourcare. Auckland Council will fund the fencing component and support the procurement and management of the contract. Whangateau Harbourcare identified an opportunity to leverage off the construction and establishment of the Leigh Sawmill Brewery next to an unfenced, unplanted tributary of esplanade reserve. This will be a broad community group activity as the Harbourcare group have successfully liaised with the brewery owners and property owner on the other side of the stream and they have both indicated enthusiasm and willingness to be involved in the project.	Not scheduled	LDI: Opex	\$ 8,000	Completed	Green	The project has been completed with 460 metres of fencing being installed alongside a tributary stream to the Tamahunga Stream. The project was undertaken with support from Whangateau Harbourcare and the adjacent landowner, with additional funding being provided by council's Healthy Waters department to enable the full length of fencing to be completed. This section of stream is now fully stockproof and planting can be undertaken in future years to further enhance biodiversity and water quality.	No	Fencing was delayed shortly before the scheduled start following concerns raised by the adjacent landowner about the agreed fence location. Addressing this required a boundary survey to be carried out and re-quote for the work. An additional \$800 was secured from Healthy Waters to cover the additional costs for the survey. Next quarter will see the fence installed later than anticipated but before wet ground makes it too difficult to complete. The project will be complete in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2017	I&ES: Environmental services	Implement ecological survey work	<p>The Rodney Ecological Prioritisation report was completed in 2014 and this budget has since been used for projects implementing the biodiversity management recommendations from the report on the highest ranking local parks. Local Parks and regional operational budgets are also being aligned to support this work. There are a number of actions identified in the ecological prioritisation report still to be completed. The following projects are recommended for this financial year :</p> <ul style="list-style-type: none"> •Slipper Lake Reserve, Tomarata; •Mildred Amy Kerr-Taylor Recreation Reserve, Waimauku; •Mahurangi River, Sandspit Road local parkland; •Constable Road, south Muriwai; •Omana Ave Esplanade Reserve, Shelly beach Reserve. 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Completed	Green	Five parks were the focus of the 2016/2017 financial year's restoration efforts. Weed control and infill planting was undertaken at Lake Slipper on the only piece of native bush that remains adjacent to the lake, as well as planting to restore the connection between the bush and wetlands on the lake margin. Bait stations were installed at Constable Road, South Muriwai, to help protect threatened seabirds and lizard habitats, complementing existing programmes run by community volunteers in Muriwai and at Te Henga. At Mildred Amy Kerr-Taylor Reserve, Waimauku, the focus was on regenerating forest that buffers a stream, and at Shelly Beach, South Head, the focus was on restoring the coastal forest. At Mahurangi-Sandspit Road, Warkworth, restoration efforts targeted the riparian forest. Significant weed control has been undertaken at Mildred Amy Kerr-Taylor Reserve, Shelly Beach, and Mahurangi-Sandspit to reduce weed infestations to allow for natural regeneration processes to occur within the forest areas. The local board will be provided with a more detailed report in July 2017.	No	Project work is progressing well. Significant infestations of climbing asparagus and tradescantia (two very invasive weed species) have been controlled within the mature totara-kahikatea forest at Mahurangi-Sandspit Reserve, Warkworth. Similar work is almost complete within Mildred Amy Kerr-Taylor Reserve, Waimauku. The outcome of this work is significant improvement in natural regeneration and survival of native plants, increased forest species diversity and structural integrity, along with improved habitat value and food sources for native animals. Slipper Lake weed control is underway with site preparation for lakeshore buffer planting scheduled for April 2017 and planting for May 2017. A comprehensive animal pest control programme for Constable Road parkland, targeting rats and possums, is ready to be implemented with three pulses of baiting scheduled for autumn. This is intended to complement community animal pest control initiatives adjacent to the northern and southern ends of the park and will significantly enhance the habitat value of the coastal forest, scrub, flaxland and wetland ecosystems which is habitat for native seabird and lizard populations (including threatened species). Shelly Beach Reserve weed control is underway and due for completion in March 2017.
1929	I&ES: Environmental services	Lake Slipper project	<p>This project will utilise the environmental restoration and sustainability community support budget.</p> <p>Lake Slipper project will demonstrate best practice riparian management at Lake Slipper and provide opportunities for Ngati Manuhiri to re-engage and resume kaitiaki responsibilities. With the support of Auckland Council, Ngati Manuhiri is proposing an aspirational project to maintain and improve the water quality of Lake Tomarata and restore and enhance Lakes Slipper and Spectacle. It will be a targeted project focused on protecting the biodiversity values of Lake Slipper and its riparian margins. The programme includes working with landowners to undertake fencing and planting of riparian areas, engaging the local community to support and undertake restoration activities and to support landowners to manage pest plants and animals. With support from Auckland Council experts and staff, they will target landowners adjoining Lake Slipper, encouraging them to undertake best practice riparian management. Incentives could be offered, such as fencing and planting subsidies. Where appropriate the wider community will also be engaged to support</p>	Not scheduled	LDI: Opex	\$ 10,000	Completed	Green	This project was seen as a pilot to support Ngāti Manuhiri to exercise its kaitiaki responsibilities in the Lake Slipper area by engaging with landowners adjacent to the lake, talking to them about iwi values and encouraging them to undertake land management activities to reduce impacts on the lake. Landowners received a property-specific management plan and some existing council-held fencing materials were provided to a priority landowner to support them to undertake riparian fencing. All of the identified private landowners adjacent to the lake were engaged, with 70 per cent having received a land management plan. An overarching kaitiaki management plan has also been written outlining Ngāti Manuhiri aspirations for Lake Slipper which will guide future work. Ngāti Manuhiri have successfully secured additional external funds, which will be used to undertake more extensive engagement and restoration over three years across the three lake system of Slipper, Spectacle and Tomorata. Overall the response to this engagement was positively received, and there is willingness from landowners to be involved in future programmes.	No	Landowner engagement visits by the contracted advisor and Ngati Manuhiri support person are complete and management plans being created. Next quarter will see these completed and a final report carried out.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2761	I&ES: Environmental services	Point Wells Rabbit Control Programme	To hire a skilled contractor for rabbit control on both private and public land in the Point Wells community. Rabbit densities have been on the increase in the Point Wells area resulting in damage to private land, damage to public land and most recently to new plantings undertaken by the community in 2015. It is proposed that a contractor be used to facilitate a community lead programme in the Point Wells area by setting up and undertaking the first round of rabbit control whilst educating the landowners with control methods. The programme can then be continued with community input and ownership. Members of the community group will be involved with the engagement and facilitation process from the start. They will then liaise with Biosecurity Team and the Local Parks Team to continue the programme past the initial contract for rabbit control. The programme will only require localised promotion with the contractor providing the technical and set up support along with the initial control to bring numbers of rabbits to a level that can be managed by the community. Timing for this project will be from September to December 2016 with pre and post monitoring. Continued support will be given past this timeframe to the community for further and	Q2; Q3; Q4	LDI: Opex	\$ 6,500	Completed	Green	The Forest Bridge Trust ran an initial workshop for the Point Wells group in May 2017. Council supplied pest control materials and products, including DOC 200 traps, rodent motels with block bait, signage, and Timms traps. The Forest Bridge Trust has distributed these materials to the community groups, and are overseeing their placement and use. The trust will continue to support the community with their pest control at no extra cost to the local board.	No	A suitable service provider has been identified who has an existing relationship with the community and is familiar with the Point Wells environment. The Forest Bridge Trust is available to undertake the work to establish a control network and support the community to maintain it. Procurement is underway. Subject to timely procurement, the project will be delivered in the final quarter of this financial year.
1931	I&ES: Environmental services	Takatu Landcare weed control	This project will utilise the environmental restoration and sustainability community support budget. Takatu Landcare weed control project will be the final year of a four year programme operating in a one kilometre buffer zone out from Tāwharanui Regional Park, controlling principally climbing asparagus, but also moth plant in some places. It will then shift to follow-up mode on previously controlled sites, all new and first time sites having been done at least once. This final round of control work is anticipated to occur in spring 2016.	Not scheduled	LDI: Opex	\$ 10,000	Completed	Green	The main weed that was controlled as a part of this project was climbing asparagus, but moth plant infestations were also controlled where possible, or locations were recorded for future control. Six properties had initial control in quarter four, and two properties had follow-up control (having been partially completed in April 2016). Weed control work was undertaken in three blocks of five working days in October, November, and early December 2016. All work has been undertaken within the two kilometre bufferzone around Tāwharanui Regional Park. The \$10,000 local board contribution towards this project was equally matched by contributions from council's community pest control and strategic weeds initiatives budgets.	No	All work has been undertaken and fully invoiced. Project complete and budget expended.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2762	I&ES: Healthy waters	Lower Kaipara River Land Owner Collective Project	<p>Rehabilitation of the Kaipara River is possible. Restoration back to a clear river may never be achieved, however a rehabilitated lower Kaipara River could see native vegetation growing along the riparian margins providing biodiversity benefits, tree roots stabilise the river banks (less sediment and land lost) and the shade from vegetation provide sub-optimal conditions for glyceria to dominate. Community and land owners will be engaged and proud of the river, they will maintain weeds, pests and native trees. Healthy river equals healthy community. The 'Lower Kaipara River Land Owner Collective Project' proposes to start this process. Actions will focus on long-term solutions. This project will support land owners along the lower Kaipara River, where recent spray operations for glyceria (also known as Reed Sweet Grass) control have been carried out, to implement strategies such as planting and fencing so that the river banks can be managed in the long-term. Initiatives will be implemented to encourage collaboration amongst landowners to allow shared actions, learnings and empowerment at a local level. Local board funding of \$20,000 funding will cover two aspects:</p> <p>1. Funding a facilitator to engage and support</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	<p>The Lower Kaipara River Land Owner Collective is now established, thanks to support of the local board. The one-year project has brought landowners from a 11.5 kilometre reach of the Kaipara River together to work towards a common vision for river management. The project was initiated in response to a river weed issue (Glyceria Maxima) and has extended to other aspects of river management such as riparian fencing and planting. Materials for 2143 metres of riparian fencing have been provided, as well as 3651 riparian trees. Labour was carried out by the landowners and community. A contractor facilitated two landowner meetings, and also met with landowners individually. Landowners are now responsible for managing glyceria, and the collective can provide a platform for future river management including glyceria management, riparian fencing and planting. There has been a large interest in riparian fencing and planting stemming from the collective. Eleven landowners between Helensville and Waimauku have applied for the regional waterway protection fund, offered by the Healthy Waters department. A total of 12,570 plants and 6232 metres of fencing has been requested through this fund.</p>	No	<p>Staff from healthy waters have engaged with landowners and iwi about glyceria management. Works as proposed in liason with landowners is planned to recommence in April 2017. A second collective meeting will be held before June 2017. Fencing and planting has commenced and the target for 2km fencing and 500 m of riparian planting is on schedule.</p>
1941	I&ES: Healthy waters	North West District Business Association waterway awareness project	<p>This project will utilise the environmental restoration and sustainability community support budget.</p> <p>To educate and empower businesses in the north west business district in the Rodney area to minimise the risk of harm to their local waterways.</p> <p>Industry Pollution Prevention Programme expert will be engaged to undertake key tasks such as spill training and re-visits to sites. North West District Business Association have also expressed an interest in being actively involved in the visits to enable them to better promote continued best practice amongst their members.</p> <p>A field day will be held at a local business to showcase best practice pollution prevention management.</p>	Not scheduled	LDI: Opex	\$ 7,000	Completed	Green	<p>The project has been tracking well, with several sites having been visited in the Rodney Local Board area since March 2017. Some businesses that were visited through this programme two years ago have since improved their onsite stormwater management, and now run their own spill training. The local board will receive a final report covering the sites visited, issues found, and issues remedied by the end of July 2017.</p>	No	<p>The contractor has met with the North West Business Association and they have agreed the scope for the project. The contract will be drawn up in the last week of March 2017 and delivery will occur in quarter four.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1943	I&ES: Healthy waters	Onsite wastewater education programme (septic tank awareness)	<p>This programme will utilise the environmental restoration and sustainability community support budget.</p> <p>The onsite wastewater education programme aims to increase resident's awareness and knowledge of how to maintain and improve performance of their septic tank systems. A behaviour change programme to address the issue of water pollution from poorly performing septic tanks. Potential target areas have been identified: Point Wells, Muriwai and Sandspit. Adjoining neighbourhoods that fall out of the target areas will be kept informed of the programme and receive educative materials by mail.</p> <p>This programme also aims to reduce faecal contamination into the receiving environment.</p>	Not scheduled	LDI: Opex	\$ 28,500	Completed	Green	A total of 222 households were visited within the three target areas of Sandspit, Point Wells and Muriwai during the 2016/2017 financial year. The total number of residents engaged was 194. There are currently 48 households interested in free septic tank system checks within these areas. A final report on this project will be submitted to the local board in July 2017.	No	The project engagement plan and online survey have been completed. Community engagement in Muriwai is underway. There are collaboration opportunities with Ngati Manuhiri in Sandspit and Point Wells areas which will be targeted after engagement with the local community in Muriwai.
3606	I&ES: Healthy waters	Rodney Drainage Districts	The Rodney District Drainage Board was established by Part 29 under the Local Government Act 1974. The board is composed of Te Arai Drainage District, Okahukura Drainage District and the Glorit Drainage District. The three Rodney drainage districts are managed by council's Healthy Waters department.	Q2; Q3; Q4	ABS: Opex	\$ 26,348	Completed	Green	Healthy Waters staff have met with land owners in Okahukura, and have arranged to meet with key representatives in Te Arai on 4 July 2017 to continue discussions on drainage issues in the area. Staff have also spoken to a representative for Glorit, and will visit the area in the coming weeks. A programme of works to investigate the current state of the drains and determine revised figures required for annual maintenance issues is currently underway and should be completed by August 2017.	No	Staff from Healthy Waters attended a workshop with the local board in March 2017 to discuss and agree the way forward for the Rodney Drainage Districts. A plan is being formulated by Healthy Waters and the programme will continue to be reported to the local board on a quarterly basis. The remaining budget will be expended in quarter four.
Local Economic Development: ATEED											
3554	CCO: ATEED	Rodney Visitor Transport Initiative	<p>Northwest Business Association is keen to partner with key northwest tourism operators, local businesses and tourist organisations based in central Auckland to transport new visitors from central Auckland to businesses/attractions in North West Country.</p> <p>The transport service will be in the form of a daily tour bus. The potential passengers of the bus service will be young tourists and backpackers who do not have transport to come out to Northwest for adventure tourism, wineries and food offerings.</p>	Q2; Q3; Q4	LDI: Opex	\$ 19,000	Deferred	Red	<p>North West District Business Association decided not to draw down the funding as the van service was approved not economically viable.</p> <p>The budget has been deferred to 2017/18 budget. The staff will present options for utilising the \$19,000 deferred budget by September 2017.</p>	No	Staff requested North West Business Association to provide an interim progress report by end of March 2017. A report will be tabled once the information is received.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1924	CCO: ATEED	Young Enterprise Scheme (RD)	<p>The funding from the local board, is new spend and will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards). Which due to the success of the programme resulting in increased participants and costs have been centralised into 1 Dragons Den and 1 Regional event in 2016.</p> <p>Relevant Background to YES: ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p>	Q3	LDI: Opex	\$ 1,000	Completed	Green	Following delivery of the E-days in February the funds allocated by the local board were transferred to ATEED in May 2017.	No	The E-days have been held and the funding has been used.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Arts, Community and Events												
1830	CF: Community Leases	Blomfield Reserve, Waimauku	Potential for Expression of Interest process for community leases and licences to occupy	Q3				Cancelled	Red	The expression of interest for Blomfield Reserve has been cancelled Report to Rodney Local Board Transport, Infrastructure and Environment Committee for its business meeting of 16 March 2017. The committee resolved not to support advertising seeking expressions of interest.	No	Report to Rodney Local Board Transport, Infrastructure and Environment Committee for its business meeting of 16 March 2017. The committee resolved not to support advertising seeking expressions of interest.
1826	CF: Community Leases	Coastguard Kaipara Incorporated	Process new agreement to lease and community lease at Springs Road Parakai	Q4			\$ 1.00	In progress	Green	At its business meeting of 18 May 2017, the Rodney Local Board Transport Infrastructure and Environment Committee granted Coastguard landowner approval, agreement to lease for three years and a community lease for a term of ten years with two rights of renewal for ten years each. Resolution number RODTP/2017/12 Community lease advisor has drafted deeds of agreement to lease and community lease and sent to the Coastguard for signing and sealing before execution by council.	No	Community lease advisor and land use advisor working alongside Coastguard in relation to application for Landowner Approval, Agreement to Lease and Community Lease for new purpose-built premises.
1835	CF: Community Leases	Helensville Enterprises Trust	Process new community lease at 31 – 35 Mill Road, being Lot 2 DP 83926	Not scheduled			\$ 1.00	Deferred	Red	Lease deferred to next year Lease proposal to be carried over to 2017/2018 Community Facilities Lease Work Programme	No	Carried over to 2017/18 Community Facilities Lease Work Programme
1812	CF: Community Leases	Hoteo North School Society Incorporated (approval to Hoteo North sub-licensee)	Approval to Hoteo North School Society sublicense arrangement at Hoteo North Recreation Reserve - Previously reported in Work Plan Year 2013/2014	Q1	31/12/2021		\$ 1.00	Completed	Green	Completed.	No	Completed.
1833	CF: Community Leases	Kaipara Flats Sports Club Incorporated (tennis club)	Process new community lease at Bourne Dean Recreation Reserve	Not scheduled			\$ 1.00	Deferred	Red	Lease deferred to next year Lease proposal to be carried over to 2017/2018 Community Facilities Lease Work Programme	No	Carried over to 2017/18 Community Facilities Lease Work Programme
1850	CF: Community Leases	Kumeu Childrens' Art Club	Process new community lease for discrete area within Waimauku Hall	Not scheduled			\$ 1.00	Cancelled	Red	Lease deferred to the 2017/18 work programme. The Kumeu Childrens Art Club no longer operates from the basement of the Waimauku War Memorial Hall (the club operates exclusively from the Kumeu Art Centre facility). A new community lease is no longer required.	No	Lease to be carried over into the 2017/18 Community Facilities Lease Work Programme.
1838	CF: Community Leases	Kumeu District Pony Club Incorporated	Process new community lease at Lot 1 DP181222 CT112B/848 Part of Harry James Reserve - Taupaki Road, Kumeu	Not scheduled	30/04/2015	\$ -	\$ 1.00	Deferred	Red	Waiting for the reserve to be classified. Reserve needs to classified under the provisions of the Reserves Act 1977. Lease proposal to be carried over to the 2017/2018 Community Facilities Work Programme.	No	Reserve needs to classified under the provisions of the Reserves Act 1977.
1818	CF: Community Leases	Leigh Bowling Club Incorporated	Process new community lease at Leigh Domain Recreation Reserve	Q1	31/05/2036		\$ 1.00	Completed	Green	Completed.	No	Completed.
1853	CF: Community Leases	Leigh Library (volunteer community library)	Process new community lease at Market Street, Leigh	Not scheduled				Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Lease to be carried over into the 2017/18 Community Facilities Lease Work Programme.

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1824	CF: Community Leases	Lifeway Ministries Trust	Process new community lease at Goodall Reserve, being Part Lot 1 DP 114828	Not scheduled	30/11/2016		\$ 1.00	Deferred	Green	Community lease advisor has made numerous and unsuccessful attempts to make contact with the lessee to ascertain whether it wishes to enter into a new lease. Will make one further attempt to contact the lessee before removing the project from the work plan.	No	Need to establish whether lessee has surrendered its lease.
1813	CF: Community Leases	Mahurangi Community Sport and Recreation Collective Incorporated (Licences to occupy, renewable on annual basis)	Process new non-exclusive community licences to occupy for Warkworth Show Grounds Reserve	Q3	28/02/2018		\$ 1.00	Completed	Green	Resolution number RD/2017/13. Await signed and sealed deeds from Collective before execution by council.	No	Report to the Rodney Local Board at its business meeting of 16 February 2017. Deeds drafted for two new non-exclusive community licences to occupy and sent to the Collective for signing and sealing. Once signed and sealed, deeds can be duly executed by council.
1814	CF: Community Leases	Matakana Branch Pony Club Incorporated (Licence to occupy, renewable on annual basis)	Process renewal of non-exclusive community licence to occupy area for part of Matakana Diamond Jubilee Park	Q4	31/07/2016		\$ 1.00	In progress	Green	Community lease advisor prompted licensee to furnish application. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme	No	Community lease advisor prompted licensee to furnish application.
1815	CF: Community Leases	Matakana Tennis Club Incorporated	Process new community lease for part of Matakana Diamond Jubilee Park	Q3			\$ 1.00	In progress	Green	Community lease advisor drafted deed of lease and sent to club for signing and sealing. Once signed by the club, the deed may be duly executed by council.	No	Report to Rodney Local Board for its business meeting of 16 February 2017. Resolution number RD/2017/10. Community lease advisor drafted deed of lease and sent to club for signing and sealing. Once signed by the club, the deed may be duly executed by council.
1834	CF: Community Leases	Minister of Education: Tauhoa Primary School Board of Trustees	Process new community lease at Naumai Rec Reserve, being Pt Allotment 47 Parish of Tauhoro CT 765/262 & 768/264	Not scheduled	31/12/2013		\$ 1.00	Deferred	Red	Lease deferred to next year Lease proposal carried over to the 2017/2018 Community Facilities Lease Work Programme	No	Carried over to 2017/18 Community Facilities Lease Work Programme
1831	CF: Community Leases	North Harbour Pony Club (Silverdale Branch) Incorporated	Process new community lease and non-exclusive licence to occupy at Green Road.	Q3			\$ 1.00	In progress	Green	Deeds of lease and licence to occupy drafted and sent for signing and sealing by the club. Once deeds signed and sealed by the club, may be duly executed by Auckland Council.	No	Report to Rodney Local Board at its business meeting of 16 February 2017. Local board resolved to grant new community lease and non-exclusive licence to occupy to the club. Deeds of lease and licence to occupy to be drafted for signing and sealing by the club. Once deeds signed and sealed by the club, may be duly executed by council.
1832	CF: Community Leases	North Shore Model Aero Club Incorporated	Process new non-exclusive community licence to occupy at Green Road.	Q3	28/02/2022		\$ 1.00	Completed	Green	Deed of licence executed. Process completed.	No	Report to Rodney Local Board for its business meeting of 16 February 2017 at which the board resolved to grant a new community non-exclusive licence to occupy to the club. Deed of licence drafted and sent to club for signing and sealing. Once signed and sealed by club, deed may be duly executed by council.
1840	CF: Community Leases	North Shore Playcentre Association - Coatesville Recreation Reserve	Process new community leases for portions of Allotment 695 and Part Allotment 671 Paremoremo Parish at Coatesville Recreation Reserve.	Q3	31/10/2013	\$ -	\$ 1.00	In progress	Green	At its business meeting of 20 April the Rodney Local Board granted two new community leases to the North Shore Playcentre Association Incorporated. Resolution number RD/2017/59. Community lease advisor drafted deeds of lease and sent to the Association for signing and sealing prior to executing by Auckland Council.	No	Report to local board in April recommending two new community leases to The North Shore Playcentre Association Incorporated.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1848	CF: Community Leases	Nor-West United Associated Football & Sports Club Incorporated	Process new community lease for footprint of existing clubrooms. In addition, potential for Multi Sport Complex Huapai Reserve Previously reported in Work Plan Year 2015/2016	Not scheduled	31/01/2016		\$ 1.00	Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Prompt to lessee regarding application form for new lease for existing area in interim until decisions made regarding potential for construction of multi-sport complex. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Met with Parks and Recreation Advisor and various interested sports clubs on 9 February 2017 to again, discuss memorandum of understanding and potential next steps. Prompt to lessee regarding application form for new lease for existing area in interim until decisions made regarding potential for construction of multi-sport complex.
1827	CF: Community Leases	Old Wellsford Library	Process new community licence to occupy and manage at 118 Rodney Street, Wellsford	Not scheduled			\$ 1.00	Cancelled	Red	A lease is no longer required. A licence to occupy and manage is now required. Project non-applicable for community lease. The Strategic Broker leading the project for licence to occupy and manage with funding agreement. The deed of licence will be drafted and arrangements for licensee to sign and seal prior to execution by Auckland Council.	No	Project non-applicable for community lease. Sue Dodds, Strategic Broker leading project for Licence to occupy and manage with funding agreement. Sue to draft deed of licence.
1846	CF: Community Leases	Omaha Beach Bowling Club Incorporated	Process new community lease at Omaha Reserve - Previously reported in Work Plan Year 2013/2014	Not scheduled	30/11/2012		\$ 1.00	Deferred	Red	Following delays, the lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Application for revocation of Reserves Act, now with the Department of Conservation for approval. Subject to the satisfactory outcome of the revocation process, Auckland Council staff will recommend that the local board approve the public notification process and engagement with iwi regarding council's intention to grant a new community lease under the Local Government Act 2002.	No	Staff undertaking public notification process with regard to the proposed revocation of the Reserves Act 1977 status on Omaha Reserve. Subject to the satisfactory outcome of the revocation process, council staff will recommend that the local board approve the public notification process and engagement with iwi regarding council's intention to grant a new community lease under the Local Government Act 2002.
4478	CF: Community Leases	Omaha Beach Community Incorporated	Process new community lease for the Omaha Beach Community Centre.	Not scheduled	31/03/2018	\$ -	\$ 1.00	Deferred	Red	Lease proposal to be carried over to 2017/2018 Community Facilities Lease Work Programme. Application for revocation of Reserves Act now with the Department of Conservation for approval. Subject to approval, Auckland Council staff will recommend that the local board approve the public notification and engagement with iwi with regard to council's intention to grant a new community lease under the Local Government Act 2002. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Subject to the satisfactory outcome of the revocation process, council staff will send an application form to the community centre. Subject to the community centre furnishing the application, council staff will recommend that the local board approve the public notification and engagement with iwi with regard to council's intention to grant a new community lease under the Local Government Act 2002.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4477	CF: Community Leases	Omaha Beach Golf Club Incorporated	Process new community lease for golf course at Omaha.	Not scheduled	31/03/2018	\$ -	\$ 1.00	Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Application for revocation of Reserves Act now with the Department of Conservation for approval. Subject to satisfactory outcome of the revocation process, Auckland Council staff will report to the local board recommending approval to publicly notify new community leases under the Local Government Act 2002. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Staff are undertaking process to revoke Reserves Act 1977 status over Omaha Reserve. Subject to satisfactory outcome of the revocation process, council staff will report to local board recommending approval to publicly notify new community leases under the Local Government Act 2002.
1847	CF: Community Leases	Omaha Tennis Club Incorporated	Process new community lease at Omaha Reserve - Previously reported in Work Plan Year 2014/2015	Q4	31/01/2015		\$ 1.00	Deferred	Red	Lease proposal carried over to the 2017/2018 Community Facilities Lease Work Programme. Application for revocation of the Reserves Act, it is now with the Department of Conservation for approval. Subject to the satisfactory outcome of the revocation process, Auckland Council staff will recommend that the local board approve the public notification process and engagement with iwi regarding council's intention to grant a new community lease under the Local Government Act 2002. Lease proposal to be carried over to 2017/2018 Community Facilities Lease Work Programme.	No	Stakeholder and Land Advisory Team's Specialist Statutory Advisor undertaking public notification process with regard to the proposed revocation of the Reserves Act 1977 status on Omaha Reserve. Subject to the satisfactory outcome of the revocation process, council staff will recommend that the local board approve the public notification process and engagement with iwi regarding council's intention to grant a new community lease under the Local Government Act 2002.
1854	CF: Community Leases	Point Wells Library (volunteer community library)	Process new community lease at Point Wells Reserve	Q4			\$ 1.00	Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Lease to be carried over into the 2017/18 Community Facilities Lease Work Programme.
1852	CF: Community Leases	Riverhead Athletics Club	Process new community sublease at Riverhead Pavilion	Not scheduled			\$ 1.00	Cancelled	Red	Cancelled as the sub-lease to the athletics club is no longer required. Lease proposal cancelled. Riverhead Athletics Club to co-locate with Kumeu Rugby Club. Interim need for Athletics storage space in pavilion may be facilitated by way of hire agreement with the Riverhead Playgroup.	No	Riverhead Athletics Club to co-locate with Kumeu Rugby Club. Interim need for Athletics storage space in pavilion may be facilitated by way of hire agreement with Riverhead Playgroup.
1820	CF: Community Leases	Riverhead Bowling Club Incorporated	Process new community lease at Riverhead Recreation Reserve, being Lot 2 DP 55325	Not scheduled	31/12/2014		\$ 1.00	Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	To process in quarter four.
1851	CF: Community Leases	Riverhead Playgroup	Process new community lease and licence to occupy at Riverhead Pavilion	Q4			\$ 1.00	In progress	Green	Community lease advisor engaged with iwi and publicly notified proposed lease and licence to occupy area. Community lease advisor and land use advisor working with lessee about the required landowner approval in respect to the licenced area.	No	Report to Rodney Local Board Transport, Infrastructure and Environment Committee for its business meeting of 16 March 2017. Committee resolved to approve public notification and engagement with iwi of council's intention to grant a lease and non-exclusive licence to occupy.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1816	CF: Community Leases	Rodney Rams Rugby League and Sports Club Incorporated	Process deed of lease for additional premises at Whangateau Reserve	Not scheduled	31/12/2025		\$ 1.00	Deferred	Red	Proposal for Deed of lease for additional premises to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Proposal for Deed of lease for additional premises to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Report to local board in May 2017.
1821	CF: Community Leases	Scout Association of New Zealand (Helensville Scouts)	Process new community lease at Porter Cres, Helensville	Not scheduled	30/12/2014		\$ 1.00	Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Prompt to lessee for application form.
4474	CF: Community Leases	Scout Association of New Zealand (Motuara Waimauku Scout Group)	Process proposed new agreement to lease, community lease and non-exclusive licence to occupy to Scout Association of New Zealand (T/A Motuara Waimauku Scout Group) for a portion of Blomfield Reserve, Waimuku.	Not scheduled		\$ -	\$ 1.00	Deferred	Red	Proposal for landowner approval, agreement to lease and community lease to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Iwi engagement and public notification successfully completed. Await lessee to furnish plans and specifications to enable progress. Proposal for landowner approval, agreement to lease and community lease to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Rodney Local Board Transport, Infrastructure and Environment Committee at its business meeting of 16 March resolved to approve public notification and engagement with iwi with regard to council's intention to grant an agreement to lease, community lease and non-exclusive licence to occupy. Council staff has commenced engagement with 14 mana whenua groups identified as having an interest in land in the Rodney Local Board area.
1837	CF: Community Leases	Scout Association of New Zealand (Riverhead Scout Group boat shed)	Process new community lease to scouts for the footprint of its existing boatshed at Murray Jones Reserve	Not scheduled				Deferred	Red	Waiting for the reserve to be classified. Reserve needs to be classified under the provisions of the Reserves Act 1977. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Reserve needs to be classified under the provisions of the Reserves Act 1977.
4476	CF: Community Leases	Scout Association of New Zealand (Riverhead Scout Group den)	Process new community lease for footprint of existing scout den on Riverhead War Memorial Park.	Q2	30/09/2036	\$ -	\$ 1.00	Completed	Green	Completed.	No	Lease completed.
1825	CF: Community Leases	Tapora Community Sports Centre Incorporated	Process new community lease at Tapora Domain Rec Reserve, being Section 20 Town of Tapora	Not scheduled	30/09/2014		\$ 1.00	Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Carried over to 2017/18 Community Facilities Lease Work Programme
1839	CF: Community Leases	Te Akoranga Playcentre Association Incorporated - Glasgow Park	Process new community lease at Glasgow Park, being Part of Lot 2 DP46357	Q4	31/10/2015		\$ 1.00	In progress	Green	Iwi engagement and public notification of proposed leases successfully completed. Report to Rodney Local Board Transport Infrastructure and Environment Committee for its business meeting of 20 July 2017.	No	Report to Rodney Local Board Transport, Infrastructure and Environment Committee for its business meeting of 16 March 2017. Committee resolved to approve public notification and engagement with iwi of council's intention to grant a community lease to the playcentre.
1819	CF: Community Leases	Te Akoranga Playcentre Association Incorporated - Oraha Road	Process new community lease at Oraha Road, Huapai	Q2	31/10/2015		\$ 1.00	Completed	Green	Completed.	No	Deed drafted and sent to lessee for signing and sealing. Deed duly executed by council. Completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4473	CF: Community Leases	The Puhoi Community Forum Incorporated	Process new community licence to occupy with provision for sub-licence for purposes of grazing at Puhoi Pioneers Memorial Park.	Not scheduled		\$ -	\$ 1.00	Deferred	Red	Land classification required for one of the land parcels occupied. Proposed licences to occupy must be publicly notified and engagement with iwi undertaken. Land classification required for one of the land parcels occupied. Proposed licences to occupy must be publicly notified and engagement with iwi undertaken. Memorandum to local board 13 June 2017 on issue.	No	Meeting held 17 March 2017 with representatives for lessee. Lessee to furnish application form.
1823	CF: Community Leases	The Royal New Zealand Plunket Society Incorporated (River Valley Branch)	Process new community lease at Corner of Commercial Road and Porter Cres, Helensville	Not scheduled	31/10/2015	\$ 10.00		Deferred	Red	Progress with Plunket leases is subject to Plunket completing transfer and assignment of its interests in the leases to its new entities. Progress with Plunket leases is subject to Plunket completing transfer and assignment of its interests in the leases to its new entities. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Plunket Society in discussions with council regarding potential for multi-premises lease.
1828	CF: Community Leases	Waimauku Bowling Club	Process new community lease at 865 Highway 16, Waimauku	Q3			\$ 1.00	Completed	Green	Community Lease advisor drafted up new deed of lease and has sent to lessee. Lessee signed and sealed and Auckland Council duly executed same. Completed.	No	Report to Rodney Local Board Transport, Infrastructure and Environment Committee for its business meeting of 16 March 2017. Grant of new lease. Community lease advisor to draft up deed of lease for signing and sealing then execution by council.
1829	CF: Community Leases	Waimauku Tennis Club	Process new community lease at 865 Highway 16, Waimauku	Q3			\$ 1.00	In progress	Green	Community lease advisor drafted deed and sent to lessee for signing and sealing. Await lessee to return deed for execution by Auckland Council.	No	Report to Rodney Local Board Transport, Infrastructure and Environment Committee for its business meeting of 16 March 2017. Grant of new lease. Community lease advisor to draft up deed of lease for signing and sealing then execution by council.
1841	CF: Community Leases	Warkworth Agricultural & Pastoral Society	Process new lease at Warkworth Show Grounds Reserve	Q4			\$ 1.00	Cancelled	Red	Community lease advisor discovered that the society has a licence for 99 years by way of its encumbrance on the showgrounds. Lease proposal cancelled accordingly.	No	All statutory requirements met for reclassification of parcel of land. Community lease advisor will now proceed with process for new community lease.
1817	CF: Community Leases	Warkworth and District Museum Society Incorporated	Process new community lease at Parry Kauri Park	Q1	31/07/2036		\$ 1.00	Completed	Green	Completed.	No	Completed.
1822	CF: Community Leases	Warkworth Association Football & Sports Club Incorporated	Process new community lease at Shoemith Domain, being Lot 1 DP205450	Not scheduled	30/04/2011		\$ 1.00	Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Prompt to lessee to furnish application form.
1843	CF: Community Leases	Warkworth Pony Club Incorporated	Process new community lease at Warkworth Show Grounds Reserve	Not scheduled				Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Community lease advisor met with key representatives of the club. We are now awaiting the club to furnish the application form. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	All statutory requirements have been met to reclassify portion of land. Community lease advisor may now progress process for new community lease.

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1842	CF: Community Leases	Warkworth Rodeo Club Incorporated	Process new community lease at Warkworth Show Grounds Reserve	Q4				Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Await lessee to furnish application form. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	All statutory requirements met to reclassify parcel of land. Community lease advisor, land use advisor and parks advisor met with club representatives, discussed process and provided application form.
1849	CF: Community Leases	Warkworth-Wellsford Pipe Band	Process new community lease at Shoesmith Reserve	Q4			\$ 1.00	Deferred	Red	Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Await outcome on second round of community consultation regarding user groups preference for management and operation of Shoesmith Hall.
1845	CF: Community Leases	Wellsford A & P Society	Process new community lease at Wellsford Centennial Park - Cnr of Centennial Park and Flagstaff Roads	Not scheduled			\$ 1.00	Deferred	Red	Reserve needs to be classified under the provisions of the Reserves Act 1977. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Land classification issue on land advisory team list for actioning.
1836	CF: Community Leases	Wellsford Rugby Football Club Incorporated	Process new community lease at Wellsford Centennial Park, being Part of Section 41 Block XV1 Otamatea Survey District	Not scheduled	31/12/2014		\$ 1.00	Deferred	Red	Waiting for the reserve to be classified. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Reserve classification on land advisory team list for actioning.
1844	CF: Community Leases	Whangateau Traditional Boatyard Incorporated	Process new lease at Opango Creek Reserve, being Lot 186 Omaha Parish SO42813	Not scheduled	31/01/2008		\$ 1.00	Deferred	Red	Unauthorised reclamation and land classification issues need to be rectified. Lease proposal to be carried over to the 2017/2018 Community Facilities Lease Work Programme.	No	Land classification and reclamation issues on land advisory team list for actioning.