

STRATEGIC PROCUREMENT COMMITTEE FORWARD WORK PROGRAMME 2017

This committee deals with ensuring sound procurement processes are followed in order to deliver on the work programme and operations outlined in council's adopted Annual Plan. It has responsibility for awarding contracts of \$22.5 million or greater, awarding sensitive contracts and oversight of procurement strategies, processes and procedures.

Priorities for 2017 will be on initiatives which:

1. Delivery on Annual Plan Outcomes
2. Review delivery of Capital Projects
3. Endorse Procurement Category Strategies
4. Enhance Group Sourced Procurement
5. Improve Procurement Maturity

The work of the Committee will:

- Approve award of contracts and variations within the Committee's delegations
- Monitor the delivery programme of major capital projects and recommend reporting to Finance and Performance Committee
- Endorse procurement strategies and process improvements related to the Committee's responsibilities.
- Monitor progress and make recommendations on group sourced procurement activities

1. Delivery on Annual Plan outcomes (Contracts to be awarded)

Priority #	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known			
					FY17		FY18	
					Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
1.1	Refuse Collections	Change from collection of Bags to Bins for Waitakere and North Shore. Part of aligning refuse collection services across the region	Decision: Agree to extend current contract with Veolia for a further 2 years		Q1 Sep 17	Q2	Q3	Q4
1.2	Electricity Procurement	Approve Procurement Plan for Electricity procurement	Decision: Approve Procurement Plan			Q2 Oct 17		
1.3	St Marys Bay Outfall construction contract	Approve procurement plan and then award contract for St Marys Bay stormwater project	Decision: Agree procurement plan and award contract	\$35 million	Q1	Q2 Dec 17	Q3	Q4 June 18
1.4	External Legal Services	Council has gone out to market for external legal services. Additional scope may mean the contract value over the term of the engagement will exceed \$22.5m	Decision: Agree to contract awards for 2 years.		Q1	Q2 Dec 17	Q3	Q4
1.5	Organics (Food Waste) Processing, caddies and food waste bins	Award contract for food waste process service, caddies and bins	Decision: Agree to contract award		Q1	Q2	Q3 Mar 18	Q4
1.6	External Recruitment Supplier	Current All of Government (AoG) contract expires October 2017. New AoG contracts have been negotiated by MBIE. Council will enter into AoG agreements for six months and assess whether they meet our needs.	Decision: Agree to extend AoG agreements or run own market exercise.		Q1	Q2	Q3	Q4 April 18

2. Review delivery of Capital Projects									
Priority #		Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known			
						FY17		FY18	
						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
2.1		Capital Project Delivery	Elected member oversight of progress of Major Projects	Receive: No decisions required Recommend: F & P for noting in quarterly performance reporting		Q1 Sep 17	Q2 Dec 17	Q3 March 18	Q4 Jun 18
2.2		Forward Work Programme (Pipeline)	Elected member oversight of pipeline of activity for capital works delivery forward work programme	Receive: No decisions required		Q1	Q2 Dec 17	Q3	Q4

3. Endorse Procurement Category Strategies									
Priority #		Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known			
						FY17		FY18	
						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
3.1		Organics (food waste) Processing caddies and food waste bins	Create plan for go to market exercise for all aspects of the planned Organic (food waste) collection and Processing Service together with the caddies and bins required for collection.	Decision: Confirm strategy/challenge		Q1	Q2 Oct 17	Q3	Q4
3.2		ICT Software	Create a plan for engaging the market to purchase Software.	Receive: No decision required		Q1	Q2 Nov 17	Q3	Q4
3.3		ICT hardware	Create a plan for engaging the market to purchase ICT Hardware.	Receive: No decision required		Q1	Q2 Dec 17	Q3	Q4
3.4		Waste Solutions Procurement Strategy	Create plan for go to market exercise for all waste collection (including food waste) and disposal activity prior to 2020	Decision: Confirm strategy/challenge		Q1	Q2 Dec 17	Q3	Q4 Apr 18
3.5		Vertical Construction Category Strategy	Development of the overall strategy for vertical construction and building	Receive: No decision required		Q1	Q2	Q3 Feb 18	Q4

3.6		ICT Technology Services	Create a plan for engaging the market to purchase Technology Services – Cloud, Data Centre Services, Print, Network.	Receive: No decision required		Q1	Q2	Q3 Mar 18	Q4
3.7		Professional Services	Create a plan to go to market and manage professional services across Auckland Council.	Receive: No decision required		Q1	Q2	Q3 Mar18	Q4

4. Enhance Group Sourced Procurement									
Priority #		Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known			
						FY17		FY18	
						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
4.1		Group Sourced Procurement update	Keep Committee informed on progress against Group Sourced Procurement objectives	Receive: no decision required		Q1	Q2 Oct 17	Q3 Feb 18	Q4 April 18
4.2		Sustainable (Smart) Procurement Framework	Give effect to principles to be agreed in Group Procurement Policy	Decision: Approve Sustainable (Smart) Procurement Framework		Q1	Q2 Nov 17	Q3	Q4
4.3		Fleet Optimisation Update	Keep Committee informed on progress of Fleet changes	Receive: No decision needed		Q1	Q2 Dec 17	Q3	Q4

5. Improve Procurement Maturity									
Priority #		Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known			
						FY17		FY18	
						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
5.1		Ariba update	Update Committee on implementation of procurement enabling technology	Receive: No decision required		Q1 Sep 17	Q2	Q3	Q4

6. Other									
Priority #		Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known			
						FY17		FY18	
						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
6.1		Update on Waste Solutions contracts	Update the Committee on the current state of all waste contracts prior to the preparation of the Waste Solutions Procurement Strategy	Receive: No decision required		Q1	Q2 Oct 17	Q3	Q4
6.2		Review of Project 17 Contract performance	Update the Committee on the performance of suppliers against key performance metrics under the Project 17 Full Facilities Maintenance contracts	Receive: No decision required		Q1	Q2	Q3 Mar 18	Q4