

Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on **Wednesday, 29 November 2017**, commencing at 12.00 pm.

PRESENT

Chairperson: Brent Catchpole
Members: Felicity Auva'a
 George Hawkins (until 3.47 pm)
 Bill McEntee (until 2.12 pm)
 Michael Turner (until 2.12 pm)
 Katrina Winn (from 12.59pm)

Also present: Madelon De Jongh (Senior Local Board Advisor)
 Lee Manaia (Local Board Advisor)
 Trish Wayper (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
Local Board General Business (30 mins)	Engagement	<ul style="list-style-type: none"> • Auckland Live APPA Schools Music Festival • Youngs Road Park • Drinking Fountain at Ray Small Park • New Zealand Volleyball Champs • 3 x 3 Basketball Court • Long Term Plan Hearings • Papakura Courier • Papakura High School Prizegiving • Art Gallery Use • Japanese sister city • Communication <p>Actions:</p> <ol style="list-style-type: none"> 1. Letter of support from local boards for the continuation of the APPA School's Music festival and keeping the existing fees and charges in place. 2. Have Your Say Hearings to be organised in Papakura for the Long Term Plan. 3. Staff to contact Lisah Henry to discuss local comms contact in the Courier.
Papakura Local Board Sports Needs Assessment – Interim Update Danny O'Donnell	Oversight and monitoring	<p>The Sports and Recreation Lead gave an overview of the interim update on the sports needs assessment.</p> <p>Danny O'Donnell gave an update of the emerging trends and potential considerations.</p>

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<p>Director, Visitor Solutions Limited</p> <p>Martin Devoy Sports and Recreation Lead</p> <p>Debra Langton Parks, Sports and Recreation Portfolio Manager</p> <p>Rob McGee Head of Active Recreation</p> <p>Paul Dabbs Strategic Specialist - Sport Parks</p>		<p>The board felt that the Hingaia Reserve should be part of the sportsfields network. Staff advised that it is unlikely that the development of this park would happen for at least ten years.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Democracy Advisor – organise update workshops in February, March and April 2018. 2. Rob McGee to supply board members with copies of other relevant reports which have been undertaken and include: <ul style="list-style-type: none"> • Sustainability of Sport Report • Partnership focussed piece of work undertaken by Sports New Zealand on partnerships between sports groups
<p>Takanini Community Hub and Library – Progress Update</p> <p>Nicola Terry Service and Asset Planning Specialist</p> <p>Kim Taunga Head of Community Libraries South and East</p>	<p>Oversight and monitoring</p>	<p>Nicola Terry gave an update on the Takanini Community Hub and Library project and sought board’s feedback on the engagement plan.</p> <p>The board gave the following feedback:</p> <ul style="list-style-type: none"> • The hub needs to cater to the community demographic. • Involve the Youth Council as they will be able to connect the team with voluntary groups. • Demographics need to be included in relation to the amount of children in the area. • How can the board help advertise the upcoming community engagement events. <p>Actions:</p> <ol style="list-style-type: none"> 1. Staff to plan for and measure the impact of the Takanini Library on the Papakura Library. 2. Staff to take into consideration the above board’s feedback as appropriate. 3. Staff to contact the Kotuitui Trust in terms of a potential collaboration regarding community needs in the technological space. 4. The board members would like to know when the sessions are being held.
<p>Arts, Community and Events Work</p>	<p>Oversight and monitoring</p>	<p>The Arts Advisor provided an overview of the Art Gallery programming schedule for 2018.</p>

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<p>Programme Update Sarah Edwards Arts and Culture Advisor</p>		<p>The board gave feedback that although the following is not classified as art, they do produce art:</p> <ul style="list-style-type: none"> • Quilting • Embroidery • Wood turners • Photography <p>Actions</p> <ol style="list-style-type: none"> 1. Staff to investigate ways of broadening the parameters of art being displayed. 2. Staff to investigate utilising space better for art displays – could use the Selwyn Arcade and Library Foyer space. 3. Staff to add a “values” theme in the 2018/2019 work programme. 4. Staff to ensure the board is made aware of events coming up so they can attend.
<p>Community Facilities Work Programme Update</p> <p>Gwyn De-Arth Area Manager Operational Management and Maintenance</p> <p>Peter Lord (Executive General Manager, Citycare),</p> <p>Martin Shepard (Northern Regional Manager, Citycare)</p> <p>Jessica Morris Stakeholder Advisor</p> <p>Jenny Young Community Lease Advisor</p>	<p>Oversight and monitoring</p>	<p>Citycare</p> <p>Peter Lorde and Martin Shepard from Citycare introduced themselves to the board and provided an overview of the programme.</p> <ul style="list-style-type: none"> • SMART procurement progress to date • Discussion around maintenance and queries • Recruitment focused on demographics • Briefed the board on the Pre-apprenticeship programme: • Taking disadvantaged and long-term unemployed youth and giving them an opportunity to work in all parts of the business, and then giving them an opportunity for an apprenticeship in the business. • Hope to roll this out February 2018 • Working with: <ol style="list-style-type: none"> a. Sir Edmund Hillary Collegiate b. the Southern Initiative c. Ministry of Social Development <p>Roles that Citycare struggle to fill are:</p>

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Greg Hannah		<ul style="list-style-type: none"> • Trained lawn mower drivers • Air conditioning specialists <p><u>Operational issues and updates:</u></p> <ul style="list-style-type: none"> • Citycare reporting - Council and Citycare are holding discussions on reporting back to local boards on the terms contained in the contracts pertaining to recruitment and advancement.' • Citycare working with local community groups. Paul Duffy is in charge of the community groups and council. This area is a work in progress. PIPS group. This was to be followed up. • Opening and closing facilities (chains, toilets etc) been piecemeal. Issues around locking gates and the supplier is in the process of being changed. Considering technology around monitoring locks. Area of business that was bigger than expected. • Monitoring system on rubbish bins. Considering bins that compress the rubbish. Talking to two providers that have bins that measure weight/fullness. • Cleaning of rubbish bins and frequency. Keeping bins clean and hygienic is part of the contract. Some of the bins come under Auckland Transport's realm. • South Park – proliferaton of Onehunga weed. This is covered under the contract. • Ray Small Park – issue with mowing. Various types of machines are used. Fields are not mowed when extremely wet and they are likely to be damaged. Branches need to be pruned so that a clear view is attained. <p>The Community Facilities Manager has undertaken 20 audits in the last four weeks. In general the sport platforms are good. Some of the neighbourhood parks are slightly out of spec. Toilets, furniture, playgrounds and small parks are being seen as a priority. Gardens are lagging behind and this will end up as an expedited works.</p> <p>Community Facilities Update</p> <p>Ray Small Park – board requested replacement</p>

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		<p>of drinking fountain and that it be relocated to beside toilet block. Could be seen as a renewal with it being a replacement.</p> <p>Keri Downs Park – renew assets – with the community services team to inform consultation. Madelon to follow up with appropriate department. Report back when board will be presented with the concept plan for approval.</p> <p>Youngs Road Playground – Board member disappointed with response from staff for a constituent complaint. Gwyn De-Arth to report back to the board with an appropriate response.</p> <p>Constituent Enquiries – responses from staff are not suitable for release to constituents. Gwyn to investigate and report back to the board.</p> <p>Pukekiwiriki Paa Park – Staff have been requested to investigate all options for access to the paa.</p> <p>Leasing:</p> <ul style="list-style-type: none"> • TV 3 The Nation. Communications Team . Addressing homelessness in Auckland – enforcement and exclusion approaches. The board asked if Bruce Pulman Park comes under this policy. Madelon to check with comms. <p>Actions:</p> <ol style="list-style-type: none"> 1. Paul Duffy to follow up with the PIPS group to check that all is well in terms of the area. 2. Citycare to follow up on the eradication of Onehunga Weed in South Park. 3. The board suggested that Citycare could develop a relationship with the Manukau Beautification Trust as a resource. 4. The board advised Citycare to contact Tracey Hainsworth who is the council's Youth Connections Specialist Broker. 5. Ray Small Park – an update required in relation to the replacement of the drinking fountain. The most suitable site to locate it would be beside toilet block. 6. Keri Downs Park – renew assets – with the community services team to inform consultation. Madelon to follow up with

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		<p>appropriate department. Report back when board will be presented with the concept plan for approval.</p> <p>7. Youngs Road Playground – Gwyn De-Arth to report back to the board with an appropriate response in relation to the constituent complaint about the Youngs Road playground.</p> <p>8. Constituent Enquiries – responses from staff are not suitable for release to constituents. Gwyn to investigate and report back to the board.</p> <p>9. Pukekiwiriki Paa Park – Staff have been requested to investigate all options for access to the paa.</p> <p>10. TV 3 The Nation. Communications Team . Addressing homelessness in Auckland – enforcement and exclusion approaches. The board asked if Bruce Pulman Park comes under this policy. Madelon to check with comms.</p>
<p>Parks, Sport and Recreation Work Programme Update</p> <p>Debra Langton Parks, Sports and Recreation Portfolio Manager</p>	<p>Oversight and monitoring</p>	<p>The Parks, Sports and Recreation Portfolio Manager provided an update on the work programme.</p> <p>Actions</p> <ol style="list-style-type: none"> 1. The board requested a report on their locally driven initiative (LDI) capex at the 13 December business meeting for the Carisbrook and Keri Downs Parks. 2. Debra Langton to find out what the costings are for the Keri Downs and Carisbrook Parks. 3. Debra Langton to ask Community Facilities if they are ready to report to the 13 December board business meeting for the Keri Downs Park/Carisbrook Park concept plan and respond by the end of the week. 4. Martin Devoy to find out who owns the shipping container on Keri Downs Park.
<p>ATEED – Response to the board’s requests for further information as part of the LTP/Work</p>	<p>Oversight and monitoring</p>	<p>The ATEED Local Economic Growth Manager – responded to the Board.</p> <p>Promotion of Papakura as a tourism destination:</p> <p>A couple of local boards have created tourism</p>

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<p>Programming Process</p> <p>Paul Robinson Local Economic Growth Manager - ATEED</p> <p>John Norman Strategic Planner Local Economic Development - ATEED</p>		<p>clusters.</p> <p>ATEED happy to facilitate to get businesses who are in the tourism industry to show them how to list themselves on the ATEED website and tourism website.</p> <p>Only two businesses listed at the moment:</p> <ul style="list-style-type: none"> • Windross Farm • Brookby Wildlife • ATEED to undertake work to encourage listings on the website: AucklandNZ.com. <p>Tourist businesses and destinations to work together to gain traction. ATEED provides the platform and make introductions and coordination of the businesses.</p> <p>Papakura's offer is limited to heritage and art, vineyard, Marae experience, Pukekiwiriki Paa and honey market.</p> <p>The board's vision was for Papakura to be developed as a centre for sporting excellence. ATEED is given a small fund to allocate to major events. The strategy has locked in the four stand alone events.</p> <p>The board would like to see an app developed for Auckland that shows all the events that happen in Auckland. The Auckland Council Website could develop an events page that lists all areas events as a single page.</p> <p>Action</p> <ol style="list-style-type: none"> 1. ATEED to investigate whether an app could be developed that listed all events happening in Auckland. 2. ATEED to investigate the development of an events webpage that lists events in all areas.

The workshop concluded at 5.30 pm.