

## Regional Sport and Recreation Grants Programme Assessment Matrix

Eligibility Check	No – Proceed	Yes – Investigate	Red flag status - any red flags on the grants management system for past grants including overdue reports, failed projects
	Yes – Proceed	No - Ineligible	
	No – Proceed	Yes - Ineligible	
Key Analytical Domain	Weighting		Regional status
			Exclusions under the Community Grants Policy or the Schedule for the Regional Sport and Recreation Grant Programme e.g. capital works
			0 = no evidence, 1 = little evidence, 2 = some evidence, 3 = satisfactory evidence, 4 = good evidence, 5 = excellent evidence.
			1.1 Addressing ASARSAP Outcomes - Participation/Infrastructure: <b>NOTE - Only needs to address and be scored against one of these outcomes</b>
		15	<ul style="list-style-type: none"> <li>There are affordable and accessible options for participation in informal physical activity, recreation and sport.</li> <li>Our diverse communities enjoy healthy and active lifestyles.</li> <li>Māori participation in sport and recreation activities has increased.</li> <li>Participants in a wide range of physical activities, recreational activities and sports are equally able to access suitable facilities and outdoor environments (this grant programme will not fund capital works).</li> </ul>
1. Strategic alignment	40	10	<p><b>1.2 Targeted purposes of Grants Fund: NOTE - Only needs to target and be scored against one of these purposes</b></p> <ul style="list-style-type: none"> <li>Supporting more equitable access to those sport and active recreation activities that do not currently benefit from dedicated or council-subsidised facilities and outdoor environments.</li> <li>Programmes that enable children and young people to develop skills which will help them have lifelong participation in sport and recreation.</li> <li>Māori participation in sport and recreation activities has increased.</li> <li>Participants in a wide range of physical activities, recreational activities and sports are equally able to access suitable facilities and outdoor environments (this grant programme will not fund capital works).</li> <li>Providing or supporting easier and more affordable access to populations with low participation rates in sport and recreation, particularly:               <ul style="list-style-type: none"> <li>o Māori</li> <li>o Children and young people aligned to I Am Auckland Strategic Action Plan</li> <li>o Populations with health and wellbeing needs</li> <li>o Those facing other barriers, such as access to transport and information</li> </ul> </li> </ul> <p><b>1.3 Alignment with Māori outcomes: NOTE - Only needs to target and be scored against one of these purposes</b></p> <ul style="list-style-type: none"> <li>o Aligned to the draft Māori Sport and Recreation Plan – Te Whai Oranga</li> <li>o Valuing Te Ao Māori and enabling Māori outcomes</li> <li>o Meaningful engagement with Māori</li> </ul> <p><b>1.4 Specific priorities for 2016/2017 round: NOTE - Only needs to target and be scored against one of these purposes</b></p> <ul style="list-style-type: none"> <li>Demonstrate innovative recreation programming</li> <li>Help develop sustainable delivery models, tools and resources for sport and recreation. For example this could be projects that have a focus on partnerships and/or volunteering.</li> </ul>
2. Applicant Capability	15	3.75	2.1 Overall applicant capability - Trust deeds/Trustees/organisation structure, past accountability/reporting and track record
		3.75	2.2 Financial status and/or literacy of organisation, annual accounts
		3.75	2.3 Organisation Vision, Purpose, Objective; robust strategic and business plans in place (evidence of strategic forward planning)
3. Financial Information	10	3.75	2.4 Collaborating with others - community projects; Letters of support from wider community. Evidence of collaborating with others to achieve community outcomes, outcomes are related to wider community values e.g. partnerships, volunteer groups, involvement of community individuals or groups, use of networks and affiliation with appropriate sector contacts.
		5	3.1 Project budget and project plan/budget – i.e. quotes obtained, return on investment (% of grant request to total project/cost per participant) ,value for money (1. cost of programme/# people/ delivery weeks/sessions)
		5	3.2 Organisation's contribution to project/programme/activity
4. Evidence of Demand	15	7.5	4.1 Project/Programme/Activity addressing an established/identified gap/need in the Auckland region
		7.5	4.2 Regional outcome - how have they shown the community benefit of the programme/project/activity?
5. Best Practice	20	5	5.1 Activity based on best/effective practices - SME advice e.g. industry best practice, H & S, smoke-free, accessible, uses up to date practices, non-discriminatory, sun-smart policy
		10	5.2 Demonstrating innovation and/or collaboration, e.g. innovation in engagement strategies and delivery mechanism, new ideas regarding inactive populations
		5	5.3 Sustainability and succession planning on the programme/project/activity