

Upper Harbour Local Board Workshop Record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany Village, on 12 October 2017, commencing at 9:30 am

Chairperson: Lisa Whyte

Deputy Chairperson: Margaret Miles

Members: Uzra Casuri Balouch, Nicholas Mayne, John McLean, Brian Neeson

Workshop Item	Governance role	Summary of Discussions
<p><i>Community Facilities work programme (operations)</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Rodney Klaassen Stakeholder Advisor • Paul Cliffe Senior Maintenance Delivery Coordinator • Geoffrey Pitman Contract Manager 	<ul style="list-style-type: none"> • Local initiatives / specific decisions • Setting direction / priorities / budget • Oversight and monitoring 	<p>The Stakeholder Advisor, Senior Maintenance Delivery Coordinator and Contract Manager were in attendance to update the board on operations and maintenance in the Upper Harbour Local Board area.</p> <p>Members requested that the Senior Maintenance Delivery Coordinator locate where the cable affecting the lights in Kell Park had been damaged and by who, to determine who would carry the cost of repairation.</p> <p>Members agreed that a gravel footpath in Centorian Reserve was acceptable if no other solution could be found.</p>
<p><i>Development of the Waste Management and Minimisation Plan 2018</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Theresa Pearce Relationship Advisor • Julie Dickinson Waste Planning Manager • Sophiene Brockbank Senior Waste Planning Specialist (Bylaws) 	<ul style="list-style-type: none"> • To brief the local board on the draft plan and obtain board input to enable refinement before commencement of the special consultative procedure 	<p>The Relationship Advisor, General Manager of Waste Solutions, and Waste Planning Manager, were in attendance to brief the board on the draft Waste Management and Minimisation Plan 2018.</p> <p>Members emphasised the need for wording around the Waste Levy to be clear to avoid confusion.</p>
<p><i>Sunderland Lounge carpark extension (verbal update)</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Peter Loud Senior Advisor • Alan Hanley Infrastructure Funding Agreements Specialist 	<ul style="list-style-type: none"> • Update on Sunderland Lounge • To seek the local board's land owner approval for the temporary occupation and site remediation of the Sunderland Lounge car park 	<p>The Senior Advisor and Infrastructure Funding Agreements Specialist were in attendance discuss the temporary occupation and site remediation of the Sunderland Lounge car park</p>

<p><i>Local Board Agreement: Workshop 1 (direction setting and advice)</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Michele Going Lead Financial Advisor • Jeff Lyford Parks & Places Specialist • Matt Walsh Sport and Recreation Lead • Theresa Pearce Relationship Advisor • Mark Culpan Project Delivery Manager • Corrina Meikle Library Operations Manager • Mark Bowater Head of Parks Services • Rodney Klaassen Stakeholder Advisor • Zella Morrison Strategic Broker • Tracey Williams Head of Creative Strategy 	<ul style="list-style-type: none"> • Topic 1: local board plan direction • Topic 2: budget update 	<p>The Lead Financial Advisor, Project Delivery Manager, and Head of Parks Services were in attendance to brief members on the Local Board Agreement / Long-term Plan.</p> <p>Various SMEs from the relevant departments were also present to advise and provide more information as required.</p>
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The workshop concluded at 1.30pm